



QUILTERS PARENT TEACHER ASSOCIATION

Charity No. 802640

TRUSTEES' ANNUAL REPORT

AND

ACCOUNTS

FOR THE YEAR ENDED

31ST AUGUST 2024

QUILTERS PARENT TEACHER ASSOCIATION TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST AUGUST 2024

The trustees are pleased to present their report with receipts and payments accounts for the year ended 31st August 2024 and confirm they comply with all regulatory requirements.

Reference and Administration Details

Quilters Parent Teacher Association, also known as Quilters PTA, is a charity registered with the Charity Commission. The charity registration number is 802640 and its principal address is Quilters Infant and Junior School, Laindon Road, Billericay, Essex, CM12 9LD.

The trustees who served during the year were

Louise Blyth - Chair

Emma Ball – Vice Chair

Terry Wood – Treasurer

Caroline Warner – Secretary

Structure, Governance and Management

The Quilters Parent Teacher Association is an association governed by rules and constitution adopted in 1970 as last amended 23rd April 2018. All teachers and parents of children attending both Quilters Infant and Junior Schools are entitled to become members of the Association and the trustees are elected by the members at the Annual General Meeting.

Objectives and Activities

The aim of the Association is to raise funds for both Quilters Infant and Junior Schools. Funds are provided to the schools for specific projects and asks, as approved by the trustees and executive committee.

The Association typically organises many events throughout the year including, an annual fete, a family fun afternoon, theatre trips as well as various other fundraising initiatives.

Achievements and Performance

2023/24 was a remarkable year with net fundraising increasing by £9,364 to £71,777.

The summer fete was yet again the main fundraising event contributing £10,047. Other highlights include, a series of Christmas events contributing £4,710 and a quiz night providing £1,382. A full breakdown is available on page 5.

Restricted funds

We continue to collect donations from parents to support the schools in continuing to provide the swimming pool facility. This year we collected £19,684 and we were also eligible to collect Gift Aid contributions of £2,658 on these donations, totalling £22,342 over the year. These amounts were paid across as donations to the infant school as soon as they were collected/claimed.

In addition, we raised a further £9,955 that has been restricted for future contributions to the schools. This included £4,453 from the 2024 sponsorship challenge with the children aiming to raise £20.24 each to be allocated for future playground equipment. Other sources including grants are listed below

| RESTRICTED FUNDS SUMMARY £ | 22/23 | NET RECEIPTS | DONATIONS | 23/24 |
|-------------------------------|---------------|---------------|----------------|--------------|
| Emma's Picnic Area | 11,831 | 0 | -11,831 | 0 |
| Dementia Awareness | 500 | 0 | -500 | 0 |
| Tesco Groundwork Grant | 317 | 0 | -309 | 8 |
| Swimming Pool | 0 | 22,342 | -22,342 | 0 |
| Coop Edible Garden Grant | 0 | 3,338 | -689 | 2,650 |
| Justgiving Sarah's Donations | 0 | 339 | 0 | 339 |
| Love Essex Grant | 0 | 500 | -500 | 0 |
| World Book Day | 0 | 1,325 | 0 | 1,325 |
| 2024 Sponsorship Challenge | 0 | 4,453 | -2,800 | 1,653 |
| TOTAL RESTRICTED FUNDS | 12,648 | 32,297 | -38,971 | 5,974 |

Donations to schools and reserves policy

Overall, as a result of activities over the past few years, we have been able to contribute significant funds for playground facilities and a picnic play area in honour of a much-loved teacher. The total amount passed to the schools, excluding the pool, over the financial year 2023/24 was £65,229.

At the beginning of each financial year, the committee decide and agree the donations to be passed to the schools leaving a reserve large enough to fund expenditure in respect of the first few events to be held in the year.

This report was approved by the trustees and signed on their behalf.

Signed:



Date:

1/6/2026

Terry Wood
Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
QUILTERS PARENT TEACHER ASSOCIATION
ON THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2024**

I report to the trustees on my examination of the accounts of the Quilters Parent Teacher Association for the year ended 31 August 2024.

Responsibilities and basis of report

As the charity trustees of the Association, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Association's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Association as required by section 130 of the Act; or
- the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 22 May 2026

Ian Goodacre
4 St Mary's Avenue
Billerica
CM12 9DU

QUILTERS PTA FUNDRAISING BREAKDOWN FOR YEAR ENDED 31ST AUGUST 2024

| GENERAL FUNDRAISING / INCOME BREAKDOWN | | | | 23/24 | 22/23 |
|--|----------------------------------|-------------------|----------|----------|----------|
| Event Type | | Income | Expenses | Net Cash | Net Cash |
| EVENTS | Family Fun Afternoon | 1,956 | -669 | 1,286 | -518 |
| | Pizza | 0 | 0 | 0 | 420 |
| | Theatre Trips | 4,170 | -2,892 | 1,278 | 130 |
| | Christmas Cards | 949 | 0 | 949 | 948 |
| | Christmas Elfridges | 2,077 | -85 | 1,992 | 342 |
| | Christmas Bazaar | 1,081 | -478 | 603 | 588 |
| | Christmas Eve Boxes | 400 | -337 | 63 | 301 |
| | Christmas Raffle | 1,055 | 0 | 1,055 | 1,057 |
| | Christmas Sale | 47 | 0 | 47 | 224 |
| | RESTRICTED World Book Day | 1,658 | -333 | 1,325 | 695 |
| | Mother's Day | 1,632 | -1,212 | 420 | 455 |
| | Hairbraiding | 150 | -116 | 34 | |
| | Quiz Night | 1,460 | -78 | 1,382 | 1,180 |
| | Father's Day | 1,619 | -1,927 | -308 | 563 |
| | Fete | 13,431 | -3,385 | 10,047 | 8,054 |
| | Ball | 3,390 | -1,000 | 2,390 | 2,124 |
| SALES | Q-tique | 1,139 | 0 | 1,139 | 876 |
| | 50/50 | 2,027 | -1,035 | 992 | 870 |
| | Adventure Island | 1,366 | 0 | 1,366 | 1,795 |
| | Soap Box Tshirts | 0 | 0 | 0 | 15 |
| | Barleylands | 1,416 | -1,275 | 141 | -213 |
| | Tea Towels | 6 | -36 | -30 | 746 |
| | Miscellaneous | 3 | 0 | 3 | 9 |
| TOTAL EVENT FUNDRAISING | | 41,032 | -14,857 | 26,175 | 20,664 |
| RESTRICTED | Grants | 3,838 | | 3,838 | 500 |
| | Loose change | 1,617 | | 1,617 | 772 |
| | Non uniform | 782 | | 782 | 355 |
| PART RESTRICTED | Other Donations | 872 | | 872 | 77 |
| | Corporate Donations inc Gift Aid | 6,304 | | 6,304 | 5,829 |
| | Corporate Matching | 4,585 | | 4,585 | |
| RESTRICTED | 2024 Sponsor | 4,453 | | 4,453 | 355 |
| RESTRICTED | Pool Donations inc Gift Aid | 22,342 | | 22,342 | 31,814 |
| | Emma's picnic area donations | | | | 2,061 |
| TOTAL GRANTS, DONATIONS & SPONSORSHIP | | 44,792 | | 44,792 | 41,763 |
| CORPORATE MARKETING / COMMISSION | | | | | |
| | Easy Fundraising | 618 | | 618 | 550 |
| | Amazon Smile | 0 | | 0 | 506 |
| | Stikins & Stampstastic | 87 | | 87 | 53 |
| TOTAL MARKETING / COMMISSION | | 705 | | 705 | 1,109 |
| | Bank Interest | 457 | | 457 | 208 |
| | General PTA Expenditure | | -253 | -253 | -190 |
| | PTA Investments | | -100 | -100 | -1,141 |
| NET FUNDRAISING | | 42,135 | -15,210 | 71,777 | 62,413 |

RECEIPTS AND PAYMENTS ACCOUNTS FOR YEAR ENDED 31ST AUGUST 2024

| RECEIPTS & PAYMENTS SUMMARY £ | | Unrestricted | Restricted | 23/24 | 22/23 |
|----------------------------------|----------------------------------|----------------|----------------|-----------------|-----------------|
| RECEIPTS | Fundraising | 39,374 | 1,658 | 41,032 | 54,852 |
| | Grants | | 3,838 | 3,838 | 500 |
| | Sponsorship | | 4,453 | 4,453 | 200 |
| | Event Donations | 2,399 | | 2,399 | 1,127 |
| | Corporate Donations | 10,889 | | 10,889 | 5,829 |
| | Other Donations | 532 | 339 | 872 | 1,938 |
| | Swimming Pool Donations | | 19,684 | 19,684 | 27,584 |
| | Gift Aid | | 2,658 | 2,658 | 4,585 |
| | Corporate Marketing / Commission | 705 | | 705 | 1,109 |
| | Bank Interest | 457 | | 457 | 208 |
| TOTAL RECEIPTS | | 54,357 | 32,630 | 86,987 | 97,933 |
| - PAYMENTS | Fundraising Expenses | -14,524 | -333 | -14,857 | -34,189 |
| | General PTA Expenditure | -353 | | -353 | -1,331 |
| | Infant School | -15,001 | -1,200 | -16,201 | -21,340 |
| | Junior School | -33,600 | -15,429 | -49,028 | -27,741 |
| | Swimming Pool | | -22,342 | -22,342 | -31,814 |
| TOTAL PAYMENTS | | -63,478 | -39,303 | -102,781 | -116,414 |
| NET CASH MOVEMENT 2023/24 | | -9,121 | -6,673 | -15,794 | -18,481 |
| <i>Net Fundraising</i> | | <i>39,480</i> | <i>32,297</i> | <i>71,777</i> | <i>62,413</i> |

STATEMENT OF ASSETS AND LIABILITIES AS AT 31ST AUGUST 2024

| CHANGE IN CASH ASSETS £ | Unrestricted | Restricted | TOTAL | TOTAL LAST YEAR | CHANGE |
|--------------------------|---------------|--------------|---------------|-----------------|----------------|
| Cash at bank | 31,703 | 5,974 | 37,677 | 53,760 | -16,082 |
| Cash in hand | 69 | 0 | 69 | 117 | -48 |
| Paypal account | 337 | 0 | 337 | 0 | 337 |
| TOTAL CASH ASSETS | 32,108 | 5,974 | 38,083 | 53,877 | -15,794 |

Other assets and liabilities not included above but considered when assessing our financial position at the AGM.

- Prepaid expenses of £3,266 for theatre trips and Christmas events
- £5,120 in advanced deposits for the Mrs Doubtfire theatre trip and the 2025 Winter Ball
- Additionally, there are other assets held in the form of inventory including Adventure Island tickets, foreign coins and merchandise for resale.

These accounts were approved by the trustees and signed on their behalf.

Signed:



Date:

1 June 2026

Terry Wood
Trustee