



QUILTERS PARENT TEACHER ASSOCIATION

Charity No. 802640

TRUSTEES' ANNUAL REPORT

AND

ACCOUNTS

FOR THE YEAR ENDED

31ST AUGUST 2023

QUILTERS PARENT TEACHER ASSOCIATION TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31ST AUGUST 2023

The trustees are pleased to present their report and receipts and payments account for the year ended 31st August 2023 and confirm they comply with all regulatory requirements.

Reference and Administration Details

Quilters Parent Teacher Association, also known as Quilters PTA, is a charity registered with the Charity Commission. The charity registration number is 802640 and its principal address is Quilters Infant and Junior School, Laindon Road, Billericay, Essex, CM12 9LD.

The trustees who served during the year were

Louise Blyth - Chair

Emma Ball – Vice Chair

Terry Wood – Treasurer

Caroline Warner – Secretary

Structure, Governance and Management

The Quilters Parent Teacher Association is an association governed by rules and constitution adopted in 1970 as last amended 23rd April 2018. All teachers and parents of children attending both Quilters Infant and Junior Schools are entitled to become members of the Association and the trustees are elected by the members at the Annual General Meeting.

Objectives and Activities

The aim of the Association is to raise funds for both Quilters Infant and Junior Schools. Funds are provided to the schools for specific projects and asks, as approved by the trustees and executive committee.

The Association typically organises several events throughout the year including, an annual fete, a family fun afternoon, ball, theatre trips as well as various other fundraising initiatives.

Achievements and Performance

2022/23 was a remarkable year with strong fundraising. Net fundraising including donations of £62,413.

A) Unrestricted Funds

The summer fete was yet again the main fundraising event contributing £8,054. Other highlights include:

- A series of Christmas events contributed a total of £3,461
- The Winter Ball providing £2,124 this school year

A full breakdown is included on page 5

B) Restricted funds

We continue to collect donations from parents to support the schools in continuing to provide the swimming pool facility. This year we collected £27,584 and we were also eligible to collect Gift Aid contributions of £4,230 on these amounts. All these amounts were paid across as donations to the infant school as soon as they were collected/claimed. This donation was a total of £31,814 across the year.

In addition, we raised a further £3,611 that has been restricted for future contributions to the schools.

£2,061 for a picnic play area in honour of a much loved teacher that included £153 from car wash sponsorship

£695 raised from World Book Day to be donated for books.

£355 Gift Aid arising from the 2022 sponsorship challenge with the children aiming to raise £20.22 each that will be allocated for future technology related donations.

RESTRICTED FUNDS SUMMARY £		21/22		22/23	
	START	RECEIPTS	DISTRIBUTED	END	
2022 Sponsorship for Technology (Juniors)	2,719	355	-3,074	0	
World Book Day - Books (Juniors)	759	695	-1,454	0	
Emma's Picnic Area (Juniors)	9,769	2,061	0	11,831	
Dementia Awareness (Juniors)	500	0	0	500	
Tesco Groundwork Grant (Infants & Juniors)	0	500	-183	317	
TOTAL RESTRICTED FUNDS	13,747	3,611	-4,710	12,648	

Donations to schools and reserves policy

Overall, as a result of activities in 2022/23, we have been able to contribute significant funds for upgrading the technology facilities including a much needed server upgrade, a Clevertouch screen and ICT equipment. The total amount passed to the schools over the year was £49,080. This includes the £4,710 restricted funds shown in the table above.

At the beginning of each financial year, the committee decide and agree the donations to be passed to the schools leaving a reserve enough to fund deposits and expenditure in respect of the first few events to be held in the year.

This report was approved by the trustees and signed on their behalf.

Signed:

Date:

Terry Wood
Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
QUILTERS PARENT TEACHER ASSOCIATION
ON THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2023**

I report to the trustees on my examination of the accounts of the Quilters Parent Teacher Association for the year ended 31 August 2023.

Responsibilities and basis of report

As the charity trustees of the Association, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Association's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Association as required by section 130 of the Act; or
- the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 06 Jan 2026

Name

Ian Goodacre

Address 1 4 St Mary's Avenue

Address 2 Billericay CM12 9DU

QUILTERS PTA FUNDRAISING BREAKDOWN FOR YEAR ENDED 31ST AUGUST 2023

GENERAL FUNDRAISING / INCOME BREAKDOWN				22/23	21/22
	Event Type	Income	Expenses	Net Cash	Net Cash
EVENTS	Pizza	1,386	-966	420	496
	Theatre Trips	8,988	-8,858	130	3,143
	Christmas Cards	948	0	948	979
	Christmas Wreath	0	0	0	510
	Christmas Elfidges	1,756	-1,414	342	935
	Christmas Bazaar	1,272	-684	588	1,030
	Christmas Eve Boxes	616	-315	301	251
	Christmas Raffle	1,167	-110	1,057	968
	Christmas Sale	224	0	224	146
	Ball	12,104	-9,980	2,124	1,735
	RESTRICTED World Book Day	745	-50	695	759
	Mother's Day	1,681	-1,226	455	885
	Quiz Night	1,255	-75	1,180	834
	Father's Day	2,107	-1,544	563	317
	Fete	11,549	-3,494	8,054	9,643
	Family Fun Afternoon	0	-518	-518	1,217
	Pancakes	0	0	0	153
SALES	Q-tique	767	109	876	905
	50/50	1,980	-1,110	870	1,360
	Book Sale	0	0	0	47
	Adventure Island	2,995	-1,200	1,795	-226
	Soap Box Tshirts	525	-510	15	0
	Barleylands	637	-850	-213	0
	Tea Towels	2,141	-1,394	746	0
	Miscellaneous	9	0	9	8
TOTAL EVENT FUNDRAISING		54,852	-34,189	20,664	26,096
RESTRICTED	Grants	500		500	6,449
	Loose change	772		772	1,038
	Non uniform	355		355	760
	Other Donations	77		77	587
	Corporate Donations inc Gift Aid	5,829		5,829	5,989
	Corporate Matching	0		0	1,000
	RESTRICTED Emma's picnic	2,061		2,061	3,168
RESTRICTED	2022 Sponsor (Gift Aid)	355		355	2,719
RESTRICTED	Pool Donations inc Gift Aid	31,814		31,814	35,003
TOTAL GRANTS, DONATIONS & SPONSORSHIP		41,763		41,763	56,714
CORPORATE MARKETING / COMMISSION					
	Easy Fundraising	550		550	852
	Amazon Smile	506		506	357
	Stikins & Stampstastic	53		53	51
TOTAL MARKETING / COMMISSION		1,109		1,109	1,260
	Bank Interest	208		208	0
	General PTA Expenditure		-1,331	-1,331	-289
NET FUNDRAISING		97,933	-35,520	62,413	83,781

RECEIPTS AND PAYMENTS ACCOUNTS FOR YEAR ENDED 31ST AUGUST 2023

RECEIPTS & PAYMENTS SUMMARY £		Unrestricted	Restricted	22/23	21/22
RECEIPTS	Fundraising	54,087	745	54,832	53,952
	Grants		500	500	6,449
	Crowdfunding / Sponsorship		200	200	3,168
	Event Donations	1,127		1,127	1,798
	Corporate Donations	5,829		5,829	7,287
	Other Donations	77	1,861	1,938	87
	Swimming Pool Donations		27,584	27,584	30,400
	Gift Aid		4,585	4,585	4,806
	Corporate Marketing / Commission	1,109		1,109	2,719
	Bank Interest	208		208	1,260
TOTAL RECEIPTS		62,438	35,475	97,913	111,926
- PAYMENTS	Fundraising Expenses	-34,119	-50	-34,168	-27,856
	General PTA Expenditure	-1,331		-1,331	-289
	Infant School	-21,289	-51	-21,340	-4,055
	Junior School	-23,081	-4,660	-27,741	-6,081
	Swimming Pool		-31,814	-31,814	-35,003
	TOTAL PAYMENTS	-79,820	-36,574	-116,394	-73,284
NET CASH MOVEMENT 2022/23		-17,382	-1,099	-18,481	38,642
<i>Net Fundraising</i>		<i>26,988</i>	<i>35,425</i>	<i>62,413</i>	<i>83,781</i>

STATEMENT OF ASSETS AND LIABILITIES AS AT 31ST AUGUST 2023

CHANGE IN CASH ASSETS £	Unrestricted	Restricted	31/08/2023	31/08/22	1 YR CHANGE
Cash at bank	41,112	12,648	53,760	71,741	-17,981
Cash in hand	117		117	602	-485
Paypal account	0		0	15	-15
TOTAL CASH ASSETS	41,229	12,648	53,877	72,357	-18,481

We consider outstanding expenses and advanced receipts and when assessing our financial position at the AGM. Other assets and liabilities not included above

- Prepaid expenses of £3,117 for theatre trips, family fun afternoon and Christmas events
- Unclaimed 50/50 prizes of £155
- £1140 in advanced deposits for the Mama Mia theatre trip
- Additionally, there are other assets held in the form of inventory including Adventure Island tickets, foreign coins and merchandise for resale.

These accounts were approved by the trustees and signed on their behalf.

Signed:



Date:

7th Jan 2026.

Terry Wood
Trustee