



QUILTERS PARENT TEACHER ASSOCIATION

Charity No. 802640

TRUSTEES ANNUAL REPORT

AND

ACCOUNTS

FOR THE YEAR ENDED

31ST AUGUST 2022

Signed:

Date:

29/11/22

Terry Wood
Trustee

QUILTERS PARENT TEACHER ASSOCIATION TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31ST AUGUST 2022

The Trustees are pleased to present their report and receipts and payments account for the year ended 31st August 2022 and confirm they comply with all regulatory requirements.

Reference and Administration Details

Quilters Parent Teacher Association, also known as Quilters PTA, is a charity registered with the Charity Commission. The charity registration number is 802640 and its principal address is Quilters Infant and Junior School, Laindon Road, Billericay, Essex, CM12 9LD.

The Trustees who served during the year were

Louise Blyth - Chair
Carole Street - Secretary & Vice Chair (resigned Sept 2021)
Emma Ball – Vice Chair (appointed Oct 2021)
Terry Wood – Treasurer
Caroline Warner – Secretary (appointed Nov 2021)

Structure, Governance and Management

Quilters Parent Teacher Association is an association governed by rules and constitution adopted in 1970 as last amended 23rd April 2018. All teachers and parents of children attending both Quilters Infant and Junior Schools are entitled to become members of the association and the Trustees are elected by the members at the Annual General Meeting.

Objectives and Activities

The aim of the association is to raise funds for both Quilters Infant and Junior Schools. Funds are provided to the Schools for specific projects and asks, as approved by the trustees and executive committee.

The Association typically organises several events throughout the year including, an annual fete, a family fun afternoon, ball, theatre trips as well as various other fundraising initiatives.

Achievements and Performance

2021/22 was a remarkable year with strong fundraising after bouncing back from the global pandemic. Net fundraising including donations almost doubled from last year's £42,215 to a healthy £83,781.

A) Unrestricted Funds

The return of the summer fete provided a huge boost to our fundraising being the main contributor with £9,643 plus a £1,000 in corporate matching, other highlights included:

- A series of Christmas events contributed a total of £4,820.
- Theatre trips £3,143 mainly from the rearranged Matilda and Frozen events
- The return of the both the Winter Ball £1,735 and Family Fun Afternoon £1,217

A full breakdown is included on page 5

B) Restricted funds

We continue to collect donations from parents to support the schools in continuing to provide the swimming pool facility. This year we collected £30,400 and we were also eligible to collect gift aid contributions of £4,603 on these amounts. All these amounts were paid across as donations to the infant school as soon as they were collected/claimed. This donation was a total of £35,003 across the year.

In addition, we raised a further £13,747 that has been restricted for future contributions to the schools.

£9,769 for a picnic play area in honour of a much loved teacher that included £5,449 Coop grant plus £1,000 Local authority grant from Basildon Council, £3,168 from crowdfunding and £153 from a pancake sale.

£759 raised from World Book Day to be donated for books.

£2,719 raised from the 2022 sponsorship challenge with the children aiming to raise £20.22 each and a further £355 in gift aid that will be allocated for future technology related donations.

£500 from an activity supporting dementia that will be put towards table tennis equipment in the planned play area.

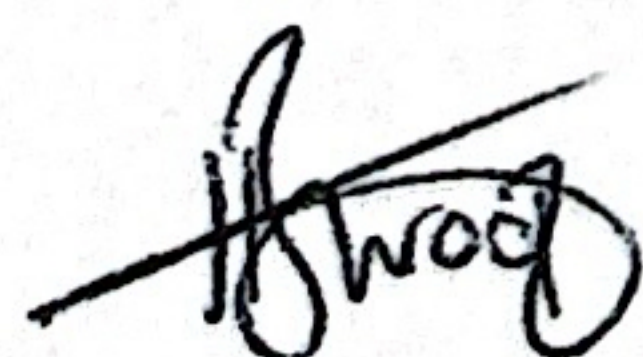
C) Donations to school and reserves policy

Overall, as a result of activities in 2021/22, we have been able to contribute significant funds for upgrading the technology facilities including a much needed server upgrade, a Clevertouch screen and ICT equipment. The total amount passed to the schools over the year was £10,136.

At the beginning of each financial year, the committee decide and agree the donations to be passed to the schools leaving a reserve enough to fund deposits and expenditure in respect of the first few events to be held in the year.

This report was approved by the trustees and signed on their behalf.

Signed:



Date:

29/1/2025

Terry Wood
Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
QUILTERS PARENT TEACHER ASSOCIATION
ON THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2022**

I report to the trustees on my examination of the accounts of the Quilters Parent Teacher Association for the year ended 31 August 2022.

Responsibilities and basis of report

As the charity trustees of the Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Association's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

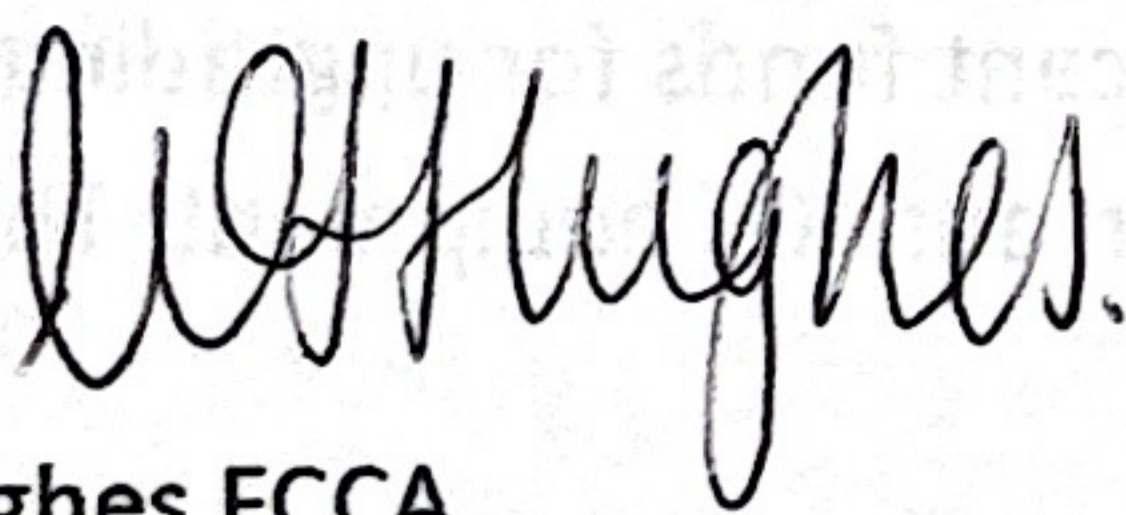
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Association as required by section 130 of the Act; or
- the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

5/2/25

Wendy Hughes FCCA
34 First Avenue
Billerica
Essex CM12 9PT

QUILTERS PTA FUNDRAISING BREAKDOWN FOR YEAR ENDED 31ST AUG 2022

GENERAL FUNDRAISING / INCOME BREAKDOWN				21/22	20/21
	Event Type	Income	Expenses	Net Cash	Net Cash
EVENTS	Pizza	1,616	-1,120	496	641
	Theatre Trips	4,105	-962	3,143	1,025
	Christmas Cards	3,807	-2,827	980	877
	Christmas Wreath	840	-330	510	571
	Christmas Elfridges	1,466	-531	935	0
	Christmas Bazaar	1,613	-583	1,030	801
	Christmas Eve Boxes	251		251	718
	Christmas Raffle	1,058	-90	968	1,528
	Christmas Sale	146		146	474
	Ball	13,365	-11,630	1,735	4,830
RESTRICTED	World Book Day	787	-28	759	0
	Mother's Day	1,464	-579	885	11
	Quiz Night	924	-90	834	469
	Father's Day	1,458	-1,140	318	0
RESTRICTED	Fete	12,625	-2,982	9,643	0
	Pancakes	153		153	0
	Family Fun Afternoon	2,091	-874	1,217	0
SALES	Q-tique	931	-25	906	818
	50/50	2,420	-1,060	1,360	1,156
	Adventure Island	2,777	-3,003	-226	4,249
	Book Sale	47		47	0
	Wadey Bear	0		0	381
	Cake Sale	0		0	74
	Toy Sale	0		0	418
	Zoe Pictures/Prints	0		0	138
	Quilters Stall	0		0	382
	Miscellaneous	8		8	12
TOTAL EVENT FUNDRAISING		53,952	-27,856	26,096	19,574
GRANTS, DONATIONS & SPONSORSHIP					
RESTRICTED	Coop Grant	5,449		5,449	0
RESTRICTED	Local Authority Grant	1,000		1,000	0
	Loose change	1,038		1,038	1,001
	Non uniform	760		760	471
	Other Donations	87		87	242
	BTR day	0		0	657
	Donation - Covid19	0		0	5,498
	Donation - Party	0		0	315
	Corporate Donations inc Gift Aid	5,989		5,989	0
	Corporate Matching	1,000		1,000	750
RESTRICTED	Dementia Week	500		500	0
RESTRICTED	Pool Donations inc Gift Aid	35,003		35,003	12,693
RESTRICTED	2022 Sponsor	2,719		2,719	0
RESTRICTED	Crowdfunding	3,168		3,168	0
TOTAL DONATIONS & SPONSORSHIP		56,714		56,714	21,627
CORPORATE MARKETING / COMMISSION					
	Easy Fundraising	852		852	797
	Amazon Smile	357		357	275
	Stikins & Stampstastic	51		51	55
	Toucan Box				30
TOTAL MARKETING / COMMISSION		1,260		1,260	1,157
General PTA Expenditure			-289	-289	-143
NET FUNDRAISING		111,926	-28,145	83,781	42,215

QUILTERS PTA RECEIPTS AND PAYMENTS ACCOUNTS FOR YEAR ENDED 31ST AUG 2022

RECEIPTS & PAYMENTS SUMMARY £		Unrestricted	Restricted	21/22	20/21
RECEIPTS	Fundraising	53,012	940	53,952	26,468
	Grants		6,449	6,449	0
	Crowdfunding		3,168	3,168	0
	Event Donations	1,798		1,798	2,129
	Corporate Donations	6,787	500	7,287	750
	Other Donations	87		87	6,055
	Swimming Pool Donations		30,400	30,400	10,925
	Gift Aid	203	4,603	4,806	1,769
	Sponsorship		2,719	2,719	0
	Corporate Marketing	1,260		1,260	1,156
	TOTAL RECEIPTS	63,147	48,779	111,926	49,251
- PAYMENTS	Fundraising Expenses	-27,828	-28	-27,856	-6,893
	General PTA Expenditure	-289		-289	-143
	Infant School	-4,055		-4,055	-10,258
	Junior School	-6,081		-6,081	-15,387
	Swimming Pool		-35,003	-35,003	-12,693
	TOTAL PAYMENTS	-38,253	-35,031	-73,284	-45,375
CASH FUNDS 2021/22		24,894	13,748	38,642	3,876
Net Fundraising		35,030	48,751	83,781	42,215

QUILTERS PTA STATEMENT OF ASSETS AND LIABILITIES AS AT 31ST AUG 2022

CHANGE IN CASH ASSETS £	Unrestricted	Restricted	31/08/2022	31/08/21	1 YR CHANGE
Cash at bank	57,993	13,748	71,741	32,474	39,267
Cash in hand	602		602	789	-187
Paypal account	15		15	453	-438
TOTAL CASH ASSETS	58,610	13,748	72,358	33,716	38,642

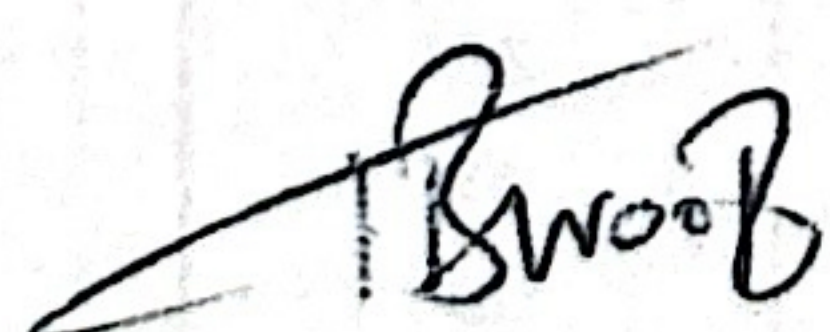
We consider outstanding expenses and advanced receipts and when assessing our financial position at the AGM.

Other assets and liabilities not included above

- Unsettled expenses of £1,173 arising from the fete, family afternoon and unclaimed 50/50 club prizes
- £775 in advanced deposits from the Back to the Future theatre trip
- An agreed donation to the schools for technology of £10,415
- Additionally, there are other assets held in the form of inventory including Adventure Island tickets and merchandise for resale.

These accounts were approved by the trustees and signed on their behalf.

Signed:



Date:

29/1/2025

Terry Wood
Trustee