

STEWARTBY VILLAGE HALL

England & Wales · Charity number 802515

Details

Status Registered

Legal form Other

Registered 1989-12-08

Register [View on the Charity Commission register](#)

Contact

Address Village Hall
Churchill Close
Stewartby
Bedford
MK43 9LU

Phone 01234764656

Email villagehallstewartby@gmail.com

Website stewartbyvillagehall.org.uk

Activities

Objects: VILLAGE HALL FOR THE USE OF THE INHABITANTS OF THE PARISH OF STEWARTBY IN THE COUNTY OF BEDFORD WITHOUT DISTINCTION OF POLITICAL RELIGIOUS OR OTHER OPINION INCLUDING USE FOR MEETINGS LECTURES CLASSES AND FOR OTHER FORMS OF RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

Activities: FOR HALL HIRE OF PARTIES ETC, AND TO RAISE FUNDS FOR MAINTENANCE OF THE VILLAGE HALL.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Other Charitable Purposes
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** STEWARTBY
- Bedford
- Central Bedfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-09-30	£44,058	£45,725	-	-
2024-09-30	£35,707	£38,870	-	-
2023-09-30	£38,233	£40,529	-	-
2022-09-30	£62,750	£56,998	-	-
2021-09-30	£24,019	£20,991	-	-
2020-09-30	£23,508	£23,746	-	-

Trustees

Name	Role	Appointed
Stewartby Parish Council		2014-11-10

STEWARTBY VILLAGE HALL

England & Wales - Charity number 802515

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1st	October	2024		30th	September	2025

Section A Reference and administration details

Charity name **Stewartby Village Hall**

Other names charity is known by

Registered charity number (if any)

802515

Charity's principal address

Stewartby Village Hall	
Churchill Close	
Stewartby	
Postcode	MK43 9LU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lee Melville	Chair		
2	Terri Banks	Vice Chair		
3	Sally Law			
4	Louise Burnage			
5	Lloyd Haley			
6	Michele Serino			
7	Daisy Fraser		Left June 2025	
8	Thomas Williams		Left September 2025	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Official Custodian Trustee for the Charity is Stewartby & Kempston Hardwick Parish Council	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accounts Assessor	Leena Bains (Accountant)	Independent Examiner

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Deed of Trust 20 th August 1989
How the charity is constituted (eg. trust, association, company)	Charitable Trust
Trustee selection methods (eg. appointed by, elected by)	The charity is run by the members of the Parish Council. Members of the Council automatically act as Trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Originally on a full repairing lease, this historic Village Hall was later transferred into the hands of the Parish Council. The Charitable Trust was then set up in 1989.

The Hall was built in the 1930s and is covered by a Section 4 Conservation Order, as is the original Stewartby village. Any repairs carried out must be sympathetic to this order, and external works need to gain planning permission to ensure conservation area requirements are met.

The property is fully maintained and insured, as required for use by the public, and has a Premises Licence issued by Bedford Borough Council.

The Trustees are all local members of the community, and are responsible for the day to day running of the Hall. Bi-monthly meetings are held throughout the year, usually on the second Thursday of the month. There are currently vacancies for membership. (Nine members allowed). The AGM is normally held annually in October. The Annual Accounts have been independently examined; prepared on a Cash basis, they are submitted to the Charity Commission as required.

A permanent part time employee takes bookings for the Hall, does the book keeping, and prepares monthly and annual reports for the Trustees.

In addition to income from lettings, the Parish Council ensures that there is money for the day to day running of the Hall and ensures that marketing and expenditure is done in accordance with the funds available where possible. We also apply for funding for projects to update the Hall and ensure that it complies with the health and safety and other relevant

legislation.

Previous improvements included a new bar area, kitchen, and windows. Recent additions include an access ramp and hearing loop, meaning we are compliant, as much as is possible, with the disability and diversity regulations for the building. Grants were obtained to enable installation of a new infrared heating system, with SMART remote-control, throughout the hall.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The provision and maintenance of a village hall for the use of the inhabitants of Stewartby and the surrounding areas, in the Marston Vale, without distinction of political, religious, or other opinions, including use for meetings, lectures, and classes and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

The Parish Council is based at the hall, and holds monthly meetings in the committee room or nearby sports pavilion.

Regular group use includes:

Irish Dance, Boxercise, Taekwondo, Brazilian Jui Jitsu, Belly Dancing, Pilates, Musical Drama and Street Dance, plus various Child and Baby Play Groups and Classes. In addition, many weekend bookings are for local and non-local users, typically children's parties, birthday, anniversary, and wedding parties, and occasional Craft Fairs or Public Consultations.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)
Additional details of objectives and activities (Optional information)**

These uses assist us in attaining the objectives as outlined above.

The Trustees and Parish Council run occasional free events for the public, including an annual Christmas Fair and Light Switch On event.

The Hall is the designated Polling Station for Stewartby, and an Emergency Assistance Centre in the case of a local disaster occurring.

Declaration: The Trustees have had regard to the guidance issued by the Charity Commission on public benefit. From the above actions the Managing Trustees have attempted to comply with their duty to the charity to provide a continuing Public Benefit in the exercising of their powers and duties.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

In addition to its governing documents the Hall also has a Hall Hire Policy, and Fire Safety Policy in place, which are reviewed periodically.

Section D Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During the past year we have continued with the ongoing maintenance of the Village Hall and have also concentrated on increasing bookings to increase revenue. This revenue will then be reinvested in the building so that we are able to continue to modernise.

Regular fire risk and H&S assessments are carried out, and the Hall upgraded to meet the latest legislation.

The above work has brought the Hall up to a standard compatible with other local venues. Together with web site and social media advertising, the Hall is increasingly booked at weekends, whilst still providing a pleasant environment for users throughout the week. More work will continue in the coming year.

The Committee has also had the following statutory maintenance carried out; PAT Testing, Emergency Exit Testing, Fire Extinguisher Testing, First Aid Box checks. These are all currently compliant.

Section E Financial review

Brief statement of the charity's policy on reserves

Given that our biggest expense, over and above day to day running costs, is the maintenance and improvement of the building, and further that whilst most of this expenditure can be planned for, there may well be substantial, unforeseen costs, the Trustees deem it prudent to aim to establish a designated Building Reserve (but not a Restricted fund). In this way the Hall can continue to provide an essential facility for local residents over the years to come.

Details of any funds materially in deficit

Nil

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity's regular income is from Hall lettings, to both local residents and non-residents. Any essential large maintenance work will, where possible, be funded by the Parish Council and we will continue to look for grant money so that some other work is possible.

All improvements to the hall are done with benefit and comfort of the Hall users in mind. Moreover, the Hall is now of a sufficient standard to compete with other local Halls for weekend hire.

Currently, the Hall does not have a sufficient surplus to consider investments. All Balances are held in a Bank Current Account.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Lee Melville	Terri Banks
Full name(s)	Lee Melville	Terri Banks
Position (eg Secretary, Chair, etc)	Trustee Chair	Trustee Vice Chair

Date 1st December 2025



Trustees' Annual Report for the period

From		Period start date			To		Period end date		
		1st	October	2024			30th	September	2025

Section A

Reference and administration details

Charity name **Stewartby Village Hall**

Other names charity is known by

Registered charity number (if any)

802515

Charity's principal address

Stewartby Village Hall	
Churchill Close	
Stewartby	
Postcode	MK43 9LU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lee Melville	Chair		
2	Terri Banks	Vice Chair		
3	Sally Law			
4	Louise Burnage			
5	Lloyd Haley			
6	Michele Serino			
7	Daisy Fraser		Left June 2025	
8	Thomas Williams		Left September 2025	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Official Custodian Trustee for the Charity is Stewartby & Kempston Hardwick Parish Council	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accounts Assessor	Leena Bains (Accountant)	Independent Examiner

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Deed of Trust 20 th August 1989
How the charity is constituted (eg. trust, association, company)	Charitable Trust
Trustee selection methods (eg. appointed by, elected by)	The charity is run by the members of the Parish Council. Members of the Council automatically act as Trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Originally on a full repairing lease, this historic Village Hall was later transferred into the hands of the Parish Council. The Charitable Trust was then set up in 1989.

The Hall was built in the 1930s and is covered by a Section 4 Conservation Order, as is the original Stewartby village. Any repairs carried out must be sympathetic to this order, and external works need to gain planning permission to ensure conservation area requirements are met.

The property is fully maintained and insured, as required for use by the public, and has a Premises Licence issued by Bedford Borough Council.

The Trustees are all local members of the community, and are responsible for the day to day running of the Hall. Bi-monthly meetings are held throughout the year, usually on the second Thursday of the month. There are currently vacancies for membership. (Nine members allowed). The AGM is normally held annually in October. The Annual Accounts have been independently examined; prepared on a Cash basis, they are submitted to the Charity Commission as required.

A permanent part time employee takes bookings for the Hall, does the book keeping, and prepares monthly and annual reports for the Trustees.

In addition to income from lettings, the Parish Council ensures that there is money for the day to day running of the Hall and ensures that marketing and expenditure is done in accordance with the funds available where possible. We also apply for funding for projects to update the Hall and ensure that it complies with the health and safety and other relevant

legislation.

Previous improvements included a new bar area, kitchen, and windows. Recent additions include an access ramp and hearing loop, meaning we are compliant, as much as is possible, with the disability and diversity regulations for the building. Grants were obtained to enable installation of a new infrared heating system, with SMART remote-control, throughout the hall.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The provision and maintenance of a village hall for the use of the inhabitants of Stewartby and the surrounding areas, in the Marston Vale, without distinction of political, religious, or other opinions, including use for meetings, lectures, and classes and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

The Parish Council is based at the hall, and holds monthly meetings in the committee room or nearby sports pavilion.

Regular group use includes:

Irish Dance, Boxercise, Taekwondo, Brazilian Jui Jitsu, Belly Dancing, Pilates, Musical Drama and Street Dance, plus various Child and Baby Play Groups and Classes. In addition, many weekend bookings are for local and non-local users, typically children's parties, birthday, anniversary, and wedding parties, and occasional Craft Fairs or Public Consultations.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)
Additional details of objectives and activities (Optional information)**

These uses assist us in attaining the objectives as outlined above.

The Trustees and Parish Council run occasional free events for the public, including an annual Christmas Fair and Light Switch On event.

The Hall is the designated Polling Station for Stewartby, and an Emergency Assistance Centre in the case of a local disaster occurring.

Declaration: The Trustees have had regard to the guidance issued by the Charity Commission on public benefit. From the above actions the Managing Trustees have attempted to comply with their duty to the charity to provide a continuing Public Benefit in the exercising of their powers and duties.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

In addition to its governing documents the Hall also has a Hall Hire Policy, and Fire Safety Policy in place, which are reviewed periodically.

Section D Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During the past year we have continued with the ongoing maintenance of the Village Hall and have also concentrated on increasing bookings to increase revenue. This revenue will then be reinvested in the building so that we are able to continue to modernise.

Regular fire risk and H&S assessments are carried out, and the Hall upgraded to meet the latest legislation.

The above work has brought the Hall up to a standard compatible with other local venues. Together with web site and social media advertising, the Hall is increasingly booked at weekends, whilst still providing a pleasant environment for users throughout the week. More work will continue in the coming year.

The Committee has also had the following statutory maintenance carried out; PAT Testing, Emergency Exit Testing, Fire Extinguisher Testing, First Aid Box checks. These are all currently compliant.

Section E Financial review

Brief statement of the charity's policy on reserves

Given that our biggest expense, over and above day to day running costs, is the maintenance and improvement of the building, and further that whilst most of this expenditure can be planned for, there may well be substantial, unforeseen costs, the Trustees deem it prudent to aim to establish a designated Building Reserve (but not a Restricted fund). In this way the Hall can continue to provide an essential facility for local residents over the years to come.

Details of any funds materially in deficit

Nil

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity's regular income is from Hall lettings, to both local residents and non-residents. Any essential large maintenance work will, where possible, be funded by the Parish Council and we will continue to look for grant money so that some other work is possible.

All improvements to the hall are done with benefit and comfort of the Hall users in mind. Moreover, the Hall is now of a sufficient standard to compete with other local Halls for weekend hire.

Currently, the Hall does not have a sufficient surplus to consider investments. All Balances are held in a Bank Current Account.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Lee Melville	Terri Banks
Full name(s)	Lee Melville	Terri Banks
Position (eg Secretary, Chair, etc)	Trustee Chair	Trustee Vice Chair

Date 1st December 2025

Stewartby Village Hall – Independent review of the Village Hall Accounting Records

Financial Year from 1st October 2024 to 30th September 2025

Background

The Clerk was appointed as the RFO (Responsible Finance Officer) in October 2018 and has been responsible for maintaining comprehensive working papers to support all entries in the cashbook, and for submitting the Annual Return to the Charities Commission on an annual basis.

The Charity's financial position for the year ending September 2025 was:

	Year Ending September 2025	Year Ending September 2024	Variance (£)	Variance (%)
Income	£44,058	£35,707	-£8,351	23%
Expenditure	£45,725	£38,870	£6,855	18%
Net Position	-£1,667	-£3,162		

In the financial year ending September 2025, the village hall income has increased from the previous year. This is due to increased bookings of the village hall and a grant for £3k from the Parish Council. Similarly, expenditure has also increased from last year due to an increase in heating costs and the insurance premium.

The previous year's Annual Return and Accounts was submitted to the Charities Commission on time on 15 July 2025.

An independent review of the Charity's financial records has been undertaken and findings are summarised in Appendix 1.

I would like to thank the Clerk and the Chair for their co-operation during this review.

S L Bains
10 March 2026

Appendix 1

	Test	Findings	Recommendations
A	Appropriate accounting records have been kept properly throughout the year	The Charity's financial transactions are recorded in a cashbook using an Excel spreadsheet. This includes all receipts and payments made during the year. A summary for all income and expenditure is recorded each month.	None
B	Accounting records are complete	Quotes are obtained and accepted by Trustees before payments are approved in the bi-monthly meetings, and transactions are recorded in the Minutes. All payments are authorised on a Payment Authorisation form by two Authorising officers. Payments are made online via BACS or Direct Debits which have been set up.	None
C	Compared the accounts with the underlying accounting records	A sample of payments during the period from October 2024 to September 2025 were tested and agreed to supporting invoices. No issues noted.	None
D	Verified receipts and payments to vouchers such as invoices, bank statements, and receipts.	A sample of receipts received during the period from October 2024 to September 2025 as recorded in the cashbook were agreed to supporting bank statements. No issues were identified.	None

E	Expected income was fully received, properly recorded and promptly banked	The Village Hall receives income primarily from: • hall hire • room bookings • community events For hall Hire, the Charity raises invoices, and for party bookings, customers complete booking forms. A sample of receipts received in the year as recorded in the cashbook was verified to the bank statement.	None
F	Other records are kept up to date	Village Hall Trustees meetings have been taking place every 2 months. Minutes are noted and signed off by the Chair. The Charity's financial position is reported and discussed at every meeting. This includes details of the Budget and the actual spend to date along with the Clerk's financial report. No issues were identified.	None

STEWARTBY VILLAGE HALL

England & Wales - Charity number 802515

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1st	October	2023		30th	September	2024

Section AReference and administration details

Charity name Stewartby Village Hall

Other names charity is known by

Registered charity number (if any)802515

Charity's principal address

Stewartby Village Hall

Churchill Close

Stewartby

PostcodeMK43 9LU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lee Melville	Chair		
2	Terri Banks	Vice Chair		
3	Sally Law			
4	Louise Burnage			
5	Lloyd Haley			
6	Michele Serino			
7	Daisy Fraser			
8	Michael Nelsey		Left November 2023	
9	Thomas Williams		Joined September 2024	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Official Custodian Trustee for the Charity is Stewartby & Kempston Hardwick Parish Council	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accounts Assessor	Leena Bains (Accountant)	Independent Examiner

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Deed of Trust 20 th August 1989
How the charity is constituted (eg. trust, association, company)	Charitable Trust
Trustee selection methods (eg. appointed by, elected by)	The charity is run by the members of the Parish Council. Members of the Council automatically act as Trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Originally on a full repairing lease, this historic Village Hall was later transferred into the hands of the Parish Council. The Charitable Trust was then set up in 1989.

The Hall was built in the 1930s and is covered by a Section 4 Conservation Order, as is the original Stewartby village. Any repairs carried out must be sympathetic to this order, and external works need to gain planning permission to ensure conservation area requirements are met.

The property is fully maintained and insured, as required for use by the public, and has a Premises Licence issued by Bedford Borough Council.

The Trustees are all local members of the community, and are responsible for the day to day running of the Hall. Bi-monthly meetings are held throughout the year, usually on the second Thursday of the month. There are currently vacancies for membership. (Nine members allowed). The AGM is normally held annually in October. The Annual Accounts have been independently examined; prepared on a Cash basis, they are submitted to the Charity Commission as required.

A permanent part time employee takes bookings for the Hall, does the book keeping, and prepares monthly and annual reports for the Trustees.

In addition to income from lettings, the Parish Council ensures that there is money for the day to day running of the Hall and ensures that marketing and expenditure is done in accordance with the funds available where possible. We also apply for funding for projects to update the Hall and ensure that it complies with the health and safety and other relevant

legislation.

Previous improvements included a new bar area, kitchen, and windows. Recent additions include an access ramp and hearing loop, meaning we are compliant, as much as is possible, with the disability and diversity regulations for the building. Grants were obtained to enable installation of a new infrared heating system, with SMART remote-control, throughout the hall.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The provision and maintenance of a village hall for the use of the inhabitants of Stewartby and the surrounding areas, in the Marston Vale, without distinction of political, religious, or other opinions, including use for meetings, lectures, and classes and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit) Additional details of objectives and activities (Optional information)

The Parish Council is based at the hall, and holds monthly meetings in the committee room or nearby sports pavilion.

Regular group use includes:
 Ballet, Tap, Modern, and Irish Dance classes, Boxercise, Taekwondo, Brazilian Jui Jitsu, plus various Child and Baby Play Groups and Classes. In addition, many weekend bookings are for local and non-local users, typically children's parties, birthday, anniversary, and wedding parties, and occasional Craft Fairs.

These uses assist us in attaining the objectives as outlined above.

The Trustees and Parish Council run occasional free events for the public, including an annual Christmas Fair and Light Switch On event.

The Hall is the designated Polling Station for Stewartby, and an Emergency Assistance Centre in the case of a local disaster occurring.

Declaration: The Trustees have had regard to the guidance issued by the Charity Commission on public benefit. From the above actions the Managing Trustees have attempted to comply with their duty to the charity to provide a continuing Public Benefit in the exercising of their powers and duties.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

In addition to its governing documents the Hall also has a Hall Hire Policy, and Fire Safety Policy in place, which are reviewed periodically.

Section D
Achievements and
performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During the past year we have continued with the ongoing maintenance of the Village Hall and have also concentrated on increasing bookings to increase revenue. This revenue will then be reinvested in the building so that we are able to continue to modernise.

Regular fire risk assessments are carried out, and the Hall upgraded to meet the latest legislation.

The above work has brought the Hall up to a standard compatible with other local venues. Together with web site and social media advertising, the Hall is increasingly booked at weekends, whilst still providing a pleasant environment for users throughout the week. More work will continue in the coming year.

The Committee has also had the following statutory maintenance carried out; PAT Testing, Emergency Exit Testing, Fire Extinguisher Testing, First Aid Box checks. These are all currently compliant.

Section E Financial review

Brief statement of the charity's policy on reserves

Given that our biggest expense, over and above day to day running costs, is the maintenance and improvement of the building, and further that whilst most of this expenditure can be planned for, there may well be substantial, unforeseen costs, the Trustees deem it prudent to aim to establish a designated Building Reserve (but not a Restricted fund). In this way the Hall can continue to provide an essential facility for local residents over the years to come.

Details of any funds materially in deficit

Nil

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity's regular income is from Hall lettings, to both local residents and non-residents. Any essential large maintenance work will, where possible, be funded by the Parish Council and we will continue to look for grant money so that some other work is possible.

All improvements to the hall are done with benefit and comfort of the Hall users in mind. Moreover, the Hall is now of a sufficient standard to compete with other local Halls for weekend hire.

Currently, the Hall does not have a sufficient surplus to consider investments. All Balances are held in a Bank Current Account.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Lee Melville	Terri Banks
Full name(s)	Lee Melville	Terri Banks
Position (eg Secretary, Chair, etc)	Trustee Chair	Trustee Vice Chair

Date 1st July 2025

Stewartby Village Hall Accounts

Year 1st October 2023 to 30 September 2024

	Totals
Income	£35,707.16
Expenditure	£38,869.64
Balance +/-	-£3,162.48

Bank Balance

Date From	Date To	Start Balance	Money Out	Money In	End Balance	Month +/-	Cumulative Bal +/-
01/10/2023	31/10/2023	£8,011.20	£2,880.90	£2,468.25	£7,598.55	-£412.65	-£412.65
01/11/2023	30/11/2023	£7,598.55	£3,243.88	£4,770.47	£9,125.14	£1,526.59	£1,113.94
01/12/2023	31/12/2023	£9,125.14	£4,368.79	£2,098.22	£6,854.57	-£2,270.57	-£1,156.63
01/01/2024	31/01/2024	£6,854.57	£3,955.50	£3,125.75	£6,024.82	-£829.75	-£1,986.38
01/02/2024	29/02/2024	£6,024.82	£4,030.86	£3,584.48	£5,578.44	-£446.38	-£2,432.76
01/03/2024	31/03/2024	£5,578.44	£3,401.68	£3,098.31	£5,275.07	-£303.37	-£2,736.13
01/04/2024	30/04/2024	£5,275.07	£3,752.92	£2,769.72	£4,291.87	-£983.20	-£3,719.33
01/05/2024	31/05/2024	£4,291.87	£3,402.05	£3,310.72	£4,200.54	-£91.33	-£3,810.66
01/06/2024	30/06/2024	£4,200.54	£2,341.94	£2,218.42	£4,077.02	-£123.52	-£3,934.18
01/07/2024	31/07/2024	£4,077.02	£2,997.92	£2,347.04	£3,426.14	-£650.88	-£4,585.06
01/08/2024	31/08/2024	£3,426.14	£2,606.17	£2,242.36	£3,062.33	-£363.81	-£4,948.87
01/09/2024	30/09/2024	£3,062.33	£1,887.03	£3,673.42	£4,848.72	£1,786.39	-£3,162.48
			£38,869.64	£35,707.16			

Bank Statements

01/10/2023	Opening balance	£8,011.20
30/09/2024	Closing balance	£4,848.72
Total bank a/c movement		-£3,162.48

Stewartby Village Hall – Independent review of the Village Hall Accounting Records

Financial Year from 1st October 2023 to 30th September 2024

Background

The Clerk was appointed as the RFO (Responsible Finance Officer) in October 2018 and has been responsible for maintaining comprehensive working papers to support all entries in the cashbook, and for submitting the Annual Return to the Charities Commission on an annual basis.

The Charity's financial position for the year ending September 2024 was:

	Year Ending September 2024	Year Ending September 2023	Variance (£)	Variance (%)
Income	£35,707	£38,233	-£2,526	-2%
Expenditure	£38,870	£40,529	-£1,659	-4%
Net Position	-£3,162	-£2,296	-£866	

In the financial year ending September 2024, the village hall income and expenditure has decreased from the previous year. The reduction in income is due to a one-off heating grant received in the previous year.

The previous year's Annual Return and Accounts was submitted to the Charities Commission on time on 25 June 2024.

An independent review of the Charity's financial records has been undertaken and findings are summarised in Appendix 1.

I would like to thank the Clerk and the Chair for their co-operation during this review.

S L Bains
03 January 2025

Appendix 1

	Test	Findings	Recommendations
A	Appropriate accounting records have been kept properly throughout the year	The Charity's financial transactions are recorded in a cashbook using an Excel spreadsheet. This includes all receipts and payments made during the year. A summary for all income and expenditure is recorded each month.	None
B	Accounting records are complete	Quotes are obtained and accepted by Trustees before payments are approved in the bi-monthly meetings, and transactions are recorded in the Minutes. All payments are authorised on a Payment Authorisation form by two Authorising officers. Payments are made online via BACS or Direct Debits which have been set up.	None
C	Compared the accounts with the underlying accounting records	A sample of payments during the period from October 2023 to September 2024 were tested and agreed to supporting invoices. No issues noted.	None
D	Verified receipts and payments to vouchers such as invoices, bank statements, and receipts.	A sample of receipts received during the period from October 2023 to September 2024 as recorded in the cashbook were tested and agreed to supporting remittances and the bank statements. No issues were identified.	None

E	Expected income was fully received, properly recorded and promptly banked	The Village Hall receives income primarily from: • hall hire • room bookings • community events For hall Hire, the Charity raises invoices, and for party bookings, customers complete booking forms. A sample of receipts received in the year as recorded in the cashbook was verified to the bank statement.	None
F	Other records are kept up to date	Village Hall Trustees meetings have been taking place every 2 months. Minutes are noted and signed off by the Chair. The Charity's financial position is reported and discussed at every meeting. This includes details of the Budget and the actual spend to date along with the Clerk's financial report. No issues were identified.	None

STEWARTBY VILLAGE HALL

England & Wales - Charity number 802515

Accounts



Trustees' Annual Report for the period

	Period start date				Period end date		
	1st	October	2022		30th	September	2023
From				To			

Section A Reference and administration details

Charity name Stewartby Village Hall

Other names charity is known by

Registered charity number (if any) 802515

Charity's principal address

Stewartby Village Hall

Churchill Close

Stewartby

Postcode MK43 9LU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lee Melville	Chair		
2	Terri Banks	Vice Chair		
3	Sally Law			
4	Louise Burnage			
5	Lloyd Haley			
6	Michele Serino			
7	Daisy Fraser			
8	Michael Nelsey			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Official Custodian Trustee for the Charity is Stewartby & Kempston Hardwick Parish Council	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accounts Assessor	Leena Bains (Accountant)	Independent Examiner

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Deed of Trust 20 th August 1989
How the charity is constituted (eg. trust, association, company)	Charitable Trust
Trustee selection methods (eg. appointed by, elected by)	The charity is run by the members of the Parish Council. Members of the Council automatically act as Trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Originally on a full repairing lease, this historic Village Hall was later transferred into the hands of the Parish Council. The Charitable Trust was then set up in 1989.

The Hall was built in the 1930s and is covered by a Section 4 Conservation Order, as is the original Stewartby village. Any repairs carried out must be sympathetic to this order, and external works need to gain planning permission to ensure conservation area requirements are met.

The property is fully maintained and insured, as required for use by the public, and has a Premises Licence issued by Bedford Borough Council.

The Trustees are all local members of the community, and are responsible for the day to day running of the Hall. Bi-monthly meetings are held throughout the year, usually on the second Thursday of the month. There are currently vacancies for membership. (Nine members allowed). The AGM is normally held annually in October. The Annual Accounts have been independently examined; prepared on a Cash basis, they are submitted to the Charity Commission as required.

A permanent part time employee takes bookings for the Hall, does the book keeping, and prepares monthly reports for the Trustees.

In addition to income from lettings, the Parish Council ensures that there is money for the day to day running of the Hall and ensures that marketing and expenditure is done in accordance with the funds available where possible. We also apply for funding for projects to update the Hall and ensure that it complies with the health and safety and other relevant legislation.

Previous improvements included a new bar area, kitchen, and windows. Recent additions include an access ramp and hearing loop, meaning we are compliant, as much as is possible, with the disability and diversity regulations for the building. Grants were obtained to enable installation of a new infrared heating system, with SMART remote-control, throughout the hall.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The provision and maintenance of a village hall for the use of the inhabitants of Stewartby and the surrounding areas, in the Marston Vale, without distinction of political, religious, or other opinions, including use for meetings, lectures, and classes and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit) Additional details of objectives and activities (Optional information)

The Parish Council is based at the hall, and holds monthly meetings in the committee room or nearby sports pavilion.

Regular group use includes:
 Ballet, Tap, Modern, and Irish Dance classes, Boxercise, Taekwondo, Brazilian Jui Jitsu, plus various Child and Baby Play Groups and Classes. In addition, many weekend bookings are for local and non-local users, typically children's parties, birthday, anniversary, and wedding parties, and regular Craft Fairs.

These uses assist us in attaining the objectives as outlined above.

The Trustees and Parish Council run occasional free events for the public, including an annual Christmas Fair and Light Switch On event.

The Hall is the designated Polling Station for Stewartby, and an Emergency Assistance Centre in the case of a local disaster occurring.

Declaration: The Trustees have had regard to the guidance issued by the Charity Commission on public benefit. From the above actions the Managing Trustees have attempted to comply with their duty to the charity to provide a continuing Public Benefit in the exercising of their powers and duties.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

In addition to its governing documents the Hall also has a Hall Hire Policy, and Fire Safety Policy in place, which are reviewed periodically.

Section D
Achievements and
performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During the past year we have continued with the ongoing maintenance of the Village Hall and have also concentrated on increasing bookings to increase revenue. This revenue will then be reinvested in the building so that we are able to continue to modernise.

Regular fire risk assessments are carried out, and the Hall upgraded to meet the latest legislation.

The above work has brought the Hall up to a standard compatible with other local venues. Together with web site and social media advertising, the Hall is increasingly booked at weekends, whilst still providing a pleasant environment for users throughout the week. More work will continue in the coming year.

The Committee has also had the following statutory maintenance carried out; PAT Testing, Emergency Exit Testing, Fire Extinguisher Testing, First Aid Box checks. These are all currently compliant.

Section E Financial review

Brief statement of the charity's policy on reserves

Given that our biggest expense, over and above day to day running costs, is the maintenance and improvement of the building, and further that whilst most of this expenditure can be planned for, there may well be substantial, unforeseen costs, the Trustees deem it prudent to aim to establish a designated Building Reserve (but not a Restricted fund). In this way the Hall can continue to provide an essential facility for local residents over the years to come.

Details of any funds materially in deficit

Nil

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity's regular income is from Hall lettings, to both local residents and non-residents. Any essential large maintenance work will, where possible, be funded by the Parish Council and we will continue to look for grant money so that some other work is possible.

All improvements to the hall are done with benefit and comfort of the Hall users in mind. Moreover, the Hall is now of a sufficient standard to compete with other local Halls for weekend hire.

Currently, the Hall does not have a sufficient surplus to consider investments. All Balances are held in a Bank Current Account.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Lee Melville	Terri Banks
Full name(s)	Lee Melville	Terri Banks
Position (eg Secretary, Chair, etc)	Trustee Chair	Trustee Vice Chair

Date June 2024

Stewartby Village Hall - Year 22/23

Expenditure	Supplier/s	Oct 22 Actual	Nov 22 Actual	Dec 22 Actual	Jan 23 Actual	Feb 23 Actual	Mar 23 Actual	Apr 23 Actual	May 23 Actual	Jun 23 Actual	Jul 23 Actual	Aug 23 Actual	Sep 23 Actual	22/23 Total
Phone/Broadband	One-Com	£81.82	£80.51	£71.77	£75.07	£84.24	£77.96	£92.62	£90.46	£173.26	£9.70	£73.80	£73.80	£985.01
Electricity VH	British Gas Lite/Yu Energy	£102.47	£192.17	£357.68	£331.56	£750.24	£767.02	£0.00	£1,480.89	£255.95	£185.03	£187.23	£177.37	£4,787.61
Water VH Flat	Anglian Water/Wave	£13.00	£13.00	£19.00	£19.00	£19.00	£19.00	£19.00	£19.00	£19.00	£19.00	£19.00	£19.00	£216.00
Water Toilets/Kitchen	Anglian Water/Wave	£67.00	£67.00	£67.00	£54.00	£54.00	£54.00	£54.00	£54.00	£54.00	£54.00	£31.00	£31.00	£641.00
TV License	TV License	£13.25	£13.25	£13.25	£13.25	£13.25	£13.25	£13.25	£13.25	£13.25	£13.25	£13.25	£13.25	£159.00
Insurance	ANSVAR	£0.00	£294.32	£294.29	£294.29	£0.00	£588.58	£0.00	£588.58	£294.29	£0.00	£588.58	£0.00	£2,942.93
Cleaning staff	Louise Holland	£195.50	£161.00	£166.75	£132.25	£143.75	£155.25	£218.50	£156.00	£180.00	£168.00	£156.00	£222.00	£2,055.00
Hygiene Services	Citron Hygiene	£184.66			£182.04			£183.35			£183.35			£733.40
Waste/Recycling	Biffa	£102.60	£0.00	£34.20	£71.40	£0.00	£92.38	£0.00	£68.40	£34.20	£34.20	£0.00	£34.20	£471.58
VH Clerk	NT Pay	£908.60	£966.26	£1,157.56	£967.16	£933.56	£677.81	£677.88	£541.76	£625.56	£1,362.96	£1,120.76	£928.76	£10,868.63
HMRC	NT Income Tax/NI	£169.24	£208.22	£331.04	£202.80	£331.04	£462.11	£462.15	£239.24	£376.84	£0.00	£421.64	£284.24	£3,488.56
Nest Pension	VH & NT contributions						£1,005.57	£725.20	£516.00	£645.00	£84.00	£105.00	£84.00	£3,164.77
Cleaning costs	T Cogley Windows/ICP						£80.00				£60.00	£282.74		£422.74
Hire cancel/overpay		£50.00	£0.00	£0.00	£0.00	£0.00	£30.00	£0.00	£75.00	£12.50	£67.50	£0.00	£0.00	£235.00
Maintenance	Pest control/boiler rep/etc	£120.00	£105.60	£0.00	£0.00	£118.80	£100.00	£0.00	£0.00	£210.00	£336.00	£315.60	£0.00	£1,306.00
Licenses	BBC / Music PPL PRS	£180.00				£732.94								£912.94
Miscellaneous	Miles, printing, Accounts	£23.82	£161.25	£9.45	£5.40	£19.32	£4.50	£91.97	£9.00	£8.55	£22.02	£8.55	£8.55	£372.38
Bond repayments		£900.00	£500.00	£522.50	£450.00	£436.00	£600.00	£247.50	£540.50	£700.00	£900.00	£520.00	£450.00	£6,766.50
Expenditure Totals		£3,111.96	£2,762.58	£3,044.49	£2,798.22	£3,636.14	£4,727.43	£2,785.42	£4,392.08	£3,602.40	£3,499.01	£3,843.15	£2,326.17	£40,529.05
													Check total	£40,529.05
Income	Source	Oct 22 Actual	Nov 22 Actual	Dec 22 Actual	Jan 23 Actual	Feb 23 Actual	Mar 23 Actual	Apr 23 Actual	May 23 Actual	Jun 23 Actual	Jul 23 Actual	Aug 23 Actual	Sep 23 Actual	22/23 Total
VH Hire	Regular	£1,523.00	£2,046.55	£1,025.50	£1,118.99	£2,013.01	£1,501.50	£1,527.00	£1,590.75	£1,444.38	£1,015.00	£708.50	£1,276.00	£16,790.18
VH Hire	Functions etc	£1,172.38	£1,068.75	£570.00	£1,030.00	£1,550.00	£915.25	£525.00	£1,232.50	£1,287.51	£1,182.00	£811.50	£1,115.50	£12,460.39
Sundry Income	heating grant/BrGas ref	£2,072.85							112.50	150.00				£2,335.35
Bonds received		£500.00	£600.00	£450.00	£600.00	£647.50	£400.00	£250.00	£950.00	£950.00	£300.00	£550.00	£450.00	£6,647.50
Parish Council	Funds													£0.00
Income Totals		£5,268.23	£3,715.30	£2,045.50	£2,748.99	£4,210.51	£2,816.75	£2,302.00	£3,885.75	£3,831.89	£2,497.00	£2,070.00	£2,841.50	£38,233.42
													Check total	£38,233.42
Balance monthly +/-		£2,156.27	£952.72	£-998.99	£-49.23	£574.37	£-1,910.68	£-483.42	£-506.33	£229.49	£-1,002.01	£-1,773.15	£515.33	£-2,295.63
Month end	B/fwd													
Bank Balance	£10,306.83	£12,463.10	£13,415.82	£12,416.83	£12,367.60	£12,941.97	£11,031.29	£10,547.87	£10,041.54	£10,271.03	£9,269.02	£7,495.87	£8,011.20	

Stewartby Village Hall – Independent review of the Village Hall Accounting Records

Financial Year from 1st October 2022 to 30th September 2023

Background

The Clerk was appointed as the RFO (Responsible Finance Officer) in October 2018 and has been responsible for maintaining comprehensive working papers to support all entries in the cashbook, and for submitting the Annual Return to the Charities Commission on an annual basis.

The Charity's financial position for the year ending September 2023 was:

	Year Ending September 2023	Year Ending September 2022	Increase/(Decrease) from previous year
Income	£38,233	£62,750	-£24,517
Expenditure	£40,529	£56,998	-£16,469
Net Position	-£2,296	£5,753	-£8,049

In the financial year ending September 2023, the village hall income and expenditure has decreased from the previous year. This is mainly due to the one-off heating grant that was received in the previous year and was fully expended.

The previous year's Annual Return and Accounts was submitted to the Charities Commission on time on 21 April 2023.

An independent review of the Charity's financial records has been undertaken and findings are summarised in Appendix 1.

I would like to thank the Clerk and the Chair for their co-operation during this review.

Leena Bains
07 November 2023

Appendix 1

	Test	Findings	Recommendations
A	Appropriate accounting records have been kept properly throughout the year	The Council's financial transactions are recorded in a cashbook using an Excel spreadsheet. This includes all receipts and payments made during the year. A summary for all income and expenditure is recorded each month.	None
B	Accounting records are complete	Quotes are obtained and accepted by Trustees before payments are approved in the monthly meetings and transactions recorded in the Minutes. All payments are authorised on a Payment Authorisation form by two Authorising officers. Payments are made online via BACS or Direct Debits which have been set up.	None
C	Compared the accounts with the underlying accounting records	A sample of payments during the period from October 2022 to September 2023 were tested and agreed to invoices. Audit testing highlighted one invoice (Firelec) was addressed to the Parish Council rather than the village hall.	R1: It is recommended that all invoices relating to the Charity are addressed in the name of the Charity. If the Charity decides to reclaim VAT in the future, they will need to ensure all invoices are addressed in the name of the Charity. [The charity is unlikely to become VAT registered as confirmed by the clerk, so not an issue at this stage.]

D	Verified receipts and payments to vouchers such as invoices, bank statements, and receipts.	A sample of receipts received during the period from October 2022 to September 2023 as recorded in the cashbook were tested and agreed to supporting remittances and the bank statements.	None
E	Expected income was fully received, properly recorded and promptly banked	The Village Hall receives income primarily from: • hall hire • room bookings • community events For hall Hire, the Charity raises invoices, and for party bookings, customers complete booking forms. A sample of receipts received in the year as recorded in the cashbook was verified to the bank statement.	None
F	Other records are kept up to date	Since March 2023, Village Hall Trustees meetings have been taking place every 2 months. Minutes are noted and signed off by the Chair. The Charity's financial position is reported and discussed at every meeting. This includes details of the Budget and the actual spend to date. No issues were identified.	None

STEWARTBY VILLAGE HALL

England & Wales - Charity number 802515

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1st	October	2021		30th	September	2022

Section A Reference and administration details

Charity name **Stewartby Village Hall**

Other names charity is known by

Registered charity number (if any)

802515

Charity's principal address

Stewartby Village Hall	
Churchill Close	
Stewartby	
Postcode	MK43 9LU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lee Melville	Vice Chair	to Dec 2021	
2	Lee Melville	Acting Chair	Jan 22 to May 22	
3	Lee Melville	Chair	from Jun 2022	
4	Terri Banks	Vice Chair	from Jun 2022	
5	Sally Law			
6	Louise Burnage			
7	Michele Serino		from Jan 2022	
8	Daisy Fraser nee Barrett		from May 2022	
9				
10	John Symonds	Chair	left Dec 2021	
11	Marion Rogers		left Dec 2021	
12	Anita Birch		left Sept 2022	
13	Matthew Birch		left Sept 2022	
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Official Custodian Trustee for the Charity is Stewartby & Kempston Hardwick Parish Council	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accounts Assessor	Leena Bains (Accountant)	Independent Examiner

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Deed of Trust 20 th August 1989
How the charity is constituted (eg. trust, association, company)	Charitable Trust
Trustee selection methods (eg. appointed by, elected by)	The charity is run by the members of the Parish Council. Members of the Council automatically act as Trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Originally on a full repairing lease, this historic Village Hall was later transferred into the hands of the Parish Council. The Charitable Trust was then set up in 1989.

The Hall was built in the 1930s and is covered by a Section 4 Conservation Order, as is the original Stewartby village. Any repairs carried out must be sympathetic to this order, and external works need to gain planning permission to ensure conservation area requirements are met.

The property is fully maintained and insured, as required for use by the public, and has a Premises Licence issued by Bedford Borough Council.

The Trustees are all local members of the community, and are responsible for the day to day running of the Hall. Monthly meetings are held throughout the year, usually on the second Thursday of the month. There are currently vacancies for membership. (Nine members allowed). The AGM is normally held annually in October. The Annual Accounts have been independently examined; prepared on a Cash basis, they are submitted to the Charity Commission as required.

A permanent part time employee takes bookings for the Hall, does the book keeping, and prepares monthly reports for the Trustee meetings.

In addition to income from lettings, the Parish Council ensures that there is money for the day to day running of the Hall and ensures that marketing and expenditure is done in accordance with the funds available where possible. We also apply for funding for projects to update the Hall and ensure that it complies with the health and safety and other relevant legislation.

Previous improvements included a new bar area, kitchen, and windows. Recent additions include an access ramp and hearing loop, meaning we are compliant, as much as is possible, with the disability and diversity regulations for the building. Grants were obtained to enable installation of a new infrared heating system, with SMART remote-control, throughout the hall.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The provision and maintenance of a village hall for the use of the inhabitants of Stewartby and the surrounding areas, in the Marston Vale, without distinction of political, religious, or other opinions, including use for meetings, lectures, and classes and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit) Additional details of objectives and activities (Optional information)

The Parish Council is based at the hall, and holds monthly meetings in the committee room or nearby sports pavilion.

Regular group use includes:

Jive, Ballroom, Ballet, Tap, Modern, and Irish Dance classes, Taekwondo, various Child and Baby Play Groups and Classes. In addition, many weekend bookings are for local and non-local users, typically children's parties, birthday, anniversary, and wedding parties, and regular Craft Fairs.

These uses assist us in attaining the objectives as outlined above.

The Trustees and Parish Council run occasional free events for the public, including an annual Christmas Fair and Light Switch On event.

The Hall is the designated Polling Station for Stewartby, and an Emergency Assistance Centre in the case of a local disaster occurring.

Declaration: The Trustees have had regard to the guidance issued by the Charity Commission on public benefit. From the above actions the Managing Trustees have attempted to comply with their duty to the charity to provide a continuing Public Benefit in the exercising of their powers and duties.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

In addition to its governing documents the Hall also has a Hall Hire Policy, and Fire Safety Policy in place, which are reviewed periodically.

Section D
Achievements and
performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During the past year we have continued with the ongoing maintenance of the Village Hall and have also concentrated on increasing bookings to increase revenue. This revenue will then be reinvested in the building so that we are able to continue to modernise.

Regular fire risk assessments are carried out, and the Hall upgraded to meet the latest legislation.

The above work has brought the Hall up to a standard compatible with other local venues. Together with web site and social media advertising, the Hall is increasingly booked at weekends, whilst still providing a pleasant environment for users throughout the week. More work will continue in the coming year.

The Committee has also had the following statutory maintenance carried out; PAT Testing, Emergency Exit Testing, Fire Extinguisher Testing, First Aid Box checks. These are all currently compliant.

Section E Financial review

Brief statement of the charity's policy on reserves

Given that our biggest expense, over and above day to day running costs, is the maintenance and improvement of the building, and further that whilst most of this expenditure can be planned for, there may well be substantial, unforeseen costs, the Trustees deem it prudent to aim to establish a designated Building Reserve (but not a Restricted fund). In this way the Hall can continue to provide an essential facility for local residents over the years to come.

Details of any funds materially in deficit

Nil

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity's regular income is from Hall lettings, to both residents and non-residents. Any essential large maintenance work will, where possible, be funded by the Parish Council and we will continue to look for grant money so that some other work is possible.

All improvements to the hall are done with benefit and comfort of the Hall users in mind. Moreover, the Hall is now of a sufficient standard to compete with other local Halls for weekend hire.

Currently, the Hall does not have a sufficient surplus to consider investments. All Balances are held in a Bank Current Account.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Lee Melville	Terri Banks
Full name(s)	Lee Melville	Terri Banks
Position (eg Secretary, Chair, etc)	Trustee Chair	Trustee Vice Chair

Date April 2023

Summary

Stewartby Village Hall Accounts Year 1st October 2021 to 30 September 2022

	Totals
Income	£62,750.26
Expenditure	£56,997.64
Balance plus/minus	<u>£5,752.62</u>

Bank Balance

Date From	Date To	Start Balance	Money Out	Money In	End Balance	Cumulative balance +/-
10/01/2021	10/31/2021	£4,554.21	£1,895.30	£4,517.63	£7,176.54	£2,622.33
11/01/2021	11/30/2021	£7,176.54	£2,519.40	£1,845.75	£6,502.89	£1,948.68
12/01/2021	12/31/2021	£6,502.89	£2,548.99	£4,797.48	£8,751.38	£4,197.17
01/01/2022	01/31/2022	£8,751.38	£3,162.96	£5,993.00	£11,581.42	£7,027.21
02/01/2022	02/28/2022	£11,581.42	£3,208.25	£3,900.21	£12,273.38	£7,719.17
03/01/2022	03/31/2022	£12,273.38	£3,524.39	£4,093.76	£12,842.75	£8,288.54
04/01/2022	04/30/2022	£12,842.75	£2,007.47	£1,639.25	£12,474.53	£7,920.32
05/01/2022	05/31/2022	£12,474.53	£2,980.79	£2,947.25	£12,440.99	£7,886.78
06/01/2022	06/30/2022	£12,440.99	£3,174.47	£2,270.50	£11,537.02	£6,982.81
07/01/2022	07/31/2022	£11,537.02	£14,179.35	£11,217.75	£8,575.42	£4,021.21
08/01/2022	08/31/2022	£8,575.42	£6,362.04	£4,163.73	£6,377.11	£1,822.90
09/01/2022	09/30/2022	£6,377.11	£11,434.23	£15,363.95	£10,306.83	£5,752.62
			£56,997.64	£62,750.26		

Bank Statements

10/01/2021	Opening balance	£4,554.21	
09/30/2022	Closing balance		£10,306.83
Total bank a/c movement			£5,752.62

Stewartby Village Hall - Year 21/22

Expenditure	Supplier/s	Oct 21 Actual	Nov 21 Actual	Dec 21 Actual	Jan 22 Actual	Feb 22 Actual	Mar 22 Actual	Apr 22 Actual	May 22 Actual	Jun 22 Actual	Jul 22 Actual	Aug 22 Actual	Sept 22 Actual	Total
Phone/Broadband	One-Com	£73.76	£81.07	£0.00	£139.59	£86.62	£81.19	£77.34	£79.33	£77.90	£79.30	£76.87	£73.55	£926.52
Electricity VH	British Gas Lite	£112.80	£151.92	£170.76	£680.51	£449.91	£391.56	£390.20	£188.98	£113.39	£69.40	£58.73	£62.63	£2,840.79
Water supply Flat	Anglian Water/Wave	£13.00	£13.00	£13.00	£13.00	£13.00	£13.00	£13.00	£13.00	£13.00	£13.00	£13.00	£13.00	£156.00
Water supply VH	Anglian Water/Wave	£34.00	£34.00	£34.00	£34.00	£34.00	£34.00	£34.00	£34.00	£67.00	£67.00	£67.00	£67.00	£540.00
TV License	TV License	£13.37	£13.43	£13.37	£13.37	£13.37	£13.37	£13.37	£12.47	£13.25	£13.25	£13.25	£13.25	£159.12
Insurance	ANSVAR	£0.00	£273.10	£272.95	£0.00	£272.95	£545.90	£0.00	£545.90	£272.95	£0.00	£545.90	£0.00	£2,729.65
Cleaning staff	Louise Holland	£204.75	£162.75	£210.00	£212.65	£173.25	£183.75	£183.75	£175.88	£178.25	£149.50	£166.75	£132.25	£2,133.53
Hygiene Services	Citron Hygiene qtrly				£172.58					£172.58	£172.58			£517.74
Waste/Recycling	Biffa	£45.82	£50.26	£45.82	£91.64	£0.00	£52.22	£138.16	£23.58	£0.00	£2.80	£68.40	£0.00	£518.70
Cleaning supplies	ICP Hygiene									£109.18				£109.18
VH Clerk	Niki Thompson	£495.80	£651.80	£941.67	£750.04	£1,015.24	£937.04	£628.60	£843.20	£1,123.35	£936.45	£886.20	£1,059.71	£10,269.10
HMRC	NT Income Tax	£63.20		£272.92	£219.76	£0.00	£240.36	£0.00	£170.21	£373.27	£238.03	£121.80	£275.84	£1,975.39
Window cleaning	Tom Cogley Windows					£50.00			£80.00				£50.00	£180.00
Hire cancellations			£150.00	£125.00		£90.00			£87.50		£106.36	£37.50		£596.36
Maintenance	DTM/Rushton/Bubble/WC	£248.00	£185.00	£150.00	£363.65	£251.28	£273.00		£230.00		£127.66	£90.00	£980.70	£2,899.29
Licenses	BBC / Music PPL PRS	£180.00				£292.18								£472.18
Miscellaneous	Mileage, printing, w/off	£10.80	£98.07	£0.00	£22.17	£13.95	£25.32	£129.05	£46.74	£10.35	£94.57	£7.20	£6.30	£464.52
Heating System	ARC Energy										£11,509.45	£3,509.44	£8,000.00	£23,018.89
Bond repayments		£400.00	£655.00	£299.50	£450.00	£452.50	£733.68	£400.00	£450.00	£650.00	£600.00	£700.00	£700.00	£6,490.68
Expenditure Totals		£1,895.30	£2,519.40	£2,548.99	£3,162.96	£3,208.25	£3,524.39	£2,007.47	£2,980.79	£3,174.47	£14,179.35	£6,362.04	£11,434.23	£56,997.64
													Check total	£56,997.64
Income	Source	Oct 20 Actual	Nov 20 Actual	Dec 20 Actual	Jan 21 Actual	Feb 21 Actual	Mar 21 Actual	Apr 22 Actual	May 22 Actual	Jun 22 Actual	Jul 22 Budget	Aug 22 Actual	Sept 22 Actual	Total
VH Hire	Regular	£1,675.50	£795.00	£1,937.50	£1,143.00	£1,090.95	£1,508.25	£489.75	£1,628.50	£1,194.25	1137.75	587.63	1454.75	£14,642.83
VH Hire	Functions etc	£1,927.13	751.25	1216.25	1683.00	2009.26	1935.51	649.50	718.75	676.25	£1,630.00	1389.50	1449.75	£16,036.15
Sundry Income	Rates refund/grants			1393.73	2667.00		100.00				8000.00	1436.60	11509.45	£25,106.78
Bonds received		£915.00	£299.50	£250.00	£500.00	£800.00	£550.00	£500.00	£600.00	£400.00	£450.00	£750.00	£950.00	£6,964.50
Parish Council	Funds													£0.00
Income Totals		£4,517.63	£1,845.75	£4,797.48	£5,993.00	£3,900.21	£4,093.76	£1,639.25	£2,947.25	£2,270.50	£11,217.75	£4,163.73	£15,363.95	£62,750.26
													Check total	£62,750.26
Balance monthly +/- incl. PC Funds		£2,622.33	-£673.65	£2,248.49	£2,830.04	£691.96	£569.37	-£368.22	-£33.54	-£903.97	-£2,961.60	-£2,198.31	£3,929.72	£5,752.62
Bank Balance		4554.21	£7,176.54	£6,502.89	£8,751.38	£11,581.42	£12,273.38	£12,842.75	£12,474.53	£12,440.99	£11,537.02	£8,575.42	£6,377.11	£10,306.83

From	Reason	Cash/Chq	Invoice No / Booking Date	Date paid in	Hall Hire
Jodie Hammond	Dog training classes	Bacs	D0211	10/01/2021	£45.00
Rebecca Corbett	40th b'day pty	Bacs	10/30/2021	10/01/2021	£75.00
Rachel Clerk (JM Scenic)	kids party	Bacs	10/16/2021	10/01/2021	£75.00
Tayla Galvani	kids party	Bacs	03/05/2022	10/04/2021	£27.50
Vicky Atkins	teen party	Bacs	10/23/2021	10/04/2021	£75.00
Baby Sensory Bedford	Baby sensory classes	Bacs	D0222	10/04/2021	£180.00
Toddler Sense Bedford	Toddler classes	Bacs	D0221	10/04/2021	£225.00
Algenuity	Annex hire	Bacs	D0217	10/04/2021	£240.00
E London NHS	Annex hire	Bacs	D0210	10/04/2021	£121.88
Hippy Wytch Cottage	Dance lessons	Bacs	D0220	10/05/2021	£67.50
C Robinson /Bowden Farm	Irish Dance	Bacs	D0224	10/06/2021	£66.00
Lisa Smith	Wedding pty - bond	Bacs	29-31/7/22	10/06/2021	
Kelly Broomfield	kids party	Bacs	11/07/2021	10/07/2021	£75.00
Kelly Broomfield	kids party	Bacs	11/07/2021	10/07/2021	
Robert Mercer	kids party	Bacs	11/06/2021	10/07/2021	£75.00
Shannon Carroll	kids party	Bacs	11/14/2021	10/07/2021	£75.00
Emma & Aaron Ajibawo	kids party	Bacs	10/24/2021	10/08/2021	£75.00
Jemma Dyson	kids party	Bacs	10/15/2021	10/08/2021	£55.00
Leanne McCarthy	kids party	Bacs	06/26/2022	10/11/2021	£37.50
Helen Clark	kids party	Bacs	11/06/2021	10/11/2021	£22.50
Toni Wiseman	kids party	Bacs	11/21/2021	10/12/2021	£55.00
Maxine Muchiza	Adult pty	Bacs	01/01/2021	10/13/2021	£125.00
Patrick O'Regan	Taekwondo classes	Bacs	D0223 & D0229	10/13/2021	£240.00
Natalie Blair	kids party	Bacs	01/08/2022	10/15/2021	£43.25
Charlotte Burtenshaw	kids party	Bacs	11/28/2021	10/18/2021	£37.50
Hannah Young	kids party	Bacs	01/02/2022	10/18/2021	£37.50
Courtney Burke	kids party	Bacs	02/05/2022	10/18/2021	£33.50
Lisa Seal	kids party	Bacs	11/13/2021	10/18/2021	£45.00

Inc.

Jen Hawkins	Little City 26/10	Bacs	D0216	10/19/2021	£82.50
Amy & C Aston	kids party	Bacs	11/21/2021	10/19/2021	£87.50
C Burke/Nineshoxxx	Party event	Bacs	12/04/2021	10/19/2021	£75.00
Emma Martin	kids party	Bacs	11/20/2021	10/20/2021	£87.50
Hippy Wytch Cottage	Craft/Para Fair 23/10	Bacs	D0189	10/20/2021	£46.00
Lammas/ Abbie Diamond	kids party	Bacs	01/16/2022	10/21/2021	£37.50
John Wright	kids party	Bacs	07/31/2022	10/22/2021	£37.50
Algenuity	Annex hire	Bacs	D0231	10/25/2021	£30.00
C Robinson /Bowden Farm	Irish Dance	Bacs	D0238	10/25/2021	£33.00
Inspire Performing Arts	Drama lessons	Bacs	D0235	10/25/2021	£67.50
Jukebox Junction L Reynolds	Dance lessons	Bacs	D0234	10/27/2021	£97.50
J Turton Oliver	Slimming World	Bacs	D0239	10/27/2021	£52.50
Jodie Hammond	Dog training classes	Bacs	D0237	10/28/2021	£90.00
Toddler Sense Bedford	Toddler classes	Bacs	D0236	10/29/2021	£273.00
Baby Sensory Bedford	Baby sensory classes	Bacs	D0232	10/29/2021	£276.00
Clare Tawell	kids party	Bacs	02/20/2022	11/01/2021	£37.50
Laura Alman	kids party	Bacs	12/05/2021	11/02/2021	£102.50
Matt Irons	kids party	Bacs	01/15/2022	11/02/2021	£37.50
Anne Gale Dance	Dance lessons	Bacs	D0233	11/02/2021	£135.00
Bedford Canine Soc	Dog training	Bacs	D0240	11/04/2021	£30.00
Charlotte Burtenshaw	kids party	Bacs	11/28/2021	11/04/2021	£37.50
Vicki Rodell	kids party	Bacs	12/04/2021	11/05/2021	£27.50
C Burke/Nineshoxxx	Party event	Bacs	12/04/2021	11/08/2021	£75.00
Hippy Wytch Cottage	Dance lessons	Bacs	D0230	11/08/2021	£45.00
Emma Harvey/Strange	kids party	Bacs	01/09/2022	11/10/2021	
E London NHS	Private hire	Bacs	D0228	11/10/2021	£146.25
Rachael Griffiths	kids party	Bacs	12/11/2021	11/12/2021	£37.50
Little City	Mobile play 17/11	Bacs	D0242	11/15/2021	£82.50
Leah Smith/J Coates	kids party	Bacs	12/04/2021	11/18/2021	£65.00
Gemma Humphries	kids party	Bacs	12/18/2021	11/19/2021	£37.50
Anna Clarke	family get together	Bacs	12/26/2021	11/22/2021	£102.50
Stewartby Operatics	2 night show	Bacs	D0219	11/25/2021	£330.00

Inc.

Patrick O'Regan	Taekwondo classes	Bacs	D0251	11/26/2021	£105.00
Inspire Performing Arts	Drama lessons	Bacs	D0248	11/29/2021	£112.50
Anne Gale Dance	Dance lessons	Bacs	D0249	12/01/2021	£180.00
Jodie Hammond	Dog training classes	Bacs	D0250	12/03/2021	£180.00
Sarah Migliaccio	kids party	Bacs	05/29/2022	12/06/2021	£37.50
Hannah Young	kids party	Bacs	01/02/2022	12/06/2021	£37.50
Jukebox Junction L Reynolds	Dance lessons	Bacs	D0247	12/06/2021	£150.00
Baby Sensory Bedford	Baby sensory classes	Bacs	D0245	12/06/2021	£240.00
BMKA	Community events	Bacs	2/1 & 23/4/22	12/06/2021	£300.00
Toddler Sense Bedford	Toddler classes	Bacs	D0244	12/06/2021	£375.00
C Robinson /Bowden Farm	Irish Dance	Bacs	D0246	12/08/2021	£82.50
Kate Floyer/Daisy 1st Aid	1st aid course	Bacs	D0209 pt	12/09/2021	£32.50
Beds Gp of Drainage Boards	Private hire	Bacs	D0252	12/09/2021	£132.00
Bedfford BC	Bus rates refund	Bacs	-	12/09/2021	
Rebecca Fraser	kids party	Bacs	01/09/2021	12/13/2021	£65.00
Little City	Mobile play 15/12	Bacs	D0253	12/13/2021	£82.50
E London NHS	Private hire	Bacs	D0241	12/13/2021	£113.75
Emma Harvey/Strange	kids party	Bacs	01/09/2022	12/14/2021	£75.00
Kelly Kempton	kids party	Bacs	01/23/2022	12/15/2021	£37.50
Jukebox Junction L Reynolds	Dance lessons	Bacs	D0256	12/15/2021	£60.00
Natalie Blair	kids party	Bacs	01/08/2022	12/16/2021	£43.00
Luke Little	30th party	Bacs	04/09/2022	12/17/2021	£75.00
Rebecca Coleman-Hughes	kids party	Bacs	03/12/2022	12/20/2021	£37.50
Baby Sensory Bedford	Baby sensory classes	Bacs	D0260	12/20/2021	£195.00
Abbie Diamond	kids party	Bacs	01/16/2022	12/20/2021	£37.50
Matt Irons	kids party	Bacs	01/15/2022	12/20/2021	£37.50
Patrick O'Regan	Taekwondo classes	Bacs	D0261	12/21/2021	£75.00
Toddler Sense Bedford	Toddler classes	Bacs	D0254	12/21/2021	£150.00
Natalie Shearer	Panto & rehearsals	Bacs	D0214	12/22/2021	£150.00
Anne Gale Dance	Dance lessons	Bacs	D0258	12/24/2021	£90.00
Inspire Performing Arts	Drama lessons	Bacs	D0257	12/29/2021	£45.00
Kelly Kempton	kids party	Bacs	01/23/2022	12/30/2021	£37.50

C Robinson /Bowden Farm	Irish Dance	Bacs	D0255	01/04/2022	£33.00
Jodie Hammond	Dog training classes	Bacs	D0259	01/04/2022	£180.00
Lianna Excell	kids party	Bacs	01/22/2022	01/04/2022	£125.00
Abby Soaft	kids party	Bacs	03/20/2022	01/04/2022	£37.50
L Barrett	kids party	Bacs	02/12/2022	01/05/2022	£32.50
Megan McGonigle	duplicate payment 4/1	Bacs	client returned	01/05/2022	
Sunil Jhand	kids party	Bacs	01/30/2022	01/06/2022	£65.00
All4UFostering	cancelled event	Bacs	to refund	01/07/2022	
C Burke	kids party	Bacs	02/05/2022	01/10/2022	£31.50
V Bye	kids party	Bacs	10/29/2022	01/10/2022	£37.50
S Chesney	kids party	Bacs	02/19/2022	01/10/2022	£115.00
S Brunning	kids party	Bacs	02/13/2022	01/13/2022	£65.00
C Camp	kids party	Bacs	02/27/2022	01/13/2022	£27.50
L Shadbolt/Shadbolt	kids party	Bacs	05/07/2022	01/03/1900	£32.50
K Odolczyk	kids party	Bacs	03/06/2022	01/14/2022	£37.50
S Nurse	kids party	Bacs	04/10/2022	01/17/2022	£40.00
L Barret	kids party	Bacs	02/12/2022	01/17/2022	£32.50
K Garner	kids party	Bacs	03/19/2022	01/17/2022	£35.00
Beds Canine Soc	Dog training classes	Bacs	D0243	01/18/2022	£90.00
C Watson	kids party	Bacs	03/05/2022	01/19/2022	£32.50
V Renni	kids party	Bacs	03/13/2022	01/20/2022	£32.50
M Taylor-Boakes	kids party	Bacs	06/05/2022	01/20/2022	£27.50
C Tawell	kids party	Bacs	02/20/2022	01/21/2022	£37.50
Y Johnson	60th party	Bacs	06/11/2022	01/22/2022	£100.00
M Smith	kids party	Bacs	05/08/2022	01/24/2022	£65.00
H Jones	50th party	Bacs	09/17/2022	01/25/2022	£75.00
Inspire Performing Arts	Drama lessons	Bacs	D0263	01/25/2022	£90.00
Bedford BC	Covid grant	Bacs	-	01/25/2022	
H Soton	kids party	Bacs	04/03/2022	01/26/2022	£40.00
S Ashby/A Hewitt	wedding party	Bacs	10/29/2022	01/26/2022	£100.00
P Gilmour	family get together	Bacs	02/06/2022	01/28/2022	£90.00
K Murphy/Enders	kids party	Bacs	08/25/2022	01/28/2022	£37.50

Inc.

Toddler Sense Bedford	Toddler classes	Bacs	D0264	01/31/2022	£300.00
Michelle Keene/	kids party	Bacs	9/4 & 21/5/22	01/31/2022	
L& C Watson	kids party	Bacs	03/05/2022	01/31/2022	£32.50
Carly Camp	kids party	Bacs	02/27/2022	01/31/2022	£27.50
Jodie Hammond	Dog training classes	Bacs	D0267	01/31/2022	£210.00
Baby Sensory Bedford	Baby sensory classes	Bacs	D0265	01/31/2022	£240.00
Mike Newman	private hire	Bacs	D0272	01/31/2022	£99.00
Mike Newman	private hire	Bacs	D0270 pt	01/31/2022	£32.50
T Galvani	kids party	Bacs	03/05/2022	02/02/2022	£77.50
Patrick O'Regan	Taekwondo classes	Bacs	D0269	02/02/2022	£120.00
A Wincone/ M Powell	Wedding party	Bacs	05/28/2022	02/02/2022	£350.00
E Ramsay	kids party	Bacs	05/01/2022	02/02/2022	£37.50
C King / C Terry	kids party	Bacs	04/03/2022	02/04/2022	£35.00
Chantelle Broderick	kids party	Bacs	07/24/2022	02/07/2022	£40.00
Sindhu Palanisami	Baby shower	Bacs	02/16/2022	02/07/2022	£50.00
Sindhu Palanisami	Baby shower	Bacs	02/16/2022	02/07/2022	£66.25
C Robinson /Bowden Farm	Irish Dance	Bacs	D0268	02/07/2022	£66.00
K Odolczyk	kids party	Bacs	03/06/2022	02/07/2022	£37.50
K Fraser	kids party	Bacs	03/19/2022	02/07/2022	£60.00
S Soper	kids party	Bacs	03/13/2022	02/07/2022	£32.50
K Fraser	kids party	Bacs	19/3/22 add time	02/08/2022	£10.00
Dino Adventure M Newman	Private hire	Bacs	D0274	02/08/2022	£86.63
Anne Gale Dance	Dance lessons	Bacs	D0266	02/07/1900	£142.50
R Coleman-Hughes	kids party	Bacs	03/12/2022	02/08/1900	£37.50
Sindhu Palanisami	Baby shower	Bacs	02/16/2022	02/08/1900	
Sindhu Palanisami	Baby shower	Bacs	02/16/2022	02/09/1900	
A Harris	kids party	Bacs	04/02/2022	02/09/1900	£35.00
Little City	Mobile play 16/2	Bacs	D0275	02/09/1900	£82.50
Ideal Care Homes	Recruiting venue	Bacs	D0277	02/09/1900	£144.38
S Soper	kids party	Bacs	03/13/2022	02/10/1900	£32.50
S Rensa /N McLoughlin	kids party	Bacs	05/08/2022	02/11/2022	£42.00
V Rennie	kids party	Bacs	03/13/2022	02/14/2022	£37.50

Inc.

K Garner	kids party	Bacs	03/19/2022	02/15/2022	£35.00
Beds Canine Soc	Dog training	Bacs	D0273	02/16/2022	£34.95
M & W Hughes	kids party	Bacs	04/30/2022	02/16/2022	£35.00
R O'Brien	40/50th party	Bacs	07/02/2022	02/18/2022	£37.50
Paul Sharman	Para event	Bacs	02/19/2022	02/21/2022	£85.00
R & T Guthrie	kids party	Bacs	03/26/2022	02/21/2022	£70.00
A Price	60th party	Bacs	02/26/2022	02/22/2022	£175.00
Inspire Performing Arts	Drama lessons	Bacs	D0281	02/23/2022	£67.50
Abby Soaft	kids party	Bacs	03/20/2022	02/23/2022	£37.50
Jodie Hammond	Dog training classes	Bacs	D0284	02/24/2022	£210.00
H Soton	kids party	Bacs	04/03/2022	02/25/2022	£40.00
Patrick O'Regan	Taekwondo classes	Bacs	D0283	02/25/2022	£120.00
Toddler Sense Bedford	Toddler classes	Bacs	D0278	02/25/2022	£150.00
Baby Sensory Bedford	Baby sensory classes	Bacs	D0279	02/25/2022	£240.00
K Nye	kids party	Bacs	05/29/2022	02/25/2022	£35.00
L Errington /Sayed Shah	kids party	Bacs	05/22/2022	02/28/2022	£35.00
Alex Baughan	40th b'day pty	Bacs	03/26/2022	02/28/2022	
J Done	kids party	Bacs	02/27/2022	02/28/2022	£70.00
E Drewett	Table Top Sale	Bacs	D0286	03/01/2022	£45.00
R&P Pike	kids party	Bacs	07/17/2022	03/02/2022	£35.00
S Thomas	kids party	Bacs	04/10/2022	03/02/2022	
Anne Gale Dance	Dance lessons	Bacs	D0282	03/02/2022	£135.00
S Hardiman	kids party	Bacs	06/12/2022	03/03/2022	£50.00
Dino Adventure M Newman	Hall hire	Bacs	D0270 pt	03/03/2022	£272.25
C Robinson /Bowden Farm	Irish Dance	Bacs	D0280	03/07/2022	£66.00
C King	kids party	Bacs	04/03/2022	03/07/2022	£35.00
T Nurse	kids party	Bacs	04/10/2022	03/07/2022	£40.00
Ideal Care Homes	Hall hire	Bacs	D0287	03/07/2022	£165.00
A Harris	kids party	Bacs	04/02/2022	03/08/2022	£35.00
Jen Hawkins	Little City	Bacs	D0288	03/09/2022	£66.00
T Hannigan	tea party	Bacs	10/23/2022	03/10/2022	£37.50
T Wright	kids party	Bacs	08/27/2022	03/10/2022	£37.50

Inc.

Kate Floyer/Daisy 1st Aid	first aid course	Bacs	D0289	03/10/2022	£65.00
J Bojczuk	kids party	Bacs	05/01/2022	03/14/2022	£60.00
Ideal Care Homes	Hall hire	Bacs	D0290	03/14/2022	£82.50
Luke Little	30th party	Bacs	04/09/2022	03/14/2022	£75.00
A Drake	kids party	Bacs	12/18/2022	03/15/2022	£40.00
L Shadbolt	kids party	Bacs	05/07/2022	03/15/2022	£32.50
E Cox	kids party	Bacs	04/16/2022	03/15/2022	
Grantscape/Covanta	Incinerator payment	Bacs	-	03/18/2022	
M Keene / J Allen	kids party	Bacs	04/09/2022	03/21/2022	£65.00
S Fossey	kids party	Bacs	04/24/2022	03/21/2022	£60.00
E Cox	kids party	Bacs	04/16/2022	03/22/2022	£80.00
S Thomas	kids party	Bacs	04/10/2022	03/23/2022	£90.00
Patrick O'Regan	Taekwondo classes	Bacs	D0299	03/23/2022	£120.00
East London NHS	Hall hire	Bacs	D0262	03/23/2022	£56.88
S Cooke	kids party	Bacs	06/26/2022	03/24/2022	£30.00
L Finch	kids party	Bacs	08/14/2022	03/24/2022	£35.00
J Smith	kids party	Bacs	07/23/2022	03/24/2022	£35.00
R Foord	kids party	Bacs	08/13/2022	03/24/2022	£37.50
Jukebox Junction L Reynolds	Dance lessons	Bacs	D0296	03/24/2022	£168.75
L Lawson/Bunting	kids party	Bacs	08/20/2022	03/24/2022	£35.00
M Cobb-Stark	kids party	Bacs	04/23/2022	03/25/2022	£70.00
A Protheroe	kids party	Bacs	06/05/2022	03/28/2022	£30.00
T Culverhouse	kids party	Bacs	06/18/2022	03/28/2022	£32.50
Toddler Sense Bedford	Toddler classes	Bacs	D0293	03/28/2022	£270.00
Baby Sensory Bedford	Baby sensory classes	Bacs	D0294	03/28/2022	£240.00
Beds Canine Soc	Hall hire	Bacs	D0292	03/28/2022	£40.00
E Ramsay	kids party	Bacs	05/01/2022	03/28/2022	£87.50
S Bennet	kids party	Bacs	09/11/2022	03/29/2022	£37.50
Mike Newman	Hall hire	Bacs	D0291	03/31/2022	£111.38
Inspire Performing Arts	Drama lessons	Bacs	D0297	03/31/2022	£112.50
Anne Gale Dance	Dance lessons	Bacs	D0300	03/31/2022	£225.00
S Loi	kids party	Bacs	08/28/2022	04/04/2022	£40.00

Inc.

J Ferrari	kids party	Bacs	12/03/2022	04/04/2022	£40.00
Tim Hill	Wedd Anniv party	Bacs	09/24/2022	04/04/2022	£137.50
M & W Hughes	kids party	Bacs	04/30/2022	04/05/2022	£35.00
Jodie Hammond	Dog training classes	Bacs	D0298	04/05/2022	£150.00
H Matthews	kids party	Bacs	08/14/2022	04/06/2022	£30.00
C Robinson /Bowden Farm	Irish Dance	Bacs	D0295	04/07/2022	£66.00
S Renza / N McLoughlin	kids party	Bacs	05/08/2022	04/08/2022	£42.00
R Pike	kids party	Bacs	17/7 added time	04/11/2022	£10.00
K Ebanks	kids party	Bacs	07/17/2022	04/12/2022	£47.50
Patrick O'Regan	Taekwondo classes	Bacs	D0303 part	04/12/2022	£120.00
Beds Canine Soc	Dog training classes	Bacs	D0302	04/13/2022	£30.00
Jen Hawkins	Little City	Bacs	D0304	04/21/2022	£82.50
Perry Davis	kids party	Bacs	08/06/2022	04/21/2022	£40.00
Jodie Hammond	Dog training classes	Bacs	D0305	04/25/2022	£15.00
Lucy Betts	kids party	Bacs	05/21/2022	04/25/2022	£27.50
Jukebox Junction L Reynolds	Dance lessons	Bacs	D0308	04/26/2022	£26.25
L Errington /Sayed Shah	kids party	Bacs	05/22/2022	04/26/2022	£35.00
Martyn	wedding pty	Bacs	27/28/5/22	04/28/2022	£30.00
M Keene / J Allen	kids party	Bacs	05/21/2022	04/28/2022	£65.00
K Nye	kids party	Bacs	05/29/2022	04/29/2022	£35.00
J Smith	kids party	Bacs	07/23/2022	04/29/2022	£35.00
M Nash/G Harris	kids party	Bacs	07/02/2022	05/03/2022	£36.25
Inspire Performing Arts	Drama lessons	Bacs	D0309	05/03/2022	£45.00
Toddler Sense Bedford	Toddler classes	Bacs	D0301	05/03/2022	£45.00
C Robinson /Bowden Farm	Irish Dance	Bacs	D0307	05/03/2022	£49.50
N Shearer Panto Gp	Panto hire 10/7	Bacs	D0311 pt	05/03/2022	£60.00
Baby Sensory Bedford	Baby sensory classes	Bacs	D0306	05/03/2022	£240.00
Anne Gale Dance	Dance lessons	Bacs	D0310	05/03/2022	£90.00
M Taylor-Boakes	kids party	Bacs	06/05/2022	05/05/2022	£27.50
M Robinson	kids party	Bacs	06/04/2022	05/06/2022	£37.50
H Ambler	kids party	Bacs	06/26/2022	05/09/2022	£35.00
A & J Protheroe	kids party	Bacs	06/06/2022	05/09/2022	£30.00

Inc.

L Gallagher	kids party	Bacs	06/25/2022	05/09/2022	£32.50
Gen Ollerearnshaw	yoga classes	Bacs	D0312	05/09/2022	£15.00
Angel Teji	party	Bacs	08/20/2022	05/09/2022	£87.50
Stewartby Operatics	May show	Bacs	D0276 pt	05/11/2022	£392.00
L & R Walsh	kids party	Bacs	02/11/2023	05/11/2022	£35.00
S Hardiman	kids party	Bacs	06/12/2022	05/11/2022	£30.00
Y Johnson	60th party	Bacs	06/11/2022	05/11/2022	£95.00
Beds Canine Soc	Dog training classes	Bacs	D0313	05/12/2022	£30.00
Jen Hawkins	Little City	Bacs	D0316	05/16/2022	£82.50
Mike Newman	Private hire	Bacs	D0314 & D0215	05/18/2022	£379.50
T Culverhouse	kids party	Bacs	06/18/2022	05/23/2022	£32.50
K Floyer Daisy First Aid	1st aid course	Bacs	D0318	05/24/2022	£65.00
K Murphy/Enders	kids party	Bacs	06/25/2022	05/25/2022	£37.50
L Walker	kids party	Bacs	08/06/2022	05/26/2022	£35.00
L Gallagher	kids party	Bacs	06/25/2022	05/27/2022	£32.50
H Ambler	kids party	Bacs	06/26/2022	05/27/2022	£35.00
S Pavey-Cooke	kids party	Bacs	06/26/2022	05/27/2022	£30.00
H Kanzaria	kids party	Bacs	07/03/2022	05/30/2022	£70.00
Anne Gale Dance	Dance lessons	Bacs	D0323	05/31/2022	£135.00
Patrick O'Regan	Taekwondo classes	Bacs	D0320 & D303 pt	06/01/2022	£90.00
R O'Brien	40/50th party	Bacs	07/02/2022	06/06/2022	£87.50
Inspire Performing Arts	Drama lessons	Bacs	D0322	06/06/2022	£90.00
M Nash/G Harris	kids party	Bacs	07/02/2022	06/06/2022	£36.25
Toddler Sense Bedford	Toddler classes	Bacs	D0317	06/06/2022	£345.00
Gen Ollerearnshaw	yoga classes	Bacs	D0326	06/06/2022	£45.00
M Bland	kids party	Bacs	07/09/2022	06/07/2022	£70.00
Baby Sensory Bedford	Baby sensory classes	Bacs	D0321	06/07/2022	£240.00
C Robinson /Bowden Farm	Irish Dance	Bacs	D0325	06/08/2022	£49.50
P Sharman	Para event	Bacs	05/21/2022	06/08/2022	£85.00
K Kempton	kids party	Bacs	17/7 & 7/8/22	06/13/2022	£160.00
K Earp	kids party	Bacs	09/04/2022	06/15/2022	£37.50
H Sexton	kids party	Bacs	09/03/2022	06/16/2022	

Inc.

Jukebox Junction L Reynolds	Dance lessons	Bacs	D0324	06/17/2022	£78.75
Beds Canine Soc	Dog training	Bacs	D0327	06/20/2022	£22.50
R Pike	kids party	Bacs	07/16/2022	06/20/2022	£25.00
Jen Hawkins	Little City	Bacs	D0328	06/20/2022	£82.50
P Sharman	Para event	Bacs	06/18/2022	06/20/2022	£85.00
C Broderick	kids party	Bacs	07/24/2022	06/23/2022	£30.00
Confetti Cake Lab	Craft Fair 9/10	Bacs	D0329 pt	06/27/2022	£66.00
Built Enviro (BECG)	Public Consult 7/7	Bacs	D0319	06/28/2022	£85.00
J Denman	kids party	Bacs	07/17/2022	06/29/2022	£60.00
Anne Gale Dance	Dance lessons	Bacs	D0334	07/01/2022	£180.00
Inspire Performing Arts	Drama lessons	Bacs	D0333	07/01/2022	£90.00
S & E Garlick	kids party	Bacs	10/08/2022	07/01/2022	£35.00
Gen Ollerearnshaw	yoga classes	Bacs	D0336	07/01/2022	£60.00
K Pepper	kids party	Bacs	02/04/2023	07/04/2022	£30.00
Jukebox Junction L Reynolds	Dance lessons	Bacs	D0332	07/04/2022	£78.75
L Smith	Wedding pty	Bacs	29-31/7/2022	07/04/2022	£550.00
L Walker	kids party	Bacs	08/06/2022	07/05/2022	£35.00
R Foord	kids party	Bacs	08/13/2022	07/06/2022	£37.50
Patrick O'Regan	Taekwondo classes	Bacs	D0330	07/06/2022	£105.00
C Robinson /Bowden Farm	Irish Dance	Bacs	D0331	07/11/2022	£66.00
N Shearer Panto Gp	Hall hire	Bacs	D0311 pt	07/11/2022	£30.00
J Wright	kids party	Bacs	07/31/2022	07/14/2022	£35.00
P Sharman	Para event	Bacs	07/09/2022	07/14/2022	£85.00
Baby Sensory Bedford	Baby sensory classes	Bacs	D0335	07/15/2022	£108.00
N & M Chambers	kids party	Bacs	09/18/2022	07/15/2022	£35.00
J & L Ley	kids party	Bacs	12/10/2022	07/19/2022	£35.00
P-L Davies	kids party	Bacs	08/06/2022	07/19/2022	£30.00
J Wright	kids party	Bacs	07/31/2022	07/19/2022	£2.50
K Floyer Daisy First Aid	1st aid course	Bacs	D0350	07/21/2022	£65.00
K Akhtar	Pre wedding party	Bacs	09/03/2022	07/21/2022	£100.00
D Phillips/Ingham	kids party	Bacs	09/04/2022	07/22/2022	£35.00
L Finch	kids party	Bacs	08/14/2022	07/25/2022	£35.00

S Loi/Kelly	kids party	Bacs	08/28/2022	07/25/2022	£40.00
P Sharman	Para event	Bacs	07/23/2022	07/25/2022	£85.00
L & J Lawson	kids party	Bacs	08/20/2022	07/25/2022	£35.00
Anne Gale Dance	Dance lessons	Bacs	D0343	07/25/2022	£90.00
Patrick O'Regan	Taekwondo classes	Bacs	D0344	07/26/2022	£120.00
H Matthews	kids party	Bacs	08/14/2022	07/26/2022	£30.00
Beds Canine Soc	Dog training classes	Bacs	D0338	07/26/2022	£17.50
SKH PC (From Rookery South Ltd)	Heating system Grant	Bacs	D0347	07/26/2022	
Jen Hawkins	Little City	Bacs	D0339	07/26/2022	£82.50
Inspire Performing Arts	Drama lessons	Bacs	D0342	07/28/2022	£45.00
S Edwards	kids party	Bacs	01/08/2023	07/28/2022	£35.00
Victoria Langdon	Wedding party	Bacs	21-23/7/2023	07/29/2022	£325.00
Gen Ollerearnshaw	yoga classes	Bacs	D0345	08/01/2022	£30.00
D Phillips/Ingham	kids party	Bacs	09/04/2022	08/02/2022	£35.00
T Wright	kids party	Bacs	08/27/2022	08/03/2022	£37.50
BBC Cllr T Hill ward fund	heating system grant	Bacs	-	08/04/2022	
M Sexton	kids party	Bacs	09/03/2022	08/08/2022	£75.00
K Earp	kids party	Bacs	09/04/2022	08/08/2022	£37.50
S Bennet	kids party	Bacs	09/11/2022	08/10/2022	£37.50
Baby Sensory Bedford	Baby sensory classes	Bacs	D0346	08/12/2022	£255.00
P Sharman	Para event	Bacs	08/13/2022	08/15/2022	£85.00
Beds Canine Soc	Dog training classes	Bacs	D0348	08/15/2022	£30.00
C Robinson /Bowden Farm	Irish Dance	Bacs	D0340	08/15/2022	£49.50
Jukebox Junction L Reynolds	Dance lessons	Bacs	D0341	08/15/2022	£26.25
S Woodward/Beds&Bucks Walkers	Evening party	Bacs	01/14/2023	08/15/2022	£87.50
C Batt	Psychic Fair	Bacs	D0349 pt	08/15/2022	£45.00
K Ebanks	kids party	Bacs	09/17/2022	08/16/2022	£47.50
B Fleet	55th birthday pty	Bacs	10/22/2022	08/16/2022	£87.50
S & N Rahmaty	Anniv party	Bacs	09/03/2022	08/17/2022	£175.00
T Hill	wedding pty	Bacs	09/24/2022	08/18/2022	£157.50
S Amberville & S Green	kids party	Bacs	10/08/2022	08/18/2022	£35.00
Gen Ollerearnshaw	yoga classes	Bacs	D0351	08/18/2022	£15.00

H Jones	Birthday party	Bacs	09/17/2022	08/19/2022	£75.00
Patrick O'Regan	Taekwondo classes	Bacs	D0354	08/22/2022	£75.00
N & M Chambers	kids party	Bacs	09/18/2022	08/22/2022	£35.00
Jen Hawkins	Little City	Bacs	D0355	08/22/2022	£61.88
L Kennett	kids party	Bacs	09/18/2022	08/22/2022	£70.00
H Jones	Birthday party	Bacs	09/17/2022	08/22/2022	
P Sharman	Para event	Bacs	08/20/2022	08/22/2022	£85.00
S & N Rahmaty	Anniv party, add hr	Bacs	09/03/2022	08/23/2022	£25.00
L Cox	kids party	Bacs	10/02/2022	08/25/2022	£60.00
L Golding	kids party	Bacs	11/05/2022	08/26/2022	£30.00
S Tansley	teen party	Bacs	10/01/2022	08/31/2022	£96.00
A Checkett	Dog training classes	Bacs	D0357	08/31/2022	£16.00
Baby Sensory Bedford	Baby sensory classes	Bacs	D0353	09/01/2022	£153.00
C Robinson /Bowden Farm	Irish Dance	Bacs	D0352	09/01/2022	£49.50
Adnan Hayat	kids party	Bacs	11/12/2022	09/05/2022	
J Messer	teens/kids party	Bacs	10/30/2022	09/05/2022	£48.00
L Allman	baby shower	Bacs	11/20/2022	09/05/2022	£70.00
C Nansoz	kids party	Bacs	11/27/2022	09/08/2022	
C Torn	kids party	Bacs	10/22/2022	09/08/2022	£40.00
Bedford BC	Heating system grant	Bacs	-	09/08/2022	
E Chesters	kids party	Bacs	10/16/2022	09/12/2022	£70.00
E Garlick	kids party	Bacs	10/08/2022	09/12/2022	£35.00
O Olukemi/A Dominic	wed rehearsal	Bacs	10/25/2022	09/12/2022	£80.00
K Clark	kids party	Bacs	10/15/2022	09/13/2022	£60.00
P Sharman	Para event	Bacs	09/10/2022	09/13/2022	£85.00
S Amberville & S Green	kids party	Bacs	10/08/2022	09/14/2022	£35.00
J Draper	kids party	Bacs	10/02/2022	09/14/2022	£60.00
M Grantham	kids party	Bacs	10/16/2022	09/15/2022	£70.00
L Flunge/Collins	kids party	Bacs	01/14/2023	09/20/2022	£35.00
All4UFostering	kids & carers party	Bacs	D0358	09/20/2022	£105.00
Stewartby Operatics	Autumn show pt	Bacs	D0276 pt	09/20/2022	£392.00
B Fleet	55th Birthday party	Bacs	10/22/2022	09/26/2022	£87.50

Inc.

C Torn	kids party	Bacs	10/22/2022	09/26/2022	£40.00
W Barnes	Wedding party	Bacs	12/03/2022	09/27/2022	£106.25
H Begum	Pre wedding party	Bacs	23/10/2022 pt	09/27/2022	£150.00
H Begum	Pre wedding party	Bacs	23/10/2022 pt	09/28/2022	£75.00
C Smith	Pickle & Pea play	Bacs	D0360	09/28/2022	£236.25
Inspire Performing Arts	Drama lessons	Bacs	D0367	09/28/2022	£135.00
J Messer	kids party	Bacs	10/30/2022	09/29/2022	£48.00
Anne Gale Dance	Dance lessons	Bacs	D0366	09/29/2022	£240.00
A Checkett	Dog training classes	Bacs	D0362	09/30/2022	£32.00
Patrick O'Regan	Taekwondo classes	Bacs	D0363	09/30/2022	£135.00
S Prewitt Confetti Cake Lab	Fair 9/10/22	Bacs	D0329 pt	09/30/2022	£66.00
T Sibbald	Boxercise	Bacs	D0359	09/30/2022	£16.00
S Ashby/A Hewitt	Wedding pty	Bacs	10/29/2022	09/30/2022	£150.00
Total Income					£30,538.98

Inc.

Other	Parish Council	Events	Bond/ Refunds	Total	Notes
				45.00	
				75.00	
			£50.00	125.00	
				27.50	
			£50.00	125.00	
				180.00	
				225.00	
				240.00	
				121.88	
				67.50	
				66.00	
			£200.00	200.00	
				75.00	
			£50.00	50.00	
			£50.00	125.00	
			£50.00	125.00	
			£50.00	125.00	
			£50.00	105.00	
				37.50	
			£65.00	87.50	
			£50.00	105.00	
				125.00	
				240.00	
			£50.00	93.25	
				37.50	
				37.50	
			£50.00	83.50	
			£50.00	95.00	

Inc.

	82.50
	87.50
£100.00	175.00
	87.50
	46.00
	37.50
	37.50
	30.00
	33.00
	67.50
	97.50
	52.50
	90.00
	273.00
	276.00
	37.50
	102.50
	37.50
	135.00
	30.00
£50.00	87.50
£49.50	77.00
	75.00
	45.00
£50.00	50.00
	146.25
£50.00	87.50
	82.50
£50.00	115.00
£50.00	87.50
	102.50
	330.00

Inc.

	105.00
	112.50
	180.00
	180.00
	37.50
£50.00	87.50
	150.00
	240.00
	300.00
	375.00
	82.50
	32.50
	132.00
£1,393.73	1,393.73
£50.00	115.00
	82.50
	113.75
	75.00
	37.50
	60.00
	43.00
	75.00
	37.50
	195.00
£50.00	87.50
£50.00	87.50
	75.00
	150.00
	150.00
	90.00
	45.00
£50.00	87.50

Inc.

		33.00
		180.00
		125.00
		37.50
		32.50
	£50.00	50.00
	£50.00	115.00
£90.00		90.00
		31.50
		37.50
		115.00
	£50.00	115.00
	£50.00	77.50
		32.50
		37.50
		40.00
	£50.00	82.50
		35.00
		90.00
		32.50
		32.50
		27.50
	£50.00	87.50
		100.00
	£50.00	115.00
		75.00
		90.00
£2,667.00		2,667.00
		40.00
		100.00
	£50.00	140.00
		37.50

Inc.

	300.00
£50.00	50.00
£50.00	82.50
	27.50
	210.00
	240.00
	99.00
£50.00	82.50
	77.50
	120.00
	350.00
	37.50
	35.00
	40.00
	50.00
	66.25
	66.00
£50.00	87.50
£50.00	110.00
	32.50
	10.00
	86.63
	142.50
£50.00	87.50
£45.00	45.00
£5.00	5.00
	35.00
	82.50
	144.38
£50.00	82.50
	42.00
£50.00	87.50

Inc.

£50.00	85.00
	34.95
	35.00
£50.00	87.50
	85.00
£50.00	120.00
£100.00	275.00
	67.50
£50.00	87.50
	210.00
£50.00	90.00
	120.00
	150.00
	240.00
	35.00
	35.00
£100.00	100.00
£50.00	120.00
	45.00
	35.00
£50.00	50.00
	135.00
	50.00
	272.25
	66.00
£50.00	85.00
£50.00	90.00
	165.00
£50.00	85.00
	66.00
	37.50
	37.50

Inc.

£100.00	£50.00	65.00
		110.00
		82.50
		175.00
		40.00
		£50.00 82.50
		£50.00 50.00
		100.00
		65.00
		£50.00 110.00
		80.00
		90.00
		120.00
		56.88
		30.00
		35.00
		35.00
		37.50
		168.75
		35.00
		£50.00 120.00
		30.00
		32.50
		270.00
		240.00
		40.00
		87.50
		37.50
		111.38
		112.50
		225.00
		40.00

Inc.

	40.00
	137.50
£50.00	85.00
	150.00
	30.00
	66.00
£50.00	92.00
	10.00
	47.50
	120.00
	30.00
	82.50
	40.00
	15.00
£50.00	77.50
	26.25
£50.00	85.00
£200.00	230.00
	65.00
£50.00	85.00
£50.00	85.00
	36.25
	45.00
	45.00
	49.50
	60.00
	240.00
	90.00
£50.00	77.50
£50.00	87.50
	35.00
£50.00	80.00

Inc.

	32.50
	15.00
	87.50
	392.00
	35.00
£50.00	80.00
£100.00	195.00
	30.00
	82.50
	379.50
£50.00	82.50
	65.00
£50.00	87.50
	35.00
£50.00	82.50
£50.00	85.00
£50.00	80.00
£50.00	120.00
	135.00
	90.00
£100.00	187.50
	90.00
£50.00	86.25
	345.00
	45.00
£50.00	120.00
	240.00
	49.50
	85.00
	160.00
	37.50
£50.00	50.00

Inc.

	78.75
	22.50
£50.00	75.00
	82.50
	85.00
£50.00	80.00
	66.00
	85.00
£50.00	110.00
	180.00
	90.00
	35.00
	60.00
	30.00
	78.75
	550.00
£50.00	85.00
£50.00	87.50
	105.00
	66.00
	30.00
£50.00	85.00
	85.00
	108.00
	35.00
	35.00
£50.00	80.00
	2.50
	65.00
	100.00
£50.00	85.00
£50.00	85.00

Inc.

	£50.00	90.00
		85.00
	£50.00	85.00
		90.00
		120.00
	£50.00	80.00
		17.50
£8,000.00		8,000.00
		82.50
		45.00
		35.00
		325.00
		30.00
		35.00
	£50.00	87.50
£1,436.60		1,436.60
		75.00
	£50.00	87.50
	£50.00	87.50
		255.00
		85.00
		30.00
		49.50
		26.25
		87.50
		45.00
	£50.00	97.50
		87.50
	£150.00	325.00
	£100.00	257.50
		35.00
		15.00

Inc.

£11,509.45

£50.00	125.00
	75.00
£50.00	85.00
	61.88
£50.00	120.00
£50.00	50.00
	85.00
	25.00
£50.00	110.00
	30.00
£50.00	146.00
	16.00
	153.00
	49.50
£50.00	50.00
	48.00
	70.00
£50.00	50.00
	40.00
	11,509.45
£50.00	120.00
£50.00	85.00
£50.00	130.00
£50.00	110.00
	85.00
£50.00	85.00
£50.00	110.00
£50.00	120.00
	35.00
	105.00
	392.00
£150.00	237.50

Inc.

£50.00	90.00
	106.25
£150.00	300.00
	75.00
	236.25
	135.00
£50.00	98.00
	240.00
	32.00
	135.00
	66.00
	16.00
£100.00	250.00

£23,803.05	£0.00	£0.00	£8,408.23	£62,750.26	62,750.26
					check total

Yee	Description	Invoice Number / Ref	Chque/ Date	W/In/ Repair	Date Baked/	Misc	Phone / TV License	Cleaning & Water	Electricity	Staff Costs	Maint / Import	Bond Return/ Cancell	Insurance/Comp/Inc	Total
TV Licensing	TV Licence	1381417791	DO	r	10/01/2021					£13.37				£13.37
Kara Eblantz	Bond refund	29620/2021	BACS	y	10/01/2021									£50.00
Kara Eblantz	Cleaning	0902	BACS	y	10/01/2021			£204.75						£204.75
Nicola Thompson	Staff/mileage	0902/2021	BACS	y	10/01/2021	£10.80					£495.80			£506.60
Biffa Waste	Waste services	0868450/20	BACS	y	10/04/2021				£45.82					£45.82
BT D Coldridge	Various small repairs	1000512851	BACS	y	10/04/2021						£50.00			£50.00
Zoe Wyatt / Chris King	Bond refund	0906/2021	BACS	y	10/04/2021									£50.00
British Gas	Bond refund	1040/2021	BACS	y	10/04/2021									£50.00
Brighton Lighting	Sound system issues	1209/1902	BACS	y	10/05/2021							£198.00		£198.00
Anglian/Water	Water Hail/Boilers	388153801	DO	r	10/06/2021				£34.00					£34.00
Anglian/Water	Water Hail/Boilers	347233301	DO	r	10/06/2021				£13.00					£13.00
A Keech/H Walsley	Bond refund	1000/2021	BACS	y	10/06/2021									£50.00
British Gas Ltd	Electricity VH	2041258	DO	r	10/06/2021				£112.80					£112.80
Anglian/Water	Bond refund	1004/2021	BACS	y	10/06/2021									£50.00
Emma Dyan	Bond refund	1015/2021	BACS	y	10/05/2021									£50.00
Nicky Adams	Bond refund	1002/2021	BACS	y	10/05/2021									£50.00
Bedford BC	Annual Premises Licence	1002/2021	BACS	y	10/05/2021								£180.00	£180.00
Immo & Aaron Aylward	Bond refund	1004/2021	BACS	y	10/08/2021									£50.00
HMC	NT income tax									£63.20				£63.20
Angcom Svc Ltd	VH phone & broadband	6316461	DO	r	10/09/2021				£73.76					£73.76
Biffa Waste	Waste services	0345347	DO	r	11/01/2021				£50.26					£50.26
TV Licensing	TV Licence	1381417791	DO	r	11/01/2021				£13.43					£13.43
Rebecca Corbett	Bond refund	1030/2021	BACS	y	11/01/2021							£1100.00		£1100.00
Angcom Svc Ltd	Cleaning	1001	BACS	y	11/01/2021			£162.75						£162.75
Nicola Thompson	Staff/mileage	1001	BACS	y	11/01/2021	£11.70				£601.80				£661.30
Anglian/Water	Water Hail/Boilers	388153801	DO	r	11/08/2021				£34.00					£34.00
Anglian/Water	Water Hail/Boilers	347233301	DO	r	11/08/2021				£13.00					£13.00
BT D Coldridge	Boiler kts, etc.	INV46	BACS	y	11/09/2021					£33.00				£33.00
Robert Barker	Bond refund	1106/2021	BACS	y	11/09/2021									£50.00
Heleen Clark	Bond refund	1106/2021	BACS	y	11/09/2021									£50.00
Courtney Burke	Event cancelled	1206/2021	BACS	y	11/10/2021	£150.00								£150.00
Angcom Svc Ltd	Bond refund	1140/2021	BACS	y	11/10/2021									£50.00
Nicola Thompson	WiFi/s sweets expired	1106/2021	BACS	y	11/11/2021	£86.37								£86.37
Shannon Carroll	Bond refund	1141/2021	BACS	y	11/11/2021									£50.00
British Gas	Bond refund	1161/2021	BACS	y	11/11/2021									£50.00
Rushon Electrical	Emergency lights test	915158	DO	r	11/11/2021				£150.00					£150.00
British Gas Ltd	Electricity VH	213278	DO	r	11/12/2021				£151.92					£151.92
Anglian/Water	Bond refund	1109/2021	BACS	y	11/12/2021									£50.00
Tom Wiseman	Bond refund	1101/2021	BACS	y	11/12/2021									£50.00
Bond refund	Bond refund	1101/2021	BACS	y	11/12/2021									£50.00
Angcom Svc Ltd	VH insurance	CP9211333	DO	r	11/10/2021							£273.10		£273.10
Angcom Svc Ltd	VH phone & broadband	149145	DO	r	11/10/2021				£81.07					£81.07
Angcom Svc Ltd	TV Licence	1381417791	DO	r	12/01/2021				£177.96			£50.00		£237.92
HMC	NT income tax													£83.33
Angcom Svc Ltd	Cleaning	1101	BACS	y	12/02/2021			£210.00						£210.00
Nicola Thompson	Staff/mileage	1101	BACS	y	12/02/2021					£941.67				£941.67
Biffa Waste	Waste services	044961312	DO	r	12/06/2021			£45.82						£45.82
Anglian/Water	Water Hail/Boilers	388153801	DO	r	12/07/2021				£34.00					£34.00
Anglian/Water	Water Hail/Boilers	347233301	DO	r	12/07/2021				£13.00					£13.00
Bond refund	Bond refund	1206/2021	BACS	y	12/07/2021							£50.00		£50.00
Maxine Radford	Cancelled booking	0610/2022	BACS	y	12/07/2021					£125.00				£125.00
Victoria Machi	Bond refund	1204/2021	BACS	y	12/15/2021					£49.50				£49.50
Bond Smith/Coates	Bond refund	1204/2021	BACS	y	12/15/2021					£100.00				£100.00
Rachael Griffiths	Bond refund	1201/2021	BACS	y	12/15/2021					£50.00				£50.00
Emma Humphries	Bond refund	1216/2021	BACS	y	12/16/2021					£50.00				£50.00
HMC	NT income tax								£94.96					£94.96
British Gas Ltd	Electricity VH	206443	DO	r	12/17/2021				£170.76					£170.76
VH insurance	CP9211333	DO	r	12/12/2021								£272.95		£272.95
Anna Clarke	Bond refund	1206/2021	BACS	y	12/12/2021									£50.00
Setal Lesina Bains	Avail a/c's 9121	82awar70010	BACS	y	12/04/2021	£150.00								£150.00
Waste services	74464481	DO	r	09/04/2021				£45.82						£45.82
TV Licensing	TV Licence	1381417791	DO	r	01/02/2022				£13.37					£13.37
Megan McColgan	Bond refund	1207/2021	BACS	y	01/04/2022									£50.00
Megan McColgan	Agreement payment returned	1207/2021	BACS	y	01/04/2022	£50.00								£50.00
Angcom Svc Ltd	Cleaning	1201	BACS	y	01/04/2022			£212.65						£212.65
Nicola Thompson	Staff/mileage	1201	BACS	y	01/04/2022	£11.70				£750.04				£761.74
Angcom Svc Ltd	VH phone & broadband	161894	DO	r	01/05/2022			£70.72						£70.72
H B Baines Plaster	Emergency blocked too	0302/2022	BACS	y	01/05/2022							£50.00		£50.00
Anglian/Water	Water Hail/Boilers	388153801	DO	r	01/06/2022				£34.00					£34.00
Anglian/Water	Water Hail/Boilers	347233301	DO	r	01/06/2022				£13.00					£13.00
Printing Dot to Dot	Instanta	161894	DO	r	01/06/2022			£10.47						£10.47
N Blair	Bond refund	0106/2022	BACS	y	01/18/2022							£50.00		£50.00
Bond refund	Bond refund	0106/2022	BACS	y	01/18/2022							£50.00		£50.00
M Harvey	Bond refund	0106/2022	BACS	y	01/18/2022							£50.00		£50.00
British Gas Ltd	Electricity VH	2366117	DO	r	01/19/2022				£680.51					£680.51
Bond refund	Bond refund	0115/2022	BACS	y	01/19/2022							£50.00		£50.00
A Diamond	Bond refund	0116/2022	BACS	y	01/19/2022							£50.00		£50.00
Clon Hygiene	Cooler servs 3rd yr	04016090	DO	r	01/10/2022				£172.58					£172.58
Bond refund	Bond refund	0102/2022	BACS	y	01/10/2022							£50.00		£50.00
Nara Regeneration	Exterior signs 1/2019	376	BACS	y	01/10/2022					£219.76	£204.00			£423.76
HMC	NT income tax													£50.00
Angcom Svc Ltd	VH phone & broadband	175968	DO	r	01/11/2022			£66.87						£66.87
Nicola Thompson	Filters for VH Karcher	375585	DO	r	01/11/2022				£14.65					£14.65
Waste services	72446507	DO	r	01/11/2022				£45.82						£45.82
Angcom Svc Ltd	VH insurance	CP9211333	DO	r	02/01/2022							£272.95		£272.95
TV Licensing	TV Licence	1381417791	DO	r	02/01/2022				£13.37					£13.37
Bond refund	Bond refund	0106/2022	BACS	y	02/01/2022						£42.50			£42.50
Tom Coughy Windows	Outing cancelled party	0101/2022	BACS	y	02/07/2022				£50.00					£50.00
Refuall	Outing cancelled	1201/2021	BACS	y	02/07/2022									£50.00
Nicola Thompson	Staff/mileage	0102	BACS	y	02/07/2022	£13.95				£187.25				£173.25
Anglian/Water	Water Hail/Boilers	388153801	DO	r	02/08/2022				£34.00	£1,015.24				£1,039.19
Anglian/Water	Water Hail/Boilers	347233301	DO	r	02/08/2022				£13.00	£208.00				£221.00
PPS Ltd	Annual Msc Licence	145698	DO	r	02/12/2022							£292.18		£292.18
Bottle collection	Bottle collection	7429	DO	r	02/11/2022					£251.28				£251.28
Pamela Gilmour	Bond refund	0206/2022	BACS	y	02/11/2022						£50.00			£50.00
Bond refund	Bond refund	0206/2022	BACS	y	02/11/2022							£50.00		£50.00
British Gas Ltd	Cancelled booking	05/09/2022	BACS	y	02/11/2022					£37.50				£37.50
Anglian/Water	Water Hail/Boilers	248480	DO	r	02/11/2022				£449.91					£449.91
Bond refund	Bond refund	0206/2022	BACS	y	02/11/2022					£37.50				£37.50
Larry Burnett	Bond refund	0211/2022	BACS	y	02/11/2022							£50.00		£50.00
Part bond refund	Part bond refund	0211/2022	BACS	y	02/11/2022							£50.00		£50.00
Angcom Svc Ltd	VH phone & broadband	188154	DO	r	02/18/2022				£86.62					£86.62
Clare Swell	Bond refund	0206/2022	BACS	y	02/18/2022						£50.00			£50.00
Sheryl Chesney	Bond refund	0206/2022	BACS	y	02/18/2022							£50.00		£50.00
Angcom Svc Ltd	VH insurance	CP9211333	DO	r	03/01/2022							£272.95		£272.95
TV Licensing	TV Licence	1381417791	DO	r	03/01/2022				£13.37					£13.37
Bond refund	Bond refund	0207/2022	BACS	y	03/04/2022									£50.00
A Price	Bond refund	0206/2022	BACS	y	03/04/2022									£50.00
HMC	NT income tax									£182.96		£75.00		£257.96
Angcom Svc Ltd	Cleaning	0202	BACS	y	03/04/2022			£183.75						£183.75
Angcom Svc Ltd	Staff/mileage	0202	BACS	y	03/04/2022									£13.00
Biffa Waste	Waste services	14933011	DO	r	03/07/2022			£52.22						£52.22
Anglian/Water	Water Hail/Boilers	388153801	DO	r	03/08/2022				£34.00					£34.00
Anglian/Water	Water Hail/Boilers	347233301	DO											

Payee	Description	Invoice Number / Ref	Cheque / Date	Invoiced / Rec'd	Date Billed / Rec	Misc	Phone / TV License	Cleaning & Hygiene	Water & Electricity	Staff Costs	Maint / Improv	Bond Return/ Cancels	Insurance/ Comply/Co uncl	Total
Anglian/Wave Water	Water flat/hall/change	34723101	DO	r	04/06/2022				£13.00					£13.00
H Seton	Bond refund	04/03/2022	BACS	y	04/11/2022							£50.00		£50.00
C Terry	Bond refund	04/03/2022	BACS	y	04/11/2022							£50.00		£50.00
S Nurse	Bond refund	04/03/2022	BACS	y	04/10/2022							£50.00		£50.00
L Little	Bond refund	04/09/2022	BACS	y	04/19/2022							£100.00		£100.00
British Gas Lite	Electricity VH	2723175	DO	y	04/20/2022				£390.20					£390.20
Mer Associates	Payroll services 3yr	04/01/2012	BACS	y	04/20/2022	£60.00								£60.00
Bally Law	Late closing Vht event	-	BACS	y	04/25/2022					£15.00				£15.00
Oncom Svc Ltd	Vht phone & broadband	02221581	BACS	y	04/28/2022			£77.34						£77.34
S Fossey	Bond refund	04/04/2022	BACS	y	04/28/2022							£50.00		£50.00
M Cobb-Stark	Bond refund	04/02/2022	BACS	y	04/28/2022							£50.00		£50.00
E Cox	Bond refund	04/04/2022	BACS	y	04/28/2022							£50.00		£50.00
James Stirling	Website maintenance	956wH230422	BACS	y	04/28/2022	£50.00								£50.00
Biffa Waste	Waste services	281C26034	BACS	y	05/01/2022				£23.58					£23.58
Avoyar Insurance	VH insurance	CP92113323	DO	r	05/01/2022								£272.95	£272.95
TV Licensing	TV License	1381812793	DO	r	05/01/2022			£12.47						£12.47
Anglian/Wave Water	Water Hall/Toilets	388153801	DO	r	05/06/2022				£34.00					£34.00
Anglian/Wave Water	Water flat/hall/change	34723101	DO	r	05/06/2022				£13.00					£13.00
Nicola Thompson	Hoover attachment	8793	BACS	y	05/06/2022	£5.99								£5.99
L Bagnall	Bond refund	05/01/2022	BACS	y	05/06/2022							£50.00		£50.00
E Ramsay	Bond refund	05/01/2022	BACS	y	05/06/2022							£50.00		£50.00
M Hughes	Bond refund	04/30/2022	BACS	y	05/06/2022							£50.00		£50.00
HMC	NT income tax	-	BACS	y	05/06/2022					£170.21				£170.21
Louise Holland	Cleaning	0422	BACS	y	05/06/2022			£175.88						£175.88
Nicola Thompson	Staff/mileage	0422	BACS	y	05/06/2022	£6.75				£843.20				£849.95
Rena N McLaughlin	Bond refund	05/08/2022	BACS	y	05/12/2022							£50.00		£50.00
L Shadobal/Southern	Bond refund	05/07/2022	BACS	y	05/12/2022							£50.00		£50.00
L Smith	Bond refund	05/08/2022	BACS	y	05/12/2022							£50.00		£50.00
A Harris	Bond refund	05/15/2022	BACS	y	05/19/2022							£50.00		£50.00
DTM G Coudridge	Air vents & glass	Inv 650	BACS	y	05/19/2022						£230.00			£230.00
British Gas Lite	Electricity VH	2651453	DO	y	05/20/2022				£188.98					£188.98
Tom Cogley Windows	In & out Vht windows	05/20/2022	BACS	y	05/23/2022			£80.00						£80.00
A & J Taji	Cancelled event	06/20/2022	BACS	y	05/25/2022							£87.50		£87.50
S Drenett	Timpon keys cut	various	BACS	y	05/25/2022		£34.00							£34.00
L Betts	Bond refund	05/21/2022	BACS	y	05/25/2022							£50.00		£50.00
Allen M Klemm	Bond refund	05/21/2022	BACS	y	05/25/2022							£50.00		£50.00
Oncom Svc Ltd	Vht phone & broadband	627738	DO	y	05/31/2022			£79.33						£79.33
Avoyar Insurance	VH insurance	CP92113323	DO	r	05/31/2022								£272.95	£272.95
TV Licensing	TV License	1381812793	DO	r	06/01/2022			£13.25						£13.25
S Shah	Bond refund	05/22/2022	BACS	y	06/01/2022							£50.00		£50.00
K Nye	Bond refund	05/29/2022	BACS	y	06/01/2022							£50.00		£50.00
A Wincone/M	Bond refund	05/28/2022	BACS	y	06/01/2022							£200.00		£200.00
Nicola Thompson	Staff/mileage	0522	BACS	y	06/06/2022	£10.35				£1,123.35				£1,133.70
HMC	NT income tax	-	BACS	y	06/06/2022									£373.27
Anglian/Wave Water	Water Hall/Toilets	388153801	DO	r	06/07/2022				£67.00					£67.00
Anglian/Wave Water	Water flat/hall/change	34723101	DO	r	06/07/2022				£13.00					£13.00
Citron Hygiene	Hygiene Svc's - Qtr	05/09/2022	BACS	y	06/09/2022				£172.58					£172.58
Louise Holland	Cleaning	05/22	BACS	y	06/09/2022			£178.25						£178.25
M Robinson	Bond refund	06/04/2022	BACS	y	06/09/2022							£50.00		£50.00
A Protheroe	Bond refund	06/05/2022	BACS	y	06/09/2022							£50.00		£50.00
M Taylor-Beakes	Bond refund	06/05/2022	BACS	y	06/09/2022							£50.00		£50.00
T Johnson	Bond refund	06/11/2022	BACS	y	06/22/2022							£100.00		£100.00
N Hardman	Bond refund	06/10/2022	BACS	y	06/22/2022							£50.00		£50.00
British Gas Lite	Electricity VH	2980314	DO	y	06/22/2022				£109.18	£113.39				£113.39
CP Hygiene	Cleaning supplies	1381317	BACS	y	06/21/2022				£109.18					£109.18
T Culverhouse	Bond refund	06/18/2022	BACS	y	06/27/2022							£50.00		£50.00
Oncom Svc Ltd	Vht phone & broadband	11/09/0653	DO	y	06/30/2022			£77.90						£77.90
Avoyar Insurance	VH insurance	CP92113323	DO	r	06/30/2022								£272.95	£272.95
TV Licensing	TV License	1381812793	DO	r	07/01/2022			£13.25						£13.25
N Thompson	Asbestos course/dehum	05/01/2022	BACS	y	07/04/2022	£28.80					£90.26			£119.06
L Gallagher	Bond refund	06/25/2022	BACS	y	07/04/2022							£50.00		£50.00
K Murphy	Bond refund	06/25/2022	BACS	y	07/04/2022							£50.00		£50.00
S Pwety-Cooke	Bond refund	06/26/2022	BACS	y	07/04/2022							£50.00		£50.00
H Ambler	Bond refund	06/26/2022	BACS	y	07/04/2022							£50.00		£50.00
Biffa Waste	Waste services	468741587ec	BACS	y	07/04/2022			£2.80						£2.80
Anglian/Wave Water	Water Hall/Toilets	388153801	DO	r	07/06/2022				£67.00					£67.00
Anglian/Wave Water	Water flat/hall/change	34723101	DO	r	07/06/2022				£13.00					£13.00
HMC	NT income tax	-	BACS	y	07/06/2022									£238.03
Nicola Thompson	Staff/mileage	0622	BACS	y	07/06/2022	£12.15			£149.50					£161.65
Louise Holland	Cleaning	0622	BACS	y	07/06/2022			£13.48						£13.48
M Nash/GV Harris	Bond refund	07/02/2022	BACS	y	07/08/2022							£50.00		£50.00
Hiral Kanaria	Bond refund	07/03/2022	BACS	y	07/08/2022							£50.00		£50.00
Citron Hygiene	Hygiene Svc's - Qtr	05/09/2022	BACS	y	07/08/2022				£172.58					£172.58
M Bland	Bond refund	06/7/2022	BACS	y	07/18/2022							£50.00		£50.00
British Gas Lite	Electricity VH	3118351	DO	y	07/20/2022				£69.40					£69.40
BRMA	Bond refund	07/12/2022	BACS	y	07/27/2022	£106.36						£100.00		£206.36
J Ford/Derman	Bond refund	07/17/2022	BACS	y	07/27/2022							£50.00		£50.00
R Pike	Bond refund	07/16/2022	BACS	y	07/27/2022							£50.00		£50.00
C Broderick	Bond refund	07/23/2022	BACS	y	07/27/2022							£50.00		£50.00
Nicola Thompson	Karolina H Surface Clean	06/28/1923	BACS	y	07/27/2022							£37.40		£37.40
R Thompson	Indoor recycling bin	05/11334	BACS	y	07/27/2022	£40.13								£40.13
ARC Energy	50% of heating system	-	BACS	y	07/27/2022					£11,509.45				£11,509.45
Oncom Svc Ltd	Vht phone & broadband	04/0508	DO	y	07/29/2022			£79.30						£79.30
Avoyar Insurance	VH insurance	CP92113323	DO	r	08/01/2022								£272.95	£272.95
TV Licensing	TV License	1381812793	DO	r	08/01/2022			£13.25						£13.25
Biffa Waste	Waste services	441148625	BACS	y	08/01/2022				£34.20					£34.20
L Smith	Bond refund	07/24/2022	BACS	y	08/05/2022							£50.00		£50.00
HMC	NT income tax	-	BACS	y	08/05/2022			£7.20			£121.80			£121.80
Nicola Thompson	Staff/mileage	0622	BACS	y	08/05/2022						£886.26			£893.46
Louise Holland	Cleaning	07/22	BACS	y	08/05/2022			£166.75						£166.75
J Wright	Bond refund	07/31/2022	BACS	y	08/05/2022							£50.00		£50.00
Bushion Plumbing	Tap repair Tap boiler	09/102	BACS	y	08/05/2022						£90.00			£90.00
W Akhtar	Party cancellation	09/03/2022	BACS	y	08/05/2022							£100.00		£100.00
L Smith & S Judge	Bond refund	07/30/2022	BACS	y	08/05/2022							£200.00		£200.00
Anglian/Wave Water	Water Hall/Toilets	388153801	DO	r	08/06/2022				£67.00					£67.00
Anglian/Wave Water	Water flat/hall/change	34723101	DO	r	08/06/2022				£13.00					£13.00
P L Davis	Bond refund	08/06/2022	BACS	y	08/15/2022							£50.00		£50.00
L Walker	Bond refund	08/06/2022	BACS	y	08/15/2022							£50.00		£50.00
R Ford	Bond refund	08/13/2022	BACS	y	08/22/2022							£50.00		£50.00
L Matthews	Bond refund	08/14/2022	BACS	y	08/22/2022							£50.00		£50.00
L Finch	Bond refund	08/14/2022	BACS	y	08/22/2022							£50.00		£50.00
British Gas Lite	Electricity VH	3259752	DO	y	08/22/2022				£58.79					£58.79
L Lawson	Bond refund	08/20/2022	BACS	y	08/22/2022							£50.00		£50.00
T Hamigan	Cancellation	21/10/2022	BACS	y	08/30/2022			£37.50						£37.50
Biffa Waste	Waste services	72041714	BACS	y	08/30/2022				£34.20					£34.20
ARC Energy	Heating system	09/16	DO	r	08/31/2022			£76.87		£3,509.44				£3,509.44
Oncom Svc Ltd	Vht phone & broadband	06/7238	DO	r	08/31/2022									£76.87
Avoyar Insurance	VH insurance	CP92113323	DO	r	08/31/2022								£272.95	£272.95
TV Licensing	TV License	1381812793	DO	r	09/01/2022			£13.25						£13.25

Stewartby Village Hall – Independent review of the Village Hall Accounting Records

Financial Year from 1st October 2021 to 30th September 2022

Background

The Clerk was appointed as the RFO (Responsible Finance Officer) in October 2018 and has been responsible for maintaining comprehensive working papers to support all entries in the cashbook, and for submitting the Annual Return to the Charities Commission on an annual basis.

The Charity's financial position for the year ending September 2022 was:

	Year Ending September 2022	Year Ending September 2021	Increase/(Decrease) from previous year
Income	£62,750	£24,019	£38,731
Expenditure	£56,998	£20,991	£36,007
Net Position	£5,753	£3,028	£2,725

In the financial year ending September 2022, the village hall has seen a significant increase in income from the previous year. This is mainly due from increased hall bookings for community events and parties following relaxation of COVID-19. Hall bookings resulted in an increase of £18k from the previous year. In addition, the Charity received a grant of £21k to install a new heating system which was fully funded by the grant.

The Expenditure for the year has also increased from the previous year and includes the £21k for the cost of the heating system.

The previous year's Annual Return and Accounts was submitted to the Charities Commission on time on 22 April 2022.

An independent review of the Charity's financial records has been undertaken and findings are summarised in Appendix 1.

I would like to thank the Clerk and the Chair for their co-operation during this review.

Leena Bains
22 November 2022

Appendix 1

	Test	Findings	Recommendations
A	Appropriate accounting records have been kept properly throughout the year	The Council's financial transactions are recorded in a cashbook using an Excel spreadsheet. This includes all receipts and payments made during the year. In addition, the clerk prepares monthly spreadsheets to record all receipts and payments that has gone through the cashbook and the bank each month.	None
B	Accounting records are complete	Quotes are obtained and accepted by Trustees before payments are approved in the monthly meetings and transactions recorded in the Minutes. All payments are authorised on a Payment Authorisation form by two Authorising officers. Payments are made online via BACS or Direct Debits which have been set up.	None
C	Compared the accounts with the underlying accounting records	A sample of payments during the period from October 2021 to September 2022 were tested and agreed to invoices. All invoices were addressed to the Village Hall and related to the current financial year. No issues noted.	None
D	Verified receipts and payments to vouchers such as invoices, bank statements, and receipts.	A sample of receipts received during the period from October 2021 to September 2022 as recorded in the cashbook were tested and agreed to supporting remittances and the bank statements.	None

E	Expected income was fully received, properly recorded and promptly banked	The Village Hall receives income primarily from: • hall hire • room bookings • community events For hall Hire, the Charity raises invoices, and for party bookings, customers complete booking forms. A sample of receipts received in the year as recorded in the cashbook was verified to the bank statement and to supporting invoices raised.	None
F	Other records are kept up to date	Meetings took place on a monthly basis during the year. Copies of Minutes were obtained and reviewed. Details of the Charity's financial position is reported and discussed at every meeting and the balance on the current account is stated. No issues were identified.	None