

**PO SHIN TAO TEH ASSOCIATION LIMITED**  
**(A Company Limited by Guarantee)**

**TRUSTEES REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2024**

# PO SHIN TAO TEH ASSOCIATION LIMITED

## COMPANY INFORMATION

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Trustees	Dr N Ho Mrs T M Cheng Miss T W Lee	Chairman Treasurer
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Secretary	Mrs K H Chow
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Company number	02422385
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Registered office	10 Havelock Rise Luton Bedfordshire LU2 7PS
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Accountants	Webb Accountancy Services Limited 19 Diamond Court Opal Drive Fox Milne Milton Keynes MK15 0DU
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Business address	10 Havelock Rise Luton Bedfordshire LU2 7PS
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**PO SHIN TAO TEH ASSOCIATION LIMITED**

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# PO SHIN TAO TEH ASSOCIATION LIMITED

## TRUSTEES AND DIRECTORS' REPORT FOR THE YEAR ENDED 30 SEPTEMBER 2024

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The trustees and directors present their annual report and accounts of the charity for the year ended 30 September 2024.

### Objectives and Activities of the Charity

The charity is governed by its Memorandum and Articles of Association. The powers of the Charity in the Articles are stated as being anything which is calculated to further its Object(s) or is conducive or incidental to doing so. In particular, the charity has power:

- (1) To advance spiritual, mental and moral improvement by promoting the teachings of Tao, Confucius and Buddha
- (2) To give support and aid to those who need help.

Each year our trustees review our objectives and activities to ensure they continue to reflect our aims and comply with the Charity Commissions guidance on public benefit and to carry out our activities without damaging the local economy or community.

The charity's main activities in relation to the objectives are to hold regular services and meetings at the charity's premises. The aim is to encourage participants to comprehend the wisdom of Taoism, Confucianism and Buddhism. The charity collects donations and provides support and donations for the relief of poverty to the local community, national and international organisations.

### How our Activities Deliver Public Benefit

We have a wide range of participants from diverse backgrounds that are involved in attending regular services and meetings within which the wisdom and teachings of Taoism, Confucius and Buddha are studied. The charity believes that promoting the divine studies is the best long-term method for uplifting spirit and improving mentality and morality and thus relieving poverty.

The charity concentrates its work on its local offices whereby our volunteers provide support and advice to the locals and assist them to become self-sufficient. We carry out our work by ourselves and utilise local knowledge and resources to promote our work where possible.

### Achievements and Performance

From the outset, we have been running regular activities to fulfil our charitable objects year by year. Our charitable activities focus on the divine teachings, namely, embracing the five bonds of piety and ancient wisdom. In essence, the teachings have been catered to our members to realise their own purposes in life, to strengthen their inner core and to build up their confidence and determination. In addition to the teachings, we have been promoting healthy living by recommending lifestyle adjustments and giving out dietary advices. All of our activities have been carried out within our premises.

With the advent of digital technology we have been receiving inputs from overseas by means of video conferencing. Not only did the overseas participation help us to widen our perspective in divine philosophy but also encourage us to work towards our goals with passion and enthusiasm,

Apparently, our members have improved upon self-sufficient, contentment, confidence, encouragement and determination. Not only are they able to motivate themselves but also capable to support the others who need help.

During these difficult financial times, the charity has been receiving donations and necessities from our generous members and volunteers. The outstanding achievements throughout the year must be accredited to them for the gracious contributions and enthusiastic involvements. The trustees are therefore very grateful to them for their sincere performance. The charity will continue to work towards the objects that have been set out in the company's Memorandum and Articles of Association, and always reserve funds for those who need help.



# PO SHIN TAO TEH ASSOCIATION LIMITED

## TRUSTEES AND DIRECTORS' REPORT

### FOR THE YEAR ENDED 30 SEPTEMBER 2024

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#### Financial Review

Financial support continues to be received from donations.

The Trustees are satisfied that the charity's costs have been reviewed and revised where required and are well controlled and that all costs are for the furtherance of the charity's objectives.

The charity's income from all sources amounted to £70,533 (2023 £80,683). The Trustees would like to take this opportunity to thank all funders and supporters for their hard work and generosity. Total expenditure amounted to £40,828 (2023 £46,169). The surplus for the year amounted to £29,705 (2023 £34,514). This has increased the net funds available to £721,473 (2023 £691,768).

The Trustees have reviewed the reserves and propose to maintain unrestricted reserves at a level equal to at least twelve months running costs. The risks to which the charity is exposed, in the main to financial issues, are discussed and addressed at meetings of the Trustees and committee.

#### Structure Governance and Management

The charity is a charitable company limited by guarantee, incorporated on 13 September 1989.

The charity's founding documents take the form of Memorandum and Articles of Association, by which it is governed.

The Directors of the company are also Trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. The Management Committee meets on a regular basis. The Trustees are invited to be appointed by the current board of Trustees and as such can be dismissed as a Trustee, or asked to resign their position. However, this decision can only be made with the full consent of the Trustees as a whole.

#### Directors and Trustees Responsibilities

The Directors, who are referred to as Trustees, are responsible for preparing financial statements in accordance with applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the company and of the profit and loss of the company for that period. In preparing those financial statements, the Trustees are required to:

select suitable accounting policies and then apply them consistently;  
make judgments and estimates that are reasonable and prudent;

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006 and with the FRS102 Statement of Recommended Practice. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board

Newton Ho

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Dr N Ho

**Director**

Date: 05/06/2025

# PO SHIN TAO TEH ASSOCIATION LIMITED

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF PO SHIN TAO TEH ASSOCIATION LIMITED

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I report on the accounts of the company for the year ended 30 September 2024, which are set out on pages 4 to 10.

### Respective Responsibilities of Trustees and Examiner

The Trustees (who are also the Directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

### Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- the accounts do not accord with such records;
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102)
- any matter which I believe should be drawn to the attention of the reader to gain a proper understanding of the accounts.

*Webb Accountancy Services*

*5/6/25*

**Webb Accountancy Services Limited**

**Chartered Accountants**

19 Diamond Court  
Opal Drive  
Fox Milne  
Milton Keynes  
MK15 0DU

# PO SHIN TAO TEH ASSOCIATION LIMITED

## STATEMENT OF FINANCIAL ACTIVITIES

**FOR THE YEAR ENDED 30 SEPTEMBER 2024**

	Notes	Unrestricted funds 2024 £	Restricted income funds 2024 £	Total funds 2024 £	Prior year funds 2023 £
<b>Income</b>	<b>3</b>				
Income and endowments from: Donations, investment income		70,533	0	70,533	80,683
<b>Total income</b>		70,533	0	70,533	80,683
<b>Expenditure</b>	<b>4</b>				
Expenditure on charitable activities		40,215	0	40,215	45,566
Fundraising costs		0	0	0	0
Governance and support costs		613	0	613	603
<b>Total Expenditure</b>		40,828	0	40,828	46,169
<b>Net income / (Expenditure) before tax</b>		29,705	0	29,705	34,514
Tax payable	<b>6</b>	0	0	0	0
<b>Net income / (Expenditure)</b>		29,705	0	29,705	34,514
Transfer between funds		0	0	0	0
<b>Net movement in funds</b>		29,705	0	29,705	34,514
<b>Reconciliation of funds</b>					
Total funds brought forward		721,473	0	721,473	657,254
<b>Total funds carried forward</b>		691,768	0	691,768	691,768

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# PO SHIN TAO TEH ASSOCIATION LIMITED

## BALANCE SHEET

AS AT 30 SEPTEMBER 2024

		Unrestricted funds 2024	Restricted income funds 2024	Total funds 2024	Prior year funds 2023
	Notes	£	£	£	£
<b>Fixed assets</b>					
Tangible assets	7	428,778	0	428,778	429,688
<b>Current assets</b>					
Debtors	8	5,660	0	5,660	5,291
Cash at bank and in hand		408,233	0	408,233	379,205
<b>Total current assets</b>		413,893	0	413,893	384,496
<b>Creditors: amounts falling due within one year</b>	9	(698)	0	(698)	(1,916)
<b>Net current assets / (liabilities)</b>		413,195	0	413,195	382,580
<b>Creditors: amounts falling due after more than one year</b>	10	(120,500)	0	(120,500)	(120,500)
<b>Provisions for liabilities</b>		0	0	0	0
<b>Total assets less current liabilities</b>		721,473	0	721,473	691,768
<b>Funds of the Charity</b>					
Restricted funds		0	0	0	0
Unrestricted funds		721,473	0	721,473	691,768
<b>Total funds</b>		721,473	0	721,473	691,768

For the financial year ended 30 September 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS102 SORP.

The financial statements were approved by the trustees and authorised for issue on its behalf by:

05/06/2025

Newton Ho

Dr N Ho

Trustee / Director

Company Registration No. 02422385



# PO SHIN TAO TEH ASSOCIATION LIMITED

## NOTES TO THE FINANCIAL STATEMENTS

**FOR THE YEAR ENDED 30 SEPTEMBER 2024**

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### **1 Accounting policies**

#### **Company information**

Po Shin Tao Teh Association Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is 10 Havelock Rise, Luton, Bedfordshire, LU2 7PS. The charity constitutes a public benefit entity as defined by FRS102.

#### **1.1 Basis of accounting**

These financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (SORP FRS 102) issued on 16 July 2014, with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), and with the requirements of the Companies Act 2006 and the Charities Act 2011.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

#### **1.2 Going concern**

At the time of approving the financial statements, the directors have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. Thus the directors continue to adopt the going concern basis of accounting in preparing the financial statements.

#### **1.3 Turnover**

All incoming resources are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the income;
- the monetary value can be measured with sufficient reliability; and
- it is more likely than not that the trustees will receive the resources.

Grants and donations are only included in the SoFA when the general income recognition criteria are met. Legacies and other forms of voluntary income are only included in the SoFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met. Contractual income and performance related grants are only included in the SoFA once the charity has provided the related services or met the performance related conditions.

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

#### **1.4 Expenditure**

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

All revenue expenditure is dealt with through the SoFA on an accruals basis and is allocated to their appropriate functional headings.

# PO SHIN TAO TEH ASSOCIATION LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 30 SEPTEMBER 2024**

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### 1.5 Governance and support costs

Support costs have been allocated between governance costs and other support.

Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage

### 1.6 Tangible fixed assets

Tangible fixed assets are measured at cost and, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold Property	0%
Fixtures, Fittings & Equipment	25% Reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is credited or charged to profit or loss.

### 1.7 Impairment of fixed assets

At each reporting period end date, the company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any). Where it is not possible to estimate the recoverable amount of an individual asset, the company estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Recoverable amount is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset for which the estimates of future cash flows have not been adjusted.

If the recoverable amount of an asset (or cash-generating unit) is estimated to be less than its carrying amount, the carrying amount of the asset (or cash-generating unit) is reduced to its recoverable amount. An impairment loss is recognised immediately in profit or loss, unless the relevant asset is carried at a revalued amount, in which case the impairment loss is treated as a revaluation decrease.

Recognised impairment losses are reversed if, and only if, the reasons for the impairment loss have ceased to apply. Where an impairment loss subsequently reverses, the carrying amount of the asset (or cash-generating unit) is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset (or cash-generating unit) in prior years. A reversal of an impairment loss is recognised immediately in profit or loss, unless the relevant asset is carried at a revalued amount, in which case the reversal of the impairment loss is treated as a revaluation increase.

### 1.8 Cash at bank and in hand

Cash at bank and in hand are basic financial assets and include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.



# PO SHIN TAO TEH ASSOCIATION LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2024

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### 1.9 Financial instruments

The company only has financial assets and financial liabilities of a kind that qualify as Basic Financial Instruments.

Financial instruments are recognised in the company's balance sheet when the company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

#### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at settlement value unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

#### **Classification of financial liabilities**

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

#### **Basic financial liabilities**

Basic financial liabilities, including creditors and loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

### 1.10 Employee benefits

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

### 1.11 Restricted funds

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts. Distributions from restricted resources must be used for purposes consistent with donor intention and should be the first source of funding to support programmes and activities meeting the restriction.

### 1.12 Unrestricted funds

Unrestricted funds are funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

# PO SHIN TAO TEH ASSOCIATION LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 30 SEPTEMBER 2024

#### 2 Judgements and key sources of estimation uncertainty

In the application of the company's accounting policies, the directors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

#### 3 Incoming resources

	Unrestricted funds 2024	Restricted income funds 2024	Total funds 2024	Prior year funds 2023
	£	£	£	£
Donations and gift aid	66,533	0	66,533	78,762
Other income	4,000	0	4,000	1,921
<b>Total income</b>	<b>70,533</b>	<b>0</b>	<b>70,533</b>	<b>80,683</b>

#### 4 Expenditure

Direct project costs	7,516	0	7,516	9,510
Donations	0	0	0	0
Rates & water	7,349	0	7,349	7,345
Insurance	4,631	0	4,631	3,888
Heat & light	12,447	0	12,447	15,756
Building maintenance	770	0	770	2,563
Motoring expenses	1,263	0	1,263	859
Print, post, stationery	0	0	0	0
Telephone	891	0	891	754
Cleaning	3,750	0	3,750	2,950
Travelling	60	0	60	27
Bank charges	0	0	0	50
Sundry	0	0	0	22
Depreciation	1,538	0	1,538	1,842
Profit/loss on disposal of assets	0	0	0	0
<b>Expenditure on charitable activities</b>	<b>40,215</b>	<b>0</b>	<b>40,215</b>	<b>45,566</b>
Independent examiners fees	600	0	600	590
Other fees	13	0	13	13
<b>Expenditure on governance and support</b>	<b>613</b>	<b>0</b>	<b>613</b>	<b>603</b>



**PO SHIN TAO TEH ASSOCIATION LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 30 SEPTEMBER 2024**

**5 Employees**

The average monthly number of persons (excluding trustees) employed by the company during the year was:

	2024	2023
Charitable activities	0	0

No Trustees or members of the management committee received any remuneration for work undertaken in the management of the charity during the current or previous year.

**6 Taxation**

The charity is exempt from corporation tax on its charitable activities. On the basis of these financial statements the company has no corporation tax liability.

**7 Tangible fixed assets**

	Freehold Property	Fixtures, Fittings & Equipment	Total
	£	£	£
<b>Cost</b>			
At 1 October 2023	424,163	29,602	453,765
Additions in the year	0	628	628
Disposals in the year	0	0	0
At 30 September 2024	424,163	30,230	454,393
<b>Depreciation and impairment</b>			
At 1 October 2023	0	24,077	24,077
Addback on disposal	0	0	0
Depreciation charged in the year	0	1,538	1,538
At 30 September 2024	0	25,615	25,615
<b>Carrying amount</b>			
At 30 September 2024	424,163	4,615	428,778
At 30 September 2023	424,163	5,525	429,688

**PO SHIN TAO TEH ASSOCIATION LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 30 SEPTEMBER 2024**

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**8 Debtors**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>Amounts falling due within one year:</b>		
Prepayments	5,660	5,291
	<u>5,660</u>	<u>5,291</u>

**9 Creditors: amounts falling due within one year**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Accruals and deferred income	698	1,916
	<u>698</u>	<u>1,916</u>

**10 Creditors: amounts falling due in more than one year**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Other creditors	120,500	120,500
	<u>120,500</u>	<u>120,500</u>