

Charity registration number 802369 (England and Wales)

**NORFOLK CHARITABLE TRUST**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

# NORFOLK CHARITABLE TRUST

## LEGAL AND ADMINISTRATIVE INFORMATION

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Trustees	Mr Thomas Harrison	
	Dr D Harrison	
	Mr S Doran	(Appointed 18 November 2024)
	S Vara	(Appointed 21 February 2025)
Charity number (England and Wales)	802369	
Principal address	1 Hilltop Retreats Langham Road Blakeney Holt Norfolk United Kingdom NR25 7PR	
Independent examiner	Argents Accountants Limited 15 Palace Street NORWICH Norfolk United Kingdom NR3 1RT	

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# NORFOLK CHARITABLE TRUST

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# NORFOLK CHARITABLE TRUST

## TRUSTEES' REPORT

### *FOR THE YEAR ENDED 31 MARCH 2025*

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The trustees present their annual report and financial statements for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### **Objectives and activities**

The Norfolk Charitable Trust supports community and personal development projects.

The Trust works with the public and private and voluntary sectors by supporting development of programmes to stimulate wellness. The Trust's work supports enterprise and employment.

#### **Public benefit**

The Norfolk Charitable Trust reviews its aims, objectives and achievements each year. In undertaking this review the trustees pay due regard to guidance issued by the Charity Commission in determining how the Norfolk Charitable Trust should carry out its activities for the public benefit. The trustees consider that the areas in which it is involved, detailed in this report, are for the benefit of the public including the disabled and their carers.

#### **What we do**

The Trust is dedicated to making North Norfolk more accessible to individuals with both physical and mental disabilities. By providing a specially designed Ferry Boat and adapted respite accommodation we remove the barriers to accessing our coastal waters for the disabled, their families and carers. The nature, wildlife and beauty of Blakeney Harbour combine to provide an experience which is invigorating, educational and uplifting for all.

#### **Why we do it, the science behind what we do.**

Disability encompasses any condition of the body or mind that makes it difficult to engage in activities and interact with the environment. The association between mental and physical disabilities impairs people's wellbeing. This threatens the immune, digestive, reproductive, and cardiovascular systems, and sleep patterns, leaving people vulnerable to psychological distress. Interaction with the environment and access to nature generates small boosts of self-confidence, creates empowerment, encourages social interaction and improves circadian rhythm. This releases endorphins (good hormones) in the brain and creates excitement leading directly to pride, fulfilment, and resilience.

All of these are a necessary part of a health, welfare, and wellness agenda for the disabled

#### **Achievements and performance**

##### **Significant activities and achievements against objectives**

1. Wheelyboat – this service delivers our health, welfare and wellness agenda for the disabled detailed as above. Since commencing the service in 2022 we expect to deliver 166 successful boat trips carrying over 392 passengers by the end of the 2025 season.
2. Respite Breaks – The Coppin Lodge provides accommodation for the disabled. This came into service in 2025 and will be fully functional for the 2026 season.

# NORFOLK CHARITABLE TRUST

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2025**

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### Financial review

#### Reserves policy

At the year end the Trust has unrestricted funds of £81,826, of which £601 was held within fixed assets and restricted funds of £46,491, of which £26,123 was held within fixed assets. The Trust aims to hold at least one year's worth of total resources expended in reserves to enable it to continue to operate should there be a significant drop in incoming resources.

Where restricted funds are received, the policy is to match applicable expenditure to its restricted receipts, with any shortfall being made good from unrestricted funds.

#### Investment policy

The charity holds cash funds on a long-term basis, receiving donations from the principal donor at his discretion as and when he is able to make donations, which does not necessarily coincide with when funds are needed to finance the charitable activities. Therefore, there is no formal investment policy, and the trust deed permits investments to be made at the discretion of the trustees. No long-term investments are made, this being considered by the trustees to be the most appropriate method of funding the charity in its particular circumstances.

#### Major risks

The charity trustees have considered the major risks to which the charity is exposed and have reviewed those risks and established systems and procedures to manage those risks.

Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and all records are kept in a secure environment and access is limited to authorised personnel only.

Procedures are in place to ensure compliance with health and safety of staff and beneficiaries. All procedures are periodically reviewed to meet the changing needs of the charity.

#### Plans for future periods

1. NCT plans to buy a larger boat which is more cost efficient to run.
2. To develop a network of third party activities in North Norfolk to share with our guests.

### Structure, governance and management

The Norfolk Charitable Trust is a registered charity (number 802369) and is governed by a settlement deed dated 3 November 1989. The trust was established by an initial gift from Mr T F T Harrison, who remains the principal donor and whose stewardship controls its resources.

The trustees who served during the year and up to the date of signature of the financial statements were:

Mrs E Frost	(Resigned 22 August 2024)
Mr Thomas Harrison	
Dr D Harrison	
Mr S Doran	(Appointed 18 November 2024)
S Vara	(Appointed 21 February 2025)

#### Recruitment and appointment of trustees

The charity's activities are controlled by the trustees. Because of the active involvement of the settlor and principal donor as trustee, there is no restriction to the length of time for which he can serve as trustee. The trust deed stipulates a minimum of three trustees and a maximum of seven, the power of appointment being vested in MR T F T Harrison, the settlor, during his lifetime and thereafter in the trustees. The charity currently has three trustees.

The Trustees have a regular timetable for formal trustee meetings. Matters are dealt with by the trustees as a body. They are jointly involved in running the charity and in determining overall strategy both in the immediate future and in the long term, consideration of grant making and control of reserves.

# NORFOLK CHARITABLE TRUST

## TRUSTEES' REPORT (CONTINUED)

***FOR THE YEAR ENDED 31 MARCH 2025***

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### **Induction and training of trustees**

As there is no wider board of trustees there are no specific arrangements in place for trustees' induction and training, but the current trustees are aware their responsibilities are set out in charity commission's guidance, and should the situation change and new trustees be appointed, they will be given copies of the charity's trust deed and the charity commission guidance to read prior to their commencing to act. The trustees provide service to the charity on a voluntary basis.

The trustees' report was approved by the Board of Trustees.

Mr Thomas Harrison  
**Trustee**

16 September 2025

# NORFOLK CHARITABLE TRUST

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF NORFOLK CHARITABLE TRUST

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I report to the trustees on my examination of the financial statements of Norfolk Charitable Trust (the charity) for the year ended 31 March 2025.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

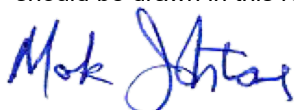
#### **Independent examiner's statement**

Your attention is drawn to the fact that the charity has prepared the financial statements in accordance with the relevant version of the Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn. I understand that this has been done in order for the financial statements to provide a true and fair view in accordance with UK Generally Accepted Accounting Practice.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act 2011.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



**Mark Johnstone FCA**

Argents Accountants Limited

15 Palace Street

NORWICH

Norfolk

NR3 1RT

United Kingdom

18 September 2025

# NORFOLK CHARITABLE TRUST

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

**FOR THE YEAR ENDED 31 MARCH 2025**

		Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
	Notes						
<b>Income from:</b>							
Donations and legacies	3	88,517	7,466	95,983	7,500	2,575	10,075
Investments	4	3	-	3	3	-	3
<b>Total income</b>		88,520	7,466	95,986	7,503	2,575	10,078
<b>Expenditure on:</b>							
Charitable activities	5	18,600	14,952	33,552	1,716	7,265	8,981
<b>Total expenditure</b>		18,600	14,952	33,552	1,716	7,265	8,981
<b>Net income/(expenditure) and movement in funds</b>		69,920	(7,486)	62,434	5,787	(4,690)	1,097
<b>Reconciliation of funds:</b>							
Fund balances at 1 April 2024		11,906	53,977	65,883	6,119	58,667	64,786
<b>Fund balances at 31 March 2025</b>		81,826	46,491	128,317	11,906	53,977	65,883

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.



# NORFOLK CHARITABLE TRUST

## BALANCE SHEET

**AS AT 31 MARCH 2025**

	Notes	2025 £	£	2024 £	£
<b>Fixed assets</b>					
Tangible assets	11		26,724		30,691
<b>Current assets</b>					
Cash at bank and in hand		102,456		36,752	
<b>Creditors: amounts falling due within one year</b>	12	(863)		(1,560)	
<b>Net current assets</b>			101,593		35,192
<b>Total assets less current liabilities</b>			128,317		65,883
<b>The funds of the charity</b>					
Restricted income funds	14		46,491		53,977
Unrestricted funds	15		81,826		11,906
			128,317		65,883

The financial statements were approved by the trustees on 16 September 2025

Mr Thomas Harrison  
**Trustee**

# NORFOLK CHARITABLE TRUST

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2025

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#### 1 Accounting policies

##### Charity information

Norfolk Charitable Trust is a registered charity.

##### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

##### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

##### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

##### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# NORFOLK CHARITABLE TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

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### 1 Accounting policies

(Continued)

#### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Boats and equipment	10% straight line
Computers	20% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

# NORFOLK CHARITABLE TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 1 Accounting policies

(Continued)

#### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

### 1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

### 1.10 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Income from donations and legacies

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Donations and gifts	88,517	7,466	95,983	7,500	2,575	10,075

# NORFOLK CHARITABLE TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

### 4 Income from investments

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Interest receivable	3	3

### 5 Expenditure on charitable activities

	Core activities 2025 £	Core activities 2024 £
<b>Direct costs</b>		
Staff costs	16,318	-
Depreciation and impairment	4,501	4,447
Activity costs	8,270	907
	29,089	5,354
<b>Share of support and governance costs (see note 6)</b>		
Support	3,461	2,607
Governance	1,002	1,020
	33,552	8,981
<b>Analysis by fund</b>		
Unrestricted funds	18,600	1,716
Restricted funds	14,952	7,265
	33,552	8,981

### 6 Support costs allocated to activities

	Core activities 2025 £	Total 2024 £
Office costs and insurance	2,791	2,201
Promotion and advertising	670	404
Bank charges	-	2
Governance	1,002	1,020
	4,463	3,627

# NORFOLK CHARITABLE TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

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<b>7</b>	<b>Net movement in funds</b>	<b>2025</b>	<b>2024</b>
		<b>£</b>	<b>£</b>
	The net movement in funds is stated after charging/(crediting):		
	Fees payable for the independent examination of the charity's financial statements	780	780
	Depreciation of owned tangible fixed assets	4,501	4,447
		<u>          </u>	<u>          </u>

### 8 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

### 9 Employees

The average monthly number of employees during the year was:

	<b>2025</b>	<b>2024</b>
	<b>Number</b>	<b>Number</b>
Part time	1	-
	<u>          </u>	<u>          </u>

<b>Employment costs</b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Wages and salaries	16,235	-
Other pension costs	83	-
	<u>          </u>	<u>          </u>
	16,318	-
	<u>          </u>	<u>          </u>

There were no employees whose annual remuneration was more than £60,000.

### 10 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

# NORFOLK CHARITABLE TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

### 11 Tangible fixed assets

	Boats and equipment £	Computers £	Total £
<b>Cost</b>			
At 1 April 2024	43,516	475	43,991
Additions	-	534	534
	<hr/>	<hr/>	<hr/>
At 31 March 2025	43,516	1,009	44,525
	<hr/>	<hr/>	<hr/>
<b>Depreciation and impairment</b>			
At 1 April 2024	13,041	259	13,300
Depreciation charged in the year	4,352	149	4,501
	<hr/>	<hr/>	<hr/>
At 31 March 2025	17,393	408	17,801
	<hr/>	<hr/>	<hr/>
<b>Carrying amount</b>			
At 31 March 2025	26,123	601	26,724
	<hr/>	<hr/>	<hr/>
At 31 March 2024	30,475	216	30,691
	<hr/>	<hr/>	<hr/>

### 12 Creditors: amounts falling due within one year

	2025 £	2024 £
Other creditors	83	-
Accruals and deferred income	780	1,560
	<hr/>	<hr/>
	863	1,560
	<hr/>	<hr/>

### 13 Retirement benefit schemes

	2025 £	2024 £
<b>Defined contribution schemes</b>		
Charge to profit or loss in respect of defined contribution schemes	83	-
	<hr/>	<hr/>

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

# NORFOLK CHARITABLE TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2025

#### 14 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 April 2024 £	Incoming resources £	Resources expended £	At 31 March 2025 £
Wheelyboat	50,013	7,466	(14,952)	42,527
Community Match Challenge	3,714	-	-	3,714
Other	250	-	-	250
	<u>53,977</u>	<u>7,466</u>	<u>(14,952)</u>	<u>46,491</u>
<b>Previous year:</b>	<b>At 1 April 2023 £</b>	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>At 31 March 2024 £</b>
Wheelyboat	54,703	2,575	(7,265)	50,013
Community Match Challenge	3,714	-	-	3,714
Other	250	-	-	250
	<u>58,667</u>	<u>2,575</u>	<u>(7,265)</u>	<u>53,977</u>

#### 15 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2024 £	Incoming resources £	Resources expended £	At 31 March 2025 £
General funds	<u>11,906</u>	<u>88,520</u>	<u>(18,600)</u>	<u>81,826</u>
<b>Previous year:</b>	<b>At 1 April 2023 £</b>	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>At 31 March 2024 £</b>
General funds	<u>6,119</u>	<u>7,503</u>	<u>(1,716)</u>	<u>11,906</u>



# NORFOLK CHARITABLE TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

### 16 Analysis of net assets between funds

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £
<b>At 31 March 2025:</b>			
Tangible assets	600	26,124	26,724
Current assets/(liabilities)	81,226	20,367	101,593
	<u>81,826</u>	<u>46,491</u>	<u>128,317</u>
	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
<b>At 31 March 2024:</b>			
Tangible assets	216	30,475	30,691
Current assets/(liabilities)	11,690	23,502	35,192
	<u>11,906</u>	<u>53,977</u>	<u>65,883</u>

### 17 Related party transactions

None of the trustees (or persons connected with them) received any remuneration or benefits from the charity during the year.

They were reimbursed for out of pocket expenses incurred in relation to the charity.

The Trust's administration is undertaken in offices owned by J.Bunn Homes (Blakeney) Limited, a company in which a Mr T Harrison, trustee, is shareholder and director.

During the year Morston Palatine Ltd, a company in which Mr T Harrison, Trustee, is Shareholder and Director, were reimbursed a total of £nil (2024: £113) in respect of expenses incurred on behalf of the Norfolk Charitable Trust in respect of the year ended 31 March 2025. At the year end £nil (2024: £nil) was owed to Morston Palatine Ltd.