

HENFIELD YOUTH WELFARE ASSOCIATION

England & Wales · Charity number 802141

Details

Other names	HENFIELD YOUTH CLUB
Status	Registered
Legal form	Trust
Registered	1989-09-25
Register	View on the Charity Commission register

Contact

Address	17 Gresham Place Henfield BN5 9QJ
Phone	01273492222
Email	henfielDYOUTHclub@tiscali.co.uk
Website	henfielDYOUTHclub.org

Activities

Objects: TO HELP AND EDUCATE BOYS AND GIRLS THROUGH THEIR LEISURE TIME ACTIVITIES SO TO DEVELOP THEIR PHYSICAL MENTAL AND SPIRITUAL CAPACITIES SO THEY MAY GROW TO FULL MATURITY AS INDIVIDUALS AND MEMBERS OF SOCIETY AND THAT THEIR CONDITIONS OF LIFE MAY BE IMPROVED.

Activities: Youth club

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** Education/training, Amateur Sport
- **Who:** Children/young People

Geography

- **Area of benefit:** HENFIELD
- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31		£0	£0	-
2024-03-31	£70,742	£54,077	-	-
2023-03-31	£40,720	£40,887	-	-
2022-03-31	£30,819	£33,737	-	-
2021-03-31	£29,007	£22,600	-	-

Trustees

Name	Role	Appointed
JAN LOUISE HOLDEN	Chair	2013-10-01
Rev CHRISTINA MARY BENNETT		1986-03-25

HENFIELD YOUTH WELFARE ASSOCIATION

England & Wales - Charity number 802141

Accounts

Henfield Youth Welfare Association

Henfield Youth Club

Charity No 802141

Annual Report for the year ended 31st March 2024



Trustees: The Reverend Christina Mary Bennett
Mrs Jan Louise Holden

Independent examiner: Mr Mike Shepherd

Bankers: Barclays Bank plc

Structure Governance and Management

The Henfield Youth Welfare Association, known as Henfield Youth Club, was set up by a Trust Deed dated 18th April 1961 for the purpose of helping and educating boys and girls through their leisure time activities so to develop their physical mental and spiritual capacities that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved. The original Youth Club was the former Infant School in Nep Town Road Henfield but in 2005 it moved to new, purpose-built premises on the Kings Field, Deer Park Henfield. The Club is open to all young people between the ages of 8 and 17 resident in Henfield and the surrounding villages.

A new CIO Charity No 1202869 has been formed and will take over from 1st April 2024.

The Youth Worker with her team, both paid and voluntary, plan the activities provided for the club members. The club meets during school term times. Separate sessions are held for ages 8 to 11 and 12 to 17. On some evenings there are project nights.

A Nursery for babies and pre-school children uses the premises each weekday. The hire fees assist with the Charity's income.

The Trustees with the Youth Leader and other supporters of the Club form the Management Committee. During 2023-24 the Trustees and Committee met six times.

The Trustees confirm that in accordance with their duties as stated in section 17(5) of the 2011 Charities Act, guidance provided by the Charity Commission in regard to public benefit has been considered.

Safeguarding Health and Safety and Data Protection

The Trustees, the Youth Worker, the Staff and volunteers recognise the duty of care that they have towards the young people who use the Club; the protection of children and teenagers is taken very seriously.

Disclosure and Barring Service (DBS) checks are carried out for all staff and volunteers before they commence working at the Youth Centre and are renewed as necessary. The staff undertake safeguarding training as part of their induction.

Aims and Purposes

The Trustees support the Youth Worker as she, the staff and volunteers deliver their programme of activities for the young people. The Trustees, Youth Worker and committee deal with maintenance and repair of the Youth Club building as necessary.

Objectives and Activities

The Youth Worker and staff arrange a variety of activities for the young people. These include shopping trips, crafts, cooking, singing and dancing groups as projects, a gaming area, sports and social activities.

At the Santa's Grotto in the High Street at the Late Night Shopping evening in December 2023. the young people helped with this very popular event which also raised funds for the Youth Club.

Achievements and Performance

The Club continues to be popular with the young people of Henfield who enjoy the activities provided. They also much appreciate the support given by the Youth Worker at times when they are finding life difficult. During 2023-24 meetings and activities continued. Two part time Assistant Youth Workers were employed with the intention that this would enable the Club to be open for more sessions each week

Review of the Year

Following the resumption of the usual pattern of Club activities during the previous year the increased numbers of young people attending continued, especially the juniors where over 100 were on register though not all came to every session. In The Friday drop-in session (begun in February 2023) primarily for the older young people continued. This is a non-subscription evening and food including burgers is available for purchase. With the help of a granny from the Sussex Foundation the project work on a Wednesday evening was expanded and included monthly sessions especially for young people with Special educational needs and their parents/carers.

Debbie Slaughter has been Youth Worker at the Club for over 20 years. The Trustees and, indeed, the whole village community very much appreciate all she does to support the young people of Henfield.

Youth Centre Building

Such maintenance as was required has been carried out on the Youth Centre building. A grant was obtained from Horsham District Council to enable the installation of Solar Panels on the roof of the building. (These were installed during the summer of 2024.)

Financial Review

The financial statements have been prepared in accordance with applicable Charity Law, Financial Reporting Standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities SORP (FRS102), effective 1st January 2015.

The incoming resources for the year amounted to £70742 (compared to £40720 (in the previous year) and with expenditure of £54077 resulted in a surplus of £16665. Since West Sussex County Council withdrew youth work funding in 2015 the Trustees and Youth Worker are grateful for the support given to the Club by Henfield Parish Council, local charities and individuals. The fund-raising Jumble Sale was again held in January 2024.

Grants received

During the year the following grants were received. This is due to the hard work of one of our volunteers) in making the applications

August 2023	£3450	Friars Gate
October 2023	£8000	Henfield Parish Council (£6000 for staff, £2000 for maintenance)
February 2024	£5000	Movement for Good
March 2024	£2400	Sussex Foundation (for project work)
March 2024	£43100	Horsham District Council & Sussex Foundation (for Solar panels)
March 2024	£1100	Co-Op

Financial reserves. All funds are available for immediate expenditure on the activities of the charity, equipment for use in those activities and maintenance of the charity's premises.

All the charity's funds are held in its Bank account. The trustees own the freehold Youth Centre premises in Deer Park Henfield, which are subject to a mortgage to Henfield Parish Council.

Future Plans

The most important plan for the future is, to continue to support the young people of Henfield as they and the community recover from the Covid pandemic. The Trustees and the Youth worker continue to open the Club for the usual sessions to provide a safe space for the young people to meet, join in activities and socialise as they grow to maturity as individuals and members of society and the community.

Early in 2023, the Trustees began to work on forming a Charitable Incorporated Organisation. This has now been registered with the Charity Commission and will take over the work of the current Charity from 1st April 2024.

Henfield Youth Club
Accounts
for the year ended 31 March 2024

Henfield Youth Club

Information

Accountants

Accountancy and Business Matters Ltd
Accountants
The Barn
Golden Square
Henfield
BN5 9DP

Business address

Deer Park
Henfield
West Sussex
BN5 9JQ

Henfield Youth Club

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Henfield Youth Club

Accountants' Report on the Unaudited Accounts to Henfield Youth Club

As described on page 3 you have approved the accounts for the year ended 31 March 2024 set out on pages 2 to 3. In accordance with your instructions we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

Accountancy and Business Matters Ltd

Accountants
The Barn
Golden Square
Henfield
BN5 9DP

Henfield Youth Club

Trading and profit and loss account for the year ended 31 March 2024

	2024		2023	
	£	£	£	£
Income				
Sales		47,203		17,206
Fees receivable		4,268		4,426
Other sales income		19,055		19,013
Bank deposit interest		216		75
		<u>70,742</u>		<u>40,720</u>
Cost of sales				
Activity	1,349		2,914	
Coffee Bar snacks	5,106		3,849	
Fundraising	504		455	
Equipment	1,399		2,275	
	<u>8,358</u>		<u>9,493</u>	
		8,358		9,493
		<u>62,384</u>		<u>31,227</u>
Expenses				
Wages and salaries	24,872		17,072	
Staff pension costs	1,139		1,099	
Staff training	230		98	
Rates	1,354		1,759	
Insurance	798		676	
Light and heat	6,898		4,624	
Cleaning	446		1,041	
Repairs and maintenance	4,405		2,153	
Printing, postage and stationery	912		324	
Telephone and fax	-		5	
Computer costs	506		501	
Legal and professional fees	-		35	
Subscriptions	4,159		2,007	
		<u>(45,719)</u>		<u>(31,394)</u>
Net profit/(loss)		<u><u>16,665</u></u>		<u><u>(167)</u></u>

Henfield Youth Club

**Balance sheet
as at 31 March 2024**

	2024		2023	
	£	£	£	£
Current assets				
Debtors	1,550		1,512	
Cash at bank and in hand	38,341		20,546	
	<u>39,891</u>		<u>22,058</u>	
Current liabilities				
Trade creditors	1,168		-	
	<u>1,168</u>		<u>-</u>	
Net current assets		38,723		22,058
Total assets less current liabilities		<u>38,723</u>		<u>22,058</u>
Capital account				
Brought forward at 1 April 2023		22,058		22,225
Profit/(loss) for the year		16,665		(167)
		<u>38,723</u>		<u>22,058</u>

I approve these accounts and confirm that I have made available all relevant records and information for their preparation.

Date:



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Henfield Youth Club

**On accounts for the year
ended**

31 March 2024

**Charity no
(if any)**

Set out on pages

2 to 3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

11/12/2024

Name:

Mike Shepherd

**Relevant professional
qualification(s) or body
(if any):**

Institute of Chartered Accountants in England & Wales

Address:

BackUp Accounts Limited

Unit 4 The Old Carpenters Workshop

Hyde Estate, London Road
Handcross RH17 6HB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

HENFIELD YOUTH WELFARE ASSOCIATION

England & Wales - Charity number 802141

Accounts

Henfield Youth Welfare Association

Henfield Youth Club

Charity No 802141

Annual Report for the year ended 31st March 2023



Trustees: The Reverend Christina Mary Bennett
Mrs Jan Louise Holden

Independent examiner: Mr James Whittle

Bankers: Barclays Bank plc

Structure Governance and Management

The Henfield Youth Welfare Association, known as Henfield Youth Club, was set up by a Trust Deed dated 18th April 1961 for the purpose of helping and educating boys and girls through their leisure time activities so to develop their physical mental and spiritual capacities that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved. The original Youth Club was the former Infant School in Nep Town Road Henfield but in 2005 it moved to new, purpose-built premises on the Kings Field, Deer Park Henfield. The Club is open to all young people between the ages of 8 and 17 resident in Henfield and the surrounding villages.

The Youth Worker with her team, both paid and voluntary, plan the activities provided for the club members. The club meets during school term times. Separate sessions are held for ages 8 to 11 and 12 to 17. On some evenings there are project nights.

A Nursery for babies and pre-school children uses the premises each weekday. The hire fees assist with the Charity's income.

The Trustees with the Youth Leader and other supporters of the Club form the Management Committee. During 2022-23 the Trustees and Committee met five times.

The Trustees confirm that in accordance with their duties as stated in section 17(5) of the 2011 Charities Act, guidance provided by the Charity Commission in regard to public benefit has been considered.

Safeguarding Health and Safety and Data Protection

The Trustees, the Youth Worker, the Staff and volunteers recognise the duty of care that they have towards the young people who use the Club; the protection of children and teenagers is taken very seriously.

Disclosure and Barring Service (DBS) checks are carried out for all staff and volunteers before they commence working at the Youth Centre and are renewed as necessary. The staff undertake safeguarding training as part of their induction.

Aims and Purposes

The Trustees support the Youth Worker as she, the staff and volunteers deliver their programme of activities for the young people. The Trustees, Youth Worker and

committee deal with maintenance and repair of the Youth Club building as necessary.

Objectives and Activities

The Youth Worker and staff arrange a variety of activities for the young people. These include shopping trips, crafts, cooking, singing and dancing groups as projects, a gaming area, sports and social activities.

At the Santa's Grotto in the High Street at the Late Night Shopping evening in December 2022. the young people helped with this very popular event which also raised funds for the Youth Club.

Achievements and Performance

The Club continues to be popular with the young people of Henfield who enjoy the activities provided. They also much appreciate the support given by the Youth Worker at times when they are finding life difficult. This was especially important during the Covid restrictions of the last three years and as these began to ease in the spring/summer of 2021. During 2022-23 meetings and activities (having returned to the pre Covid pattern during 2022) continued.

Review of the Year

Following the resumption of the usual pattern of Club activities during the previous year the increased numbers of young people attending continued, especially the juniors where over 100 were on register though not all came to every session. In February 2023 the club started a Friday drop-in session primarily for the older young people. This is a non-subscription evening and food including burgers is available for purchase.

Debbie Slaughter has been Youth Worker at the Club for over 20 years. The Trustees and, indeed, the whole village community very much appreciate all she does to support the young people of Henfield.

Youth Centre Building

Such maintenance as was required has been carried out on the Youth Centre building. Before the Friday drop-in opened work was needed to update the kitchen.

Financial Review

The financial statements have been prepared in accordance with applicable Charity Law, Financial Reporting Standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities SORP (FRS102), effective 1st January 2015.

The incoming resources for the year amounted to £40720 (compared to £30819 (in the previous year) and with expenditure of £40887 resulted in a deficit of £167.

Since West Sussex County Council withdrew youth work funding in 2015 the Trustees and Youth Worker are grateful for the support given to the Club by Henfield Parish Council, local charities and individuals. The fund-raising Jumble Sale was again held in January 2023.

Financial reserves. All funds are available for immediate expenditure on the activities of the charity, equipment for use in those activities and maintenance of the charity's premises.

All the charity's funds are held in its Bank account. The trustees own the freehold Youth Centre premises in Deer Park Henfield, which are subject to a mortgage to Henfield Parish Council.

Future Plans

The most important plan for the future is, to continue to support the young people of Henfield as they and the community recover from the Covid pandemic. The Trustees and the Youth worker continue to open the Club for the usual sessions to provide a safe space for the young people to meet, join in activities and socialise as they grow to maturity as individuals and members of society and the community.

Early in 2023, the Trustees began to work on forming a Charitable Incorporated Organisation to be registered with the Charity Commission. This will take over the work of the current Charity but had not been achieved by 31 March 2023.

Henfield Youth Club
Accounts
for the year ended 31 March 2023

Henfield Youth Club

Information

Accountants

Accountancy and Business Matters Ltd
Accountants
The Barn
Golden Square
Henfield
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BN5 9JQ

Henfield Youth Club

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Henfield Youth Club

Accountants' Report on the Unaudited Accounts to Henfield Youth Club

As described on page 3 you have approved the accounts for the year ended 31 March 2023 set out on pages 2 to 3. In accordance with your instructions we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

Accountancy and Business Matters Ltd

Accountants
The Barn
Golden Square
Henfield
BN5 9DP

Henfield Youth Club

Trading and profit and loss account for the year ended 31 March 2023

	2023		2022	
	£	£	£	£
Income				
Sales		17,206		12,845
Fees receivable		4,426		3,469
Other sales income		19,013		14,502
Bank deposit interest		75		3
		<u>40,720</u>		<u>30,819</u>
Cost of sales				
Activity	2,914		1,315	
Coffee Bar snacks	3,849		3,051	
Fundraising	455		338	
Equipment	2,275		2,969	
	<u>9,493</u>		<u>7,673</u>	
		9,493		7,673
		<u>31,227</u>		<u>23,146</u>
Expenses				
Wages and salaries	17,072		14,461	
Staff pension costs	1,099		877	
Staff training	98		-	
Rates	1,759		1,803	
Insurance	676		639	
Light and heat	4,624		3,350	
Cleaning	1,041		1,341	
Repairs and maintenance	2,153		1,993	
Printing, postage and stationery	324		173	
Telephone and fax	5		5	
Computer costs	501		484	
Legal and professional fees	35		-	
Subscriptions	2,007		938	
		<u>(31,394)</u>		<u>(26,064)</u>
Net loss		<u>(167)</u>		<u>(2,918)</u>

Henfield Youth Club

Balance sheet as at 31 March 2023

	2023		2022	
	£	£	£	£
Current assets				
Debtors	1,512		43	
Cash at bank and in hand	20,546		22,182	
	<u>22,058</u>		<u>22,225</u>	
Net current assets		<u>22,058</u>		<u>22,225</u>
Total assets less current liabilities		<u>22,058</u>		<u>22,225</u>
Capital account				
Brought forward at 1 April 2022		22,225		25,143
Loss for the year		(167)		(2,918)
		<u>22,058</u>		<u>22,225</u>

I approve these accounts and confirm that I have made available all relevant records and information for their preparation.

Date:

INDEPENDENT EXAMINER'S REPORT

REPORT TO THE TRUSTEES OF HENFIELD YOUTH WELFARE ASSOCIATION CHARITY NO.802141

ON THE ACCOUNTS FOR YEAR BENDED 31ST MARCH 2023

I report on the Accounts of the Association for the year ended 31 March 2023 which are set out on pages 2 & 3

Respective responsibilities of trustees and examiner.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charity Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the 2011 Act;

to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and

to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 130 of the 2011 Act; and

to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



James Whittle
12 Westlands Road
Lindfield
HAYWARDS HEATH
West Sussex
RH16 2SR

Date

30-11-2023

HENFIELD YOUTH WELFARE ASSOCIATION

England & Wales - Charity number 802141

Accounts

Henfield Youth Club
Accounts
for the year ended 31 March 2022

Henfield Youth Club

Information

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Henfield Youth Club

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Henfield Youth Club

Accountants' Report on the Unaudited Accounts to Henfield Youth Club

As described on page 3 you have approved the accounts for the year ended 31 March 2022 set out on pages 2 to 3. In accordance with your instructions we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

Accountancy and Business Matters Ltd

Accountants
The Barn
Golden Square
Henfield
BN5 9DP

Henfield Youth Club

Trading and profit and loss account for the year ended 31 March 2022

	2022		2021	
	£	£	£	£
Income				
Coffee Bar		3,625		230
Donation		4,822		3,645
Fundraising		4,398		1,670
Hire		14,502		11,672
Grant		-		10,757
Subscriptions		3,469		30
Bank deposit interest		3		3
		30,819		28,007
Cost of sales				
Activity	1,315		177	
Coffee Bar snacks	3,051		6	
Fundraising	338		-	
Equipment	2,969		718	
	7,673		901	
		7,673		901
		23,146		27,106
Expenses				
Wages and salaries	14,461		10,977	
Staff pension costs	877		877	
Staff training	-		14	
Rates	1,803		518	
Insurance	639		559	
Light and heat	3,350		2,364	
Cleaning	1,341		1,307	
Repairs and maintenance	1,993		3,949	
Printing, postage and stationery	173		178	
Telephone and fax	5		105	
Computer costs	484		446	
Sundry expenses	-		40	
Subscriptions	938		365	
		(26,064)		(21,699)
Net (loss)/profit		(2,918)		5,407

Henfield Youth Club

**Balance sheet
as at 31 March 2022**

	2022		2021	
	£	£	£	£
Current assets				
Debtors	43		1,100	
Cash at bank and in hand	22,182		24,162	
	<u>22,225</u>		<u>25,262</u>	
Current liabilities				
Trade creditors	-		119	
	<u>-</u>		<u>119</u>	
Net current assets		<u>22,225</u>		<u>25,143</u>
Total assets less current liabilities		<u><u>22,225</u></u>		<u><u>25,143</u></u>
Capital account				
Brought forward at 1 April 2021		25,143		19,736
(Loss)/profit for the year		<u>(2,918)</u>		<u>5,407</u>
		<u><u>22,225</u></u>		<u><u>25,143</u></u>

I approve these accounts and confirm that I have made available all relevant records and information for their preparation.

Date:

INDEPENDENT EXAMINER'S REPORT

REPORT TO THE TRUSTEES OF HENFIELD YOUTH WELFARE ASSOCIATION CHARITY NO.802141

ON THE ACCOUNTS FOR YEAR BENDED 31ST MARCH 2022

I report on the Accounts of the Association for the year ended 31 March 2022 which are set out on pages 2 & 3

Respective responsibilities of trustees and examiner.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charity Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the 2011 Act;

to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and

to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:


(1) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 130 of the 2011 Act; and

to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


.....

James Whittle
12 Westlands Road
Lindfield
HAYWARDS HEATH
West Sussex
RH16 2SR

Date 1-9-2022

Henfield Youth Welfare Association

Henfield Youth Club

Charity No 802141

Annual Report for the year ended 31st March 2022



Trustees: The Reverend Christina Mary Bennett
Mrs Jan Louise Holden

Independent examiner: Mr James Whittle

Bankers: Barclays Bank plc

Structure Governance and Management

The Henfield Youth Welfare Association, known as Henfield Youth Club, was set up by a Trust Deed dated 18th April 1961 for the purpose of helping and educating boys and girls through their leisure time activities so to develop their physical mental and spiritual capacities that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved. The original Youth Club was the former Infant School in Nep Town Road Henfield but in 2005 it moved to new, purpose-built premises on the Kings Field, Deer Park Henfield. The Club is open to all young people between the ages of 8 and 17 resident in Henfield and the surrounding villages.

The Youth Worker with her team, both paid and voluntary, plan the activities provided for the club members. The club meets during school term times. Separate sessions are held for ages 8 to 11 and 12 to 17. On some evenings there are project nights.

A Nursery for babies and pre-school children uses the premises each weekday. The hire fees assist greatly with the Charity's income.

The Trustees with the Youth Leader and other supporters of the Club form the Management Committee. During 2021-22 the Committee held the April meeting by way of emailed reports with the opportunity for questions to be asked; three further meetings were held in person

The Trustees confirm that in accordance with their duties as stated in section 17(5) of the 2011 Charities Act, guidance provided by the Charity Commission in regard to public benefit has been considered.

Safeguarding Health and Safety and Data Protection

The Trustees, the Youth Worker, the Staff and volunteers recognise the duty of care that they have towards the young people who use the Club; the protection of children and teenagers is taken very seriously.

Disclosure and Barring Service (DBS) checks are carried out for all staff and volunteers before they commence working at the Youth Centre and are renewed as necessary. The staff undertake safeguarding training as part of their induction.

Aims and Purposes

The Trustees support the Youth Worker as she, the staff and volunteers deliver their programme of activities for the young people. The Trustees, Youth Worker and

committee deal with maintenance and repair of the Youth Club building as necessary.

Objectives and Activities

The Youth Worker and staff arrange a variety of activities for the young people. These include shopping trips, crafts, cooking, singing and dancing groups as projects, a gaming area, sports and social activities.

The Santa's Grotto in the High Street at the Late Night Shopping evening in December 2021. The young people help with this very popular event which also raises funds for the Youth Club. It is good to be able to do this again following the Covid restrictions.

Achievements and Performance

The Club continues to be popular with the young people of Henfield who enjoy the activities provided. They also much appreciate the support given by the Youth Worker at times when they are finding life difficult. This has been especially important during the Covid restrictions and as these began to ease in the spring/summer of 2021.

Covid-19

During the early months of 2021 the Youth leaders had been conducting online activities for the young people. However, following the easing of Covid restrictions, the Club re-opened, with appropriate precautions, for in person meetings on 27th April 2021.

Review of the Year

The Club cautiously reopened in April 2021. Suitable precautions were put in place to reduce the risk of Covid infection. During the next months there was a significant increase in the numbers of young people attending, especially the juniors where over 100 were on register though not all came to every session.

Due to very high rates of Covid infection in the local schools, the Youth leader delayed reopening the Club in January 2022 after the Christmas break. She and the other staff were available to the young people by Zoom and on social media. A varied programme for the term to easter 2022 was arranged for both senior and junior groups which the young people much enjoyed.

Debbie Slaughter has been Youth Worker at the Club for over 20 years. The Trustees and, indeed, the whole village community very much appreciate all she does for the young people of Henfield.

Youth Centre Building

Such maintenance as was required has been carried out on the Youth Centre building.

Financial Review

The financial statements have been prepared in accordance with applicable Charity Law, Financial Reporting Standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities SORP (FRS102), effective 1st January 2015.

The incoming resources for the year amounted to £30819 (compared to £28,007 (in the previous year) and with expenditure of £33737 resulted in a deficit of £2918

Since West Sussex County Council withdrew youth work funding in 2015 the Trustees and Youth Worker are grateful for the support given to the Club by Henfield Parish Council, local charities and individuals. As Covid restrictions had eased the Club was again able to hold its fund raising Jumble Sale in January 2022.

Financial reserves. All funds are available for immediate expenditure on the activities of the charity, equipment for use in those activities and maintenance of the charity's premises.

All the charity's funds are held in its Bank account. The trustees own the freehold Youth Centre premises in Deer Park Henfield, which are subject to a mortgage to Henfield Parish Council.

Future Plans

The most important plan for the future is, to continue to support the young people of Henfield as we continue to emerge from the Covid pandemic. The Trustees and the Youth worker continue to open the Club for the usual sessions to provide a safe space for the young people to meet, join in activities and socialise as they grow to maturity as individuals and members of society and the community.

HENFIELD YOUTH WELFARE ASSOCIATION

England & Wales - Charity number 802141

Accounts

Henfield Youth Welfare Association

Henfield Youth Club

Charity No 802141

Annual Report for the year ended 31st March 2021



Trustees: The Reverend Christina Mary Bennett
Mrs Jan Louise Holden

Independent examiner: Mrs Elizabeth Fox

Bankers: Barclays Bank plc

Structure Governance and Management

The Henfield Youth Welfare Association, known as Henfield Youth Club, was set up by a Trust Deed dated 18th April 1961 for the purpose of helping and educating boys and girls through their leisure time activities so to develop their physical mental and spiritual capacities that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved. The original Youth Club was the former Infant School in Nep Town Road Henfield but in 2005 it moved to new, purpose-built premises on the Kings Field, Deer Park Henfield. The Club is open to all young people between the ages of 8 and 17 resident in Henfield and the surrounding villages.

The Youth Worker with her team, both paid and voluntary, plan the activities provided for the club members. The club meets during school term times. Separate sessions are held for ages 8 to 11 and 12 to 17. On some evenings there are project nights.

A Nursery for babies and pre-school children uses the premises each weekday.

The Trustees with the manager and other supporters of the Club form the Management Committee. During 2020-21 the Committee met once by Zoom. Three further meetings were dealt with by emailed reports with the opportunity to ask questions by email.

The Trustees confirm that in accordance with their duties as stated in section 17(5) of the 2011 Charities Act, guidance provided by the Charity Commission in regard to public benefit has been considered.

Safeguarding Health and Safety and Data Protection

The Trustees, the Youth Worker, the Staff and volunteers recognise the duty of care that they have towards the young people who use the Club; the protection of children and teenagers is taken very seriously.

Disclosure and Barring Service (DBS) checks are carried out for all staff and volunteers before they commence working at the Youth Centre and are renewed as necessary. The staff undertake safeguarding training as part of their induction.

Aims and Purposes

The Trustees support the Youth Worker as she, the staff and volunteers deliver their programme of activities for the young people. The Trustees, Youth Worker and committee deal with maintenance and repair of the Youth Club building as necessary.

Objectives and Activities

The Youth Worker and staff arrange a variety of activities for the young people. These include shopping trips, crafts, cooking, singing and dancing groups as projects, a gaming area, sports and social activities.

For safety reasons because of Covid the decision was made not to run the usual Santa's Grotto in the High Street in December. The young people usually help with this very popular event which also raises funds for the Youth Club which were missed this year.

Achievements and Performance

The Club continues to be popular with the young people of Henfield who enjoy the activities provided. They also much appreciate the support given by the Youth Worker at times when they are finding life difficult. This has been especially important during the Covid restrictions.

Covid-19

As stated above, the Club closed on 23rd March 2020 at the same time as the schools. The Nursery also closed which has made an impact on the Charity's finances as they could not pay the usual hire fees. The Trustees and Youth Worker applied for grants to assist during this difficult period. Horsham District Council made a grant of £10,000 in May 2020 and a further £757 in August specifically to help with summer activities for the young people.

Review of the Year

The Club closed in March 2020 with the onset of the Covid 19 Pandemic. The Youth Worker was furloughed for one month. However, after that, Oshe and the staff continued to support the young people on an ad hoc basis during lockdown. During the following months various ways of supporting the young people were initiated. A WhatsApp group was formed. One young woman commented

"I love this group, its full of respect and love for others - we are such a good community"

As the weather improved and restrictions eased, some outdoor activities were possible. These continued into the autumn as long as weather and daylight permitted. In the autumn a Facebook Room was established for the senior members which they much appreciate.

Debbie Slaughter has been Youth Worker at the Club for over 20 years. The Trustees and, indeed, the whole village community very much appreciate all she does for the young people of Henfield.

The Nursery also re-opened fully in the autumn at the same time as the schools.

Youth Centre Building

During the first lockdown the planned electrical work to change the lighting to LED was carried out as this could be done without breaching Covid regulations. The Parish Council kindly installed low level lights along the path leading to the entrance door. The shutters needed repair.

Financial Review

The financial statements have been prepared in accordance with applicable Charity Law, Financial Reporting Standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities SORP (FRS102), effective 1st January 2015.

The incoming resources for the year amounted to £28,007 (compared to £39,269 in the previous year) and with expenditure of £22,600 resulted in a surplus of £5,407

Since West Sussex County Council withdrew youth work funding in 2015 the Trustees and Youth Worker are grateful for the support given to the Club by Henfield Parish Council, local charities and individuals. Because of Covid restrictions the usual fund raising Jumble Sale could not take place in January 2021.

Financial reserves. All funds are available for immediate expenditure on the activities of the charity, equipment for use in those activities and maintenance of the charity's premises.

All the charity's funds are held in its Bank account. The trustees own the freehold Youth Centre premises in Deer Park Henfield, which are subject to a mortgage to Henfield Parish Council.

Future Plans

The most important plan for the future is, to continue to support the young people of Henfield. While complying with the Coronavirus regulations, the Trustees and Youth worker aim to reopen the Club for the usual sessions to provide a safe space for the young people to meet, join in activities and socialise as they grow to maturity as individuals and members of society and the community.

Henfield Youth Club
Accounts
for the year ended 31 March 2021

Henfield Youth Club

Information

Accountants

Accountancy and Business Matters Ltd
Accountants
The Barn
Golden Square
Henfield
BN5 9DP

Business address

Deer Park
Henfield
West Sussex
BN5 9JQ

Henfield Youth Club

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Henfield Youth Club

Accountants' Report on the Unaudited Accounts to Henfield Youth Club

As described on page 3 you have approved the accounts for the year ended 31 March 2021 set out on pages 2 to 3. In accordance with your instructions we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

Accountancy and Business Matters Ltd

Accountants
The Barn
Golden Square
Henfield
BN5 9DP

Henfield Youth Club

Trading and profit and loss account for the year ended 31 March 2021

	2021		2020	
	£	£	£	£
Income				
Coffee Bar		230		1,931
Donation		3,645		11,920
Fundraising		1,670		1,627
Hire		11,672		16,327
Grant		10,757		2,000
Subscriptions		30		1,475
Funds for Building Works		-		3,974
Bank deposit interest		3		15
		28,007		39,269
Cost of sales				
Activity	177		491	
Coffee Bar snacks	6		1,061	
Equipment	718		2,197	
	901		3,749	
		901		3,749
		27,106		35,520
Expenses				
Wages and salaries	10,977		13,693	
Staff pension costs	877		913	
Staff training	14		-	
Rates	518		1,492	
Insurance	559		651	
Light and heat	2,364		1,566	
Cleaning	1,307		974	
Repairs and maintenance	3,949		4,589	
Printing, postage and stationery	178		208	
Advertising	-		43	
Telephone and fax	105		35	
Computer costs	446		500	
Legal and professional fees	-		121	
Sundry expenses	40		56	
Subscriptions	365		621	
		(21,699)		(25,462)
Net profit		5,407		10,058

Henfield Youth Club

**Balance sheet
as at 31 March 2021**

	2021		2020	
	£	£	£	£
Current assets				
Debtors	1,100		5,141	
Cash at bank and in hand	24,162		14,595	
	<u>25,262</u>		<u>19,736</u>	
Current liabilities				
Trade creditors	119		-	
	<u>119</u>		<u>-</u>	
Net current assets		25,143		19,736
Total assets less current liabilities		<u>25,143</u>		<u>19,736</u>
Capital account				
Brought forward at 1 April 2020		19,736		9,678
Profit for the year		5,407		10,058
		<u>25,143</u>		<u>19,736</u>

I approve these accounts and confirm that I have made available all relevant records and information for their preparation.

Date:

INDEPENDENT EXAMINER'S REPORT

REPORT TO THE TRUSTEES OF HENFIELD YOUTH WELFARE ASSOCIATION CHARITY NO. 802141

ON THE ACCOUNTS FOR YEAR ENDED 31ST MARCH 2021

I report on the Accounts of the Association for the year ended 31 March 2020 which are set out on pages.2 & 3.

Respective responsibilities of trustees and examiner.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the 2011 Act;

to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and

to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 130 of the 2011 Act; and

to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

ES fox

Elizabeth Fox MICB
Fox Bookkeeping Services
5 Greenways
HENFIELD
West Sussex
BN5 9TZ

Date

24-11-21