

**Charity number: 802022**

**WH & A Hawkins Charitable Trust**

**Unaudited**

**Trustees' report and financial statements**

**For the year ended 31 March 2022**

# **WH & A Hawkins Charitable Trust**

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## **WH & A Hawkins Charitable Trust**

### **Reference and administrative details of the Charity, its Trustees and advisers For the year ended 31 March 2022**

#### **Trustees**

M H Vaughan, Trustee  
R I McGregor, Trustee  
S J C Ratcliffe, Trustee  
D H Berry, Trustee

#### **Charity registered number**

802022

#### **Principal office**

Kreston Reeves LLP  
37 St Margaret's Street  
Canterbury  
Kent  
CT1 2TU

#### **Accountants**

Kreston Reeves LLP  
Chartered Accountants  
37 St Margaret's Street  
Canterbury  
Kent  
CT1 2TU

#### **Bankers**

HSBC Bank plc  
1/5 Week Street  
Maidstone  
Kent  
ME14 1QW

#### **Solicitors**

Whitehead Monckton Limited  
5 Eclipse Park  
Sittingbourne Road  
Maidstone  
Kent  
ME14 3EN

## **WH & A Hawkins Charitable Trust**

### **Trustees' report**

**For the year ended 31 March 2022**

The Trustees present their annual report together with the financial statements of the Charity for the year 1 April 2021 to 31 March 2022.

### **Objectives and activities**

#### **a. Policies and objectives**

The charity was established by William Henry Hawkins and Annette Hawkins to provide a source of funding for other charitable institutions. Under the terms of the deed, Trustees have absolute discretion to make donations to such charitable organisations that they see fit.

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities and setting the grant making policy for the year.

The charity carries out these objects by funding charitable and other non-profit making organisations which meet the Trustees' criteria for support. In doing so they principally support charities working in the following fields, although support is not restricted to these areas:

- Health and medical research
- Hospices
- Support for the UK's armed forces
- The environment
- Children and young people

The Trustees aim to favour organisations within the locality of Hartlip near Sittingbourne along with others operating to support the people of Kent. In addition the charity makes donations to a number of prominent national charities.

### **Achievements and performance**

#### **a. Review of activities**

During the year the Charitable Trust made unrestricted grants to 35 charities and other not for profit organisations with various purposes in line with Trustees' objectives detailed above. These were to both national and local charities. The Trustees are confident that their grantmaking policy of supporting a wide range of charitable and other non-profit making causes which seek to make a positive contribution to society, and in particular the county of Kent, is such so as to demonstrate compliance with the public benefit obligations of the charity.

Note 3 to the financial statements provides details of those organisations that the charity has supported during the year.

#### **b. Investment policy and performance**

The charity's funds are invested in a range of blue chip investments with the aim of minimising financial risk whilst at the same time achieving a desired rate of return. Investment performance is reviewed regularly by the Trustees. This has been achieved through investment via professionally managed charity funds.

**Trustees' report (continued)**  
**For the year ended 31 March 2022**

**Financial review**

**a. Going concern**

The Trustees are aware of the uncertainty facing the Charity's investments due to the market volatility caused by the war in Ukraine. At this stage, it is unclear how long the conflict will last or the full extent and impact of sanctions on financial markets, however, the Trustees are confident that the long-term focus of the professionally managed charity funds, in which the Charity's investments are held, will minimise the impact on the Charity.

The impact of the COVID-19 virus has also been assessed by the Trustees so far as reasonably possible. COVID related restrictions have now ceased, and the economy is slowly returning to a more normal state. In addition, taking into consideration the UK Government's response and the Charity's level of reserves, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies below.

**b. Reserves policy**

The Trustees broadly aim to match the level of donations made to the amount of investment income receivable each year, whilst maintaining the value of investments under their control such that the charity will be able to continue to make a constant level of donations each year for the foreseeable future. The Charity's committed obligations are minimal, and has sufficient funds to be able to meet these without affecting the amount of charitable donations it is able to make. The balance held as unrestricted funds at 31 March 2022 was £3,380,039 (2021: £3,152,555) which is regarded as free reserves.

It is the Trustee's intention to reserve a small balance of income, partly to offset the possible fall in investment income, and to enable them to continue their policy of responding to appeals for significant support where appropriate, the timing of which is unpredictable.

**c. Principal funding**

The Charity is reliant on its investment income to ensure it can maintain the current level of charitable donations made without need to reduce the level of capital retained by the Charity. The Charity does not undertake any fundraising activity.

**Structure, governance and management**

**a. Constitution**

The Charity's governing document is the Trust deed dated 29 January 1989 together with subsequent amendments.

**b. Methods of appointment or election of Trustees**

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed.

**c. Organisational structure and decision-making policies**

The Trustees hold meetings three times a year, or more often as necessary, to agree on the donations to be made during the period and to review investment performance. Decisions are made jointly by all Trustees.

**Trustees' report (continued)**  
**For the year ended 31 March 2022**

**Structure, governance and management (continued)**

**d. Financial risk management**

The Trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

**Plans for future periods**

The Trustees hope to continue making grants at a similar level to local and national charities to aid their work.

**Statement of Trustees' responsibilities**

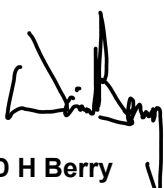
The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on 4th July 2022 and signed on their behalf by:



**D H Berry**

## **WH & A Hawkins Charitable Trust**

### **Independent examiner's report For the year ended 31 March 2022**

#### **Independent examiner's report to the Trustees of WH & A Hawkins Charitable Trust ('the Charity')**

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2022.

#### **Responsibilities and basis of report**

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

I have completed my examination. I confirm that no matters, other than those fully detailed below, have come to my attention in connection with the examination giving me reasonable cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

#### **Disclosure section**

During the year Kreston Reeves LLP has provided book-keeping services to the charity. As a consequence of the provision of these services your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I can confirm that in completing my examination I have applied the requirements of the Financial Reporting Council's Ethical Standard in order to ensure my objectivity and independence.


## **WH & A Hawkins Charitable Trust**

### **Independent examiner's report (continued) For the year ended 31 March 2022**

#### **Use of my report**

This report is made solely to the charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

Signed:



Dated:

4 July 2022

Samantha Rouse FCCA DChA

Kreston Reeves LLP  
Chartered Accountants



# WH & A Hawkins Charitable Trust

## Statement of financial activities For the year ended 31 March 2022

	Note	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
<b>Income from:</b>				
Investments	2	92,295	92,295	88,948
<b>Total income</b>		<b>92,295</b>	<b>92,295</b>	88,948
<b>Expenditure on:</b>				
Charitable activities	3,4	115,315	115,315	127,160
<b>Total expenditure</b>		<b>115,315</b>	<b>115,315</b>	127,160
Net gains on investments		250,504	250,504	556,962
<b>Net movement in funds</b>		<b>227,484</b>	<b>227,484</b>	518,750
<b>Reconciliation of funds:</b>				
Total funds brought forward		3,152,555	3,152,555	2,633,805
Net movement in funds		227,484	227,484	518,750
<b>Total funds carried forward</b>		<b>3,380,039</b>	<b>3,380,039</b>	3,152,555

The Statement of financial activities includes all gains and losses recognised in the year.

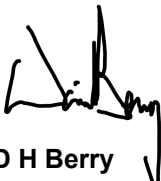
The notes on pages 9 to 16 form part of these financial statements.

# WH & A Hawkins Charitable Trust

## Balance sheet As at 31 March 2022

	Note	2022 £	2021 £
<b>Fixed assets</b>			
Investments	6	3,277,513	3,027,009
		<u>3,277,513</u>	<u>3,027,009</u>
<b>Current assets</b>			
Debtors	7	-	139
Cash at bank and in hand		106,846	127,327
		<u>106,846</u>	<u>127,466</u>
Creditors: amounts falling due within one year	8	(4,320)	(1,920)
		<u></u>	<u></u>
<b>Net current assets</b>		<u>102,526</u>	<u>125,546</u>
<b>Total net assets</b>		<u><u>3,380,039</u></u>	<u><u>3,152,555</u></u>
<b>Charity funds</b>			
Restricted funds	10	-	-
Unrestricted funds	10	3,380,039	3,152,555
		<u>3,380,039</u>	<u>3,152,555</u>
<b>Total funds</b>		<u><u>3,380,039</u></u>	<u><u>3,152,555</u></u>

The financial statements were approved and authorised for issue by the Trustees on 4th July 2022 and signed on their behalf by:



D H Berry

The notes on pages 9 to 16 form part of these financial statements.

**Notes to the financial statements  
For the year ended 31 March 2022**

**1. Accounting policies**

WH & A Hawkins Charitable Trust is an unincorporated charity operating in England and Wales. The address of the registered office is 37 St. Margaret's Street, Canterbury, Kent, CT1 2TU. Details of the principal activities are included in the Trustees' Report.

**1.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

WH & A Hawkins Charitable Trust meets the definition of a public benefit entity under FRS 102.

**1.2 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Investment income, gains and losses are allocated to the appropriate fund.

**1.3 Going concern**

The Trustees consider whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the Charity has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the Charity's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

**1.4 Investments**

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction value and subsequently measured at fair value at the balance sheet date using the closing quoted market price. Investment gains and losses, whether realised or unrealised, are combined and shown in the heading 'net gains/(losses) on investments' in the statement of financial activities.

Investment valuations are obtained by Trustees from the information provided by the investment managers. The Trustees utilise closing quoted market price information available at the balance sheet date.

**Notes to the financial statements  
For the year ended 31 March 2022**

**1. Accounting policies (continued)**

**1.5 Income**

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

**1.6 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

**1.7 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

All expenditure is inclusive of irrecoverable VAT.

**1.8 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**1.9 Cash at bank and in hand**

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**Notes to the financial statements**  
**For the year ended 31 March 2022**

**1. Accounting policies (continued)**

**1.10 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

**1.11 Financial instruments**

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2. Investment income**

	<b>Unrestricted funds 2022 £</b>	<b>Total funds 2022 £</b>	<b>Total funds 2021 £</b>
Investment income - listed investments	91,725	<b>91,725</b>	88,268
Bank interest received	570	<b>570</b>	680
	<u>92,295</u>	<u><b>92,295</b></u>	<u>88,948</u>

## WH & A Hawkins Charitable Trust

### Notes to the financial statements For the year ended 31 March 2022

#### 3. Grants payable

During the year the charity made the following significant unrestricted grants:

	2022 £
Air Ambulance Kent Surrey Sussex	2,500
Alzheimers Society	5,000
Blackthorn Trust	4,000
British Hedgehog Preservation Society	3,000
CXK Limited (Formerly Young Kent)	4,000
Demelza House	10,000
Ellenor	3,000
Fifth Trust	2,500
Hartlip Parochial Church Council	7,000
Heart of Kent Hospice	10,000
Kent Association for the Blind	4,000
Kent Wildlife Trust	5,000
Macmillan Cancer Support	1,500
MS Trust	2,000
Pilgrims Hospices	5,000
The Prince's Trust Fairbridge	2,000
RoRo Sailing Project	2,000
The Royal British Legion	5,000
Royal National Lifeboat Institution	2,000
SSAFA Kent	3,000
We are Beams	2,500
Wisdom Hospice	10,000
Young Lives Foundation	4,000
Other grants of £1,000 or less	11,500
	<hr/> 110,500 <hr/>

## WH & A Hawkins Charitable Trust

### Notes to the financial statements For the year ended 31 March 2022

#### 4. Governance costs

	2022 £	2021 £
Accountancy fees	4,800	5,860
Bank charges	15	-
	<u>4,815</u>	<u>5,860</u>

Accountancy fees comprise £1,080 in respect of the independent examination of the financial statements and £3,720 in respect of other services provided.

#### 5. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2021 - £NIL).

During the year ended 31 March 2022, no Trustee expenses have been incurred (2021 - £NIL).

During the year, no Trustees received reimbursement of expenses (2021 - £NIL).

#### 6. Fixed asset investments

	Listed securities £
<b>Cost or valuation</b>	
At 1 April 2021	3,027,009
Additions	29,563
Revaluations	220,941
At 31 March 2022	<u>3,277,513</u>
<b>Net book value</b>	
At 31 March 2022	<u>3,277,513</u>
At 31 March 2021	<u>3,027,009</u>

All the fixed asset investments are held in the UK.

# WH & A Hawkins Charitable Trust

## Notes to the financial statements For the year ended 31 March 2022

### Fixed asset investments (continued)

	2022 £	2021 £
<b>Material investments</b>		
M&G Charifund Accumulation	741,915	658,808
M&G Charifund Equity	695,587	648,340
M&G Charibond	320,880	335,890
SUTL Cazenove Charity Bond A Income	55,124	59,299
SUTL Cazenove Charity Equity Value Fund A Income	686,304	592,853
SUTL Cazenove Charity Multi-Asset A Income	559,487	539,722
SUTL Cazenove Charity Equity Income Fund A Income	218,216	192,097
	<u>3,277,513</u>	<u>3,027,009</u>

### 7. Debtors

	2022 £	2021 £
Accrued income	-	139
	<u>-</u>	<u>139</u>

### 8. Creditors: Amounts falling due within one year

	2022 £	2021 £
Other creditors	2,400	-
Accruals	1,920	1,920
	<u>4,320</u>	<u>1,920</u>

### 9. Financial instruments

	2022 £	2021 £
<b>Financial assets</b>		
Financial assets measured at fair value through income and expenditure	<u>3,277,513</u>	<u>3,027,009</u>

Financial assets measured at fair value comprise listed investments. These have been measured at the year end price as quoted by the investment manager.



Notes to the financial statements  
For the year ended 31 March 2022

10. Statement of funds

Statement of funds - current year

	Balance at 1 April 2021 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 March 2022 £
<b>Unrestricted funds</b>					
Capital fund	3,055,846	-	-	250,504	3,306,350
Income fund	96,709	92,295	(115,315)	-	73,689
	<u>3,152,555</u>	<u>92,295</u>	<u>(115,315)</u>	<u>250,504</u>	<u>3,380,039</u>

Statement of funds - prior year

	Balance at 1 April 2020 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 March 2021 £
<b>Unrestricted funds</b>					
Capital fund	2,498,884	-	-	556,962	3,055,846
Income fund	134,921	88,948	(127,160)	-	96,709
	<u>2,633,805</u>	<u>88,948</u>	<u>(127,160)</u>	<u>556,962</u>	<u>3,152,555</u>

11. Summary of funds

Summary of funds - current year

	Balance at 1 April 2021 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 March 2022 £
General funds	<u>3,152,555</u>	<u>92,295</u>	<u>(115,315)</u>	<u>250,504</u>	<u>3,380,039</u>

Summary of funds - prior year

	Balance at 1 April 2020 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 March 2021 £
General funds	<u>2,633,805</u>	<u>88,948</u>	<u>(127,160)</u>	<u>556,962</u>	<u>3,152,555</u>

## WH & A Hawkins Charitable Trust

### Notes to the financial statements For the year ended 31 March 2022

#### 12. Analysis of net assets between funds

##### Analysis of net assets between funds - current year

	Unrestricted funds 2022 £	Total funds 2022 £
Fixed asset investments	3,277,513	<b>3,277,513</b>
Current assets	106,846	<b>106,846</b>
Creditors due within one year	(4,320)	<b>(4,320)</b>
<b>Total</b>	<b>3,380,039</b>	<b>3,380,039</b>

##### Analysis of net assets between funds - prior year

	Unrestricted funds 2021 £	Total funds 2021 £
Fixed asset investments	3,027,009	3,027,009
Debtors due after more than one year	139	139
Current assets	127,327	127,327
Creditors due within one year	(1,920)	(1,920)
<b>Total</b>	<b>3,152,555</b>	<b>3,152,555</b>

#### 13. Related party transactions

During the year, the WH & A Hawkins Charitable Trust had no transactions or balances with related parties.

#### 14. Controlling party

The Charity is controlled by the Trustees as outlined in the Trust Deed.