

WOODLANDS UNDER FIVES PLAYGROUP

England & Wales · Charity number 801864

Details

Status Registered

Legal form Other

Registered 1989-07-25

Register [View on the Charity Commission register](#)

Contact

Address Vinters Park Community Centre
Aldon Close
Maidstone
ME14 5QF

Phone 01622671131

Email woodlandsunder5@hotmail.co.uk

Activities

Objects: The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;(c) Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Activities: To provide children from the age of 2 years old to school age with an early years foundation stage education regardless of race, culture, religion, means or ability.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£92,744	£90,449	-	-
2023-12-31	£99,644	£93,912	-	-
2022-12-31	£87,191	£75,503	-	-
2021-12-31	£61,818	£71,621	-	-
2020-12-31	£79,054	£72,348	-	-

Trustees

Name	Role	Appointed
Alexandra Carter		2023-05-11
Alyssa Terry		2025-07-02
Anne Taylor		2024-07-10
Annece Stubberfield		2022-03-30
Isobel Emery		2025-07-02
Victoria Vidler		2023-05-11

WOODLANDS UNDER FIVES PLAYGROUP

England & Wales - Charity number 801864

Accounts



Woodlands Under 5's Pre-School

Vinters Park Community Centre
Aldon Close, Vinters Park, Maidstone, Kent, ME14 5QF
Telephone: 01622 671131
e-mail: woodlandsunder5@hotmail.co.uk
Registered Charity No: 801864



SHMKL

REGISTERED CHARITY NUMBER: 801864

Stephen Hill
MID KENT

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024
FOR
WOODLANDS UNDER FIVES PLAYGROUP**

Stephen Hill Mid Kent Limited
31-33 Albion Place
Sittingbourne Road
Maidstone
Kent
ME14 5DZ

WOODLANDS UNDER FIVES PLAYGROUP

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

	Page
Report of the Trustees	1
Independent Examiner's Report	2
Statement of Financial Activities	3
Balance Sheet	4
Notes to the Financial Statements	5 to 8
Detailed Statement of Financial Activities	9

WOODLANDS UNDER FIVES PLAYGROUP
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2024

The trustees present their report with the financial statements of the charity for the year ended 31 December 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

801864

Principal address

Vinters Park Community Centre
Aldon Close
Maidstone
Kent
ME14 5QF

Trustees

Miss A P Taylor Trustee
Mrs V A Vidler Trustee
Mrs J Ball
Miss B I. Burgess Trustee (appointed 4.10.24)
Miss A E Carter Trustee
Mrs A J Stubberfield Trustee

Independent Examiner

Peter Shillinglaw FCA
Stephen Hill Mid Kent Limited
31-33 Albion Place
Sittingbourne Road
Maidstone
Kent
ME14 5DZ

Approved by order of the board of trustees on 14 April 2025 and signed on its behalf by:



Mrs J Ball - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
WOODLANDS UNDER FIVES PLAYGROUP**

Independent examiner's report to the trustees of Woodlands Under Fives Playgroup

I report to the charity trustees on my examination of the accounts of Woodlands Under Fives Playgroup (the Trust) for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Peter Shillinglaw FCA

Stephen Hill Mid Kent Limited
31-33 Albion Place
Sittingbourne Road
Maidstone
Kent
ME14 5DZ

14 April 2025

WOODLANDS UNDER FIVES PLAYGROUP

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2024**

	Notes	31.12.24 Unrestricted fund £	31.12.23 Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies			
Other trading activities	2	92,307	99,643
Total		<u>437</u>	<u>332</u>
		<u>92,744</u>	<u>99,975</u>
EXPENDITURE ON			
Raising funds		90,298	91,614
Other		151	197
Total		<u>90,449</u>	<u>91,811</u>
NET INCOME		2,295	8,164
RECONCILIATION OF FUNDS			
Total funds brought forward		54,874	46,710
TOTAL FUNDS CARRIED FORWARD		<u><u>57,169</u></u>	<u><u>54,874</u></u>

The notes form part of these financial statements

WOODLANDS UNDER FIVES PLAYGROUP

**BALANCE SHEET
31 DECEMBER 2024**

	Notes	31.12.24 Unrestricted fund £	31.12.23 Total funds £
CURRENT ASSETS			
Cash at bank and in hand		57,169	54,874
NET CURRENT ASSETS		<u>57,169</u>	<u>54,874</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		57,169	54,874
NET ASSETS		<u>57,169</u>	<u>54,874</u>
FUNDS		<u>57,169</u>	<u>54,874</u>
Unrestricted funds	5	57,169	54,874
TOTAL FUNDS		<u>57,169</u>	<u>54,874</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 14 April 2025 and were signed on its behalf by:



J Ball - Trustee

The notes form part of these financial statements

WOODLANDS UNDER FIVES PLAYGROUP

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income and expenditure

All income and expenditure is recognised in the Statement of Financial Activities on a Receipts and Payments basis.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. OTHER TRADING ACTIVITIES

	31.12.24	31.12.23
Interest Received	£ 437	£ 332

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2024 nor for the year ended 31 December 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2024 nor for the year ended 31 December 2023.

WOODLANDS UNDER FIVES PLAYGROUP
NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	99,643
Other trading activities	332
Total	<u>99,975</u>
EXPENDITURE ON	
Raising funds	91,614
Other	197
Total	<u>91,811</u>
NET INCOME	8,164
RECONCILIATION OF FUNDS	
Total funds brought forward	46,710
TOTAL FUNDS CARRIED FORWARD	<u><u>54,874</u></u>

5. MOVEMENT IN FUNDS

	At 1.1.24 £	Net movement in funds £	At 31.12.24 £
Unrestricted funds			
General fund	54,874	2,295	57,169
TOTAL FUNDS	<u>54,874</u>	<u>2,295</u>	<u>57,169</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	92,744	(90,449)	2,295
TOTAL FUNDS	<u>92,744</u>	<u>(90,449)</u>	<u>2,295</u>

WOODLANDS UNDER FIVES PLAYGROUP
NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024

5. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.23 £	Net movement in funds £	At 31.12.23 £
Unrestricted funds			
General fund	46,710	8,164	54,874
TOTAL FUNDS	<u>46,710</u>	<u>8,164</u>	<u>54,874</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	99,975	(91,811)	8,164
TOTAL FUNDS	<u>99,975</u>	<u>(91,811)</u>	<u>8,164</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.23 £	Net movement in funds £	At 31.12.24 £
Unrestricted funds			
General fund	46,710	10,459	57,169
TOTAL FUNDS	<u>46,710</u>	<u>10,459</u>	<u>57,169</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	192,719	(182,260)	10,459
TOTAL FUNDS	<u>192,719</u>	<u>(182,260)</u>	<u>10,459</u>

WOODLANDS UNDER FIVES PLAYGROUP
NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024

6. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2024.

WOODLANDS UNDER FIVES PLAYGROUP
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2024

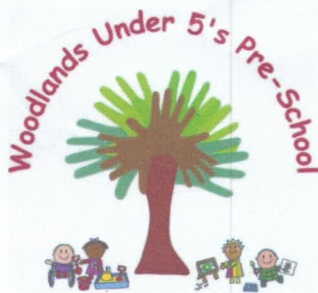
	31.12.24	31.12.23
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Grants		
Unfunded Playgroup Sessions	78,748	2,157
Other Income	13,457	96,841
	102	645
	<u>92,307</u>	<u>99,643</u>
Other trading activities		
Interest Received	437	332
Total incoming resources	<u>92,744</u>	<u>99,975</u>
EXPENDITURE		
Support costs		
Management		
Wages		
Pensions	73,134	73,603
Staff Checks	850	739
Storage & Hall Hire	100	-
Subscriptions	8,233	8,993
Insurance	667	-
Uniforms	1,200	1,144
Phone, Post & Stationery	396	-
Repairs & Renewals	1,358	1,150
Sundries	50	134
Cleaning	108	638
Training	533	554
Playgroup Consumables	922	473
	<u>2,387</u>	<u>3,826</u>
	89,938	91,254
Finance		
Bank charges	151	197
Governance costs		
Accountancy and legal fees	360	360
Total resources expended	<u>90,449</u>	<u>91,811</u>
Net income	<u>2,295</u>	<u>8,164</u>

This page does not form part of the statutory financial statements

WOODLANDS UNDER FIVES PLAYGROUP

England & Wales - Charity number 801864

Accounts



making a difference to little lives

Woodlands Under 5's Pre-School

Vinters Park Community Centre
Aldon Close, Vinters Park, Maidstone, Kent, ME14 5QF
Telephone: 01622 671131
e-mail: woodlandsunder5@hotmail.co.uk
Registered Charity No: 801864

Trustees' Annual Report For year 01/01/2023 to 31/12/2023

Section A

Reference and Administration Details

Charity Name: Woodlands Under 5's Pre-School
Charity No: 801864

Charity's Principal Address: Vinters Park Community Centre, Aldon Close,
Vinters Park, Maidstone, Kent, ME14 5QF

Name of Trustees

Mrs. J Newland (Chairperson – resigned 11/05/23)
Mrs. J Ball (Chairperson from 11/05/23)
Mrs. R Downs, Secretary (resigned 09/10/23)
Mrs. K Macey (Treasurer – resigned 11/05/23)
Miss A Carter (Treasurer from 11/05/23)
Miss A Burns, Committee Member (elected 30/3/22; Secretary from 9/10/23)
Mrs. V Vidler, Committee Member (elected 11/05/23)
Mrs. A Smith, Committee Member (resigned 11/05/23)

All trustees are active as detailed above at the time of submission of this report.

Professional Advisors

Pre-School Learning Alliance
Ofsted
KCC

Section B

Governing document

The Pre-School continues to adopt the Pre-School Learning Alliance 'Model Pre-School Constitution 2011'.

Trustee Selection Method

Trustees are elected on to the committee at the Annual General Meeting and are parents of children who attend or have attended the Pre-School.

Section C

Objectives of the Charity

To continue to provide children from the age of 2 to school age with an early years education, regardless of race, culture, religion, means or ability.

Section D

Activities and Achievements

The setting has embarked on developing their practice in relation to promoting children's development in Language and Communication. The setting is working towards an Accreditation Award which is an evidence-based project, and collating evidence on the impact for the children. The submission date of this accreditation is 26th June 2024, and the setting will receive confirmation in September if they have been successful.

Finance

The Pre-School returned a profit of £7,832 for the year ending 31.12.23.

The uptake of sessions in September 2023 was good and the Pre-School is currently operating at full session capacity.

The significant increase in minimum wage rates remains the biggest challenge to the Pre-School finances.

Hall hire costs increased by 5.5% in April 2023.

Looking ahead, intake numbers for September 2024 are currently in line with the previous year, and the Pre-School is currently on a break even forecast.

The Pre-School resumed fundraising activities in 2023, in particular the Easter and Christmas events. The Pre-School has been mindful of making too many monetary demands from parents during the current financial climate.

Collaboration

The Pre-School remains part of a collaboration with 6 other Pre-Schools in the area with the Pre-School Manager attending regular meetings to share ideas, good practice and training. The collaboration receives an annual fund from KCC which is used to cover training costs and resource boxes which are rotated between the collaboration settings.

Staff and Training

The Pre-School continues to ensure that all mandatory training is completed. In addition, staff regularly attend training to keep up to date in all areas of their work including the Early Years Foundation Stage (EYFS), Safeguarding and Special Educational Needs.

Section E

Policies

Pre-School policies have been reviewed and amended as necessary.

The Pre-School continues to reserve money for statutory redundancy pay, in the event the Pre-School ceases to operate. The redundancy calculation stands at £21,209.40, as at 31.12.23.

An amount of £2,100 has been transferred into the Redundancy/Reserves account in February 2023 to ensure there are enough funds to meet this requirement. The provision of funds held in the account is £22,376.31.

Any balance in the restricted funds account is held as reserves as advised by the Pre-School Learning Alliance to act as 'emergency funds' should the Pre-School fall into financial hardship.

Section G

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)





Full Name(s)
Position

Jessica Ball
Chairperson

Annece Burns
Secretary

Date

05/08/2024

05/08/2024

(original signed copy retained by trustees)

Woodlands Under 5's Pre-School
Financial Year Ended 31/12/2023

RECEIPTS & PAYMENTS ACCOUNTS

Section A - Unrestricted Funds

Note: Breakdown using our own analysis

	<u>Last Year</u> to nearest £	<u>This Year</u> to nearest £
Receipts		
Fees Received for current year	70,587	87,219
Fees Received in advance	9,150	9,622
Fundraising (net of expenses)	454	645
Grants	7,000	2,158
Total Receipts	87,191	99,644
Payments		
Wages & Salaries	60,920	73,603
Employer's pension costs	485	739
Hall Hire & Storage	7,422	8,993
Toys & Activities supplies	1,160	2,704
Consumables	779	1,122
Protective clothing & cleaning	523	554
PP&S & Telephone	915	1,150
Insurance	1,112	1,144
Accountancy	360	360
Sundry Expenses	857	639
Bank charges	182	197
Repairs & Maintenance	764	134
Equipment for Staff	24	473
Transfer to restricted Funds		2100
Total Payments	75,503	93,912
Net of Receipts/(Payments)	11,688	5,732
Cash Funds Last Year End	15,077	26,765
Cash Funds This Year End	26,765	32,497

Woodlands Under 5's Pre-School
Financial Year Ended 31/12/2023

Section B - Restricted Income Funds

Note: Breakdown using our own analysis

	<u>Last Year</u> <u>to nearest £</u>	<u>This Year</u> <u>to nearest £</u>
Receipts		
Interest	34	332
Transfer from Unrestricted Funds	-	2,100
Total Receipts	34	2,432
Net of Receipts/(Payments)	34	2,432
Cash Funds Last Year End	19,911	19,945
Cash Funds This Year End	19,945	22,377

The Charity has no endowment funds.

Woodlands Under 5's Pre-School
Financial Year Ended 31/12/2023

Section B Statement of Assets and Liabilities at the end of the period

		<u>Unrestricted Funds</u> to nearest £	<u>Restricted Funds</u> to nearest £
B1 Cash Funds	Bank - Current Account	32,497	-
	Bank - Savings Account	-	22,377
	Total Cash Funds	32,497	22,377

		<u>Unrestricted Funds</u> to nearest £	<u>Restricted Funds</u> to nearest £
B2 Other Monetary Assets	Stock of fundraising items	210	-

		Fund to which asset belongs
B4 Assets retained for the charity's own use	Toys and equipment	Unrestricted funds

		Fund to which liability relates	Amount Due (optional)
B5 Liabilities	Suppliers to be paid	Unrestricted funds	-
	Fees received for next term	Unrestricted funds	9,622

Signed by one or two Trustees:

Name:	Jessica Ball	Annece Burns
Position:	Chairperson	Secretary
Date:	08/08/2024	05/8/2024

Woodlands Under 5's Pre-School
Financial Year Ended 31/12/2023

Independent Examiners Report on the Accounts

Signed: *WJ Draper*

Date: *12/9/2024*

Name: *WENDY DRAPER*

Relevant professional qualification of body (if any):

FCA (ICAEW)

Address:

JAD ASSOCIATES LTD

*4 BLOODS LANE, RAWHAM, GILLINGHAM, KENT
ME8 7EG*

(Only complete if the examiner needs to highlight material problems)
Give here brief details of any items that the examiner wishes to disclose

WOODLANDS UNDER FIVES PLAYGROUP

England & Wales - Charity number 801864

Accounts



Woodlands Under 5's Pre-School

Vinters Park Community Centre
Aldon Close, Vinters Park, Maidstone, Kent, ME14 5QF
Telephone: 01622 671131
e-mail: woodlandsunder5@hotmail.co.uk
Registered Charity No: 801864

Trustees' Annual Report For year 01/01/2022 to 31/12/2022

Section A

Reference and Administration Details

Charity Name: Woodlands Under 5's Pre-School
Charity No: 801864

Charity's Principal Address: Vinters Park Community Centre, Aldon Close,
Vinters Park, Maidstone, Kent, ME14 5QF

Name of Trustees

Mrs J Newland (Chairperson – resigned 11/05/23)
Mrs J Ball (Chairperson from 11/05/23)
Mrs R Downs, Secretary
Mrs K Macey (Treasurer – resigned 11/05/23)
Miss A Carter (Treasurer from 11/05/23)
Miss F Perkins, Committee Member
Miss A Burns, Committee Member (elected 30/3/22)
Mrs V Vidler, Committee Member (elected 11/05/23)
Mrs A Smith, Committee Member (resigned 11/05/23)

All trustees are active as detailed above at the time of submission of this report.

Professional Advisors

Pre-School Learning Alliance
Ofsted
KCC

Section B

Governing document

The Pre-School continues to adopt the Pre-School Learning Alliance 'Model Pre-School Constitution 2011'.

Trustee Selection Method

Trustees are elected on to the committee at the Annual General Meeting, and are parents of children who attend or have attended the Pre-School.

Section C

Objectives of the Charity

To continue to provide children from the age of 2 to school age with an early years education, regardless of race, culture, religion, means or ability.

Section D

Activities and Achievements

Funding and Sessions

In September 2022, the Pre-School made some changes to session times in recognition of the changing needs of parents. Flexible start and finish times have been well received by parents.

There was a £0.17/hr increase in the hourly funding rate received from Kent County Council for the year April 2022 to March 2023 with the rate now £4.31/hr.

There will be an increase in the hourly rate from April 2023 to March 2024 of £0.24/hr making the hourly rate from April 2023 £4.55/hr.

There is some scope for optimism with regards to funding with the promise of additional funding in September 2023 although, at the time of writing, details have yet to be made available.

Finance

The Pre-School returned a profit of £11,722 for the year ending 31.12.22. Approximately £3,200 of this amount is from an advance payment from HMRC to meet SMP liability for January to June 2023.

Uptake of sessions in September 2022 was good and the Pre-School is currently operating at full session capacity.

The significant increase in minimum wage rates remains the biggest challenge to the Pre-School finances.

Hall hire costs increased by 5.5% in April 2022. The Pre-School has not been informed of any increases to date for 2023.

Looking ahead, intake numbers for September 2023 are looking very positive and the Pre-School is predicted to break even.

Fundraising

The Pre-School resumed some of its fundraising activities in 2022, in particular the Easter and Christmas events. The Pre-School has been mindful of making too many monetary demands from parents during the current financial climate.

Collaboration

The Pre-School remains part of a collaboration with 6 other Pre-Schools in the area with the Pre-School Manager attending regular meetings to share ideas, good practice and training. The collaboration receives an annual fund from KCC which is used to cover training costs and resource boxes which are rotated between the collaboration settings.

Staff and Training

The Pre-School continues to ensure that all mandatory training is completed. In addition, staff regularly attend training to keep up to date in all areas of their work including the Early Years Foundation Stage (EYFS), Safeguarding and Special Educational Needs.

Two apprentices employed by the Pre-School completed their Level 2 Early Years Practitioner apprenticeships in January 2023 and both achieved Distinction grades. The Pre-School received £7,000 towards the cost of the apprenticeships (£6,000 from the Government's apprenticeship grant scheme and £1,000 from Kent County Council).

Section E

Policies

Pre-School policies have been reviewed and amended as necessary.

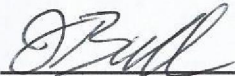
The Pre-School continues to reserve money in the event the Pre-School ceases to operate for statutory redundancy pay. The redundancy provision as at 31.12.22 is £21,648. An amount of £2,100 has been transferred into the Redundancy/Reserves account in February 2023 to ensure there are enough funds to meet this requirement.


Any balance in the restricted funds account is held as reserves as advised by the Pre-School Learning Alliance to act as 'emergency funds' should the Pre-School fall into financial hardship.

Section G

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)  _____

 _____

Full Name(s) **Jessica Ball**
Position **Chairperson**

Rachael Downs
Secretary

Date 24/07/23

24/7/23.

(original signed copy retained by trustees)

Woodlands Under 5's Pre-School
Financial Year Ended 31/12/2022

RECEIPTS & PAYMENTS ACCOUNTS

Section A - Unrestricted Funds

Note: Breakdown using our own analysis

	<u>Last Year</u> to nearest £	<u>This Year</u> to nearest £
Receipts		
Fees Received for current year	54,985	70,587
Fees Received in advance	4,668	9,150
Fundraising (net of expenses)	304	454
Grants	1,861	7,000
Total Receipts	61,818	87,191
Payments		
Wages & Salaries	57,633	60,920
Employer's pension costs	486	485
Hall Hire & Storage	7,798	7,422
Toys & Activities supplies	1,347	1,160
Consumables	105	779
Protective clothing & cleaning	619	523
PP&S & Telephone	900	915
Insurance	1,087	1,112
Accountancy	300	360
Sundry Expenses	536	857
Bank charges	-	182
Repairs & Maintenance	779	764
Equipment for Staff	31	24
Total Payments	71,621	75,503
Net of Receipts/(Payments)	-9,803	11,688
Cash Funds Last Year End	24,880	15,077
Cash Funds This Year End	15,077	26,765

Woodlands Under 5's Pre-School
Financial Year Ended 31/12/2022

Section B - Restricted Income Funds

Note: Breakdown using our own analysis

	<u>Last Year</u> <u>to nearest £</u>	<u>This Year</u> <u>to nearest £</u>
Receipts		
Interest	2	34
Transfer from Unrestricted Funds	-	-
Total Receipts	2	34
Net of Receipts/(Payments)	2	34
Cash Funds Last Year End	19,909	19,911
Cash Funds This Year End	19,911	19,945

The Charity has no endowment funds.

Woodlands Under 5's Pre-School
 Financial Year Ended 31/12/2022

Section B Statement of Assets and Liabilities at the end of the period

		<u>Unrestricted Funds</u> to nearest £	<u>Restricted Funds</u> to nearest £
B1 Cash Funds	Bank - Current Account	26,765	-
	Bank - Savings Account	-	19,945
	Total Cash Funds	26,765	19,945

		<u>Unrestricted Funds</u> to nearest £	<u>Restricted Funds</u> to nearest £
B2 Other Monetary Assets	Stock of fundraising items	268	-

		Fund to which asset belongs
B4 Assets retained for the charity's own use	Toys and equipment	Unrestricted funds

		Fund to which liability relates	Amount Due (optional)
B5 Liabilities	Suppliers to be paid	Unrestricted funds	-
	Fees received for next term	Unrestricted funds	9,150

Signed by one or two Trustees:

Name:	Jessica Ball	Rachael Downs
Position:	Chairperson	Secretary
Date:	<i>J Ball</i> 24/07/23	<i>R Downs</i> 24/7/23

Woodlands Under 5's Pre-School
Financial Year Ended 31/12/2022

Independent Examiners Report on the Accounts

Signed: *WJ Draper*

Date: 26/07/2023

Name: WENDY DRAPER.

Relevant professional qualification of body (if any):

FCA (ICAEW).

Address:

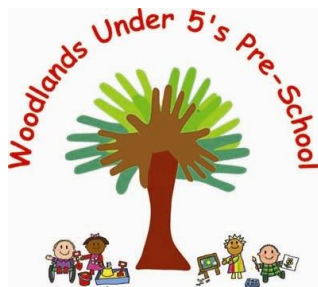
JAD ASSOCIATES LTD
4 BLOORS LANE, RAINHAM
GILLINGHAM, KENT. ME8 7EG

(Only complete if the examiner needs to highlight material problems)
Give here brief details of any items that the examiner wishes to disclose

WOODLANDS UNDER FIVES PLAYGROUP

England & Wales - Charity number 801864

Accounts



making a difference to little lives

Woodlands Under 5's Pre-School

Vinters Park Community Centre
Aldon Close, Vinters Park, Maidstone, Kent, ME14 5QF
Telephone: 01622 671131
e-mail: woodlandsunder5@hotmail.co.uk
Registered Charity No: 801864

Trustees' Annual Report For year 01/01/2020 to 31/12/2020

Section A

Reference and Administration Details

Charity Name: Woodlands Under 5's Pre-School
Charity No: 801864

Charity's Principal Address: Vinters Park Community Centre, Aldon Close,
Vinters Park, Maidstone, Kent, ME14 5QF

Name of Trustees

Mrs J Schofield, Chairperson (resigned 17/6/21)
Mrs J Newland (appointed 18/3/20; Chairperson from 17/6/21)
Mrs R Downs, Secretary
Treasurer (vacant until 17/6/21))
Mrs K Macey (Treasurer from 17/6/21)
Mrs J Ball
Mrs M Zweck (resigned 17/6/21)

All trustees are active as detailed above at the time of submission of this report.

Professional Advisors

Pre-School Learning Alliance
Ofsted
KCC

Section B

Governing document

The Pre-School continues to adopt the Pre-School Learning Alliance 'Model Pre-School Constitution 2011'.

Trustee Selection Method

Trustees are elected on to the committee at the Annual General Meeting, and are parents of children who attend or have attended the Pre-School.

Section C

Objectives of the Charity

To continue to provide children from the age of 2 to school age with an early years education, regardless of race, culture, religion, means or ability.

Section D

Activities and Achievements

Having made a small loss in 2019, the Pre-School started 2020 in a healthy position with sessions running almost at capacity.

In March 2020 when the country went into lockdown due to the Coronavirus pandemic, the Pre-School remained open to vulnerable children and children of keyworkers until 23rd April 2020 when all children were able to be cared for safely at home in line with Government guidance. The Pre-School re-opened on 1st June 2020 to children who were due to start primary school in September 2020 although many parents chose not to return their children.

The Pre-School purchased Learning Books for staff to enable the children's learning journeys and development records to be moved from paper versions to an electronic format. The change has been welcomed by parents who are now able to view their child's progress at any time as well as upload their own comments.

Funding and Sessions

Despite financial uncertainties surrounding funding and financial support at the start of the pandemic, the Pre-School was funded by KCC as 'normal' for the Spring and Summer Terms 2020 and was not penalised for children not attending for their full hours.

September saw a lower number of children joining the Pre-School, especially 2-year-olds. This was something recognised by the government who committed to fund providers based on their previous year's attendance figures to help support providers financially. This resulted in a supplementary payment being received by the Pre-School of £2,275.70.

As a result of the lower number of children attending, the Pre-School reduced its opening hours to ensure that sessions were still operating at a sustainable level and to give staff additional time for the cleaning of toys and equipment at the end of every session. Parents were still able to access 15 hours of Free Early Education across the week.

There was an £0.08/hr increase in the hourly funding rate received from Kent County Council for the year April 2020 to March 2021 with the rate now £4.08/hr. There will be an increase in the hourly rate from April 2021 to March 2022 of £0.06/hr making the hourly rate from April 2021 £4.14/hr.

Finance

The Pre-School made a profit of £6,706 for the year. This has been achieved through the receipt of the supplementary payment from Government (£2,276), a donation from another charity-run setting (£2,000) and the careful management of sessions and staffing levels. Sessions have been running at capacity since September 2020 into 2021.

Intake numbers for September 2021 are currently looking at a much lower level than in previous years and the Pre-School anticipates a loss for the last quarter of 2021. The Pre-School will continue to operate reduced opening hours to maximise the numbers of children on a session.

A freeze in hall hire costs for 2020 and 2021 has been gratefully welcomed.

Fundraising

There have been no fundraising activities this year due to coronavirus restrictions.

The Pre-School has been fortunate to receive a donation of £2,000 from another charity-run Pre-School in our collaboration which sadly closed in 2019.

Collaboration

The Pre-School remains part of a collaboration with 6 other Pre-Schools in the area with the Pre-School Manager attending regular meetings (via Zoom this year) to share ideas, good practice and training. The collaboration receives an annual fund from KCC which is used to cover training costs.

Staff and Training

One member of the staff team left in July 2020 and another in December 2020. In February 2021, the Pre-School's apprentice successfully completed her level 2 Diploma for the Early Years Practitioner (Early Years Educator). Two new apprentices

commenced employment with the Pre-School in June 2021 and their formal apprenticeship training will commence in September 2021.

Although training opportunities were more limited during the year, staff have continued to attend training on-line to keep up to date in all areas of their work including the Early Years Foundation Stage (EYFS), Safeguarding and Special Educational Needs. The new Early Years Foundation Stage framework will come into effect in September 2021.

Section E

Policies

Pre-School policies have been reviewed and amended as necessary.

The Pre-School continues to reserve money in the event the Pre-School ceases to operate for statutory redundancy pay. The redundancy provision as at 31.12.20 is £15,915. The balance in the restricted funds account of £3,994 is held as reserves as advised by the Pre-School Learning Alliance to act as 'emergency funds' should the Pre-School fall into financial hardship.

Section G

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

**Full Name(s)
Position**

**Jessica Newland
Chairperson**

**Rachael Downs
Secretary**

Date

(original signed copy retained by trustees)

Woodlands Under 5's Pre-School
Financial Year Ended 31/12/2021

RECEIPTS & PAYMENTS ACCOUNTS

Section A - Unrestricted Funds

Note: Breakdown using our own analysis

	<u>Last Year</u> to nearest £	<u>This Year</u> to nearest £
Receipts		
Fees Received for current year	66,379	54,985
Fees Received in advance	8,275	4,668
Fundraising (net of expenses)	24	304
Coronavirus Job Retention Scheme Claim	100	0
Grants	2,276	1,861
Donation	2,000	0
Interest Received	0	0
Total Receipts	79,054	61,818
Payments		
Wages & Salaries	56,917	57,633
Employer's pension costs	355	486
Hall Hire & Storage	6,909	7,798
Toys & Activities supplies	1,489	1,347
Consumables	642	105
Protective clothing & cleaning	827	619
PP&S & Telephone	922	900
Insurance	1,087	1,087
Accountancy	300	300
Sundry Expenses	525	536
Repairs & Maintenance	289	779
Equipment for Staff	1,529	31
Staff training and development	557	-
Total Payments	72,348	71,621
Net of Receipts/(Payments)	6,706	-9,803
Cash Funds Last Year End	18,174	24,880
Cash Funds This Year End	24,880	15,077

Woodlands Under 5's Pre-School
Financial Year Ended 31/12/2021

Section B - Restricted Income Funds

Note: Breakdown using our own analysis

	<u>Last Year</u> <u>to nearest £</u>	<u>This Year</u> <u>to nearest £</u>
Receipts		
Interest	19	2
Transfer from Unrestricted Funds	-	-
Total Receipts	19	2
Net of Receipts/(Payments)	19	2
Cash Funds Last Year End	19,890	19,909
Cash Funds This Year End	19,909	19,911

The Charity has no endowment funds.

Woodlands Under 5's Pre-School
Financial Year Ended 31/12/2021

Section B Statement of Assets and Liabilities at the end of the period

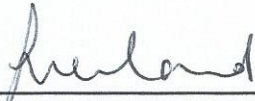

		<u>Unrestricted Funds</u> to nearest £	<u>Restricted Funds</u> to nearest £
B1 Cash Funds	Bank - Current Account	15,077	-
	Bank - Savings Account	-	19,911
	Total Cash Funds	15,077	19,911

		<u>Unrestricted Funds</u> to nearest £	<u>Restricted Funds</u> to nearest £
B2 Other Monetary Assets	Stock of fundraising items	329	-

		Fund to which asset belongs
B4 Assets retained for the charity's own use	Toys and equipment	Unrestricted funds

		Fund to which liability relates	Amount Due (optional)
B5 Liabilities	Suppliers to be paid	Unrestricted funds	-
	Fees received for next term	Unrestricted funds	4,668

Signed by one or two Trustees:

		
Name:	Jessica Newland	Rachael Downs
Position:	Chairperson	Secretary
Date:	23.06.22	29.6.22

Woodlands Under 5's Pre-School
Financial Year Ended 31/12/2021

Independent Examiners Report on the Accounts

Signed: *WJ Draper*

Date: 14/07/2022

Name: WENDY DRAPER

Relevant professional qualification of body (if any):

FCA (ICAEW)

Address:

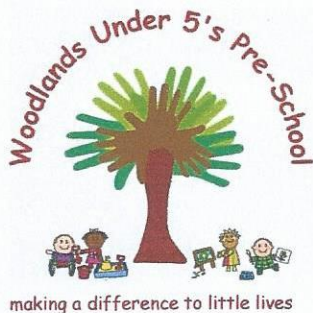
JAD Associates Ltd
4 Bloors Lane, Rainham
Gillingham, Kent. ME8 7EG.

(Only complete if the examiner needs to highlight material problems)
Give here brief details of any items that the examiner wishes to disclose

WOODLANDS UNDER FIVES PLAYGROUP

England & Wales - Charity number 801864

Accounts



Woodlands Under 5's Pre-School

Vinters Park Community Centre
Aldon Close, Vinters Park, Maidstone, Kent, ME14 5QF
Telephone: 01622 671131
e-mail: woodlandsunder5@hotmail.co.uk
Registered Charity No: 801864

Trustees' Annual Report For year 01/01/2020 to 31/12/2020

Section A

Reference and Administration Details

Charity Name: Woodlands Under 5's Pre-School
Charity No: 801864

Charity's Principal Address: Vinters Park Community Centre, Aldon Close,
Vinters Park, Maidstone, Kent, ME14 5QF

Name of Trustees

Mrs J Schofield, Chairperson (resigned 17/6/21)
Mrs J Newland (appointed 18/3/20; Chairperson from 17/6/21)
Mrs R Downs, Secretary
Treasurer (vacant until 17/6/21))
Mrs K Macey (Treasurer from 17/6/21)
Mrs J Ball
Mrs M Zweck (resigned 17/6/21)

All trustees are active as detailed above at the time of submission of this report.

Professional Advisors

Pre-School Learning Alliance
Ofsted
KCC

Section B

Governing document

The Pre-School continues to adopt the Pre-School Learning Alliance 'Model Pre-School Constitution 2011'.

Trustee Selection Method

Trustees are elected on to the committee at the Annual General Meeting, and are parents of children who attend or have attended the Pre-School.

Section C

Objectives of the Charity

To continue to provide children from the age of 2 to school age with an early years education, regardless of race, culture, religion, means or ability.

Section D

Activities and Achievements

Having made a small loss in 2019, the Pre-School started 2020 in a healthy position with sessions running almost at capacity.

In March 2020 when the country went into lockdown due to the Coronavirus pandemic, the Pre-School remained open to vulnerable children and children of keyworkers until 23rd April 2020 when all children were able to be cared for safely at home in line with Government guidance. The Pre-School re-opened on 1st June 2020 to children who were due to start primary school in September 2020 although many parents chose not to return their children.

The Pre-School purchased Learning Books for staff to enable the children's learning journeys and development records to be moved from paper versions to an electronic format. The change has been welcomed by parents who are now able to view their child's progress at any time as well as upload their own comments.

Funding and Sessions

Despite financial uncertainties surrounding funding and financial support at the start of the pandemic, the Pre-School was funded by KCC as 'normal' for the Spring and Summer Terms 2020 and was not penalised for children not attending for their full hours.

September saw a lower number of children joining the Pre-School, especially 2-year-olds. This was something recognised by the government who committed to fund providers based on their previous year's attendance figures to help support providers financially. This resulted in a supplementary payment being received by the Pre-School of £2,275.70.

As a result of the lower number of children attending, the Pre-School reduced its opening hours to ensure that sessions were still operating at a sustainable level and to give staff additional time for the cleaning of toys and equipment at the end of every session. Parents were still able to access 15 hours of Free Early Education across the week.

There was an £0.08/hr increase in the hourly funding rate received from Kent County Council for the year April 2020 to March 2021 with the rate now £4.08/hr. There will be an increase in the hourly rate from April 2021 to March 2022 of £0.06/hr making the hourly rate from April 2021 £4.14/hr.

Finance

The Pre-School made a profit of £6,706 for the year. This has been achieved through the receipt of the supplementary payment from Government (£2,276), a donation from another charity-run setting (£2,000) and the careful management of sessions and staffing levels. Sessions have been running at capacity since September 2020 into 2021.

Intake numbers for September 2021 are currently looking at a much lower level than in previous years and the Pre-School anticipates a loss for the last quarter of 2021. The Pre-School will continue to operate reduced opening hours to maximise the numbers of children on a session.

A freeze in hall hire costs for 2020 and 2021 has been gratefully welcomed.

Fundraising

There have been no fundraising activities this year due to coronavirus restrictions.

The Pre-School has been fortunate to receive a donation of £2,000 from another charity-run Pre-School in our collaboration which sadly closed in 2019.

Collaboration

The Pre-School remains part of a collaboration with 6 other Pre-Schools in the area with the Pre-School Manager attending regular meetings (via Zoom this year) to share ideas, good practice and training. The collaboration receives an annual fund from KCC which is used to cover training costs.

Staff and Training

One member of the staff team left in July 2020 and another in December 2020. In February 2021, the Pre-School's apprentice successfully completed her level 2 Diploma for the Early Years Practitioner (Early Years Educator). Two new apprentices

commenced employment with the Pre-School in June 2021 and their formal apprenticeship training will commence in September 2021.

Although training opportunities were more limited during the year, staff have continued to attend training on-line to keep up to date in all areas of their work including the Early Years Foundation Stage (EYFS), Safeguarding and Special Educational Needs. The new Early Years Foundation Stage framework will come into effect in September 2021.

Section E

Policies

Pre-School policies have been reviewed and amended as necessary.

The Pre-School continues to reserve money in the event the Pre-School ceases to operate for statutory redundancy pay. The redundancy provision as at 31.12.20 is £15,915. The balance in the restricted funds account of £3,994 is held as reserves as advised by the Pre-School Learning Alliance to act as 'emergency funds' should the Pre-School fall into financial hardship.

Section G

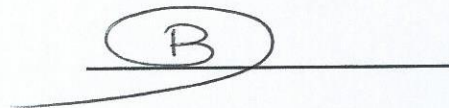
The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) 

Full Name(s) Jessica Newland
Position Chairperson

Date 14.07.21



Rachael Downs
Secretary

15.07.21

(original signed copy retained by trustees)

Woodlands Under 5's Pre-School
Financial Year Ended 31/12/2020

RECEIPTS & PAYMENTS ACCOUNTS

Section A - Unrestricted Funds

Note: Breakdown using our own analysis

	<u>Last Year</u> to nearest £	<u>This Year</u> to nearest £
Receipts		
Fees Received for current year	57,900	66,379
Fees Received in advance	8,690	8,275
Fundraising (net of expenses)	969	24
Coronavirus Job Retention Scheme Claim	0	100
Grants	0	2,276
Donation	0	2,000
Interest Received	0	0
Total Receipts	67,559	79,054
Payments		
Wages & Salaries	53,149	56,917
Employer's pension costs	427	355
Hall Hire & Storage	8,532	6,909
Toys & Activities supplies	1,064	1,489
Consumables	534	642
Protective clothing & cleaning	535	827
PP&S & Telephone	1,027	922
Insurance	1,072	1,087
Day Trip	189	-
Accountancy	300	300
Sundry Expenses	581	525
Repairs & Maintenance	909	289
Equipment for Staff	-	1,529
Staff training and development	807	557
Total Payments	69,126	72,348
Net of Receipts/(Payments)	-1,567	6,706
Cash Funds Last Year End	19,741	18,174
Cash Funds This Year End	18,174	24,880

Woodlands Under 5's Pre-School
Financial Year Ended 31/12/2020

Section B - Restricted Income Funds

Note: Breakdown using our own analysis

	<u>Last Year</u> <u>to nearest £</u>	<u>This Year</u> <u>to nearest £</u>
Receipts		
Interest	40	19
Transfer from Unrestricted Funds	-	-
Total Receipts	40	19
Net of Receipts/(Payments)	40	19
Cash Funds Last Year End	19,850	19,890
Cash Funds This Year End	19,890	19,909

The Charity has no endowment funds.

Woodlands Under 5's Pre-School
Financial Year Ended 31/12/2020

Section B Statement of Assets and Liabilities at the end of the period

		<u>Unrestricted Funds</u> to nearest £	<u>Restricted Funds</u> to nearest £
B1 Cash Funds	Bank - Current Account	24,880	-
	Bank - Savings Account	-	19,909
	Total Cash Funds	24,880	19,909

		<u>Unrestricted Funds</u> to nearest £	<u>Restricted Funds</u> to nearest £
B2 Other Monetary Assets	Stock of fundraising items	730	-

		Fund to which asset belongs
B4 Assets retained for the charity's own use	Toys and equipment	Unrestricted funds

		Fund to which liability relates	Amount Due (optional)
B5 Liabilities	Suppliers to be paid	Unrestricted funds	-
	Fees received for next term	Unrestricted funds	8,275

Signed by one or two Trustees: *Newland* B

Name:	Jessica Newland	Rachael Downs
Position:	Chairperson	Secretary
Date:	14.07.21	15.07.21

Woodlands Under 5's Pre-School
Financial Year Ended 31/12/2020

Independent Examiners Report on the Accounts

Signed: Wendy Draper

Date: 16/07/2021

Name: WENDY DRAPER FCA

Relevant professional qualification of body (if any): FCA (ICAEW)

Address: JAD ASSOCIATES LTD
4 BLOORS LANE
RAINHAM, GILLINGHAM
KENT. ME8 7EG.

(Only complete if the examiner needs to highlight material problems)
Give here brief details of any items that the examiner wishes to disclose