

MARDEN PRE-SCHOOL PLAYGROUP

England & Wales · Charity number 801721

Details

Status Registered

Legal form Other

Registered 1989-06-15

Register [View on the Charity Commission register](#)

Contact

Address Marden Memorial Hall
Goudhurst Road
Marden
Tonbridge
TN12 9JX

Phone 01622832857

Email mardenpreschool@yahoo.co.uk

Website www.mardenpreschool.co.uk

Activities

Objects: The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;(c) Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Activities: The Preschool is open five days a week, term time only. Sessions are from 8.45am until 14.45am Monday, Tuesday, Wednesday & Thursday & 08:45am to 11.45am Fridays. As a registered provider we comply with the requirements for the Early Years register and Childcare register as set out in the statutory framework for the EYFS for children aged 2 to 5.

Classification

- **How:** Provides Services
- **What:** Education/training, Economic/community Development/employment
- **Who:** Children/young People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

Geography

- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£224,430	£208,240	-	-
2024-08-31	£199,971	£182,129	-	-
2023-08-31	£161,460	£172,523	-	-
2022-08-31	£133,655	£145,754	-	-
2021-08-31	£133,966	£127,194	-	-
2020-08-31	£91,041	£109,734	-	-

Trustees

Name	Role	Appointed
Hayley Schlosser		2017-10-16
Lucy Kodua		2023-09-14
Stephen Chapple		2023-11-01
ZOE CLARKSON		2018-11-07

MARDEN PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 801721

Accounts

CHARITY NUMBER: 801721

MARDEN PRE-SCHOOL PLAYGROUP
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2025

MARDEN PRE-SCHOOL PLAYGROUP

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MARDEN PRE-SCHOOL PLAYGROUP

LEGAL AND ADMINISTRATIVE DETAILS

FOR THE YEAR ENDED 31 AUGUST 2025

The Marden Pre-School Playgroup is a registered charity (No. 801721) and affiliated to the Pre-School Learning Alliance whose model constitution it adopted. The model constitution was amended during 2011 and adopted by the charity on 8 October 2011.

The Charity is administered by a committee, who are the trustees and who are elected annually: those during the year being:

Mary Chapple (resigned during the year)
Stephen Chapple
Zoe Clarkson
Lucy Kodua
Hayley Schlosser

The Registered Office Address is:

Marden Memorial Hall
Goudhurst Road
Marden
Kent
TN12 9JX

Aims and Public Benefit

The aims of the Pre-School are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- (c) instigating and adhering to and furthering the aims and objects of the Pre-School Learning Alliance.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The Independent Examiner is:

T Lane
Director in M N Jenks & Co Limited
72 Commercial Road
Paddock Wood
TONBRIDGE
Kent TN12 6DP

MARDEN PRE-SCHOOL PLAYGROUP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2025

The Trustees are pleased to present their report together with the financial statements of the Charity for the year ended 31 August 2025. Legal and administrative information set out on page 1 forms part of this report.

RECRUITMENT AND APPOINTMENT OF TRUSTEES

In selecting persons to be appointed trustees, the trustees take into account the benefits of appointing a person who through residence, occupation, employment or otherwise has special knowledge of the area of benefit or who is otherwise able by virtue of his or her personal or professional qualifications to make a contribution to the pursuit of the objects or the management of the trust.

FINANCIAL REVIEW

The total receipts for the year amounted to £234,280 (2024 - £199,971) and total payments amounted to £208,240 (2024 - £182,189) giving a net increase in cash and bank balances of £26,040. At the end of the year, cash and bank balances totalled £56,889 (2024 - £30,849).

RESERVES POLICY

The Trustees have a target cash level of £35,000 (2024 - £35,000) to cover future expenditure.

REVIEW OF ACTIVITIES

The 2024–2025 academic year has been a truly special one for Marden Pre-School — a year full of movement, pride, growth and some very big milestones. At the heart of it all has been our continued commitment to children, families and our community, supported by a team who give their whole selves to the job every single day.

One of the greatest highlights of the year was, without doubt, our Ofsted inspection. After ten years of steady development, hard work and ambition under Hayley's leadership, we achieved the rating every early years setting hopes for OUTSTANDING . This wasn't just a celebration of one day, but the result of a decade's worth of commitment, reflection, and passion.

The report recognised the relationships we build, the inclusive practice we champion, and the strong curriculum shaped by a team who each bring something unique and valuable. Our staff are the backbone of the pre-school. What they do daily, whether supporting early communication, nurturing friendships, or helping children with big emotions; is what makes Marden Pre-School such a special place.

This year we supported 35 children in their transition to primary school; a huge milestone for them and for us. It's been wonderful to hear back from the various schools they joined, with feedback full of praise for the children's resilience, readiness, and confidence. Schools also shared how valuable our detailed transition information was, enabling them to understand each child's strengths, needs and personality right from day one.

As we look ahead to September 2025, we do so with a full and thriving setting. Nineteen children will continue their journey with us, 25 new children will be joining in September, and a further 20 children will start gradually throughout the academic year. We continue to grow year on year, which speaks volumes about the trust our community places in us.

Operationally, we handled the huge mix of behind-the-scenes work that keeps the pre-school ticking. This includes all of the day-to-day IT, organising show rounds for new families, managing accounts and bookkeeping, processing funding, keeping on top of parent communication, marketing the setting, arranging rotas, dealing with bad weather, sickness, ordering resources, mending things, making do with creative solutions, and ensuring the building is safe and ready every morning. These tasks may not always be noticed, but they form the engine room of the Pre-School, allowing the children's experience to stay calm, consistent and joyful.

MARDEN PRE-SCHOOL PLAYGROUP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2025 (continued)

REVIEW OF ACTIVITIES (continued)

This year, we said goodbye to Dana, who, after a decade with us, moved into a specialist SEN provision; a natural next step for her skills and passion. We also wished farewell to Kristina, who has moved into a TA role supporting older primary-aged children. We were equally delighted to welcome Kelly, who joined us in February 2025, and Sarah, who began as a parent helper and will begin her apprenticeship in September 2025.

As we move forward, Hayley and the team will now focus on truly embedding our Outstanding practice, using this achievement as a springboard for even greater quality. With the introduction of the new statutory framework, we will continue strengthening staff knowledge and confidence, blending our existing curriculum with the curiosity approach, loose-parts play, and the ever-changing expectations of the early years sector.

We remain mindful of the uncertainties around the rollout of 30 funded hours for eligible 2-year-olds, particularly the challenges this may bring to long-term sustainability. However, with the support of our collaboration partners, trustees, stakeholders and volunteers, we are committed to staying financially viable while protecting the high standards, inclusive values and holistic ethos that define Marden Pre-School.

Marden Pre-School continues to grow; in numbers, in strength, in reputation, and in heart. We are incredibly proud of this year. Proud of the children, proud of the families, proud of our Outstanding achievement, and proud of the team who make it all possible.

RISK REVIEW

The Trustees have conducted their own review of the major risks to which the Charity is exposed and systems have been established to mitigate those risks. The procedures are periodically reviewed to ensure that they still meet the needs of the Charity.

Charity Law requires the Trustees to prepare in respect of each financial year of the Charity a statement of accounts complying with such requirements as to its form and contents as may be prescribed by regulations made by the Secretary of State. In preparing those financial statements the Trustees are required to:

- a) Select suitable accounting policies and then apply them consistently;
- b) Make judgements and estimates that are reasonable and prudent;
- c) State whether the policies adopted are in accordance with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements;
- d) Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Board of Trustees:

LUCY KODUA
CHAIRPERSON

Dated: 9 June 2026

REPORT OF THE INDEPENDENT EXAMINER

TO THE TRUSTEES OF MARDEN PRE-SCHOOL PLAYGROUP

I have reported on the financial statements for the year ended 31 August 2025 set out on pages 5 to 7 which have been prepared under the historical cost convention.

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND INDEPENDENT EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS' REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINERS' STATEMENT

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with s130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met, or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

11 June 2026
72 Commercial Road
Paddock Wood, Tonbridge, Kent

T.Lane
Director in M N Jenks & Co Limited
Chartered Accountants

MARDEN PRE-SCHOOL PLAYGROUP
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2025

	<u>2025</u>	<u>2024</u>
	£	£
<u>RECEIPTS</u>		
<u>Charitable Activities</u>		
Government Funding Received	198,874	153,648
Fees and Sales	25,556	42,421
Training Income	-	-
	<u>224,430</u>	<u>196,069</u>
<u>Voluntary Income</u>		
Donations	5,526	-
Grants Received	1,990	-
	<u>7,516</u>	<u>-</u>
<u>Fundraising Income</u>	<u>2,073</u>	<u>2,807</u>
<u>Other Income</u>	<u>239</u>	<u>1,071</u>
<u>Income from Assets</u>		
Bank Interest	22	24
<u>Total Receipts</u>	<u>234,280</u>	<u>199,971</u>
<u>PAYMENTS</u>		
<u>Cost of Charitable Activities</u>		
Staff Costs	163,175	145,618
Consumables	1,336	1,135
Print, Post, Stationery and IT Costs	2,164	1,614
Premises Hire	18,340	13,182
Insurance	1,786	1,479
Equipment & Maintenance	5,907	4,335
Telephone	1,324	1,300
Food and Drink	1,342	573
Consultancy	2,619	4,702
Subscriptions	551	651
Training	647	899
Sundries	2,920	2,126
Pension Costs	2,708	2,300
Bad Debt	-	-
Recruitment Costs	616	190
Cleaning and Hygiene	853	710
Equipment Hire	509	527
	<u>206,797</u>	<u>181,341</u>
<u>Fundraising Costs</u>	<u>-</u>	<u>10</u>
<u>Other Expenditure</u>		
Independent Examiner's Fees	672	-
Bookkeeping and Payroll Costs	771	778
	<u>1,443</u>	<u>778</u>
<u>Total Payments</u>	<u>208,240</u>	<u>182,129</u>
<u>NET RECEIPTS (PAYMENTS) FOR THE YEAR</u>	<u>26,040</u>	<u>17,842</u>
<u>CASH & BANK BALANCES AT 31.8.2024</u>	<u>30,849</u>	<u>13,007</u>
<u>CASH & BANK BALANCES AT 31.8.2025</u>	<u>£ 56,889</u>	<u>£ 30,849</u>

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 AUGUST 2025

	<u>2025</u> £	<u>2024</u> £
<u>MONETARY ASSETS</u>		
<u>Bank and cash balances</u>		
Bank Current Accounts	54,197	26,041
Bank Reserve Accounts	953	3,477
PAYPAL Account	30	44
Cash Float	1,709	1,287
	<u>£ 56,889</u>	<u>£ 30,849</u>
<u>NON-MONETARY ASSETS</u>		
<u>FIXED ASSETS</u>		
Equipment and furniture – estimated value	<u>£ 32,000</u>	<u>£ 30,000</u>
<u>CURRENT ASSETS</u>		
Parent Fees	1,766	670
Prepayments	-	-
	<u>£ 1,766</u>	<u>£ 670</u>
<u>CURRENT LIABILITIES</u>		
<u>Creditors</u>		
Independent examiner's fees	1,440	1,374
Staff Costs	1,053	436
Rent	-	-
Parent Fees in Advance	1,100	1,100
Other	395	644
Bookkeeping and Payroll	-	374
	<u>£ 3,988</u>	<u>£ 3,928</u>

HAYLEY SCHLOSSER
TRUSTEE

Statements were approved on: 9 June 2026

MARDEN PRE-SCHOOL PLAYGROUP

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2025

1. TRUSTEES RELATED PARTY TRANSACTIONS

Staff costs include £36,895 (2024 - £37,462) paid to one Trustee in respect of their role as employee of the playgroup, including employers national insurance and pension contributions. The employment was in place prior to the appointment as Trustee.

MARDEN PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 801721

Accounts

CHARITY NUMBER: 801721

MARDEN PRE-SCHOOL PLAYGROUP
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2024

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Mary Chapple	(appointed 14 September 2023)
Stephen Chapple	(appointed 1 November 2023)
Zoe Clarkson	
Lucy Kodua	(appointed 14 September 2023)
Hayley Schlosser	

The Registered Office Address is:

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Goudhurst Road
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Kent
TN12 9JX

Aims and Public Benefit

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The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The Independent Examiner is:

T Lane
Director in M N Jenks & Co Limited
72 Commercial Road
Paddock Wood
TONBRIDGE
Kent TN12 6DP

MARDEN PRE-SCHOOL PLAYGROUP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2024

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RECRUITMENT AND APPOINTMENT OF TRUSTEES

In selecting persons to be appointed trustees, the trustees take into account the benefits of appointing a person who through residence, occupation, employment or otherwise has special knowledge of the area of benefit or who is otherwise able by virtue of his or her personal or professional qualifications to make a contribution to the pursuit of the objects or the management of the trust.

FINANCIAL REVIEW

The total receipts for the year amounted to £199,971 (2023 - £161,460) and total payments amounted to £182,189 (2023 - £172,523) giving a net increase in cash and bank balances of £17,842. At the end of the year, cash and bank balances totalled £30,849 (2023 - £13,007).

RESERVES POLICY

The Trustees have a target cash level of £35,000 (2023 - £35,000) to cover future expenditure.

REVIEW OF ACTIVITIES

Dear Parents, Staff, and Friends of Marden Pre-School

As we come to the end of another fantastic year at Marden Pre-School, we want to take a moment to reflect on all the wonderful moments, achievements, and changes that have shaped our journey in 2024. It has been a year of growth, celebration and exciting new beginnings and we are incredibly grateful to be part of such a supportive and enthusiastic community.

A Fond Farewell and a Warm Welcome

This year, we said a heartfelt goodbye to our beloved deputy manager, Nicola, who has decided to spend more time with her family and horses. Nicola has been an integral part of our Pre-School since joining us in 2021 and we are so grateful for the dedication, warmth and care she has given over the years. We wish her all the best in her next chapter.

We are also delighted to welcome Shurah, who initially joined us on a day release from college and has now become a full-time member of our team as an Early Years Educator at Level 3. Her enthusiasm and passion for early years education have been a fantastic addition to our Pre-School and we are excited to see her continue to grow in her role.

Incredible Fundraising Success

We are thrilled to share that our fundraising efforts this year have been a huge success ! Our sponsored bounce raised an impressive £1,300 and our Summer Fair was a fantastic event, bringing our community together and raising over £900. A massive thank you to all the children, parents and staff who participated and contributed – it is because of you that we can continue to enhance our Pre-School and provide exciting opportunities for our children.

Our Amazing Team and Community

A huge thank you to our incredible staff, whose dedication and hard work ensure that Marden Pre-School remains a nurturing and stimulating environment for our children. We also extend our gratitude to our wonderful parent volunteers and supporters – your involvement and generosity make a real difference and we truly appreciate everything you do.

MARDEN PRE-SCHOOL PLAYGROUP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2024 (continued)

REVIEW OF ACTIVITIES (continued)

Looking Ahead

We are excited to begin the next academic year with 70 children on role and we have some fantastic plans ahead, including a Winter Fair to continue our fundraising efforts. We look forward to welcoming new families, seeing our returning children continue to flourish and making 2025 another amazing year at Marden Pre-School.

A Final Thank You

To all our parents, carers and friends – thank you for your continued support and encouragement. Your trust and involvement help make our Pre-School a warm and vibrant place for learning and growth.

Wishing you all a wonderful summer and a fantastic start of the new academic year !

Warm regards.

Lucy Kodua – Chair of the Committee

Hayley Schlosser – Pre-School Manager

RISK REVIEW

The Trustees have conducted their own review of the major risks to which the Charity is exposed and systems have been established to mitigate those risks. The procedures are periodically reviewed to ensure that they still meet the needs of the Charity.

Charity Law requires the Trustees to prepare in respect of each financial year of the Charity a statement of accounts complying with such requirements as to its form and contents as may be prescribed by regulations made by the Secretary of State. In preparing those financial statements the Trustees are required to:

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Signed on behalf of the Board of Trustees:

LUCY KODUA
CHAIRPERSON

Dated: 3 September 2025

REPORT OF THE INDEPENDENT EXAMINER

TO THE TRUSTEES OF MARDEN PRE-SCHOOL PLAYGROUP

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RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND INDEPENDENT EXAMINER

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- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS' REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINERS' STATEMENT

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with s130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met, or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

3 September 2025
72 Commercial Road
Paddock Wood, Tonbridge, Kent

T Lane
Director in M N Jenks & Co Limited
Chartered Accountants

MARDEN PRE-SCHOOL PLAYGROUP
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2024

	<u>2024</u>	<u>2023</u>
	£	£
<u>RECEIPTS</u>		
<u>Charitable Activities</u>		
Government Funding Received	153,648	126,499
Fees and Sales	42,421	31,228
Training Income	-	264
	<hr/>	<hr/>
	196,069	157,991
<u>Voluntary Income</u>		
Donations	-	218
Grants Received	-	300
	<hr/>	<hr/>
	-	518
<u>Fundraising Income</u>	<hr/>	<hr/>
	2,807	2,831
<u>Other Income</u>	<hr/>	<hr/>
	1,071	52
<u>Income from Assets</u>		
Bank Interest	24	68
	<hr/>	<hr/>
<u>Total Receipts</u>	199,971	161,460
	<hr/>	<hr/>
<u>PAYMENTS</u>		
<u>Cost of Charitable Activities</u>		
Staff Costs	145,618	139,024
Consumables	1,135	417
Print, Post, Stationery and IT Costs	1,614	844
Premises Hire	13,182	14,042
Insurance	1,479	1,367
Equipment & Maintenance	4,335	2,836
Telephone	1,300	1,466
Food and Drink	573	605
Consultancy	4,702	4,109
Subscriptions	651	1,022
Training	899	304
Sundries	2,126	992
Pension Costs	2,300	2,295
Bad Debt	-	-
Recruitment Costs	190	193
Cleaning and Hygiene	710	677
Equipment Hire	527	689
	<hr/>	<hr/>
	181,341	170,882
<u>Fundraising Costs</u>	<hr/>	<hr/>
	10	299
<u>Other Expenditure</u>		
Independent Examiner's Fees	-	642
Bookkeeping and Payroll Costs	778	701
	<hr/>	<hr/>
	778	1,343
<u>Total Payments</u>	<hr/>	<hr/>
	182,129	172,524
<u>NET RECEIPTS (PAYMENTS) FOR THE YEAR</u>	<hr/>	<hr/>
	17,842	(11,064)
<u>CASH & BANK BALANCES AT 31.8.2023</u>	<hr/>	<hr/>
	13,007	24,071
<u>CASH & BANK BALANCES AT 31.8.2024</u>	<hr/>	<hr/>
	£ 30,849	£ 13,007

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 AUGUST 2024

	<u>2024</u> £	<u>2023</u> £
<u>MONETARY ASSETS</u>		
<u>Bank and cash balances</u>		
Bank Current Accounts	26,041	11,532
Bank Reserve Accounts	3,477	1
PAYPAL Account	44	34
Cash Float	1,287	1,440
	<u>£ 30,849</u>	<u>£ 13,007</u>
<u>NON-MONETARY ASSETS</u>		
<u>FIXED ASSETS</u>		
Equipment and furniture – estimated value	<u>£ 32,000</u>	<u>£ 30,000</u>
<u>CURRENT ASSETS</u>		
Parent Fees	670	427
Prepayments	-	-
	<u>£ 670</u>	<u>£ 427</u>
<u>CURRENT LIABILITIES</u>		
<u>Creditors</u>		
Independent examiner's fees	1,374	672
Staff Costs	436	718
Rent	-	1,779
Parent Fees in Advance	1,100	-
Other	644	161
Bookkeeping and Payroll	374	-
	<u>£ 3,928</u>	<u>£ 3,330</u>

HAYLEY SCHLOSSER
TRUSTEE

Statements were approved on: 3 September 2025

MARDEN PRE-SCHOOL PLAYGROUP

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2024

1. TRUSTEES RELATED PARTY TRANSACTIONS

Staff costs include £37,462 (2023 - £34,504) paid to one Trustee in respect of their role as employee of the playgroup, including employers national insurance and pension contributions. The employment was in place prior to the appointment as Trustee.

MARDEN PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 801721

Accounts

CHARITY NUMBER: 801721

MARDEN PRE-SCHOOL PLAYGROUP
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

MARDEN PRE-SCHOOL PLAYGROUP

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MARDEN PRE-SCHOOL PLAYGROUP

LEGAL AND ADMINISTRATIVE DETAILS

FOR THE YEAR ENDED 31 AUGUST 2023

The Marden Pre-School Playgroup is a registered charity (No. 801721) and affiliated to the Pre-School Learning Alliance whose model constitution it adopted. The model constitution was amended during 2011 and adopted by the charity on 8 October 2011.

The Charity is administered by a committee, who are the trustees and who are elected annually: those during the year being:

Adam Benton	(resigned in the year)
Mary Chapple	(appointed 14 September 2023)
Stephen Chapple	(appointed 1 November 2023)
Zoe Clarkson	
Laura Collins	(resigned in the year)
Kerry Furini	(resigned in the year)
Claire Jackson	(resigned in the year)
Lucy Kodua	(appointed 14 September 2023)
Katherine Seaman	(resigned in the year)
Hayley Schlosser	
Sophia Shore	(resigned in the year)

The Registered Office Address is:

Marden Memorial Hall
Goudhurst Road
Marden
Kent
TN12 9JX

Aims and Public Benefit

The aims of the Pre-School are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- (c) instigating and adhering to and furthering the aims and objects of the Pre-School Learning Alliance.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The Independent Examiner is:

T Lane
Director in M N Jenks & Co Limited
72 Commercial Road
Paddock Wood
TONBRIDGE
Kent TN12 6DP

MARDEN PRE-SCHOOL PLAYGROUP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2023

The Trustees are pleased to present their report together with the financial statements of the Charity for the year ended 31 August 2023. Legal and administrative information set out on page 1 forms part of this report.

RECRUITMENT AND APPOINTMENT OF TRUSTEES

In selecting persons to be appointed trustees, the trustees take into account the benefits of appointing a person who through residence, occupation, employment or otherwise has special knowledge of the area of benefit or who is otherwise able by virtue of his or her personal or professional qualifications to make a contribution to the pursuit of the objects or the management of the trust.

FINANCIAL REVIEW

The total incoming resources for the year amounted to £161,460 (2023 - £133,655) and total resources expended amounted to £172,523 (2022 - £145,754) giving a net decrease in cash and bank balances of £11,063. At the end of the year, cash and bank balances totalled £13,007 (2022 - £24,071).

RESERVES POLICY

The Trustees have a target cash level of £35,000 (2022 - £35,000) to cover future expenditure.

REVIEW OF ACTIVITIES

Dear Parents, Staff, and Friends of Marden Pre-School

As the year draws to a close, we want to take a moment to reflect on the wonderful moments, achievements, and growth we've experienced together at Marden Pre-School. It's been a truly special year, and we are so grateful to be part of such a warm and nurturing community.

A Year of Fun and Learning

From messy play to magical storytimes, from our garden explorations to our creative craft sessions, the children have had a year filled with curiosity and joy. It has been heartwarming to see them develop confidence, friendships, and a love for learning that will stay with them for years to come.

Special Events & Milestones

This year, we've had some fantastic events that brought us all together! Our annual Summer Fair was a great success, filled with laughter, games, and delicious treats. We also celebrated important milestones such as our little graduates moving on to 'big school'—we couldn't be prouder of them! A special congratulations to our wonderful deputy manager, Nicola, who welcomed her beautiful baby girl, Rosie, this year! We wish Nicola an enjoyable and restful maternity leave and look forward to seeing her back soon.

Our Amazing Team

A huge thank you to our incredible staff who have worked tirelessly to create a caring and stimulating environment for the children. Their dedication, patience, and enthusiasm are at the heart of everything we do. We would also like to thank our wonderful parent volunteers who have given their time and energy to support us throughout the year.

Looking Ahead

As we step into the next year, we are excited about new opportunities, fresh learning experiences, and continuing to make Marden Pre-School a place where children feel happy and inspired. We look forward to welcoming new families and seeing our returning children continue to blossom.

MARDEN PRE-SCHOOL PLAYGROUP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2023 (continued)

REVIEW OF ACTIVITIES (continued)

A Final Thank You

To all our parents, carers, and friends—thank you for your support, encouragement, and partnership. Your involvement makes all the difference, and we appreciate each and every one of you.

Warm regards,

Lucy Kodua – Chair of the Committee
Hayley Schlosser – Preschool Manager

RISK REVIEW

The Trustees have conducted their own review of the major risks to which the Charity is exposed and systems have been established to mitigate those risks. The procedures are periodically reviewed to ensure that they still meet the needs of the Charity.

Charity Law requires the Trustees to prepare in respect of each financial year of the Charity a statement of accounts complying with such requirements as to its form and contents as may be prescribed by regulations made by the Secretary of State. In preparing those financial statements the Trustees are required to:

- a) Select suitable accounting policies and then apply them consistently;
- b) Make judgements and estimates that are reasonable and prudent;
- c) State whether the policies adopted are in accordance with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements;
- d) Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Board of Trustees:

.....
LUCY KODUA
CHAIRPERSON

Dated:

REPORT OF THE INDEPENDENT EXAMINER

TO THE TRUSTEES OF MARDEN PRE-SCHOOL PLAYGROUP

I have reported on the financial statements for the year ended 31 August 2023 set out on pages 5 to 7 which have been prepared under the historical cost convention.

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND INDEPENDENT EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS' REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINERS' STATEMENT

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with s130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met, or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

72 Commercial Road
Paddock Wood, Tonbridge, Kent

Chartered Accountants

MARDEN PRE-SCHOOL PLAYGROUP
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2023

	<u>2023</u>	<u>2022</u>
	£	£
<u>RECEIPTS</u>		
<u>Charitable Activities</u>		
Government Funding Received	126,499	100,270
Fees and Sales	31,228	20,830
Training Income	264	7,500
	<hr/>	<hr/>
	157,991	128,600
<u>Voluntary Income</u>		
Donations	218	-
Grants Received	300	4,095
	<hr/>	<hr/>
	518	4,095
<u>Fundraising Income</u>	<hr/>	<hr/>
	2,831	940
<u>Other Income</u>	<hr/>	<hr/>
	52	-
<u>Income from Assets</u>		
Bank Interest	68	20
	<hr/>	<hr/>
<u>Total Receipts</u>	161,460	133,655
	<hr/>	<hr/>
<u>PAYMENTS</u>		
<u>Cost of Charitable Activities</u>		
Staff Costs	139,024	113,778
Consumables	417	799
Print, Post, Stationery and IT Costs	844	1,664
Premises Hire	14,042	11,622
Insurance	1,367	1,176
Equipment & Maintenance	2,836	4,765
Telephone	1,466	1,274
Food and Drink	605	1,174
Consultancy	4,109	2,923
Subscriptions	1,022	283
Training	304	972
Sundries	991	1,686
Pension Costs	2,295	1,593
Bad Debt	-	310
Recruitment Costs	193	89
Cleaning and Hygiene	677	466
Equipment Hire	689	346
	<hr/>	<hr/>
	170,881	144,920
<u>Fundraising Costs</u>	<hr/>	<hr/>
	299	-
<u>Other Expenditure</u>		
Independent Examiner's Fees	642	624
Bookkeeping and Payroll Costs	701	210
	<hr/>	<hr/>
	1,343	834
<u>Total Payments</u>	<hr/>	<hr/>
	172,523	145,754
<u>NET RECEIPTS (PAYMENTS) FOR THE YEAR</u>	<hr/>	<hr/>
	(11,063)	(12,099)
<u>CASH & BANK BALANCES AT 31.8.2022</u>	<hr/>	<hr/>
	24,071	36,170
<u>CASH & BANK BALANCES AT 31.8.2023</u>	<hr/>	<hr/>
	£ 13,007	£ 24,071

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 AUGUST 2023

	<u>2023</u> £	<u>2022</u> £
<u>MONETARY ASSETS</u>		
<u>Bank and cash balances</u>		
Bank Current Accounts	11,532	10,438
Bank Reserve Accounts	1	13,097
PAYPAL Account	34	40
Cash Float	1,440	496
	<u>£ 13,007</u>	<u>£ 24,071</u>
<u>NON-MONETARY ASSETS</u>		
<u>FIXED ASSETS</u>		
Equipment and furniture – estimated value	<u>£ 30,000</u>	<u>£ 30,000</u>
<u>CURRENT ASSETS</u>		
Parent Fees	427	-
Prepayments	-	-
	<u>£ 427</u>	<u>£ -</u>
<u>CURRENT LIABILITIES</u>		
<u>Creditors</u>		
Independent examiner's fees	672	642
Staff Costs	718	-
Rent	1,779	1,708
KCC Fees in Advance	-	-
Other	161	1,144
	<u>£ 3,330</u>	<u>£ 3,494</u>

Hayley Schlosser

.....
HAYLEY SCHLOSSER
TRUSTEE

Statements were approved on: 31/03/2025

MARDEN PRE-SCHOOL PLAYGROUP

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2023

1. TRUSTEES RELATED PARTY TRANSACTIONS

Staff costs include £34,504 (2022 - £32,480) paid to one Trustee in respect of their role as employee of the playgroup, including employers national insurance and pension contributions. The employment was in place prior to the appointment as Trustee.

MARDEN PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 801721

Accounts

CHARITY NUMBER: 801721

MARDEN PRE-SCHOOL PLAYGROUP
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2022

MARDEN PRE-SCHOOL PLAYGROUP

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MARDEN PRE-SCHOOL PLAYGROUP

LEGAL AND ADMINISTRATIVE DETAILS

FOR THE YEAR ENDED 31 AUGUST 2022

The Marden Pre-School Playgroup is a registered charity (No. 801721) and affiliated to the Pre-School Learning Alliance whose model constitution it adopted. The model constitution was amended during 2011 and adopted by the charity on 8 October 2011.

The Charity is administered by a committee, who are the trustees and who are elected annually: those during the year being:

Adam Benton
Zoe Clarkson
Laura Collins
Kerry Furini
Claire Jackson (Chair)
Katherine Seaman
Hayley Schlosser
Sophia Shore

The Registered Office Address is:

Marden Memorial Hall
Goudhurst Road
Marden
Kent
TN12 9JX

Aims and Public Benefit

The aims of the Pre-School are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- (c) instigating and adhering to and furthering the aims and objects of the Pre-School Learning Alliance.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The Independent Examiner is:

T Lane
Director in M N Jenks & Co Limited
72 Commercial Road
Paddock Wood
TONBRIDGE
Kent TN12 6DP

MARDEN PRE-SCHOOL PLAYGROUP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2022

The Trustees are pleased to present their report together with the financial statements of the Charity for the year ended 31 August 2022. Legal and administrative information set out on page 1 forms part of this report.

RECRUITMENT AND APPOINTMENT OF TRUSTEES

In selecting persons to be appointed trustees, the trustees take into account the benefits of appointing a person who through residence, occupation, employment or otherwise has special knowledge of the area of benefit or who is otherwise able by virtue of his or her personal or professional qualifications to make a contribution to the pursuit of the objects or the management of the trust.

FINANCIAL REVIEW

The total incoming resources for the year amounted to £133,655 (2021 - £135,638) and total resources expended amounted to £145,754 (2021 - £127,194 giving a net decrease in cash and bank balances of £12,099. At the end of the year, cash and bank balances totalled £24,071 (2021 - £36,170).

RESERVES POLICY

The Trustees have a target cash level of £35,000 (2021 - £35,000) to cover future expenditure.

REVIEW OF ACTIVITIES

This has been a productive year for the preschool, which has continued to build on the previous year's success.

The preschool continues to be a key part of the local community and it's lovely to see the continued growth. The pre school has continued to work closely with the school which benefits our families and helps our children with the transition process. We have 30 school leavers this term, who because of your work - are so ready for their next steps.

There are currently 67 families on the books using the preschool. It is fantastic seeing how the preschool is such an integral part of the community. Seeing the preschool being promoted within the community really helps to reinforce what a nurturing environment the staff provide. There are a planned 32 new starters planned for September which is testament to the reputation which has been achieved through everyone's hard work.

I want to use this opportunity in this chair report to highlight each member of staff and what a critical role they each play.

Emma K, took the initiative to redesign and challenge the old space used for the office. By reprioritising this room this has allowed the staff to work in a more intuitive manner with the children and gives some space away from the room. Emma continues to offer creative ideas to engage the children in world events/ festivals, which is key to enhancing their world view.

Dana, you have taken on such a key role within the garden and showed great resiliency when it was recently vandalised. Your cheery manner has such a positive impact on everyone around you. You are such a reliable member of the team and the children thrive with your consistency.

Georgie and Kristina, congratulations on you both completing your apprenticeships. You are such valued members of the team and we can't wait to see how you continue to grow in the role. You have both brought so much to the school and to the team.

Caylee and Lana?? Thank you for being such valued members of the bank team. We appreciate you are often contacted at last minute, but your flexibility with the team is really appreciated. We all appreciate how you come in and get on with whatever needs doing.

Polly, well done in taking on the additional Senco role and making it your own. You are doing a fantastic job with it and it's wonderful seeing you in the role. Thank you for your consistent, calm presence.

MARDEN PRE-SCHOOL PLAYGROUP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2022 (continued)

REVIEW OF ACTIVITIES (continued)

Tarasa, you continue to work your magic with our littlest people. Your calm and intuitive approach helps to settle and reassure the new starters and I know many of the older children look to you for reassurance. You are a key member of the team and your experience is invaluable to the overall success of the team.

Emma W, thank you for agreeing to cover Nic's role. Your experience and compassion are greatly valued. You have taken so many initiatives over the year to promote the preschool and fundraising. This additional funds make a huge impact on what activities the preschool can offer. Your experience and skills enhance our provision and we would all be lost without your sage input.

Thank you to Nic, she has come in and shown herself to be fantastic deputy. She has kept the team together and drawing on her experiences has introduced key processes/ ideas. We wish her all the best for her mat leave and I hope she keeps in touch.

Thank you Hayley for all your work as our manager. There have been many challenging aspects of this year, but how the team has pulled together has been critical. The children leaving for school, are in such a good place because of your team and the work you have done with the schools to hand over. The relationships you have built with the school and preschool alliances are key provide such benefits. We look forward to seeing how the preschool progresses in the next academic year.

Thank you again for everyone's work. It's been a long academic year, but every challenge has been faced as a team and that shows.

Claire Jackson
Chair

RISK REVIEW

The Trustees have conducted their own review of the major risks to which the Charity is exposed and systems have been established to mitigate those risks. The procedures are periodically reviewed to ensure that they still meet the needs of the Charity.

Charity Law requires the Trustees to prepare in respect of each financial year of the Charity a statement of accounts complying with such requirements as to its form and contents as may be prescribed by regulations made by the Secretary of State. In preparing those financial statements the Trustees are required to:

- a) Select suitable accounting policies and then apply them consistently;
- b) Make judgements and estimates that are reasonable and prudent;
- c) State whether the policies adopted are in accordance with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements;
- d) Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Board of Trustees:

CLAIRE JACKSON
CHAIRPERSON

Dated: 17 July 2023

REPORT OF THE INDEPENDENT EXAMINER

TO THE TRUSTEES OF MARDEN PRE-SCHOOL PLAYGROUP

I have reported on the financial statements for the year ended 31 August 2022 set out on pages 5 to 7 which have been prepared under the historical cost convention.

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND INDEPENDENT EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS' REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINERS' STATEMENT

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with s130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met, or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

21 September 2023
72 Commercial Road
Paddock Wood, Tonbridge, Kent

T Lane
Director in M N Jenks & Co Limited
Chartered Accountants

MARDEN PRE-SCHOOL PLAYGROUP
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2022

	<u>2022</u>	<u>2021</u>
	£	£
<u>RECEIPTS</u>		
<u>Charitable Activities</u>		
Government Funding Received	100,270	118,515
Fees and Sales	20,830	14,745
Training Income	7,500	706
	<hr/>	<hr/>
	128,600	133,966
<u>Voluntary Income</u>		
Donations	-	5
Government Grant Received	4,095	-
	<hr/>	<hr/>
	4,095	5
<u>Fundraising Income</u>	<hr/>	<hr/>
	940	1,640
<u>Other Income</u>	<hr/>	<hr/>
	-	-
<u>Income from Assets</u>		
Bank Interest	20	27
	<hr/>	<hr/>
<u>Total Receipts</u>	133,655	135,638
	<hr/>	<hr/>
<u>PAYMENTS</u>		
<u>Cost of Charitable Activities</u>		
Staff Costs	113,778	98,741
Consumables	799	763
Print, Post, Stationery and IT Costs	1,664	831
Premises Hire	11,622	13,699
Insurance	1,176	890
Equipment & Maintenance	4,765	1,328
Telephone	1,274	1,156
Food and Drink	1,174	467
Consultancy	2,923	1,744
Subscriptions	283	544
Training	972	362
Sundries	1,686	1,960
Pension Costs	1,593	1,212
Bad Debt	310	-
Recruitment Costs	89	1,257
Cleaning and Hygiene	466	535
Equipment Hire	346	744
	<hr/>	<hr/>
	144,920	126,233
<u>Fundraising Costs</u>	<hr/>	<hr/>
	-	-
<u>Other Expenditure</u>		
Independent Examiner's Fees	624	612
Bookkeeping and Payroll Costs	210	349
	<hr/>	<hr/>
	834	961
<u>Total Payments</u>	<hr/>	<hr/>
	145,754	127,194
<u>NET RECEIPTS (PAYMENTS) FOR THE YEAR</u>	<hr/>	<hr/>
	(12,099)	8,444
<u>CASH & BANK BALANCES AT 31.8.2021</u>	<hr/>	<hr/>
	36,170	27,726
<u>CASH & BANK BALANCES AT 31.8.2022</u>	<hr/>	<hr/>
	£ 24,071	£ 36,170
	<hr/>	<hr/>

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 AUGUST 2022

	<u>2022</u> £	<u>2021</u> £
<u>MONETARY ASSETS</u>		
<u>Bank and cash balances</u>		
Bank Current Accounts	10,438	22,727
Bank Reserve Accounts	13,097	12,855
PAYPAL Account	40	41
Cash Float	496	547
	<u>£ 24,071</u>	<u>£ 36,170</u>
<u>NON-MONETARY ASSETS</u>		
<u>FIXED ASSETS</u>		
Equipment and furniture – estimated value	<u>£ 30,000</u>	<u>£ 25,000</u>
<u>CURRENT ASSETS</u>		
Parent Fees	-	-
Prepayments	-	807
	<u>£ -</u>	<u>£ 807</u>
<u>CURRENT LIABILITIES</u>		
<u>Creditors</u>	642	
Independent examiner's fees	-	624
Staff Costs	-	-
Rent	1,708	-
KCC Fees in Advance	-	14,172
Other	1,144	248
	<u>£ 3,494</u>	<u>£ 15,044</u>

ZOE CLARKSON
TREASURER

Statements were approved on: 17 July 2023

MARDEN PRE-SCHOOL PLAYGROUP

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2022

1. TRUSTEES RELATED PARTY TRANSACTIONS

Staff costs include £32,480 (2021 - £31,438) paid to one Trustee in respect of their role as employee of the playgroup, including employers national insurance and pension contributions. The employment was in place prior to the appointment as Trustee.

MARDEN PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 801721

Accounts



Marden Pre-School Playgroup
Memorial Hall
Goudhurst Road
Marden
Kent
TN12 9JX

ardenpreschool@yahoo.co.uk

Marden preschool has adapted and grown over the last twelve months, since the last Chair report.

The staff have faced a number of challenges over the year, but have remained committed to providing a enriching and welcoming environment to our new joiners and returning children. The children have continued to thrive and develop to a very high standard due to the staff's tireless commitment and creativity.

Successful Fundraising activities within the local community and by applying to the parish council for educational grants have allowed the team to further support the children over the next academic year.

The support for the preschool from within the local community continues to remain high and as a consequence the preschool operates at close to capacity. This demand has created challenges, but thanks to the staff we are able to offer an enriching environment to so many children from our local community.

I and the whole committee, wish to thank every member of the team for everything they do for the children and their families. The difference you make every time you come into work cannot be put into words, but it is noticed and appreciated. The children of Marden are very lucky to be able to come to a setting where their needs are met by such committed staff.

As chair, I feel very proud to be associated with the preschool. My two children have thrived in the setting and as a parent it has been wonderful to see their development.

Claire Jackson
Chairperson

CHARITY NUMBER: 801721

MARDEN PRE-SCHOOL PLAYGROUP
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2021

MARDEN PRE-SCHOOL PLAYGROUP

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MARDEN PRE-SCHOOL PLAYGROUP

LEGAL AND ADMINISTRATIVE DETAILS

FOR THE YEAR ENDED 31 AUGUST 2021

The Marden Pre-School Playgroup is a registered charity (No. 801721) and affiliated to the Pre-School Learning Alliance whose model constitution it adopted. The model constitution was amended during 2011 and adopted by the charity on 8 October 2011.

The Charity is administered by a committee, who are the trustees and who are elected annually: those during the year being:

Miss Kelly Allard	(resigned in year)
Adam Benton	(appointed 23 June 2021)
Zoe Clarkson	
Laura Collins	(appointed 23 June 2021)
Charlotte Duggan	(resigned in year)
Kerry Furini	
Sarah Hope	(resigned in year)
Libby Hoskins	(resigned in year)
Claire Jackson	(Chair)
Katherine Seaman	(appointed 23 June 2021))
Hayley Schlosser	
Sophia Shore	
Kate Williams	(resigned in year)

The Registered Office Address is:

Marden Memorial Hall
Goudhurst Road
Marden
Kent
TN12 9JX

Aims and Public Benefit

The aims of the Pre-School are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- (c) instigating and adhering to and furthering the aims and objects of the Pre-School Learning Alliance.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The Independent Examiner is:

T Lane
Director in M N Jenks & Co Limited
72 Commercial Road
Paddock Wood
TONBRIDGE
Kent TN12 6DP

MARDEN PRE-SCHOOL PLAYGROUP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2021

The Trustees are pleased to present their report together with the financial statements of the Charity for the year ended 31 August 2021. Legal and administrative information set out on page 1 forms part of this report.

RECRUITMENT AND APPOINTMENT OF TRUSTEES

In selecting persons to be appointed trustees, the trustees take into account the benefits of appointing a person who through residence, occupation, employment or otherwise has special knowledge of the area of benefit or who is otherwise able by virtue of his or her personal or professional qualifications to make a contribution to the pursuit of the objects or the management of the trust.

FINANCIAL REVIEW

The total incoming resources for the year amounted to £135,638 (2020 - £91,041) and total resources expended amounted to £127,194 (2020 - £109,734), giving a net increase in cash and bank balances of £8,444. At the end of the year, cash and bank balances totalled £36,170 (2020 - £27,726).

RESERVES POLICY

The Trustees have a target cash level of £35,000 (2020 - £35,000) to cover future expenditure.

REVIEW OF ACTIVITIES

Marden preschool has adapted and grown over the last twelve months, since the last Chair report.

The staff have faced a number of challenges over the year but have remained committed to providing an enriching and welcoming environment to our new joiners and returning children. The children have continued to thrive and develop to a very high standard due to the staff's tireless commitment and creativity.

Successful Fundraising activities within the local community and by applying to the parish council for educational grants have allowed the team to further support the children over the next academic year.

The support for the preschool from within the local community continues to remain high and as a consequence the preschool operates at close to capacity. This demand has created challenges, but thanks to the staff we are able to offer an enriching environment to so many children from our local community.

I and the whole committee, wish to thank every member of the team for everything they do for the children and their families. The difference you make every time you come into work cannot be put into words, but it is noticed and appreciated. The children of Marden are very lucky to be able to come to a setting where their needs are met by such committed staff.

As chair, I feel very proud to be associated with the preschool. My two children have thrived in the setting and as a parent it has been wonderful to see their development.

Regards.

Hayley Schlosser
Pre-School Manager & Trustee

MARDEN PRE-SCHOOL PLAYGROUP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2021

REVIEW OF ACTIVITIES (continued)

RISK REVIEW

The Trustees have conducted their own review of the major risks to which the Charity is exposed and systems have been established to mitigate those risks. The procedures are periodically reviewed to ensure that they still meet the needs of the Charity.

Charity Law requires the Trustees to prepare in respect of each financial year of the Charity a statement of accounts complying with such requirements as to its form and contents as may be prescribed by regulations made by the Secretary of State. In preparing those financial statements the Trustees are required to:

- a) Select suitable accounting policies and then apply them consistently;
- b) Make judgements and estimates that are reasonable and prudent;
- c) State whether the policies adopted are in accordance with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements;
- d) Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Board of Trustees:

CLAIRE JACKSON
CHAIRPERSON

Dated: 12 July 2022

REPORT OF THE INDEPENDENT EXAMINER

TO THE TRUSTEES OF MARDEN PRE-SCHOOL PLAYGROUP

I have reported on the financial statements for the year ended 31 August 2021 set out on pages 5 to 7 which have been prepared under the historical cost convention.

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND INDEPENDENT EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS' REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINERS' STATEMENT

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with s130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met, or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

20 July 2022
72 Commercial Road
Paddock Wood, Tonbridge, Kent

T Lane
Director in M N Jenks & Co Limited
Chartered Accountants

MARDEN PRE-SCHOOL PLAYGROUP
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2021

	<u>2021</u>	<u>2020</u>
	£	£
<u>RECEIPTS</u>		
<u>Charitable Activities</u>		
Government Funding Received	118,515	81,924
Fees and Sales	14,745	7,814
Training Income	706	-
	<u>133,966</u>	<u>89,738</u>
<u>Voluntary Income</u>		
Donations	5	-
Government Grant Received	-	-
	<u>5</u>	<u>-</u>
<u>Fundraising Income</u>	1,640	1,190
<u>Other Income</u>	-	30
<u>Income from Assets</u>		
Bank Interest	27	83
<u>Total Receipts</u>	<u>135,638</u>	<u>91,041</u>
<u>PAYMENTS</u>		
<u>Cost of Charitable Activities</u>		
Staff Costs	98,741	89,375
Consumables	763	698
Print, Post, Stationery and IT Costs	831	434
Premises Hire	13,699	9,543
Insurance	890	788
Equipment & Maintenance	2,072	1,256
Telephone	1,156	541
Food and Drink	467	-
Consultancy	1,744	3,340
Subscriptions	544	420
Training	362	301
Sundries	1,960	1,341
Pension Costs	1,212	986
Travel Costs	-	54
Recruitment Costs	1,257	45
Cleaning and Hygiene	535	-
	<u>126,233</u>	<u>109,122</u>
<u>Fundraising Costs</u>	-	-
<u>Other Expenditure</u>		
Independent Examiner's Fees	612	612
Bookkeeping and Payroll Costs	349	-
	<u>961</u>	<u>612</u>
<u>Total Payments</u>	<u>127,194</u>	<u>109,734</u>
<u>NET RECEIPTS (PAYMENTS) FOR THE YEAR</u>	8,444	(18,693)
<u>CASH & BANK BALANCES AT 31.8.2020</u>	27,726	46,419
<u>CASH & BANK BALANCES AT 31.8.2021</u>	<u>£ 36,170</u>	<u>£ 27,726</u>

MARDEN PRE-SCHOOL PLAYGROUP CHARITY NUMBER: 1064838

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 AUGUST 2021

	<u>2021</u>	<u>2020</u>
	£	£
<u>MONETARY ASSETS</u>		
<u>Bank and cash balances</u>		
Bank Current Accounts	22,727	3,982
Bank Reserve Accounts	12,855	23,526
PAYPAL Account	41	66
Cash Float	547	152
	<u>£ 36,170</u>	<u>£ 27,726</u>
<u>NON-MONETARY ASSETS</u>		
<u>FIXED ASSETS</u>		
Equipment and furniture – estimated value	<u>£ 25,000</u>	<u>£ 25,000</u>
<u>CURRENT ASSETS</u>		
Parent Fees	-	1,239
Prepayments	807	612
	<u>£ 807</u>	<u>£ 1,851</u>
<u>CURRENT LIABILITIES</u>		
<u>Creditors</u>		
Independent examiner's fees	624	612
Staff Costs	-	3
Rent	-	650
KCC Fees in Advance	14,172	-
Other	248	1,295
	<u>£ 15,044</u>	<u>£ 2,560</u>

ZOE CLARKSON
TREASURER

Statements were approved on: 14 July 2022

MARDEN PRE-SCHOOL PLAYGROUP

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2021

1. TRUSTEES RELATED PARTY TRANSACTIONS

Staff costs include £31,438 (2020 - £27,219) paid to one Trustee in respect of their role as employee of the playgroup, including employers national insurance and pension contributions. The employment was in place prior to the appointment as Trustee.

**Marden Pre-School Playgroup
c/o Memorial Hall
Goudhurst Road
Marden
TONBRIDGE
Kent
TN12 9JX**

M N Jenks & Co Limited
Chartered Accountants
72 Commercial Road
Paddock Wood
Tonbridge
Kent TN12 6DP

Dear Sirs

We hereby confirm, to the best of our knowledge and belief, and having made appropriate enquiries of other Trustees and officials of the Trust, the following representations are given to you in connection with your independent examination of the Trusts financial statements for the year ended 31 August 2021.

General

1. We acknowledge the responsibility of the Trustees for the financial statements. We acknowledge our responsibility for the design and implementation of internal controls to prevent and detect fraud. We confirm that we have disclosed to you the results of our own assessment of the risk of fraud in the charity.
2. All transactions undertaken by the Trust have been properly recorded in the accounting records.
3. We have made available to you all accounting records and related data, including minutes of Trustees meetings.
4. All known assets and liabilities as at the year end date have been included in the financial statements.
5. The value and classification of assets and liabilities in the financial statements is not materially affected by managements plans and intentions.
6. There are no laws and regulations central to the Charity's ability to conduct its business.
7. We are not aware of any matters of material significance which should be reported to the Charity Commission.

Debtors/Other Current Assets

8. Balances included in the financial statements are valid debtors or prepayments and adequate provision has been made for any bad or doubtful debts, sales returns or allowances.
9. All other current assets have been included and full provision has been made for any possible diminution in the value of current assets.

Liabilities

10. All known liabilities of material amount at the Balance Sheet date are included in the financial statements and sufficient, but not excessive, provision has been made for estimated liabilities.
11. There were no contingent liabilities at the Balance Sheet date, other than as disclosed in the financial statements.

Transactions Involving Trustees and Connected Persons

12. We confirm that there are no transactions with, or on behalf of, the Trustees or their associates or contracts in which the Trustees or their associates have an interest, which are required to be disclosed other than as shown in the financial statements.

Receipts and Payments Account

13. Except as disclosed in the financial statements, the results for the accounting period were not materially affected by:
- a) transactions of a sort not usually undertaken by the Trust;
 - b) circumstances of an exceptional or non-recurrent nature;
 - c) charges or credits relating to prior years;
 - d) any change in accounting policies.
14. All grants, donations and other income, including those subject to special terms and conditions have been notified to you. There have been no breaches of terms or conditions during the period in the application of such income.

Shortages or Irregularities

15. a) No shortage or irregularity of a material amount that has not been disclosed to you was discovered during the period under review.
- b) We confirm that all monies due to the Trust have been correctly recorded and banked.

Cheque Signatories

16. We confirm that you have been advised of any changes in the authorised cheque signatories during the period under review.

Yours faithfully
for and on behalf of the Trustees



.....
H Schlosser
Trustee

Date: 20/7/2022

MARDEN PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 801721

Accounts

CHARITY NUMBER: 801721

MARDEN PRE-SCHOOL PLAYGROUP
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2020

MARDEN PRE-SCHOOL PLAYGROUP

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MARDEN PRE-SCHOOL PLAYGROUP

LEGAL AND ADMINISTRATIVE DETAILS

FOR THE YEAR ENDED 31 AUGUST 2020

The Marden Pre-School Playgroup is a registered charity (No. 801721) and affiliated to the Pre-School Learning Alliance whose model constitution it adopted. The model constitution was amended during 2011 and adopted by the charity on 8 October 2011.

The Charity is administered by a committee, who are the trustees and who are elected annually: those during the year being:

Miss Kelly Allard	(Chair)
Emma Bolton	(resigned in year)
Zoe Clarkson	
Charlotte Duggan	(appointed 16 October 2019)
Kerry Furini	(appointed 16 October 2019)
Sarah Hope	
Libby Hoskins	(appointed 16 October 2019)
Claire Jackson	
Marie McDonald	(resigned in year)
Hayley Schlosser	
Sophia Shore	(appointed 16 October 2019)
Kate Williams	

The Registered Office Address is:

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Goudhurst Road
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Kent
TN12 9JX

Aims and Public Benefit

The aims of the Pre-School are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

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The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The Independent Examiner is:

T Lane
Director in M N Jenks & Co Limited
72 Commercial Road
Paddock Wood
TONBRIDGE
Kent TN12 6DP

MARDEN PRE-SCHOOL PLAYGROUP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2020

The Trustees are pleased to present their report together with the financial statements of the Charity for the year ended 31 August 2020. Legal and administrative information set out on page 1 forms part of this report.

RECRUITMENT AND APPOINTMENT OF TRUSTEES

In selecting persons to be appointed trustees, the trustees take into account the benefits of appointing a person who through residence, occupation, employment or otherwise has special knowledge of the area of benefit or who is otherwise able by virtue of his or her personal or professional qualifications to make a contribution to the pursuit of the objects or the management of the trust.

FINANCIAL REVIEW

The total incoming resources for the year amounted to £91,041 (2019 - £153,082) and total resources expended amounted to £109,734 (2019 - £131,895), giving a net decrease in cash and bank balances of £18,693. At the end of the year, cash and bank balances totalled £27,726 (2019 - £46,419).

RESERVES POLICY

The Trustees have a target cash level of £35,000 (2019 - £35,000) to cover future expenditure.

REVIEW OF ACTIVITIES

What an extraordinary year this has been, I want to personally thank all the staff for the hard work they've put in through these exceptional circumstances. Each and everyone of you have family that also had to be thought about during the pandemic and you've shown great support to MPS too. So, thank you !

I haven't been around much for video meetings etc., due to being in a support bubble for my high-risk parents, things have been somewhat difficult through COVID. So, I want to take this moment to apologise for this, I'm aware I haven't pulled my weight and I'm sincerely sorry to have added to any stress or workload for anyone.

In closing, I want to take this opportunity to announce my stepping down as Chair. I started a few years back as Fundraiser and been with MPS for several years, starting when my children attended. I'm a few weeks away from giving birth to my 4th child and so inevitably, I will be back ! As I thoroughly trust the staff here and count my children lucky to have been educated by MPS staff.

I want to thank Hayley for all that she has done through this difficult time, any managerial job through COVID is difficult but managing worried families and staff is truly inspiring. Not all heroes wear capes ! Thank you for letting me be part of the team and will see you in the not so distant future with Boy number 4.

Thank you to all the Committee, it wouldn't run without each of you. No matter how small the input, it all plays a part.

Beat regards.

Kelly Allard

MARDEN PRE-SCHOOL PLAYGROUP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2020

REVIEW OF ACTIVITIES (continued)

RISK REVIEW

The Trustees have conducted their own review of the major risks to which the Charity is exposed and systems have been established to mitigate those risks. The procedures are periodically reviewed to ensure that they still meet the needs of the Charity.

Charity Law requires the Trustees to prepare in respect of each financial year of the Charity a statement of accounts complying with such requirements as to its form and contents as may be prescribed by regulations made by the Secretary of State. In preparing those financial statements the Trustees are required to:

- a) Select suitable accounting policies and then apply them consistently;
- b) Make judgements and estimates that are reasonable and prudent;
- c) State whether the policies adopted are in accordance with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements;
- d) Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Board of Trustees:

.....
KELLY ALLARD
CHAIRPERSON

Dated:

REPORT OF THE INDEPENDENT EXAMINER

TO THE TRUSTEES OF MARDEN PRE-SCHOOL PLAYGROUP

I have reported on the financial statements for the year ended 31 August 2020 set out on pages 5 to 7 which have been prepared under the historical cost convention.

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND INDEPENDENT EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS' REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINERS' STATEMENT

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with s130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met, or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

MARDEN PRE-SCHOOL PLAYGROUP
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2020

	<u>2020</u>	<u>2019</u>
	£	£
<u>RECEIPTS</u>		
<u>Charitable Activities</u>		
Government Funding Received	81,924	135,193
Fees and Sales	7,814	9,703
Training Income	-	779
	<hr/>	<hr/>
	89,738	145,675
<u>Voluntary Income</u>		
Donations	-	750
Government Grant Received	-	5,000
	<hr/>	<hr/>
	-	5,750
<u>Fundraising Income</u>	1,190	1,468
<u>Other Income</u>	30	122
<u>Income from Assets</u>		
Bank Interest	83	67
	<hr/>	<hr/>
<u>Total Receipts</u>	91,041	153,082
<u>PAYMENTS</u>		
<u>Cost of Charitable Activities</u>		
Staff Costs	89,375	104,750
Consumables	698	824
Print, Post and Stationery	434	467
Premises Hire	9,543	11,693
Insurance	788	1,352
Equipment & Maintenance	1,256	6,027
Telephone	541	541
Books, Magazines	-	-
Consultancy	3,340	1,572
Subscriptions	420	526
Training	301	815
Sundries	1,341	1,148
Pension Costs	986	712
Travel Costs	54	193
Recruitment Costs	45	243
	<hr/>	<hr/>
	109,122	130,863
<u>Fundraising Costs</u>	-	-
<u>Other Expenditure</u>		
Independent Examiner's Fees	612	600
Payroll Costs	-	432
	<hr/>	<hr/>
	612	1,032
<u>Total Payments</u>	109,734	131,895
<u>NET RECEIPTS (PAYMENTS) FOR THE YEAR</u>	(18,693)	21,187
<u>CASH & BANK BALANCES AT 31.8.2019</u>	46,419	25,232
<u>CASH & BANK BALANCES AT 31.8.2020</u>	<u>£ 27,726</u>	<u>£ 46,419</u>

MARDEN PRE-SCHOOL PLAYGROUP CHARITY NUMBER: 1064838

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 AUGUST 2020

	<u>2020</u>	<u>2019</u>
	£	£
<u>MONETARY ASSETS</u>		
<u>Bank and cash balances</u>		
Bank Current Accounts	3,982	13,691
Bank Reserve Accounts	23,526	32,322
PAYPAL Account	66	245
Cash Float	152	161
	<u>£ 27,726</u>	<u>£ 46,419</u>
<u>NON-MONETARY ASSETS</u>		
<u>FIXED ASSETS</u>		
Equipment and furniture – estimated value	<u>£ 25,000</u>	<u>£ 25,000</u>
<u>CURRENT ASSETS</u>		
Parent Fees	1,239	553
Prepayments	612	828
	<u>£ 1,851</u>	<u>£ 1,381</u>
<u>CURRENT LIABILITIES</u>		
<u>Creditors</u>		
Independent examiner's fees	612	612
Staff Costs	3	592
Rent	650	1,025
KCC Fees in Advance	-	8,669
Other	1,295	-
	<u>£ 2,560</u>	<u>£ 10,898</u>

.....
TREASURER

Statements were approved on:

MARDEN PRE-SCHOOL PLAYGROUP

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2020

1. TRUSTEES RELATED PARTY TRANSACTIONS

Staff costs include £27,219 (2019 - £25,428) paid to two of the Trustees, or their related parties, in respect of their role as employees of the playgroup, including employers national insurance and pension contributions. Both employments were in place prior to the appointment as Trustees. The figures from November 2019 onwards are in respect of one Trustee.

CHARITY NUMBER: 801721

MARDEN PRE-SCHOOL PLAYGROUP
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2020

MARDEN PRE-SCHOOL PLAYGROUP

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MARDEN PRE-SCHOOL PLAYGROUP

LEGAL AND ADMINISTRATIVE DETAILS

FOR THE YEAR ENDED 31 AUGUST 2020

The Marden Pre-School Playgroup is a registered charity (No. 801721) and affiliated to the Pre-School Learning Alliance whose model constitution it adopted. The model constitution was amended during 2011 and adopted by the charity on 8 October 2011.

The Charity is administered by a committee, who are the trustees and who are elected annually: those during the year being:

Miss Kelly Allard	(Chair)
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Zoe Clarkson	
Charlotte Duggan	(appointed 16 October 2019)
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Sarah Hope	
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Claire Jackson	
Marie McDonald	(resigned in year)
Hayley Schlosser	
Sophia Shore	(appointed 16 October 2019)
Kate Williams	

The Registered Office Address is:

Marden Memorial Hall
Goudhurst Road
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TN12 9JX

Aims and Public Benefit

The aims of the Pre-School are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
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The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The Independent Examiner is:

T Lane
Director in M N Jenks & Co Limited
72 Commercial Road
Paddock Wood
TONBRIDGE
Kent TN12 6DP

MARDEN PRE-SCHOOL PLAYGROUP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2020

The Trustees are pleased to present their report together with the financial statements of the Charity for the year ended 31 August 2020. Legal and administrative information set out on page 1 forms part of this report.

RECRUITMENT AND APPOINTMENT OF TRUSTEES

In selecting persons to be appointed trustees, the trustees take into account the benefits of appointing a person who through residence, occupation, employment or otherwise has special knowledge of the area of benefit or who is otherwise able by virtue of his or her personal or professional qualifications to make a contribution to the pursuit of the objects or the management of the trust.

FINANCIAL REVIEW

The total incoming resources for the year amounted to £91,041 (2019 - £153,082) and total resources expended amounted to £109,734 (2019 - £131,895), giving a net decrease in cash and bank balances of £18,693. At the end of the year, cash and bank balances totalled £27,726 (2019 - £46,419).

RESERVES POLICY

The Trustees have a target cash level of £35,000 (2019 - £35,000) to cover future expenditure.

REVIEW OF ACTIVITIES

What an extraordinary year this has been, I want to personally thank all the staff for the hard work they've put in through these exceptional circumstances. Each and everyone of you have family that also had to be thought about during the pandemic and you've shown great support to MPS too. So, thank you !

I haven't been around much for video meetings etc., due to being in a support bubble for my high-risk parents, things have been somewhat difficult through COVID. So, I want to take this moment to apologise for this, I'm aware I haven't pulled my weight and I'm sincerely sorry to have added to any stress or workload for anyone.

In closing, I want to take this opportunity to announce my stepping down as Chair. I started a few years back as Fundraiser and been with MPS for several years, starting when my children attended. I'm a few weeks away from giving birth to my 4th child and so inevitably, I will be back ! As I thoroughly trust the staff here and count my children lucky to have been educated by MPS staff.

I want to thank Hayley for all that she has done through this difficult time, any managerial job through COVID is difficult but managing worried families and staff is truly inspiring. Not all heroes wear capes ! Thank you for letting me be part of the team and will see you in the not so distant future with Boy number 4.

Thank you to all the Committee, it wouldn't run without each of you. No matter how small the input, it all plays a part.

Beat regards.

Kelly Allard

MARDEN PRE-SCHOOL PLAYGROUP

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2020

REVIEW OF ACTIVITIES (continued)

RISK REVIEW

The Trustees have conducted their own review of the major risks to which the Charity is exposed and systems have been established to mitigate those risks. The procedures are periodically reviewed to ensure that they still meet the needs of the Charity.

Charity Law requires the Trustees to prepare in respect of each financial year of the Charity a statement of accounts complying with such requirements as to its form and contents as may be prescribed by regulations made by the Secretary of State. In preparing those financial statements the Trustees are required to:

- a) Select suitable accounting policies and then apply them consistently;
- b) Make judgements and estimates that are reasonable and prudent;
- c) State whether the policies adopted are in accordance with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements;
- d) Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Board of Trustees:

.....
KELLY ALLARD
CHAIRPERSON

Dated:

REPORT OF THE INDEPENDENT EXAMINER

TO THE TRUSTEES OF MARDEN PRE-SCHOOL PLAYGROUP

I have reported on the financial statements for the year ended 31 August 2020 set out on pages 5 to 7 which have been prepared under the historical cost convention.

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND INDEPENDENT EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS' REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINERS' STATEMENT

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with s130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met, or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

MARDEN PRE-SCHOOL PLAYGROUP
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2020

	<u>2020</u>	<u>2019</u>
	£	£
<u>RECEIPTS</u>		
<u>Charitable Activities</u>		
Government Funding Received	81,924	135,193
Fees and Sales	7,814	9,703
Training Income	-	779
	<hr/>	<hr/>
	89,738	145,675
<u>Voluntary Income</u>		
Donations	-	750
Government Grant Received	-	5,000
	<hr/>	<hr/>
	-	5,750
<u>Fundraising Income</u>	<hr/>	<hr/>
	1,190	1,468
<u>Other Income</u>	<hr/>	<hr/>
	30	122
<u>Income from Assets</u>		
Bank Interest	83	67
	<hr/>	<hr/>
<u>Total Receipts</u>	91,041	153,082
	<hr/>	<hr/>
<u>PAYMENTS</u>		
<u>Cost of Charitable Activities</u>		
Staff Costs	89,375	104,750
Consumables	698	824
Print, Post and Stationery	434	467
Premises Hire	9,543	11,693
Insurance	788	1,352
Equipment & Maintenance	1,256	6,027
Telephone	541	541
Books, Magazines	-	-
Consultancy	3,340	1,572
Subscriptions	420	526
Training	301	815
Sundries	1,341	1,148
Pension Costs	986	712
Travel Costs	54	193
Recruitment Costs	45	243
	<hr/>	<hr/>
	109,122	130,863
<u>Fundraising Costs</u>	<hr/>	<hr/>
	-	-
<u>Other Expenditure</u>		
Independent Examiner's Fees	612	600
Payroll Costs	-	432
	<hr/>	<hr/>
	612	1,032
<u>Total Payments</u>	<hr/>	<hr/>
	109,734	131,895
<u>NET RECEIPTS (PAYMENTS) FOR THE YEAR</u>	<hr/>	<hr/>
	(18,693)	21,187
<u>CASH & BANK BALANCES AT 31.8.2019</u>	<hr/>	<hr/>
	46,419	25,232
<u>CASH & BANK BALANCES AT 31.8.2020</u>	<hr/>	<hr/>
	£ 27,726	£ 46,419
	<hr/> <hr/>	<hr/> <hr/>

MARDEN PRE-SCHOOL PLAYGROUP CHARITY NUMBER: 1064838

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 AUGUST 2020

	<u>2020</u>	<u>2019</u>
	£	£
<u>MONETARY ASSETS</u>		
<u>Bank and cash balances</u>		
Bank Current Accounts	3,982	13,691
Bank Reserve Accounts	23,526	32,322
PAYPAL Account	66	245
Cash Float	152	161
	<u>£ 27,726</u>	<u>£ 46,419</u>
<u>NON-MONETARY ASSETS</u>		
<u>FIXED ASSETS</u>		
Equipment and furniture – estimated value	<u>£ 25,000</u>	<u>£ 25,000</u>
<u>CURRENT ASSETS</u>		
Parent Fees	1,239	553
Prepayments	612	828
	<u>£ 1,851</u>	<u>£ 1,381</u>
<u>CURRENT LIABILITIES</u>		
<u>Creditors</u>		
Independent examiner's fees	612	612
Staff Costs	3	592
Rent	650	1,025
KCC Fees in Advance	-	8,669
Other	1,295	-
	<u>£ 2,560</u>	<u>£ 10,898</u>

.....
TREASURER

Statements were approved on:

MARDEN PRE-SCHOOL PLAYGROUP

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2020

1. TRUSTEES RELATED PARTY TRANSACTIONS

Staff costs include £27,219 (2019 - £25,428) paid to two of the Trustees, or their related parties, in respect of their role as employees of the playgroup, including employers national insurance and pension contributions. Both employments were in place prior to the appointment as Trustees. The figures from November 2019 onwards are in respect of one Trustee.

**Marden Pre-School Playgroup
c/o Memorial Hall
Goudhurst Road
Marden
TONBRIDGE
Kent
TN12 9JX**

M N Jenks & Co Limited
Chartered Accountants
72 Commercial Road
Paddock Wood
Tonbridge
Kent TN12 6DP

Dear Sirs

We hereby confirm, to the best of our knowledge and belief, and having made appropriate enquiries of other Trustees and officials of the Trust, the following representations are given to you in connection with your independent examination of the Trusts financial statements for the year ended 31 August 2020.

General

1. We acknowledge the responsibility of the Trustees for the financial statements. We acknowledge our responsibility for the design and implementation of internal controls to prevent and detect fraud. We confirm that we have disclosed to you the results of our own assessment of the risk of fraud in the charity.
2. All transactions undertaken by the Trust have been properly recorded in the accounting records.
3. We have made available to you all accounting records and related data, including minutes of Trustees meetings.
4. All known assets and liabilities as at the year end date have been included in the financial statements.
5. The value and classification of assets and liabilities in the financial statements is not materially affected by managements plans and intentions.
6. There are no laws and regulations central to the Charity's ability to conduct its business.
7. We are not aware of any matters of material significance which should be reported to the Charity Commission.

Debtors/Other Current Assets

8. Balances included in the financial statements are valid debtors or prepayments and adequate provision has been made for any bad or doubtful debts, sales returns or allowances.
9. All other current assets have been included and full provision has been made for any possible diminution in the value of current assets.

Liabilities

10. All known liabilities of material amount at the Balance Sheet date are included in the financial statements and sufficient, but not excessive, provision has been made for estimated liabilities.
11. There were no contingent liabilities at the Balance Sheet date, other than as disclosed in the financial statements.

Transactions Involving Trustees and Connected Persons

12. We confirm that there are no transactions with, or on behalf of, the Trustees or their associates or contracts in which the Trustees or their associates have an interest, which are required to be disclosed other than as shown in the financial statements.

Receipts and Payments Account

13. Except as disclosed in the financial statements, the results for the accounting period were not materially affected by:
- a) transactions of a sort not usually undertaken by the Trust;
 - b) circumstances of an exceptional or non-recurrent nature;
 - c) charges or credits relating to prior years;
 - d) any change in accounting policies.
14. All grants, donations and other income, including those subject to special terms and conditions have been notified to you. There have been no breaches of terms or conditions during the period in the application of such income.

Shortages or Irregularities

15. a) No shortage or irregularity of a material amount that has not been disclosed to you was discovered during the period under review.
- b) We confirm that all monies due to the Trust have been correctly recorded and banked.

Cheque Signatories

16. We confirm that you have been advised of any changes in the authorised cheque signatories during the period under review.

Yours faithfully
for and on behalf of the Trustees

.....
H Schlosser
Trustee

Date: