



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	August	2023		31	July	2024

## Section A Reference and administration details

**Charity name**

**Other names charity is known by**

**Registered charity number (if any)**

**Charity's principal address**

c/o Pinner High School	
Beaulieu Drive, Pinner	
Middlesex	
<b>Postcode</b>	HA5 1NB

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Wing Sun Pang	Chair		
2	Elaine Li	Treasurer		
3	Tracy Siu-Fragoyannis	Treasurer		
4	Chi Tin Lei			
5	Stephanie Crombach	Secretary		
6	Anson Chuang			
7				
8				
9				
11				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

## Section B

## Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected at AGM.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

Teaching Chinese in the Cantonese dialect and Traditional Writing.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The School use teaching materials specially developed by the UK Chinese Schools Association for local students. We focus our teaching on listening, speaking, reading and writing Chinese.

We encourage activity-based learning and participate in cultural activities including calligraphy, story-telling and festive card design competitions.

Lessons are conducted face to face in classrooms located in Pinner High School. We also offer a Chinese Dancing Class – the students perform regularly to external audiences across the region.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

During the year, there were 154 pupils who attended Cantonese Chinese classes from nursery to GCSE Level Standard.

We are proud that:

- Our GCSE Level pupils have continued to achieve excellent examination results.
- Our School took part in various Chinese calligraphy and writing competitions and achieved impressive results.

## Section E

## Financial review

### Review of the charity's financial position at the end of the period.

23/24 fees were kept in line with the 22/23 fees.

The school was fortunate to receive a generous donation of £10k during the year which is unrestricted and should be spent where there is the greatest need in order to fulfil the School's charitable objectives.

The net financial position was £11.5k and in line with the expectations of the Trustees.

It is the policy of the trustees to retain in unrestricted reserves, amounts which in their judgement, can help to mitigate the effects of income volatility and retain funds to meet current and future operational activities of the charity.

### Brief statement of the charity's policy on reserves

At the end of 23/24, the reserves were £155k, of which £30k is considered to be restricted and the remainder unrestricted.

There are no funds which are in deficit.

### Amount of reserves held

### Details of any funds materially in deficit

### Explanation of any uncertainties about the charity continuing as a going concern.

There is no uncertainty about the charity continuing as a going concern.

## Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Wing Sun Pang	
Position (eg Secretary, Chair, etc)	Chair	
Date	11 May 2025	



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

**Report to the trustees/  
members of**

Charity Name  
Harrow Chinese School

**On accounts for the year  
ended**

31 July 2024

**Charity no  
(if any)**

801653

**Set out on page**

8

(remember to include the page numbers of additional sheets)

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

9 May 2025

**Name:**

Winnie Wong

**Relevant professional  
qualification(s) or body:**

**Address:**

Watford

## Section B

## Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

Nil

**HARROW CHINESE SCHOOL**

Charity no: 801653

**STATEMENT OF FINANCIAL STATEMENT FOR THE YEAR ENDED 31 JULY 2024**

	2024			2023		
£	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
INCOME AND EXPENDITURE						
INCOMING RESOURCES						
School fees	39,860	-	39,860	35,440	-	35,440
Dance / Chinese painting class	2,955	-	2,955	5,198	-	5,198
Chinese New Year income	1,470	-	1,470	1,517	-	1,517
Bank interest received	466	-	466	251	-	251
Other income	1,124	-	1,124	3,097	-	3,097
Donations	10,719	-	10,719	200	30,000	30,200
TOTAL INCOMING RESOURCES	56,594	-	56,594	45,903	30,000	75,703
RESOURCES USED						
Teachers' allowance	(16,290)	-	(16,290)	(14,823)	-	(14,823)
Hire of classrooms and hall	(16,323)	-	(16,323)	(17,105)	-	(17,105)
Dance / Chinese painting class	(3,812)	-	(3,812)	(5,318)	-	(5,318)
Text books / Exercise books	(2,705)	-	(2,705)	(1,926)	-	(1,926)
Chinese New Year expenditure	(582)	-	(582)	(757)	-	(757)
Stationery/ accessories	(524)	-	(524)	(1,805)	-	(1,805)
Awards for pupils	(51)	-	(51)	(20)	-	(20)
Other expenditure	(4,804)	-	(4,804)	(4,451)	-	(4,451)
TOTAL RESOURCES USED	(45,091)	-	(45,091)	(46,205)	-	(46,205)
NET MOVEMENT IN FUNDS	11,503	-	11,503	(502)	30,000	29,498
BALANCES AT THE START OF THE YEAR	113,717	30,000	143,717	114,219	-	114,219
BALANCES AT THE END OF THE YEAR	125,220	30,000	155,220	113,717	30,000	143,717
BALANCE SHEET AS AT 31 JULY			2024	2023		
CURRENT ASSETS						
Cash at bank and in hand	-	-	181,721	-	-	172,179
Prepayments	-	-	4,901	--	-	4,905
	-	-	186,622	-	-	177,084
CURRENT LIABILITIES						
Accruals and deferred income	-	-	(31,402)	-	-	(33,367)
NET CURRENT ASSETS	-	-	155,220	-	-	143,717
TOTAL ASSETS LESS CURRENT LIABILITIES	-	-	155,220	-	-	143,717
TOTAL FUNDS	125,220	30,000	155,220	113,717	30,000	143,717

There were no restricted funds movement during the year.

The Board of Trustees approved the financial statements on 11 May 2025

Elaine Li - Treasurer