



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	August	2022		31	July	2023

Section A Reference and administration details

Charity name Harrow Chinese School

Other names charity is known by

Registered charity number (if any) 801653

Charity's principal address c/o Pinner High School

Beaulieu Drive, Pinner

Middlesex

Postcode

HA5 1NB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Wing Sun Pang	Chair		
2	Elaine Li	Treasurer		
3	Tracy Siu-Fragoyannis	Treasurer		
4	Yee-Man Yau	Vice Chair		
5	Sarah Chan			
6	Kin Tin Leung			
7	On On Pang	Secretary		
8	Ka Wai Ng	Secretary		
9	Ada Lui			
11				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected at AGM.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

Teaching Chinese in the Cantonese dialect and Traditional Writing.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The School use teaching materials specially developed by the UK Chinese Schools Association for local students. We focus our teaching on listening, speaking, reading and writing Chinese.

We encourage activity-based learning and participate in cultural activities including calligraphy, story-telling and festive card design competitions.

Lessons are conducted face to face in classrooms located in Pinner High School. We also offer a Chinese Dancing Class – the students perform regularly to external audiences across the region.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During the year, there were 142 pupils who attended Cantonese Chinese classes from nursery to GCSE Level Standard.

We are proud that:

- Our GCSE Level pupils have continued to achieve excellent examination results.
- Our School took part in various Chinese calligraphy and writing competitions and achieved impressive results.

Section E

Financial review

Review of the charity's financial position at the end of the period.

22/23 fees were increased to reflect the cost of hiring classrooms and other costs associated with inflationary increases.
The school was fortunate to receive a generous donation of £30k during the year, which the Trustees consider to be restricted due to the donor expressing a desire in how the funds should be spent on charitable causes which are in line with the school's objectives.
The net financial position was £29.5k and in line with the expectations of the Trustees.

Brief statement of the charity's policy on reserves

It is the policy of the trustees to retain in unrestricted reserves, amounts which in their judgement, can help to mitigate the effects of income volatility and retain funds to meet current and future operational activities of the charity.

At the end of 22/23, the reserves were £144k, of which £30k were considered to be restricted and the remainder unrestricted.

Amount of reserves held

There are no funds which are in deficit.

Details of any funds materially in deficit

Explanation of any uncertainties about the charity continuing as a going concern.

There is no uncertainty about the charity continuing as a going concern.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity’s principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)		
Full name(s)	Wing Sun Pang	
Position (eg Secretary, Chair, etc)	Chair	
Date	12 May 2024	



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Harrow Chinese School

On accounts for the year
ended

31 July 2023

Charity no
(if any)

801653

Set out on page

8

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

6 May 2024

Name:

Winnie Wong

Relevant professional
qualification(s) or body:

Address:

Watford, WD18 7LH

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

Nil

HARROW CHINESE SCHOOL

Charity no: 801653

STATEMENT OF FINANCIAL STATEMENT FOR THE YEAR ENDED 31 JULY 2023

			2023	2022
	<i>Unrestricted</i>	<i>Restricted</i>	<i>Total</i>	<i>Unrestricted</i>
	<i>Fund</i>	<i>Fund</i>	<i>Fund</i>	<i>Fund</i>
	£	£	£	£
INCOME AND EXPENDITURE				
INCOMING RESOURCES				
School fees	35,440	-	35,440	29,528
Dance / Chinese painting class	5,198	-	5,198	5,664
Chinese New Year income	1,517	-	1,517	518
Bank interest received	251	-	251	12
Other income	3,097	-	3,097	1,107
Donations	200	30,000	30,200	-
TOTAL INCOMING RESOURCES	45,903	30,000	75,703	36,829
RESOURCES USED				
Teachers' allowance	(14,823)	-	(14,823)	(14,618)
Hire of classrooms and hall	(17,105)	-	(17,105)	(12,045)
Dance / Chinese painting class	(5,318)	-	(5,318)	(2,880)
Text books / Exercise books	(1,926)	-	(1,926)	(2,222)
Chinese New Year expenditure	(757)	-	(757)	(154)
Stationery/ accessories	(1,805)	-	(1,805)	(946)
Awards for pupils	(20)	-	(20)	(107)
Other expenditure	(4,451)	-	(4,451)	(2,677)
TOTAL RESOURCES USED	(46,205)	-	(46,205)	(35,649)
NET MOVEMENT IN FUNDS	(502)	30,000	29,498	1,180
BALANCES AT THE START OF THE YEAR	114,219	-	114,219	113,039
BALANCES AT THE END OF THE YEAR	113,717	30,000	143,717	114,219
BALANCE SHEET AS AT 31 JULY				
CURRENT ASSETS				
Cash at bank and in hand	-	-	172,179	121,828
Prepayments	-	-	4,905	2,071
	-	-	177,084	123,899
CURRENT LIABILITIES				
Accruals and deferred income	-	-	(33,367)	(9,680)
NET CURRENT ASSETS	-	-	143,717	114,219
TOTAL ASSETS LESS CURRENT LIABILITIES	-	-	143,717	114,219
TOTAL FUNDS	113,717	30,000	143,717	114,219

There were no restricted funds movement during the year.

The Board of Trustees approved the financial statements on 12 May 2024

Elaine Li - Treasurer