



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	August	2021		31	July	2022

Section A Reference and administration details

Charity name Harrow Chinese School

Other names charity is known by

Registered charity number (if any) 801653

Charity's principal address c/o Pinner High School

Beaulieu Drive, Pinner

Middlesex

Postcode

HA5 1NB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Wing Sun Pang	Chairman		
2	Elaine Li	Treasurer		
3	Tracy Siu-Fragoyannis	Treasurer		
4	Yee-Man Yau	Vice Chairman		
5	Sarah Chan			
6	Kin Tin Leung			
7	On On Pang			
8	Ka Wai Ng			
9	Ada Lui			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected at AGM.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

Teaching Chinese in the Cantonese dialect and Traditional Writing.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The School use teaching materials specially developed by the UK Chinese Schools Association for local students. We focus our teaching on listening, speaking, reading and writing Chinese.

We encourage activity-based learning and participate in cultural activities including calligraphy, story-telling and festive card design competitions.

Lessons are conducted face to face in classrooms located in Pinner High School, although this was paused during the pandemic in the previous year. Face to face teaching resumed in 21/22. We also offer a Chinese Dancing Class – the students perform regularly to external audiences across the region.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During the year there were 119 pupils who attended Cantonese Chinese classes from nursery to GCSE Level Standard.

We are proud that:

- Our GCSE Level pupils have continued to achieve excellent examination results.
- Our School took part in various Chinese calligraphy and writing competitions and achieved impressive results.

Section E

Financial review

Review of the charity's financial position at the end of the period.

21/22 was the first year of face to face teaching following the COVID pandemic. Fees were increased to reflect the cost of hiring classrooms and other costs associated with the return to face to face teaching. The net financial position was c£1k and in line with the expectations of the Trustees.

Brief statement of the charity's policy on reserves

It is the policy of the trustees to retain in unrestricted reserves, amounts which in their judgement, can help to mitigate the effects of income volatility and retain funds to meet current and future operational activities of the charity.

Amount of reserves held

At the end of 21/22, the reserves were c£114k.

Details of any funds materially in deficit

There are no funds which are in deficit.

Explanation of any uncertainties about the charity continuing as a going concern.

There is no uncertainty about the charity continuing as a going concern.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

--

Section F

Other optional information

--

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Wing Sun Pang	
Position (eg Secretary, Chair, etc)	Chairman	
Date	20 May 2023	



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Harrow Chinese School

**On accounts for the year
ended**

31 July 2022

**Charity no
(if any)**

801653

Set out on page

8

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

20 May 2023

Name:

Winnie Wong

**Relevant professional
qualification(s) or body:**

Address:

119 Cassiobury Park Avenue

Watford

WD18 7LH

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

Nil

HARROW CHINESE SCHOOL

Charity no: 801653

STATEMENT OF FINANCIAL STATEMENT FOR THE YEAR ENDED 31 JULY 2022

	2022 Unrestricted Fund £	2021 Unrestricted Fund £
INCOME AND EXPENDITURE		
INCOMING RESOURCES		
School fees	29,528	18,030
Dance / Chinese painting class	5,664	552
Chinese New Year income	518	300
Bank interest received	12	3
Other income	1,107	350
TOTAL INCOMING RESOURCES	36,829	19,235
RESOURCES USED		
Teachers' allowance	(14,618)	(11,575)
Hire of classrooms and hall	(12,045)	-
Dance / Chinese painting class	(2,880)	(475)
Text books / Exercise books	(2,222)	(3,271)
Chinese New Year expenditure	(154)	-
Stationery/ accessories	(946)	(1,760)
Awards for pupils	(107)	-
Other expenditure	(2,677)	(350)
TOTAL RESOURCES USED	(35,649)	(17,431)
NET MOVEMENT IN FUNDS	1,180	1,804
BALANCES AT THE START OF THE YEAR	113,039	111,235
BALANCES AT THE END OF THE YEAR	114,219	113,039
BALANCE SHEET AS AT 31 JULY 2022		
CURRENT ASSETS		
Cash at bank and in hand	121,828	117,292
Prepayments	2,071	-
	123,899	117,292
CURRENT LIABILITIES		
Accruals and deferred income	(9,680)	(4,253)
NET CURRENT ASSETS	114,219	113,039
TOTAL ASSETS LESS CURRENT LIABILITIES	114,219	113,039
UNRESTRICTED FUNDS	114,219	113,039

There were no restricted funds movement during the year.

The Board of Trustees approved the financial statements on 20 May 2023

Elaine Li - Treasurer