



## Trustees' Annual Report

for the period from **1<sup>st</sup> September 2022** to **31<sup>st</sup> August 2023**

Charity name: **Fulham and Hammersmith Choral Society**

Charity registration number: **801597**

### Objectives and Activities

The objects of Fulham and Hammersmith Choral Society (the choir) are the study and practice and the concert performance of choral works, and the furthering of interest in choral music generally, and in particular:

- To rehearse and perform choral music of all kinds;
- To extend the musical knowledge and technique of the choir by instruction and practice;
- To foster and develop friendly relations between choir members;
- To assist other charitable organisations.

These objects are met by:

- Weekly rehearsals, based on school terms, of defined programmes of music;
- Three public concerts each year of those programmes;
- Additional community events including 'Come and Sing' days and 'Awaydays';
- Fund-raising through singing, including Christmas carol singing.

### Achievements and Performance

The choir performed its normal three public concerts during the year to 31 August 2023:

- At our Christmas 2022 concert we performed Rutter Gloria and Te Deum together with Wood Magnificat and Nunc dimittis supported by two Christmas medleys for piano and a selection of carols at St Stephen's Church, Gloucester Road;
- The Spring 2023 concert was Mozart-based - Ave Verum Corpus, Vespers and Requiem, together with his Piano Concerto in A Major, at St Gabriels's Church, Warwick Square;

- The Summer 2023 concert adopted a French theme, with works by Vierne (including Messe Solennelle), Fauré, Debussy, Franck and Gershwin (An American in Paris) and a medley from Schönberg Les Misérables at All Saints' Church, Putney Common.

On 26<sup>th</sup> November 2022, a subset of the choir visited Guildford Cathedral to provide the choral support for Evensong which made for a wonderful evening in an amazing venue.

December 3<sup>rd</sup> saw a second year of carol singing supporting the Friends of Fulham Palace in the historic Tudor courtyard at the annual Christmas Fair.

In February, the choir continued its extremely successful "Come & Sing" Days, open to all comers, singing Mozart Requiem, with ticket sales of over 150 singers of whom more than half were not choir members. This event raised £1,163 for Glass Door, a charity for the homeless.

Although Autumn membership was a little disappointing, the average for the year was maintained, at 75 - with a popular Spring Term programme and the enhanced summer membership of 70 seen the previous year. Concert income has recovered to pre-pandemic levels, after the depressed levels seen in 2021-22.

## Financial Review

The trustees review the finances, budgets and spend against budget to ensure that there is sufficient subscription income to cover both rehearsal costs and the shortfall of income against expenditure anticipated for the choir's public concerts.

### *Review of the charity's financial position at the end of the period*

The choir ended the period with total reserves of £16,752 (£15,565 in 2022) after showing a surplus of £1,187 (£3,080 surplus in 2022) on annual expenditure of £34,389. This contrasts with a budget forecast deficit of £5,014.

The principal cause of the surplus was that Spring and Summer membership levels significantly exceeded the budget expectations. As a result, membership fees and associated Gift Aid were £3,467 better than forecast. Our rehearsals showed a surplus of £3,332 instead of the planned £762 deficit.

The higher membership also increased concert ticket sales which were £1,964 higher than forecast. This meant that concerts were in deficit by £2,671, rather than the anticipated £4,290.

Our community singing events generated a surplus of £1,595 (£605 higher than anticipated) – as a result of the continuing popularity of our Spring Term 'Come and Sing' Day.

Other expenses (including Making Music membership, insurance, card and ticket sales fees) amounted to £1,137, and we received bank interest of £68.

## ***Reserves policy***

It is the trustees' policy to maintain unrestricted reserves to cover possible shortfalls of income:

- the risk of unforeseen emergency or other unexpected need for funds - in the worst case, the income loss if we had to cancel, at short notice, a public concert with orchestral support;
- provision for future major works

This amount, for 2022-23, is assessed as being £9,500.

## ***Amount of reserves held***

The unrestricted reserves at the end of the period were £16,752 (£15,565 in 2022).

The trustees recognise that this reserves position is both in excess of the reserves policy target and failed to reduce the surplus - as anticipated when setting the budget. The programme for 2023-24 will be adjusted to reflect increased income levels and future years will address surplus reduction.

## ***Principal sources of income***

The choir does not actively raise funds from external grants and continued to raise income through two primary sources which contributed this year as follows:

- Membership income and associated Gift Aid Tax relief which together raised £19,463;
- Concert income – with ticket sales of £8,386 and refreshment income of £1,468.

## **Structure, Governance and Management**

The choir is an unincorporated association governed by its Constitution, dated 30<sup>th</sup> April 2007, which defines its objects, membership, administration and finance. This definition includes the arrangements for the election of its officers (Chairman, Vice Chairman and Treasurer) and other committee members, all of whom are trustees.

## **Reference and Administrative details**

Charity name	Fulham and Hammersmith Choral Society
Other name the charity uses	-
Registered charity number	801597
Charity's principal address	64 Seymour Avenue Epsom Surrey KT17 2RR

### *Names of the charity trustees who manage the charity*

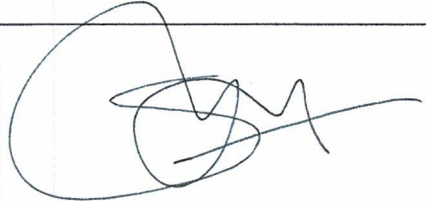

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Susan Hill	Chairman	
2	Carol Quinn	Vice-Chairman and Librarian	
3	Robert Quinn	Treasurer	
4	Barbara Zanin Amblard	Secretary	Until 15th March 2023
5	Lucy Williams	Secretary	From 16th March 2023
6	Charles Scott		Until 15 <sup>th</sup> March 2023
7	Paula Lambe	Concert Manager	Until 15 <sup>th</sup> March 2023
8	Griselda Kellie-Smith	Concert Manager	
9	Patrick Pierron		
10	Jane Cliffe		Until 15 <sup>th</sup> March 2023
11	Sara Borthwick		From 16th March 2023
12	Penelope Coate		From 16th March 2023
13	Sarah Jarvis		From 16th March 2023

There was no person (or body) entitled to appoint trustees.

### **Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

<b>Signature(s)</b>		
<b>Full Names</b>	Susan Hill	Robert Quinn
<b>Position</b>	Chairman	Treasurer
<b>Date</b>	21 <sup>st</sup> FEBRUARY 2024	





**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Fulham and Hammersmith Choral Society

**On accounts for the year  
ended**

31<sup>st</sup> August 2023

**Charity no  
(if any)**

801597

**Set out on pages**

6 to 10

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> August 2023.

**Responsibilities and  
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

5.2.24

**Name:**

Helen Colyer

**Relevant professional  
qualification(s) or body  
(if any):**

I.C.A.E.W.

**Address:**

5 Mill Hill Road

Norwich

NR2 3DP

Financial Statements for the period ending 31 August 2023

**Statement of Financial Activities**  
for the year ended 31 August 2023

	Notes	31 Aug 2023 Total funds £	31 Aug 2022 Total funds £
<b>Income and endowments from:</b>			
<b>Donations and legacies</b>	2	19,550	20,300
<b>Charitable activities</b>			
Rehearsals	3	2,810	1,931
Concerts	4	10,022	6,893
Community engagement	5	3,126	2,627
<b>Investments</b> (deposit interest received)		68	1
<b>Total</b>		<b>35,576</b>	<b>31,752</b>
<b>Expenditure on:</b>			
<b>Charitable activities</b>			
Rehearsals	6	19,028	17,457
Concerts	7	12,693	9,411
Community engagement	8	1,531	1,051
<b>Other</b>	9	1,137	753
<b>Total</b>		<b>34,389</b>	<b>28,672</b>
<b>Net income / (expenditure)</b>		<b>1,187</b>	<b>3,080</b>
<b>Net movement in funds</b>		1,187	3,080
<b>Reconciliation of funds:</b>			
<b>Total funds brought forward</b>		15,565	12,485
<b>Total funds carried forward</b>		<b>16,752</b>	<b>15,565</b>

Financial Statements for the period ending 31 August 2023

**Balance Sheet**

at 31 August 2023

		31 Aug 2023 Total funds £	31 Aug 2022 Total funds £
	Notes		
<b>Fixed Assets</b>			
Tangible assets	10	8	32
<b>Current Assets</b>			
Cash at bank		16,175	15,684
Accrued income receivable		-	-
Prepayment of expenses		392	-
Stocks held		279	92
<b>Total Current Assets</b>		<u>16,846</u>	<u>15,776</u>
<b>Liabilities</b>			
<b>Amounts falling due within 1 year:</b>			
Accrued expenses payable		102	243
Deferred income		-	-
<b>Total Liabilities</b>		<u>102</u>	<u>243</u>
<b>Total Net Assets</b>		<u><u>16,752</u></u>	<u><u>15,565</u></u>

## Notes to the Financial Statements for the year ended 31 August 2023

### 1. Accounting policies

#### Basis for preparing the financial statements

The financial statements of the charity have been prepared in accordance with the Charities SORP (FRS 102) - second edition: 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland' and 'FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland'. The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements have been prepared, on an activity basis, under the historic cost convention.

#### Going concern

At the time of approving the accounts, the Trustees are of the view that there are no material uncertainties about the charity's ability to continue as a going concern and the accounts continue to be prepared on that basis.

#### Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### Expenditure

Liabilities are expressed as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost relating to that category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

#### Tangible fixed assets

Depreciation is provided at the annual rate shown below in order to write off the asset over its estimated useful life.

Kitchen equipment	- 20% on cost
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#### Taxation

The charity is exempt from Corporation Tax on its charitable activities.

#### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes in accordance within the objectives of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

There were no restricted funds held by the charity during the year ending 31st August 2023, nor for the year ending 31st August 2022.



Financial Statements for the period ending 31 August 2023

<b>2. Donations and legacies</b>	<b>31 Aug 2023</b>	<b>31 Aug 2022</b>
	£	£
Membership subscriptions	16,340	15,950
Donations	87	1,150
Gift aid tax rebate	3,123	3,200
	<u>19,550</u>	<u>20,300</u>
<b>3. Rehearsals income</b>	<b>31 Aug 2023</b>	<b>31 Aug 2022</b>
	£	£
Sales and hire out of music scores	1,624	1,013
Rehearsal tea income	1,034	829
Social evening income	152	89
	<u>2,810</u>	<u>1,931</u>
<b>4. Concerts income</b>	<b>31 Aug 2023</b>	<b>31 Aug 2022</b>
	£	£
Concert ticket sales	8,386	5,314
Concert refreshment income	1,468	1,495
Other Concert income	168	84
	<u>10,022</u>	<u>6,893</u>
<b>5. Community engagement income</b> <i>(Come and sing days, scratch concerts and other public events )</i>	<b>31 Aug 2023</b>	<b>31 Aug 2022</b>
	£	£
Community engagement ticket sales	3,126	2,627
	<u>3,126</u>	<u>2,627</u>
<b>6. Rehearsals expenditure</b>	<b>31 Aug 2023</b>	<b>31 Aug 2022</b>
	£	£
Rehearsal venue hire	6,210	5,873
Music Director's and Accompanist's fees	10,280	10,120
Music scores purchased and hired in	1,687	1,035
Social evening costs and other rehearsal expenses	851	429
	<u>19,028</u>	<u>17,457</u>
<b>7. Concerts expenditure</b>	<b>31 Aug 2023</b>	<b>31 Aug 2022</b>
	£	£
Concert venue hire	1,390	1,905
Concert equipment hire	1,818	1,415
Concert conductor and accompanist	2,250	1,935
Concert soloists	1,325	875
Concert musicians	3,470	1,225
Transport costs	90	-
Concert programme & ticket production	1,167	1,003
Concert refreshment expenditure	441	413
Other concert expenses	742	640
	<u>12,693</u>	<u>9,411</u>

## Financial Statements for the period ending 31 August 2023

<b>8. Community engagement expenditure</b>	<b>31 Aug 2023</b>	<b>31 Aug 2022</b>
<i>(Come and sing days, scratch concerts and other public events )</i>	£	£
Other singing, venue hire	250	200
Other singing, conductor	620	440
Other singing, accompanist	348	200
Other singing, soloists	270	160
Other singing, other expenses	43	51
	<u>1,531</u>	<u>1,051</u>
<b>9. Other expenditure</b>	<b>31 Aug 2023</b>	<b>31 Aug 2022</b>
	£	£
Insurance	143	95
Web-site	55	-
Making Music membership	365	98
Bank / Card Processing fees	401	288
Depreciation	24	24
Other expenditure	149	248
	<u>1,137</u>	<u>753</u>
<b>10. Tangible fixed assets</b>		
		Kitchen Equipment
<b>Cost</b>		£
At 1 September 2022		120
Additions		-
At 31 August 2023		<u>120</u>
<b>Depreciation</b>		
At 1 September 2022		88
Charge for the year		24
At 31 August 2023		<u>112</u>
<b>Net Book Value</b>		
At 31 August 2023		<u>8</u>
<b>11. Trustees and related parties</b>		
None of trustees or any persons connected with them received any remuneration, expenses or other benefits from the charity during the year ending 31 August 2023, nor for the year ending 31 August 2022.		
<b>12. Employees</b>		
The charity has no employees.		