

FULMER VILLAGE HALL 2022/2023

ANNUALREPORT

Registered Charity Number: 0801474

Windmill Road, Fulmer, Buckinghamshire, SL3 6HD



Fulmer Village Hall is situated at the heart of Fulmer Village, opposite the 17th Century red brick church, only a stone's throw from the equally historic Black Horse public house and surrounded by picturesque cottages.

Principal activities in pursuit of our objectives

The Fulmer Village Hall is in use on a regular basis by many diverse groups that cover a wide cross-section of the population and community organisations.

The Village Hall is fully licensed for the sale of alcohol and facilities include a modern kitchen, numerous tables and chairs, disabled access to the main Hall, a stage, a smaller meeting room and, of course, parking (including disabled). The lavatories have recently been refurbished to a high standard and includes disabled facilities.

The Hall can comfortably accommodate up to 120 people standing or 80 seated. It regularly provides a venue for community and family celebrations including wedding receptions, anniversary and birthday parties, both for children and adults, as well as seated dinners, catered from the well-equipped kitchen.

Regular users of the Hall are: The Beehive Nursey, Fulmer Church, Ballet Classes, Band Practice, Prayer Groups, Martial Arts and the local Primary School.

Funding strategy and reserves policy

Our strategy is to maintain the revenue budget on a self-financing basis i.e. via lettings, and other operational income covers overheads and general expenses.

The income and expenditure budget for 2022/2023 was approved with a surplus of £4430.73 during the year, resulting in a total of £19,413.93 in the reserve fund. This fund is held in reserve against expected future refurbishments, along with any unforeseen major expenditure that may occur during the year that cannot be funded from normal running costs.

Volunteer contribution

Management costs are minimised through the time and commitment of committee members and other volunteers. They cover day to day Hall maintenance, weekly cleaning, bookings management, Hall administration and a host of other tasks to ensure that the Hall is available for use. The Trustees are very grateful for the time and effort that all volunteers put in to ensure that the Hall is fit for purpose and used for the benefit of the community. Apart from the cleaning of the Hall, there are no other paid employees associated with it, although contractors are used for specialised work, where appropriate.

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Major projects 2022/2023

The Village Hall has, unfortunately, had its fair share of road traffic accidents over the years, but the past year has seen 3 separate incidents resulting in major damage to the railings and the wall on all three occasions.

Speeding drivers, often under the influence of drink and/or drugs, have blighted the village and the village Hall often takes the brunt due to the entrance being situated on a sharp bend in the road.

The Parish Council are pursuing road calming measures with Buckinghamshire Council but in the meantime, accidents continue to happen.

A solution has been implemented; the Hall was very fortunate in securing a £10,000 grant from nearby Pinewood Studios in October 2022. This will go towards installing new electric gates with high visibility chevrons and stone bollards to be situated immediately in front of the railings on each side of the gate. These works will be undertaken in May 2023.

At the Annual General Meeting Trustee Mr Charlie Gray stepped down and Mr Ian Monk replaced him as a Trustee.

Appointment of Trustees and Committee Members

Trustees

Ronald Simkins
Ian Monk
Andrew Hall-Drinkwater

Committee Members

Barbara Zoltowska
Karen Nelmes
Angela Bass
Moira Ellis
Brendan Keane
(non-committee member)

Chairman & Secretary
Letting Secretary
Treasurer
Co-opted Village Representative
Premises Alcohol License Holder

Hiring agreement

Use of the Village Hall is subject to a Hiring Agreement which must be signed by the hirer when booking. The Hiring Agreement sets out the conditions of hire and outlines the respective responsibilities of each party to the agreement.

Licenses

The Hall has both a Premises Alcohol License and Performing Right Society License for live and recorded music.

Risk management

The village hall is insured with respect to property by Norris & Fisher Insurance Company Limited for the sum of £450,000.00. It is insured with the same company with respect to Public and Products Liability up to £10,000 (in any one occurrence) and Public Liability (£10,000 in any one occurrence).

Signed: *Angela Bass*

Treasurer: Angela Bass
Date: 6th June 2023

INCOME STATEMENT

Fulmer Village Hall - April 2022- March 2023

Prior Year	Income	Current Year	Prior Year	Expenditure	Current Year
				Services	
£12,177.50	Hall Lettings	£14,785.00	£366.00	Mobile	£381.13
£323.10	Other	£359.67	£313.74	Castle Water	£202.48
£0.82	Bank Interest	£60.96	£2,188.87	British Gas	£2,758.21
£50.00	Grant	£10,000.00	£1,119.20	British Electricity	£986.94
£10,784.00	Insurance		£3,987.81	Total Utilities Costs	£4,328.76
£365.52	Castle Water Refund			Maintenance	
			£2,060.00	Hall & Window Cleaning Services	£1,900.00
			£1,733.50	Garden and Drive Maintenance	£892.50
			£98.00	Plumbing	£174.00
			£692.70	General Repairs/Maintenance	£487.20
			£242.88	Fire Protection	£87.18
			£419.00	Refuse & Waste Disposal	£0.00
			£5,246.08	Total Maintenance Costs	£3,540.88
				Letting Expenses	
			£1,208.00	Rental Commission	£1,338.00
			£1,208.00	Total Letting Expenses	£1,338.00
				Membership/Licence Fees	
			£461.44	Licensing Acts	£292.24
			£140.00	South Bucks (Chiltern District)	£70.00
			£151.20	Advertising	£151.20
			£752.64	Total Fees	£513.44
				Major Expenditure	
			£2,185.00	Decorating	
			£0.00	Railing	
			£4,353.60	Wall Repair	£6,530.40
				Electric Gates	£2,700.00
			£6,538.60	Total Major Expenditure	£9,230.40
				General Expenses	
			£43.61	Stationery	
			£257.91	Supplies	£361.91
			£162.00	Sundries	
			£275.00	Returned Deposit	
			£886.72	Insurance and Excess	£1,489.68
			£20.60	Bank Charges	£66.78
			£1,645.84	Total General Expenses	£1,918.37
				TOTAL EXPENSE COSTS	£20,869.85
				Deficit/Surplus Income	£4,335.78
£23,700.94		£25,205.63	£19,378.97	General Account	£25,205.63

STATEMENT OF ASSETS & LIABILITIES AS AT 31ST MARCH 2023

Prior Year	Reserve	Current Year	Prior Year	Assets	Current Year
£10,756.18	Members funds at start of year	£15,078.15	£490,000.00	Fixed Assets	£490,000.00
£490,000.00	Revaluation Reserve	£490,000.00	£5,077.99	Current Account as 31st March 2023	£2,352.81
£4,321.97	Surplus/Deficit	£4,335.78	£10,000.16	Savings Account as 31st March 2023	£17,061.12
£505,078.15	Members Funds at end of year	£509,413.93	£505,078.15	Assets	£509,413.93

Independent examiner's report to the trustees of Fulmer Village Hall

I report to the trustees on my examination of the accounts of Fulmer Village Hall for the year ended 31st March 2023.

Responsibilities and basis of report

As the charity trustees of Fulmer Village Hall you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Fulmer Village Hall accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of Fulmer Village Hall as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Pauline Vahey

Clerk and Responsible Financial Officer, Fulmer Parish Council

Address: 10, Rupert Lane, Henley-on-Thames, Oxon. RG9 2JE

Date: 6th November 2023