

THE HERSDEN NEIGHBOURHOOD CENTRE ASSOCIATION

England & Wales · Charity number 801402

Details

Status Registered

Legal form Other

Registered 1989-04-19

Register [View on the Charity Commission register](#)

Contact

Address Hersden Neighbourhood Centre
The Avenue
Hersden
Canterbury
CT3 4HL

Phone 01227712040

Email info@hnca.co.uk

Website www.hersdencommunitycentre.co.uk

Activities

Objects: (A) TO PROMOTE THE BENEFIT OF THE INHABITANTS OF HERSDEN AND THE NEIGHBOURHOOD BY ASSOCIATING TOGETHER WITH THE SAID INHABITANTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF THE SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS; (B) TO ESTABLISH, OR SECURE THE ESTABLISHMENT OF, A NEIGHBOURHOOD CENTRE AND TO MAINTAIN AND MANAGE THE SAME

Activities: Provision of facilities, services, and support to all members of the community of Hersden. To manage the Community Centre for the benefit of all members of the community in Hersden. Services provided include Holiday Playschemes, Senior Citizens Lunch Club, Art Group and Coffee Mornings. We host various statutory and grant funded agencies.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

Geography

- **Area of benefit:** HERSDEN VILLAGE AND IMMEDIATE NEIGHBOURHOOD
- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£57,110	£62,113	-	-
2023-12-31	£42,232	£62,881	-	-
2022-12-31	£43,089	£45,332	-	-
2021-12-31	£44,049	£43,320	-	-
2020-12-31	£44,049	£43,320	-	-

Trustees

Name	Role	Appointed
ANDREA BRABHAM	Chair	2013-07-30
Dawn Hougham		2018-06-01
ELSIE EDWARDS		2013-08-27
Georgina Glover		
Kelly Campbell		2024-09-24
Patricia Hatton		2024-09-20
Ross Llewellyn		2017-05-22
Sylvia Giles		2022-05-24

THE HERSDEN NEIGHBOURHOOD CENTRE ASSOCIATION

England & Wales - Charity number 801402

Accounts

HERSDEN NEIGHBOURHOOD CENTRE ASSOCIATION



ANNUAL GENERAL MEETING

Friday 10th October 2025

At 10am

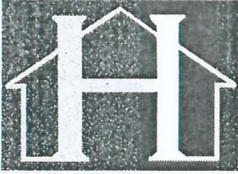
01227 712 040

info@hnca.co.uk

www.hersdencommunitycentre.co.uk

Registered Charity 801 402.

Hersden Community Centre, the Avenue, Hersden,
Canterbury, Kent, CT3 4HL



Hersden Community Centre

Hersden Neighbourhood Centre Association
The Avenue, Hersden, Canterbury, Kent, CT3 4HL
01227 712 040

www.hersdencommunitycentre.co.uk
info@hersdencommunitycentre.co.uk

Agenda for 2025 AGM.

Date of AGM: Friday 10th October 2025

Time of Meeting: 10am

Location of Meeting: Hersden Community Centre

1. Apologies for Absence

2. Minutes from the last AGM
20.09.2024

3. Finances for Year ending 2024
To view presented accounts and sign off.

4. Election of Members
Members of the Committee

Election of Chairman

Election of Vice Chairman

Election of Treasurer

Election of Secretary

5. Reports

6. Any other Business

7. Meeting Close

Registered Charity Number: 801 402

Minutes from the Annual General meeting of Hersden Neighborhood Centre Association
Held at 10am on Friday 20th September 2024 at The Hersden Community Centre

Those in attendance: Andrea Brabham, Jourdan Sparrow, Georgina Glover, Sylvia Giles, Kelly Campbell, Patricia Hatton, Ross Llewellyn.

Apologies for Absence: Alan Marsh, Dawn Hougham, Elsie Edwards.

Minutes from the last AGM

The minutes from 01.09.2023 were presented and agreed as a true record of the meeting.

Proposed by Ross Llewellyn

Seconded by Andrea Brabham

Finances

Accounts from the end of year end 2023 were presented, outlining figures of Income £42,232.26 expenditure £62,881.77 and a deficit of £20,649.51

These figures presented were from the year end accounts.

Proposed as correct by Georgina Glover

Seconded by Andrea Brabham

Election of members

Those present who nominated themselves to join:

1. Andrea Brabham
2. Jourdan Sparrow
3. Georgina Glover
4. Sylvia Giles
5. Kelly Campbell
6. Patricia Hatton
7. Ross Llewellyn

Those who sent apologies and wished to be elected:

8. Dawn Hougham
9. Elsie Edwards

These proposals were all unanimously accepted.

Election of Chairman Andrea Brabham

Proposed by Georgina Glover

Seconded by Sylvia Giles

Election of Vice Chairman Georgina Glover

Proposed by Andrea Brabham

Seconded by Patricia Hatton

Election of Treasurer Patricia Hatton

Proposed by Andrea Brabham

Seconded by Ross Llewellyn

Election of Secretary Jourdan Sparrow

Proposed by Patricia Hatton

Seconded by Georgina Glover

Section Reports

Preloved Shop

Sylvia reported on how well she is doing in the preloved shop and said that as long as she makes £100 a week she is more than happy.

Thanks was recorded to Sylvia and her dedication,
Kelly agreed to make a new revised poster advertising the shop.

Vice Chairs Report

Georgina regularly attends the centre, and more recently she has been collecting donations from the Church, as they now have an eco-status, and collect/ recycle textiles for our charity with the increased activities they offer. The Committee record thanks and will officially write to the Church thanking them for supporting us.

Georgina advised she will get an article put in the link up magazine for HNCA.

Chairs Report

Andrea reported the Centre is very busy and most weekends are booked for children's parties, the rooms are taking better bookings and we have just taken on a new regular booking.

Thank you was recorded from the Chair person to all volunteers and Sylvie for dedication and sorting donations for the tombola prizes.

Centre Reports

We have taken a big cut on the rags, where the price we now receive is 5p a kilo.

Discussions were held

Resolution rag bin for the public £1 for 3 items

Have a jumble table at the fair

Try a new supplier.

Insurance claim, recently we had an incident where the drains blocked and caused foul waste to break through the ground surface and flood us and neighboring properties, as a result of this the roof drains blocked and could not drain, causing the flat roof to collapse above the hall store rooms. Insurance paid for the repair works and southern water cleaned and re turfed the outside.

Grants, we received a couple of significant grants this year, one towards core costs and another towards the men's shed.

Posters

It was discussed and agreed that we need posters for the charity shop and men's shed, better advertising them.

Sponsorship

Bocadillos Cafe have kindly offered to sponsor the Christmas Fair for £300, it was agreed to look at a sponsor for the men's shed, and we should look into this.

Everyone has worked hard to reduce costs and spending, gain income and bookings, Diane has been working with Dunelm for the giving tree where we may get much needed items donated.

It was noted that deposit deductions were introduced this year for damages or 'rule breaking' this was justified and the committee were in agreement of this as we are the most affordable hall and have to keep it in top condition.

Bookings

A suggestion was made to include add-ons to bookings such as the Candy Floss Machine at £40 and the donut board at £10

AOB

The Lunch club was discussed at length and the resolution was that it is no longer viable as it is, the committee agreed that we should run a brunch club between 9:30 – 11:30 where breakfast items are offered instead. Prices and Menu's to be worked out and published.

A ploughman's and bingo event is planned for Wednesday 23rd October 24, if anyone would like to book and attend or volunteer.

A suggestion was made to have a late opening evening for the shop and centre, discussions were held and a final resolution was not agreed.

There were some concerns for having the donkey at the Christmas Fair, these were Insurance, risk of biting, hygiene and the charge from the owner just to look at the donkey. Decision was agreed to cancel the attraction for the above reasons.

Christmas Fair is Saturday 30th November 2024, please attend and help on the day.

Meeting closed 12:05


10/10/25

HERSDEN NEIGHBOURHOOD CENTRE ASSOCIATION

REG CHARITY NO: 801402

REPORT AND FINANCIAL STATEMENTS FOR

YEAR ENDED 31st DECEMBER 2024

LEGAL AND ADMINISTRATIVE INFORMATION

TRUSTEES

Ms A. Brabham (Chair)
Mrs G. Glover (Vice Chair)
Mrs P. Hatton (Treasurer)
Ms S. Giles
Miss E. Edwards
Miss J. Sparrow (secretary)
Mrs D. Hougham
Mr R. Llewellyn
Miss K. Campbell

REGISTERED OFFICE

Hersden Community Centre
The Avenue
Hersden
Kent
CT3 4HL

INDEPENDENT EXAMINER

Hilary Adams- Chartered Accountants
158 High Street
Herne Bay
Kent
CT6 5NP

BANKERS

HSBC
9 Rose Lane
Canterbury
Kent

**HERSDEN NEIGHBOURHOOD CENTRE ASSOCIATION
ANNUAL REPORT TO ACCOMPANY THE ACCOUNTS
YEAR ENDING 31ST DECEMBER 2024**

The last few years these reports have been hard to write, as they have all been at the end of terrible financial years. This year it's a little easier to write as I can say our team have worked tirelessly to get us out the financial hardship we have been facing.

I am pleased to report however despite making a loss again this year, its considerably less than the previous years; all be it a difficult year we have made some fantastic memories, have stared a quarterly midweek bingo and lunch event and brought so many new faces through the doors.

This year has also been hard, we have sadly lost some very close friends of the Centre, one of them being Hazel Brackley one of our previous trustees who helped make the place what it is today.

I can report the salon has now got a regular hair stylist working each week, and we have had enquiries for more beauty and health treatments which we are looking into taking on.

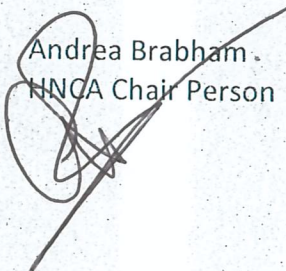
The shop has again exceeded all expectations and brought in well over £6,000 this year alone. We have had some setbacks with our textile recycler who have drastically reduced what they pay us, so we have turned to ecommerce... it's in its infancy and we will see how it goes.

Now for the important part of this report, the actual figures for the association, our accounting system shows an income of £57,110.16 and an expenditure of £62,113.44 resulting in a deficit of £5,003.28.

This report does show a loss, however, we have been in a worse position previously and pulled through, we have a fantastic team and great support network who are doing all they can to make next year a great success both financially and for our charity objectives.

I end this report with a massive thank you to each and every one who has supported us made the centre what it is today.

Andrea Brabham
HNCA Chair Person



Balance Sheet

<u>Current Assets</u>	2024	2023
Cash in hand	1,194.21	1,605.42
Cash at bank	<u>27,808.70</u>	<u>34,871.58</u>
	29,002.91	36,477.00
Debtors	1,175.38	0.00
Prepayments	<u>0.00</u>	<u>0.00</u>
	1,175.38	0.00
Total Assets	30,178.29	36,477.00
 <u>Current Liabilities</u>		
Creditors	63.78	140.69
Accruals	<u>514.62</u>	<u>1,733.14</u>
	578.40	1,873.83
Total Net Assets	<u><u>29,599.89</u></u>	<u><u>34,603.17</u></u>
	0.00	
Represented by the following funds:		
<i>Unrestricted Funds</i>		
General Fund	596.98	3,826.74
Troy's Travels	7,980.21	7,627.14
Projects (was Majorettes)	1,861.44	2,368.89
Cross Stitch	1,226.22	950.22
Senior Citizens / Lunch	0.00	634.02
Senior Youth & Junior Youth	0.00	1,086.70
Deposit Repairs (was breakfast)	1,795.68	1,695.68
Art Club	1,814.98	3,303.88
Mens Shed	2,862.32	447.84
Community Put Back	<u>11,462.06</u>	<u>12,662.06</u>
	29,599.89	34,603.17
<i>Restricted Funds:</i>		
Minibus Fund	0.00	0.00
Community Centre	<u>0.00</u>	<u>0.00</u>
	0.00	0.00
TOTAL FUNDS	<u><u>29,599.89</u></u>	<u><u>34,603.17</u></u>

19/10/25



SOFA

	Unrestricted Funds	Restricted Funds - Minibus	Restricted Funds - Community Centre	Total Funds 31.12.24	Total Funds 31.12.23
Hall & Room Hire	10,081.90			10,081.90	12,181.25
Art Club	1,010.60			1,010.60	1,127.70
Lunch Fees	1,198.53			1,198.53	2,450.55
Troy's Travels				0.00	1,433.50
Grants & Donations	31,215.07			31,215.07	20,126.86
Fund Raising				0.00	0.00
Cross Stitch	2,071.50			2,071.50	987.21
Sundry Income	9,995.69			9,995.69	2,300.19
Admin fees	1,536.87			1,536.87	1,625.00
Friday Café	0.00			0.00	0.00
Total Incoming Resources	<u>57,110.16</u>	<u>0.00</u>	<u>0.00</u>	<u>57,110.16</u>	<u>42,232.26</u>
Staff Costs	24,491.91			24,491.91	29,876.01
Repairs & Maintenance	13,051.63			13,051.63	5,470.45
Licences	347.34			347.34	230.56
Insurance	2,282.79			2,282.79	1,224.98
Light & Heat	6,437.73			6,437.73	9,777.58
Communications	738.81			738.81	689.67
Water & Rates	760.06			760.06	331.48
Cleaning	87.03			87.03	567.40
Lunch Club	1,573.94			1,573.94	2,783.30
Miscellaneous Expenses	5,502.33			5,502.33	6,700.27
Art Club	0.00			0.00	194.34
Fund Raising	3,338.78			3,338.78	1,311.28
Professional Fees	396.00			396.00	360.00
Troy's Travels	1,568.22			1,568.22	1,739.45
Admin fees	1,536.87			1,536.87	1,625.00
Mini Bus Fund	0.00			0.00	0.00
	<u>62,113.44</u>	<u>0.00</u>	<u>0.00</u>	<u>62,113.44</u>	<u>62,881.77</u>
Net Incoming Resources	-5,003.28	0.00	0.00	-5,003.28	-20,649.51
Transfers between funds	0.00	0.00	0.00	0.00	0.00
Balance b/f	34,603.17	0.00	0.00	34,603.17	55,252.68
Balance c/f	<u>29,599.89</u>	<u>0.00</u>	<u>0.00</u>	<u>29,599.89</u>	<u>34,603.17</u>

10/10/25



THE HERSDEN NEIGHBOURHOOD CENTRE ASSOCIATION

England & Wales - Charity number 801402

Accounts



Hersden Community Centre

Hersden Neighbourhood Centre Association
The Avenue, Hersden, Canterbury, Kent, CT3 4HL

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Agenda for 2024 AGM.

Date of AGM: Friday 20th September 2024

Time of Meeting: 10am

Location of Meeting: Hersden Community Centre

1. Apologies for Absence

2. Minutes from the last AGM

1.09.2023

4. Finances for Year ending 2023

To view presented accounts and sign off.

5. Election of Members

Members of the Committee

Election of Chairman

Election of Vice Chairman

Election of Treasurer

Election of Secretary

5. Reports

6. Review of Hire fees

Any other Business

6. Meeting Close

Minutes from the AGM of Hersden Neighborhood Centre Association Held on 1st September 2023 at 10am

Apologies for Absence

Georgina Glover, Elsie Edwards, Dawn Hougham, Patricia Hatton.

Attendees

Ross Llewellyn, Gill Waite, Alan Marsh, Sylvia Giles, Sarah Carden, Jack Brabham, Andrea Brabham.

Minutes from Last AGM

21st February 2022 were agreed as a true account.

Proposed by Andrea Brabham

Seconded by Sylvia Giles

Finances

Income £40,602.15

Expenditure £53,916.75

Deficit £13,314.60

Andrea proposed

Sarah Seconded

Election of Trustees

Ross Llewellyn, Andrea Brabham, Sarah Carden, Georgina Glover, Patricia Hatton, Elsie Edward, Sylvia Giles, Dawn Hougam

Election of Secretary and Treasurer

Unanimous agreement to elect

Treasurer: Dawn

Secretary: unfilled

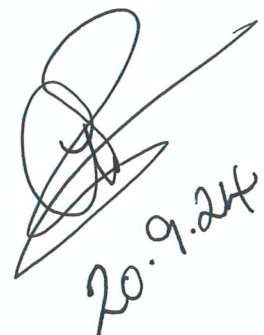
Reports

Hair Salon is well underway to completion as a result of £1000 funding from the Masons, Its going to be rented to generate an income and create another service to our residents.

Community Warden has carried out lots of half term activities with us the past year,

Preloved shop is doing very well, Thanks and well done goes to Sylvie who is selling things as fast as they come in.

Meeting Closed at 10:32



Handwritten signature and date: 20.9.24

**HERSDEN NEIGHBOURHOOD CENTRE ASSOCIATION
ANNUAL REPORT TO ACCOMPANY THE ACCOUNTS
YEAR ENDING 31ST DECEMBER 2023**

Another year has passed by financially and we are still struggling and have made radical changes to try and improve the situation. Our social aspect and community support is thriving.

Our centre is still extremely busy day to day and service users are happy and continue to support us, the Community Payback service program is proving to be a fantastic asset and the people on probation enjoy being at our centre, they are constantly improving the facilities and the entire village.

OUR VOLUNTEERS ARE AMAZING! they keep us going and keep the positivity alive.

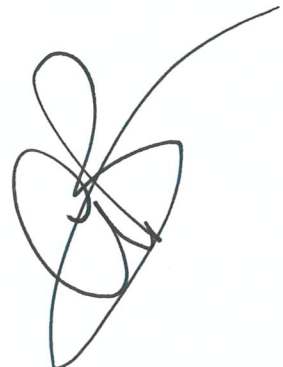
The Salon is now complete and open, we have a beauty technician and a foot care practitioner, however we are still looking for a hair dresser.

As far as our financial position, we are in trouble! We drastically need to improve our income as we this year have made a huge loss, with the ever increasing utility costs and prices of everything increasing, all the cuts we have made are not enough.

The charity shop is still doing above average and exceeding £100 a week in donations, this takes some going and Sylvie is doing us proud running it day to day on her own.

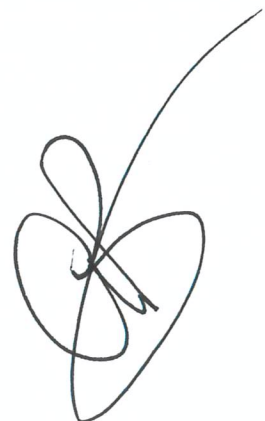
The figures from our accounts show income of £42,232.26 and expenditure of £62,881.77 resulting in a deficit of £20,649.51. This is not a position anyone wants to be in and we need to work extremely hard to pull this into a better position. It is possible and will take a lot of work, we just need the support.

Andrea Brabham
HNCA Chair Person



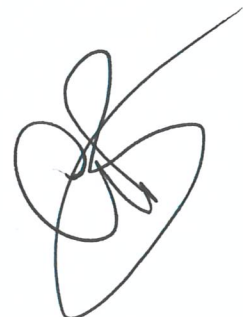
Balance Sheet

	2023	2022
<u>Current Assets</u>		
Cash in hand	1,605.42	2,378.59
Cash at bank	<u>34,871.58</u>	<u>53,864.65</u>
	36,477.00	56,243.24
Debtors	0.00	0.00
Prepayments	<u>0.00</u>	<u>0.00</u>
	0.00	0.00
Total Assets	36,477.00	56,243.24
<u>Current Liabilities</u>		
Creditors	140.69	42.18
Accruals	<u>1,733.14</u>	<u>948.38</u>
	1,873.83	990.56
Total Net Assets	<u>34,603.17</u>	<u>55,252.68</u>
	0.00	
Represented by the following funds:		
<i>Unrestricted Funds</i>		
General Fund	3,826.74	27,556.28
Troy's Travels	7,627.14	5,550.09
Projects (was Majorettes)	2,368.89	2,368.89
Cross Stitch	950.22	752.73
Senior Citizens / Lunch	634.02	605.32
Senior Youth & Junior Youth	1,086.70	1,086.70
Friday Café	1,695.68	1,695.68
Art Club	3,303.88	2,799.93
Mens Shed	447.84	0.00
Community Put Back	<u>12,662.06</u>	<u>12,837.06</u>
	34,603.17	55,252.68
<i>Restricted Funds:</i>		
Minibus Fund	0.00	0.00
Community Centre	<u>0.00</u>	<u>0.00</u>
	0.00	0.00
TOTAL FUNDS	<u>34,603.17</u>	<u>55,252.68</u>



SOFA

	Unrestricted Funds	Restricted Funds - Minibus	Restricted Funds - Community Centre	Total Funds 31.12.23	Total Funds 31.12.22
Hall & Room Hire	12,181.25			12,181.25	8,179.75
Art Club	1,127.70			1,127.70	1,438.65
Lunch Fees	2,450.55			2,450.55	2,436.26
Troy's Travels	1,433.50			1,433.50	759.20
Grants & Donations	20,126.86			20,126.86	17,138.29
Fund Raising	0.00			0.00	1,467.60
Cross Stitch	987.21			987.21	1,741.75
Sundry Income	2,300.19			2,300.19	6,660.65
Admin fees	1,625.00			1,625.00	780.00
Friday Café	0.00			0.00	0.00
Total Incoming Resources	<u>42,232.26</u>	<u>0.00</u>	<u>0.00</u>	<u>42,232.26</u>	<u>40,602.15</u>
Staff Costs	29,876.01			29,876.01	24,885.98
Repairs & Maintenance	5,470.45			5,470.45	9,072.44
Licences	230.56			230.56	199.60
Security	0.00			0.00	228.00
Insurance	1,224.98			1,224.98	1,091.37
Light & Heat	9,777.58			9,777.58	4,218.75
Communications	689.67			689.67	667.18
Water & Rates	331.48			331.48	663.44
Cleaning	567.40			567.40	561.58
Lunch Club	2,783.30			2,783.30	1,414.39
Miscellaneous Expenses	6,700.27			6,700.27	4,745.01
Art Club	194.34			194.34	377.63
Fund Raising	1,311.28			1,311.28	2,266.50
Professional Fees	360.00			360.00	330.00
Troy's Travels	1,739.45			1,739.45	2,414.88
Admin fees	1,625.00			1,625.00	780.00
Mini Bus Fund	0.00			0.00	0.00
	<u>62,881.77</u>	<u>0.00</u>	<u>0.00</u>	<u>62,881.77</u>	<u>53,916.75</u>
Net Incoming Resources	-20,649.51	0.00	0.00	-20,649.51	-13,314.60
Transfers between funds	0.00	0.00	0.00	0.00	0.00
Balance b/f	55,252.68	0.00	0.00	55,252.68	68,567.28
Balance c/f	<u>34,603.17</u>	<u>0.00</u>	<u>0.00</u>	<u>34,603.17</u>	<u>55,252.68</u>



**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
HERSDEN NEIGHBOURHOOD CENTRE**

We report on the projected Income and Expenditure Account of the Association for the year ended 31 December 2023.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements:

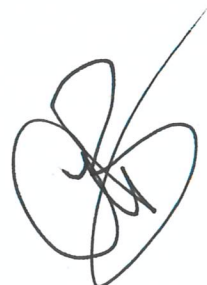
- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Hilary Adams
Hilary Adams Ltd
Chartered Accountants
158 High Street
Herne Bay
Kent
CT6 5NP

Date: 04 March 2024



2024 AGM REPORT

20/09/2024

I write this report with many feelings, on one side we are doing extremely well and growing our foot fall and services and on the other we are not doing so well financially.

We have a thriving centre where everyone wants or needs to be, our service users' needs have grown so much that befriending is now our principal. We work extremely well with the Canterbury food bank and Age UK to provide additional services to our residents and clients.

Our Hall is booked 5 nights a week, with a waiting list for regular bookings, and most weekends are fully booked back to back, the rooms are slowly taking better bookings, but this is due to the hard work and dedication of my excellent team, who I couldn't work without.

Throughout the week mornings we have

Monday -Cross Stitch and Lace, which is doing well and has expanded to any Arts.

Tuesday- Crochet and Knitting, again which does any crafts, another busy group.

Wednesday- Art again doing anything creative... or playing board games, this is our smaller group some weeks, but the best to slowly introduce venerable or new users.

Thursday- Men's shed, has recently opened and has a slow uptake, better advertising will increase the footfall.

Friday – Lunch club, a very small circle of 6 who come for lunch, this group struggles to find new members.

Salon- open every day with limited uptake, but slowly growing.

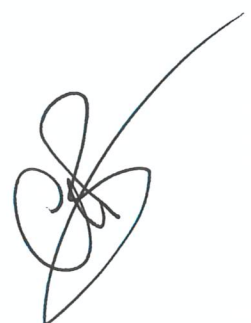
Charity shop- The shop is exceeding all expectations and financially keeping the centre afloat, Sylvie is smashing all expectations and I am very proud of her. I am however having issues with the textile recycling company who keep cutting costs, due to this I am going to implement a few changes on how we sell the rags.

Financially we are not in a great position, but with hard work and dedication from both volunteers and myself our deficit is much less than it was. I work very closely with the Ministry of justice, who provide unpaid workers weekly to carryout projects at the centre, and assist us with our upkeep, this ultimately saves us thousands of pounds a year in repair and maintenance costs.

It takes a lot of dedication and time to make this place work and keep our little community growing and stay together.

Jack Brabham

Operations and Finance Manager



THE HERSDEN NEIGHBOURHOOD CENTRE ASSOCIATION

England & Wales - Charity number 801402

Accounts



Hersden Community Centre

Hersden Neighbourhood Centre Association
The Avenue, Hersden, Canterbury, Kent, CT3 4HL
01227 712 040

www.hersdencommunitycentre.co.uk
info@hersdencommunitycentre.co.uk

Agenda for 2023 AGM.

Date of AGM: Friday 1st September 2023

Time of Meeting: 10am

Location of Meeting: Hersden Community Centre

1. Apologies for Absence
2. Minutes from the last AGM
21.02.2022
4. Finances for Year ending 2022
To view presented accounts and sign off.
5. Election of Treasurer and Secretary
5. Reports
6. Meeting Closed

Minutes from the AGM of Hersden Neighbourhood Centre Association Held on 24th May 2022 at 10am

Apologies for Absence

Ross Llewellyn, Georgina Glover, Sarah Carden

Attendees

Elsie Edwards, Hazel Brackley, Dawn Hougham, Andrea Brabham, Jack Brabham, Sylvia Giles.

Minutes from the Last meeting

EGM held 11/10/2022 minutes were presented and agreed as a true record.

Finances for year end 2021

Income £43,089.34

Expenditure £45,332.65

Deficit £2,243.21

Due to a Lack of funding and lower number of service users as a result of the pandemic have left our accounts with a loss, although the later part of the year has picked up,

Andrea proposed the accounts

Dawn Seconded

Everyone was happy with accounts presented and no one needed any clarifications.

Centre has been picking up slowly so moving forward we should be more successful.

Section reports

Fish and chips is performing well with a steady number of guests slowly increasing,

Shop is over performing and a great asset for HNCA

Mother and Toddler is not very busy despite being free but it's a service gratefully received by our service users.

Art is very busy and the room is nearly at capacity.

Proposals for Trustees

Jack proposed Sylvia joins the HNCA board of Trustees and Elsie seconded this

Chair nominated Andrea

Vice Chair nominated Georgina

Treasurer nominated Dawn

Secretary nominated Jack

All nominations were unanimously agreed.

Board of Trustees

Elsie Edwards


Hazel Brackley

Dawn Hougham
Andrea Brabham
Sylvie Giles
Jack Brabham
Georgina Glover
Ross Llewellyn
Sarah Carden

AOB

Andrea requested that footfall be reinstated and forms recorded.

Meeting Closed
10:43


187 September 2023

**HERSDEN NEIGHBOURHOOD CENTRE ASSOCIATION
ANNUAL REPORT TO ACCOMPANY THE ACCOUNTS
YEAR ENDING 31ST DECEMBER 2022**

Over the last year the centre has slowly become a busy place again, with our service and classes all back up and running, the clubs/classes are nearly full and we have capacity for week day hires using the rooms, we have survived the tough times been there for those who haven't and still going strong mentally despite having no money.

Some positive news this year, our centre has never looked so good. We now work with the Ministry of justice, where we have weekly visits from the unpaid work team sending us up to 8 workers every week. They have done amazing work for us and continue to improve the facility and grounds, all we have to do is supply materials for the task in hand. We are seeking more trustees, who are able to help us grow in terms of business and experience. Going forward into 2023 we still need to focus on long term rentals/ contracts to improve our financial position.

We have been using Xero for over a year now and cannot fault it, all our accounts are easy to read and enter! After years of spreadsheets and headaches with formula's we are finally succeeding.

As far as our financial position, we are in trouble! We drastically need to improve our income as we this year have made a huge loss, with the ever increasing utility costs and prices of everything increasing, all the cuts we have made are not enough.

The charity shop is doing amazing averaging £100 a week in donations, this takes some going considering most of our items are 20/50p per item. Sylvie is doing us proud running it day to day on her own.

The figures from our accounts show income of £40,602.15 and expenditure of £53,916.75 resulting in a deficit of £13,314.60. This is not a position anyone wants to be in and we need to work extremely hard to pull this into a better position. It is possible and will take a lot of work, we just need the support.

Andrea Brabham
HNCA Chair Person 2021

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
HERSDEN NEIGHBOURHOOD CENTRE**

We report on the projected Income and Expenditure Account of the Association for the year ended 31 December 2022.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Hilary Adams Ltd
Chartered Accountants
158 High Street
Herne Bay
Kent
CT6 5NP

Date: 13 March 2023

SOFA

	Unrestricted Funds	Restricted Funds - Minibus	Restricted Funds - Community Centre	Total Funds 31.12.22	Total Funds 31.12.21
Hall & Room Hire	8,179.75			8,179.75	5,589.05
Fees	0.00			0.00	0.00
Art Club	1,438.65			1,438.65	551.50
Lunch Fees	2,436.26			2,436.26	373.00
Troy's Travels	759.20			759.20	405.00
Grants & Donations	17,138.29			17,138.29	35,104.70
Fund Raising	1,467.60			1,467.60	0.00
Cross Stitch	1,741.75			1,741.75	634.15
Sundry Income	6,660.65			6,660.65	304.94
Majorettes	0.00			0.00	127.00
Mini Bus Fund	0.00			0.00	0.00
Admin fees	780.00			780.00	0.00
Friday Café	0.00			0.00	0.00
Total Incoming Resources	<u>40,602.15</u>	<u>0.00</u>	<u>0.00</u>	<u>40,602.15</u>	<u>43,089.34</u>
Staff Costs	24,885.98			24,885.98	25,434.11
Repairs & Maintenance	9,072.44			9,072.44	8,042.07
Licences	199.60			199.60	159.52
Security	228.00			228.00	346.20
Insurance	1,091.37			1,091.37	1,651.97
Light & Heat	4,218.75			4,218.75	2,842.90
Communications	667.18			667.18	594.48
Water & Rates	663.44			663.44	-365.17
Cleaning	561.58			561.58	87.54
Office Supplies	0.00			0.00	250.06
Lunch Club	1,414.39			1,414.39	1,302.02
Miscellaneous Expenses	4,745.01			4,745.01	1,199.19
Art Club	377.63			377.63	62.33
Cross Stitch	0.00			0.00	0.00
Fund Raising	2,266.50			2,266.50	3,140.40
Professional Fees	330.00			330.00	330.00
Majorettes	0.00			0.00	0.00
Troy's Travels	2,414.88			2,414.88	255.03
Friday Café	0.00			0.00	0.00
Admin fees	780.00			780.00	0.00
Mini Bus Fund	0.00			0.00	0.00
	<u>53,916.75</u>	<u>0.00</u>	<u>0.00</u>	<u>53,916.75</u>	<u>45,332.65</u>
Net Incoming Resources	-13,314.60	0.00	0.00	-13,314.60	-2,243.31
Transfers between funds	0.00	0.00	0.00	0.00	0.00
Balance b/f	68,567.28	0.00	0.00	68,567.28	70,810.59
Balance c/f	<u>55,252.68</u>	<u>0.00</u>	<u>0.00</u>	<u>55,252.68</u>	<u>68,567.28</u>

Balance Sheet

	2022	2021
<u>Current Assets</u>		
Cash in hand	2,378.59	4,702.76
Cash at bank	<u>53,864.65</u>	<u>64,713.04</u>
	56,243.24	69,415.80
Debtors	0.00	65.49
Prepayments	<u>0.00</u>	<u>0.00</u>
	0.00	65.49
Total Assets	56,243.24	69,481.29
<u>Current Liabilities</u>		
Creditors	42.18	0.00
Accruals	<u>948.38</u>	<u>914.01</u>
	990.56	914.01
Total Net Assets	<u><u>55,252.68</u></u>	<u><u>68,567.28</u></u>
	0.00	
Represented by the following funds:		
<i>Unrestricted Funds</i>		
General Fund	27,556.28	40,163.24
Troy's Travels	5,550.09	6,723.58
Projects (was Majorettes)	2,368.89	2,368.89
Cross Stitch	752.73	581.98
Senior Citizens / Lunch	605.32	132.04
Senior Youth & Junior Youth	1,086.70	1,086.70
Friday Café	1,695.68	1,695.68
Art Club	2,799.93	3,233.80
Community Put Back	<u>12,837.06</u>	<u>12,581.37</u>
	55,252.68	68,567.28
<i>Restricted Funds:</i>		
Minibus Fund	0.00	0.00
Community Centre	<u>0.00</u>	<u>0.00</u>
	0.00	0.00
TOTAL FUNDS	<u><u>55,252.68</u></u>	<u><u>68,567.28</u></u>


 1st September 2023

THE HERSDEN NEIGHBOURHOOD CENTRE ASSOCIATION

England & Wales - Charity number 801402

Accounts



Hersden Community Centre

Hersden Neighbourhood Centre Association
The Avenue, Hersden, Canterbury, Kent, CT3 4HL

01227 712 040

www.hersdencommunitycentre.co.uk

info@hersdencommunitycentre.co.uk

Agenda for 2022 AGM.

Date of AGM: Tuesday 24th May 2022

Time of Meeting: 10am

Location of Meeting: Hersden Community Centre

1. Apologies for Absence
2. Minutes from the last meeting
EGM 11/10/2021
4. Finances for Year ending 2021
To view presented accounts and sign off.
5. Reports
6. Meeting Closed

Minutes from the HNCA committee meeting on Monday 11th October 2021 held at Hersden Community centre.

Attendee's: Andrea Brabham, Georgina Glover, Elsie Edwards, Gill Waite, Jack Brabham.

Apologies from Dawn, (with approval of the accounts), Ross, Hazel

Minutes from the last meeting, 24/4/2021 were agreed as a true record. Proposed by Elsie and Seconded by Georgina.

Matters Arising

Play and Stay, the organisers children are now too big for this group, so they cannot run it anymore, Gill to seek funding to restart this.

Rose Bush – has been ordered

Wet room – David is painting and Regency are now sorting the floor for the same price.

Lunch club- Is no longer soup and a sandwich it will be fish and chip Friday with everything being cooked to order and in boxes which enables diners to take away with them if they wish.

Flat Roof- The grant applied for was declined , Gill to use inside Track and find alternative funding. Acoustic boards in hall Gill is applying to the Viridoor foundation to fund this on recommendation of the acoustics report.

Jack has applied to Screwfix to renew the kitchen floor.

Finances

Amended report to put Andreas as the chair person, Jacks name was on the report as chair. This to be rectified for signing.

Income £44,049.50

Expenses £43,320.74

Credit of £728.76

Elsie wishes to express gratitude of thanks to jack for ensuring all grants were applied for and received throughout the pandemic.

2021 Accounts are in the process to moving to Xero accounts package.

Staffing was discussed under confidential Minutes.

Andrea proposed to purchase Mark Quinn a bottle of Champaign to say thank you for the recent repairs to the hall.

Whiteboard

Purchase of a Marquee, because of the hall not being big enough to accommodate all stalls and social distancing. Purchase cost of £1694 was equivalent of hiring one three times. The only stipulation agreed on this purchase is that it's for HNCA use only.

Purchase of additional salt bins and a grit spreader at around £305.00 was agreed

Georgina proposed to install ducting to put an exterior socket by the miner carving.

Meeting Closed
12:04pm



Handwritten signature and date: 24/5/2022

**HERSDEN NEIGHBOURHOOD CENTRE ASSOCIATION
ANNUAL REPORT TO ACCOMPANY THE ACCOUNTS
YEAR ENDING 31ST DECEMBER 2021**

After a difficult year with the Pandemic in 2020 and more restrictions closing the business for the first part of 2021 we managed to open the doors, slowly welcoming back the public and the user groups and finally able to carry out some events and bring some much needed money back in.

This year has been very trying both financially and mentally, with the new normal everyone is talking about and the social distancing, restricting what we can do. We have unfortunately lost a lot of our service users, so much that we had to make a radical decision and close the lunch club as we knew it. Lots of discussion took place on what to provide to our users and a decision was agreed to purchase new kitchen equipment and freezers enabling food to be cooked to order, reducing wastage and costs. Although this year there was a considerable expense on the kitchen and stock, it seems the kitchen is better setup for our fundraising events and should bring even more funds back in covering this expense.

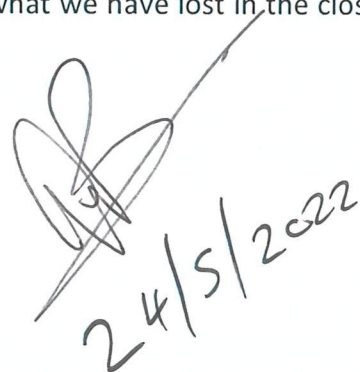
We are desperately seeking new trustees, and volunteers who are able to help both with the secretarial administration and hands on especially for events, the centre is running with a small team working together holding it all together and does need more support. The charity shop is doing very well now supported by dedicated volunteers and running on a 100 percent donation basis bringing in weekly revenue and providing a vital service to our local community.

The accounts for 2021 have finally gone cloud based and we are using Xero, this was fairly complex to setup for our needs, but seems to be working very well. There are still lots of things we have to learn and the accountant I'm sure is probably ready to change his number and run as far away as possible. The support we have had in this transition from spreadsheets has been amazing from Hilary Adams especially Michael!

The most important bit of the report figures, the income £43,089.34 and expenses £45,332.65 resulting in a deficit of 2,243.31 Considering the year that we've had the deficit is not a surprise but it's certainly better than we were expecting!

Going forward into 2022, we need to look at ways of increasing income and hiring the less used rooms on a more commercial basis again, to recover what we have lost in the closures and the decreased government support.

Andrea Brabham
HNCA Chair Person 2021



Handwritten signature and date: 24/5/2022

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
HERSDEN NEIGHBOURHOOD CENTRE**

We report on the projected Income and Expenditure Account of the Association for the year ended 31 December 2021.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Hilary Adams Ltd
Chartered Accountants
158 High Street
Herne Bay
Kent
CT6 5NP

Date: 20 April 2022



Handwritten signature and date: 24/5/22.

Balance Sheet

	2021	2020
<u>Current Assets</u>		
Cash in hand	4,702.76	1,250.36
Cash at bank	<u>64,713.04</u>	<u>69,442.77</u>
	69,415.80	70,693.13
Debtors	65.49	1,498.12
Prepayments	<u>0.00</u>	<u>0.00</u>
	65.49	1,498.12
Total Assets	69,481.29	72,191.25
<u>Current Liabilities</u>		
Creditors	0.00	0.00
Accruals	<u>914.01</u>	<u>1,380.66</u>
	914.01	1,380.66
Total Net Assets	<u><u>68,567.28</u></u>	<u><u>70,810.59</u></u>
	0.00	
Represented by the following funds:		
<i>Unrestricted Funds</i>		
General Fund	40,163.24	41,714.67
Troy's Travels	6,723.58	7,231.94
Majorettes	2,368.89	2,241.89
Cross Stitch	581.98	512.73
Senior Citizens / Lunch	132.04	905.98
Senior Youth & Junior Youth	1,086.70	1,086.70
Friday Café	1,695.68	1,695.68
Art Club	3,233.80	2,789.63
Community Put Back	<u>12,581.37</u>	<u>0.00</u>
	68,567.28	58,179.22
<i>Restricted Funds:</i>		
Minibus Fund	0.00	12,631.37
Community Centre	<u>0.00</u>	<u>0.00</u>
	0.00	12,631.37
TOTAL FUNDS	<u><u>68,567.28</u></u>	<u><u>70,810.59</u></u>


 24/5/22

SOFA

	Unrestricted Funds	Restricted Funds - Minibus	Restricted Funds - Community Centre	Total Funds 31.12.21	Total Funds 31.12.20
Hall & Room Hire	5,589.05			5,589.05	10,759.23
Fees	0.00			0.00	228.50
Art Club	551.50			551.50	172.50
Lunch Fees	373.00			373.00	420.00
Troy's Travels	405.00			405.00	764.34
Grants & Donations	35,104.70			35,104.70	30,547.76
Fund Raising	0.00			0.00	933.96
Cross Stitch	634.15			634.15	10.75
Sundry Income	304.94			304.94	0.00
Majorettes	127.00			127.00	50.00
Mini Bus Fund	0.00			0.00	50.00
Friday Café	0.00			0.00	112.46
Total Incoming Resources	43,089.34	0.00	0.00	43,089.34	44,049.50
Staff Costs	25,434.11			25,434.11	25,037.35
Repairs & Maintenance	8,042.07			8,042.07	6,968.24
Licences	159.52			159.52	504.00
Security	346.20			346.20	651.26
Insurance	1,651.97			1,651.97	1,202.59
Light & Heat	2,842.90			2,842.90	2,719.38
Communications	594.48			594.48	752.18
Water & Rates	-365.17			-365.17	954.91
Cleaning	87.54			87.54	324.07
Office Supplies	250.06			250.06	394.38
Lunch Club	1,302.02			1,302.02	385.64
Miscellaneous Expenses	1,199.19			1,199.19	303.91
Art Club	62.33			62.33	44.99
Cross Stitch	0.00			0.00	0.00
Fund Raising	3,140.40			3,140.40	1,626.51
Professional Fees	330.00			330.00	330.00
Majorettes	0.00			0.00	0.00
Troy's Travels	255.03			255.03	1,029.14
Friday Café	0.00			0.00	42.19
Mini Bus Fund	0.00			0.00	50.00
	45,332.65	0.00	0.00	45,332.65	43,320.74
Net Incoming Resources	-2,243.31	0.00	0.00	-2,243.31	728.76
Transfers between funds	12,631.37	-12,631.37	0.00	0.00	0.00
Balance b/f	58,179.22	12,631.37	0.00	70,810.59	70,081.83
Balance c/f	68,567.28	0.00	0.00	68,567.28	70,810.59


 24/5/2022

THE HERSDEN NEIGHBOURHOOD CENTRE ASSOCIATION

England & Wales - Charity number 801402

Accounts



Hersden Community Centre

Hersden Neighbourhood Centre Association
The Avenue, Hersden, Canterbury, Kent, CT3 4HL
01227 712 040

www.hersdencommunitycentre.co.uk
info@hersdencommunitycentre.co.uk

Agenda for Committee Meeting.

Date of Meeting: Monday 11th October 2021

Time of Meeting: 11am

Location of Meeting: Hersden Community Centre

1. Apologies for Absence
2. Minutes from the last meeting
EGM 23/3/2021 were approved on 23/4/2021)
Meeting 23/4/2021 To be approved.
3. Matters Arising from
Meeting on 23/4/2021
4. Finances for Year ending 2020
To view presented accounts and sign off.
5. Whiteboard Items
Marquee
Grit Bins
6. Meeting Closed

Funded by



Registered Charity Number: 801 402

Minutes from the Meeting of Hersden Neighbourhood Centre Association Committee on Friday 23rd April 2021 at 10:30am

Apologies from

Alan Marsh, Peter Gausden and Louise Harvey Quirke.

Attendance from

Andrea Brabham, Hazel Brackley, Elsie Edwards, Georgina Glover, Sarah Carden, Dawn Hougham, Ross Llewellyn, Gill Waite and Jack Brabham.

Minutes from

23rd March 2021 – this was an EGM to agree finances in light of the missing AGM from CV-19 restrictions. The minutes provided were agreed, as a true and correct record, proposed by Georgina Glover and seconded by Sarah Carden.

Matters Arising

Thanks was recorded from Georgina for the reduced but fantastic Christmas Float that we put on

Rose bush in Memory of Jean Bird, Jack to purchase a 'jean' rose and plant in front of the old church doors, a plaque to go with this saying
" In loving memory of our Dedicated volunteer Jean Bird"

Roof on Main Hall – during the lockdown we noticed that the damp on the ceiling had returned, unfortunately coombs had since gone into liquidation and sent through a £8k VAT bill and would not honour any repairs, the works are being explored by a local builder and means of funding are being explored, the VAT bill is being disputed.

The long-term solution may be to have a permanent dehumidifier installed in the Hall.
It was also agreed to keep the hall heated at a low temperature at all times.

Wet room floor, out of all the prices received one for cash at £2900 or £30080+vat from the same company were discussed the one with VAT and warranty was agreed.

Finances

Very careful consideration is required for spending finances, as we no longer receive any funds from CCC

The decision was made to

Discontinue the breakfast club until the winter months

Discontinue the lunch club in its full manor and provide a soup and sandwich lunch as part of our core service in replacement. This will be reviewed in the autumn.

Discontinue the Monday Coffee morning in its usual manor and provide a space where people can safely meet at a distance.

Classes: The crochet and Art class are to continue.

The additional cleaning and sanitizing schedules to be continued because of the CV-19 needs.

Because of us not having CCC funding or a youth pavilion anymore Sues position (subject to funding) is no longer sustainable so after discussion and consideration it was agreed that we write to sue

informing her of the changes within HNCA and that her hours would reduce to two hours per week to continue the Crochet class.

Jack to continue the day to day supervision of the staff and Georgina to continue the day to day supervision of Jack.

The HNCA Accounts last year made a loss of approximately £300 pcm alone in salaries plus the building running costs.

There is currently no income coming in.

Whiteboard

Peter Cornish is retiring this year, and unfortunately the congregation at Sturry and Westbere will no longer have their own vicar, although they will share one from All saints Church.

A proposal to create a mini hair salon in one of the old offices is being explored as a way to make extra revenue to keep the centre operating as it is now.

Gill to communicate with Judith with regard the Monday Play and stay and see what we can do to reinstate this group.

The Pavilion has now been demolished via the insurance, Gill to write to Canterbury City Council and ask for regular updates on the replacement.

Date of Next Meeting

Friday 25th June 2021 at 10:30am

Meeting Closed

11:50am



Handwritten signature and date: 11/10/2021

HERSDEN NEIGHBOURHOOD CENTRE ASSOCIATION

REG CHARITY NO: 801402

REPORT AND FINANCIAL STATEMENTS FOR

YEAR ENDED 31st DECEMBER 2020

LEGAL AND ADMINISTRATIVE INFORMATION

TRUSTEES

Ms A. Brabham (Chair)
Mrs G. Glover (Vice Chair)
Ms A. Brabham (Acting Treasurer)
Mr J. Brabham
Miss E. Edwards
Mrs H. Brackley
Miss S. Carden (Acting Secretary)
Mrs D. Hougham
Mr R. Llewellyn

REGISTERED OFFICE

Hersden Community Centre
The Avenue
Hersden
Kent
CT3 4HL

INDEPENDENT EXAMINER

Hilary Adams- Chartered Accountants
158 High Street
Herne Bay
Kent
CT6 5NP

BANKERS

HSBC
9 Rose Lane
Canterbury
Kent

**HERSDEN NEIGHBOURHOOD CENTRE ASSOCIATION
ANNUAL REPORT TO ACCOMPANY THE ACCOUNTS
YEAR ENDING 31ST DECEMBER 2020**

The year 2020 started as any year would previously everything as normal and as expected, until March 2020! The announcement of the Corona Virus restrictions, the first three months were amazingly positive with big plans for expanding services and facilities. During the restrictions we had to change our services to emergency provisions only and had an amazing amount of voluntary support from our village residents helping other residents.

This closure did however allow a couple of dedicated volunteers to do some much needed work to the building, including the expansion of the facilities (by converting some unused toilets into a wet shower room).

Unfortunately this year due to my health and wellbeing, I have taken a step back from the day to day accounts, and now support and advise where I can.

We have a team of trustees, who continue to work very hard behind the scenes to ensure the Centre stays focused. As always we need new members with expertise in management, Human resources, funding and legal backgrounds to join us, as we welcome a stronger more knowledgeable team, so that HNCA can continue to support the people of Hersden and surrounding areas that depend upon us more and more, due to the increased lack of government support.

Surprisingly The Community Centre remains in a reasonably good financial position especially with this year's pandemic. It however wouldn't have been in this position without the support of the Governments funding grants for small businesses.

The accounts for 2020 continue to be prepared in accordance with approved guidelines, on an accruals basis for an organisation with a turnover of less than £100,000. Again we have completed the accounts under the custom system, which is working well however needs some adjustment; we are working with the accountant to make necessary changes.

The 2020 accounts show that our income was £44,049.50 and our expenses £43,320.74 Resulting a surplus of £728.76

HNCA's general available funds remain a credit balance and the ear marked groups under our umbrella are still in reasonable financial stead.

I would like to once again, sincerely thank all the people for their support over the year and look forward to a better year with you all next year.

Andrea Brabham
HNCA Chair Person 2020



11/10/2021

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF HERSDEN NEIGHBOURHOOD CENTRE

We report on the projected Income and Expenditure Account of the Association for the year ended 31 December 2020.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Hilary Adams Ltd
Chartered Accountants
158 High Street
Herne Bay
Kent
CT6 5NP

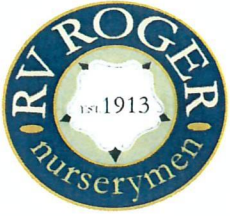
Date: 27 September 2021

SOFA

	Unrestricted Funds	Restricted Funds - Minibus	Restricted Funds - Community Centre	Total Funds 31.12.20	Total Funds 31.12.19
Hall & Room Hire	10,759.23			10,759.23	19,036.64
Fees	228.50			228.50	1,114.25
Art Club	172.50			172.50	691.50
Lunch Fees	420.00			420.00	2,410.00
Coffee Morning / Troy's Travels	764.34			764.34	6,513.51
Grants & Donations	30,547.76			30,547.76	7,000.98
Fund Raising	933.96			933.96	14,187.43
Cross Stitch	10.75			10.75	100.20
Sundry Income	0.00			0.00	50.00
Majorettes	50.00			50.00	165.00
Mini Bus Fund		50.00		50.00	1,152.00
Friday Café	112.46			112.46	701.98
Total Incoming Resources	43,999.50	50.00	0.00	44,049.50	53,123.49
Staff Costs	25,037.35			25,037.35	25,720.59
Repairs & Maintenance	6,968.24			6,968.24	6,388.57
Licences	504.00			504.00	512.31
Security	651.26			651.26	601.66
Insurance	1,202.59			1,202.59	894.65
Light & Heat	2,719.38			2,719.38	4,962.04
Communications	752.18			752.18	1,179.09
Water & Rates	954.91			954.91	407.28
Cleaning	324.07			324.07	492.43
Office Supplies	394.38			394.38	232.23
Lunch Club	385.64			385.64	1,669.17
Miscellaneous Expenses	303.91			303.91	619.83
Art Club	44.99			44.99	2,732.48
Cross Stitch	0.00			0.00	172.00
Fund Raising	1,626.51			1,626.51	3,517.69
Professional Fees	330.00			330.00	3,274.50
Majorettes	0.00			0.00	0.00
Coffee Morning / Troy's Travels	1,029.14			1,029.14	1,131.00
Friday Café	42.19			42.19	274.20
Mini Bus Fund		50.00		50.00	765.57
	43,270.74	50.00	0.00	43,320.74	55,547.29
Net Incoming Resources	728.76	0.00	0.00	728.76	-2,423.80
Transfers between funds	0.00	0.00	0.00	0.00	0.00
Balance b/f	57,450.46	12,631.37	0.00	70,081.83	72,505.63
Balance c/f	58,179.22	12,631.37	0.00	70,810.59	70,081.83

Balance Sheet

	2020	2019
<u>Current Assets</u>		
Cash in hand	1,250.36	3,015.29
Cash at bank	<u>69,442.77</u>	<u>68,000.10</u>
	70,693.13	71,015.39
Debtors	1,498.12	0.00
Prepayments	<u>0.00</u>	<u>0.00</u>
	1,498.12	0.00
Total Assets	72,191.25	71,015.39
<u>Current Liabilities</u>		
Creditors	0.00	0.00
Accruals	<u>1,380.66</u>	<u>933.54</u>
	1,380.66	933.54
Total Net Assets	<u><u>70,810.59</u></u>	<u><u>70,081.85</u></u>
	0.00	
Represented by the following funds:		
<i>Unrestricted Funds</i>		
General Fund	41,714.67	41,014.02
Coffee Morning / Troy's Travels	7,231.94	7,496.74
Majorettes	2,241.89	2,191.89
Cross Stitch	512.73	501.98
Senior Citizens / Lunch	905.98	871.62
Senior Youth & Junior Youth	1,086.70	1,086.70
Friday Café	1,695.68	1,625.41
Art Club	<u>2,789.63</u>	<u>2,662.12</u>
	58,179.22	57,450.48
<i>Restricted Funds:</i>		
Minibus Fund	12,631.37	12,631.37
Community Centre	<u>0.00</u>	<u>0.00</u>
	12,631.37	12,631.37
TOTAL FUNDS	<u><u>70,810.59</u></u>	<u><u>70,081.85</u></u>



Quotation

Quotation Number: 0000094323
Quotation Date: 11 Oct 2021
Account Number: HER056

Jack
Hersden Neighbourhood Community Association
The Avenue
Hersden
Canterbury
Kent
CT3 4HL
Great Britain

sales@rvroger.co.uk

Contact us to confirm your order

	Quantity	Rate	VAT Code	Total
Nursery Stock: Winter Planting				
Rosa 'Jean Mermoz' A Grade (budded on R. laxa)	1	£10.49	1	£10.49
(Nursery Stock) Carriage Charge for dispatch (November -March)	1	£10.00	1	£10.00
Goods Total (ex.VAT):				£17.07
VAT content:				£3.42
Total (inc VAT):				£20.49

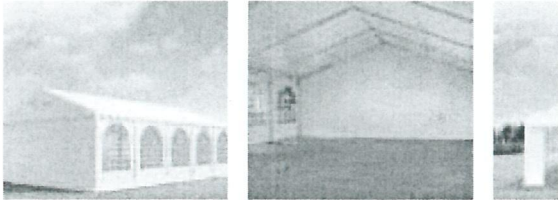
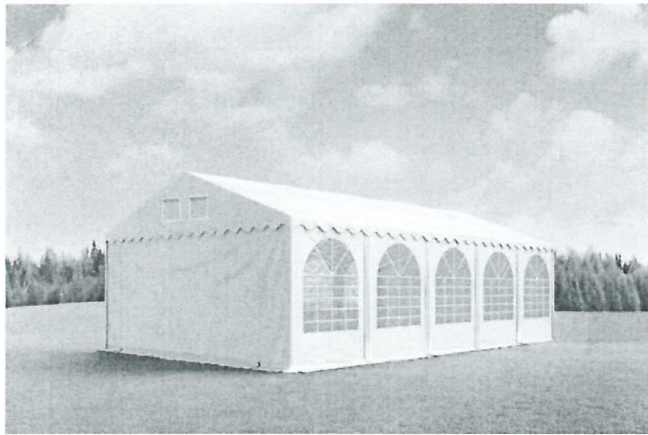
Jack,

Nurserymen since 1913...

	Product	Price	Quantity	Subtotal
	 <u>6x10m Marquee</u>	£1,425.00	<input type="text" value="1"/>	£1,425.00
	 <u>Storm Protection Kit (hard ground)</u>	£119.99	<input type="text" value="1"/>	£119.99
<input type="text" value="Coupon code"/>	<input type="button" value="Apply coupon"/>			<input type="button" value="Update basket"/>

Basket totals

Subtotal	£1,544.99
Shipping	<input checked="" type="radio"/> Shipping: £150.00 <input type="radio"/> Click and collect from Unit 4D Northfield Farm, Great Lane, Clophill, Bedford MK45 4DD
	Change address
Total	£1,694.99 <small>(includes £282.50 VAT)</small>



Professional PVC
Item No. UKT-PVC00610PRO
6x10m
Professional PVC Marquee

£1,425.00 inc. VAT

White PVC approx. 550g/m² with 6x10m sidewalls and a Galvanised Steel frame.



In Stock

Estimated
10-14
Days Delivery

1

Add to basket

Description

Full Details

Products

Special Offers

Search

Basket

Home

Shopping Basket

Black 3.5 Cu Ft Grit Bin with Yellow Lid - 115 Litre / 130 kg Capacity

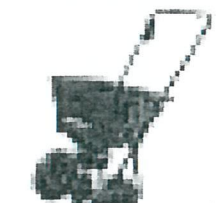
Delivery: 7-10 working days



RW0021-YB - + £58.00 £116.00

Cresco 10SW Homeowner Broadcast Spreader

Delivery: 3-5 working days



10SW - + £105.00 £105.00

multiple warehouses across the country, and may arrive separately to any accessories, parts or additional components ordered.

Apply Discount Code

Sub-Total: £221.00

UK Mainland Delivery - Excludes Northern Ireland, Scottish Highlands & Islands: £0.00

VAT (20%): £44.20

Total: £265.20