



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01.09.2023

Period start date To 31.08.2024

Period end date

Charity name: Culverstone Pre-School Playgroup

Charity registration number: 801359

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide quality childcare and education for children from the age of 2 years until starting school
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Our aims are to offer a safe stimulating and friendly environment where children feel secure and to provide high quality care and education for children below school age
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

--	--	--

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	We provide high quality care and education for all our children

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Yes
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	n/a
Amount of reserves held	Para 1.22	n/a
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association , CIO)	Para 1.25	Committee
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by committee

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Culverstone Pre-School Playgroup
Other name the charity uses	
Registered charity number	801359
Charity's principal address	Wrotham Road Culverstone Gravesend Kent DA13 0RF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Roopi Cheema	Chair		
2	Jan Dyer			
3	Jo Regan			
4	Jodie Bushell			
5	Tracey McNeill	Treasurer		
6	Rachael Prockter			
7	Courtney Boyson			
8	Claire Wooder			
9	Rebecca Browning			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Tracey McNeill	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	4 June 2025	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Culverstone Pre-School Playgroup

On accounts for the year
ended

31 August 2024

Charity no
(if any)

801359

Set out on pages

(Remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31/08/2024

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination which gives me
cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

26 November 2024

Name:

Raymond John Kite

Relevant professional
qualification(s) or body
(if any):

Retired Chartered Accountant

Address:

25 The Dale

Keston

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

CULVERSTONE PRE-SCHOOL PLAYGROUP

RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31 AUGUST 2024

	<u>2024</u>	<u>2023</u>
<u>RECEIPTS</u>		
Fees received	151,868	131,434
Grants	-	1,237
	<u>151,868</u>	<u>132,671</u>
<u>PAYMENTS</u>		
Staff Costs	120,206	105,849
Membership & subscriptions	1,196	726
Rent and utilities	3,851	4,502
Buildings & contents insurance	1,348	1,329
Repairs & maintenance	2,279	-
Resources	11,152	14,625
Entertainer & staff vouchers	2,060	2,160
Inspection Fees	50	50
Website & computer expenses	<u>1,279</u>	<u>1,623</u>
	<u>143,421</u>	<u>130,864</u>
<u>NET RECEIPTS FOR THE YEAR</u>	<u><u>£8,447</u></u>	<u><u>£1,807</u></u>

September 2024

Bank balance £31,357



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Culverstone Pre-School Playgroup

On accounts for the year
ended

31 August 2024

Charity no
(if any)

801359

Set out on pages

(Remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31/08/2024

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination which gives me
cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

26 November 2024

Name:

Raymond John Kite

Relevant professional
qualification(s) or body
(if any):

Retired Chartered Accountant

Address:

25 The Dale
Keston

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

CULVERSTONE PRE-SCHOOL PLAYGROUP

RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31 AUGUST 2024

	<u>2024</u>	<u>2023</u>
<u>RECEIPTS</u>		
Fees received	151,868	131,434
Grants	-	1,237
	<u>151,868</u>	<u>132,671</u>
<u>PAYMENTS</u>		
Staff Costs	120,206	105,849
Membership & subscriptions	1,196	726
Rent and utilities	3,851	4,502
Buildings & contents insurance	1,348	1,329
Repairs & maintenance	2,279	-
Resources	11,152	14,625
Entertainer & staff vouchers	2,060	2,160
Inspection Fees	50	50
Website & computer expenses	<u>1,279</u>	<u>1,623</u>
	<u>143,421</u>	<u>130,864</u>
<u>NET RECEIPTS FOR THE YEAR</u>	<u><u>£8,447</u></u>	<u><u>£1,807</u></u>

September 2024

Bank balance £31,357