



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01.09.2022

Period start date To 31.08.2023

Period end date

Charity name: Culverstone Pre-School Playgroup

Charity registration number: 801359

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide quality childcare and education for children from the age of 2 years until starting school
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Our aims are to offer a safe stimulating and friendly environment where children feel secure and to provide high quality care and education for children below school age
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	We provide high quality care and education for all our children

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Yes
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	n/a
Amount of reserves held	Para 1.22	n/a
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Committee
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by committee

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Culverstone Pre-School Playgroup
Other name the charity uses	
Registered charity number	801359
Charity's principal address	Wrotham Road Culverstone Gravesend Kent DA13 0RF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Susie Whymark	Chair		
2	Jan Dyer			
3	Helen Kennedy	Secretary		
4	Jodie Bushell			
5	Tracey McNeill	Treasurer		
6	Rachael Prockter			
7	Roopi Cheema			
8	Stacey Appleby			
9	Rebecca Browning			
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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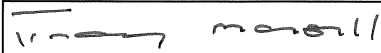
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Tracey McNeill	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	24 June 2024	

CULVERSTONE PRE-SCHOOL PLAYGROUP

RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31 AUGUST 2023

	<u>2023</u>	<u>2022</u>
<u>RECEIPTS</u>		
Fees received	131,434	124,560
Grants	<u>1,237</u>	<u>5,683</u>
	132,671	130,243
 <u>PAYMENTS</u>		
Staff Costs	105,849	93,556
Membership & subscriptions	726	749
Rent and utilities	4,502	1,575
Buildings & contents insurance	1,329	1,345
Repairs & maintenance	-	2,932
Course fees	2,846	2,685
Resources	11,779	7,890
Entertainer & staff vouchers	2,160	1,925
Inspection Fees	50	50
Website & computer expenses	<u>1,623</u>	<u>763</u>
	<u>130,864</u>	<u>113,470</u>
 <u>NET RECEIPTS FOR THE YEAR</u>	<u><u>£1,807</u></u>	<u><u>£16,773</u></u>

September 2023

CULVERSTONE PRE-SCHOOL PLAYGROUP

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September 2023