



Trustees' Annual Report for the period

Period start date		Period end date		
From	Day 01	Month 01	Year 2020	To
	Day 31	Month 12	Year 2020	

Section A Reference and administration details

Charity name	South Wraxall Village Hall
Other names charity is known by	-
Registered charity number (if any)	801185
Charity's principal address	South Wraxall Village Hall
	Upper South Wraxall
	Bradford on Avon
Postcode	BA15 2SE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jasmine Charles-Jones	Chair		AGM of Management Committee
2	Marian Marsh	Secretary		Management Committee
3	Ian Millard	Treasurer		Management Committee
4	Gill Fairhurst			Management Committee
5	Heather Johnson			Management Committee
6	Anthony Butterfield			Management Committee
7	Kate Lumley			Management Committee
8	Richard Charles-Jones		28/6/2020 onwards	Management Committee
9	Emma Bennett		29/6/2020 onwards	Management Committee
10	Ali Mitchell		Up to 29/6/2020	Management Committee
11	Jane Griffiths		Up to 26/7/2020	Management Committee
12	Gilly Strawford		Up to 18/8/2020	Management Committee
13				
14				
15				
16				
17				
18				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
South Wraxall Parish Council (Custodian Trustee)	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

Name of chief executive or names of senior staff members (Optional information)

Not Applicable

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust. The charity was constituted as a result of the sale of the old Village School to be used as a Village Hall for the community. The rules and articles of the Trust were written in the Conveyance document dated 1st September 1974.
Trustee selection methods (eg. appointed by, elected by)	Trustees selected by the Management Committee in accordance with the rules proscribed when the Trust was created

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The purpose of the charity is to manage and maintain the Village Hall for the use of the inhabitants of South Wraxall and the neighbourhood for use for meetings, lectures and classes and for other forms of recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Activities the hall supports include:

1. Recreational activities: Yoga, fitness, meditation classes, gong, painting
2. Children's Group: Play and activity groups
3. Community groups: AA, parish civic meetings, public talks
4. Private hire of the hall for parties and community events

Activities performed by the committee include:

1. Day to day bookings, cleaning.
2. General maintenance; e.g change of light bulbs, etc
3. Improvement maintenance; e.g Management of the replacement of the hall floor.
4. Fundraising & grant applications.

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

- a. **COVID-19** - Because of COVID-19 the hall had to close from 23rd March. We were able to reopen for bookings from 24th August until the end of the year.
- b. **Replacement of the village hall floor** – We applied for and received a grant to support the replacement of the floor and additional funds were raised via fundraising requests. The replacement floor was completed on 2nd September.
- c. **Fundraising events** – Normally the committee arrange and run events throughout the year to raise funds for the hall. Unfortunately this year this proved to be impossible to fit in because of the COVID-19 restrictions and fundraising was limited to leaflet distribution and online donation requests.
- d. **The Village Draw** – The committee continued to run the village draw which is a local community lottery, with 50% of the profit going to the village hall and 50% given out as a prize fund.

Section E

Financial review

Brief statement of the charity's policy on reserves

The main costs for the charity are the day to day running costs but then every few years a major repair is required. To help pay for the larger repairs the committee has agreed to create a reserve by aiming to save £5,000 per year (this is the excess of income over expenditure), and to also maintain reserves at the end of each year of at least £5,000. Until required any excess reserves are invested.

Details of any funds materially in deficit

No funds are materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The hall is used for a range of community activities, the total booking fees charged to each user usually cover the annual costs of running the Village Hall with a surplus to cover repairs. Typical recurring annual income is around £10,000, with expenses around £5,000. COVID-19 restrictions resulted in a big drop in income to under £3,000. Fortunately we received a £10,000 RHL government grant which covered the shortfall in full

As the hall had to close, we used the time to replace the floor in the hall which was in a poor condition and on the verge of becoming unsafe. A grant was obtained to cover some of the costs with the balance made up by donations. The grants raised the annual income to £28,561, and total costs for the year were £26,945.

The balance in the charity's main bank account is maintained between £5,000 and £10,000 to cover any normal bills. The surplus is currently invested in the CCLA COIF Charities Investment Fund.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Jasmine Charles-Jones

Ian Millard

Full name(s)

Jasmine Charles-Jones

Ian Millard

Position (eg Secretary, Chair, etc)

Chair

Treasurer

Date

08/04/2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

South Wrexall Village Hall Committee

801185

CC16a

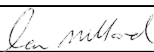
Receipts and payments accounts

For the period from	01/01/2020	To	31/12/2020
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Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Hire of Hall	2,995	-	-	2,995	5,682
Events	-	-	-	-	1,488
Donations and other income	-	4,646	-	4,646	698
Grant Receipts	10,000	10,000	-	20,000	-
Electric Meter	250	-	-	250	534
Village Draw Tickets	1,276	-	-	1,276	1,328
Building Society Interest	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	14,521	14,646	-	29,167	9,730
A2 Asset and investment sales, (see table).					
COIF Charities Investment Fund	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	14,521	14,646	-	29,167	9,730
A3 Payments					
Electricity & Gas	661	335	-	996	996
Insurance	495	250	-	745	724
Water/Rates/Fire Safety	152	77	-	229	165
Repairs/re-paint	5,967	17,666	-	23,633	675
Other expenditure (phone, cleaning, subs, licences)	621	435	-	1,056	1,528
Village Draw awards	612	-	-	612	696
Miscellaneous	190	96	-	286	726
	-	-	-	-	-
Sub total	8,698	18,859	-	27,557	5,510
A4 Asset and investment purchases, (see table)					
COIF Charities Investment Fund	3,000	-	-	3,000	-
	-	-	-	-	-
Sub total	3,000	-	-	3,000	-
Total payments	11,698	18,859	-	30,557	5,510
Net of receipts/(payments)	2,823	- 4,213	-	- 1,390	4,220
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	6,992	5,998	-	12,990	8,770
Cash funds this year end	9,815	1,785	-	11,600	12,990

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	9,413	1,785	-
	Village Draw Bank	402	-	-
		-	-	-
	Total cash funds	9,815	1,785	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	COIF Charities Investment Fund	Unrestricted	-	16,233
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Property	Unrestricted	-	8,273
	Fixture & Fittings	Unrestricted	-	8,961
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Village Draw Awards 2020	Unrestricted	230	End 2021
	Step Up grant	Step Up grant	1,785	End 2021
	Advance bookings	Unrestricted	220	End 2021
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Ian Millard	30/01/2021	



Section A

Independent Examiner's Report

Report to the trustees/ members of	Charity Name South Wraxall Village Hall		
On accounts for the year ended	31/12/20	Charity no (if any)	801185
Set out on pages	1-2 <small>(remember to include the page numbers of additional sheets)</small>		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2020.

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

09/04/21

Name:

NEIL MUNN

**Relevant professional
qualification(s) or body
(if any):**

Member of ICAEW

Address:

1B Lower South Wraxall

Bradford on Avon

Wiltshire, BA15 2RR

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None