



Trustees' Annual Report for the period

| | | | | | | | |
|------|-------------------|----|------|----|-----------------|----|------|
| | Period start date | | | | Period end date | | |
| | 01 | 01 | 2020 | | 31 | 12 | 2020 |
| From | | | | To | | | |

Section A Reference and administration details

Charity name The Rowantree Choir

Other names charity is known by NA

Registered charity number (if any) 801087

Charity's principal address c/o The Methodist Church

Wellington Road

Bush Hill Park ENFIELD

Postcode

EN12RS

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|--|-----------------------------|-----------------------------------|---|
| 1 | Jenny Johnson | Chair | | |
| 2 | Geoff Walker | Secretary | | |
| 3 | David Gilles | Treasurer | | |
| 4 | Pauline Martindale | Minutes Secretary | | |
| 5 | Claire Palmer (Resigned 31 12 2020) | Fundraising Club | | |
| 6 | Jean Whitnall | Publicity and Marketing | | |
| 7 | Pauline Weatherley | Concert Refreshments | | |
| 8 | Helen Ennis | Music Librarian | | |
| 9 | Jonathan Rathbone | Music Director (ex officio) | | |
| 10 | Paul Whitnall | | | |
| 11 | Susan Humphries | | | |
| 12 | Sandra Leah | | | |
| 13 | Mary Jackson | | | |
| 14 | Pam Bremner | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| N/A | |
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| none | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

None

Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|-------------------------------------|
| Type of governing document (eg. trust deed, constitution) | Constitution |
| How the charity is constituted (eg. trust, association, company) | Association |
| Trustee selection methods (eg. appointed by, elected by) | Elected by all choir members at AGM |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote, develop and maintain public education in and appreciation of the art and science of music in all its aspects by the presentation of public concerts and recitals and by such other ways as the Society, through its Committee, shall determine from time to time

No concerts took place due to the Covid 19 Pandemic.

The Choir met weekly during term time over Zoom.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

All Committee members and Officers are volunteers. The only paid individuals (who both receive fees) are the Music Director and the Accompanist. In this quite extraordinary year the Music Director received fees for organising, producing and conducting Zoom sessions. The accompanist received a part year retainer.

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The year 2020 was for Rowantree Choir – as for so many other organisations – most unusual. To borrow a phrase from Government sources – it was 'UNPRECEDENTED'.

The year began as usual in January, with members returning to rehearsals in the Hall in Wellington Road, looking forward to mastering 'The Messiah' for our Easter Concert. Before long there were rumblings about a new 'Virus' that appeared to be spreading throughout Europe and by March, the Committee decided unanimously that there would be no concert and that member meetings would have to cease. Our final session – Tuesday 17 March 2020 – served only to allow the collection of scores and to bid farewell and 'Stay Safe' to members. By the following week, the Government had announced a nationwide lockdown and we were all cooped up at home.

After the Easter 'holiday' period, we began to consider what, if anything, we could do to keep the choir 'alive' and after some discussion between our Musical Director and a small Finance sub-Committee we decided that we would pay full fees for the Spring Term to both the Music Director and our Accompanist and in addition make some payment to both for the Summer Term as their sources of income were disappearing. We also contacted the membership to ascertain if any who had paid fees for the whole year (to December 2020) wanted money refunded. Gratifyingly many refused this offer. For those that paid termly the option to miss payments for an 'inactive' term was already in place in our constitution. Committee business at this time had to be conducted via email and phone calls.

Early in 2020 the choir had agreed that volunteers would interview members about their choir experiences to be used to support a planned bid to the Heritage Lottery. Although the idea of the bid had to be shelved when the Lottery announced they were suspending all such projects, members continued to interview others over the phone, record their responses and send them to two members, who were to coordinate the results in the hope that the project might be resurrected at some point in the future.

By the end of April one of our members offered to set up a Zoom Quiz session to help us stay in touch and this was well supported once members learned to cope with this new medium. By mid-May this regular 'meeting' was transformed with the cooperation of the Musical Director into a 'Singing Session' plus Quiz and members joined in to sing some of our 'Repertoire' pieces. This quickly developed into a session where the Music Director introduced members to new pieces to learn and - for those able to deal with the technology – to record, so that he could compile performances electronically. These sessions regularly attracted around 40+ members, although some members, whilst remaining loyal to the choir, decided they either could not cope with the technology or preferred to wait until they could sing with others as usual.

Using Zoom, the Committee was able to hold meetings to discuss our plans for the rest of the year from June onwards and to communicate these to the members via Newsletters. Since the AGM for the previous year – which should have been held in March 2020 – was long overdue, we also produced the required documentation (Finance Report – with audited accounts - and Chair's Report etc) and these were circulated to all members. Written questions and comments were invited and

considered and then at a Zoom meeting the membership voted to adopt these reports of the Choir's activities for the period from September 2018 to December 2019 and submit them to the Charities Commission as required.

After a 'summer break' in August, when restrictions to our lives were somewhat lifted, Zoom rehearsals resumed in September. The committee decided that those who participated in Zoom rehearsals should pay their termly subscription as normal and we would continue to pay the Musical Director an agreed fee for the term.

As School pupils and foreign holiday makers returned, Covid cases started to rise again, and the Government imposed 'Tier' restrictions and then in November another full lockdown, but we carried on singing! The Music Director was very keen to build up a programme of pieces on the theme 'Have you Ever Been in Love?' which would have been our Summer concert and so more songs were added to the repertoire. In addition some 'Christmas' music was also included with the aim of producing a 'Zoom Concert' of seasonal songs in December, in conjunction with the other choirs working with our Musical Director. This Concert took place in December and was well supported by members and friends. It provided a cheering end to what had been a most difficult year for Rowantree Choir.

In conclusion, thanks must go to our Musical Director, Jonathan Rathbone, for all the hard work put into enabling members to continue learning new music throughout most of 2020 and for his unfailing enthusiasm and positivity. Thanks must also go to all the Committee members, who provided great support to the whole Choir, attending Zoom meetings and keeping in touch with the wider membership. When restrictions permitted, Committee members undertook visits to Churches which might act as new rehearsal venues when normality resumed, as the Hall in Wellington Road was no longer available – and was also too small to allow for social distancing. Other Committee members undertook to draft Risk Assessments, which would be required if or when face to face rehearsals were permitted.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Choir has no fixed overheads or ongoing contractual expenditure. The Choir has sufficient funds to support its activities for some six months without any income such that if, for any reason, there was a catastrophic loss of income and expenditure continued at present levels there would be no unfunded losses.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

See Annual Accounts

Section F

Other optional information

None Applicable

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

J. Johnson

David Gilles

Full name(s)

JENNIFER JOHNSON

DAVID GILLES

Position (eg Secretary, Chair, etc)

CHAIR

TREASURER

Date

11 June 21

11/06/21



CHARITY COMMISSION
FOR ENGLAND AND WALES

| | | | |
|--------------------------------|------------|------------------------|----------------------------|
| The Rowantree Choir | | Charity No (if any) | 801087 |
| Annual accounts for the period | | | |
| Period start date | 01/01/2020 | To | Period end date 31/12/2020 |

Section A

Statement of financial activities

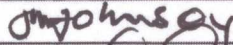
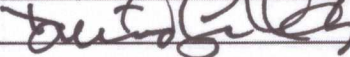
| Recommended categories by activity | Guidance Notes | Unrestricted funds | Restricted income funds | Endowment funds | Total funds | Prior year funds |
|---|----------------|--------------------|-------------------------|-----------------|-------------|------------------|
| | | £ | £ | £ | £ | £ |
| | | F01 | F02 | F03 | F04 | F05 |
| Incoming resources (Note 3) | | | | | | |
| Income and endowments from: | | | | | | |
| Donations and legacies | S01 | 27,511 | - | - | 27,511 | 28,820 |
| Charitable activities | S02 | 1,098 | - | - | 1,098 | 34,487 |
| Other trading activities | S03 | - | - | - | - | - |
| Investments | S04 | 11 | - | - | 11 | 40 |
| Separate material item of income | S05 | - | - | - | - | - |
| Other | S06 | - | - | - | - | - |
| Total | S07 | 28,619 | - | - | 28,619 | 63,347 |
| Resources expended (Note 6) | | | | | | |
| Expenditure on: | | | | | | |
| Raising funds | S08 | - | - | - | - | - |
| Charitable activities | S09 | 14,061 | - | - | 14,061 | 71,741 |
| Separate material item of expense | S10 | - | - | - | - | - |
| Other | S11 | - | - | - | - | - |
| Total | S12 | 14,061 | - | - | 14,061 | 71,741 |
| Net income/(expenditure) before investment gains/(losses) | | | | | | |
| Net gains/(losses) on investments | S13 | 14,558 | - | - | 14,558 | - 8,394 |
| Net income/(expenditure) | S14 | - | - | - | - | - |
| Extraordinary items | S15 | 14,558 | - | - | 14,558 | - 8,394 |
| Transfers between funds | S16 | - | - | - | - | - |
| Other recognised gains/(losses): | S17 | - | - | - | - | - |
| Gains and losses on revaluation of fixed assets for the charity's own use | S18 | - | - | - | - | - |
| Other gains/(losses) | S19 | - | - | - | - | - |
| Net movement in funds | S20 | 14,558 | - | - | 14,558 | - 8,394 |
| Reconciliation of funds: | | | | | | |
| Total funds brought forward | S21 | 17,518 | - | - | 17,518 | 9,124 |
| Total funds carried forward | S22 | 32,076 | - | - | 32,076 | 17,518 |

Section B

Balance sheet

| | | Unrestricted funds £ | Restricted income funds £ | Endowment funds £ | Total this year £ | Total last year £ |
|---|---------------|----------------------------|------------------------------------|-------------------------|-------------------------|-------------------------|
| Fixed assets | | | | | | |
| Intangible assets | (Note 15) | - | - | - | - | - |
| Tangible assets | (Note 14) | - | - | - | - | - |
| Heritage assets | (Note 16) | - | - | - | - | - |
| Investments | (Note 17) | - | - | - | - | - |
| Total fixed assets | | - | - | - | - | - |
| Current assets | | | | | | |
| Stocks | (Note 18) | - | - | - | - | - |
| Debtors | (Note 19) | 10,048 | - | - | 10,048 | 5,028 |
| Investments | (Note 17.4) | - | - | - | - | - |
| Cash at bank and in hand | (Note 24) | 22,683 | - | - | 22,683 | 16,368 |
| Total current assets | | 32,731 | - | - | 32,731 | 21,396 |
| Creditors: amounts falling due within one year | (Note 1 & 20) | 655 | - | - | 655 | 3,878 |
| Net current assets/(liabilities) | | 32,076 | - | - | 32,076 | 17,518 |
| Total assets less current liabilities | | 32,076 | - | - | 32,076 | 17,518 |
| Creditors: amounts falling due after one year | (Note 20) | - | - | - | - | - |
| Provisions for liabilities | | - | - | - | - | - |
| Total net assets or liabilities | | 32,076 | - | - | 32,076 | 17,518 |
| Funds of the Charity | | | | | | |
| Endowment funds | (Note 27) | - | - | - | - | - |
| Restricted income funds | (Note 27) | - | - | - | - | - |
| Unrestricted funds | | 32,076 | - | - | 32,076 | 17,518 |
| Revaluation reserve | | - | - | - | - | - |
| Total funds | (Note 1.5) | 32,076 | - | - | 32,076 | 17,518 |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval dd/mm/yyyy |
|---|--------------|--------------------------------|
|  | J.M. JOHNSON | 13/4/21 |
|  | DAVID GILLES | 13/6/21 |

Note 1 Basis of preparation

This section should be completed by all charities.

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- and with ☒ the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with ☒ the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.*

1.2 Going concern

If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:

An explanation as to those factors that support the conclusion that the charity is a going concern;

Disclosure of any uncertainties that make the going concern assumption doubtful;

Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note [].

- Yes* ☒ No* ☒ * - Tick as appropriate

Please disclose:

| | |
|--|---|
| (i) the nature of the change in accounting policy; | Change from cash to accrual accounting entered in 2018/19 means that two items have now been accrued in 2018/19. This also affects the net assets carried forward on last year's Statement of Assets and Liabilities compared to the net assets carried forward from prior year on this year's Balance Sheet. |
| (ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and | |
| (iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP. | |

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

- Yes* ☒ No* ☒ * - Tick as appropriate

Please disclose:

| | |
|---|--|
| (i) the nature of any changes; | |
| (ii) the effect of the change on income and expense or assets and liabilities for the current period; and | |
| (iii) where practicable, the effect of the change in one or more future periods. | |

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

- Yes* ☒ No* ☒ * - Tick as appropriate

Please disclose:

| | |
|---|---|
| (i) the nature of the prior period error; | |
| (ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and | Accruals at 31/12/19: 1. £1635 Christmas 2019 concert equipment hire. 2. 262.83 |
| (iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts. | |

Note 2 Accounting policies

2.2 INCOME

This standard list of accounting policies has been applied by the charity except for those ticked "No" or "N/a". Where a different or additional policy has been adopted then this is detailed in the box below.

| | | | | |
|---|--|----------|---------|----------|
| Recognition of income | These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> the charity becomes entitled to the resources; it is more likely than not that the trustees will receive the resources; and the monetary value can be measured with sufficient reliability. | Yes ✓ | No ✓ | N/a ✓ |
| Offsetting | There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102. | Yes ✓ | No ✓ | N/a ✓ |
| Grants and donations | Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP). | Yes ✓ | No ✓ | N/a ✓ |
| Legacies | In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP). Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met. | Yes ✓ | No ✓ | N/a ✓ |
| Government grants | The charity has received government grants in the reporting period | Yes ✓ | No ✓ | N/a ✓ |
| Tax reclaims on donations and gifts | Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise. | Yes ✓ | No ✓ | N/a ✓ |
| Contractual income and performance related grants | This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions. | Yes ✓ | No ✓ | N/a ✓ |
| Donated goods | Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so. The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution. Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'. Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable. Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable. | Yes ✓ | No ✓ | N/a ✓ |
| Donated services and facilities | Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably. Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA. | Yes ✓ | No ✓ | N/a ✓ |
| Support costs | The charity has incurred expenditure on support costs. | Yes ✓ | No ✓ | N/a ✓ |
| Volunteer help | The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report. | Yes ✓ | No ✓ | N/a ✓ |
| Income from interest, royalties and dividends | This is included in the accounts when receipt is probable and the amount receivable can be measured reliably. | Yes ✓ | No ✓ | N/a ✓ |
| Income from membership subscriptions | Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies. Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities. | Yes ✓ | No ✓ | N/a ✓ |

| | | | | |
|---|--|----------|----------|----------|
| Settlement of insurance claims | Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA. | Yes ✓ | No ✓ | N/a ✓ |
| Investment gains and losses | This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year. | Yes ✓ | No ✓ | N/a ✓ |
| 2.3 EXPENDITURE AND LIABILITIES | | | | |
| Liability recognition | Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty. | Yes ✓ | No ✓ | N/a ✓ |
| Governance and support costs | Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage. | Yes ✓ | No ✓ | N/a ✓ |
| Grants with performance conditions | Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output. | Yes ✓ | No ✓ | N/a ✓ |
| Grants payable without performance conditions | Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised. | Yes ✓ | No ✓ | N/a ✓ |
| Redundancy cost | The charity made no redundancy payments during the reporting period. | Yes ✓ | No ✓ | N/a ✓ |
| Deferred income | No material item of deferred income has been included in the accounts. | Yes ✓ | No ✓ | N/a ✓ |
| Creditors | The charity has creditors which are measured at settlement amounts less any trade discounts | Yes ✓ | No ✓ | N/a ✓ |
| Provisions for liabilities | A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date | Yes ✓ | No ✓ | N/a ✓ |
| Basic financial instruments | The charity accounts for basic financial instruments on initial recognition as per paragraph 11.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP. | Yes ✓ | No ✓ | N/a ✓ |
| 2.4 ASSETS | | | | |
| Tangible fixed assets for use by charity | These are capitalised if they can be used for more than one year, and cost at least: They are valued at cost. Assets are depreciated at 25% on a straight line basis. | £500 | Yes ✓ | No ✓ |
| Intangible fixed assets | The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 9.5 They are valued at cost. | Yes ✓ | No ✓ | N/a ✓ |
| Heritage assets | The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 9.6.1.4. They are valued at cost. | Yes ✓ | No ✓ | N/a ✓ |
| Investments | Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment. Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments | Yes ✓ | No ✓ | N/a ✓ |
| Stocks and work in progress | Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value. Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock. Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract. | Yes ✓ | No ✓ | N/a ✓ |
| Debtors | Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received. | Yes ✓ | No ✓ | N/a ✓ |

The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.

Current asset investments

| Yes | No | N/a |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

They are valued at fair value except where they qualify as basic financial instruments.

| Yes | No | N/a |
|-------------------------------------|-------------------------------------|-------------------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

POLICIES ADOPTED
ADDITIONAL TO OR
DIFFERENT FROM
THOSE ABOVE

Note 3 Analysis of income

| Analysis | | Unrestricted funds | Restricted income funds | Endowment funds | 2020 Total funds £ | Prior year £ |
|-----------------------------------|--|--------------------|-------------------------|-----------------|--------------------|--------------|
| Donations and legacies: | Donations and gifts | 983 | - | - | 983 | 672 |
| | Gift Aid | 5,226 | - | - | 5,226 | 3,225 |
| | Legacies | - | - | - | - | - |
| | General grants provided by government/other charities | - | - | - | - | - |
| | Membership subscriptions and sponsorships which are in substance donations | 21,302 | - | - | 21,302 | 24,923 |
| | Donated goods, facilities and services | - | - | - | - | - |
| | Other | - | - | - | - | - |
| Total | | 27,511 | - | - | 27,511 | 28,820 |
| Charitable activities: | Raffles | 408 | - | - | 408 | 1,296 |
| | Sale of Music | 400 | - | - | 400 | 540 |
| | Ticket sales | 290 | - | - | 290 | 11,978 |
| | Annual dinner | - | - | - | - | 2,842 |
| | Singaway | - | - | - | - | 17,831 |
| | Other | - | - | - | - | - |
| | Total | 1,098 | - | - | 1,098 | 34,487 |
| Other trading activities: | | - | - | - | - | - |
| | | - | - | - | - | - |
| | Other | - | - | - | - | - |
| | Total | - | - | - | - | - |
| Income from investments: | Interest income | 11 | - | - | 11 | 40 |
| | Dividend income | - | - | - | - | - |
| | Rental and leasing income | - | - | - | - | - |
| | Other | - | - | - | - | - |
| | Total | 11 | - | - | 11 | 40 |
| Separate material item of income: | | - | - | - | - | - |
| | | - | - | - | - | - |
| | | - | - | - | - | - |
| | Total | - | - | - | - | - |
| Other: | Conversion of endowment funds into income | - | - | - | - | - |
| | Gain on disposal of a tangible fixed asset held for charity's own use | - | - | - | - | - |
| | Gain on disposal of a programme related investment | - | - | - | - | - |
| | Royalties from the exploitation of intellectual property rights | - | - | - | - | - |
| | Other | - | - | - | - | - |
| | Total | - | - | - | - | - |
| TOTAL INCOME | | 28,619 | - | - | 28,619 | 63,347 |

Other information:

All income in the prior year was unrestricted and based on an 18 month accounting period from 1/9/18 - 31/12/19. Totals in 2020 are further affected by reduced activity due to the Covid 19 pandemic.

Section C Notes to the accounts (cont)

Note 6 Analysis of expenditure

| Analysis | This year | | | | Last year | | | |
|---|--------------------|-------------------------|-----------------|---------------|--------------------|-------------------------|-----------------|---------------|
| | Unrestricted funds | Restricted income funds | Endowment funds | Total funds | Unrestricted funds | Restricted income funds | Endowment funds | Total funds |
| Expenditure on charitable activities: | | | | | | | | |
| Professional fees | 9,828 | - | - | 9,828 | 17,760 | - | - | 17,760 |
| Accountancy | 1,058 | - | - | 1,058 | 2,391 | - | - | 2,391 |
| Travel & Accomodation | - | - | - | - | 17,648 | - | - | 17,648 |
| Administration | 3,175 | - | - | 3,175 | 33,942 | - | - | 33,942 |
| Total expenditure on charitable activities | 14,061 | - | - | 14,061 | 71,741 | - | - | 71,741 |

Other information:

All expenditure in the prior year was unrestricted and based on an 18 month accounting period from 1/9/18 - 31/12/19. Totals in 2020 are further affected by reduced activity due to the Covid 19 pandemic.

Section C**Notes to the accounts****Note 10** Details of certain items of expenditure**10.1 Fees for examination of the accounts**

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).

Independent examiner's fees

Assurance services other than audit or independent examination

Tax advisory fees

Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner

| This year £ | Last year £ |
|----------------|----------------|
| 300 | 300 |
| - | - |
| - | - |
| - | - |

Section C**Notes to the accounts****(cont)****Note 19 Debtors and prepayments**

Please complete this note if the charity has any debtors or prepayments.

19.1 Analysis of debtors**Trade debtors****Prepayments and accrued income****Other debtors**

| This year | Last year |
|------------------|------------------|
| £ | £ |
| - | 291 |
| 10,048 | 5,319 |
| - | - |
| Total | 5,028 |

Note 20 Creditors and accruals

Please complete this note if the charity has any creditors or accruals.

20.1 Analysis of creditors

| | Amounts falling due within one year | | Amounts falling due after more than one year | |
|--|-------------------------------------|----------------|--|----------------|
| | This year £ | Last year £ | This year £ | Last year £ |
| Accruals for grants payable | - | - | - | - |
| Bank loans and overdrafts | - | - | - | - |
| Trade creditors | 255 | - | - | - |
| Payments received on account for contracts or performance-related grants | - | - | - | - |
| Accruals and deferred income* | 400 | 3,878 | - | - |
| Taxation and social security | - | - | - | - |
| Other creditors | - | - | - | - |
| Total | 655 | 3,878 | - | - |

* Prior year figures include 1898 accrued at 31/12/19 due to the change from Cash to accrual accounting.

Section C

Notes to the accounts

(cont)

Note 24

Cash at bank and in hand

| |
|--|
| Short term cash investments (less than 3 months maturity date) |
| Short term deposits |
| Cash at bank and on hand |
| Other |
| Total |

| This year £ | Last year £ |
|----------------|----------------|
| - | - |
| 13,343 | 13,332 |
| 9,340 | 3,036 |
| - | - |
| 22,683 | 16,368 |

Independent Examiner's Report on the Accounts

Report to the trustees of The Rowantree Choir on the accounts for the period ended 31 December 2020.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- To follow the procedures laid down in the general Direction given by the Charity Commissioners (under section 145 (5)(b) of the charities Act
- To state whether particular matters have come to my attention.

Basis of independent examiner's statement


My examination was carried out in accordance with general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the Charities Act: and accounting requirements of the Charities Act have not been met.
- 2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the choir to be reached.

Signed:



Name: Martin D C Pringle

Professional qualifications: FIAB

Address: Wellesley House, 1st Floor 102 Cranbrook Road, Ilford IG1 4NH

Date: 14th June 2021