

HOLBORN COMMUNITY ASSOCIATION

England & Wales · Charity number 801064

Details

| | |
|----------------|---|
| Other names | BEDFORD HOUSE COMMUNITY CENTRE, BEDFORD HOUSE COMMUNITY CENTRE & THE MILLMAN STREET COMMUNITY ROOMS, MILLMAN STREET COMMUNITY ROOMS |
| Status | Registered |
| Legal form | Charitable company |
| Company number | 02344228 |
| Registered | 1989-03-08 |
| Register | View on the Charity Commission register |

Contact

| | |
|---------|--|
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| Website | www.holborncommunity.co.uk |

Activities

Objects: A) TO PROMOTE THE BENEFIT OF THOSE PERSONS WHO LIVE IN THE HOLBORN WARD OF THE LONDON BOROUGH OF CAMDEN AND ITS NEIGHBOURHOOD WITHOUT DISTINCTION OF RACE, NATIONAL ORIGIN, SEX, PHYSICAL OR MENTAL ABILITY OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS. B) TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THESE INHABITANTS. C) TO ASSOCIATE THE LOCAL AUTHORITY, APPROPRIATE VOLUNTARY ORGANISATIONS, AND THE INHABITANTS OF THE AREA IN A COMMON EFFORT TO THESE ENDS. D) TO MAINTAIN AND MANAGE, AND TO CO-OPERATE WITH ANY LOCAL STATUTORY AUTHORITY IN THE MAINTENANCE AND MANAGEMENT OF A COMMUNITY CENTRE FOR ACTIVITIES PROMOTED BY THE ASSOCIATION IN FURTHERANCE OF THE ABOVE OBJECTS.

Activities: Community organisation that runs 3 community centres. Services include sports facilities for children, Resource centre and activities for older people, Under 5's activities. Arts activities for children,

Holborn Community Cooks, Meeting space for local organisations.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Education/training, Disability, The Prevention Or Relief Of Poverty, Arts/culture/heritage/science, Amateur Sport, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- **Area of benefit:** HOLBORN WARD OF CAMDEN AND NEIGHBOURHOOD
- Camden

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|------------|-------------|------------|-----------|
| 2025-03-31 | £648,229 | £616,663 | £3,363,643 | 13 |
| 2024-03-31 | £683,187 | £625,619 | £3,332,075 | 13 |
| 2023-03-31 | £610,915 | £565,899 | £3,274,507 | 13 |
| 2022-03-31 | £646,417 | £605,436 | £3,229,491 | 14 |
| 2021-03-31 | £1,758,764 | £517,383 | £3,188,510 | 14 |

Trustees

| Name | Role | Appointed |
|----------------------------|-------|------------|
| Shona Louise Coffey | Chair | 2018-11-21 |
| Jonathan Nash | | 2021-11-24 |
| Lauren Suding | | 2021-11-24 |
| Linda Henden | | 2017-04-01 |
| Matthew Langmead | | 2026-05-26 |
| Shamin Kisakye | | 2023-11-16 |
| Susan Rosalind Shickle | | 2023-11-16 |

HOLBORN COMMUNITY ASSOCIATION

England & Wales - Charity number 801064

Accounts

REGISTERED COMPANY NUMBER: 02344228 (England and Wales)
REGISTERED CHARITY NUMBER: 801064

REPORT OF THE TRUSTEES AND
AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025
FOR
HOLBORN COMMUNITY ASSOCIATION
(A COMPANY LIMITED BY GUARANTEE)

Prestons & Jacksons Partnership LLP
Statutory Auditors
364 - 368 Cranbrook Road
Ilford
Essex
IG2 6HY

HOLBORN COMMUNITY ASSOCIATION

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HOLBORN COMMUNITY ASSOCIATION

CHAIRMAN'S REPORT FOR THE YEAR ENDED 31 MARCH 2025

The year 2024-2025 saw the organisation, the staff within it and people from across the community work collectively to make a real difference to lives of people within our community.

During this year the organisation has faced significant challenges, particularly related to financial planning and sustainability - together, the team, support from local funders including Camden Council and with input from the Board, have responded to those challenges. They've applied learning and insight from a business review to change how things are done internally. That's allowed us to recognise our goals (better financial security) and understand and articulate the real successes delivered by the organisation over the last 10 years. HCA hasn't just been inward looking - the organisation has recognised and responded to the increasing need across our community and continues to support people through fun, through inclusive activities, through support for people's health and wellbeing. All in the face of decreasing internal and external resources.

That commitment to the community - meeting real needs with people centred support - is at the heart of HCA. It's why the community values what HCA does do and why I, and the wider Board continue to be amazed and thankful to be part of an organisation making such a difference to people.

Shona Coffey, Chair

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2025

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2025

OBJECTIVES AND ACTIVITIES

- o To promote the benefit of those persons who live in the historical Holborn Ward of the London Borough of Camden and its neighbourhood.
- o To advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for these inhabitants.
- o To engage the local authority, other voluntary organisations and the inhabitants of the area in a common effort to these ends.
- o To maintain and manage and to co-operate with any local statutory authority in the maintenance and management of our community and arts centres for activities promoted by the Association.

Our vision and mission

Our vision is for a thriving, vibrant and inclusive local community in Holborn. That community will have opportunities to lead healthy lives, an environment that nurtures residents and a bridge for those who need to achieve their aspirations.

Our mission is to bring people together and improve the health and well-being of our community through arts, care, movement and play.

We support people across our community through five strands of work:

- Arts: working with all ages and across a range of disciplines we use the power of art and creating art to empower people, help them express themselves and build their overall well-being. Our programmes include Arts for Well-being, Arts Outreach and Arts for Young People
- Care: HCA provides care in the form of day centre provision for older adults, particularly those with dementia, as well as outreach schemes, a befriending scheme and physical activity programmes for more clinically vulnerable older people
- Movement: a range of sports and physical activity programmes for children, young people, and older people focus on participation in activity, improvements to mental and physical well being as well as reducing isolation through group activity
- Play: we work with Under 5s and their families to offer regular opportunities and space for children to develop social and motor skills in a fun environment. Our Play strand also includes holiday activities, trips and play schemes for children and families across the local community.
- Operations: underpinning all of the work above is work across the organisation to engage the community and enable their safe participation through a focus on facilities, marketing, online systems and impact measurement

Our facilities

- Holborn House Community Centre (formerly known as Bedford House). Our centre reopened in September 2021 with a programme including under 5s activities, movement activities for children and adults and hosting a range of different arts activities.

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2025

- Millman Street Community Centre, where we mostly conduct our older peoples' services plus intergenerational work and have internet and email access for users.

- 1a Arts Centre - where we run pottery classes for all ages, digital media and film for young people and hold or organise basic skills and catch-up booster classes.

Public benefit

The Trustees confirmed that they have complied with the duty in section 4 of the Charities Act 2011 to have due regard to public benefit guidance published by the Commission in determining the activities undertaken by the Charity.

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2025

Achievements and performance

Charitable activities

- 2,000+ people accessed health and wellbeing programmes
- 35,000 attendances across three busy community centres
- 350+ older adults supported through befriending, lunch clubs and social groups
- 225+ children and young people joined regular after-school sessions

Our programme brings people together in welcoming inclusive spaces where people feel ready and able to learn. As well as increasing individual skills and well being, the programmes help people to help themselves, and help each other - ultimately building a stronger community of place. Our programmes include:

- Youth and family support: play, sport, mentoring and creative sessions
- Creative health and wellbeing: movement, mindfulness, arts and culture
- Support for older people: social groups, digital help and home visits
- Community events and exhibitions: celebrating local identity and connection
- Volunteer and leadership opportunities for local residents

Our **Arts** activities are all about 'creative health'. Simply put - they are creative activities designed to directly benefit the physical and mental health and wellbeing of those participating.

- Sunday Socials bring people together to eat and participate in an arts-focused activity every month. They are primarily older and isolated. Involvement in Sunday Socials often leads to greater participation in other activities.
- Memory Cafe offers weekly arts/reminiscence focused activities for people with dementia (or other degenerative conditions) and their carers. The activity offers opportunities to maintain cognitive function, improve how participants feel about themselves, and builds a community or network involving people dealing with early-onset long term conditions.
- Creative Communications is a weekly group for children and young people with social communication difficulties. Through art, play and learning from each other, participants increase self-awareness, learn to regulate and communicate and feel more confident in wider social settings. Parents and child receive pastoral support from HCA staff and develop a peer network outside of school and their usual community.
- Our Youth Arts Group explores different disciplines, techniques and products with support from specialist artist/facilitators and organisations depending on project focus. The art itself is secondary to process with the group allowing a space for young people with a range of mental health issues and additional needs to come together to explore themselves, their identity and their aspirations for the future. Summer sees us host Camden Summer University sessions open to all young people in Camden (13-19).

Through our **Movement** programme we provide spaces for our community to exercise both body and mind, with an emphasis on coming together alongside physical achievement, and improving both physical and mental health.

- Our Gymnastics club is for children from 3 - 14. We offer space, coaching and equipment to teach children skills and keep them active. Our classes are inclusive and financially accessible allowing children who wouldn't otherwise be able to afford classes attend.

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2025

- Creative Dance projects for children aged 4-12 are led by contemporary dance specialists. Children work towards a performance or theme throughout the term in a space that helps everyone feel comfortable and confident to express themselves.

- We run My Move Girls Fitness sessions every week. Young women work with the session leader to set the activity programme and they come together in a space just for them along with some snacks and time for socialising.

- Our adults programme includes Yoga (including Women's Only sessions and Seated Yoga) and Qi Gong hosted by HCA alongside Pilates and Stretch/Relaxation sessions run in partnership with Nuffield Health Centres.

- Working with Akademi we host weekly South Asian Dance sessions and deliver a more informal Dance for Joy session every week (with support from UCL Dance Society).

HCA **Cares** for people across the community by creating a space for older adults to come together. We reduce social isolation, improve wellbeing and emotional health and meet basic needs. All of this work ultimately helps older adults to be happier, healthier and keep living independently in their own homes.

- Day centre care for the most vulnerable older people - with care need including dementia, COPD, heart problems and depression. We bring people together to have fun and company as well as managing medication, care planning and rehabilitation plans.

- Outreach work - escorting attendees to activities and hospital or GP appointments, helping with everyday shopping and prescriptions as well as managing finances.

- Our Community Activities Programme for older people includes arts and movement activities as well as other sessions focused on social interaction and well being - like reminiscence groups, flower arranging, hair dressing appointments and bingo!

- At a weekday Lunch Club we offer low cost healthy meals for older people who wouldn't otherwise be able to afford them.

- Through our Doorstep Help project we reach out to isolated older people in their homes providing support to address their most urgent needs and building ongoing support and relationships with Befrienders.

Through our **Play** programme we connect parents whilst children play. Four days a week we provide spaces for families to engage in creative play. Our programme offers under 5s and their grown-ups a range of opportunities to develop physical literacy, creativity and confidence through play, movement and arts.

Organisational Challenges

As need increases across and amongst the community - with increasing poverty, social isolation, health inequalities and overcrowded housing all exacerbated by declining living standards - the pressure on the organisation has increased. That is evident in greater demand for resources, activity and support (with many programmes full). It is manifest in greater complexity of need amongst individuals which is often harder for our staff to help with through our usual support.

The organisation continues to face many challenges adapting to and responding to a new normal - income from traditional sources and supporters (trusts, foundations and donors) is harder to secure. Statutory sources of support are in flux and offering little by way of support and investment - social care budgets for instance are shrinking.

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2025

Staff costs are rising with those tied to London Living Wage putting further pressure on budgets (but still essential to retain staff, our most valuable resource). Alongside this, utility, food and contractor costs are high with many above inflationary increases.

Alongside these challenges, affecting many organisations in the sector, HCA faced a key challenge in year, relating to our long term loan for the building. Mid-year our application to renew our loan was declined bringing us close to term, with repayments at a high level (drawing cash out of the charity. Coupled to the constraint of low free cash reserves the organisation has had to aggressively manage expenditure. In turn it has been harder to invest in new projects meeting the greater need in our community - limiting growth and opportunities.

Organisational responses

In the face of multiple pressures HCA have responded well - determined to take control of the situation and narratives around us as much as is possible.

We have drawn on resource (free or funded) to train and develop our workforce giving them the skills and resilience to cope in the pressure of need from across the community. This ties into our response to rising staff costs across the board - we are keen to develop the workforce ensuring that staff are supported, more productive and better able to meet the needs around them.

At the same time we are steadfast in our commitment to inclusive programmes and support for the community - keeping activities free or low cost wherever possible, finding ways to expand provision where demand is high and maintaining key messages centred on inclusion, kindness and compassion.

In year we have improved our grant funding success rate. Importantly we have increased our corporate giving total (almost doubling) which promises to provide a fruitful, ongoing avenue for support in the future. Our earned income is stable and actions taken at the end of 2024 have seen us increase lettings income, building sustainable, ongoing relationships with hirers that support the wider work of the charity.

In response to decision on our long term loan the organisation worked with our funders, our lender and an external consultant (from the Centre for Charity Excellence) to review our business practices and financial planning. Benchmarked against peer organisations our performance over the last 10 years has been good - there is a stable foundation on which to build and grow the 'community business' side of our work, key to the ongoing viability of the organisation. We have revised our financial planning and reporting, moving away from 'cash accounting' in practice to operating with a much better understanding of forecasting, net income and liabilities (all of which are key to maintaining our loan and space). Work to reapply and change terms of the loan was completed in March 2025 and the loan has now been secured for a further 5 years (with reduced monthly repayments).

Future Plans

Our current business plan covers the period 2023-2026. Work is in underway in 2025 to prepare a new business plan covering the period April 2026 - March 2031 (this aligns with funding cycle of Community Partners fund providing core funding for 7 years). The business plan will include feedback with the community themselves to inform development plans across various elements of the work (in particular focusing on how we move to increase earned income from activities). Alongside that we are reviewing organisational 'foundations' to ensure we have the right elements in place to support our work over the period of the business plan. That includes our communications strategy and tools, our digital infrastructure and plans for workforce development. Finally, the business plan will include strategy to reduce long term loan, mindful of length of lease by time further loan renewals are due and mindful the impact this may have on future viability of loans.

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2025

STRATEGIC REPORT

Financial review

The financial review for the year is set out in the Statement of Financial Activities. The largest revenue funding source for the year was the London Borough of Camden although this income is now more diverse, partly coming from personal budgets, and through a wider variety of grants than the core community centres fund (which is now less than 20% of our income) and the expenditure on various activities has supported the key objectives of the charity.

Reserves policy

The trustees aim to have a reserves policy maintaining 20% of expected annual revenue costs of the Association, excluding restricted funds and any reserves held against known future liabilities. At that level, they feel that, in the event of a significant drop in funding, the charity would have adequate resources available to continue delivering services for the foreseeable future. In the current economic climate, this is a hard target to meet, especially following our significant project to redevelop Holborn House. We are, therefore, seeking over the medium term to increase our liquid unrestricted reserves further, so that services could be wound down without necessarily selling the Holborn House lease. The trustees are of the view that HCA is a going concern. The reserves at the end of the period, which meet these criteria, are £3,363,641 being of incurred costs for However, most of those reserves are tied up in fixed assets and fixed-asset funding and work-in-progress. We have £115,123 unrestricted cash flow at our disposal.

Our organisation also holds restricted reserves separate to funds identified above. These are identified at time of award and allocated to certain programmes or activities as agreed with the funder or donor in question (allocation includes accounting for these funds as restricted within our quarterly management accounts). Where restricted funds are awarded across financial years, income may be split and allocated to future years in line with expectation of activity or service delivery. These funds are accounted for within deferred income within our management accounts and annual audited accounts.

Going concern

The Trustees are of the view that HCA is a going concern for the 12 months from current date. Work undertaken this year has addressed questions of short term viability. We are confident that with long term core funding and strong earned income underpinning our work we are financially viable in the medium term. Our focus over the course of next business planning round is to address longer term financial issues to maintain the organisation into the future.

Income, Expenditure and Going Concern

The financial review for the year is set out in the Statement of Financial Activities. The largest revenue funding source for the year was the London Borough of Camden although this income is now more diverse, partly coming from personal budgets, and through a wider variety of grants than the core community centres fund (which is now less than 20% of our income) and the expenditure on various activities has supported the key objectives of the charity.

During the period, HCA had an income of £648,229 (2024: £683,187) and expenditure of £616,663 (2024: £625,619) giving a surplus of £31,566 (2024: £57,568). We carried forward reserves of £3,363,641 (2024: £3,332,075) of which £276,156 (2024: £250,680) are unrestricted and £7,090 (2024: £1,000) are restricted.

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2025

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Holborn Community Association is a private company limited by guarantee incorporated on the 7 February 1989 and has no share capital and is permitted to omit the word limited from its title. The governing document is the Memorandum and Articles of Association. The charity is registered with the Charity Commission in England and Wales as Holborn Community Association.

Organisation

A Board of Trustees (Management Committee) governs the work of the Association as the decision making body according to its governing documents. It is made up of individual members, members as representatives of affiliated groups and members nominated by user groups. It normally meets 4 times a year. All members are circulated with invitations to nominate trustees prior to the AGM advising them of retiring trustees and vacancies. The Board has the power to co-opt new members till the following AGM and may co-opt up to 5 non-voting members holding special attributes or skills.

HCA currently employs 5 full time, 19 part-time or sessional staff and 12 freelance tutors. The Director reports to the board, manages the day-to-day operations of the charity and plays a substantial role in the delivery of services. He is assisted by the members of the Leadership Team.

Contribution of volunteers

The Association draws upon a pool of volunteers without whom the level of work that we undertake would be significantly reduced. This last year 66 volunteers supported us over the course of a year in a variety of tasks inter alia: delivering food parcels and shopping, administration, befriending, class assistants, entertaining and performing, painting and decorating, transporting and tutoring.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The trustees have examined the business and operational risks that the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen or mitigate these risks

The trustees have considered the major risk areas and would report the following: The risk of London Borough of Camden further cutting part of the Association's core funding and or reducing payment for using our day-care services. The low risk of the long-term or sudden incapacity of executive staff. The trustees address the above issues as follows: We continue to diversify our funding and increase our own income generation. The Director is backed up by a dedicated Managerial Team.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

02344228 (England and Wales)

Registered Charity number

801064

Registered office

35 Emerald Street
London
WC1N 3QW

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2025

Trustees

Shona Coffey - Appointed as Chair
Linda Henden
Lauren Suding
Jonathan Nash KC
Shamin Kisakye
Susan R Shickle
Stephen Hargrave - Resigned 25th April 25
Jacqueline A Dyson - Resigned 28th November 24

Chief Executive Officer

Paul Crozier

Auditors

Prestons & Jacksons Partnership LLP
Statutory Auditors
364 - 368 Cranbrook Road
Ilford
Essex
IG2 6HY

Website: <https://www.holborncommunity.co.uk/>

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Holborn Community Association for the purposes of company law) are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year. Under that law, the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law).

Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

HOLBORN COMMUNITY ASSOCIATION

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025**

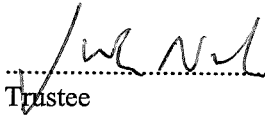
STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the trustees are aware, there is no relevant information (as defined by Section 418 of the Companies Act 2006) of which the charitable company's auditors are unaware, and each trustee has taken all the steps that they ought to have taken as a trustee in order to make them aware of any audit information and to establish that the charitable company's auditors are aware of that information.

AUDITORS

The auditors, Prestons & Jacksons Partnership LLP, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on and signed on the board's behalf by:


.....
Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF HOLBORN COMMUNITY ASSOCIATION

Opinion

We have audited the financial statements of Holborn Community Association (the 'charitable company') for the year ended 31 March 2025 which comprise the Statement of Financial Activities, the Statement of Financial Position, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2025 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF HOLBORN COMMUNITY ASSOCIATION

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

The trustees' were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF HOLBORN COMMUNITY ASSOCIATION

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We identified and assessed the risks of material misstatement of the financial statements from irregularities, whether due to fraud or error, and discussed these between our audit team members. We then designed and performed audit procedures responsive to those risks, including obtaining audit evidence sufficient and appropriate to provide a basis for our opinion.

We obtained an understanding of the legal and regulatory framework within which the charitable company operates, focusing on those laws and regulations that have a direct effect on the determination of material amounts and disclosures in the financial statements. The laws and regulations we considered in this context were the Companies Act 2006 together with the Charities SORP (FRS102). We assessed the required compliance with these laws and regulations as part of our audit procedures on the related financial statement items.

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which might be fundamental to the charitable company's ability to operate or to avoid material penalty. We also considered the opportunities and incentives that may exist within the charitable company for fraud. The laws and regulations we considered were General Data Protection Regulation (GDPR), employment legislations, taxation legislations and anti-fraud, bribery and corruption legislation.

Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the Trustees and other management and inspection of regulatory and legal correspondence, if any.

We identified the greatest risk of material impact on the financial statements from irregularities, including fraud, to be within the timing of recognition of income and the override of controls by management. Our audit procedures to respond to these risks included enquiries of management, internal audit and the Trustees about their own identification and assessment of the risks and irregularities, sample testing on the posting of journals, reviewing accounting estimates for biases, reviewing regulatory correspondence with Charity Commission, review of donor audit reports, and reading of minutes of meetings of those charged with governance.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF HOLBORN COMMUNITY ASSOCIATION

Owing to inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations (irregularities) is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it. In addition, as with any audit, there remained a higher risk of non detection of irregularities, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Prestons & Jacksons Partnership LLP
Statutory Auditors
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006
364 - 368 Cranbrook Road
Ilford
Essex
IG2 6HY

Date:

HOLBORN COMMUNITY ASSOCIATION

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2025**

| | Notes | Unrestricted funds £ | Restricted funds £ | 31.3.25 Total funds £ | 31.3.24 Total funds £ |
|---|-------|----------------------------|--------------------------|--|--------------------------------|
| INCOME AND ENDOWMENTS FROM | | | | | |
| Donations and legacies | 2 | 27,050 | - | 27,050 | 21,329 |
| Charitable activities | 4 | | | | |
| Income from Charitable Activities | | 336,479 | 281,840 | 618,319 | 659,709 |
| Investment income | 3 | <u>2,860</u> | - | <u>2,860</u> | <u>2,149</u> |
| Total | | <u>366,389</u> | <u>281,840</u> | <u>648,229</u> | <u>683,187</u> |
| EXPENDITURE ON | | | | | |
| Charitable activities | 5 | | | | |
| Operation of Community and Arts Centres | | <u>440,913</u> | <u>175,750</u> | <u>616,663</u> | <u>625,619</u> |
| NET INCOME/(EXPENDITURE) | | | | | |
| Transfers between funds | 16 | (74,524) | 106,090 | 31,566 | 57,568 |
| | | <u>100,000</u> | <u>(100,000)</u> | - | - |
| Net movement in funds | | 25,476 | 6,090 | 31,566 | 57,568 |
| RECONCILIATION OF FUNDS | | | | | |
| Total funds brought forward | | <u>250,680</u> | <u>3,081,395</u> | <u>3,332,075</u> | <u>3,274,507</u> |
| TOTAL FUNDS CARRIED FORWARD | | <u>276,156</u> | <u>3,087,485</u> | <u>3,363,641</u> | <u>3,332,075</u> |

The notes form part of these financial statements

HOLBORN COMMUNITY ASSOCIATION

**STATEMENT OF FINANCIAL POSITION
31 MARCH 2025**

| | Notes | 31.3.25 £ | 31.3.24 £ |
|--|-------|-------------------------|------------------|
| FIXED ASSETS | | | |
| Tangible assets | 11 | 3,761,414 | 3,771,414 |
| CURRENT ASSETS | | | |
| Debtors | 12 | 16,890 | 19,297 |
| Cash at bank | | <u>122,213</u> | <u>180,326</u> |
| | | 139,103 | 199,623 |
| CREDITORS | | | |
| Amounts falling due within one year | 13 | (536,876) | (638,962) |
| NET CURRENT ASSETS | | <u>(397,773)</u> | <u>(439,339)</u> |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | 3,363,641 | 3,332,075 |
| NET ASSETS | | <u>3,363,641</u> | <u>3,332,075</u> |
| FUNDS | 16 | | |
| Unrestricted funds: | | | |
| General fund | | 276,156 | 250,680 |
| Restricted funds: | | | |
| Restricted | | 7,090 | 1,000 |
| Restricted Fixed Asset Funds | | <u>3,080,395</u> | <u>3,080,395</u> |
| | | <u>3,087,485</u> | <u>3,081,395</u> |
| TOTAL FUNDS | | <u>3,363,641</u> | <u>3,332,075</u> |

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The notes form part of these financial statements

HOLBORN COMMUNITY ASSOCIATION


**STATEMENT OF FINANCIAL POSITION - continued
31 MARCH 2025**

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 145 of the Charities Act 2011.

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:


.....
Trustee

The notes form part of these financial statements

HOLBORN COMMUNITY ASSOCIATION

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 MARCH 2025

| | Notes | 31.3.25 £ | 31.3.24 £ |
|---|-------|-----------------|-----------------|
| Cash flows from operating activities | | | |
| Cash generated from operations | 1 | (21,673) | 129,800 |
| Interest paid | | <u>(39,300)</u> | <u>(43,330)</u> |
| Net cash (used in)/provided by operating activities | | <u>(60,973)</u> | <u>86,470</u> |
| Cash flows from investing activities | | | |
| Purchase of tangible fixed assets | | - | (31,000) |
| Interest received | | <u>2,860</u> | <u>2,149</u> |
| Net cash provided by/(used in) investing activities | | <u>2,860</u> | <u>(28,851)</u> |
| Change in cash and cash equivalents in the reporting period | | | |
| | | (58,113) | 57,619 |
| Cash and cash equivalents at the beginning of the reporting period | | <u>180,326</u> | <u>122,707</u> |
| Cash and cash equivalents at the end of the reporting period | | <u>122,213</u> | <u>180,326</u> |

The notes form part of these financial statements

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2025**

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

| | 31.3.25 £ | 31.3.24 £ |
|---|------------------------|-----------------------|
| Net income for the reporting period (as per the Statement of Financial Activities) | 31,566 | 57,568 |
| Adjustments for: | | |
| Depreciation charges | 10,000 | 10,955 |
| Interest received | (2,860) | (2,149) |
| Interest paid | 39,300 | 43,330 |
| Other | - | 1 |
| Decrease in debtors | 2,407 | 7,304 |
| (Decrease)/increase in creditors | <u>(102,086)</u> | <u>12,791</u> |
| Net cash (used in)/provided by operations | <u>(21,673)</u> | <u>129,800</u> |

2. ANALYSIS OF CHANGES IN NET DEBT

| | At 1/4/24 £ | Cash flow £ | At 31/3/25 £ |
|---------------------------------|-------------------------|------------------------|-------------------------|
| Net cash | | | |
| Cash at bank | <u>180,326</u> | <u>(58,113)</u> | <u>122,213</u> |
| | <u>180,326</u> | <u>(58,113)</u> | <u>122,213</u> |
| Debt | | | |
| Debts falling due within 1 year | <u>(479,141)</u> | <u>32,782</u> | <u>(446,359)</u> |
| | <u>(479,141)</u> | <u>32,782</u> | <u>(446,359)</u> |
| Total | <u>(298,815)</u> | <u>(25,331)</u> | <u>(324,146)</u> |

The notes form part of these financial statements

HOLBORN COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Holborn Community Association (HCA) meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going Concern

The Board confirms they believe that HCA is in a position to carry on its charitable activities. HCA reasonably expects to secure sufficient fundings and grants to operate for the next twelve month. With the completion of construction and opening of Bedford House, the board of trustees are expecting further income to be generated.

As a result of this, the Board believes that HCA is operating as a going concern. It is for these reasons, the accounts have been prepared as a going concern.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income from charitable activities includes primary purpose trading, income earned both from the supply of goods or services under contractual arrangements or grant agreements, which have conditions that specify the provision of particular goods or services to be provided and undertaken for the charitable purposes of the charity.

Interest Receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

HOLBORN COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2025

1. ACCOUNTING POLICIES - continued

Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back-office costs, finance, personnel, payroll and governance costs which support HCA's programmes and activities. The basis, on which support costs have been allocated are set out in note 8.

Expenditure and irrecoverable VAT

Costs of raising funds comprise the costs of other trading activities, in which the Association does not yet engage.

Expenditure on charitable activities includes the costs of providing services and activities for our beneficiaries and the local community to further the purposes of the charity and their associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Individual fixed assets costing £1,000 or more are capitalised at cost and are depreciated over their estimated useful economic or project lives on a straight line basis as follows:

- Leasehold of land and buildings - 2%
 - Equipment - 20%
 - Activity equipment and fittings* - 33%-50%
- (funded purchases are expensed within year of project- 100%)

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Debtors

Debtors are recognised at the settlement recoverable amount due. Prepayments are valued at the amount prepaid.

HOLBORN COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2025

1. ACCOUNTING POLICIES - continued

Cash at bank and in hand

Cash at bank and in hand includes is held to meet short-term cash commitments as they fall due rather than for investment purposes and may include short-term deposits.

Creditors, deferrals and provisions

Creditors and provisions are liabilities where we have a present obligation to a third party that we shall normally pay by cash. Provisions are measured or estimated as reliably as possible.

Where performance-related conditions are specified in a grant, the income will only be recognised to the extent that the charity has provided the facility or service. Any income received in advance of the conditions being met are deferred and shown under creditors.

Financial Instruments

The charity only has financial assets and liabilities of a kind that qualify as basis financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Pensions

HCA is a member of the Camden Local Authority Multi Employer Pension Scheme and is paying additional contributions as requested by the schemes actuaries. If HCA ceased to be a member, due to all staff who are in the scheme having left HCA, then a liability would be expected to crystalize at that time.

(a) The multi-employer plan is a defined benefit plan. However, sufficient information is not available to use defined benefit accounting for a multi-employer plan. Therefore, as per Charity SORP FRS102 Section 28, the plan is being accounted for as a defined contribution plan.

(b) The charity considers itself not to be liable to the plan for other entities obligations under the terms and conditions of the multi-employer plan.

(c) The charity recognises its liability for the contributions and any deficit in the profit and loss as an expense in the year.

All staff are encouraged to participate in workplace pensions. Our pension provider is NEST. We are now affiliated to the Living Wage Foundation.

Legal status of the Association

The Association is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member.

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025**

2. DONATIONS AND LEGACIES

| | | |
|-----------|----------------------|----------------------|
| | 31.3.25 | 31.3.24 |
| | £ | £ |
| Donations | <u>27,050</u> | <u>21,329</u> |

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds 31.3.25 £ | Total Funds 31.3.24 £ |
|------------------|----------------------------|--------------------------|-----------------------------|-----------------------------|
| Donations | 25,462 | - | 25,462 | 18,224 |
| Online Donations | 1,482 | - | 1,482 | 3,105 |
| Gift Aid | - | - | - | - |
| Collections tins | 106 | - | 106 | - |
| | <u>27,050</u> | <u>-</u> | <u>27,050</u> | <u>21,329</u> |

3. INVESTMENT INCOME

| | | |
|--------------------------|---------------------|---------------------|
| | 31.3.25 | 31.3.24 |
| | £ | £ |
| Deposit account interest | <u>2,860</u> | <u>2,149</u> |

4. INCOME FROM CHARITABLE ACTIVITIES

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds 31.3.25 £ | Total Funds 31.3.24 £ |
|--|----------------------------|--------------------------|-----------------------------|-----------------------------|
| London Borough of Camden | 72,592 | 185,344 | 257,936 | 225,727 |
| Other Public Funds | - | - | - | 35,219 |
| Grants from trusts and foundations (See Note 19) | 65,061 | 96,496 | 161,557 | 168,004 |
| Users' Contributions and fees | | | | |
| - Classes and activities | 101,942 | - | 101,942 | 105,120 |
| - Events and Fairs | 2,116 | - | 2,116 | - |
| - Personal budgets (facilitated by London Borough of Camden) | 31,500 | - | 31,500 | 51,039 |
| Hire of facilities | 63,268 | - | 63,268 | 74,600 |
| | <u>336,479</u> | <u>281,840</u> | <u>618,319</u> | <u>659,709</u> |

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025**

5. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES

| | Movement £ | Play £ | Arts £ | Care £ | Total 2025£ | Total 2024£ |
|-----------------------------|----------------|---------------|----------------|----------------|----------------|----------------|
| Promotion and Publicity | - | - | - | - | - | - |
| Class and Activity costs | 2,730 | 77 | 3,423 | 8,296 | 14,526 | 19,246 |
| Staffing (Employees) | 65,660 | 16,159 | 65,768 | 130,213 | 277,800 | 253,614 |
| Staffing (Miscellaneous) | 2,189 | - | 28,658 | 3,006 | 33,853 | 40,825 |
| Premises | 3,424 | - | 349 | 1,886 | 5,659 | 5,047 |
| Direct Administration | 1,596 | - | 3,106 | 2,183 | 6,885 | 5,325 |
| Fixtures and Equipment | - | 76 | - | 4 | 80 | 2,157 |
| | 75,599 | 16,312 | 101,304 | 145,588 | 338,803 | 326,214 |
| Support Costs (Note 8) | 68,463 | 68,463 | 68,463 | 68,463 | 273,852 | 295,290 |
| Governance Costs | 1,002 | 1,002 | 1,002 | 1,002 | 4,008 | 4,115 |
| | 145,064 | 85,777 | 170,769 | 215,053 | 616,663 | 625,619 |

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025**

6. SUPPORT COSTS

ANALYSIS OF SUPPORT AND GOVERNANCE COSTS

| | 31.3.25 | 31.3.24 |
|-----------------------------|-----------------------|-----------------------|
| | £ | £ |
| Support Costs | | |
| Promotion and publicity | - | - |
| Activity Costs | 328 | 6,120 |
| Staffing (Employees) | 175,947 | 178,836 |
| Staffing (Miscellaneous) | 4,784 | 3,622 |
| Premises | 75,592 | 88,412 |
| Direct Administration Costs | 16,164 | 15,878 |
| Fixtures and Equipment | <u>1,037</u> | <u>2,422</u> |
| | <u>273,852</u> | <u>295,290</u> |

| | 31.3.25 | 31.3.24 |
|--|---------------------|---------------------|
| | £ | £ |
| Governance Costs: | | |
| Annual Review/ AGM | 8 | 115 |
| Auditors Remuneration | 3,000 | 3,000 |
| Auditors Remuneration - Non Audit Services | <u>1,000</u> | <u>1,000</u> |
| | <u>4,008</u> | <u>4,115</u> |

Support and governance costs are allocated on a fair estimation of staff time and effort, floor space and use and benefit of central services.

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

| | 31.3.25 | 31.3.24 |
|-----------------------------|----------------|----------------|
| | £ | £ |
| Auditors' remuneration | 4,000 | 4,000 |
| Depreciation - owned assets | 10,000 | 10,955 |
| Interest paid | <u>39,200</u> | <u>43,330</u> |

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025**

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2025 nor for the year ended 31 March 2024.

9. STAFF COSTS

| | 31.3.25 | 31.3.24 |
|-----------------------|-----------------------|-----------------------|
| | £ | £ |
| Wages and salaries | 419,668 | 397,168 |
| Social security costs | 26,438 | 28,043 |
| Other pension costs | <u>7,641</u> | <u>7,240</u> |
| | <u>453,747</u> | <u>432,451</u> |

| | 31.3.2025 | 31.3.2024 |
|--------------------------------|----------------------|----------------------|
| | £ | £ |
| Self-employed tutors | 32,083 | 40,466 |
| Miscellaneous associated costs | <u>6,553</u> | <u>3,981</u> |
| | <u>38,636</u> | <u>44,447</u> |

The average monthly number of employees during the year was as follows:

| | 31.3.25 | 31.3.24 |
|---|-----------|-----------|
| Operation of community and arts centres | <u>12</u> | <u>13</u> |

No employees received remuneration in excess of £60,000. (2024: none)

All enrolled staff are in the NEST Workplace Pension Scheme. No employee was in the LGPS Pension. (2024: none)

The Chief Executive Officer undertakes project management duties in connection with the Redevelopment of Bedford House Community Centre.

The Key Management Personnel comprise the Trustees and the Chief Executive Officer. The total employment benefits of the Key Management Personnel were £53,552 (2024: £54,627)

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025**

9. STAFF COSTS - continued

| Volunteers and Placements in the year | 31.3.25 | 31.3.24 |
|--|---------|---------|
| Number of volunteers | 132 | 78 |
| Placements: College Students and Work Experience | 16 | 16 |

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES 31.3.2024

| | Unrestricted funds £ | Restricted funds £ | Total funds £ |
|---|----------------------------|--------------------------|---------------------|
| INCOME AND ENDOWMENTS FROM | | | |
| Donations and legacies | 16,329 | 5,000 | 21,329 |
| Charitable activities | | | |
| Income from Charitable Activities | 347,940 | 311,769 | 659,709 |
| Investment income | <u>2,149</u> | <u>-</u> | <u>2,149</u> |
| Total | <u>366,418</u> | <u>316,769</u> | <u>683,187</u> |
| EXPENDITURE ON | | | |
| Charitable activities | | | |
| Operation of Community and Arts Centres | <u>438,851</u> | <u>186,768</u> | <u>625,619</u> |
| NET INCOME/(EXPENDITURE) | | | |
| Transfers between funds | <u>100,000</u> | <u>(100,000)</u> | <u>-</u> |
| Net movement in funds | 27,567 | 30,001 | 57,568 |
| RECONCILIATION OF FUNDS | | | |
| Total funds brought forward | <u>223,113</u> | <u>3,051,394</u> | <u>3,274,507</u> |
| TOTAL FUNDS CARRIED FORWARD | <u>250,680</u> | <u>3,081,395</u> | <u>3,332,075</u> |

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025**

11. TANGIBLE FIXED ASSETS

| | Leasehold Land and Buildings £ | Ongoing Redevelopment Costs £ | Computer equipment £ | Totals £ |
|-----------------------|---|--|----------------------------|------------------|
| COST | | | | |
| At 1 April 2024 | 517,010 | 3,373,108 | 5,746 | 3,895,864 |
| Reclassification | <u>3,373,108</u> | <u>(3,373,108)</u> | - | - |
| At 31 March 2025 | <u>3,890,118</u> | - | <u>5,746</u> | <u>3,895,864</u> |
| DEPRECIATION | | | | |
| At 1 April 2024 | 118,704 | - | 5,746 | 124,450 |
| Charge for year | <u>10,000</u> | - | - | <u>10,000</u> |
| At 31 March 2025 | <u>128,704</u> | - | <u>5,746</u> | <u>134,450</u> |
| NET BOOK VALUE | | | | |
| At 31 March 2025 | <u>3,761,414</u> | - | - | <u>3,761,414</u> |
| At 31 March 2024 | <u>398,306</u> | <u>3,373,108</u> | - | <u>3,771,414</u> |

During the year, ongoing redevelopment costs were reclassified as leasehold land and buildings.

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | | |
|--------------------------------|---------------|---------------|
| | 31.3.25 | 31.3.24 |
| | £ | £ |
| Trade debtors | 11,685 | 17,222 |
| Prepayments and accrued income | <u>5,205</u> | <u>2,075</u> |
| | <u>16,890</u> | <u>19,297</u> |

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025**

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 31.3.25 | 31.3.24 |
|---|-----------------------|-----------------------|
| | £ | £ |
| Bank loans and overdrafts (see note 14) | 446,359 | 479,141 |
| Trade creditors | 3,960 | 8,575 |
| Other creditors | 75,439 | 140,846 |
| Accrued expenses | <u>11,118</u> | <u>10,400</u> |
| | <u>536,876</u> | <u>638,962</u> |

14. LOANS

An analysis of the maturity of loans is given below:

| | 31.3.25 | 31.3.24 |
|--|----------------|----------------|
| | £ | £ |
| Amounts falling due within one year on demand: | | |
| Bank loans | <u>446,359</u> | <u>479,141</u> |

The bank loan is secured by a legal charge on the leasehold land and buildings.

Rate of interest is charged at 6% per annum over the Bank of England's published base rate in the first twelve months and at 4% from the first anniversary of the initial drawdown.

Sports England has a legal charge on the leasehold land and buildings as per the grant agreement dated in 2019.

The charity has applied section 21.26 of the Charity SORP in recognising and measuring the loan at the carrying amount adjusted in subsequent years to reflect repayment and any impairments.

15. ANALYSIS OF NET ASSETS BETWEEN FUNDS

| | Unrestricted funds | Restricted funds | 31.3.25 Total funds | 31.3.24 Total funds |
|---------------------|-----------------------|-------------------------|----------------------------------|---------------------------|
| | £ | £ | £ | £ |
| Fixed assets | 681,019 | 3,080,395 | 3,761,414 | 3,771,414 |
| Current assets | 132,013 | 7,090 | 139,103 | 199,623 |
| Current liabilities | <u>(536,876)</u> | <u>-</u> | <u>(536,876)</u> | <u>(638,962)</u> |
| | <u>276,156</u> | <u>3,087,485</u> | <u>3,363,641</u> | <u>3,332,075</u> |

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025**

16. MOVEMENT IN FUNDS

| | 1st Apr 24 | Income | Expended | st Mar 25 |
|--------------------------------------|-------------------------|-----------------------|-------------------------|-------------------------|
| Unrestricted funds | £ | £ | £ | £ |
| Donations and Grants | <u>250,680</u> | <u>466,389</u> | <u>(440,913)</u> | <u>276,156</u> |
| | <u>250,680</u> | <u>466,389</u> | <u>(440,913)</u> | <u>276,156</u> |
| Restricted Fixed Assets Funds | | | | |
| (a) LB Camden s106 funding | 976,326 | - | - | 976,326 |
| (b) Greater London Authority | 635,000 | - | - | 635,000 |
| (c) Holborn House - Various | 969,069 | - | - | 969,069 |
| (c) Holborn House - Sports England | 500,000 | | | 500,000 |
| | <u>3,080,395</u> | <u>-</u> | <u>-</u> | <u>3,080,395</u> |
| Restricted - Revenue funds | | | | |
| (d) Volunteering & Outreach project | 1,000 | - | - | 1,000 |
| (e) Core | - | - | - | - |
| (f) Movement | - | 42,978 | (42,978) | - |
| (g) Under- fives & Play Schemes | - | 15,000 | (15,000) | - |
| (h) Older People's projects | - | 48,628 | (42,538) | 6,090 |
| (i) Arts & Media projects | - | 56,406 | (56,406) | - |
| (j) Community Development | - | 17,500 | (17,500) | - |
| (k) LB Camden Strategic Partnershi | - | 100,000 | (100,000) | - |
| | <u>1,000</u> | <u>280,512</u> | <u>(274,422)</u> | <u>7,090</u> |
| Total Restricted Funds | <u>3,081,395</u> | <u>280,512</u> | <u>(274,422)</u> | <u>3,087,485</u> |
| TOTAL FUNDS - 31st March 25 | <u>3,332,075</u> | <u>746,901</u> | <u>(715,335)</u> | <u>3,363,641</u> |

a) S106 Funds received from London Borough of Camden towards the redevelopment of Bedford House.

b) GLA - Good Growth funds towards the redevelopment of Bedford House

c) Funds received from Trusts & Foundations towards the redevelopment of Bedford House

Funds (a) to (c) are not restricted by individual funders. They are restricted by a sales clause in Sport England funding agreement.

HOLBORN COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2025

16. MOVEMENT IN FUNDS - continued

d) These funds enable HCA to engage with the local community, including the Bangladeshi Community; providing special classes and activities and building a team of active volunteers.

e) Core Funds

f) Funds received for our Gymnasium; gymnastics; taekwondo; satellite gyms in local schools and Coram's Fields.

g) Funds received for our Under-fives work: baby gym; soft play as well as holiday play schemes and educational and fun trips for young children.

h) Funds received for our Older People's projects: activities, health exercises, trips; befriending scheme (including training and supervising volunteers); gardening and carers' support.

i) Funds received for art and media projects at 1a Arts Centre: digital media and film making; play scheme; Summer University project; pottery and core Arts Centre funding.

j) Funds received for community/ outreach projects based on local estates and across ward

k) Funding from Camden, who have chosen us as a strategic partner to help deliver Borough Social Services.

17. RELATED PARTY DISCLOSURES

A trustee, who is also a trustee of one of the funding organisation which donated £30,000 (2024: £35,000) to HCA in the year. The said trustee did not sit on any committee which approved funding for HCA either in the current year or the prior year.

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2025**

18. GRANTS FROM TRUSTS AND FOUNDATIONS

| Grants from trusts and foundations | Unrestricted | | Total funds | Total Funds |
|------------------------------------|---------------|------------------|----------------|----------------|
| | Funds | Restricted Funds | | |
| | 31.3.25 | 31.3.25 | | |
| | £ | £ | £ | £ |
| 3 Verulam Buildings Trust | 30,000 | - | 30,000 | 35,000 |
| Action Funder | 455 | 1,845 | 2,300 | - |
| Bloomsbury Festival Office | - | - | - | 1,000 |
| BC Foundation | 5,000 | - | 5,000 | - |
| Camden Warm Spaces | - | - | - | 3,000 |
| Central District Alliance | - | - | - | 7,598 |
| Carpmaels and Ransford | 5,000 | - | 5,000 | - |
| Dentons | - | - | - | 2,000 |
| Groundwork UK | - | 1,125 | 1,125 | - |
| Garfield Weston | 15,000 | - | 15,000 | 20,000 |
| London Catalyst | - | - | - | 3,000 |
| London Marathon Charitable Trust | - | - | - | 15,000 |
| London Community Foundation | - | - | - | 11,125 |
| Miscellaneous | - | - | - | 2,369 |
| Mercers | 1,000 | 28,370 | 29,370 | - |
| Miller Knoll | 7,806 | - | 7,806 | 7,771 |
| Mishcon | - | 5,000 | 5,000 | - |
| Origin Housing | - | - | - | 1,900 |
| Semble Network | - | 1,875 | 1,875 | 2,625 |
| Sport England | - | - | - | 15,001 |
| St Andrew Holborn Charity | 800 | 36,281 | 37,081 | 18,519 |
| St Giles in the Fields Charities | - | 15,000 | 15,000 | 14,000 |
| Young Camden Foundation | - | 2,000 | 2,000 | 8,096 |
| Wates Foundation | - | 5,000 | 5,000 | - |
| | 65,061 | 96,496 | 161,557 | 168,004 |

HOLBORN COMMUNITY ASSOCIATION

England & Wales - Charity number 801064

Accounts

REGISTERED COMPANY NUMBER: 02344228 (England and Wales)
REGISTERED CHARITY NUMBER: 801064

REPORT OF THE TRUSTEES AND
AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024
FOR
HOLBORN COMMUNITY ASSOCIATION
(A COMPANY LIMITED BY GUARANTEE)

Prestons & Jacksons Partnership LLP
Statutory Auditors
364 - 368 Cranbrook Road
Ilford
Essex
IG2 6HY

HOLBORN COMMUNITY ASSOCIATION

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FOR THE YEAR ENDED 31 MARCH 2024**

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HOLBORN COMMUNITY ASSOCIATION

CHAIRMAN'S REPORT FOR THE YEAR ENDED 31 MARCH 2024

I'm very pleased to present the work, the effort, the fun, the impact presented within this year's Annual Report. This year is the first in a three year business plan for HCA - the organisation has been through a lot and faces significant financial challenges going forward. This year shows how successful HCA have been in responding to those challenges, building strong foundations from which we can stabilise and grow over the next two years and beyond.

We have key milestones in the year 2024-2025 - restructuring across the organisation and preparing business cases for 2026 and beyond. These are big pieces of work for an organisation of our size to undertake whilst maintaining delivery of our programmes and lifetime offer of support for the community. We recognise the value of thinking ahead and will bring the focus and attention of the Board to delivering on these milestones to help the wider staff team focus on their day to day.

That day to day work is immensely valuable - the key thing that team have done though is build those foundations without compromising on the quality or content of the work. The impact the organisation delivers for the community hasn't diminished and we see huge opportunities to have even greater impact going forward.

HOLBORN COMMUNITY ASSOCIATION

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

OBJECTIVES AND ACTIVITIES

Objectives and aims

- o To promote the benefit of those persons who live in the historical Holborn Ward of the London Borough of Camden and its neighbourhood.
- o To advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for these inhabitants.
- o To engage the local authority, other voluntary organisations and the inhabitants of the area in a common effort to these ends.
- o To maintain and manage and to co-operate with any local statutory authority in the maintenance and management of our community and arts centres for activities promoted by the Association.

Our vision and mission

Our vision is for a thriving, vibrant and inclusive local community in Holborn. That community will have opportunities to lead healthy lives, an environment that nurtures residents and a bridge for those who need to achieve their aspirations.

Our mission is to bring people together and improve the health and well-being of our community through arts, care, movement and play.

We support people across our community through five strands of work:

- Arts: working with all ages and across a range of disciplines we use the power of art and creating art to empower people, help them express themselves and build their overall well-being. Our programmes include Arts for Well-being, Arts Outreach and Arts for Young People

- Care: HCA provides care in the form of day centre provision for older adults, particularly those with dementia, as well as outreach schemes, a befriending scheme and physical activity programmes for more clinically vulnerable older people

- Movement: a range of sports and physical activity programmes for children, young people, and older people focus on participation in activity, improvements to mental and physical well being as well as reducing isolation through group activity

- Play: we work with Under 5s and their families to offer regular opportunities and space for children to develop social and motor skills in a fun environment. Our Play strand also includes holiday activities, trips and play schemes for children and families across the local community.

- Operations: underpinning all of the work above is work across the organisation to engage the community and enable their safe participation through a focus on facilities, marketing, online systems and impact measurement

Our facilities

- Holborn House Community Centre (formerly known as Bedford House). Our centre reopened in September 2021 with a programme including under 5s activities, movement activities for children and adults and hosting a range of different arts activities.

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

- Millman Street Community Centre, where we mostly conduct our older peoples' services plus intergenerational work and have internet and email access for users.

- 1a Arts Centre - where we run pottery classes for all ages, digital media and film for young people and hold or organise basic skills and catch-up booster classes.

Public benefit

The Trustees confirmed that they have complied with the duty in section 4 of the Charities Act 2011 to have due regard to public benefit guidance published by the Commission in determining the activities undertaken by the Charity.

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

STRATEGIC REPORT

Achievement and performance

Charitable activities

HCA provides a lifetime offer of support to people from across the community. We support nearly 2000 individuals regularly each year with people attending our activities 35,000 times in 2023-2024. Our programme brings people together in welcoming inclusive spaces where people feel ready and able to learn. As well as increasing individual skills and well being, the programmes help people to help themselves, and help each other - ultimately building a stronger community of place. Those programmes are delivered across four work strands, which we detailed below highlighting projects, events and impact from throughout the year.

Arts

Rooted in a 'creative health' approach, our arts program focuses on the process, the taking part, as a way to improve well-being through arts projects that promote inclusion, connection and creativity across the following strands of work:

Arts for Children and Young People

- Youth Arts, Digital Arts Club, Summer University programmes, art groups for those with social communication difficulties and outreach work through STEAM Clubs on local estates

Arts for Wellbeing - Adults and older people

- Sunday Socials, Carers Art Group and arts and crafts sessions delivered by adult learning providers

Arts Partnerships

- Donmar Warehouse Residency for young people
- The Bomb Factory where 100 community artists worked towards a public-facing exhibition 'Routes/Roots' in Spring 2024

Care

By creating a space for older adults to come together we reduce social isolation, improve wellbeing and emotional health and meet basic needs. All of this work ultimately helps older adults to be happier, healthier and keep living independently in their own homes.

- Daily personal care
- Outreach work - escorting attendees, supporting attendance at appointments
- Community Activities Programme
- Befriending
- Lunch Club

Movement

Our Movement Programme has offered a range of low and no cost, accessible sessions supporting people of all ages, abilities and cultural backgrounds from our community to engage in physical activity, including

- Gymnastics and Taekwondo classes for children and young people during term time
- Classes for adults including Qi Gong, Tai Chi, Beginners' Yoga and a Creative Dance project.
- Inclusive Dance, South Asian Dance, Seated Yoga, Pilates, Stretching/Relaxation classes and Aqua-fit for adults over 55
- Women Only afternoons offering Dance and Yoga classes
- A Summer holiday project with a focus on physical activity and healthy eating for children and young people entitled to benefit-related free school meals.

Play

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

Our Play programme gives children under 5 and their families the space to play improving physical literacy for children at a key early years stage and maintaining opportunity to be physically active. Crucially it allows parents and children a safe space to socialise, develop peer/emotional literacy and address anxieties ahead of formal education.

Throughout the year we've programmed special events and celebrations to broaden the range of experiences for the children and families we work with and for:

- Parties for Eid and Christmas
- Regular art-focused sessions on Tuesdays
- Sensory play sessions and support with individual speech and language development

Financial review

Reserves policy

The trustees aim to have a reserves policy maintaining 25% to 30% of expected annual revenue costs of the Association, excluding restricted funds and any reserves held against known future liabilities. In the current economic climate, this is a hard target to meet. At that level, they feel that, in the event of a significant drop in funding, the charity would have adequate resources available to continue delivering services for the foreseeable future. The trustees are of the view that HCA is a going concern.

The reserves at the end of the period, which meet these criteria, are £3,332,075 being of incurred costs for . However, most of those reserves are tied up in fixed assets and fixed-asset funding and work-in-progress. We have £37,276 unrestricted cash flow at our disposal. We are, therefore, seeking over the medium term to increase our liquid unrestricted reserves further, so that services could be wound down without necessarily selling the Bedford House lease.

Income, Expenditure and Going Concern

The financial review for the year is set out in the Statement of Financial Activities. The largest revenue funding source for the year was the London Borough of Camden although this income is now more diverse, partly coming from personal budgets, and through a wider variety of grants than the core community centres fund (which is now less than 20% of our income) and the expenditure on various activities has supported the key objectives of the charity.

During the period, HCA had an income of £683,187 (2023: £610,915) and expenditure of £625,619 (2023: £565,899) giving a surplus of £57,568 (2023: £45,016). We carried forward reserves of £3,332,075 (2023: £3,274,507) of which £250,680 (2023: £223,113) are unrestricted and £1,000 (2023: £1,000) are restricted.

Risk Management

The trustees have examined the business and operational risks that the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen or mitigate these risks

The trustees have considered the major risk areas and would report the following: The risk of London Borough of Camden further cutting part of the Association's core funding and or reducing payment for using our day-care services. The low risk of the long-term or sudden incapacity of executive staff. The trustees address the above issues as follows: We continue to diversify our funding and increase our own income generation. The Director is backed up by a dedicated Managerial Team.

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

STRATEGIC REPORT

Future plans

The year 2022-2023 presented multiple challenges. Income from traditional sources and supporters (trusts, foundations and donors) is harder to secure and we saw in year a significant reduction in our success rate for applications. Statutory sources of support are in flux and offering little by way of support and investment - social care budgets for instance are shrinking.

At the same time costs have increased with increases to staff salaries and those tied to London Living Wage putting further pressure on budgets (yet, essential to retain staff, our most valuable resource). Utility, food and contractor costs are high.

HCA is meeting those challenges but constrained by our lack of free cash reserves - meaning we have to aggressively manage expenditure and pursue income in new ways.

We are doing that and rising to the challenge. Our earned income is stable and resilient with plenty of opportunity to expand lettings income and maximise the asset that is Holborn House. We've taken a smarter, more focused view on fundraising in 2024-2025 with increased success rate on grant fundraising and better, more fruitful relationships emerging as part of our focus on corporate fundraising. And, we've secured a commitment of 7 years core funding from LB Camden - a testament to their belief in what we do but also our business planning, resilience and opportunities for growth. Coupled to this we've got a firm grip on expenditure managing down utility, energy, and contractor costs to keep them at same value as previous years whilst sourcing supplies and support for areas of operation like our lunch clubs which in turn reduce expenditure.

The Board will focus on preparing the organisation to renew or refinance our long term loan in 2024-2025, mindful of the associated risks as well as the negative impact interest rate rises are having on the cash position of the charity. We are preparing our business case for renewal and are working with consultants from the Centre for Charity Excellence to conduct a business review so that we're placed to open discussions with lenders in 2025. Addressing that immediate challenge will then place in a better position to focus once again on building our reserves to the position we'd prefer and ensure the charity is well able to absorb and respond to any future challenges.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Organisational structure

A Board of Trustees (Management Committee) governs the work of the Association as the decision making body according to its governing documents. It is made up of individual members, members as representatives of affiliated groups and members nominated by user groups. It normally meets 4 times a year. All members are circulated with invitations to nominate trustees prior to the AGM advising them of retiring trustees and vacancies. The Board has the power to co-opt new members till the following AGM and may co-opt up to 5 non-voting members holding special attributes or skills.

HCA currently employs 5 full time, 19 part-time or sessional staff and 12 freelance tutors. The Director reports to the board, manages the day-to-day operations of the charity and plays a substantial role in the delivery of services. He is assisted by the members of the Leadership Team.

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Contribution of volunteers

The Association draws upon a pool of volunteers without whom the level of work that we undertake would be significantly reduced. This last year 66 volunteers supported us over the course of a year in a variety of tasks inter alia: delivering food parcels and shopping, administration, befriending, class assistants, entertaining and performing, painting and decorating, transporting and tutoring.

Risk management

The trustees have examined the business and operational risks that the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen or mitigate these risks

The trustees have considered the major risk areas and would report the following: The risk of London Borough of Camden further cutting part of the Association's core funding and or reducing payment for using our day-care services. The low risk of the long-term or sudden incapacity of executive staff. The trustees address the above issues as follows: We continue to diversify our funding and increase our own income generation. The Director is backed up by a dedicated Managerial Team.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

02344228 (England and Wales)

Registered Charity number

801064

Registered office

35 Emerald Street
London
WC1N 3QW

Trustees

Shona Coffey - Appointed as Chair

Stephen Hargrave (Treasurer)

Linda Henden

Lauren Suding

Jonathan Nash KC

Marc Kennard - Resigned 16th November 2023

Alyekka Stella Aber - Resigned 16th November 2023 Shamin Kisakye - Appointed 16th Nov 23

Susan R Shickle - Appointed 16th Nov 23

Chief Executive Officer

Paul Crozier

Auditors

Prestons & Jacksons Partnership LLP

Statutory Auditors

364 - 368 Cranbrook Road

Ilford

Essex

IG2 6HY

HOLBORN COMMUNITY ASSOCIATION

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024**

REFERENCE AND ADMINISTRATIVE DETAILS

Website: <https://www.holborncommunity.co.uk/>

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Holborn Community Association for the purposes of company law) are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

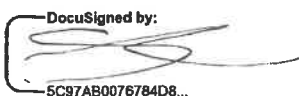
STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the trustees are aware, there is no relevant information (as defined by Section 418 of the Companies Act 2006) of which the charitable company's auditors are unaware, and each trustee has taken all the steps that they ought to have taken as a trustee in order to make them aware of any audit information and to establish that the charitable company's auditors are aware of that information.

AUDITORS

The auditors, Prestons & Jacksons Partnership LLP, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on10.12.2024..... and signed on the board's behalf by:

DocuSigned by:


.....5C97AB0076784D8.....
Trustee / Director: Shona Coffey

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF HOLBORN COMMUNITY ASSOCIATION

Opinion

We have audited the financial statements of Holborn Community Association (the 'charitable company') for the year ended 31 March 2024 which comprise the Statement of Financial Activities, the Statement of Financial Position, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF HOLBORN COMMUNITY ASSOCIATION

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

The trustees' were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

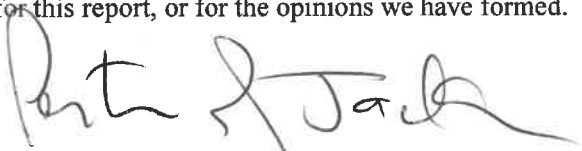
We obtained an understanding of the legal and regulatory framework applicable to the entity and how the entity is complying with that framework by discussing with management and checking compliance with regulators.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
HOLBORN COMMUNITY ASSOCIATION**

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Prestons & Jacksons Partnership LLP

Statutory Auditors

Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

364 - 368 Cranbrook Road

Ilford

Essex

IG2 6HY

Date: 11/12/24.....

HOLBORN COMMUNITY ASSOCIATION

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2024**

| | Notes | Unrestricted funds £ | Restricted funds £ | 31.3.24 Total funds £ | 31.3.23 Total funds £ |
|---|-------|----------------------------|--------------------------|--------------------------------|--------------------------------|
| INCOME AND ENDOWMENTS FROM | | | | | |
| Donations and legacies | 2 | 16,329 | 5,000 | 21,329 | 46,766 |
| Charitable activities | 4 | | | | |
| Income from Charitable Activities | | 347,940 | 311,769 | 659,709 | 563,653 |
| Investment income | 3 | 2,149 | - | 2,149 | 496 |
| Total | | 366,418 | 316,769 | 683,187 | 610,915 |
| EXPENDITURE ON | | | | | |
| Charitable activities | 5 | | | | |
| Operation of Community and Arts Centres | | 438,851 | 186,768 | 625,619 | 565,899 |
| NET INCOME/(EXPENDITURE) | | | | | |
| Transfers between funds | 17 | (72,433) 100,000 | 130,001 (100,000) | 57,568 - | 45,016 - |
| Net movement in funds | | 27,567 | 30,001 | 57,568 | 45,016 |
| RECONCILIATION OF FUNDS | | | | | |
| Total funds brought forward | | 223,113 | 3,051,394 | 3,274,507 | 3,229,491 |
| TOTAL FUNDS CARRIED FORWARD | | 250,680 | 3,081,395 | 3,332,075 | 3,274,507 |

The notes form part of these financial statements

HOLBORN COMMUNITY ASSOCIATION**STATEMENT OF FINANCIAL POSITION
31 MARCH 2024**

| | Notes | 31.3.24 £ | 31.3.23 £ |
|--|-------|------------------|------------------|
| FIXED ASSETS | | | |
| Tangible assets | 11 | 3,771,414 | 3,751,369 |
| CURRENT ASSETS | | | |
| Debtors | 12 | 19,297 | 26,601 |
| Cash at bank | | 180,326 | 122,707 |
| | | <u>199,623</u> | <u>149,308</u> |
| CREDITORS | | | |
| Amounts falling due within one year | 13 | (202,383) | (171,807) |
| | | <u>(2,760)</u> | <u>(22,499)</u> |
| NET CURRENT ASSETS | | | |
| | | | |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | 3,768,654 | 3,728,870 |
| CREDITORS | | | |
| Amounts falling due after more than one year | 14 | (436,579) | (454,363) |
| | | <u>3,332,075</u> | <u>3,274,507</u> |
| NET ASSETS | | | |
| FUNDS | 17 | | |
| Unrestricted funds: | | | |
| General fund | | 250,680 | 223,113 |
| Restricted funds: | | | |
| Restricted | | 1,000 | 1,000 |
| Restricted Fixed Asset Funds | | 3,080,395 | 3,050,394 |
| | | <u>3,081,395</u> | <u>3,051,394</u> |
| TOTAL FUNDS | | <u>3,332,075</u> | <u>3,274,507</u> |

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The notes form part of these financial statements

HOLBORN COMMUNITY ASSOCIATION

**STATEMENT OF FINANCIAL POSITION - continued
31 MARCH 2024**

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 145 of the Charities Act 2011.

The financial statements were approved by the Board of Trustees and authorised for issue on 10/12/2024 and were signed on its behalf by:

DocuSigned by:


5C97AB0076784D8.....
Trustee / Director: Shona Cofer

The notes form part of these financial statements

HOLBORN COMMUNITY ASSOCIATION**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2024**

| Notes | 31.3.24 £ | 31.3.23 £ |
|---|-----------------------|-----------------------|
| Cash flows from operating activities | | |
| Cash generated from operations 1 | 129,800 | 95,397 |
| Interest paid | <u>(43,330)</u> | <u>-</u> |
| Net cash provided by operating activities | <u>86,470</u> | <u>95,397</u> |
| Cash flows from investing activities | | |
| Purchase of tangible fixed assets | (31,000) | (203,238) |
| Interest received | <u>2,149</u> | <u>496</u> |
| Net cash used in investing activities | <u>(28,851)</u> | <u>(202,742)</u> |
| Change in cash and cash equivalents in the reporting period | | |
| | <u>57,619</u> | <u>(107,345)</u> |
| Cash and cash equivalents at the beginning of the reporting period | <u>122,707</u> | <u>230,052</u> |
| Cash and cash equivalents at the end of the reporting period | <u><u>180,326</u></u> | <u><u>122,707</u></u> |

The notes form part of these financial statements

HOLBORN COMMUNITY ASSOCIATION**NOTES TO THE STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2024****1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES**

| | 31.3.24 | 31.3.23 |
|---|----------------|---------------|
| | £ | £ |
| Net income for the reporting period (as per the Statement of Financial Activities) | 57,568 | 45,016 |
| Adjustments for: | | |
| Depreciation charges | 10,955 | 10,954 |
| Interest received | (2,149) | (496) |
| Interest paid | 43,330 | - |
| Other | 1 | - |
| Decrease/(increase) in debtors | 7,304 | (3,143) |
| Increase in creditors | 12,791 | 43,066 |
| Net cash provided by operations | 129,800 | 95,397 |

2. ANALYSIS OF CHANGES IN NET DEBT

| | At 1/4/23 | Cash flow | At 31/3/24 |
|---------------------------------|------------------|---------------|------------------|
| | £ | £ | £ |
| Net cash | | | |
| Cash at bank | 122,707 | 57,619 | 180,326 |
| | <u>122,707</u> | <u>57,619</u> | <u>180,326</u> |
| Debt | | | |
| Debts falling due within 1 year | (45,744) | 3,182 | (42,562) |
| Debts falling due after 1 year | (454,363) | 17,784 | (436,579) |
| | <u>(500,107)</u> | <u>20,966</u> | <u>(479,141)</u> |
| Total | (377,400) | 78,585 | (298,815) |

The notes form part of these financial statements

HOLBORN COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Holborn Community Association (HCA) meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going Concern

The Board confirms they believe that HCA is in a position to carry on its charitable activities. HCA reasonably expects to secure sufficient fundings and grants to operate for the next twelve month. With the completion of construction and opening of Bedford House, the board of trustees are expecting further income to be generated.

As a result of this, the Board believes that HCA is operating as a going concern. It is for these reasons, the accounts have been prepared as a going concern.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income from charitable activities includes primary purpose trading, income earned both from the supply of goods or services under contractual arrangements or grant agreements, which have conditions that specify the provision of particular goods or services to be provided and undertaken for the charitable purposes of the charity.

Interest Receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

HOLBORN COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2024

1. ACCOUNTING POLICIES - continued

Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back-office costs, finance, personnel, payroll and governance costs which support HCA's programmes and activities. The basis, on which support costs have been allocated are set out in note 8.

Expenditure and irrecoverable VAT

Costs of raising funds comprise the costs of other trading activities, in which the Association does not yet engage.

Expenditure on charitable activities includes the costs of providing services and activities for our beneficiaries and the local community to further the purposes of the charity and their associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Individual fixed assets costing £1,000 or more are capitalised at cost and are depreciated over their estimated useful economic or project lives on a straight line basis as follows:

- Leasehold of land and buildings - 2%
- Equipment - 20%

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Debtors

Debtors are recognised at the settlement recoverable amount due. Prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes is held to meet short-term cash commitments as they fall due rather than for investment purposes and may include short-term deposits.

HOLBORN COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2024

1. ACCOUNTING POLICIES - continued

Creditors, deferrals and provisions

Creditors and provisions are liabilities where we have a present obligation to a third party that we shall normally pay by cash. Provisions are measured or estimated as reliably as possible.

Where performance-related conditions are specified in a grant, the income will only be recognised to the extent that the charity has provided the facility or service. Any income received in advance of the conditions being met are deferred and shown under creditors.

Financial Instruments

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Pensions

HCA is a member of the Camden Local Authority Multi Employer Pension Scheme and is paying additional contributions as requested by the schemes actuaries. If HCA ceased to be a member, due to all staff who are in the scheme having left HCA, then a liability would be expected to crystallize at that time.

(a) The multi-employer plan is a defined benefit plan. However, sufficient information is not available to use defined benefit accounting for a multi-employer plan. Therefore, as per Charity SORP FRS102 Section 28, the plan is being accounted for as a defined contribution plan.

(b) The charity considers itself not to be liable to the plan for other entities obligations under the terms and conditions of the multi-employer plan.

(c) The charity recognises its liability for the contributions and any deficit in the profit and loss as an expense in the year.

All staff are encouraged to participate in workplace pensions. Our pension provider is NEST. We are now affiliated to the Living Wage Foundation.

Legal status of the Association

The Association is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member.

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024**

2. DONATIONS AND LEGACIES

| | | |
|-----------|----------------|---------------|
| | 31.3.24 | 31.3.23 |
| | £ | £ |
| Donations | 21,329 | 46,111 |
| Gift aid | - | 655 |
| | <u>21,329</u> | <u>46,766</u> |

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds 31.3.24 £ | Total Funds 31.3.23 £ |
|------------------|-------------------------------------|-----------------------------------|--------------------------------------|--------------------------------------|
| Donations | 13,224 | 5,000 | 18,224 | 43,696 |
| Online Donations | 3,105 | - | 3,105 | 2,290 |
| Gift Aid | - | - | - | 655 |
| Collections tins | - | - | - | 125 |
| | <u>16,329</u> | <u>5,000</u> | <u>21,329</u> | <u>46,766</u> |

3. INVESTMENT INCOME

| | | |
|--------------------------|----------------|------------|
| | 31.3.24 | 31.3.23 |
| | £ | £ |
| Deposit account interest | 2,149 | 496 |
| | <u>2,149</u> | <u>496</u> |

HOLBORN COMMUNITY ASSOCIATION**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024****4. INCOME FROM CHARITABLE ACTIVITIES**

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds 31.3.24 £ | Total Funds 31.3.23 £ |
|--|-------------------------------------|-----------------------------------|--------------------------------------|--------------------------------------|
| London Borough of Camden | 37,728 | 187,999 | 225,727 | 226,454 |
| Other Public Funds | - | 35,219 | 35,219 | - |
| Grants from trusts and foundations (See Note 19) | 79,453 | 88,551 | 168,004 | 115,496 |
| Users' Contributions and fees | | | | |
| - Classes and activities | 105,120 | - | 105,120 | 89,181 |
| - Events and Fairs | - | - | - | - |
| - Personal budgets (facilitated by London Borough of Camden) | 51,039 | - | 51,039 | 43,360 |
| Hire of facilities | 74,600 | - | 74,600 | 89,162 |
| | 347,940 | 311,769 | 659,709 | 563,653 |

HOLBORN COMMUNITY ASSOCIATION**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024****5. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES**

| | Movement £ | Play £ | Arts £ | Care £ | Total 2024£ | Total 2023£ |
|-----------------------------|-----------------------|-------------------|-------------------|-------------------|------------------------|------------------------|
| Promotion and Publicity | - | - | - | - | - | - |
| Class and Activity costs | 3,909 | - | 7,489 | 7,848 | 19,246 | 18,378 |
| Staffing (Employees) | 63,171 | 14,000 | 75,450 | 100,993 | 253,614 | 240,942 |
| Staffing (Miscellaneous) | 5,115 | 52 | 34,861 | 797 | 40,825 | 50,941 |
| Premises | 887 | - | 358 | 3,802 | 5,047 | 5,519 |
| Direct Administratio | 472 | - | 2,676 | 2,177 | 5,325 | 6,270 |
| Fixtures and Equipment | 102 | | 111 | 1,944 | 2,157 | 85 |
| | 73,657 | 14,052 | 120,945 | 117,560 | 326,214 | 322,134 |
| Support Costs (Note 8) | 73,823 | 73,823 | 73,823 | 73,821 | 295,290 | 239,236 |
| Governance Costs | 1,029 | 1,029 | 1,029 | 1,028 | 4,115 | 4,528 |
| | 148,509 | 88,904 | 195,797 | 192,409 | 625,619 | 565,898 |

HOLBORN COMMUNITY ASSOCIATION**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024****6. SUPPORT COSTS****ANALYSIS OF SUPPORT AND GOVERNANCE COSTS**

| | 31.3.24 | 31.3.23 |
|--|----------------|----------------|
| | £ | £ |
| Support Costs | | |
| Promotion and publicity | - | - |
| Activity Costs | 6,120 | - |
| Staffing (Employees) | 178,836 | 158,647 |
| Staffing (Miscellaneous) | 3,622 | 3,489 |
| Premises | 88,412 | 61,653 |
| Direct Administration Costs | 15,878 | 13,322 |
| Fixtures and Equipment | 2,422 | 2,126 |
| | 295,290 | 239,236 |
| | | |
| | 31.3.24 | 31.3.23 |
| | £ | £ |
| Governance Costs: | | |
| Annual Review/ AGM | 115 | 128 |
| Auditors Remuneration | 3,000 | 3,000 |
| Auditors Remuneration - Non Audit Services | 1,000 | 1,400 |
| | 4,115 | 4,528 |

Support and governance costs are allocated on a fair estimation of staff time and effort, floor space and use and benefit of central services.

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

| | 31.3.24 | 31.3.23 |
|-----------------------------|----------------|----------------|
| | £ | £ |
| Auditors' remuneration | 4,000 | 4,400 |
| Depreciation - owned assets | 10,955 | 10,954 |
| Interest paid | 43,330 | 27,885 |

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024**

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

9. STAFF COSTS

| | 31.3.24 | 31.3.23 |
|-----------------------|-----------------------|----------------|
| | £ | £ |
| Wages and salaries | 397,168 | 364,332 |
| Social security costs | 28,043 | 28,169 |
| Other pension costs | 7,240 | 7,086 |
| | <u>432,451</u> | <u>399,587</u> |

| | 31.3.2024 | 31.3.2023 |
|--------------------------------|----------------------|------------------|
| | £ | £ |
| Self-employed tutors | 40,466 | 42,040 |
| Miscellaneous associated costs | 3,981 | 12,389 |
| | <u>44,447</u> | <u>54,429</u> |

The average monthly number of employees during the year was as follows:

| | 31.3.24 | 31.3.23 |
|---|----------------|-----------|
| | 13 | 13 |
| Operation of community and arts centres | <u>13</u> | <u>13</u> |

No employees received remuneration in excess of £60,000. (2023: none)

All enrolled staff are in the NEST Workplace Pension Scheme. No employee was in the LGPS Pension. (2023: none)

The Chief Executive Officer undertakes project management duties in connection with the Redevelopment of Bedford House Community Centre.

The Key Management Personnel comprise the Trustees and the Chief Executive Officer. The total employment benefits of the Key Management Personnel were £54,627 (2023: £52,648)

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024**

9. STAFF COSTS - continued

| | | |
|--|----------------|----------------|
| Volunteers and Placements in the year | 31.3.24 | 31.3.23 |
| Number of volunteers | 78 | 66 |
| Placements: College Students and Work Experience | 16 | 16 |

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES 31.3.2023

| | Unrestricted funds £ | Restricted funds £ | Total funds £ |
|--|----------------------------|--------------------------|-------------------------|
| INCOME AND ENDOWMENTS FROM | | | |
| Donations and legacies | 41,766 | 5,000 | 46,766 |
| Charitable activities | | | |
| Income from Charitable Activities | 389,543 | 174,110 | 563,653 |
| Investment income | 496 | - | 496 |
| Total | <u>431,805</u> | <u>179,110</u> | <u>610,915</u> |
| EXPENDITURE ON | | | |
| Charitable activities | | | |
| Operation of Community and Arts Centres | <u>457,010</u> | <u>108,889</u> | <u>565,899</u> |
| NET INCOME/(EXPENDITURE) | (25,205) | 70,221 | 45,016 |
| RECONCILIATION OF FUNDS | | | |
| Total funds brought forward | <u>248,318</u> | <u>2,981,173</u> | <u>3,229,491</u> |
| TOTAL FUNDS CARRIED FORWARD | <u><u>223,113</u></u> | <u><u>3,051,394</u></u> | <u><u>3,274,507</u></u> |

HOLBORN COMMUNITY ASSOCIATION**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024****11. TANGIBLE FIXED ASSETS**

| | Leasehold Land and Buildings £ | Ongoing Redevelopment Costs £ | Computer equipment £ | Totals £ |
|-----------------------|---|--|----------------------------|-------------|
| COST | | | | |
| At 1 April 2023 | 517,010 | 3,342,108 | 5,746 | 3,864,864 |
| Additions | - | 31,000 | - | 31,000 |
| At 31 March 2024 | 517,010 | 3,373,108 | 5,746 | 3,895,864 |
| DEPRECIATION | | | | |
| At 1 April 2023 | 108,704 | - | 4,791 | 113,495 |
| Charge for year | 10,000 | - | 955 | 10,955 |
| At 31 March 2024 | 118,704 | - | 5,746 | 124,450 |
| NET BOOK VALUE | | | | |
| At 31 March 2024 | 398,306 | 3,373,108 | - | 3,771,414 |
| At 31 March 2023 | 408,306 | 3,342,108 | 955 | 3,751,369 |

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | | |
|--------------------------------|--------------|--------------|
| | 31.3.24 £ | 31.3.23 £ |
| Trade debtors | 17,222 | 19,409 |
| Prepayments and accrued income | 2,075 | 7,192 |
| | 19,297 | 26,601 |

HOLBORN COMMUNITY ASSOCIATION**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024**

| | | |
|---|-----------------------|----------------|
| 13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR | 31.3.24 | 31.3.23 |
| | £ | £ |
| Bank loans and overdrafts (see note 15) | 42,562 | 45,744 |
| Trade creditors | 8,575 | 6,331 |
| Other creditors | 140,846 | 111,901 |
| Accrued expenses | 10,400 | 7,831 |
| | <u>202,383</u> | <u>171,807</u> |

| | | |
|--|-----------------------|----------------|
| 14. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR | 31.3.24 | 31.3.23 |
| | £ | £ |
| Bank loans (see note 15) | 436,579 | 454,363 |
| | <u>436,579</u> | <u>454,363</u> |

15. LOANS

An analysis of the maturity of loans is given below:

| | | |
|---|-----------------------|----------------|
| | 31.3.24 | 31.3.23 |
| | £ | £ |
| Amounts falling due within one year on demand: | | |
| Bank loans | 42,562 | 45,744 |
| | <u>42,562</u> | <u>45,744</u> |
| Amounts falling due between two and five years: | | |
| Bank loans - 2-5 years | 436,579 | 454,363 |
| | <u>436,579</u> | <u>454,363</u> |

This bank loan is for a period of 5 years.

There are legal charges secured by the Bank and Sports England on the leasehold land and building. The charity has applied section 21.26 of the Charity SORP in recognising and measuring the loan at the carrying amount adjusted in subsequent years to reflect repayment and any impairments.

Rate of interest is charged at 6% per annum over the Bank of England's published base rate in the first twelve months and at 4% from the first anniversary of the initial drawdown.

HOLBORN COMMUNITY ASSOCIATION**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024****16. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

| | Unrestricted funds £ | Restricted funds £ | 31.3.24 Total funds £ | 31.3.23 Total funds £ |
|-----------------------|----------------------------|--------------------------|---------------------------------------|--------------------------------|
| Fixed assets | 398,306 | 3,373,108 | 3,771,414 | 3,751,369 |
| Current assets | 199,623 | - | 199,623 | 149,308 |
| Current liabilities | (202,383) | - | (202,383) | (171,807) |
| Long term liabilities | (144,866) | (291,713) | (436,579) | (454,363) |
| | <u>250,680</u> | <u>3,081,395</u> | <u>3,332,075</u> | <u>3,274,507</u> |

HOLBORN COMMUNITY ASSOCIATION**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024****17. MOVEMENT IN FUNDS**

| | 1st Apr 23 £ | Income £ | Expended £ | 31st Mar 24 £ |
|--------------------------------------|------------------|----------------|-------------------|------------------|
| Unrestricted funds | | | | |
| Donations and Grants | 223,113 | 466,418 | (438,851) | 250,680 |
| | 223,113 | 466,418 | (438,851) | 250,680 |
| Restricted Fixed Assets Funds | | | | |
| (a) LB Camden s106 funding | 961,326 | 15,000 | - | 976,326 |
| (b) Greater London Authority | 635,000 | - | - | 635,000 |
| (c) Bedford House Redevelopment | 1,454,068 | 15,001 | - | 1,469,069 |
| | 3,050,394 | 30,001 | - | 3,080,395 |
| Restricted - Revenue funds | | | | |
| (e) Core | - | 14,314 | (14,314) | - |
| (d) Volunteering & Outreach project | 1,000 | - | - | 1,000 |
| (f) Movement | - | 41,021 | (41,021) | - |
| (g) Under- fives & Play Schemes | - | 14,000 | (14,000) | - |
| (h) Older People's projects | - | 15,175 | (15,175) | - |
| (i) Arts & Media projects | - | 67,039 | (67,039) | - |
| (j) Cost of Living Lottery Support | - | 35,219 | (35,219) | - |
| (j) LB Camden Strategic Partnership | - | 100,000 | (100,000) | - |
| | 1,000 | 286,768 | (286,768) | 1,000 |
| Total Restricted Funds | 3,051,394 | 316,769 | (286,769) | 3,081,394 |
| TOTAL FUNDS - 31st March 24 | 3,274,507 | 783,187 | (725,619) | 3,332,075 |

a) S106 Funds received from London Borough of Camden towards the redevelopment of Bedford House.

b) GLA - Good Growth funds towards the redevelopment of Bedford House

c) Funds received from Trusts & Foundations towards the redevelopment of Bedford House

d) These funds enable HCA to engage with the local community, including the Bangladeshi Community; organising community forums; providing special classes and activities and creating and building a team of active volunteers.

e) Core Funds

f) Funds received for our Gymnasium; gymnastics; taekwondo; satellite gyms in local schools and Coram's Fields.

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024**

17. MOVEMENT IN FUNDS - continued

g) Funds received for our Under-fives work: baby gym; soft play as well as holiday play schemes and educational and fun trips for young children.

h) Funds received for our Older People's projects: activities, health exercises, trips; befriending scheme (including training and supervising volunteers); gardening and carers' support.

j) Funds received for art and media projects at 1a Arts Centre: digital media and film making; play scheme; Summer University project; pottery and core Arts Centre funding.

j) Funding from Camden, who have chosen us as a strategic partner to help deliver Borough Social Services.

k) Fund balances streamlined at end of year.

18. RELATED PARTY DISCLOSURES

A trustee, who is also a trustee of one of the funding organisation which donated £35,000 (2023: £35,000) to HCA in the year. The said trustee did not sit on any committee which approved funding for HCA either in the current year or the prior year.

HOLBORN COMMUNITY ASSOCIATION**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024****19. GRANTS FROM TRUSTS AND FOUNDATIONS**

| Grants from trusts and foundations | Unrestricted Funds £ | Restricted Funds £ | Total Funds 31.3.24 £ | Total Funds 31.3.23 £ |
|---|-------------------------------------|-----------------------------------|--------------------------------------|--|
| 3 Verulam Buildings Trust | 35,000 | - | 35,000 | 35,000 |
| Ageing Better Camden | - | - | - | - |
| Bloomsbury Festival Office | 1,000 | - | 1,000 | 1,000 |
| City Bridge Trust | - | - | - | 1,524 |
| Camden Warm Spaces Programme | 3,000 | - | 3,000 | - |
| Central District Alliance | 2,151 | 5,447 | 7,598 | - |
| Dragon Hall Trust | - | - | - | 2,000 |
| Dentons | 2,000 | - | 2,000 | - |
| Groundwork UK | - | - | - | 1,037 |
| Garfield Weston | 20,000 | - | 35,000 | 5,000 |
| Herman Miller | 7,771 | - | 7,771 | 10,000 |
| Ironmongers | - | - | - | 6,120 |
| London Catalyst | - | 3,000 | 3,000 | - |
| London Marathon Charitable Trust | - | 15,000 | 15,000 | 6,295 |
| Masonic Charitable Foundation | - | - | - | - |
| Miscellaneous | 669 | 1,700 | 2,369 | 4,704 |
| London Community Foundation | 3,766 | 7,359 | 11,125 | 5,920 |
| Origin Housing | 500 | 1,400 | 1,900 | - |
| Quinn CSR Grant | - | - | - | 2,185 |
| Semble Network | - | 2,625 | 2,625 | 1,560 |
| Sport England | - | 15,001 | 15,001 | - |
| St Andrew Holborn Charity | - | 18,519 | 18,519 | 17,200 |
| William Shelton Educational Charity | - | 14,000 | 14,000 | 8,500 |
| Young Camden Foundation | 3,596 | 4,500 | 8,096 | 7,451 |
| Mercers | - | - | - | - |
| | 79,453 | 88,551 | 168,004 | 115,496 |

HOLBORN COMMUNITY ASSOCIATION

England & Wales - Charity number 801064

Accounts

REGISTERED COMPANY NUMBER: 02344228 (England and Wales)
REGISTERED CHARITY NUMBER: 801064

REPORT OF THE TRUSTEES AND
AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023
FOR
HOLBORN COMMUNITY ASSOCIATION
(A COMPANY LIMITED BY GUARANTEE)

Prestons & Jacksons Partnership LLP
Statutory Auditors
364 - 368 Cranbrook Road
Ilford
Essex
IG2 6HY

HOLBORN COMMUNITY ASSOCIATION

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HOLBORN COMMUNITY ASSOCIATION

CHAIRMAN'S REPORT FOR THE YEAR ENDED 31 MARCH 2023

As ever I'm amazed by what HCA has achieved over the last year. When you look over the scale of programme and activities in the year 2022-2023 coupled to the difference those made for people it's humbling. And a testament to the hard work (and thoughtful work) of the team across HCA. A huge thank you to them.

That programme, that impact on people's lives has been delivered in another year of stressful and tumultuous circumstances. HCA has once again proved resilient as an organisation, in the face of numerous external challenges. The team have adapted, responding to changing needs and making things work whilst lots of constraints and threats loom large.

As a Board we are mindful that full and free financial stability is not in place yet. There are challenges ahead, particularly in the context of the wider economy and increasing costs for the organisation. The staff team continue to work hard to respond and maintain income. As a Board we will work to plan and prepare for all scenario's so we have the best chance to thrive going forward.

Shona Coffey, Chair

HOLBORN COMMUNITY ASSOCIATION

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

OBJECTIVES AND ACTIVITIES

Objectives and aims

- o To promote the benefit of those persons who live in the historical Holborn Ward of the London Borough of Camden and its neighbourhood.
- o To advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for these inhabitants.
- o To engage the local authority, other voluntary organisations and the inhabitants of the area in a common effort to these ends.
- o To maintain and manage and to co-operate with any local statutory authority in the maintenance and management of our community and arts centres for activities promoted by the Association.

Our vision and mission

Our vision is for a thriving, vibrant and inclusive local community in Holborn. That community will have opportunities to lead healthy lives, an environment that nurtures residents and a bridge for those who need to achieve their aspirations.

Our mission is to bring people together and improve the health and well-being of our community through arts, care, movement and play.

We support people across our community through five strands of work:

- Arts: working with all ages and across a range of disciplines we use the power of art and creating art to empower people, help them express themselves and build their overall well-being. Our programmes include Arts for Well-being, Arts Outreach and Arts for Young People
- Care: HCA provides care in the form of day centre provision for older adults, particularly those with dementia, as well as outreach schemes, a befriending scheme and physical activity programmes for more clinically vulnerable older people
- Movement: a range of sports and physical activity programmes for children, young people, and older people focus on participation in activity, improvements to mental and physical well being as well as reducing isolation through group activity
- Play: we work with Under 5s and their families to offer regular opportunities and space for children to develop social and motor skills in a fun environment. Our Play strand also includes holiday activities, trips and play schemes for children and families across the local community.
- Operations: underpinning all of the work above is work across the organisation to engage the community and enable their safe participation through a focus on facilities, marketing, online systems and impact measurement

Our facilities

- Holborn House Community Centre (formerly known as Bedford House). Our centre reopened in September 2021 with a programme including under 5s activities, movement activities for children and adults and hosting a range of different arts activities.

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

- Millman Street Community Centre, where we mostly conduct our older peoples' services plus intergenerational work and have internet and email access for users.

- 1a Arts Centre - where we run pottery classes for all ages, digital media and film for young people and hold or organise basic skills and catch-up booster classes.

Public benefit

The Trustees confirmed that they have complied with the duty in section 4 of the Charities Act 2011 to have due regard to public benefit guidance published by the Commission in determining the activities undertaken by the Charity.

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

STRATEGIC REPORT

Achievement and performance

Charitable activities

Over 2022-2023 HCA has focused on our core offer for the community - a lifetime offer of support that makes a difference for people everyday. That offer has stabilised since the reopening of our main centre (Holborn House) and the emergence from the pandemic. This period has seen a lot of learning about how HCA can best support the community now - ways of supporting and engaging the community are different. We've also had to be flexible and responsive rising to emerging challenges - particularly the cost of living crisis and its impact upon our community.

The following presents an overview of the difference HCA has made across the community in 2022-2023:

| | | |
|------------------------------------|-------------------------------------|----------------------------------|
| 2154 unique users | 30,757 attendances | 2926 activities |
|------------------------------------|-------------------------------------|----------------------------------|

The core of our work, across all activities, is about bringing people together - that in turn reduces social isolation and loneliness which can have severe negative impacts on quality of life.

Users are 30% more attached to the area compared to non-users

HCA is increasingly tackling inequality directly through provision of low cost and free food options as part of core programme as well as new holiday scheme provision for children on free school meals and hosting 'warm spaces' within our centres throughout the winter.

3500+ low cost healthy meals for older people
Monthly social activities with free food
Free meals and activities in holidays for children on free school meals

Arts - our arts work is rooted in a 'creative health' approach. That might be affording young people opportunity to explore and express their ideas around mental health issues or bringing isolated older people together to build new friendships - all of the work creates a safe space where people can explore and express themselves at the same time as learning new skills. Alongside our 'universal' activity our targeted work supports groups of people such as carers or children with social communication difficulties to draw on peer support, learn new ways to support themselves and feel more confident about how they interact and engage with the world at large.

95% children reported sessions made them happy, 91% made new friends, 70% confident in new learning

Work across our Care programme maintains independence and allows older people to stay in their own homes. It has a direct impact on their overall health - supporting them to manage long term conditions and respond to crisis. That might be helping with rehabilitation after illness, liaising with professionals to address housing or hoarding issues or providing advice and advocacy around food and financial support.

80% of families happy with care older people receive
150+ older people supported week in, week out

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

Our Movement programme covers sports and physical activities of all sorts for all ages. The programme allows people a space to build new relationships and peer support as well as increase their emotional well-being. At the same time it addresses inequality with free or low cost options, accessible and inclusive activities and a focus on improving physical activity levels to addressing health inequalities long term. Across that programme

100% of children attending after school sports clubs progress through accreditation with high competition placement at local and national levels

Over 70% of participants keep coming back maintaining physical activity levels

Our Play programme gives children under 5 and their families the space to play improving physical literacy for children at a key early years stage and maintaining opportunity to be physically active. Crucially it allows parents and children a safe space to socialise, develop peer/emotional literacy and address anxieties ahead of formal education.

**Over 350 children meet daily physical activity levels for under 5s through our work
Parents and carers report reduced anxiety and isolation**

Financial review

Reserves policy

The trustees aim to have a reserves policy maintaining 25% to 30% of expected annual revenue costs of the Association, excluding restricted funds and any reserves held against known future liabilities. In the current economic climate, this is a hard target to meet. At that level, they feel that, in the event of a significant drop in funding, the charity would have adequate resources available to continue delivering services for the foreseeable future. The trustees are of the view that HCA is a going concern.

The reserves at the end of the year are £3,274,507. However, most of those reserves are tied up in fixed assets and fixed-asset funding and work-in-progress. We have £21,000 unrestricted cash flow at our disposal. We are, therefore, seeking over the medium term to increase our liquid unrestricted reserves further, so that services could be wound down without necessarily selling the Bedford House lease. The trustees further note that a contingency may arise with the Camden Local Authority Pension Scheme, of which HCA is a member. (See Note 1: Pensions)

Income, Expenditure and Going Concern

The financial review for the year is set out in the Statement of Financial Activities. The largest revenue funding source for the year was the London Borough of Camden although this income is now more diverse, partly coming from personal budgets, and through a wider variety of grants than the core community centres fund (which is now less than 20% of our income) and the expenditure on various activities has supported the key objectives of the charity.

During the year, HCA had an income of £610,915 (2022: £646,417) and expenditure of £565,899 (2022: £605,436) giving a surplus of £45,016 (2022: £40,981). We carried forward reserves of £3,274,507 (2022: £3,229,491) of which £223,113 (2022: £248,318) are unrestricted. Restricted funds of £3,051,394 (2022: £2,981,173) are further allocated into revenue restricted funds of £1,000 (2022: £27,303) and Restricted Fixed Asset Funds of £3,050,394 (2022: £2,953,870).

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

STRATEGIC REPORT

Future plans

The year 2022-2023 continued the trend of the last few years where HCA faced multiple external - and wide reaching - challenges.

With a still slow recovery from the pandemic and economic turbulence in Autumn 2022 there were multiple threats to our own earned and grant income. Expenditure increased massively in some areas in line with wider price increases - particularly relating to energy and food costs. There was also a knock on impact with freelance and paid workforce both feeling the pressure of cost of living - its been harder to recruit and retain quality people to work with and a challenge to ensure our own staff members have adequate remuneration to meet their day to day needs. Added to this the organisation was adapting and responding to increasing need across the community related to the cost of living crisis.

The organisation has risen to these challenges

- Our recruitment practices continue to reap rewards - finding the right people, locally, to carry out our mission. We have increased freelance rates to reflect the changing market and implemented increases to staff pay that brought biggest increases to those who need it most.

- We implemented a tight rein on expenditure to limit exposure - particularly focused on energy bills which have a big impact within a sizeable leisure/recreational setting. That has borne fruit with ongoing expenditure managed down over the winter and much reduced fixed tariff deals in place going forward. HCA is 'refreshing' our lunch club and other food offers, getting greater value from limited budgets, at the same time expanding our offer so we can help more people.

- Earned income is stable and we continue to invest in our offer (particularly across Care and Lettings) with a new Communications function helping promote the work and maintain income.

Going forward we are mindful of 2 key challenges - building up cash reserves from current position and meeting liabilities as they relate to our long term loan. Our business plan and financial forecasts for 2023-2026 account for further increases to loan repayments as well as major areas of expenditure (e.g. staff salaries). We do not expect the period over the next 2-3 years to offer major opportunities for growth and surplus but are confident in our forecasting and scenario planning meaning we are ready to respond to opportunities and setbacks, whilst still maintaining our core lifetime offer of support to the community.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Organisational structure

A Board of Trustees (Management Committee) governs the work of the Association as the decision making body according to its governing documents. It is made up of individual members, members as representatives of affiliated groups and members nominated by user groups. It normally meets 4 times a year. All members are circulated with invitations to nominate trustees prior to the AGM advising them of retiring trustees and vacancies. The Board has the power to co-opt new members till the following AGM and may co-opt up to 5 non-voting members holding special attributes or skills.

HCA currently employs 5 full time, 19 part-time or sessional staff and 12 freelance tutors. The Director reports to the board, manages the day-to-day operations of the charity and plays a substantial role in the delivery of services. He is assisted by the members of the Leadership Team.

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Contribution of volunteers

The Association draws upon a pool of volunteers without whom the level of work that we undertake would be significantly reduced. This last year 66 volunteers supported us over the course of a year in a variety of tasks inter alia: delivering food parcels and shopping, administration, befriending, class assistants, entertaining and performing, painting and decorating, transporting and tutoring.

Risk management

The trustees have examined the business and operational risks that the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen or mitigate these risks

The trustees have considered the major risk areas and would report the following: The risk of London Borough of Camden further cutting part of the Association's core funding and or reducing payment for using our day-care services. The low risk of the long-term or sudden incapacity of executive staff. The trustees address the above issues as follows: We continue to diversify our funding and increase our own income generation. The Director is backed up by a dedicated Managerial Team.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

02344228 (England and Wales)

Registered Charity number

801064

Registered office

Millman Street Community Rooms
50 Millman Street
London
WC1N 3EW

Trustees

Shona Coffey - Appointed as Chair
Stephen Hargrave (Treasurer)
Linda Henden
Marc Kennard
Jacqui Dyson
Peter Baxter - Resigned 14th November 2022
Alyekka Stella Aber
Lauren Suding
Jonathan Nash KC

Chief Executive Officer

Paul Crozier

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

REFERENCE AND ADMINISTRATIVE DETAILS

Auditors

Prestons & Jacksons Partnership LLP
Statutory Auditors
364 - 368 Cranbrook Road
Ilford
Essex
IG2 6HY

Website: <https://www.holborncommunity.co.uk/>

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Holborn Community Association for the purposes of company law) are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Prestons & Jacksons Partnership LLP, will be proposed for re-appointment at the forthcoming Annual General Meeting.

HOLBORN COMMUNITY ASSOCIATION

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023**

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on26/10/23..... and signed on the board's behalf by:

DocuSigned by:

5C97AB0076784D8.....

Trustee / Director: Shona Coffey

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF HOLBORN COMMUNITY ASSOCIATION

Opinion

We have audited the financial statements of Holborn Community Association (the 'charitable company') for the year ended 31 March 2023 which comprise the Statement of Financial Activities, the Statement of Financial Position, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF HOLBORN COMMUNITY ASSOCIATION

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

The trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

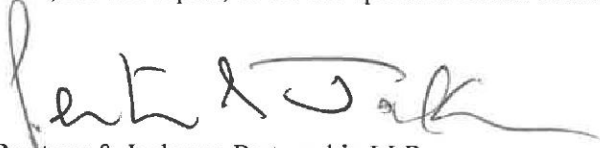
We obtained an understanding of the legal and regulatory framework applicable to the entity and how the entity is complying with that framework by discussing with management and checking compliance with regulators.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
HOLBORN COMMUNITY ASSOCIATION**

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Prestons & Jacksons Partnership LLP

Statutory Auditors

Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

364 - 368 Cranbrook Road

Ilford

Essex

IG2 6HY

Date:
26/10/23

HOLBORN COMMUNITY ASSOCIATION
STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2023

| | Notes | Unrestricted funds £ | Restricted funds £ | 31.3.23 Total funds £ | 31.3.22 Total funds £ |
|---|-------|----------------------------|--------------------------|--|--------------------------------|
| INCOME AND ENDOWMENTS FROM | | | | | |
| Donations and legacies | 2 | 41,766 | 5,000 | 46,766 | 53,059 |
| Charitable activities | | | | | |
| Income from Charitable Activities | 4 | 389,543 | 174,110 | 563,653 | 584,833 |
| Investment income | 3 | 496 | - | 496 | 139 |
| Other income | 5 | - | - | - | 8,386 |
| Total | | <u>431,805</u> | <u>179,110</u> | <u>610,915</u> | <u>646,417</u> |
| EXPENDITURE ON | | | | | |
| Charitable activities | | | | | |
| Operation of Community and Arts Centres | 6 | 457,010 | 108,889 | 565,899 | 605,436 |
| NET INCOME/(EXPENDITURE) | | (25,205) | 70,221 | 45,016 | 40,981 |
| RECONCILIATION OF FUNDS | | | | | |
| Total funds brought forward | | 248,318 | 2,981,173 | 3,229,491 | 3,188,510 |
| TOTAL FUNDS CARRIED FORWARD | | <u><u>223,113</u></u> | <u><u>3,051,394</u></u> | <u><u>3,274,507</u></u> | <u><u>3,229,491</u></u> |

The notes form part of these financial statements

HOLBORN COMMUNITY ASSOCIATION**STATEMENT OF FINANCIAL POSITION
31 MARCH 2023**

| | Notes | 31.3.23 £ | 31.3.22 £ |
|--|-------|------------------|------------------|
| FIXED ASSETS | | | |
| Tangible assets | 12 | 3,751,369 | 3,559,085 |
| CURRENT ASSETS | | | |
| Debtors | 13 | 26,601 | 23,458 |
| Cash at bank | | 122,707 | 230,052 |
| | | <u>149,308</u> | <u>253,510</u> |
| CREDITORS | | | |
| Amounts falling due within one year | 14 | (171,807) | (108,782) |
| NET CURRENT ASSETS | | <u>(22,499)</u> | <u>144,728</u> |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | <u>3,728,870</u> | <u>3,703,813</u> |
| CREDITORS | | | |
| Amounts falling due after more than one year | 15 | (454,363) | (474,322) |
| NET ASSETS | | <u>3,274,507</u> | <u>3,229,491</u> |
| FUNDS | 18 | | |
| Unrestricted funds: | | | |
| General fund | | 223,113 | 248,318 |
| Restricted funds: | | | |
| Restricted | | 1,000 | 27,303 |
| Restricted Fixed Asset Funds | | 3,050,394 | 2,953,870 |
| | | <u>3,051,394</u> | <u>2,981,173</u> |
| TOTAL FUNDS | | <u>3,274,507</u> | <u>3,229,491</u> |

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The notes form part of these financial statements

HOLBORN COMMUNITY ASSOCIATION

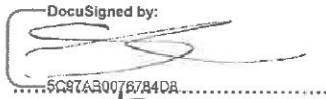
**STATEMENT OF FINANCIAL POSITION - continued
31 MARCH 2023**

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 145 of the Charities Act 2011.

The financial statements were approved by the Board of Trustees and authorised for issue on 26/10/23 and were signed on its behalf by:

DocuSigned by:


.....5C87A8007B784DA.....

Trustee / Director: *Shona Coffey*

HOLBORN COMMUNITY ASSOCIATION**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2023**

| | Notes | 31.3.23 £ | 31.3.22 £ |
|---|-------|-----------------------|-----------------------|
| Cash flows from operating activities | | | |
| Cash generated from operations | 1 | <u>95,397</u> | <u>352,942</u> |
| Net cash provided by operating activities | | <u>95,397</u> | <u>352,942</u> |
| Cash flows from investing activities | | | |
| Purchase of tangible fixed assets | | <u>(203,238)</u> | <u>(467,817)</u> |
| Interest received | | <u>496</u> | <u>139</u> |
| Net cash used in investing activities | | <u>(202,742)</u> | <u>(467,678)</u> |
| Change in cash and cash equivalents in the reporting period | | | |
| | | <u>(107,345)</u> | <u>(114,736)</u> |
| Cash and cash equivalents at the beginning of the reporting period | | <u>230,052</u> | <u>344,788</u> |
| Cash and cash equivalents at the end of the reporting period | | <u><u>122,707</u></u> | <u><u>230,052</u></u> |

The notes form part of these financial statements

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2023**

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

| | 31.3.23 | 31.3.22 |
|---|----------------------|-----------------------|
| | £ | £ |
| Net income for the reporting period (as per the Statement of Financial Activities) | 45,016 | 40,981 |
| Adjustments for: | | |
| Depreciation charges | 10,954 | 10,954 |
| Interest received | (496) | (139) |
| Increase in debtors | (3,143) | (4,648) |
| Increase in creditors | 43,066 | 305,794 |
| | <u> </u> | <u> </u> |
| Net cash provided by operations | <u>95,397</u> | <u>352,942</u> |

2. ANALYSIS OF CHANGES IN NET DEBT

| | At 1/4/22 | Cash flow | At 31/3/23 |
|---------------------------------|-------------------------|------------------------|-------------------------|
| | £ | £ | £ |
| Net cash | | | |
| Cash at bank | 230,052 | (107,345) | 122,707 |
| | <u> </u> | <u> </u> | <u> </u> |
| | 230,052 | (107,345) | 122,707 |
| | <u> </u> | <u> </u> | <u> </u> |
| Debt | | | |
| Debts falling due within 1 year | (50,000) | 4,256 | (45,744) |
| Debts falling due after 1 year | (474,322) | 19,959 | (454,363) |
| | <u> </u> | <u> </u> | <u> </u> |
| | (524,322) | 24,215 | (500,107) |
| | <u> </u> | <u> </u> | <u> </u> |
| Total | <u>(294,270)</u> | <u>(83,130)</u> | <u>(377,400)</u> |

The notes form part of these financial statements

HOLBORN COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Holborn Community Association (HCA) meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going Concern

The Board confirms they believe that HCA is in a position to carry on its charitable activities. HCA reasonably expects to secure sufficient fundings and grants to operate for the next twelve month. With the completion of construction and opening of Bedford House, the board of trustees are expecting further income to be generated.

As a result of this, the Board believes that HCA is operating as a going concern. It is for these reasons, the accounts have been prepared as a going concern.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income from charitable activities includes primary purpose trading, income earned both from the supply of goods or services under contractual arrangements or grant agreements, which have conditions that specify the provision of particular goods or services to be provided and undertaken for the charitable purposes of the charity.

Interest Receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

HOLBORN COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2023

1. ACCOUNTING POLICIES - continued

Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back-office costs, finance, personnel, payroll and governance costs which support HCA's programmes and activities. The basis, on which support costs have been allocated are set out in note 8.

Expenditure and irrecoverable VAT

Costs of raising funds comprise the costs of other trading activities, in which the Association does not yet engage.

Expenditure on charitable activities includes the costs of providing services and activities for our beneficiaries and the local community to further the purposes of the charity and their associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Individual fixed assets costing £1,000 or more are capitalised at cost and are depreciated over their estimated useful economic or project lives on a straight line basis as follows:

- Leasehold of land and buildings - 2%
- Equipment - 20%

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Debtors

Debtors are recognised at the settlement recoverable amount due. Prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes is held to meet short-term cash commitments as they fall due rather than for investment purposes and may include short-term deposits.

HOLBORN COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2023

1. ACCOUNTING POLICIES - continued

Creditors, deferrals and provisions

Creditors and provisions are liabilities where we have a present obligation to a third party that we shall normally pay by cash. Provisions are measured or estimated as reliably as possible.

Where performance-related conditions are specified in a grant, the income will only be recognised to the extent that the charity has provided the facility or service. Any income received in advance of the conditions being met are deferred and shown under creditors.

Financial Instruments

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Pensions

HCA is a member of the Camden Local Authority Multi Employer Pension Scheme and is paying additional contributions as requested by the schemes actuaries. If HCA ceased to be a member, due to all staff who are in the scheme having left HCA, then a liability would be expected to crystallize at that time.

(a) The multi-employer plan is a defined benefit plan. However, sufficient information is not available to use defined benefit accounting for a multi-employer plan. Therefore, as per Charity SORP FRS102 Section 28, the plan is being accounted for as a defined contribution plan.

(b) The charity considers itself not to be liable to the plan for other entities obligations under the terms and conditions of the multi-employer plan.

(c) The charity recognises its liability for the contributions and any deficit in the profit and loss as an expense in the year.

All staff are encouraged to participate in workplace pensions. Our pension provider is NEST. We are now affiliated to the Living Wage Foundation.

Legal status of the Association

The Association is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member.

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

2. DONATIONS AND LEGACIES

| | 31.3.23 | 31.3.22 |
|-----------|----------------------|----------------|
| | £ | £ |
| Donations | 46,111 | 49,112 |
| Gift aid | 655 | 3,947 |
| | <u>46,766</u> | <u>53,059</u> |

3. INVESTMENT INCOME

| | 31.3.23 | 31.3.22 |
|--------------------------|-------------------|----------------|
| | £ | £ |
| Deposit account interest | 496 | 139 |
| | <u>496</u> | <u>139</u> |

4. INCOME FROM CHARITABLE ACTIVITIES

| | Unrestricted Funds | Restricted Funds | Total Funds 31.3.23 | Total Funds 31.3.22 |
|---|-------------------------------|-----------------------------|--------------------------------|--------------------------------|
| | £ | £ | £ | £ |
| London Borough of Camden | 675 | 225,779 | 226,454 | 152,079 |
| GLA: Good Growth Fund | - | - | - | 69,998 |
| Grants from trusts and foundations (See Note 16) | 67,165 | 48,331 | 115,496 | 212,437 |
| Users' Contributions and fees | | | | |
| - Classes and activities | 89,181 | - | 89,181 | 74,972 |
| - Events and Fairs | - | - | - | - |
| - Personal budgets (facilitated by London | | | | |
| Borough of Camden) | 43,360 | - | 43,360 | 44,395 |
| Hire of facilities | 89,162 | - | 89,162 | 30,952 |
| | <u>289,543</u> | <u>274,110</u> | <u>563,653</u> | <u>584,832</u> |

HOLBORN COMMUNITY ASSOCIATION**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023****5. OTHER INCOME**

| | | |
|------------------------------|-------------------|-------------------|
| | 31.3.23 | 31.3.22 |
| | £ | £ |
| Job Retention Scheme Support | - | 8,386 |
| | <u> </u> | <u> </u> |

6. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES

| | Main | Play | Arts | Care | Total | Total |
|--------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | £ | £ | £ | £ | 2023£ | 2022£ |
| Promotion and Publicity | - | - | - | - | - | 208 |
| Class and Activity costs | 2,537 | 120 | 6,457 | 9,264 | 18,378 | 21,959 |
| Staffing (Employees) | 41,834 | 11,144 | 84,542 | 103,421 | 240,942 | 285,578 |
| Staffing (Miscellaneous) | 4,574 | 2,660 | 34,950 | 8,756 | 50,941 | 43,191 |
| Premises | - | - | 691 | 4,828 | 5,519 | 9,130 |
| Direct Administration | 110 | - | 3,590 | 2,570 | 6,270 | 6,114 |
| Fixtures and Equipment | - | 73 | - | 12 | 85 | 4,058 |
| | <u> </u> | <u> </u> | <u> </u> | <u> </u> | <u> </u> | <u> </u> |
| | 49,056 | 13,997 | 130,231 | 128,851 | 322,134 | 370,237 |
| Support Costs (Note 8) | 59,809 | 59,809 | 59,809 | 59,809 | 239,236 | 231,446 |
| Governance Costs | 1,132 | 1,132 | 1,132 | 1,132 | 4,528 | 3,753 |
| | <u> </u> | <u> </u> | <u> </u> | <u> </u> | <u> </u> | <u> </u> |
| | 109,997 | 74,938 | 191,172 | 189,792 | 565,898 | 605,436 |

HOLBORN COMMUNITY ASSOCIATION**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023****7. SUPPORT COSTS****ANALYSIS OF SUPPORT AND GOVERNANCE COSTS**

| | 31.3.23 | 31.3.22 |
|--|----------------|----------------|
| | £ | £ |
| Support Costs | | |
| Promotion and publicity | - | 918 |
| Activity Costs | - | - |
| Staffing (Employees) | 158,647 | 166,120 |
| Staffing (Miscellaneous) | 3,489 | 2,527 |
| Premises | 61,653 | 43,107 |
| Direct Administration Costs | 13,322 | 11,546 |
| Fixtures and Equipment | 2,126 | 7,228 |
| | 239,236 | 231,446 |
| | 31.3.23 | 31.3.22 |
| | £ | £ |
| Governance Costs: | | |
| Annual Review/ AGM | 128 | 153 |
| Auditors Remuneration | 4,400 | 3,100 |
| Auditors Remuneration - Non Audit Services | - | 500 |
| | 4,528 | 3,753 |

Support and governance costs are allocated on a fair estimation of staff time and effort, floor space and use and benefit of central services.

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

| | 31.3.23 | 31.3.22 |
|-----------------------------|----------------|----------------|
| | £ | £ |
| Auditors' remuneration | 4,400 | 3,600 |
| Depreciation - owned assets | 10,954 | 10,954 |

HOLBORN COMMUNITY ASSOCIATION**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023****9. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

10. STAFF COSTS

| | 31.3.23 | 31.3.22 |
|-----------------------|-----------------------|----------------|
| | £ | £ |
| Wages and salaries | 364,332 | 403,078 |
| Social security costs | 28,169 | 25,759 |
| Other pension costs | 7,086 | 22,860 |
| | <u>399,587</u> | <u>451,697</u> |

Other pension costs included Nil (2022: £16,000) for pension contributions to Multi-Employer Pension Scheme.

| | 31.3.2023 | 31.3.2022 |
|--------------------------------|----------------------|------------------|
| | £ | £ |
| Self-employed tutors | 42,040 | 40,948 |
| Miscellaneous associated costs | 12,389 | 4,769 |
| | <u>54,429</u> | <u>45,717</u> |

The average monthly number of employees during the year was as follows:

| | 31.3.23 | 31.3.22 |
|---|----------------|-----------|
| Operation of community and arts centres | 13 | 14 |
| | <u>13</u> | <u>14</u> |

No employees received remuneration in excess of £60,000. (2022: none)

All enrolled staff are in the NEST Workplace Pension Scheme. No employee was in the LGPS Pension. (2022: none)

The Chief Executive Officer undertakes project management duties in connection with the Redevelopment of Bedford House Community Centre.

HOLBORN COMMUNITY ASSOCIATION**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023****10. STAFF COSTS - continued**

The Key Management Personnel comprise the Trustees and the Chief Executive Officer. The total employment benefits of the Key Management Personnel were £52,648 (2022: £51,487)

Volunteers and Placements in the year

| | 31.3.23 | 31.3.22 |
|--|----------------|----------------|
| Number of volunteers | 66 | 64 |
| Placements: College Students and Work Experience | 16 | 7 |

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES 31.3.2022

| | Unrestricted funds £ | Restricted funds £ | Total funds £ |
|---|----------------------------|--------------------------|---------------------|
| INCOME AND ENDOWMENTS FROM | | | |
| Donations and legacies | 45,158 | 7,901 | 53,059 |
| Charitable activities | | | |
| Income from Charitable Activities | 206,228 | 378,605 | 584,833 |
| Investment income | 139 | - | 139 |
| Other income | 5,629 | 2,757 | 8,386 |
| Total | <u>257,154</u> | <u>389,263</u> | <u>646,417</u> |
| EXPENDITURE ON | | | |
| Charitable activities | | | |
| Operation of Community and Arts Centres | 432,543 | 172,893 | 605,436 |
| NET INCOME/(EXPENDITURE) | (175,389) | 216,370 | 40,981 |
| Transfers between funds | 58,584 | (58,584) | - |
| Net movement in funds | (116,805) | 157,786 | 40,981 |
| RECONCILIATION OF FUNDS | | | |
| Total funds brought forward | 365,123 | 2,823,387 | 3,188,510 |
| TOTAL FUNDS CARRIED FORWARD | <u>248,318</u> | <u>2,981,173</u> | <u>3,229,491</u> |

HOLBORN COMMUNITY ASSOCIATION**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023****12. TANGIBLE FIXED ASSETS**

| | Leasehold Land and Buildings £ | Ongoing Redevelopment Costs £ | Computer equipment £ | Totals £ |
|-----------------------|---|--|----------------------------|------------------|
| COST | | | | |
| At 1 April 2022 | 517,010 | 3,138,870 | 5,746 | 3,661,626 |
| Additions | - | 203,238 | - | 203,238 |
| At 31 March 2023 | <u>517,010</u> | <u>3,342,108</u> | <u>5,746</u> | <u>3,864,864</u> |
| DEPRECIATION | | | | |
| At 1 April 2022 | 98,704 | - | 3,837 | 102,541 |
| Charge for year | 10,000 | - | 954 | 10,954 |
| At 31 March 2023 | <u>108,704</u> | <u>-</u> | <u>4,791</u> | <u>113,495</u> |
| NET BOOK VALUE | | | | |
| At 31 March 2023 | <u>408,306</u> | <u>3,342,108</u> | <u>955</u> | <u>3,751,369</u> |
| At 31 March 2022 | <u>418,306</u> | <u>3,138,870</u> | <u>1,909</u> | <u>3,559,085</u> |

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | | |
|--------------------------------|---------------|---------------|
| | 31.3.23 | 31.3.22 |
| | £ | £ |
| Trade debtors | 19,409 | 18,633 |
| Prepayments and accrued income | 7,192 | 4,825 |
| | <u>26,601</u> | <u>23,458</u> |

HOLBORN COMMUNITY ASSOCIATION**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

| | | |
|---|-----------------------|----------------|
| 14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR | 31.3.23 | 31.3.22 |
| | £ | £ |
| Bank loans and overdrafts (see note 16) | 45,744 | 50,000 |
| Trade creditors | 6,331 | 5,043 |
| Other creditors | 111,901 | 46,287 |
| Accrued expenses | 7,831 | 7,452 |
| | <u>171,807</u> | <u>108,782</u> |

| | | |
|--|-----------------------|----------------|
| 15. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR | 31.3.23 | 31.3.22 |
| | £ | £ |
| Bank loans (see note 16) | 454,363 | 474,322 |
| | <u>454,363</u> | <u>474,322</u> |

16. LOANS

An analysis of the maturity of loans is given below:

| | | |
|---|-----------------------|----------------|
| | 31.3.23 | 31.3.22 |
| | £ | £ |
| Amounts falling due within one year on demand: | | |
| Bank loans | 45,744 | 50,000 |
| | <u>45,744</u> | <u>50,000</u> |
| Amounts falling due between two and five years: | | |
| Bank loans - 2-5 years | 454,363 | 474,322 |
| | <u>454,363</u> | <u>474,322</u> |

This bank loan is for a period of 5 years.

There are legal charges secured by the Bank and Sports England on the leasehold land and building. The charity has applied section 21.26 of the Charity SORP in recognising and measuring the loan at the carrying amount adjusted in subsequent years to reflect repayment and any impairments.

Rate of interest is charged at 6% per annum over the Bank of England's published base rate in the first twelve months and at 4% from the first anniversary of the initial drawdown.

HOLBORN COMMUNITY ASSOCIATION**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023****17. ANALYSIS OF NET ASSETS BETWEEN FUNDS****18. MOVEMENT IN FUNDS**

| | At 1/4/22 £ | Net movement in funds £ | Transfers between funds £ | At 31/3/23 £ |
|------------------------------|-------------------------|----------------------------------|------------------------------------|-------------------------|
| Unrestricted funds | | | | |
| General fund | 248,318 | (25,205) | - | 223,113 |
| Restricted funds | | | | |
| Restricted | 27,303 | 166,734 | (193,037) | 1,000 |
| Restricted Fixed Asset Funds | 2,953,870 | (96,513) | 193,037 | 3,050,394 |
| | <u>2,981,173</u> | <u>70,221</u> | <u>-</u> | <u>3,051,394</u> |
| TOTAL FUNDS | <u><u>3,229,491</u></u> | <u><u>45,016</u></u> | <u><u>-</u></u> | <u><u>3,274,507</u></u> |

Net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|------------------------------|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 431,805 | (457,010) | (25,205) |
| Restricted funds | | | |
| Restricted | 179,110 | (12,376) | 166,734 |
| Restricted Fixed Asset Funds | - | (96,513) | (96,513) |
| | <u>179,110</u> | <u>(108,889)</u> | <u>70,221</u> |
| TOTAL FUNDS | <u><u>610,915</u></u> | <u><u>(565,899)</u></u> | <u><u>45,016</u></u> |

HOLBORN COMMUNITY ASSOCIATION**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023****18. MOVEMENT IN FUNDS - continued****Comparatives for movement in funds**

| | At 1/4/21 £ | Net movement in funds £ | Transfers between funds £ | At 31/3/22 £ |
|------------------------------|-------------------------|----------------------------------|------------------------------------|-------------------------|
| Unrestricted funds | | | | |
| General fund | 365,123 | (175,389) | 58,584 | 248,318 |
| Restricted funds | | | | |
| Restricted | 90,843 | 62,697 | (126,237) | 27,303 |
| Restricted Fixed Asset Funds | 2,732,544 | 153,673 | 67,653 | 2,953,870 |
| | <u>2,823,387</u> | <u>216,370</u> | <u>(58,584)</u> | <u>2,981,173</u> |
| TOTAL FUNDS | <u><u>3,188,510</u></u> | <u><u>40,981</u></u> | <u><u>-</u></u> | <u><u>3,229,491</u></u> |

Comparative net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|------------------------------|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 257,154 | (432,543) | (175,389) |
| Restricted funds | | | |
| Restricted | 235,590 | (172,893) | 62,697 |
| Restricted Fixed Asset Funds | 153,673 | - | 153,673 |
| | <u>389,263</u> | <u>(172,893)</u> | <u>216,370</u> |
| TOTAL FUNDS | <u><u>646,417</u></u> | <u><u>(605,436)</u></u> | <u><u>40,981</u></u> |

HOLBORN COMMUNITY ASSOCIATION**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023****18. MOVEMENT IN FUNDS - continued**

| | 1st Apr 2 | Income | Expended | st Mar 23 |
|--------------------------------------|------------------|----------------|------------------|------------------|
| | £ | £ | £ | £ |
| Unrestricted funds | | | | |
| Donations and Grants | 248,318 | 431,805 | (457,010) | 223,112 |
| | 248,318 | 431,805 | (457,010) | 223,113 |
| Restricted Fixed Assets Funds | | | | |
| (a) LB Camden s106 funding | - | 95,000 | - | 95,000 |
| (b) Greater London Authority | - | - | - | - |
| (c) Bedford House Redevelopment | 2,953,870 | 1,524 | - | 2,955,394 |
| | 2,953,870 | 96,524 | - | 3,050,394 |
| Restricted - Revenue funds | | | | |
| (e) Core | 2,267 | - | (2,267) | - |
| (d) Volunteering & Outreach project | 1,000 | - | - | 1,000 |
| (f) Gymnasium | - | - | - | - |
| (g) Under- fives & Play Schemes | 9,654 | 26,319 | (35,973) | - |
| (h) Older People's projects | 3,927 | - | (3,927) | - |
| (i) Arts & Media projects | 10,455 | 56,267 | (66,722) | - |
| (j) LB Camden Strategic Partnership | - | 100,000 | (100,000) | - |
| | 27,303 | 182,586 | (208,889) | 1,000 |
| Total Restricted Funds | 2,981,173 | 279,110 | (208,889) | 3,051,394 |
| TOTAL FUNDS - 31st March 23 | 3,229,491 | 710,915 | (665,899) | 3,274,507 |

a) S106 Funds received from London Borough of Camden towards the redevelopment of Bedford House.

b) GLA - Good Growth funds towards the redevelopment of Bedford House

c) Funds received from Trusts & Foundations towards the redevelopment of Bedford House

d) These funds enable HCA to engage with the local community, including the Bangladeshi Community; organising community forums; providing special classes and activities and creating and building a team of active volunteers.

e) Core Funds

f) Funds received for our Gymnasium; gymnastics; taekwondo; satellite gyms in local schools and Coram's Fields.

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

18. MOVEMENT IN FUNDS - continued

- g) Funds received for our Under-fives work: baby gym; soft play as well as holiday play schemes and educational and fun trips for young children.
- h) Funds received for our Older People's projects: activities, health exercises, trips; befriending scheme (including training and supervising volunteers); gardening and carers' support.
- j) Funds received for art and media projects at 1a Arts Centre: digital media and film making; play scheme; Summer University project; pottery and core Arts Centre funding.
- j) Funding from Camden, who have chosen us as a strategic partner to help deliver Borough Social Services.
- k) Fund balances streamlined at end of year.

19. CAPITAL COMMITMENTS

| | | |
|---|-------------------|-------------------|
| | 31.3.23 | 31.3.22 |
| | £ | £ |
| Contracted but not provided for in the financial statements | - | 115,000 |
| | <u> </u> | <u> </u> |

These are commitment related to the redevelopment of Holborn House.

20. RELATED PARTY DISCLOSURES

There were no related party transactions in the year ended 31st March 2023.

HOLBORN COMMUNITY ASSOCIATION**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023****21. GRANTS FROM TRUSTS AND FOUNDATIONS**

| Grants from trusts and foundations | Unrestricted Funds £ | Restricted Funds £ | Total Funds 31.3.23 £ | Total Funds 31.3.22 £ |
|---|-------------------------------------|-----------------------------------|--------------------------------------|--|
| 3 Verulam Buildings Trust | 35,000 | - | 35,000 | 20,000 |
| Ageing Better Camden | - | - | - | 7,500 |
| Bloomsbury Festival Office | 1,000 | - | 1,000 | - |
| City Bridge Trust | - | 1,524 | 1,524 | 25,830 |
| Dragon Hall Trust | 2,000 | - | 2,000 | - |
| Groundwork UK | - | 1,037 | 1,037 | 3,845 |
| Garfield Weston | 5,000 | - | 5,000 | - |
| Herman Miller | 10,000 | - | 10,000 | - |
| Ironmongers | - | 6,120 | 6,120 | - |
| John Lyon's Charity | - | - | - | 12,500 |
| London Marathon Charitable Trust | 895 | 5,400 | 6,295 | 54,000 |
| Masonic Charitable Foundation | - | - | - | 26,204 |
| Miscellaneous | 4,704 | - | 4,704 | 25,113 |
| London Community Foundation | - | 5,920 | 5,920 | - |
| Quinn CSR Grant | 2,185 | - | 2,185 | - |
| Semble Network | - | 1,560 | 1,560 | - |
| St Andrew Holborn Charity | 4,481 | 12,719 | 17,200 | 20,000 |
| William Shelton Educational Charity | 1,000 | 7,500 | 8,500 | 17,445 |
| Young Camden Foundation | 900 | 6,551 | 7,451 | - |
| | 67,165 | 48,331 | 115,496 | 212,437 |

HOLBORN COMMUNITY ASSOCIATION

England & Wales - Charity number 801064

Accounts

REGISTERED COMPANY NUMBER: 02344228 (England and Wales)
REGISTERED CHARITY NUMBER: 801064

REPORT OF THE TRUSTEES AND
AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022
FOR
HOLBORN COMMUNITY ASSOCIATION
(A COMPANY LIMITED BY GUARANTEE)

Prestons & Jacksons Partnership LLP
Statutory Auditors
364 - 368 Cranbrook Road
Ilford
Essex
IG2 6HY

HOLBORN COMMUNITY ASSOCIATION

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HOLBORN COMMUNITY ASSOCIATION

CHAIRMAN'S REPORT FOR THE YEAR ENDED 31 MARCH 2022

At HCA our aim is to create spaces and opportunities for individuals, groups and the wider community to thrive. These spaces and opportunities are vital in times of social and economic crises. It has been hugely challenging to keep focused on those spaces and opportunities over the year of this report with lots of external pressures and uncertainty. We have focused on our core purpose and mission - the health of the community - informing our decisions and helping us balance continued delivery right now whilst being mindful of the longer term sustainability and health of the organisation.

We know that 2022-23 is going to present even more by way of challenge. Our redevelopment project has come to fruition. That provides an asset on which we can capitalise but also a lot of learning and hard work to make that asset work for us and for the community. We have a plan for change across the organisation - so we have the right people, structures and systems to make best use of our assets and be resilient enough to respond to another turbulent year ahead. In the middle of all of that, it is a focus again on our mission which keeps us on track and true to purpose.

I'd like to end by celebrating the work of our staff and volunteers. Without them the organisational ambitions alluded too wouldn't and couldn't be made real. Once again in 2021-22 they've given their all for the community, making our mission and purpose real, with real benefit for thousands of people across the community.

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

OBJECTIVES AND ACTIVITIES

Objectives and aims

- To promote the benefit of those persons who live in the historical Holborn Ward of the London Borough of Camden and its neighbourhood.
- To advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for these inhabitants
- To engage the local authority, other voluntary organisations and the inhabitants of the area in a common effort to these ends.
- To maintain and manage and to co-operate with any local statutory authority in the maintenance and management of our community and arts centres for activities promoted by the Association.

Our vision and mission

- Our overarching vision is for a thriving and vibrant local community in Holborn.
- Our mission is to respond to local need by offering human scale education, leisure and care.
- Our aim is to empower the whole community in Holborn, increasing resilience, social cohesion, and fostering community spirit.

Our strategies to achieve our aims and objectives

We support people across our community through five strands of work

- **Arts:** working with all ages and across a range of disciplines we use the power of art and creating art to empower people, help them express themselves and build their overall well-being. Our programmes include Arts for Well-being, Arts Outreach and Arts for Young People
- **Care:** HCA provides care in the form of day centre provision for older adults, particularly those with dementia, as well as outreach schemes, a befriending scheme and physical activity programmes for more clinically vulnerable older people
- **Movement:** a range of sports and physical activity programmes for children, young people, and older people focus on participation in activity, improvements to mental and physical well being as well as reducing isolation through group activity
- **Play:** we work with Under 5s and their families to offer regular opportunities and space for children to develop social and motor skills in a fun environment. Our Play strand also includes holiday activities, trips and play schemes for children and families across the local community.
- **Operations:** underpinning all of the work above is work across the organisation to engage the community and enable their safe participation through a focus on facilities, marketing, online systems and impact measurement

Our facilities

- Holborn House Community Centre (formerly known as Bedford House). Our centre reopened in September 2021 with a programme including under 5s activities, movement activities for children and adults and hosting a range of different arts activities.
- Millman Street Community Centre, where we mostly conduct our older peoples' services plus intergenerational work and have internet and email access for users.
- 1a Arts Centre - where we run pottery classes for all ages, digital media and film for young people and hold or organise basic skills and catch-up booster classes.

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

OBJECTIVES AND ACTIVITIES

Public benefit

The Trustees confirmed that they have complied with the duty in section 4 of the Charities Act 2011 to have due regard to public benefit guidance published by the Commission in determining the activities undertaken by the Charity.

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

STRATEGIC REPORT

Achievement and performance

Charitable activities

Regular activity has been the exception in the year 2020-2021. Following the enactment of the first lockdown in March 2020, all of our centres closed. Activity did not stop with services and support pivoting within a matter of days to continue to support the community in new ways. This work has been responsive, changing form and function as needs and operating conditions changed throughout the year. The following presents an overview of the essential support provided by HCA over the year in question:

Digital Arts for children and young people

In our last year of our Digital Media Project, and through a new Youth Arts program, we worked with 84 participants aged 8-24, 10 volunteers and we supported 7 young people to gain their Bronze or Silver Arts Awards.

Summer Film Project - Summer 2021

11 young people learnt from professional filmmakers to write, shoot and edit their own short film 'Time Off Track'. Responding to the theme of Journeys, the group had exclusive access to film on artefacts at London Transport Museum's depot. The film premiered at Bloomsbury Festival and was selected for Fresh International Film Festival, winning third place in their international category.

Summer University 2021

24 young people aged 13 - 18 joined us for three weeks of summer creative workshops. Young people took part in ceramics, animation and print making workshops. They learned a wide variety of new skills and techniques, and met other young people from their local community.

Arts for Well being

Our arts for wellbeing programme for adults grew to offer a wide range of activities support positive mental health and wellbeing. We worked with 62 adults and 4 volunteers throughout the year through the following projects:

- Make and Mend - Weekly sewing and knitting classes
- Sunday Socials - monthly art and lunch activities for over 60s
- Carers Art Group - weekly art groups for carers
- Arts for Wellbeing - online painting workshops with a focus on mindfulness
- Arts & Nature - outdoor mixed media arts sessions with focus on wellbeing
- Creative Writing - online and in person weekly creative writing groups
- Monthly art group - focusing on mindful process of art making.

Pottery at 1A Arts

Children's & young people's pottery: We supported 71 children and young people to take part in after school pottery sessions. Children learned a range of hand building skills, and were able to develop their imaginations and confidence in getting creative with clay.

Adults and older adults pottery: 49 Adults joined us in the pottery to develop their skills in ceramics. From beginners to more experienced potters, everyone had a chance to make, create and relax.

Creative Communications Groups

We worked with 16 children and young people with social communication difficulties throughout the year. As well as a space to learn new art skills, our creative communication groups give children and young people a relaxed environment to develop social skills, and to feel more confident about trying new things. The group is led by neurodiverse facilitators, who are experienced in creating welcoming and fun spaces for children to explore art.

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

Creative STEM and Art activities on Tybalds and Bourne estates

In September 2021, we started our STEM & Arts clubs on the Bourne and Tybalds Estates engaging children with creative STEM and Arts activities. Weekly sessions allow children to come together share and learn in fun environment. Despite living in such close proximity children have new made friends had opportunity to come together and find connections amongst their vibrant differences. Volunteers support delivery with facilitators attending from STEM Ambassadors programme, Carpmael LLP and UCL.

Under 5s Play

We reopened our Under 5's play activities in April 2021, working in different cultural and community spaces across the local area including Red Lion Square, St Georges Church Holborn and Calthorpe Community Garden. In September 2021 the play sessions moved into their new home at Holborn House, and we've supported 1046 children, parents and carers throughout the year.

Adult movement classes

Funding from London Marathon Charitable Trust allowed HCA to experiment and learn from delivery within our new setting (Holborn House) at a time of huge change and challenge. At the same time the programme significantly improved activity levels and reduced social isolation for a large adult cohort emerging from the pandemic. Through yoga (beginners and women only classes) qi gong and tai chi we supported 110 people to attend over 1000 times.

Gymnastics

Our online Gymflex programme continued into 2021 followed by our relaunch in Holborn House. Classes have been busy with a renewed appetite for activities across families. The classes are also having huge beneficial impact for children - between September 2021 and April 2022, gymnastics classes increased participation levels for 83% of participants, improved physical skills for 86% of participants, increased confidence for 82% of participants (from 198).

Day centre care

Day in, day out our Care work strand supports vulnerable older people to maintain independence and good overall health. That extends from provision of healthy food (lunch clubs) and a space to socialise and participate in activities through to clinical care, liaison with a range of health professionals and advocacy across health, statutory and other partners. We work with older people and their families to ensure they understand changing guidance around Covid for instance, manage care plans, challenge when agreed packages aren't materialising and ensure older people are central to decision making, with role, agency and dignity in decision making processes.

Befriending scheme

Our Befriending scheme matches volunteers with isolated older people to ensure they have regular ongoing contact and connection with the wider community. Over the course of the pandemic the service has morphed from physical to phone and back again to a mixed model building meaningful ongoing relationships for all involved. We've supported people in this year through 3000+ interactions - resulting in 90% of older people feeling less lonely and isolated and 60% of older people feeling more confident.

Hall hire

Our hall hire income has expanded significantly with the opportunities available in the redeveloped Holborn House centre. We have focused on establishing long term relationships with sports clubs in line with our own organisational objectives. That way, as well as income, we build further opportunities for the community to benefit.

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

Challenges

The year 2021-2022 presented ongoing challenges related to the pandemic and the impacts across all walks of life caused by that.

We continued to operate with a varied set of regulations and restrictions throughout the year. Even with the loosening of restrictions the organisation still faced numerous challenges trying to balance delivery and performance concerns with a responsibility to deliver them in a way the organisation considered safe and responsible.

In turn we saw operational costs (venue hire, cleaning materials, equipment) increase whilst our earning potential was still limited. We have successfully balanced the competing demands - maintaining the integrity of our delivery alongside need for financial stability. But recovery will take time.

Added to these constraints the organisation has had to respond a changing business, charitable and community landscape all presenting challenges to our ongoing work. In particular:

- Workforce changes with turnover across all types of roles and high vacancy rates nationally.
- Reduced 'market' from working community which did not return to central London until early 2022
- Challenging financial pressures for sports clubs and other groups - a mainstay for our lettings income
- A much more competitive grant funding landscape

The organisation has risen to these challenges. We have reviewed recruitment practices and implemented changes to focus on the very local labour pool resulting in good appointments (and at the same time diversifying our workforce) We've changed our communications and marketing approaches as well as some of our activity offers to again focus even more closely on the local community. And we've held true to our goals and built strong partnerships with new hirers bringing long term stability to our lettings income.

Financial review

Reserves policy

The trustees aim to have a reserves policy maintaining 25% to 30% of expected annual revenue costs of the Association, excluding restricted funds and any reserves held against known future liabilities. At that level, they feel that, in the event of a significant drop in funding, the charity would have adequate resources available to continue delivering services for the foreseeable future. In the current economic climate, this is a hard target to meet.

The reserves at the end of the year are £3,229,491. However, most of those reserves are tied up in fixed assets and fixed-asset funding and work-in-progress. We have £47,000 unrestricted cash flow at our disposal. We are, therefore, seeking over the medium term to increase our liquid unrestricted reserves further, so that services could be wound down without necessarily selling the Bedford House lease.

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

STRATEGIC REPORT

Financial review

Income, Expenditure and Going Concern

The financial review for the year is set out in the Statement of Financial Activities. The largest revenue funding source for the year was the London Borough of Camden although this income is now more diverse, partly coming from personal budgets, and through a wider variety of grants than the core community centres fund (which is now less than 20% of our income).

During the year, total income received was £646,417 (2021: £1,758,764), of which £257,154 (2021: £312,119) was unrestricted and £389,263 (2021: £1,446,645) restricted. The fall in the level of fundings was due to additional fundings raised in prior year for the construction of the Holborn House.

Expenditure incurred in the year was £605,436 (2021: £517,383), of which £432,543 (2021: £320,963) was unrestricted and £172,893 (2021: £196,420) was restricted. The increase in expenditure was due to the Association operating at a higher capacity after lockdown was eased off.

As a result of the above, a surplus of £40,981 was generated compared to £1,241,381 in the previous year.

The trustees further note that a contingency may arise with the Camden Local Authority Pension Scheme of which HCA is a member.

As at balance sheet date, total reserves carried forward were £3,229,491 (2021: £3,188,510) of which unrestricted reserves were £248,318 (2021: £365,123) and restricted reserves were £2,981,173 (2021: £2,823,387).

Restricted Reserves at the end of the year was £2,981,173 (2021: £2,823,398) which is in form of capital reserves of £2,953,870 (2021: £2,732,544) and revenue reserves of £27,303 (2021: £90,843).

The trustees are of the view that HCA is a going concern.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Organisational structure

A Board of Trustees (Management Committee) governs the work of the Association as the decision making body according to its governing documents. It is made up of individual members, members as representatives of affiliated groups and members nominated by user groups. It normally meets 4 times a year. All members are circulated with invitations to nominate trustees prior to the AGM advising them of retiring trustees and vacancies. The Board has the power to co-opt new members till the following AGM and may co-opt up to 5 non-voting members holding special attributes or skills.

HCA currently employs 6 full time, 21 part-time or sessional staff and 12 freelance tutors. The Director reports to the board, manages the day-to-day operations of the charity and plays a substantial role in the delivery of services. He is assisted by the members of the Leadership Team.

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Contribution of volunteers

The Association draws upon a pool of volunteers without whom the level of work that we undertake would be significantly reduced. This last year 72 volunteers supported us over the course of a year in a variety of tasks inter alia: delivering food parcels and shopping, administration, befriending, class assistants, entertaining and performing, painting and decorating, transporting and tutoring.

Risk management

The trustees have examined the business and operational risks that the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen or mitigate these risks

The trustees have considered the major risk areas and would report the following:

- The risk of London Borough of Camden further cutting part of the Association's core funding and or reducing payment for using our day-care services.
- The risk that other funders which have previously supported the Association will cease to do so.
- The risk that the Association's fund raising activities fail to generate income in accordance with budgeted expectations.
- The low risk of the long-term or sudden incapacity of executive staff.

The trustees address the above issues as follows:

- We continue to diversify our funding and increase our own income generation.
- We maintain close contact with existing funders to encourage their continued support and involvement in the activities of the Association.
- The Director is backed up by a dedicated Managerial Team.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

02344228 (England and Wales)

Registered Charity number

801064

Registered office

Millman Street Community Rooms
50 Millman Street
London
WC1N 3EW

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

Trustees

Shona Coffey - Appointed as Chair in February 2022

Crispin Burdett - Resigned 24th Nov 2021

Stephen Hargrave (Treasurer)

Linda Henden - Deputy Chair

Marc Kennard

Christopher Symons QC - Resigned 24th Nov 2021

Jacqui Dyson

Peter Baxter

Mairi Duthie - Resigned 24th Nov 2021

Sarah Staton - Resigned 24th Nov 2021

Alyekka Stella

Lauren Suding - Appointed 24th Nov 2021

Jonathan Nash KC - Appointed 24th Nov 2021

Chief Executive Officer

Paul Crozier

Auditors

Prestons & Jacksons Partnership LLP

Statutory Auditors

364 - 368 Cranbrook Road

Ilford

Essex

IG2 6HY

Website: <https://www.holborncommunity.co.uk/>

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Holborn Community Association for the purposes of company law) are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland"

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

HOLBORN COMMUNITY ASSOCIATION

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

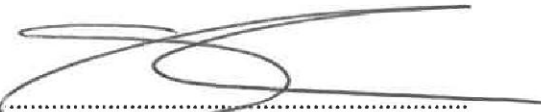
In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Prestons & Jacksons Partnership LLP, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on5/12/22..... and signed on the board's behalf by:


.....
DIRECTOR Trustee SHONA COFFEY

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF HOLBORN COMMUNITY ASSOCIATION

Opinion

We have audited the financial statements of Holborn Community Association (the 'charitable company') for the year ended 31 March 2022 which comprise the Statement of Financial Activities, the Statement of Financial Position, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF HOLBORN COMMUNITY ASSOCIATION

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

The trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

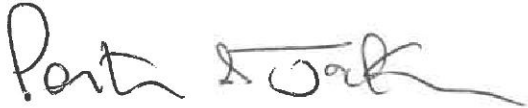
We obtained an understanding of the legal and regulatory framework applicable to the entity and how the entity is complying with that framework by discussing with management and checking compliance with regulators.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
HOLBORN COMMUNITY ASSOCIATION**

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Prestons & Jacksons Partnership LLP

Statutory Auditors

Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

364 - 368 Cranbrook Road

Ilford

Essex

IG2 6HY

Date:
9/12/22

HOLBORN COMMUNITY ASSOCIATION
STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2022

| | Notes | Unrestricted funds £ | Restricted funds £ | 31.3.22 Total funds £ | 31.3.21 Total funds £ |
|---|-------|----------------------------|--------------------------|--------------------------------|--------------------------------|
| INCOME AND ENDOWMENTS FROM | | | | | |
| Donations and legacies | 2 | 45,158 | 7,901 | 53,059 | 93,182 |
| Charitable activities | | | | | |
| Income from Charitable Activities | | 206,228 | 378,605 | 584,833 | 1,625,278 |
| Investment income | 3 | 139 | - | 139 | 1,513 |
| Other income | 5 | 5,629 | 2,757 | 8,386 | 38,791 |
| Total | | 257,154 | 389,263 | 646,417 | 1,758,764 |
| EXPENDITURE ON | | | | | |
| Charitable activities | | | | | |
| Operation of Community and Arts Centres | 6 | 432,543 | 172,893 | 605,436 | 517,383 |
| NET INCOME/(EXPENDITURE) | | | | | |
| Transfers between funds | 18 | (175,389) 58,584 | 216,370 (58,584) | 40,981 - | 1,241,381 - |
| Net movement in funds | | (116,805) | 157,786 | 40,981 | 1,241,381 |
| RECONCILIATION OF FUNDS | | | | | |
| Total funds brought forward | | 365,123 | 2,823,387 | 3,188,510 | 1,947,129 |
| TOTAL FUNDS CARRIED FORWARD | | 248,318 | 2,981,173 | 3,229,491 | 3,188,510 |

The notes form part of these financial statements

HOLBORN COMMUNITY ASSOCIATION

**STATEMENT OF FINANCIAL POSITION
31 MARCH 2022**

| | Notes | 31.3.22 £ | 31.3.21 £ |
|--|-------|------------------|------------------|
| FIXED ASSETS | | | |
| Tangible assets | 12 | 3,559,085 | 3,102,222 |
| CURRENT ASSETS | | | |
| Debtors | 13 | 23,458 | 18,810 |
| Cash at bank | | 230,052 | 344,788 |
| | | <u>253,510</u> | <u>363,598</u> |
| CREDITORS | | | |
| Amounts falling due within one year | 14 | (108,782) | (91,438) |
| | | <u>144,728</u> | <u>272,160</u> |
| NET CURRENT ASSETS | | | |
| | | <u>144,728</u> | <u>272,160</u> |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | <u>3,703,813</u> | <u>3,374,382</u> |
| CREDITORS | | | |
| Amounts falling due after more than one year | 15 | (474,322) | (185,872) |
| | | <u>3,229,491</u> | <u>3,188,510</u> |
| NET ASSETS | | | |
| | | <u>3,229,491</u> | <u>3,188,510</u> |
| FUNDS | 18 | | |
| Unrestricted funds: | | | |
| General fund | | 248,318 | 365,123 |
| Restricted funds: | | | |
| Restricted | | 27,303 | 90,843 |
| Restricted Fixed Asset Funds | | 2,953,870 | 2,732,544 |
| | | <u>2,981,173</u> | <u>2,823,387</u> |
| TOTAL FUNDS | | <u>3,229,491</u> | <u>3,188,510</u> |

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The notes form part of these financial statements

HOLBORN COMMUNITY ASSOCIATION

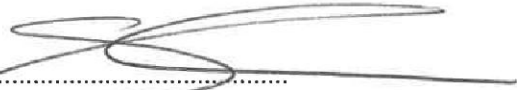
STATEMENT OF FINANCIAL POSITION - continued
31 MARCH 2022

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 145 of the Charities Act 2011.

The financial statements were approved by the Board of Trustees and authorised for issue on 5/12/22 and were signed on its behalf by:


.....
Director/Trustee **SHONA COFFEY**

The notes form part of these financial statements

HOLBORN COMMUNITY ASSOCIATION

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2022

| | Notes | 31.3.22 £ | 31.3.21 £ |
|---|-------|-----------------------|-----------------------|
| Cash flows from operating activities | | | |
| Cash generated from operations | 1 | 352,942 | 1,350,366 |
| Net cash provided by operating activities | | <u>352,942</u> | <u>1,350,366</u> |
| Cash flows from investing activities | | | |
| Purchase of tangible fixed assets | | (467,817) | (1,666,323) |
| Interest received | | 139 | 1,513 |
| Net cash used in investing activities | | <u>(467,678)</u> | <u>(1,664,810)</u> |
| Change in cash and cash equivalents in the reporting period | | <u>(114,736)</u> | <u>(314,444)</u> |
| Cash and cash equivalents at the beginning of the reporting period | | <u>344,788</u> | <u>659,232</u> |
| Cash and cash equivalents at the end of the reporting period | | <u><u>230,052</u></u> | <u><u>344,788</u></u> |

The notes form part of these financial statements

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2022**

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

| | 31.3.22 | 31.3.21 |
|---|-----------------------|-------------------------|
| | £ | £ |
| Net income for the reporting period (as per the Statement of Financial Activities) | 40,981 | 1,241,381 |
| Adjustments for: | | |
| Depreciation charges | 10,954 | 10,954 |
| Interest received | (139) | (1,513) |
| Other | - | 1 |
| (Increase)/decrease in debtors | (4,648) | 91,603 |
| Increase in creditors | 305,794 | 7,940 |
| | <u>352,942</u> | <u>1,350,366</u> |
| Net cash provided by operations | <u>352,942</u> | <u>1,350,366</u> |

2. ANALYSIS OF CHANGES IN NET FUNDS/(DEBT)

| | At 1/4/21 | Cash flow | At 31/3/22 |
|---------------------------------|-----------------------|-------------------------|-------------------------|
| | £ | £ | £ |
| Net cash | | | |
| Cash at bank | 344,788 | (114,736) | 230,052 |
| | <u>344,788</u> | <u>(114,736)</u> | <u>230,052</u> |
| Debt | | | |
| Debts falling due within 1 year | (50,000) | - | (50,000) |
| Debts falling due after 1 year | (185,872) | (288,450) | (474,322) |
| | <u>(235,872)</u> | <u>(288,450)</u> | <u>(524,322)</u> |
| Total | <u>108,916</u> | <u>(403,186)</u> | <u>(294,270)</u> |

The notes form part of these financial statements

HOLBORN COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Holborn Community Association (HCA) meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Covid 19 Pandemic and Going Concern

Although HCA was hit by the Pandemic in 2020-2021, the Board confirms they believe that HCA is in a position to carry on its charitable activities. HCA reasonably expects to secure sufficient fundings and grants to operate for the next twelve month. With the completion of construction and opening of Bedford House, the board of trustees are expecting further income to be generated.

As a result of this, the Board believes that HCA is operating as a going concern. It is for these reasons, the accounts have been prepared as a going concern.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income from charitable activities includes primary purpose trading, income earned both from the supply of goods or services under contractual arrangements or grant agreements, which have conditions that specify the provision of particular goods or services to be provided and undertaken for the charitable purposes of the charity.

Interest Receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

HOLBORN COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES - continued

Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back-office costs, finance, personnel, payroll and governance costs which support HCA's programmes and activities. The basis, on which support costs have been allocated are set out in note 8.

Expenditure and irrecoverable VAT

Costs of raising funds comprise the costs of other trading activities, in which the Association does not yet engage.

Expenditure on charitable activities includes the costs of providing services and activities for our beneficiaries and the local community to further the purposes of the charity and their associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Individual fixed assets costing £1,000 or more are capitalised at cost and are depreciated over their estimated useful economic or project lives on a straight line basis as follows:

- Leasehold of land and buildings - 2%
- Equipment - 20%

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Debtors

Debtors are recognised at the settlement recoverable amount due. Prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes is held to meet short-term cash commitments as they fall due rather than for investment purposes and may include short-term deposits.

HOLBORN COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES - continued

Creditors, deferrals and provisions

Creditors and provisions are liabilities where we have a present obligation to a third party that we shall normally pay by cash. Provisions are measured or estimated as reliably as possible.

Where performance-related conditions are specified in a grant, the income will only be recognised to the extent that the charity has provided the facility or service. Any income received in advance of the conditions being met are deferred and shown under creditors.

Financial Instruments

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Pensions

HCA is a member of the Camden Local Authority Multi Employer Pension Scheme and is paying additional contributions as requested by the schemes actuaries. If HCA ceased to be a member, due to all staff who are in the scheme having left HCA, then a liability would be expected to crystallize at that time.

(a) The multi-employer plan is a defined benefit plan. However, sufficient information is not available to use defined benefit accounting for a multi-employer plan. Therefore, as per Charity SORP FRS102 Section 28, the plan is being accounted for as a defined contribution plan.

(b) The charity considers itself not to be liable to the plan for other entities obligations under the terms and conditions of the multi-employer plan.

(c) The charity recognises its liability for the contributions and any deficit in the profit and loss as an expense in the year.

All staff are encouraged to participate in workplace pensions. Our pension provider is NEST. We are now affiliated to the Living Wage Foundation.

Legal status of the Association

The Association is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member.

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

2. DONATIONS AND LEGACIES

| | | |
|-----------|----------------------|---------------|
| | 31.3.22 | 31.3.21 |
| | £ | £ |
| Donations | 49,112 | 93,182 |
| Gift aid | 3,947 | - |
| | <u>53,059</u> | <u>93,182</u> |

3. INVESTMENT INCOME

| | | |
|--------------------------|----------------|--------------|
| | 31.3.22 | 31.3.21 |
| | £ | £ |
| Deposit account interest | 139 | 1,513 |
| | <u>139</u> | <u>1,513</u> |

4. INCOME FROM CHARITABLE ACTIVITIES

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds 31.3.22 £ | Total Funds 31.3.21 £ |
|---|-------------------------------------|-----------------------------------|--------------------------------------|--------------------------------------|
| London Borough of Camden | 17,080 | 134,999 | 152,079 | 147,350 |
| GLA: Good Growth Fund | - | 69,998 | 69,998 | 145,990 |
| Grants from trusts and foundations (See Note 21) | 38,883 | 173,554 | 212,437 | 1,229,299 |
| Users' Contributions and fees | | | | |
| - Classes and activities | 74,918 | 54 | 74,972 | 30,743 |
| - Events and Fairs | - | - | - | - |
| - Personal budgets (facilitated by London | | | | |
| Borough of Camden) | 44,395 | - | 44,395 | 70,045 |
| Hire of facilities | 30,952 | - | 30,952 | 685 |
| Other Public funds | - | - | - | 1,166 |
| | <u>206,228</u> | <u>378,604</u> | <u>584,832</u> | <u>1,625,278</u> |

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

5. OTHER INCOME

| | | |
|------------------------------|-------------------|-------------------|
| | 31.3.22 | 31.3.21 |
| | £ | £ |
| Job Retention Scheme Support | 8,386 | 38,791 |
| | <u> </u> | <u> </u> |

6. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES

| | Main £ | Play £ | Arts £ | Care £ | Total 2022£ | Total 2021£ |
|--------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Promotion and Publicity | 48 | - | 160 | - | 208 | - |
| Class and Activity costs | 1,431 | 3,376 | 7,180 | 9,972 | 21,959 | 14,111 |
| Staffing (Employees) | 22,559 | 16,679 | 81,825 | 164,515 | 285,578 | 269,204 |
| Staffing (Miscellaneous) | 5,011 | 579 | 34,835 | 2,766 | 43,191 | 25,342 |
| Premises | 2,280 | 1,690 | 492 | 4,668 | 9,130 | 7,856 |
| Direct Administration | - | 36 | 4,197 | 1,880 | 6,114 | 5,867 |
| Fixtures and Equipment | - | - | 4,002 | 56 | 4,058 | 246 |
| | <u> </u> | <u> </u> | <u> </u> | <u> </u> | <u> </u> | <u> </u> |
| | 31,329 | 22,359 | 132,692 | 183,857 | 370,237 | 322,627 |
| Support Costs (Note 7) | 57,861 | 57,861 | 57,861 | 57,861 | 231,446 | 191,154 |
| Governance Costs | 938 | 938 | 938 | 938 | 3,753 | 3,600 |
| | <u> </u> | <u> </u> | <u> </u> | <u> </u> | <u> </u> | <u> </u> |
| | 90,128 | 81,159 | 191,492 | 242,657 | 605,436 | 517,381 |

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

7. SUPPORT COSTS

ANALYSIS OF SUPPORT AND GOVERNANCE COSTS

| | 31.3.22 | 31.3.21 |
|--|----------------|----------------|
| | £ | £ |
| Support Costs | | |
| Promotion and publicity | 918 | (522) |
| Activity Costs | - | - |
| Staffing (Employees) | 166,120 | 135,884 |
| Staffing (Miscellaneous) | 2,527 | 9,640 |
| Premises | 43,107 | 26,328 |
| Direct Administration Costs | 11,546 | 18,870 |
| Fixtures and Equipment | 7,228 | 954 |
| | 231,446 | 191,154 |
| | 231,446 | 191,154 |
| | 31.3.21 | 31.3.21 |
| | £ | £ |
| Governance Costs: | | |
| Annual Review/ AGM | 153 | - |
| Auditors Remuneration | 3,100 | 3,100 |
| Auditors Remuneration - Non Audit Services | 500 | 500 |
| | 3,753 | 3,600 |
| | 3,753 | 3,600 |

Support and governance costs are allocated on a fair estimation of staff time and effort, floor space and use and benefit of central services.

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

| | 31.3.22 | 31.3.21 |
|-----------------------------|----------------|----------------|
| | £ | £ |
| Auditors' remuneration | 3,600 | 3,600 |
| Depreciation - owned assets | 10,954 | 10,954 |
| | 10,954 | 10,954 |
| | 10,954 | 10,954 |

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

10. STAFF COSTS

| | 31.3.22 | 31.3.21 |
|-----------------------|-----------------------|----------------|
| | £ | £ |
| Wages and salaries | 403,078 | 373,456 |
| Social security costs | 25,759 | 24,198 |
| Other pension costs | 22,860 | 7,435 |
| | <u>451,697</u> | <u>405,089</u> |

Last year, other pension costs included £16,000 for pension contributions to Multi-Employer Pension Scheme.

| | 31.3.2022 | 31.3.2021 |
|--------------------------------|----------------------|------------------|
| | £ | £ |
| Self-employed tutors | 40,948 | 23,761 |
| Miscellaneous associated costs | 4,769 | 11,222 |
| | <u>45,717</u> | <u>34,983</u> |

The average monthly number of employees during the year was as follows:

| | 31.3.22 | 31.3.21 |
|---|------------------|----------------|
| Operation of community and arts centres | <u>14</u> | <u>14</u> |

No employees received remuneration in excess of £60,000. (2021: none)

All enrolled staff are in the NEST Workplace Pension Scheme. No employee was in the LGPS Pension. (2021: none)

The Chief Executive Officer undertakes project management duties in connection with the Redevelopment of Bedford House Community Centre.

The Key Management Personnel comprise the Trustees and the Chief Executive Officer. The total employment benefits of the Key Management Personnel were £51,487 (2021: £51,493)

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

10. STAFF COSTS - continued

| Volunteers and Placements in the year | 31.3.21 | 31.3.21 |
|--|----------------|----------------|
| Number of volunteers | 64 | 64 |
| Placements: College Students and Work Experience | 7 | 7 |

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES 31.3.2021

| | Unrestricted funds £ | Restricted funds £ | Total funds £ |
|---|----------------------------|--------------------------|-------------------------|
| INCOME AND ENDOWMENTS FROM | | | |
| Donations and legacies | 54,393 | 38,789 | 93,182 |
| Charitable activities | | | |
| Income from Charitable Activities | 228,903 | 1,396,375 | 1,625,278 |
| Investment income | 1,513 | - | 1,513 |
| Other income | 27,310 | 11,481 | 38,791 |
| Total | <u>312,119</u> | <u>1,446,645</u> | <u>1,758,764</u> |
| EXPENDITURE ON | | | |
| Charitable activities | | | |
| Operation of Community and Arts Centres | 320,963 | 196,420 | 517,383 |
| NET INCOME/(EXPENDITURE) | (8,844) | 1,250,225 | 1,241,381 |
| Transfers between funds | 109,207 | (109,207) | - |
| Net movement in funds | 100,363 | 1,141,018 | 1,241,381 |
| RECONCILIATION OF FUNDS | | | |
| Total funds brought forward | 264,760 | 1,682,369 | 1,947,129 |
| TOTAL FUNDS CARRIED FORWARD | <u><u>365,123</u></u> | <u><u>2,823,387</u></u> | <u><u>3,188,510</u></u> |

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

12. TANGIBLE FIXED ASSETS

| | Leasehold Land and Buildings £ | Ongoing Redevelopment Costs £ | Computer equipment £ | Totals £ |
|-----------------------|---|--|----------------------------|-------------|
| COST | | | | |
| At 1 April 2021 | 517,010 | 2,671,053 | 5,746 | 3,193,809 |
| Additions | - | 467,817 | - | 467,817 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| At 31 March 2022 | 517,010 | 3,138,870 | 5,746 | 3,661,626 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| DEPRECIATION | | | | |
| At 1 April 2021 | 88,704 | - | 2,883 | 91,587 |
| Charge for year | 10,000 | - | 954 | 10,954 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| At 31 March 2022 | 98,704 | - | 3,837 | 102,541 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| NET BOOK VALUE | | | | |
| At 31 March 2022 | 418,306 | 3,138,870 | 1,909 | 3,559,085 |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| At 31 March 2021 | 428,306 | 2,671,053 | 2,863 | 3,102,222 |
| | <hr/> | <hr/> | <hr/> | <hr/> |

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | | |
|--------------------------------|---------|---------|
| | 31.3.22 | 31.3.21 |
| | £ | £ |
| Trade debtors | 18,633 | 18,016 |
| Prepayments and accrued income | 4,825 | 794 |
| | <hr/> | <hr/> |
| | 23,458 | 18,810 |
| | <hr/> | <hr/> |

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

| | | | |
|---|--|-----------------------|----------------|
| 14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR | | 31.3.22 | 31.3.21 |
| | | £ | £ |
| Bank loans and overdrafts (see note 16) | | 50,000 | 50,000 |
| Trade creditors | | 5,043 | 32,500 |
| Other creditors | | 46,287 | - |
| Accrued expenses | | 7,452 | 8,938 |
| | | <u>108,782</u> | <u>91,438</u> |

| | | | |
|--|--|-----------------------|----------------|
| 15. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR | | 31.3.22 | 31.3.21 |
| | | £ | £ |
| Bank loans (see note 16) | | 474,322 | 185,872 |
| | | <u>474,322</u> | <u>185,872</u> |

16. LOANS

An analysis of the maturity of loans is given below:

| | | |
|---|-----------------------|----------------|
| | 31.3.22 | 31.3.21 |
| | £ | £ |
| Amounts falling due within one year on demand: | | |
| Bank loans | 50,000 | 50,000 |
| | <u>50,000</u> | <u>50,000</u> |
| Amounts falling due between two and five years: | | |
| Bank loans - 2-5 years | 474,322 | 112,250 |
| | <u>474,322</u> | <u>112,250</u> |
| Amounts falling due in more than five years: | | |
| Repayable by instalments: | | |
| Bank loans more 5 yr by instal | - | 73,622 |

This bank loan is for a period of 5 years.

There are legal charges secured by the Bank and Sports England on the leasehold land and building. The charity has applied section 21.26 of the Charity SORP in recognising and measuring the loan at the carrying amount adjusted in subsequent years to reflect repayment and any impairments.

Rate of interest is charged at 6% per annum over the Bank of England's published base rate in the first twelve months and at 4% from the first anniversary of the initial drawdown.

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

18. MOVEMENT IN FUNDS

| | At 1/4/21 £ | Net movement in funds £ | Transfers between funds £ | At 31/3/22 £ |
|------------------------------|-------------------------|----------------------------------|------------------------------------|-------------------------|
| Unrestricted funds | | | | |
| General fund | 365,123 | (175,389) | 58,584 | 248,318 |
| Restricted funds | | | | |
| Restricted | 90,843 | 62,697 | (126,237) | 27,303 |
| Restricted Fixed Asset Funds | 2,732,544 | 153,673 | 67,653 | 2,953,870 |
| | <u>2,823,387</u> | <u>216,370</u> | <u>(58,584)</u> | <u>2,981,173</u> |
| TOTAL FUNDS | <u><u>3,188,510</u></u> | <u><u>40,981</u></u> | <u><u>-</u></u> | <u><u>3,229,491</u></u> |

Net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|------------------------------|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 257,154 | (432,543) | (175,389) |
| Restricted funds | | | |
| Restricted | 235,590 | (172,893) | 62,697 |
| Restricted Fixed Asset Funds | 153,673 | - | 153,673 |
| | <u>389,263</u> | <u>(172,893)</u> | <u>216,370</u> |
| TOTAL FUNDS | <u><u>646,417</u></u> | <u><u>(605,436)</u></u> | <u><u>40,981</u></u> |

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

18. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

| | At 1/4/20 £ | Net movement in funds £ | Transfers between funds £ | At 31/3/21 £ |
|------------------------------|------------------|----------------------------------|------------------------------------|--------------------|
| Unrestricted funds | | | | |
| General fund | 264,760 | (8,844) | 109,207 | 365,123 |
| Restricted funds | | | | |
| Restricted | 98,454 | 1,250,225 | (1,257,836) | 90,843 |
| Restricted Fixed Asset Funds | 1,583,915 | - | 1,148,629 | 2,732,544 |
| | <u>1,682,369</u> | <u>1,250,225</u> | <u>(109,207)</u> | <u>2,823,387</u> |
| TOTAL FUNDS | <u>1,947,129</u> | <u>1,241,381</u> | <u>-</u> | <u>3,188,510</u> |

Comparative net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 312,119 | (320,963) | (8,844) |
| Restricted funds | | | |
| Restricted | 1,446,645 | (196,420) | 1,250,225 |
| TOTAL FUNDS | <u>1,758,764</u> | <u>(517,383)</u> | <u>1,241,381</u> |

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

18. MOVEMENT IN FUNDS - continued

| | 1st Apr 2 £ | Income £ | Expended £ | Transfer £ | 1st Mar 22 £ |
|--------------------------------------|------------------|---------------|------------------|------------------|------------------|
| Unrestricted funds | | | | | |
| Donations and Grants | 365,123 | 57,154 | 432,543 | - | 189,734 |
| (j) LB Camden Strategic Partners | - | - | - | 100,000 | 100,000 |
| (k) Transfer from Restricted F | - | - | - | 23,837 | 23,837 |
| (c) Bedford House Redevelopmen | - | - | - | (65,253) | (65,253) |
| | <u>365,123</u> | <u>57,154</u> | <u>432,543</u> | <u>58,584</u> | <u>248,318</u> |
| Restricted Fixed Assets Funds | | | | | |
| (a) LB Camden s106 funding | 866,326 | - | - | (866,326) | - |
| (b) Greater London Authority | 565,002 | 69,998 | - | (635,000) | - |
| (c) Bedford House Redevelopmen | 1,301,216 | 86,075 | - | ,566,579 | 2,953,870 |
| | <u>2,732,544</u> | <u>56,073</u> | <u>-</u> | <u>65,253</u> | <u>2,953,870</u> |
| Restricted - Revenue funds | | | | | |
| (e) Core | 4,350 | 23,547 | (25,630) | - | 2,267 |
| (d) Volunteering & Outreach proj | 1,000 | - | - | - | 1,000 |
| (f) Gymnasium | 1,742 | - | (132) | - | 1,610 |
| (g) Under- fives & Play Schemes | 13,581 | 23,632 | (24,559) | - | 12,654 |
| (h) Older People's projects | 23,612 | 24,184 | (43,869) | - | 3,927 |
| (i) Arts & Media projects | 46,558 | 61,828 | (78,704) | - | 29,682 |
| (j) LB Camden Strategic Partners | - | 00,000 | - | (100,000) | - |
| (k) Transfer to Unrestricted Fund | - | - | - | (23,837) | (23,837) |
| | <u>90,843</u> | <u>33,191</u> | <u>(172,894)</u> | <u>(123,837)</u> | <u>27,303</u> |
| Total Restricted Funds | <u>2,823,387</u> | <u>89,264</u> | <u>(172,894)</u> | <u>(58,584)</u> | <u>2,981,173</u> |
| TOTAL FUNDS | <u>3,188,510</u> | <u>46,418</u> | <u>259,649</u> | <u>-</u> | <u>3,229,491</u> |

a) S106 Funds received from London Borough of Camden towards the redevelopment of Bedford House.

b) GLA - Good Growth funds towards the redevelopment of Bedford House

c) Funds received from Trusts & Foundations towards the redevelopment of Bedford House

d) Core Fund

e) These funds enable HCA to engage with the local community, including the Bangladeshi Community; organising community forums; providing special classes and activities and creating and building a team of active volunteers.

HOLBORN COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2022

18. MOVEMENT IN FUNDS - continued

- f) Funds received for our Gymnasium; gymnastics; taekwondo; satellite gyms in local schools and Coram's Fields.
- g) Funds received for our Under-fives work: baby gym; soft play as well as holiday play schemes and educational and fun trips for young children.
- h) Funds received for our Older People's projects: activities, health exercises, trips; befriending scheme (including training and supervising volunteers); gardening and carers' support.
- j) Funds received for art and media projects at 1a Arts Centre: digital media and film making; play scheme; Summer University project; pottery and core Arts Centre funding.
- j) Funding from Camden, who have chosen us as a strategic partner to help deliver Borough Social Services.
- k) Fund balances streamlined at end of year.

19. CAPITAL COMMITMENTS

| | | |
|---|-----------------------|-----------------------|
| | 31.3.22 | 31.3.21 |
| | £ | £ |
| Contracted but not provided for in the financial statements | <u>115,000</u> | <u>437,000</u> |

These are commitment related to the redevelopment of Holborn House.

20. RELATED PARTY DISCLOSURES

During the year, the trustees donated £Nil (2021: £200,000) to Holborn Community Association.

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

21. GRANTS FROM TRUSTS AND FOUNDATIONS

| Grants from trusts and foundations | Unrestricted Funds £ | Restricted Funds £ | Total Funds 31.3.22 £ | Total Funds 31.3.21 £ |
|-------------------------------------|----------------------------|--------------------------|-----------------------------|--------------------------------|
| 3 Verulam Buildings Trust | 20,000 | - | 20,000 | 20,000 |
| Ageing Better Camden | - | 7,500 | 7,500 | 8,000 |
| BBC Children in Need | - | - | - | 10,334 |
| City Bridge Trust | - | 25,830 | 25,830 | 72,646 |
| Dane Chantala Associates | - | - | - | 3,000 |
| Groundwork UK | - | 3,845 | 3,845 | 71,155 |
| Hargrave Foundation | - | - | - | 200,000 |
| Independent Age | - | - | - | 14,374 |
| John Lyon's Charity | - | 12,500 | 12,500 | 25,000 |
| London Marathon Charitable Trust | - | 54,000 | 54,000 | 146,000 |
| Masonic Charitable Foundation | 2,620 | 23,584 | 26,204 | 25,753 |
| Miscellaneous | 16,263 | 8,850 | 25,113 | 68,465 |
| Prism | - | - | - | 4,350 |
| Power to Change | - | - | - | 17,723 |
| Sport England | - | - | - | 484,999 |
| St Andrew Holborn Charity | - | 20,000 | 20,000 | 42,500 |
| William Shelton Educational Charity | - | 17,445 | 17,445 | 15,000 |
| | 38,883 | 173,554 | 212,437 | 389,925 |

HOLBORN COMMUNITY ASSOCIATION

England & Wales - Charity number 801064

Accounts

REGISTERED COMPANY NUMBER: 02344228 (England and Wales)
REGISTERED CHARITY NUMBER: 801064

REPORT OF THE TRUSTEES AND
AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021
FOR
HOLBORN COMMUNITY ASSOCIATION
(A COMPANY LIMITED BY GUARANTEE)

Prestons & Jacksons Partnership LLP
Statutory Auditors
364 - 368 Cranbrook Road
Ilford
Essex
IG2 6HY

HOLBORN COMMUNITY ASSOCIATION

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HOLBORN COMMUNITY ASSOCIATION

CHAIRMAN'S REPORT FOR THE YEAR ENDED 31 MARCH 2021

To label the last year as difficult is an understatement with unprecedented challenges, changes and uncertainty impacting our community as well as our organisation. In the face of these pressures HCA has responded effectively, supporting the community in a multitude of ways to get through. What has been overwhelming is the way the community themselves have supported us in our work and well as themselves - the examples of time given, kindness shown and new connections across our community show the strength of community across our area.

Our organisation has had to adapt and work differently throughout the pandemic to continue to support people - we're proud we've done that so effectively. The key thing for us I think is to have focused on our strengths and continue to deliver on our core mission. Supporting individuals, bringing people together, building strength across the community through those relationships. Many thanks should go to a wide range of funders - those who we held existing relationships with and new ones - for their support and help in making this work happen.

Alongside our community response to the pandemic the organisation also started work in earnest to realise many years of development and hard work and begin construction work to our Bedford House centre. I am very happy to say that at the time of writing construction is complete. That provides us with a refreshed asset fit for purpose and able to stand proudly alongside local cultural and academic institutions.

Our organisation, like others, faces many challenges ahead as we continue our work and facilitate recovery across the organisation. With the support we have seen evidenced from the community and our new space to relaunch activities I am confident the wider staff and volunteers can respond well to the challenges ahead.

Crispin Burdett, Chair

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

OBJECTIVES AND ACTIVITIES

Objectives and aims

- To promote the benefit of those persons who live in the historical Holborn Ward of the London Borough of Camden and its neighbourhood.
- To advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for these inhabitants
- To engage the local authority, other voluntary organisations and the inhabitants of the area in a common effort to these ends.
- To maintain and manage and to co-operate with any local statutory authority in the maintenance and management of our community and arts centres for activities promoted by the Association.

Our vision and mission

- Our overarching vision is for a thriving and vibrant local community in Holborn.
- Our mission is to respond to local need by offering human scale education, leisure and care.
- Our aim is to empower the whole community in Holborn, increasing resilience, social cohesion, and fostering community spirit.

Our strategies to achieve our aims and objectives

We support people across our community through five strands of work

- **Arts:** working with all ages and across a range of disciplines we use the power of art and creating art to empower people, help them express themselves and build their overall well-being. Our programmes include Arts for Well-being, Arts Outreach and Arts for Young People
- **Care:** HCA provides care in the form of day centre provision for older adults, particularly those with dementia, as well as outreach schemes, a befriending scheme and physical activity programmes for more clinically vulnerable older people
- **Movement:** a range of sports and physical activity programmes for children, young people, and older people focus on participation in activity, improvements to mental and physical well being as well as reducing isolation through group activity
- **Play:** we work with Under 5s and their families to offer regular opportunities and space for children to develop social and motor skills in a fun environment. Our Play strand also includes holiday activities, trips and play schemes for children and families across the local community.
- **Operations:** underpinning all of the work above is work across the organisation to engage the community and enable their safe participation through a focus on facilities, marketing, online systems and impact measurement

Our facilities

- Bedford House Community Centre (the centre was undergoing redevelopment throughout the period of this report - with completion in September 2021)
- Millman Street Community Centre, where we mostly conduct our older peoples' services plus intergenerational work and have internet and email access for users.
- 1a Arts Centre - where we run pottery classes for all ages, digital media and film for young people and hold or organise basic skills and catch-up booster classes.

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

OBJECTIVES AND ACTIVITIES

Public benefit

The Trustees confirmed that they have complied with the duty in section 4 of the Charities Act 2011 to have due regard to public benefit guidance published by the Commission in determining the activities undertaken by the Charity.

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

STRATEGIC REPORT

Achievement and performance

Charitable activities

Regular activity has been the exception in the year 2020-2021. Following the enactment of the first lockdown in March 2020, all of our centres closed. Activity did not stop with services and support pivoting within a matter of days to continue to support the community in new ways. This work has been responsive, changing form and function as needs and operating conditions changed throughout the year. The following presents an overview of the essential support provided by HCA over the year in question:

Doorstep Help started as an emergency response delivering shopping, food parcels and prescriptions. That quickly morphed into other support we could deliver through our regular contact. People have been supported to stay active, access online resources and keep in touch with their friends and family. Crucially, Doorstep Help allowed us to maintain standards of clinical care and increasingly provide mental health support to isolated people suffering from anxiety, stress and depression.

Day centre provision for older people: Significant work was undertaken to restructure our day centre operations and provision reopened in July 2020. This allowed the most vulnerable older people in our community to have daily contact, care, interaction and regular hot meals. All of this was delivered within social distancing and social care guidelines with a particular emphasis on infection control. The centre remained and remains open with no reported infections amongst attendees.

Telephone Befriending: A team of staff and volunteers made regular calls to older people across Holborn and the surrounding area. Our Befriending Scheme organiser coordinated the work of volunteers, providing supervision and guidance to manage and respond to emerging needs of those we were speaking to.

ApArt Club: We ran 150 activities that engaged people in different ways reflecting their different needs and interests, including: daily creative challenges shared through social media, live streaming storytelling, targeted weekly online art sessions and creative writing workshops by email. We also delivered physical resources to complement online activities including art packs for local families, carers and autistic children delivery of art packs and food to older people on the last Sunday of the month for our Remote Sunday Socials. Alongside these, individualised follow up support, phone calls and peer support, have provided a safe space to talk and share issues with children's behaviour, concerns about lockdown easing, or to talk about anxiety, stress and guilt. Through shared activities (undertaken individually) our community have appreciated a shared response, being part of something, and having agency in response to a situation outside of their individual control.

Arts on Tour: In the summer of 2020 we took arts sessions out to where people were delivering outdoor sessions with children between aged 0-12 and their parents and carers. Families predominantly came from the four local estates that sessions were based in, Tybalds Estate, Bourne Estate, Hillview Estate and Red Lion Estate.

Arts for Well being and Arts for Young People: As restrictions eased/changed physical delivery of our Arts programmes returned utilising new spaces and ways of working. Delivery took place in outdoor spaces and in appropriate settings across 4 new venues. With the return to our centres pottery and other arts activities returned in socially distanced set ups as well as utilising digital/hybrid delivery.

STEAM projects: Our 'Street Engineers' project started in Autumn 2020. Meeting online, outside and latterly in venues on estates the group brought children between 8 and 12 together with volunteers from science and engineering backgrounds to explore science in a fun way through weekly themed activities.

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

Under 5's: Our Under 5's activity were perhaps most constrained by restrictions on delivery. Returning in the Autumn of 2020 delivery was across several partner venues with limited numbers of families partaking in arts and crafts activities. These proved incredibly popular, always booked up, with a vital space for very young children and their families to have an opportunity for social interaction, sorely missed throughout the year.

Gymflex and Gymnastics: At first our gymnastics team offered instructional youtube video's - by Summer 2020 this had developed into an online gymnastics programme delivered via zoom and engaging children and young people in their homes (with some equipment provided). By Autumn 2020 our physical delivery returned in a new temporary setting. All of this ensured the ongoing viability of the gymnastics club and kept young people physically active during lockdowns. Throughout our offer was available at a universal low cost price point to ensure it was as accessible as possible to all.

Hall hire: Our hall hire was of course significantly down this year as we were unable to let spaces. As restrictions eased from January onwards we have worked with a number of the small community and voluntary groups who rent our spaces to facilitate their return in a safe operating mode.

Redevelopment of Bedford House: Construction commenced on our long gestating redevelopment of Bedford House in April 2020. Construction progressed well throughout 2020. 2021 brought more challenges in terms of Covid-19, labour shortages and issues across the supply chain, however we are very pleased to have taken possession of our completed building in September 2021. This provides an exceptional new facility for the community with improved access and a more valuable long term asset for the organisation.

CHALLENGES AND IMPACT OF COVID 19

The organisation and our wider community of course faced multiple challenges in the face of the global pandemic.

The enactment of lockdown and social distancing/restrictions has had a huge impact on our operating model (with consideration needed of guidance as it relates to social care, physical activity, youth, multi-use venues and wider public health). HCA responded well to these with best practice assessment of delivery models allowing us to continue many of our activities in different forms from mid-2020 (and to do so safely).

Of huge concern were losses across our earned income (lettings, private care budgets, lunch clubs, class fees). Emergency funding and flexibility from existing funders was hugely helpful to mitigate some of the short term impact as well as allow us to support the community through the models outlined above. Additionally, use of the government furlough scheme (when individuals weren't able to be engaged in delivery) and business rates relief schemes helped to offset losses. Of concern in the short to medium term is the impact on our earned income as society/markets reopen. We face tougher operating conditions - some enactment of social distancing despite legal relaxation, the impact of labour shortages and self-isolation requirements and in particular the reduction in a 'customer base' across the working community in central London.

There is cause for optimism. Our organisation is well versed in developing resilient delivery models that can continue in the face of multiple pressures. Demand for our activities particularly sports and physical activities) is high reflecting the wider leisure market. In the completion of our redevelopment project we have an asset that allows us to both earn income and provide activities of benefit to the wider community. As we go forward in the short to medium term our focus is on the local resident communities as well as those working and academic communities that are here e.g. LSE, Great Ormond Street Hospital.

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

In addition, we are playing close attention to cash flow forecasting and know our timescale for decision making on seeking further loans (through Bounce back scheme) or enacting savings in order to reduce our liabilities.

We recognise the challenges ahead but are confident that the flexibility, resilience and robust financial planning that has seen us respond so well to the initial crisis will serve us well going forward. Therefore, we are confident that we would be able to continue in operation for the next twelve months.

Financial review

Reserves policy and Going Concern

The trustees aim to have a reserves policy maintaining 25% to 30% of expected annual revenue costs of the Association, excluding restricted funds and any reserves held against known future liabilities. In the current economic climate, this is a hard target to meet. At that level, they feel that, in the event of a significant drop in funding, the charity would have adequate resources available to continue delivering services for the foreseeable future. The trustees are of the view that HCA is a going concern.

The reserves at the end of the period, which meet these criteria, are £3,188,511 being of incurred costs for 2020/2021. However, most of those reserves are tied up in fixed assets and fixed-asset funding and work-in-progress. We have £365,000 unrestricted cash flow at our disposal. We are, therefore, seeking over the medium term to increase our liquid unrestricted reserves further, so that services could be wound down without necessarily selling the Bedford House lease. The trustees further note that a contingency may arise with the Camden Local Authority Pension Scheme, of which HCA is a member. (See Note 1: Pensions)

Funds

The financial review for the year is set out in the Statement of Financial Activities. The largest revenue funding source for the year was the London Borough of Camden although this income is now more diverse, partly coming from personal budgets, and through a wider variety of grants than the core community centres fund (which is now less than 20% of our income) and the expenditure on various activities has supported the key objectives of the charity.

During the year, total income received was £1,758,764 (2020: £1,367,794) and expenditure incurred was of £517,383 (2020: £561,476) which resulted into a surplus of £1,241,381 (2020: £806,318) in the year.

As at balance sheet date, total reserves carried forward were £3,188,510 (2020: £1,947,129) of which unrestricted reserves were £365,123 (2020: £264,760) and restricted reserves were £2,823,387 (2020: £1,682,369).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

A Board of Trustees (Management Committee) governs the work of the Association as the decision making body according to its governing documents. It is made up of individual members, members as representatives of affiliated groups and members nominated by user groups. It normally meets 4 times a year. All members are circulated with invitations to nominate trustees prior to the AGM advising them of retiring trustees and vacancies. The Board has the power to co-opt new members till the following AGM and may co-opt up to 5 non-voting members holding special attributes or skills.

HCA currently employs 6 full time, 17 part-time or sessional staff and 12 freelance tutors. The Director reports to the board, manages the day-to-day operations of the charity and plays a substantial role in the delivery of services. He is assisted by the members of the Leadership Team.

Contribution of volunteers

The Association draws upon a pool of volunteers without whom the level of work that we undertake would be significantly reduced. This last year 64 volunteers supported us over the course of a year in a variety of tasks inter alia: delivering food parcels and shopping, administration, befriending, class assistants, entertaining and performing, painting and decorating, transporting and tutoring.

Risk management

The trustees have examined the business and operational risks that the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen or mitigate these risks

The trustees have considered the major risk areas and would report the following: The risk of London Borough of Camden further cutting part of the Association's core funding and or reducing payment for using our day-care services. The low risk of the long-term or sudden incapacity of executive staff. The trustees address the above issues as follows: We continue to diversify our funding and increase our own income generation. The Director is backed up by a dedicated Managerial Team.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

02344228 (England and Wales)

Registered Charity number

801064

Registered office

Millman Street Community Rooms
50 Millman Street
London
WC1N 3EW

HOLBORN COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

Trustees

Crispin Burdett (Chair)
Stephen Hargrave (Treasurer)
Linda Henden
Marc Kennard
Shona Coffey
Christopher Symons QC
Jacqui Dyson
Peter Baxter
Mairi Duthie
Sarah Staton
Alyekka Stella - appointed on 25th Nov 2020

Chief Executive Officer

Paul Crozier

Auditors

Prestons & Jacksons Partnership LLP
Statutory Auditors
364 - 368 Cranbrook Road
Ilford
Essex
IG2 6HY

Website: <https://www.holborncommunity.co.uk/>

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Holborn Community Association for the purposes of company law) are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland"

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

HOLBORN COMMUNITY ASSOCIATION

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

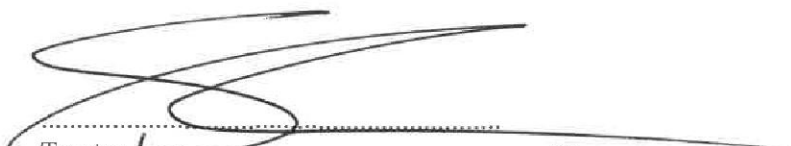
In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Prestons & Jacksons Partnership LLP, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 8 November 2021..... and signed on the board's behalf by:


Trustee / Director : Shona Coffey

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF HOLBORN COMMUNITY ASSOCIATION

Opinion

We have audited the financial statements of Holborn Community Association (the 'charitable company') for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Statement of Financial Position, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF HOLBORN COMMUNITY ASSOCIATION

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

The trustees' were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF HOLBORN COMMUNITY ASSOCIATION

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

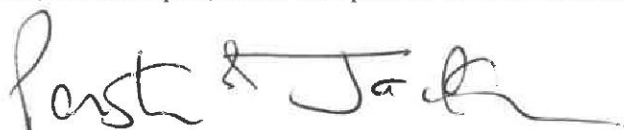
Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We obtained an understanding of the legal and regulatory framework applicable to the entity and how the entity is complying with that framework by discussing with management and checking compliance with regulators.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Prestons & Jacksons Partnership LLP

Statutory Auditors

Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

364 - 368 Cranbrook Road

Ilford

Essex

IG2 6HY

Date: 2/12/21

HOLBORN COMMUNITY ASSOCIATION
STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2021

| | Notes | Unrestricted funds £ | Restricted funds £ | 31.3.21 Total funds £ | 31.3.20 Total funds £ |
|---|-------|----------------------------|--------------------------|--|--------------------------------|
| INCOME AND ENDOWMENTS FROM | | | | | |
| Donations and legacies | 2 | 54,393 | 38,789 | 93,182 | 43,093 |
| Charitable activities | | | | | |
| Income from Charitable Activities | 4 | 228,903 | 1,396,375 | 1,625,278 | 1,323,972 |
| Investment income | 3 | 1,513 | - | 1,513 | 729 |
| Other income | 5 | 27,310 | 11,481 | 38,791 | - |
| Total | | 312,119 | 1,446,645 | 1,758,764 | 1,367,794 |
| EXPENDITURE ON | | | | | |
| Charitable activities | | | | | |
| Operation of community and arts centres | 6 | 320,963 | 196,420 | 517,383 | 561,476 |
| NET INCOME/(EXPENDITURE) | | (8,844) | 1,250,225 | 1,241,381 | 806,318 |
| Transfers between funds | 18 | 109,207 | (109,207) | - | - |
| Net movement in funds | | 100,363 | 1,141,018 | 1,241,381 | 806,318 |
| RECONCILIATION OF FUNDS | | | | | |
| Total funds brought forward | | 264,760 | 1,682,369 | 1,947,129 | 1,140,811 |
| TOTAL FUNDS CARRIED FORWARD | | 365,123 | 2,823,387 | 3,188,510 | 1,947,129 |

The notes form part of these financial statements

HOLBORN COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL POSITION 31 MARCH 2021

| | Notes | 31.3.21 £ | 31.3.20 £ |
|--|-------|------------------|------------------|
| FIXED ASSETS | | | |
| Tangible assets | 12 | 3,102,222 | 1,446,853 |
| CURRENT ASSETS | | | |
| Debtors | 13 | 18,810 | 110,413 |
| Cash at bank | | 344,788 | 659,232 |
| | | <u>363,598</u> | <u>769,645</u> |
| CREDITORS | | | |
| Amounts falling due within one year | 14 | (91,438) | (94,350) |
| | | <u>272,160</u> | <u>675,295</u> |
| NET CURRENT ASSETS | | | |
| | | <u>272,160</u> | <u>675,295</u> |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | <u>3,374,382</u> | <u>2,122,148</u> |
| CREDITORS | | | |
| Amounts falling due after more than one year | 15 | (185,872) | (175,019) |
| | | <u>3,188,510</u> | <u>1,947,129</u> |
| NET ASSETS | | <u>3,188,510</u> | <u>1,947,129</u> |
| FUNDS | 18 | | |
| Unrestricted funds | | 365,123 | 264,760 |
| Restricted funds | | 2,823,387 | 1,682,369 |
| TOTAL FUNDS | | <u>3,188,510</u> | <u>1,947,129</u> |

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.


The notes form part of these financial statements

HOLBORN COMMUNITY ASSOCIATION

**STATEMENT OF FINANCIAL POSITION - continued
31 MARCH 2021**

These financial statements have been audited under the requirements of Section 145 of the Charities Act 2011.

The financial statements were approved by the Board of Trustees and authorised for issue on ~~8 November 2021~~..... and were signed on its behalf by:


.....
Trustee / DIRECTOR: Shona Coffey

The notes form part of these financial statements

HOLBORN COMMUNITY ASSOCIATION

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2021**

| | Notes | 31.3.21 £ | 31.3.20 £ |
|---|-------|-----------------------|-----------------------|
| Cash flows from operating activities | | | |
| Cash generated from operations | 1 | <u>1,350,366</u> | <u>829,503</u> |
| Net cash provided by operating activities | | <u>1,350,366</u> | <u>829,503</u> |
| Cash flows from investing activities | | | |
| Purchase of tangible fixed assets | | (1,666,323) | (337,045) |
| Interest received | | <u>1,513</u> | <u>729</u> |
| Net cash used in investing activities | | <u>(1,664,810)</u> | <u>(336,316)</u> |
| Change in cash and cash equivalents in the reporting period | | | |
| | | <u>(314,444)</u> | 493,187 |
| Cash and cash equivalents at the beginning of the reporting period | | <u>659,232</u> | <u>166,045</u> |
| Cash and cash equivalents at the end of the reporting period | | <u><u>344,788</u></u> | <u><u>659,232</u></u> |

The notes form part of these financial statements

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2021**

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

| | 31.3.21 | 31.3.20 |
|---|------------------|----------------|
| | £ | £ |
| Net income for the reporting period (as per the Statement of Financial Activities) | 1,241,381 | 806,318 |
| Adjustments for: | | |
| Depreciation charges | 10,954 | 10,954 |
| Interest received | (1,513) | (729) |
| Other | 1 | (1) |
| Decrease in debtors | 91,603 | 10,864 |
| Increase in creditors | 7,940 | 2,097 |
| Net cash provided by operations | 1,350,366 | 829,503 |

2. ANALYSIS OF CHANGES IN NET FUNDS

| | At 1/4/20 | Cash flow | At 31/3/21 |
|---------------------------------|------------------|------------------|------------------|
| | £ | £ | £ |
| Net cash | | | |
| Cash at bank | 659,232 | (314,444) | 344,788 |
| | <u>659,232</u> | <u>(314,444)</u> | <u>344,788</u> |
| Debt | | | |
| Debts falling due within 1 year | (22,450) | (27,550) | (50,000) |
| Debts falling due after 1 year | (175,019) | (10,853) | (185,872) |
| | <u>(197,469)</u> | <u>(38,403)</u> | <u>(235,872)</u> |
| Total | 461,763 | (352,847) | 108,916 |

The notes form part of these financial statements

HOLBORN COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Holborn Community Association (HCA) meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Covid 19 Pandemic and Going Concern

Although HCA has been hit by the Pandemic, the Board confirm they are in a position to carry on their charitable activities. They have secured sufficient fundings and grants to operate for the next twelve months and necessary measures and approaches have been adopted by HCA which comply with the rules and regulations of the Covid 19. With the completion of construction of Bedford House, the board of trustees are expecting further income to be generated.

As a result of this, the Board is confident that HCA would be operating as a going concern. It is for these reasons, the accounts have been prepared as a going concern.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income from charitable activities includes primary purpose trading, income earned both from the supply of goods or services under contractual arrangements or grant agreements, which have conditions that specify the provision of particular goods or services to be provided and undertaken for the charitable purposes of the charity.

Interest Receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

HOLBORN COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES - continued

Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back-office costs, finance, personnel, payroll and governance costs which support HCA's programmes and activities. The basis, on which support costs have been allocated are set out in note 8.

Expenditure and irrecoverable VAT

Costs of raising funds comprise the costs of other trading activities, in which the Association does not yet engage.

Expenditure on charitable activities includes the costs of providing services and activities for our beneficiaries and the local community to further the purposes of the charity and their associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Individual fixed assets costing £1,000 or more are capitalised at cost and are depreciated over their estimated useful economic or project lives on a straight line basis as follows:

- Leasehold of land and buildings - 2%
- Equipment - 20%

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Debtors

Debtors are recognised at the settlement recoverable amount due. Prepayments are valued at the amount prepaid.

Cash at bank and in hand

HOLBORN COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES - continued

Cash at bank and in hand includes is held to meet short-ter cash commitments as they fall due rather than for investment purposes and may include short-term deposits.

Creditors, deferrals and provisions

Creditors and provisions are liabilities where we have a present obligation to a third party that we shall normally pay by cash. Provisions are measured or estimated as reliably as possible.

Where performance-related conditions are specified in a grant, the income will only be recognised to the extent that the charity has provided the facility or service. Any income received in advance of the conditions being met are deferred and shown under creditors.

Financial Instruments

The charity only has financial assets and liabilities of a kind that qualify as basis financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Pensions

HCA is a member of the Camden Local Authority Multi Employer Pension Scheme and is paying additional contributions as requested by the schemes actuaries. If HCA ceased to be a member, due to all staff who are in the scheme having left HCA, then a liability would be expected to crystalize at that time.

(a) The multi-employer plan is a defined benefit plan. However, sufficient information is not available to use defined benefit accounting for a multi-employer plan. Therefore, as per Charity SORP FRS102 Section 28, the plan is being accounted for as a defined contribution plan.

(b) The charity considers itself not to be liable to the plan for other entities obligations under the terms and conditions of the multi-employer plan.

(c) The charity recognises its liability for the contributions and any deficit in the profit and loss as an expense in the year.

All staff are encouraged to participate in workplace pensions. Our pension provider is NEST. We are now affiliated to the Living Wage Foundation.

Legal status of the Association

The Association is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member.

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

2. DONATIONS AND LEGACIES

| | 31.3.21 | 31.3.20 |
|-----------|----------------------|----------------|
| | £ | £ |
| Donations | 93,182 | 41,724 |
| Gift aid | - | 1,369 |
| | <u>93,182</u> | <u>43,093</u> |

3. INVESTMENT INCOME

| | 31.3.21 | 31.3.20 |
|--------------------------|---------------------|----------------|
| | £ | £ |
| Deposit account interest | <u>1,513</u> | <u>729</u> |

4. INCOME FROM CHARITABLE ACTIVITIES

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds 31.3.21 £ | Total Funds 31.3.20 £ |
|---|-------------------------------------|-----------------------------------|--------------------------------------|--------------------------------------|
| London Borough of Camden | 41,700 | 105,650 | 147,350 | 608,083 |
| GLA: Good Growth Fund | - | 145,990 | 145,990 | 150,654 |
| Grants from trusts and foundations (See Note 21) | 85,730 | 1,143,569 | 1,229,299 | 379,556 |
| Users' Contributions and fees | | | | |
| - Classes and activities | 30,743 | - | 30,743 | 86,373 |
| - Events and Fairs | - | - | - | 1,010 |
| - Personal budgets (facilitated by London Borough of Camden) | 70,045 | - | 70,045 | 84,965 |
| Hire of facilities | 685 | - | 685 | 13,331 |
| Other Public funds | - | 1,166 | 1,166 | - |
| | <u>228,903</u> | <u>1,396,375</u> | <u>1,625,278</u> | <u>1,323,972</u> |

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

5. OTHER INCOME

| | | |
|------------------------------|--------------------------|--------------------------|
| | 31.3.21 | 31.3.20 |
| | £ | £ |
| Job Retention Scheme Support | 38,791 | - |
| | <u><u> </u></u> | <u><u> </u></u> |

6. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES

| | Outreach & Engagement | Children & Young People | Older People | Total 2021 | Total 2020 |
|--------------------------------|--------------------------|-------------------------------|--------------------------|--------------------------|--------------------------|
| | £ | £ | £ | £ | £ |
| Promotion and publicity | - | - | - | - | 208 |
| Class and activity costs | - | 9,325 | 4,786 | 14,111 | 22,822 |
| Staffing (Employees) | - | 101,424 | 167,780 | 269,204 | 251,903 |
| Staffing (Miscellaneous) | - | 24,112 | 1,231 | 25,342 | 43,417 |
| Premises | - | 2,245 | 5,611 | 7,856 | 19,660 |
| Direct Administration costs | - | 3,187 | 2,682 | 5,869 | 6,938 |
| Fixtures and Equipment | - | 58 | 188 | 246 | 1,104 |
| | <u> </u> | <u>140,351</u> | <u>182,278</u> | <u>322,629</u> | <u>346,051</u> |
| Support Costs (Note 7) | 19,115 | 124,250 | 47,788 | 191,154 | 210,801 |
| Governance Costs | 360 | 2,340 | 900 | 3,600 | 4,624 |
| | <u> </u> | <u> </u> | <u> </u> | <u> </u> | <u> </u> |
| Total Expenditure | 19,475 | 266,940 | 230,967 | 517,383 | 561,476 |
| | <u><u> </u></u> | <u><u> </u></u> | <u><u> </u></u> | <u><u> </u></u> | <u><u> </u></u> |

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

7. SUPPORT COSTS

ANALYSIS OF SUPPORT AND GOVERNANCE COSTS

| | 31.3.21 | 31.3.20 |
|--|----------------|----------------|
| | £ | £ |
| Support Costs | | |
| Promotion and publicity | (522) | 510 |
| Activity Costs | - | 174 |
| Staffing (Employees) | 135,884 | 158,914 |
| Staffing (Miscellaneous) | 9,640 | 2,493 |
| Premises | 26,328 | 32,887 |
| Direct Administration Costs | 18,870 | 15,744 |
| Fixtures and Equipment | 954 | 78 |
| | 191,154 | 210,801 |
| | 191,154 | 210,801 |
| | | |
| | 31.3.21 | 31.3.20 |
| | £ | £ |
| Governance Costs: | | |
| Annual Review/ AGM | - | 474 |
| Auditors Remuneration | 3,100 | 3,650 |
| Auditors Remuneration - Non Audit Services | 500 | 500 |
| | 3,600 | 4,624 |
| | 3,600 | 4,624 |

Support and governance costs are allocated on a fair estimation of staff time and effort, floor space and use and benefit of central services.

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

| | 31.3.21 | 31.3.20 |
|-----------------------------|----------------|----------------|
| | £ | £ |
| Auditors' remuneration | 3,600 | 4,150 |
| Depreciation - owned assets | 10,954 | 10,953 |
| | 10,954 | 10,953 |
| | 10,954 | 10,953 |

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

10. STAFF COSTS

| | 31.3.21 | 31.3.20 |
|-----------------------|----------------|----------------|
| | £ | £ |
| Wages and salaries | 373,456 | 364,222 |
| Social security costs | 24,198 | 23,595 |
| Other pension costs | 7,435 | 23,000 |
| | 405,089 | 410,817 |
| | 405,089 | 410,817 |

Last year, other pension costs included £16,000 for pension contributions to Multi-Employer Pension Scheme.

| | 31.3.2021 | 31.3.2020 |
|--------------------------------|------------------|------------------|
| | £ | £ |
| Self-employed tutors | 23,761 | 40,139 |
| Miscellaneous associated costs | 11,222 | 5,771 |
| | 34,983 | 45,911 |
| | 34,983 | 45,911 |

The average monthly number of employees during the year was as follows:

| | 31.3.21 | 31.3.20 |
|---|----------------|----------------|
| Operation of community and arts centres | 14 | 13 |
| | 14 | 13 |
| | 14 | 13 |

No employees received remuneration in excess of £60,000.

All enrolled staff are in the NEST Workplace Pension Scheme. No employee was in the LGPS Pension. (2020: none)

The Chief Executive Officer undertakes project management duties in connection with the Redevelopment of Bedford House Community Centre.

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

10. STAFF COSTS - continued

The Key Management Personnel comprise the Trustees and the Chief Executive Officer. The total employment benefits of the Key Management Personnel were £51,493 (2020: £50,212)

Volunteers and Placements in the year

| | 31.3.21 | 31.3.20 |
|--|----------------|----------------|
| Number of volunteers | 64 | 193 |
| Placements: College Students and Work Experience | 7 | 7 |

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES 31.3.2020

| | Unrestricted funds £ | Restricted funds £ | Total funds £ |
|---|----------------------------|--------------------------|---------------------|
| INCOME AND ENDOWMENTS FROM | | | |
| Donations and legacies | 26,528 | 16,565 | 43,093 |
| Charitable activities | | | |
| Income from Charitable Activities | 310,699 | 1,013,273 | 1,323,972 |
| Investment income | 729 | - | 729 |
| Total | 337,956 | 1,029,838 | 1,367,794 |
| EXPENDITURE ON | | | |
| Charitable activities | | | |
| Operation of community and arts centres | 398,411 | 163,065 | 561,476 |
| NET INCOME/(EXPENDITURE) | (60,455) | 866,773 | 806,318 |
| Transfers between funds | 100,000 | (100,000) | - |
| Net movement in funds | 39,545 | 766,773 | 806,318 |
| RECONCILIATION OF FUNDS | | | |
| Total funds brought forward | 225,215 | 915,596 | 1,140,811 |
| TOTAL FUNDS CARRIED FORWARD | 264,760 | 1,682,369 | 1,947,129 |

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

12. TANGIBLE FIXED ASSETS

| | Leasehold Land and Buildings £ | Ongoing Redevelopment Costs £ | Computer equipment £ | Totals £ |
|-----------------------|---|--|----------------------------|------------------|
| COST | | | | |
| At 1 April 2020 | 517,010 | 1,004,730 | 5,746 | 1,527,486 |
| Additions | - | 1,666,323 | - | 1,666,323 |
| | <u>517,010</u> | <u>2,671,053</u> | <u>5,746</u> | <u>3,193,809</u> |
| | | | | |
| DEPRECIATION | | | | |
| At 1 April 2020 | 78,704 | - | 1,929 | 80,633 |
| Charge for year | 10,000 | - | 954 | 10,954 |
| | <u>88,704</u> | <u>-</u> | <u>2,883</u> | <u>91,587</u> |
| | | | | |
| NET BOOK VALUE | | | | |
| At 31 March 2021 | <u>428,306</u> | <u>2,671,053</u> | <u>2,863</u> | <u>3,102,222</u> |
| At 31 March 2020 | <u>438,306</u> | <u>1,004,730</u> | <u>3,817</u> | <u>1,446,853</u> |

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | | |
|--------------------------------|---------------|----------------|
| | 31.3.21 | 31.3.20 |
| | £ | £ |
| Trade debtors | 18,016 | 93,872 |
| Prepayments and accrued income | 794 | 16,541 |
| | <u>18,810</u> | <u>110,413</u> |

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

| | | | |
|------------|--|-----------------------|----------------|
| 14. | CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR | 31.3.21 | 31.3.20 |
| | | £ | £ |
| | Bank loans and overdrafts (see note 16) | 50,000 | 22,450 |
| | Trade creditors | 32,500 | 64,079 |
| | Accrued expenses | 8,938 | 7,821 |
| | | <u>91,438</u> | <u>94,350</u> |
| | | <u>91,438</u> | <u>94,350</u> |
| | | | |
| 15. | CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR | 31.3.21 | 31.3.20 |
| | | £ | £ |
| | Bank loans (see note 16) | 185,872 | 175,019 |
| | | <u>185,872</u> | <u>175,019</u> |
| | | <u>185,872</u> | <u>175,019</u> |

16. LOANS

An analysis of the maturity of loans is given below:

| | | | |
|--|---|-----------------------|----------------|
| | | 31.3.21 | 31.3.20 |
| | | £ | £ |
| | Amounts falling due within one year on demand: | | |
| | Bank loans | 50,000 | 22,450 |
| | | <u>50,000</u> | <u>22,450</u> |
| | Amounts falling due between two and five years: | | |
| | Bank loans - 2-5 years | 112,250 | 112,250 |
| | | <u>112,250</u> | <u>112,250</u> |
| | Amounts falling due in more than five years: | | |
| | Repayable by instalments: | | |
| | Bank loans more 5 yr by instal | 73,622 | 62,769 |

This bank loan is for a period of 15 years.

There are legal charges secured by the Bank and Sports England on the leasehold land and building. The charity has applied section 21.26 of the Charity SORP in recognising and measuring the loan at the carrying amount adjusted in subsequent years to reflect repayment and any impairments.

Rate of interest is charged at 4% per annum.

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

| | Unrestricted funds £ | Restricted funds £ | 31.3.21 Total funds £ | 31.3.20 Total funds £ |
|-----------------------|----------------------------|--------------------------|--------------------------------|--------------------------------|
| Fixed assets | 431,169 | 2,671,053 | 3,102,222 | 1,446,853 |
| Current assets | 211,264 | 152,334 | 363,598 | 769,645 |
| Current liabilities | (91,438) | - | (91,438) | (94,350) |
| Long term liabilities | (185,872) | - | (185,872) | (175,019) |
| | 365,123 | 2,823,387 | 3,188,510 | 1,947,129 |

18. MOVEMENT IN FUNDS

| | At 1/4/20 £ | Net movement in funds £ | Transfers between funds £ | At 31/3/21 £ |
|------------------------------|----------------|----------------------------------|------------------------------------|--------------------|
| Unrestricted funds | | | | |
| General fund | 264,760 | (8,844) | 109,207 | 365,123 |
| Restricted funds | | | | |
| Restricted | 98,454 | 1,250,225 | (109,207) | 1,239,472 |
| Restricted Fixed Asset Funds | 1,583,915 | - | - | 1,583,915 |
| | 1,682,369 | 1,250,225 | (109,207) | 2,823,387 |
| TOTAL FUNDS | 1,947,129 | 1,241,381 | - | 3,188,510 |

Net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 312,119 | (320,963) | (8,844) |
| Restricted funds | | | |
| Restricted | 1,446,645 | (196,420) | 1,250,225 |
| TOTAL FUNDS | 1,758,764 | (517,383) | 1,241,381 |

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

18. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

| | At 1/4/19 £ | Net movement in funds £ | Transfers between funds £ | At 31/3/20 £ |
|------------------------------|-------------------------|----------------------------------|------------------------------------|-------------------------|
| Unrestricted funds | | | | |
| General fund | 225,215 | (60,455) | 100,000 | 264,760 |
| Restricted funds | | | | |
| Restricted | 86,662 | 866,773 | (854,980) | 98,455 |
| Restricted Fixed Asset Funds | 828,934 | - | 754,980 | 1,583,914 |
| | <u>915,596</u> | <u>866,773</u> | <u>(100,000)</u> | <u>1,682,369</u> |
| TOTAL FUNDS | <u><u>1,140,811</u></u> | <u><u>806,318</u></u> | <u><u>-</u></u> | <u><u>1,947,129</u></u> |

Comparative net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 337,956 | (398,411) | (60,455) |
| Restricted funds | | | |
| Restricted | 1,029,838 | (163,065) | 866,773 |
| TOTAL FUNDS | <u><u>1,367,794</u></u> | <u><u>(561,476)</u></u> | <u><u>806,318</u></u> |

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

18. MOVEMENT IN FUNDS - continued

Analysis of charitable funds

Restricted funds

| | Balance 1 Apr 2020 £ | Incoming Resources £ | Resources Expended £ | Balance 31 Mar 2021 £ |
|--|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------------------|
| a) London Borough Camden | 771,326 | - | - | 771,326 |
| b) GLA | 419,012 | 145,990 | - | 565,002 |
| c) Bedford House Redevelopment | 393,577 | 1,016,989 | (10,000) | 1,400,566 |
| d) Enterprise & Potential | - | 20,000 | (20,000) | - |
| e) Volunteering & Outreach Projects | 1,000 | - | - | 1,000 |
| f) Gymnasium | 1,965 | - | (223) | 1,742 |
| g) Under fives & Play Scheme | 7,089 | 26,481 | (19,989) | 13,581 |
| h) Older People's projects | 44,474 | 37,659 | (58,521) | 23,612 |
| i) Arts & Media Projects | 34,719 | 99,526 | (87,687) | 46,559 |
| j) LB Camden Strategic Partnership Fund | - | 100,000 | (100,000) | - |
| k) Funds Transfer | 9,207 | -9207 | - | - |
| Total Restricted Funds | 1,682,369 | 1,437,438 | (296,420) | 2,823,387 |

a) S106 Funds received from London Borough of Camden towards the redevelopment of Bedford House.

b) GLA - Good Growth funds towards the redevelopment of Bedford House

c) Funds received from Trusts & Foundations towards the redevelopment of Bedford House

d) Funds received to enable HCA to develop a Business Plan and sustain its future.

e) These funds enable HCA to engage with the local community, including the Bangladeshi Community; organising community forums; providing special classes and activities and creating and building a team of active volunteers.

f) Funds received for our Gymnasium; gymnastics; taekwondo; satellite gyms in local schools and Coram's Fields.

g) Funds received for our Under-fives work: baby gym; soft play as well as holiday play schemes and educational and fun trips for young children.

h) Funds received for our Older People's projects: activities, health exercises, trips; befriending scheme (including training and supervising volunteers); gardening and carers' support.

j) Funds received for art and media projects at 1a Arts Centre: digital media and film making; play scheme; Summer University project; pottery and core Arts Centre funding.

j) Funding from Camden, who have chosen us as a strategic partner to help deliver Borough Social Services.

k) Fund balances streamlined at beginning of year.

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

19. CAPITAL COMMITMENTS

| | 31.3.21 | 31.3.20 |
|---|----------------|------------------|
| | £ | £ |
| Contracted but not provided for in the financial statements | 437,000 | 2,103,323 |

20. RELATED PARTY DISCLOSURES

1. During the year, the trustees donated £200,000 (2020: nil) to HCA.

21. GRANTS FROM TRUSTS AND FOUNDATIONS

| | Unrestricted Funds | Restricted Funds | Total Funds 31.3.21 | Total Funds 31.3.20 |
|-------------------------------------|-----------------------|---------------------|------------------------|---------------------------|
| | £ | £ | £ | £ |
| 3 Verulam Buildings Trust | 20,000 | - | 20,000 | 20,000 |
| Ageing Better Camden | - | 8,000 | 8,000 | 10,000 |
| BBC Children in Need | - | 10,334 | 10,334 | 20,357 |
| Beatrice Laing Trust | - | - | - | 25,000 |
| City Bridge Trust | - | 72,646 | 72,646 | - |
| Dane Chantala Associates | - | 3,000 | 3,000 | - |
| Groundwork UK | - | 71,155 | 71,155 | - |
| Hargrave Foundation | - | 200,000 | 200,000 | - |
| Independent Age | - | 14,374 | 14,374 | - |
| John Lyon's Charity | - | 25,000 | 25,000 | 12,500 |
| London Marathon Charitable Trust | - | 146,000 | 146,000 | - |
| Masonic Charitable Foundation | 2,868 | 22,885 | 25,753 | 25,870 |
| Miscellaneous | 22,639 | 45,826 | 68,465 | 35,829 |
| Mischon de Reya | - | - | - | 5,000 |
| Prism | - | 4,350 | 4,350 | - |
| Power to Change | 17,723 | - | 17,723 | 180,000 |
| Sport England | - | 484,999 | 484,999 | - |
| St Andrew Holborn Charity | 22,500 | 20,000 | 42,500 | 30,000 |
| William Shelton Educational Charity | - | 15,000 | 15,000 | 15,000 |
| | 85,730 | 1,143,569 | 1,229,299 | 379,556 |

HOLBORN COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

22. POST BALANCE SHEET EVENTS

The construction of Bedford House Centre was completed in September 2021 and became fully operational in the same month.