



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 01/01/2023 To 31/12/2023

Charity name: THE FRIENDS OF CAVENDISH SCHOOL

Charity registration number: 801023

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	<p>The object of the association is to advance the education of the pupils in the school in particular by:</p> <p>Developing effective relationships between the staff, parents and others associated with the school.</p> <p>Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	<p>The fundraising events organised by the association bring together volunteer parents/carers/wider family members and school staff with a common purpose of enhancing the experience of the children during their EYFS, KS1 and KS2 stages.</p> <p>Key activities for 2023 include funding external workshops for each year group to enhance their curriculum learning. Work has also commenced on the rebuilding of the playground apparatus for the use by the children during their break times and guided physical education sessions.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	<p>The association activities benefit all EYFS, KS1 and KS2 children of Cavendish Primary School. In this respect the association confirms that the trustees have due regard to the guidance issued by the Charity Commission on public benefit.</p>

Contribution made by volunteers	<p>All committee positions are fulfilled by volunteer parents/carers.</p> <p>All fundraising events organised by the committee and association members are run on a volunteer basis with the support of staff at the school.</p> <p>No trustees or members of the association which include parent/carers/wider family members and school staff are remunerated for their support.</p> <p>The Friends of Cavendish are eternally grateful to everyone who has given their time, energy and support.</p>
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Achievements and Performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>The events organised and run by the association not only provide a means of fundraising for the purpose of the charity but also to help build a sense of community among the children, parents/carers/wider family members and school staff. The activities are fun, social and provide opportunities for lasting memories to be made of the children's early school years.</p> <p>Throughout the year we have run a range of fundraising activities such as:</p> <ul style="list-style-type: none"> Jumble Sale Adult Quiz social evening Easter Egg Raffle Cinema Club Coronation Celebrations Colour Run + Summer Fair Teddy Bear Picnic Spooky Disco Christmas Activities + Magic Show Playground Project Preloved Uniform Sales Bake Sales Amazon Smile/Easy Fundraising <p>Cavendish School welcomed a new leadership team in 2022. Working with the new business manager during the early part of 2023 we separated ourselves financially from the school and ceased payment collections through their ParentMail system. A funding plan was agreed in September 2023 for the remainder of the year and processes put in place for a future funding structure.</p> <p>Example of the workshops/events funded in the Autumn term of 2023 (invoiced in early 2024) include:</p> <ul style="list-style-type: none"> Black History Month workshop Mobile Zoo Suffragette workshop Materials workshop Ancient Greece workshop Ancient Egypt workshop Human Body workshop Christmas Panto <p>After the successful fundraising campaign, work also commenced on the build of the new playground apparatus in 2023 (invoiced in early 2024).</p> <p>Fundraising now works on a school calendar year (September to August). Proceeds of the previous year's fundraising are allocated to the following year. For example, fundraising between September 2023 and August 2024 will be allocated to expenditure from September 2024.</p>
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Financial Review

Review of the charity's financial position at the end of the period	<p>Funds available in the Treasurers account were £37,020.36 (including reserves and restricted fund)</p> <p>Cash held was £605.02</p> <p>A restricted fund of £23,665 exists to support the ongoing Playground Project</p>
Statement explaining the policy for holding reserves stating why they are held	The association holds £1,500 in reserve to provide funding to purchase supplies for upcoming events.
Explanation of any uncertainties about the charity continuing as a going concern	<p>An EGM was held in November 2023 due to very low numbers in attendance at the AGM in September and the quorum not being met.</p> <p>The Chair stepped down during the EGM and it was unsure if anyone would volunteer to fill the position and continue the work of the association.</p> <p>Thankfully Marian was nominated and overwhelmingly voted into the role. The Friends of Cavendish has been going from strength to strength since and any uncertainties around its continuation have been dismissed.</p>

Structure, Governance and Management

Type of governing document	Constitution
How is the charity constituted?	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	<p>Committee members/Trustees are elected by a quorum of association members annually at the Annual General Meeting held in September.</p> <p>The quorum was not met at the AGM in September, so an EGM was held in November where elections took place.</p>

Reference and Administrative details

Charity name	THE FRIENDS OF CAVENDISH SCHOOL
Registered charity number	801023
Charity's principal address	<p>CAVENDISH PRIMARY SCHOOL EDENSOR ROAD CHISWICK LONDON W4 2RG</p>

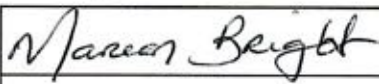
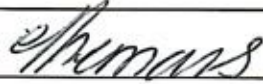
Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Segolen Goodbourn	Co-Chair	Resigned 10/11/2023	AGM
2	Marian Bright	Co-Chair	Appointed 10/11/2023	AGM
3	Jo Hemans	Treasurer		AGM

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Marian Bright	Joanne Hemans
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	06/12/2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Friends of Cavendish School

No 801023

Receipts and payments accounts

CC16a

For the period
from

January 1st 2023

To

December 31st

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Cavendish ParentMail Transfer	1,090	-	-	1,090	-
Easy Fundraising	101	-	-	101	-
Amazon Smile	88	-	-	88	-
Preloved Uniform	250	-	-	250	-
Bake Sales	149	-	-	149	-
Event Cash Autumn (2022)	974	-	-	974	-
Christmas Cards (2022)	180	-	-	180	-
Jumble + Bake Sale	244	-	-	244	-
Quiz Night	461	-	-	461	-
Easter Eggs	192	-	-	192	-
Cinema Club	374	-	-	374	-
Coronation Tea Towels	568	-	-	568	-
Coronation Tea Party	213	-	-	213	-
Colour Run & Summer Fair	2,155	-	-	2,155	-
Spooky Disco	2,223	-	-	2,223	-
Christmas Carols	37	-	-	37	-
Magic Show	449	-	-	449	-
Wonderful Playground Project	-	23,665	-	23,665	-
Sub total (Gross income for AR)	9,748	23,665	-	33,413	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	9,748	23,665	-	33,413	-
A3 Payments					
Parentkind Subscription	140	-	-	140	-
MPLC Licence	94	-	-	94	-
Miscellaneous	77	-	-	77	-
2022 Expenses	135	-	-	135	-
Quiz Night	155	-	-	155	-
Cinema Club	59	-	-	59	-
Coronation Tea Towels	224	-	-	224	-
Coronation Tea Party	130	-	-	130	-
Colour Run & Summer Fair	901	-	-	901	-
Teddy Bear Picnic	36	-	-	36	-
Spooky Disco	451	-	-	451	-
Magic Show	832	-	-	832	-
Christmas Cards (2023)	8	-	-	8	-
Sub total	3,243	-	-	3,243	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	3,243	-	-	3,243	-
Net of receipts/(payments)	6,505	23,665	-	30,170	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	7,455	-	-	7,455	-
Cash funds this year end	13,960	23,665	-	37,625	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Balance	13,355	23,665	-
	Petty Cash	605	-	-
		-	-	-
	Total cash funds	13,960	23,665	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Playground initial works	Wonderful Playground	25,500	
	Autumn 2023 workshops	Unrestricted	2,835	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Joanne Hemans
Marian Bright

Print Name

Joanne Hemans
Marian Bright

Date of approval

06/12/24
06/12/24



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
The Friends of Cavendish School

On accounts for the year
ended

31 December 2023

Charity no
(if any)

801023

Set out on pages

CC16a Section A and B

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

R. L. Jordan

Date:

6/12/2024

Name:

Rosalind L Jordan

Relevant professional
qualification(s) or body
(if any):

ACA

Address:

19 Beechmount Avenue

W7 3AE

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.