



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1 January 2022 to 31 December 2022

Charity name: Chatham Memorial Synagogue

Charity registration number: 800902

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The provision of Jewish worship and education both for the Jewish community of north and mid Kent and for the wider community.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The synagogue hosts visits from local schools and colleges and from members of other faith communities to promote a greater understanding of the Jewish religion and traditions as well as Open Days for the general public.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	All religious services are led by volunteers. Volunteers also help with maintaining the building and the grounds. Volunteers also welcome visitors to the synagogue. Volunteers also act as guides for Open Days at the Synagogue, and as both the

		Management Team and the Board of Trustees.
Other		Chatham Memorial Synagogue is committed to improving its environmental footprint wherever possible.

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Following the Coronavirus pandemic, the activities of the synagogue returned to normal in 2022.</p> <p>The synagogue has held services regularly on the Jewish Sabbath and major festivals, both in the synagogue and simultaneously on Zoom.</p> <p>Non-Jewish visitors, who are interested in learning about the synagogue and the Jewish religion, were welcomed in person and on Zoom to services and other events. The synagogue was again able to hold our annual Heritage Open Day. During this year the Synagogue was opened for 2 days instead of 1 day. These attracted a huge 220 visitors. Visitors were able to look around the building and cemetery, learn about the history of the building, and of the Jewish community in Medway, and a little about Judaism alongside having the opportunity to taste some traditional Jewish food while chatting to the Community and others. Feedback from visitors was overwhelmingly positive.</p> <p>Visits by local schools, youth groups and religious groups also resumed at better than pre-pandemic levels, with very positive feedback received from teachers about the level of detail provided, and its appropriateness for the children whose ages ranged from 5 to 11.</p> <p>The Synagogue held an Inter-Faith service as part of Inter-Faith Week, and were joint organisers of the Medway Holocaust Memorial Day event.</p> <p>The synagogue played a leading role in the creation of the new Communities and Faith Forum (CFF) for Medway which brought together 50 organisations and communities across different faiths, races, ethnicities and localities to help thousands of individuals across Medway from March 2020 in terms of food, prescriptions, getting to medical appointments and many other tasks. Although the Pandemic has now eased, the CFF continues, with regular</p>

		WhatsApp interaction between the different communities on an almost daily basis.
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### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## **Financial Review**

Review of the charity's financial position at the end of the period	Para 1.21	The charity has continued to cover its running expenses and routine repairs. A number of large grants were received for ongoing maintenance to the synagogue building and associated professional fees.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held for future expenses and building repairs.
Amount of reserves held	Para 1.22	The reserves balance at 31 December was £227,157
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No uncertainties

### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Membership subscriptions, donations and grants
Investment policy and objectives including any	Para 1.46	

social investment policy adopted		
A description of the principal risks facing the charity	Para 1.46	<p>The risks associated with maintenance of a grade 2* listed building.</p> <p>During recent years the risk of attack due to antisemitism or antisocial behaviour has risen, and this is a concern to the Charity.</p>

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New trustees are selected by recommendation from the existing trustees, based on their experience or expertise. Potential new trustees, once nominated, must be discussed by the Trustee Board and consensus reached before that individual is approached. The Synagogue Trust Deed specifies that all Trustees of the Synagogue must be Jewish.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees are encouraged to keep up to date with information and guidance from the Charity Commission. Trustees are provided with updated information relating to legalities routinely, and are directed to keep note of both the Charity Commission and NCVO newsletters.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity is currently run entirely by volunteers. The Trustee Board holds overall responsibility for the running of the Charity, including fundraising and restoration. The Board sets the strategic direction for the Charity including engagement with the wider community, and raising the profile of the Charity. The Management Committee is responsible for the day to day running of the Synagogue including services, social activity, routine maintenance, and the education programme.
Relationship with any related parties	Para 1.51	N/A
Other		N/A

### Reference and Administrative details

Charity name	Chatham Memorial Synagogue
Other name the charity uses	N/A
Registered charity number	800902

Charity's principal address	366 High Street Rochester Kent ME1 1DJ

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jonathan Hyam Weiner	Treasurer		
2	Josephine Lydia Freeman			
3	Dalia Halpern-Matthews	Chair		
4	Cassie Freeman			
5	Phyllis Sondes			
6	Sylvia Rothschild			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Stockbroker	Smith and Williamson	25 Moorgate, London EC2R 6AY

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information


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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Dalia Halpern-Matthews	Jonathan Hyam Weiner
Position (eg Secretary, Chair, etc)	Chair	Treasurer

Date 29/10/23



## Receipts and payments accounts

CC16a

For the period  
from

01/01/2022

To

31/12/2022

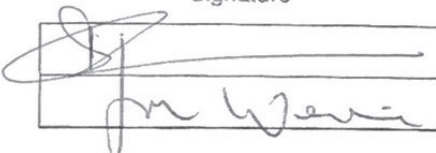
### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Contributions	10,252	-	-	10,252	-
Board of Deputies	500	-	-	500	-
Donations	4,311	-	-	4,311	-
Grants	-	129,685	-	129,685	-
Gift Aid	2,178	-	-	2,178	-
School visits	2,263	-	-	2,263	-
Social Events	-	-	-	-	-
Sundry Income	9	-	-	9	-
<b>Sub total (Gross income for AR)</b>	<b>19,513</b>	<b>129,685</b>	<b>-</b>	<b>149,198</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
Deposit Interest	14	-	-	14	-
Investment Income	3,954	-	-	3,954	-
<b>Sub total</b>	<b>3,968</b>	<b>-</b>	<b>-</b>	<b>3,968</b>	<b>-</b>
<b>Total receipts</b>	<b>23,481</b>	<b>129,685</b>	<b>-</b>	<b>153,166</b>	<b>-</b>
<b>A3 Payments</b>					
Utilities	2,681	-	-	2,681	-
Telephones	827	-	-	827	-
Alarm	1,433	-	-	1,433	-
Insurance	4,593	-	-	4,593	-
Security	640	-	-	640	-
Cleaning	1,462	-	-	1,462	-
Board of deputies	780	-	-	780	-
Repairs	1,002	81,577	-	82,579	-
Legal and professional fees	714	31,451	-	32,165	-
Catering	57	-	-	57	-
Online donation fees	289	-	-	289	-
Sundries	5,705	-	-	5,705	-
<b>Sub total</b>	<b>20,183</b>	<b>113,028</b>	<b>-</b>	<b>133,211</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Decrease in investment portfolio	25,300	-	-	25,300	-
<b>Sub total</b>	<b>25,300</b>	<b>-</b>	<b>-</b>	<b>25,300</b>	<b>-</b>
<b>Total payments</b>	<b>45,483</b>	<b>113,028</b>	<b>-</b>	<b>158,511</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>- 22,002</b>	<b>16,657</b>	<b>-</b>	<b>- 5,345</b>	<b>-</b>
Capitalised repairs	-	23,083	-	23,083	-
<b>A5 Transfers between funds</b>	<b>- 6,426</b>	<b>6,426</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>255,586</b>	<b>-</b>	<b>-</b>	<b>255,586</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>227,157</b>	<b>0</b>	<b>-</b>	<b>227,157</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	227,157	-	-
		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>227,157</b>	<b>-</b>	<b>-</b>
(agree balances with receipts and payments account(s))				
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Capital expenditure	-	23,083	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Investments		-	166,754
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Dalia Halpern-Matthews	30/10/23
	Jonathan Hyam Weiner	30/10/2023



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Chatham Memorial Synagogue

**On accounts for the year  
ended**

31 December 2022

**Charity no  
(if any)**

800902

**Set out on pages**

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 12 / 2022**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

31 October 2023

**Name:**

Sally Meah

**Relevant professional  
qualification(s) or body  
(if any):**

BA Hons FCCA

**Address:**

Crossley Financial Accounting

Star House, Star Hill, Rochester

Kent, ME1 1UX

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**