

Trustees' Annual Report

For the period

From (start date)

0 1 0 4 2 3

to end date

3 1 0 3 2 4

Section A

Reference and administration details

Charity name

City Of Bath District Scout Council

Other names the charity is known by

N/A

Registered charity number (if any)

8 0 0 6 9 9

HQ registration number

1 0 0 0 1 3 5 8

Charity's principal address

7 Grove Street

Bath

Postcode

B A 2 6 P J

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1			
2	Helen Davy	ADC	
3	Trevor Cook		
4	Jeffrey Wilkinson	Estates Committee	
5	Geoffrey Ward	Appts Committee	
6			
7	Laura Peck		
8	Timothy Sellick	Chairman	
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address
Independent Examiner	Raymond Bennett	The Retreat, 195 Haugh, Bradford on Avon BA1 2JD
Solicitor	Moger Drewetts	Queen Square, Bath

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Section B	Structure, governance and management
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Description of the charity's trusts	
Type of governing document (e.g. trust deed, constitution)	The District's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (e.g. trust, association, company)	The District is a trust established under its rules which are common to all Scouts.
Trustee selection methods (e.g. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.
Additional governance issues (optional information but encouraged as best practice)	
You may choose to include additional information, where relevant, about:	The District is managed by the District Executive Committee, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.
Policies and procedures adopted for:	The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the District Commissioner and his Deputies plus Group Scout Leaders (where opted to take on the responsibility) and meets every 3 months.
a) the induction and training of trustees; b) trustee' consideration of major risks and the systems and procedures to manage them	Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee. This District Executive Committee exists to support the District Commissioner in meeting the responsibilities of the appointments and is responsible for: The maintenance and running of District property; The administration of District finance; The insurance of persons, property and equipment; District public occasions; Assisting in the recruitment of leaders and other adult support; Appointing any sub committees that may be required; Appointing District Administrators and Advisors other than those who are elected.

Section B**Structure, governance and management (continued)****Risk and Internal Control (Specimen 1)**

The District Executive Committee has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The District would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The District has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The District through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from assets. The District is primarily reliant upon income from either the rental of the apartments, rental of the HQ hall, and rental of the Campsite. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the District on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The District is totally reliant upon volunteers to run and administer the activities of the District. If there was a reduction in the number of leaders to an unacceptable level in a particular section or a group as a whole then there would have to be a contraction, consolidation or closure of a section or group. In the worst case scenario the complete closure of the District.

Reduction or loss of members. The District provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or group or the District as whole then there would have to be a contraction, consolidation or closure of a section or group. In the worst case scenario the complete closure of the District.

Risk and Internal Control (Specimen 2)

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p> <p>Organising and providing leader training and support for challenging but safe outdoor and indoor activities for young people. Providing resources and facilities to allow this to happen.</p>
Summary of the main activities in relation to these objects	

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;

Providing free leader support and training and also grants for equipment and expeditions.

- policy on investments.

Public benefit statement

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

- Support to groups to get back top traditional scouting after events
- Campsite, Flats and HQ continue to bring in steady income
- Cleeve Hill work continued with the planting of over 300 trees and bookings steadily increasing
- Negotiations carried out with BNES Footpaths Officer regarding the Public Footpath Diversion on the enlarged Campsite to address Child Safety concerns.
- Negotiations concluded on the surrender of the Lease for the 66th Weston Group HQ and the Lease duly surrendered after the payment of £145 000.
- Continue to fill gaps in Leadership Teams
- Numbers of Explorers and Young Leaders increasing
- Gave Grants of £1000 each to 5 members attending the WSJ
- Price agreed for the repairs to the HQ Roof and deposit paid.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The District Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £50K.

The District held reserves of approximately £113K against this at year end. This includes resources for investment in renovating and developing the campsite to bring the facilities up to a good standard This is to increase use across both District and outside Scout Groups, but also Guides other organised Youth, School etc groups. Currently we have been unable to rapidly proceed with this as there may be a requirement to provide significant financial support for the winding up of a Group and their property liabilities.

Update the HQ accommodation - including the flats to increase rent return.

Availability of funds in the event of an unforeseen repair at the Headquarters building.

Additional financial support for Group expansion and Section start up

Quantify and explain any designations

Details of any funds materially in deficit
(circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional
information, where relevant, about:

- the charity's principal sources of funds
(including any fundraising);

Investment Policy (Specimen 1)

The District's Income and Expenditure is predominantly from the rental of the 3 apartments and consequently District does not need subscription funds from it's members to maintain the District. The District has therefore adopted a ensure that the assets held by the District are suitably maintained to ensure the revenue stream. All funds are held in cash using only mainstream banks or building societies.

- how expenditure has supported the key
objectives of the charity;

The District Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

- investment policy and objectives

Investment Policy (Specimen 2)

The Group invests in it's assets. All cash funds are held in cash using only mainstream banks or building societies.

Section F

Other Optional Information

- Programme of repairs to Grove Street HQ required with roof
replaced with Listed Building Office.
Ongoing transformation vision 2020 is continuing and
District working on impact to procedures, training and
recruitment.

Plans for future periods (details of any
significant activities planned to achieve
them)

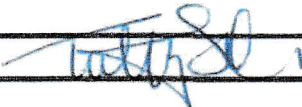
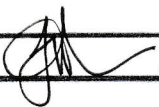
Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Tim Sellick	Jeffrey Wilkinson
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Position (eg Secretary, Chair)

Trustee Chairman	Trustee
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Date

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City of Bath District Scout Council, Charity # 800699
Receipts and Payments Account

For the year from	4/1/23	To	3/31/24
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Receipts and payments

	2023/2024				2022/2023
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
Receipts					
Donations, legacies and similar income					
Membership subscriptions	19,035	-	-	19,035	25894
Less: Membership subscriptions paid on (National/County/Area/District) notes (figures with a minus sign)	- 31,488	-	-	- 31,488	-33370
Net membership subscriptions retained	12,453	- 0	- 0	12,453	-7476
Donations (Minibus)	-	5,500	-	5,500	-
Legacies	-	-	-	-	0
Gift Aid	- 0	-	-	-	-
Other similar income	-	-	-	-	0
Other similar income	-	-	-	-	0
Other similar income	-	-	-	-	0
Other similar income	- 0	-	-	-	-
Sub total	12,453	5,500	-	17,953	18,418
Grants					
Maintenance grant	- 0	-	-	-	-
Other grants	- 0	-	-	-	-
Sub total	- 0	-	-	-	-
Fundraising (gross)					
Detail 1:	- 0	-	-	-	232
Detail 2: Explorers Subs and Payments	3,369	-	-	3,369	3,582
Detail 3: YL Subs and Payments	2,594	-	-	2,594	-
Other fundraising activities	- 0	-	-	-	-
Sub total	5,963	-	-	5,963	3,814
Investment income					
Bank interest less charges	115	-	-	115	115
Building Society interest	2,475	-	-	2,475	700
The Scout Association Short Term Investment Service	- 0	-	-	-	-
Property Rent income: campsite	6,709	-	-	6,709	4897
Property Rent income: HQ	15,680	-	-	15,680	9000
Property Rent Income Flats	50,296	-	-	50,296	44521
Other investment income	0	-	-	-	0
Sub total	75,275	-	-	75,275	54,933
Total Gross Income	88,628	5,500	-	94,128	77,165
Asset and investment sales, etc.	- 0	-	-	-	-
Total receipts	88,628	5,500	-	94,128	77,165

City of Bath District Scout Council, Charity # 800699

Receipts and Payments Account

For the year from	4/1/23	To	3/31/24
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Receipts and payments



	2023/2024				2022/2023
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
Payments					
Charitable Payments					
Youth programme and activities	546	-	-	546	9277
Adult support and training	1,446	-	-	1,446	2143
Administration	1391	-	-	1,391	-
Water and Sewerage	2,372	-	-	2,372	1,471
Telecomm,Electricity, Gas and W/FI	4,006.00	-	-	4,006	2406
Insurance	6,758	-	-	6,758	3932
Repairs and Renewals incl Capital Spending	35,364.00	-	-	35,364	19637
Materials and equipment incl Minibus	6,843	-	-	6,843	1453
Printing and photocopying	- 0	-	-	-	1038
Sundries	53	-	-	53	-
Uniform Grants	204	-	-	204	-
AGM and trustee expenses	- 0	-	-	-	47
Other costs detail 1: 66th Winding up Support	154,174	-	-	154,174	0
Other costs detail 2: Recruitment	3182	-	-	3,182	3954
Other costs detail 3: Development	7	-	-	7	2177
Other costs detail 4: WSJ	6,770	-	-	6,770	0
Other costs detail 5: District Team	611	-	-	611	62
Other costs detail 6: Flat Letting Fees	6,891	-	-	6,891	5836
Other costs detail 7: Explorers/YL Fees and Expenses	2,594	-	-	2,594	2,150
Other costs detail 8: Flats Refurb	- 0	-	-	-	-
Other costs detail 9: Camp Site Development	-	-	-	-	2817
Other costs detail 10: Badges	64	-	-	64	-
Sub total	219,526	- 0	- 0	219,526	98606
Fundraising expenses					
Detail 1	- 0	-	-	-	-
Detail 2	- 0	-	-	-	-
Detail 3	- 0	-	-	-	-
Other fundraising costs	- 0	-	-	-	-
Sub total	- 0	- 0	- 0	- 0	- 0
Total Gross Expenditure	219,526	- 0	- 0	219,526	98606
Asset and investment purchases, etc.	0	-	-	-	-
Total payments	219,526	- 0	- 0	219,526	98606
Net of receipts/(payments)	190,971	6,500	-	197,471	3724
Transfers between funds	- 0	-	-	-	-
Cash funds last year end	0	-	-	-	259758
Cash funds this year end	190,971	6,500	-	197,471	0

Statement of assets and liabilities at the end of the year

	2023/2024			2022/2023	
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
Cash funds					
Bank current account	98,915	-	-	98,915	106,468
Bank deposit account	-	-	-	-	-
Building society account	15,764	-	-	15,764	153,290
The Scout Association Short Term Investment Service	-	-	-	-	-
Cash/Floats	-	-	-	-	-
Total cash funds	114,679			114,679	259,758
Other monetary assets					
Tax claim	-	-	-	-	-
Debts due from the County/Area/District/Group	-	-	-	-	-
Insurance claim	-	-	-	-	-
Sub total					
Investment assets					
Investment property - detail	695,000	-	-	695,000	695,000
Quoted investments	-	-	-	-	-
Other investments - detail	-	-	-	-	-
Sub total	695,000			695,000	695,000
Non monetary assets for charity's own use					
Badge stock	-	-	-	-	-
Shop stock	-	-	-	-	-
Other stock	-	-	-	-	-
Land and buildings	304,000	-	-	304,000	350,120
Motor vehicles	-	-	-	-	-
Scouting equipment, furniture etc	-	-	-	-	-
Other	-	-	-	-	-
Sub total	304,000			304,000	350,120
Liabilities					
Accounts not yet paid	0	-	-	0	-
Expenses incurred but not invoiced	-	-	-	-	-
Subscriptions not yet paid	-	-	-	-	-
Loan - detail	0	-	-	0	0
Other liabilities	-	-	-	-	-
Sub total	0			0	0

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 29th October 2024 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature	Print Name
	Chair: Timothy Sellick
	Acting Treasurer: Jeffrey Wilkinson



Section A

Independent Examiner's Report

Report to the trustees/
members of

City of Bath District Scout Council

On accounts for the year
ended

31st March 2024

Charity no
(if any) 800699

Set out on pages

1, 2 and 3

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]].
Delete [] if not applicable.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no material matters have come to my attention (~~other than that disclosed below~~*) which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

R M Bennett

Date:

7/1/2025

Name:

Raymond Michael Bennett

Relevant professional
qualification(s) or body
(if any):

FCCA retired

Address:

The Retreat, 195 Haugh, Winsley, Bradford on Avon, BA15 2JD

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.