

# EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE

England & Wales · Charity number 800684

## Details

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<b>Other names</b>	EALING & HOUNSLOW COMMUNITY VOLUNTARY SERVICE, EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE, EALING COMMUNITY AND VOLUNTARY SERVICE, EALING CVS
<b>Status</b>	Registered
<b>Legal form</b>	Charitable company
<b>Company number</b>	<a href="#">02223863</a>
<b>Registered</b>	1989-06-15
<b>Register</b>	<a href="#">View on the Charity Commission register</a>

## Contact

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<b>Address</b>	9 Broads Foundry Trumpers Way London W7 2QP
<b>Phone</b>	07551 016775
<b>Email</b>	<a href="mailto:info@ehcvs.org.uk">info@ehcvs.org.uk</a>
<b>Website</b>	<a href="https://ehcvs.org.uk/">https://ehcvs.org.uk/</a>

## Activities

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**Objects:** THE CHARITY'S OBJECTS ARE:3.1 TO PROMOTE ANY CHARITABLE PURPOSE PRIMARILY BUT NOT EXCLUSIVELY FOR THE BENEFIT OF THE COMMUNITY IN THE LONDON BOROUGHS OF EALING AND HOUNSLOW AND THEIR SURROUNDING AREAS AND IN PARTICULAR THE ADVANCEMENT OF EDUCATION, THE PROTECTION OF HEALTH, THE RELIEF OF POVERTY, FINANCIAL HARDSHIP, UNEMPLOYMENT, DISTRESS AND SICKNESS, THE DEVELOPMENT OF SOCIAL WELFARE, THE ENHANCEMENT OF THE QUALITY OF LIFE AND THE PROMOTION OF URBAN REGENERATION.3.2 TO PROMOTE AND ORGANISE CO-OPERATION AND PARTNERSHIP IN THE ACHIEVEMENT OF THE ABOVE PURPOSES AND TO THAT END TO BRING TOGETHER REPRESENTATIVES OF THE THIRD SECTOR ORGANISATIONS AND STATUTORY AUTHORITIES ENGAGED IN THE FURTHERANCE OF THE ABOVE PURPOSES WITHIN THE AREA OF BENEFIT.3.3 TO BUILD THE CAPACITY OF THIRD SECTOR ORGANISATIONS AND TO PROVIDE THEM WITH THE NECESSARY SUPPORT, INFORMATION AND SERVICES TO ENABLE THEM TO PURSUE OR CONTRIBUTE TO ANY CHARITABLE PURPOSE WITHIN THE AREA OF BENEFIT.

**Activities:** Ealing and Hounslow CVS provides a wide range of support services for voluntary and community groups in the London Boroughs of Ealing and Hounslow, including funding advice, help with recruiting volunteers, information on voluntary sector developments and good practice, and training. It incorporates Ealing Volunteer Centre and Hounslow Volunteer Centre.

## Classification

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- **How:** Provides Human Resources, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

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- **Area of benefit:** LONDON BOROUGH OF EALING AND SURROUNDING AREAS.
- Ealing
- Hounslow

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£976,771	£688,724	£1,353,452	9
2024-03-31	£951,793	£644,069	£1,065,405	10
2023-03-31	£828,127	£583,776	£757,681	10
2022-03-31	£676,464	£568,036	£513,330	11
2021-03-31	£652,202	£496,280	£404,902	10

## Trustees

Name	Role	Appointed
Balvinder Chahal		2013-09-23
Debbie Brenner		2021-03-09
Issack Jirow Olow		2013-09-23
Lorraine Charlton		2025-04-08
Nazim Shah		2021-01-12
Rosi Prescott		2023-01-10
Sukbinder Johnny Nota		2023-03-03
TONY ANSELL		

**EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE**

England & Wales - Charity number 800684

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# Accounts

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Charity Registration No. 800684

Company Registration No. 02223863 (England and Wales)

**EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE**

**(A COMPANY LIMITED BY GAURANTEE)**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2025**



**Ealing and  
Hounslow**  
Community Voluntary Service

**EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE  
(A COMPANY LIMITED BY GAURANTEE)  
LEGAL AND ADMINISTRATIVE INFORMATION**

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<b>Trustees</b>	Anthony Ansell (Chair) Johnny Nota (Treasurer) Debbie Brenner Balvinder Chahal Freda Ritchie (Appointed 7 May 2024) Nazim Shah Rosi Prescott Yuusuf Guuled Lorraine Charlton (Appointed 8 April 2025)
<b>Secretary</b>	Gurpreet Rana
<b>Charity number</b>	800684
<b>Company number</b>	02223863
<b>Registered office</b>	First Floor Unit 9 Broads Foundry Trumpers Way London W7 2QP
<b>Auditor</b>	Ward Williams Limited Belgrave House 39-43 Monument Hill Weybridge Surrey KT13 8RN

# EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE (A COMPANY LIMITED BY GAURANTEE) CONTENTS

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# **EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE (A COMPANY LIMITED BY GUARANTEE) TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)**

***FOR THE YEAR ENDED 31 MARCH 2025***

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## **Chairperson's Report**

### **Introduction**

It is my pleasure to present the Chairperson's Report for the year 2024/2025. This has been a year of both challenge and growth for Ealing and Hounslow CVS. In an environment shaped by financial pressures, social inequalities, and the rising needs of our communities, EHCVS has continued to lead with purpose, professionalism, and deep-rooted community trust.

As Chair of the Board of Trustees, I am proud of the role we play in ensuring that local voices are heard, organisations are supported, and public services are shaped with—and not just for—our communities.

### **Strengthening the Sector in Difficult Times**

Across Ealing and Hounslow, voluntary and community organisations remain at the frontline of addressing social needs. Yet many face increasing challenges—from tighter budgets to workforce shortages. EHCVS has responded with determination and innovation.

This year, we supported over 200 local groups, helped over 3,000 residents engage in volunteering, and led partnerships that delivered impact in health equity, digital inclusion, refugee support, and early years. Our infrastructure support and Voice Networks have been pivotal in ensuring local organisations not only survive, but also influence, adapt, and thrive.

EHCVS has proven itself to be an essential partner, bridging grassroots expertise with statutory systems, unlocking funding, and championing inclusive policymaking.

### **Board Priorities and Oversight**

As a Board, our focus has been to:

- Strengthen organisational resilience and governance
- Champion inclusion, equity, and community leadership
- Guide the organisation's long-term strategy amid a volatile funding landscape
- Support the Chief Executive and the leadership team in expanding our reach and deepening our impact

We have also closely monitored how sector-wide trends—including rising demand, cost-of-living pressures, and digital inequality—affect the organisations and residents we serve.

### **Celebrating Quality and Progress**

Among this year's achievements, we are especially proud to celebrate two significant quality marks that demonstrate our commitment to excellence in volunteering.

First, the Ealing and Hounslow Volunteer Centre successfully achieved Investors in Volunteers (IiV) accreditation, a national standard that recognises organisations delivering best practice in volunteer management. This award confirms that our processes, culture, and support systems place volunteers at the heart of our work, ensuring a consistently positive and meaningful volunteer experience.

# **EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE (A COMPANY LIMITED BY GUARANTEE) TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)**

***FOR THE YEAR ENDED 31 MARCH 2025***

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Alongside this, the Volunteer Centre also achieved the Volunteer Centre Quality Accreditation (VCQA). This three-year national quality mark—awarded following independent assessment—recognises the quality of our offer and the impact we have in supporting local voluntary, community, and social enterprise organisations across Hounslow.

Together, these accreditations underline our leadership in volunteering, our commitment to continuous improvement, and the trust that local partners, funders, and communities place in our work.

We also celebrate the role EHCVS plays in national programmes such as the eVisa Transition Programme and the Health Determinants Research Collaboration, which positions resident voice and local insight at the centre of public service innovation.

## **Acknowledgements**

I want to extend heartfelt thanks to my fellow trustees for their strategic guidance and support, and to our funders, including the London Boroughs of Ealing and Hounslow, the NHS, Macmillan, the Home Office, and the GLA, for their continued partnership and investment.

Most importantly, I wish to thank our extraordinary staff and volunteers. Your energy, professionalism, and compassion are the driving force behind everything we do.

## **Conclusion**

EHCVS continues to be a trusted anchor in uncertain times—a platform for collaboration, a champion of inclusion, and a catalyst for community-led change. On behalf of the Board, I look forward to another year of shared impact, innovation, and progress across Ealing and Hounslow.

**Anthony Ansell, Chair of the Board of Trustees**

# **EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE (A COMPANY LIMITED BY GUARANTEE) TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)**

***FOR THE YEAR ENDED 31 MARCH 2025***

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

## **Objectives and Activities**

The charity's objects are:

- to promote any charitable purpose for the benefit of the community in the LBE and surrounding areas and in particular, the advancement of education, the furtherance of health and the relief of poverty, distress and sickness; and
- to promote and organise co-operation in the achievement of the above purposes or any of them and to that end, but without prejudice to the generality of the foregoing, bring together in council representatives of other charities, voluntary bodies and statutory authorities engaged in the furtherance of the above purposes or any of them within the area of benefit.

Ealing and Hounslow CVS (EHCVS) is increasingly delivering services through consortia arrangements and partnerships. In these cases, EHCVS acts as the formal lead accountable body and has an overall funding agreement in place. Individual voluntary organisations who are part of the consortia then receive payments from EHCVS to deliver specific elements of the project concerned, in all cases subject to (a) signed detailed Service Level Agreements and (b) submission of regular monitoring reports.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

## **Achievements and Performance**

### **Key activities undertaken - 2024/2025**

#### **Strengthening Ealing's VCSE Sector: Infrastructure & Voice Network**

**Funder:** London Borough of Ealing

**Duration:** October 2023 – September 2027

#### **Objective:**

To build a stronger, more sustainable VCSE sector through:

- **VCSE Infrastructure Support** – Bespoke organisational development across the lifecycle
- **Ealing Voice Network** – A structured forum for collaboration and policy engagement

#### **Achievements:**

- 74 groups received tailored 1:1 support
- 230 capacity-building sessions delivered
- 216+ hours of expert consultancy
- 33 training sessions for 250+ staff, volunteers, and trustees
- 6 Voice Network forums held, engaging 109 organisations

# **EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE (A COMPANY LIMITED BY GUARANTEE) TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)**

***FOR THE YEAR ENDED 31 MARCH 2025***

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## **Impact:**

Improved organisational skills and governance, enhanced fundraising skills and income diversification and increased partnership working across sectors. Greater reach to underrepresented and marginalised communities. A more unified VCSE voice is now helping shape local policy and service design.

## **Ealing Volunteer Centre**

**Funder:** London Borough of Ealing

**Duration:** October 2023 – September 2027

## **Objective:**

To promote volunteering and support organisations with recruitment, retention, and good practice.

## **Achievements:**

- Engaged over 1,000 residents
- Delivered drop-in support in West Ealing, Southall, and Ealing Broadway
- Supported 52 organisations with volunteer matching and systems

## **Performance:**

- 1,893 volunteer registrations
- 3,306 enquiries handled
- 1,950 volunteers placed (58% placement rate)

## **Impact:**

Volunteering improved resident wellbeing, language skills, and employability, and boosted the capacity of local organisations.

## **Acton Community Connect**

**Funder:** London Borough of Ealing

**Duration:** October 2023 – September 2027

## **Objective:**

To improve health, wellbeing, and community cohesion through resident-led activities.

## **Achievements:**

- Launched "Acton Connect" brand and live activity calendar
- Delivered wellbeing walks, coffee mornings, digital skills sessions, and resilience workshops
- Co-designed delivery with 10 local volunteers
- Formed a delivery consortium of 6 grassroots organisations, MindFood, Stay Active 4 Life, United Anglo-Caribbean Society, EASE, Acton Youth Association and Steel Pan Trust

## **Impact:**

- 756 residents engaged
- Over 80% reported improved wellbeing and confidence

# EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE (A COMPANY LIMITED BY GUARANTEE) TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

**FOR THE YEAR ENDED 31 MARCH 2025**

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- Increased digital inclusion and social connection, particularly among older adults and migrant communities

## **Carers Partnership Volunteering Programme**

**Partner:** Ealing Carers Partnership (Harlington Care, Carers Trust Hillingdon, EHCVS)

**Duration:** October 2023 – September 2027

### **Objective:**

To support unpaid carers through volunteer-led engagement and activities.

### **Achievements:**

- Recruited 38 volunteers in a range of roles (Champions, Café Hosts, Befrienders)
- Delivered induction, DBS checks, and personalised support
- Outreach delivered via events, Jobcentre Plus, and digital channels

### **Impact:**

Volunteers created peer support spaces, strengthened the voice of carers, and enhanced inclusion for often-isolated individuals.

## **Health Equity and Inclusion Programmes**

### **Public Health Inequalities Programme**

**Funder:** London Borough of Ealing

**Duration:** October 2023 – September 2025

### **Achievements:**

- Launched the Minoritised Communities Network (120+ members)
- Hosted six events with 176 participants and 23 speakers
- Delivered leadership training, 1:1 support, and funding briefings

### **Impact:**

Built culturally competent leadership and improved community influence on public health decision-making.

### **Macmillan – Ealing Cancer Awareness Project**

**Funder:** Macmillan Cancer Support

**Duration:** April 2023 – April 2025

### **Achievements:**

- Trained 95 multilingual Cancer Champions
- Delivered 116 community events, reaching 3,837 residents
- Collected 1,401 feedback surveys (94% reported increased confidence)
- Digital outreach exceeded 10,000

# **EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE (A COMPANY LIMITED BY GUARANTEE) TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)**

***FOR THE YEAR ENDED 31 MARCH 2025***

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**Impact:**

Increased cancer awareness, reduced stigma, and improved access to early diagnosis and support among underrepresented communities.

**NHS Health Equity Co-Production Programme**

**Funder:** NHS NWL ICB

**Duration:** January 2024 – June 2024

**Achievements:**

- Engaged 172 community members
- Conducted literature reviews and facilitated insight-gathering

**Impact:**

Identified service gaps in asthma, maternity, and refugee care. Co-developed inclusive NHS service improvements.

**ICS Research Engagement Network (REN)**

**Funder:** NHS

**Duration:** September 2024 – March 2025

**Achievements:**

- Delivered five awareness events on prostate cancer
- Engaged 265 men from African, Caribbean, and South Asian communities

**Impact:**

Improved awareness, built trust in NHS research, and informed future engagement strategies for underrepresented communities.

**Health Determinants Research Collaboration (HDRC)**

**Funder:** National Institute for Health and Care Research (NIHR)

**Location:** Ealing

**Delivery Period:** 2024–2025 (Year 1 of a multi-year programme)

**EHCVS Role:** Strategic VCS Partner and Advisory Member

In 2024–25, Ealing and Hounslow CVS played a strategic leadership role in the first year of the Ealing HDRC, a groundbreaking initiative to embed community voice and voluntary sector expertise in health research aimed at tackling inequalities.

**Key Activities:**

- Co-led recruitment of community leaders to the HDRC Programme Board through inclusive outreach and selection processes.
- Supported recruitment of the HDRC core team, placing VCS partners on each panel to ensure diversity and transparency.
- Advised on and contributed to the Systemic Participatory Action Research (SPAR) stream, co-developing community researcher recruitment and mentoring local leaders.

# **EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE (A COMPANY LIMITED BY GUARANTEE) TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)**

***FOR THE YEAR ENDED 31 MARCH 2025***

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- Acted as a full member of Workstream 5, co-producing the Community and Public Involvement (CPI) Strategy.

**Impact:**

- Strengthened community influence in local health research governance.
- Increased representation of minoritised voices across decision-making structures.
- Elevated VCS sector profile as a knowledge partner in systems research.
- Embedded equity and participation at the heart of a major national health collaboration.

**Looking Ahead:**

We will continue to support the HDRC in Year 2 by deepening our community engagement work, co-developing learning spaces with academic partners, and embedding lived experience into the evidence base that drives public health policy.

**Community-Led Grant-Making and Innovation**

**Ealing Roots & Wings**

**Funder:** NHS (via Ealing Public Health)

**Achievements:**

- £5,000 awarded to 10 Black-led groups
- 800+ residents reached
- 75% were first-time NHS-funded organisations

**Impact:**

Promoted equity in funding and enabled culturally relevant health interventions.

**Greenwell Early Years Innovation Grants**

**Funder:** NWL ICB & Greenwell PCN

**Achievements:**

- 2 organisations awarded £35,208
- Supported 150+ families in Greenford and Hanwell

**Impact:**

Improved access to early years support and strengthened local group capacity.

**Supporting Marginalised and Displaced Communities**

**Ukrainian Infrastructure Support Network**

**Funder:** London Borough of Ealing

**Duration:** January 2024 – February 2026

**Achievements:**

- Registered 327 Ukrainian members to the network

# **EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE (A COMPANY LIMITED BY GAURANTEE) TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)**

***FOR THE YEAR ENDED 31 MARCH 2025***

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- Delivered 31 events
- Mobilised 60+ volunteers contributing 1,500+ hours
- Supported the formation of BRIDGE—a Ukrainian-led charity

**Impact:**

Fostered integration, leadership, and peer support among refugee communities.

**eVisa Transition Programme**

**Funder:** Home Office

**Duration:** September 2024 – September 2025

**Achievements:**

- Launched seven support sites
- Reached over 1,200 organisations through communications
- Provided direct support to 420 residents

**Impact:**

Reduced digital exclusion and improved safeguarding for those transitioning to digital immigration status.

**Strengthening Hounslow's VCSE Sector**

**Funder:** London Borough of Hounslow

**Duration:** April 2025 – March 2027

**Achievements:**

- Supported 138 organisations
- Delivered 426 1:1 sessions and 24 training events
- Secured £2.4 million in external funding
- Hosted 10 Funders Workshops and launched new toolkits
- Delivered 5 Voice Network forums, engaging 81 groups

**Impact:**

Improved funding success, strategic confidence, and sector collaboration across the borough. Better financial management and planning, improved monitoring and evaluation and more effective use of data and evidence for funding applications. Greater voice and influence in local decision-making and policy making.

**Hounslow Volunteer Centre**

**Funder:** London Borough of Hounslow

**Duration:** April 2025 – March 2027

**Achievements:**

- Hosted 13 outreach stalls
- Registered 1,652 volunteers

# **EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE (A COMPANY LIMITED BY GUARANTEE) TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)**

***FOR THE YEAR ENDED 31 MARCH 2025***

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- Handled 3,202 enquiries and achieved a 58% placement rate
- Supported 61 organisations with volunteer management systems

## **Impact:**

Strengthened civic engagement and expanded access to meaningful volunteering roles.

## **Financial Review**

### **Financial Position**

EHCVS's total income increased from £951,793 in 2023/24 to £976,771 in 2024/25.

EHCVS's total expenditure increased from £644,069 in 2023/24 to £688,724 in 2024/25.

A full breakdown of the movement in funds by project is given in the notes to the accounts.

### **Reserves Policy**

The Charity Commission recognises the need for charities to hold sufficient reserves to secure their viability beyond the immediate future and to protect themselves against future uncertainties. It recommends that charities should be able to demonstrate, by reference to the charity's current position and prospects, why holding a particular level of reserves is suitable for the charity at present. Responsibility for establishing an appropriate reserves policy lies with the charity's trustees.

The charity's reserves are allocated to three different types of funds in its financial statements:

#### **Restricted funds**

These funds relate to unspent money from grants and other incoming sources where the funder has specified what the money must be spent on, and the trustees do not have the power to use the funds for purposes other than those in line with the funder's objectives.

#### **Unrestricted funds**

These funds relate to unspent money from grants and other incoming sources where the funder has not specified what the money should be spent on, thereby granting the trustees complete control to spend on general activities that further the charity's objectives.

#### **Designated funds**

Trustees, at their discretion, may earmark part of unrestricted funds for specific activities, for example, replacement of office equipment, without restricting or committing the funds in a legal sense. The trustees may cancel the designation if they later decide the charity does not need these funds for a specified purpose.

The following relates to the level of unrestricted funds, including designated funds, needed by the charity:

#### **Reasons for reserves**

Unrestricted reserves may be needed to provide cover and security in the following events:

- any salary, administration, accommodation and support costs, without which the charity could not function, in the event of a loss of or reduction in funding;

# **EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE (A COMPANY LIMITED BY GAURANTEE) TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)**

***FOR THE YEAR ENDED 31 MARCH 2025***

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- any notice and redundancy costs should it be necessary to reduce core staffing levels, or if project staff cannot be redeployed when funding comes to an end;
- any working capital when funding is delayed or paid in arrears;
- any deficits arising on restricted funds;
- any unbudgeted events such as sickness, maternity leave, recruitment to fill existing posts, unexpected replacement of capital items;
- and any other risks and unforeseen expenditure which may arise that are beyond the charity's control and cannot be met from existing income.

## **Reserves Review**

The Board of Trustees has reviewed the level of reserves needed by the charity and agreed that the charity should aim to hold unrestricted reserves sufficient to meet approximately six month's expenditure.

The level of reserves will be reviewed annually by the Board of Trustees, and the charity's financial position will be monitored every quarter (unless financial circumstances require a more urgent change).

## **Principal Funding Sources**

EHCVS's principal funding sources are mainly from charitable trusts and statutory bodies through grants.

## **Risk Management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

## **Structure, Governance and Management**

### **Governing Document**

Ealing and Hounslow Community Voluntary Service (EHCVS) is a company limited by guarantee without share capital, as defined by the Companies Act 2006. The company is governed by its Memorandum and Articles of Association, initially adopted by a special resolution dated 24 February 1988. The Memorandum and Articles of Association have since been amended, and a special resolution at the AGM has adopted the latest governing document held on 24 November 2020. The company is registered as a charity, dated 15 June 1989, with the Charity Commission.

The company has no share capital, but in the event of the company winding up, the members have undertaken contribute a sum not exceeding £10 to the company's assets. Trustees are not members as individuals.

### **Trustees**

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Anthony Ansell (Chair)  
Johnny Nota (Treasurer)  
Debbie Brenner  
Balvinder Chahal  
Freda Ritchie (Appointed 7 May 2024)  
Nazim Shah  
Rosi Prescott

# **EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE (A COMPANY LIMITED BY GUARANTEE) TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)**

***FOR THE YEAR ENDED 31 MARCH 2025***

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Anthony Brooks	(Resigned 12 November 2024)
Yuusuf Guuled	
Lorraine Charlton	(Appointed 8 April 2025)

## **Recruitment and Appointment of Trustees**

The Board of Trustees (Board) comprises a minimum of 3 and a maximum of 20 trustees. The Trustees may appoint any individual to be a Trustee who is an individual member or the authorised representative of an organisation member and not disqualified under the Charities Act or the Companies Act. One-third of the elected trustees retire by rotation at each annual accounts meeting and may offer themselves re-election. The Board is expected to meet at least four times a year.

New Trustees will be provided with an information pack outlining ECVS's activities. In addition, new trustees are invited to visit ECVS's offices for a meeting with the Chief Executive and an introduction to staff. Each year, there is a Staff/Trustee Away day for training, planning and evaluation. The Board considers the trustee, staff and volunteer skills and training needs. A small budget for trustee training allows trustees to attend relevant conferences or seminars.

## **Organisational Structure**

The Board is responsible for the overall management and direction of the charity. The Board takes all major financial, organisational and policy decisions. The Board meetings receive regular project progress reports and quarterly financial management reports. The Board agrees on an annual Action Plan (setting priorities for the year ahead) and receives an annual Performance Report (reporting achievements in the previous year). The Board agrees to all new staff posts and receives copies of annual appraisal reports on each staff member.

Day-to-day management and operational issues (including approval of purchase orders and invoices) are delegated to the Chief Executive.

## **Wider Network**

The trustees maintain a network of contacts in the London Borough of Ealing and Hounslow and surrounding areas by delivering various services, projects, and programmes. In addition, a more comprehensive network of contacts is made through membership, consortia arrangements and partnerships in the aforementioned areas.

## **Auditor**

Ward Williams Limited were appointed as auditor to the company and a resolution proposing that they be re-appointed will be put at a General Meeting.

So far as the Trustees are aware, there is no relevant audit information of which the company's Auditor is unaware. Each Trustee has taken all the steps that he or she ought to have taken as a Director in order to make himself or herself aware of any relevant audit information and to establish that the company's Auditor is aware of that information.

The Trustees' Annual Report has been approved and authorised for issue by the Board on 02 December 2025 and signed on its behalf by:



**Anthony Ansell, Chair of the Board of Trustees**

**EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE  
(A COMPANY LIMITED BY GAURANTEE)  
STATEMENT OF TRUSTEES' RESPONSIBILITIES  
FOR THE YEAR ENDED 31 MARCH 2025**

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The trustees, who are also the directors of Ealing and Hounslow Community Voluntary Service for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE  
(A COMPANY LIMITED BY GAURANTEE)  
INDEPENDENT AUDITOR'S REPORT**

**TO THE TRUSTEES OF EALING AND HOUNSLOW COMMUNITY VOLUNTARY  
SERVICE**

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**Opinion**

We have audited the financial statements of Ealing and Hounslow Community Voluntary Service (the 'charity') for the year ended 31 March 2025 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2025 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the accounts* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

**Other information**

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# **EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE (A COMPANY LIMITED BY GUARANTEE) INDEPENDENT AUDITOR'S REPORT (CONTINUED)**

## **TO THE TRUSTEES OF EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE**

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### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

### **Responsibilities of trustees**

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditors under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

- We obtained an understanding of the legal and regulatory frameworks applicable to the charity and the sector in which they operate. We determined that the following were most significant: the Companies Act 2006, the Charities Act 2011.
- We obtained an understanding of how the charity is complying with those legal and regulatory frameworks by making inquiries to the management of the charity. We corroborated our inquiries through our review of correspondence during our audit work.
- We assessed the susceptibility of the charity's financial statements to material misstatement, including how fraud might occur. Audit procedures performed included:
  - identifying and assessing the design and implementation of controls management has in place to prevent and detect fraud;
  - understanding how those charged with governance considered and addressed the potential for override of controls or other inappropriate influence over the financial reporting process;
  - challenging assumptions and judgements made by management in its significant accounting estimates;
  - identifying and testing journal entries; and
  - assessing the extent of compliance with the relevant laws and regulations.

**EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE  
(A COMPANY LIMITED BY GAURANTEE)  
INDEPENDENT AUDITOR'S REPORT (CONTINUED)**

**TO THE TRUSTEES OF EALING AND HOUNSLOW COMMUNITY VOLUNTARY  
SERVICE**

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A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

**Use of our report**

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



**Colin Hamilton (Senior Statutory Auditor)  
for and on behalf of Ward Williams Limited**

4/12/25  
.....

**Chartered Accountants  
Statutory Auditor**

Belgrave House  
39-43 Monument Hill  
Weybridge  
Surrey  
KT13 8RN

Ward Williams Limited is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under of section 1212 of the Companies Act 2006

**EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE  
(A COMPANY LIMITED BY GAURANTEE)  
STATEMENT OF FINANCIAL ACTIVITIES  
INCLUDING INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2025**

	Notes	Unrestricted funds £	Restricted funds £	Total 2025 £	Total 2024 £
<b><u>Income and endowments from:</u></b>					
Donations and legacies	3	-	-	-	500
Charitable activities	4	186,772	766,602	953,374	938,677
Investments	5	17,319	-	17,319	12,616
Other income	6	6,078	-	6,078	-
<b>Total income</b>		<b>210,169</b>	<b>766,602</b>	<b>976,771</b>	<b>951,793</b>
<b><u>Expenditure on:</u></b>					
Charitable activities	7	88,122	600,602	688,724	644,069
<b>Net income for the year/ Net movement in funds</b>		<b>122,047</b>	<b>166,000</b>	<b>288,047</b>	<b>307,724</b>
Fund balances at 1 April 2024		275,021	790,384	1,065,405	757,681
<b>Fund balances at 31 March 2025</b>		<b>397,068</b>	<b>956,384</b>	<b>1,353,452</b>	<b>1,065,405</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.


**EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE  
(A COMPANY LIMITED BY GAURANTEE)  
BALANCE SHEET**

**AS AT 31 MARCH 2025**

	Notes	2025		2024	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	14		11,391		15,188
<b>Current assets</b>					
Debtors	16	166,096		114,717	
Cash at bank and in hand		1,206,430		1,004,956	
		<u>1,372,526</u>		<u>1,119,673</u>	
<b>Creditors: amounts falling due within one year</b>	17	(30,465)		(69,456)	
Net current assets			<u>1,342,061</u>		<u>1,050,217</u>
<b>Total assets less current liabilities</b>			<u><u>1,353,452</u></u>		<u><u>1,065,405</u></u>
<b>Income funds</b>					
Restricted funds			956,384		790,384
Unrestricted funds			397,068		275,021
			<u>1,353,452</u>		<u>1,065,405</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 2nd December 2025

  
.....  
Anthony Ansell (Chair)  
Trustee

Company Registration No. 02223863

**EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE  
(A COMPANY LIMITED BY GAURANTEE)  
STATEMENT OF CASH FLOWS**

**FOR THE YEAR ENDED 31 MARCH 2025**

	Notes	2025 £	£	2024 £	£
<b>Cash flows from operating activities</b>					
Cash generated from operations	20		184,155		301,840
<b>Investing activities</b>					
Purchase of tangible fixed assets		-		(561)	
Interest received		17,319		12,616	
<b>Net cash generated from investing activities</b>			17,319		12,055
<b>Net cash used in financing activities</b>			-		-
<b>Net increase in cash and cash equivalents</b>			201,474		313,895
Cash and cash equivalents at beginning of year			1,004,956		691,061
<b>Cash and cash equivalents at end of year</b>			<u>1,206,430</u>		<u>1,004,956</u>

# **EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE (A COMPANY LIMITED BY GAURANTEE) NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025**

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## **1 Accounting policies**

### **Charity information**

Ealing and Hounslow Community Voluntary Service is a private company limited by guarantee and registered as a charity in England and Wales. The registered office is First Floor Unit 9, Broads Foundry, Trumplers Way, London, W7 2QP.

### **1.1 Accounting convention**

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

### **1.2 Going concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

### **1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

### **1.4 Incoming resources**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated professional services and facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time is not recognised. On receipt, donated professional services and facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

**EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE  
(A COMPANY LIMITED BY GUARANTEE)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2025**

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**1 Accounting policies (Continued)**

**1.5 Resources expended**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

**1.6 Tangible fixed assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and equipment	25% per annum reducing balance basis
Fixtures and fittings	25% per annum reducing balance basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

**1.7 Impairment of fixed assets**

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

**1.8 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

**1.9 Financial instruments**

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

**EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE  
(A COMPANY LIMITED BY GAURANTEE)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2025**

**1 Accounting policies (Continued)**

**Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

**Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

**Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

**1.10 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received. Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

**1.11 Retirement benefits**

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

**2 Critical accounting estimates and judgements**

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**3 Donations and legacies**

	<b>2025</b>	<b>2024</b>
	£	£
Legacies receivable	-	500
	<u>          </u>	<u>          </u>

**EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE  
(A COMPANY LIMITED BY GAURANTEE)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2025**

**4 Charitable activities**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Community development	757,874	476,789
Funding and group development	195,500	216,774
Partnership development	-	188,342
Training and learning	-	56,772
	<u>953,374</u>	<u>938,677</u>
Analysis by fund		
Unrestricted funds	186,772	
Restricted funds	766,602	
	<u>953,374</u>	
<b>For the year ended 31 March 2024</b>		
Unrestricted funds		99,674
Restricted funds		839,003
		<u>938,677</u>
<b>Grants received included in the above:</b>		
London Borough of Ealing	557,577	302,228
London Borough of Hounslow	152,500	146,850
Greater London Authority	2,500	74,962
North West London ICS & ICB Roadshow Project	84,508	93,450
National Lottery Community Fund	-	183,380
Macmillan Cancer Support	58,649	46,772
Ealing Mental Health Forum	-	15,507
Inspire Hounslow	-	5,746
Carers Trust Hillingdon	-	33,790
West London NHS Trust	-	3,500
National Association Voluntary & Community Action	-	28,324
Home Office	20,160	-
Hillingdon & Ealing Carers	67,580	-
Lindbury Trust	9,900	-
Others	-	4,168
	<u>953,374</u>	<u>938,677</u>

**EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE**  
**(A COMPANY LIMITED BY GAURANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**5 Investments**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Interest receivable	17,319	12,616

**6 Other income**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Other income	6,078	-

**7 Charitable activities**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Community development	596,041	280,043
Funding and group development	50,792	146,280
Partnership development	29,489	160,901
Training and learning	12,008	56,845
Other	394	-
	<u>688,724</u>	<u>644,069</u>
<b>Analysis by fund</b>		
Unrestricted funds	88,122	
Restricted funds	600,602	
	<u>688,724</u>	

**For the year ended 31 March 2024**

Unrestricted funds	72,979
Restricted funds	571,090
	<u>644,069</u>

**EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE  
(A COMPANY LIMITED BY GAURANTEE)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2025**

**8 Project payments to charitable, voluntary and community organisations**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Ealing Law Centre	-	23,110
West London Equality Centre	-	23,110
Access to GPs Workshops	-	(900)
Each Counselling and Support	-	3,116
Hillingdon Autistic Care and Support	-	11,600
Spark	-	9,300
Bereley Academy Heston West Big Local	-	9,760
MindFood CIO	8,104	-
Stay Active 4 Life	10,000	-
Steel Pan Trust	3,385	-
Acton Youth Association	3,000	-
EASE Community (Ealing and Acton Support Enterprise)	5,000	-
	<u>29,489</u>	<u>79,096</u>

**9 Detailed charitable activities costs**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Salaries, Social Security and Pension costs	385,054	360,429
Depreciation and gain/(loss) on disposal of tangible assets	3,797	13,996
Consultancy fees / agency staff costs	30,398	20,515
Occupancy	23,380	37,457
Postage, printing, telephone and office costs	10,128	5,248
Staff and volunteers expenses	14,150	8,419
Organised events and training	82,036	80,849
Partnership payments	91,368	79,096
Publicity and advertsing	1,037	2,584
Staff recruitment	3,516	1,355
Computer development costs	7,605	10,431
Subscription and licences	16,631	4,220
Financial, legal and audit	19,624	19,243
Governance costs	-	227
	<u>688,724</u>	<u>644,069</u>

**10 Net movement in funds**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Net movement in funds is stated after charging/(crediting)		
Depreciation of owned tangible fixed assets	3,797	7,478
Loss on disposal of tangible fixed assets	-	6,518
	<u>3,797</u>	<u>6,518</u>

**EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE  
(A COMPANY LIMITED BY GAURANTEE)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2025**

**11 Auditor's remuneration**

The analysis of auditor's remuneration is as follows:

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Audit of the charity's annual accounts	9,600	6,480
	<u>9,600</u>	<u>6,480</u>

**12 Trustees**

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

**13 Employees**

**Number of employees**

The average monthly number employees during the year was:

	<b>2025</b>	<b>2024</b>
	<b>Number</b>	<b>Number</b>
Community development	5	5
Funding and group development	2	2
Partnership development	1	2
Training and learning	1	1
	<u>9</u>	<u>10</u>
	<u>9</u>	<u>10</u>

**Employment costs**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Wages and salaries	347,910	323,488
Social security costs	27,006	27,133
Other pension costs	10,138	9,808
	<u>385,054</u>	<u>360,429</u>
	<u>385,054</u>	<u>360,429</u>

The number of employees whose annual remuneration was £60,000 or more were:

	<b>2025</b>	<b>2024</b>
	<b>Number</b>	<b>Number</b>
£60,000 to £70,000	1	1
	<u>1</u>	<u>1</u>
	<u>1</u>	<u>1</u>

**EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE**  
**(A COMPANY LIMITED BY GAURANTEE)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**14 Tangible fixed assets**

	Plant and equipment £	Fixtures and fittings £	Total £
<b>Cost</b>			
At 1 April 2024	632	61,282	61,914
At 31 March 2025	632	61,282	61,914
<b>Depreciation and impairment</b>			
At 1 April 2024	279	46,447	46,726
Depreciation charged in the year	88	3,709	3,797
At 31 March 2025	367	50,156	50,523
<b>Carrying amount</b>			
At 31 March 2025	265	11,126	11,391
At 31 March 2024	353	14,835	15,188

**15 Financial instruments**

	2025 £	2024 £
<b>Carrying amount of financial assets</b>		
Debt instruments measured at amortised cost	138,910	99,437
<b>Carrying amount of financial liabilities</b>		
Measured at amortised cost	23,066	58,992

**16 Debtors**

	2025 £	2024 £
<b>Amounts falling due within one year:</b>		
Trade debtors	138,910	99,437
Prepayments and accrued income	27,186	15,280
	166,096	114,717

**EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE  
(A COMPANY LIMITED BY GAURANTEE)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2025**

**17 Creditors: amounts falling due within one year**

	<b>2025</b>	<b>2024</b>
	£	£
Other taxation and social security	7,399	10,464
Trade creditors	7,444	16,494
Pension creditor	6,022	-
Accruals and deferred income	9,600	42,498
	<u>30,465</u>	<u>69,456</u>

Included within accruals and deferred income is deferred income of £nil (2024: £42,498). Deferred income relates to funds received in advance from NAVCA Ukrainian Infrastructure Network to be expended in the 2024/2025 financial year.

**18 Analysis of net assets between funds**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total</b>
	£	£	£
Fund balances at 31 March 2025 are represented by:			
Tangible assets	11,391	-	11,391
Current assets/(liabilities)	385,677	956,384	1,342,061
	<u>397,068</u>	<u>956,384</u>	<u>1,353,452</u>

**19 Related party transactions**

There were no disclosable related party transactions during the year (2024 - none).

**20 Cash generated from operations**

	<b>2025</b>	<b>2024</b>
	£	£
Surplus for the year	288,047	307,724
Adjustments for:		
Investment income recognised in statement of financial activities	(17,319)	(12,616)
(Gain)/loss on disposal of tangible fixed assets	-	6,518
Depreciation and impairment of tangible fixed assets	3,797	7,478
Movements in working capital:		
(Increase) in debtors	(51,379)	(6,780)
(Decrease) in creditors	(38,991)	(484)
<b>Cash generated from operations</b>	<u>184,155</u>	<u>301,840</u>

**21 Analysis of changes in net funds**

The charity had no debt during the year.

**EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE**

England & Wales - Charity number 800684

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# Accounts

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Charity number: 800684  
Company number: 02223863

# **Ealing And Hounslow Community Voluntary Service**

(A company limited by guarantee)

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Trustees' report and financial statements  
For the year ended 31 March 2024

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**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

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**For the year ended 31 March 2024**

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**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Legal and administrative information**

**For the year ended 31 March 2024**

**Charity number** 800684

**Company registration number** 02223863 (England and Wales)

**Business and Registered office address** First Floor  
Unit 9 Broads Foundry  
London  
W7 2QP

**Trustees** Anthony Ansell Chair  
Ann Jacklin Vice-Chair Resigned on 12 September 2023  
Johnny Nota Treasurer  
Balvinder Chahal  
Yuusuf Guuled  
Anthony Brooks  
Nazim Shah  
Debbie Brenner  
Rosi Prescott

**Company secretary** Gurpreet Rana

**Auditors** Levy + Partners Limited  
Chartered Accountants and Statutory Auditors  
7-8 Ritz Parade  
Western Avenue  
London W5 3RA

**Bankers** CAF Bank Ltd  
Kings Hill  
West Malling  
Kent  
ME16 4TA

# **Ealing And Hounslow Community Voluntary Service**

## **(A company limited by guarantee)**

### **Chairperson's Statement**

#### **For the year ended 31 March 2024**

##### **Introduction**

As we reflect on the past year, it is appropriate to start by expressing my pride in the achievements of the management and staff in maintaining our success. We continue to deliver our projects on time and attract new funding. This year has seen significant organisational transformation, including an office move. Despite numerous local and global challenges, our dedicated team, volunteers, and partners have demonstrated unwavering commitment and remarkable adaptability.

##### **Achievements and Highlights**

During the year, our focus has been on strengthening our community impact and enhancing the lives of those we serve through a series of initiatives. Where appropriate, we seek to focus efforts on groups that may have had less support in the past:

##### **1. Expansion of Volunteer Programs to Asylum Seekers**

Our Volunteer Centre organised four highly successful volunteer fairs, connecting with asylum seekers interested in volunteering. This initiative has provided valuable support to local organisations and offered asylum seekers a sense of purpose and community integration.

##### **2. Increased Community Engagement**

The Volunteer Centre resumed its drop-in sessions around Ealing and Hounslow and collaborated with the Ealing and Hounslow Job Centre to support their clients. Our participation in the University of West London Volunteer Fair demonstrated the growing interest and engagement within the student community.

##### **3. Promoting Cultural Diversity**

The West London Volunteer Programme has focused on increasing volunteer levels and diversity within the cultural, arts, and heritage sectors. The programme's success is evident through recruiting volunteers for Boston Manor House and Kempton Steam Museum, enriching the cultural fabric of our community.

##### **4. Mental Health Support, especially for young people**

The Ealing Mental Health Forum hosted several forums, allowing local organisations to share their services and discuss sector experiences. This initiative has created a platform for better mental health support and collaboration, addressing the increasing demand for mental health services among younger people.

##### **5. Digital Inclusion**

Through the Re-Klaim IT Empowered by Pathways initiative, we provided essential digital skills support to residents and completed a four-week digital literacy course for individuals. This has significantly reduced digital isolation and empowered residents to engage more fully in the digital world.

##### **6. Addressing Financial Hardship**

The Community Organisations Cost of Living Fund has been pivotal in supporting individuals facing financial hardship. By offering free financial and housing advice, the project has helped reduce social isolation, improve mental health, and foster a caring community environment. The engagement of volunteers contributing numerous volunteer hours is a testament to the project's impact.

## **Ealing And Hounslow Community Voluntary Service (A company limited by guarantee)**

### **Chairperson's Statement**

**For the year ended 31 March 2024**

#### **7. Enhancing Community Connections - tackling isolation and loneliness**

The Community Connections Programme has been instrumental in reducing social isolation and strengthening community bonds. The programme has fostered a sense of belonging and community engagement through art sessions, games clubs, reading/book clubs, and coffee mornings. Recruiting health and Acton Connected volunteers has amplified the programme's reach and impact.

#### **8. Strengthening Infrastructure Support**

Our Infrastructure Support initiatives in both Ealing and Hounslow have significantly bolstered the capacity and sustainability of local VCSE groups. These efforts have enabled these groups to better meet the community's evolving needs and become more resilient and sustainable.

#### **9. Amplifying Voices Through the Voice Network**

The Voice Network in both Ealing and Hounslow has been crucial in enhancing the collective voice of VCSE organisations. The network provided a central platform for engagement, collaboration, and feedback between the sector and statutory stakeholders. Through various events and sessions, including health and social care forums, trustee recruitment workshops, and leadership networks, the Voice Network has empowered local groups to support each other and engage more effectively with public sector partners.

### **Sector Benefits and Public Sector Collaboration**

Our efforts have benefited the sector by providing necessary volunteer support and fostering stronger collaborations with public sector entities. EHCVS has lower overheads than a Local Authority, often closer connections with local communities and greater flexibility, enabling us to deliver highly cost-effective services promptly. Also, by obtaining investment from central funding bodies, we can bring additional funds into the area that would not be otherwise obtained. Where possible, we seek to work with other local charities and volunteer organisations in partnership to deliver.

### **Lessons Learned**

This year has taught us the importance of adaptability and the need for continuous connection with our partners and volunteers. A key focus for the upcoming year will be creating pathways into employment for volunteers, recognising the growing demand for such opportunities. Additionally, the rising cost of living has made retaining and recruiting staff a significant challenge, as grants have not increased in line with inflation. Addressing this issue will be critical to sustaining our efforts and impact.

### **Acknowledgements**

I want to thank our funders, including the London Boroughs of Ealing and Hounslow, the National Lottery Fund, NHS, Macmillan, Pathways, and the Greater London Authority, for their unwavering support. My deepest thanks also go to our dedicated staff, volunteers, and partners, whose commitment and hard work have been the cornerstone of our success.

As we look forward to next year, we remain committed to supporting local organisations and residents through volunteering and community engagement. We will continue building a stronger, more resilient, inclusive community.

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Chairperson's Statement**

**For the year ended 31 March 2024**

Thank you all for your continued support.



.....  
**Anthony Ansell Chair - Trustee**

**Date: 12 November 2024**

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2024**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

**Objectives and Activities**

*Objectives and aims*

- to promote any charitable purpose for the benefit of the community in the LBE and surrounding areas and in particular, the advancement of education, the furtherance of health and the relief of poverty, distress and sickness; and
- to promote and organise co-operation in the achievement of the above purposes or any of them and to that end, but without prejudice to the generality of the foregoing, bring together in council representatives of other charities, voluntary bodies and statutory authorities engaged in the furtherance of the above purposes or any of them within the area of benefit.

Ealing and Hounslow CVS (EHCVS) is increasingly delivering services through consortia arrangements and partnerships. In these cases, EHCVS acts as the formal lead accountable body and has an overall funding agreement in place. Individual voluntary organisations who are part of the consortia then receive payments from EHCVS to deliver specific elements of the project concerned, in all cases subject to (a) signed detailed Service Level Agreements and (b) submission of regular monitoring reports.

**Achievement and Performance**

*Public benefit*

In planning and reviewing our activities, the trustees have given careful consideration whether they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission.

EHCVS core services, funding and good practice information and advice, volunteer recruitment and training are available to all voluntary and community groups in the London Boroughs of Ealing and Hounslow free of charge. In this way we indirectly provide public benefit to all sections of the community including ethnic minority groups, people with disabilities, older people and children/young people and many thousands of local residents who benefit from services provided by groups we support.

Our successful programme of fundraising will continue in 2022/23. It is important that we continue to improve our competitiveness, and to further diversify the range of funders we work with. We are keen to conduct more preparatory scoping and strategic partnerships.

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2024**

**Overview of Ealing and Hounslow CVS activity during financial year 2023-2024**

**Ealing Infrastructure Service**

Funder: London Borough of Ealing

Objective: To support VCSE groups in Ealing through capacity building, group development, funding applications, and training.

*Targets Achieved 2023/24:*

- Secured £3,004,481 in external funding for Ealing VCSE groups.
- Provided one-on-one support to 80 VCSE groups.
- Delivered training to 350 VCSE group representatives.
- Assisted 20 groups in establishing registered charities, constituted groups, or Community Interest Companies.
- Conducted 29 training/workshop sessions for various VCS groups in Ealing.

**Ealing Voice Network**

Funder: London Borough of Ealing

Objective: To improve the sector's voice with statutory stakeholders, respond to emerging needs and foster collaboration.

*Targets Achieved 2023/24:*

- Launched the voice network in October 2023, creating a collaborative space for the sector and local authority colleagues.
- Health and Social Care Network launched on January 24, increasing understanding of the Together in Ealing: Health and Wellbeing Strategy.
- Trustee Network sessions on 'How to Recruit Trustees' and 'Trustee Roles and Responsibilities' held throughout the year.

**Hounslow Infrastructure Service**

Funder: London Borough of Hounslow

Objective: To support VCSE groups in Hounslow through capacity building, group development, funding applications, and training.

*Targets Achieved 2023/24:*

- Secured £2,434,268 in external funding for Hounslow VCSE groups.
- Provided one-on-one support to 74 groups receiving funding advice.
- Delivered training to 450 VCSE groups.
- Assisted 16 groups in establishing registered charities, constituted groups, or Community Interest Companies.
- Conducted 29 training/workshop sessions for various VCS groups in Hounslow, with 551 representatives attending.

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2024**

**Hounslow Voice Network**

Funder: London Borough of Hounslow

Objective: To enhance the sector's voice with statutory stakeholders, address emerging needs, and foster collaboration.

*Targets Achieved 2023/24:*

- Held events on various themes, including safeguarding, community strategy, digital champions, and more.
- Launched the Health and Social Care Forum and the Trustee Network.
- Conducted sessions for the Leadership Network and Youth Network.

**Ealing Volunteer Centre**

Funder: London Borough of Ealing

Objective: To support local organisations and residents through volunteering initiatives.

*Targets Achieved 2023/24:*

- Approximately 20,137 volunteering hours were contributed throughout the year, reflecting the community's commitment to volunteerism and the immense social value generated by volunteers in the borough.
- Volunteer Engagement: The centre has registered 6,056 volunteers, demonstrating the community's active participation and dedication to volunteerism.
- Organisational Support: A total of 401 organisations have been supported, which indicates the centre's commitment to enhancing the local voluntary sector's capacity.
- Training and Skill Development: The centre delivered 50 training sessions, providing valuable skills and knowledge to 185 groups and 237 volunteers. This has undoubtedly contributed to the personal and professional growth of Ealing residents.
- The centre has delivered various training sessions to support residents, emphasising its role in enhancing volunteer skills and knowledge. It successfully hosted the "Volunteers Thank You Lunch" to celebrate the invaluable contributions of volunteers to local organisations. The centre demonstrates its dedication to individualised volunteering assistance through continued personalised support via one-on-one interactions with residents.
- Enhanced efforts with the London Borough of Ealing have facilitated events for asylum seekers 240 interested in volunteering, furthering community involvement.

**Hounslow Volunteer Centre**

Funder: London Borough of Hounslow

Objective: To support local organisations and residents through volunteering initiatives.

*Targets Achieved 2023/24:*

- Bolstered engagement with 300 asylum seekers interested in volunteering, highlighting the interest and willingness of individuals to contribute.
- Introductory training session for ESOL students at West Thames College, attended by 95 students, as an example of the centre's educational outreach.
- An impressive 6,824 volunteers registered, reflecting the community's active participation and dedication to volunteerism.
- Support was provided to 358 organisations, indicating the centre's commitment to enhancing the capacity of the local voluntary sector.

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2024**

- 52 training sessions delivered, providing valuable skills and knowledge to groups and volunteers, contributing to their personal and professional growth.
- Community outreach sessions organised at various locations, significantly involving residents in meaningful volunteer work.
- Approximately 26,137 volunteer hours contributed annually, showcasing the volunteers' commitment to positively impacting the community.
- The annual appreciation event saw 30 volunteers in attendance as a gesture of gratitude for their contributions.

**West London Volunteer Programme**

Funder: London Borough of Hounslow

Objective: To increase the levels and diversity of volunteers in the cultural, arts, and heritage sectors.

*Targets Achieved 2023/24:*

- Conducted eight sessions, including open days, information sessions, and a volunteer lunch.
- Maintained a database of 79 residents participating in the programme.
- Hosted a feedback session for cultural providers to discuss desired training sessions.
- Completed a report highlighting feedback from cultural providers.
- Participated in the West London Volunteers Fair, connecting with 50 volunteers.
- Assisted Boston Manor House in recruiting ten volunteers for their Colour Scape events.
- Supported Boston Manor House in recruiting four West London Volunteers Fair volunteers.
- Aided Kempton Steam Museum in recruiting four new volunteers.

**Ealing Mental Health Forum**

Funder: London Borough of Ealing

Objective: To encourage mental health organisations to connect, share learning, and address sector concerns.

*Targets Achieved 2023/24:*

- Hosted forums on diverse topics with presentations from local organisations.
- Conducted a session with mental health organisations to discuss sector experiences and support needs.
- Presented findings at an LBE senior staff meeting.
- Shared information with a mailing group about borough changes and requests from organisations and council staff.

**Acton Connect**

Funder: Ealing Council

Objectives Reducing Social Isolation, Strengthening Communities, Improving Health and Wellbeing and Increasing Activity and Independence.

*Targets Achieved 2023/24*

- Hosting adult art drawing and sketching sessions, multi-generational games clubs, reading/book clubs, and coffee mornings.
- EASE weekly drop-ins for refugees and asylum seekers.
- Safe environments for elderly people of African Caribbean heritage through UACS.

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2024**

- Utilising digital and physical communications for community strengthening.
- Acton Connect webpages with information on available activities and volunteering opportunities.
- Maintaining a Community Calendar showing schedules available online, on leaflets, and posters in community spaces.
- Establishing a Youth Action Volunteer team to empower community involvement.
- Hosting various community activities, including youth film clubs, clean-ups, tree planting, volunteer awards, safety drop-in sessions, and podcast shows.
- Recruiting 50 health volunteers from Acton to serve as trusted contact points.
- Mindfood's free food-growing and wellbeing sessions.
- Hosting community and international walks, talks, yoga sessions, cooking demonstrations, healthy eating classes, and monthly health drop-in events.
- Music therapy sessions by Steel Pan Trust.
- Collaborating with professional health bodies to disseminate public health messages through various media channels.
- Recruited 40 Acton Connected volunteers to support new VCSE groups in setting up and securing funding.
- Hosting creative writing sessions, Acton Together walks, mentoring training, fitness classes for young people from BAME communities, gardening, and urban food-growing sessions.

**Public Health Inequalities**

Funder: London Borough of Ealing

Objective: To create lasting partnerships with marginalised and excluded groups, build long-term community strength, and equip community groups to meet evolving needs.

*Targets Achieved 2023/24:*

- Mapped BAME communities in areas of significant health deprivation.
- Designed communication materials and a plan.
- Scoped community groups and local actors in Ealing.
- Established a community-based network to engage 200 groups.

**Help Through Crisis Rescue Advice Hub**

Funder: The National Lottery: Reaching Communities

Objective: To support people experiencing or at high risk of hardship crises in improving their circumstances and plans.

*Targets Achieved 2023/24:*

- Provided initial support and signposting to 568 clients.
- Engaged 357 clients in Stage 1 and 41 clients in Stage 2.
- Assisted 35 clients in stage 2 support, helping approximately 200 clients through the Advice and Rescue Hub.

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2024**

**ICS Research Engagement Network Development (REND) 2 & ICS Research Engagement Network (REN) 3**  
Funder: NHS

Objective: To develop a research network reflective of local communities' challenges and needs through engagement at the hyperlocal level.

*Targets Achieved 2023/24:*

- Created working relationships with primary care networks and local authority health provisions.
- Conducted ten roadshows with 1,212 total participants.
- Completed 597 health checks and gathered 283 evaluation forms.

**My London: Enabling Youth Social Action**

Funder: Greater London Authority

Objective: To engage vulnerable young people in a six-week skill-building course and facilitate youth-led social action projects to improve their sense of belonging and mental health.

*Targets Achieved 2022/23:*

- Engaged 90 young people across various cohorts, completing or in the process of completing the programme.
- Projects included creating videos, organising wellbeing days, designing support links, recording music, and delivering mental health events.

**Ukrainian Infrastructure Network**

Funder: The Ealing Council

Objective: To facilitate the successful settlement and integration of Ukrainians in Ealing through community engagement and support.

*Targets Achieved 2022/23:*

- Mapped Ukrainian communities and network members.
- Designed communication materials and conducted focus groups to understand community needs.
- Relunched the Ukrainian Network and identified the needs of the Ukrainian community.
- Assisted 215 Ukrainians through various support initiatives.
- Trained 15 Ukrainian volunteers to support the community.
- Increased awareness and usage of services by newly settled Ukrainians.

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2024**

**Cancer Awareness Project**

Funder: Macmillan Cancer Support

Objective: To strengthen relations with local communities, improve trust in services, and reduce inequalities for patients diagnosed with cancer.

*Targets Achieved 2023/24:*

- Engaged 399 individuals through feedback surveys.
- Held 49 community events with 2,385 participants.
- Reached 5,251 people through newsletters and social media.
- Recruited 72 Cancer Champions and deployed 36 into diverse communities.

**Community Organisations Cost of Living Fund**

Funder: The National Lottery Community Fund

Objective: To provide a space for residents experiencing financial hardship to access various services and support.

*Targets Achieved 2023/24:*

- Directly supported 4,462 people.
- Engaged 41 volunteers, contributing 2,500 volunteer hours.

**Carers Short Break**

Funder: London Borough of Ealing

Objective: To develop carer-centred training materials, recruit diverse volunteers, and establish peer support groups.

*Targets Achieved 2023/24:*

- Mobilised carers' cafes across the Borough.
- Identified and supported carers through various program activities.

**Re-Klaim IT Empowered by Pathways**

Funder: Pathways Housing

Objective: To establish a digital inclusion project to provide devices to the most vulnerable sections of the community, reducing digital isolation and exclusion.

*Targets Achieved 2023/24:*

- Provided one-on-one support with digital skills and ID literacy to 350 residents.
- Conducted a four-week course for 60 residents to equip them with essential digital literacy and skills.

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2024**

**Financial review**

*Reserve policy*

**Introduction**

The Charity Commission recognises the need for charities to hold sufficient reserves to secure their viability beyond the immediate future and to protect themselves against future uncertainties. It recommends that charities should be able to demonstrate, by reference to the charity's current position and prospects, why holding a particular level of reserves is suitable for the charity at present. Responsibility for establishing an appropriate reserves policy lies with the charity's trustees.

The charity's reserves are allocated to three different types of fund in its financial statements:

**Restricted funds**

These funds relate to unspent money from grants and other incoming sources where the funder has specified what the money must be spent on, and the trustees do not have the power to use the funds for purposes other than those in line with the funder's objectives.

**Unrestricted funds**

These funds relate to unspent money from grants and other incoming sources where the funder has not specified what the money should be spent on, thereby granting the trustees complete control to spend on general activities that further the charity's objectives.

**Designated funds**

Trustees, at their discretion, may earmark part of unrestricted funds for specific activities, for example, replacement of office equipment, without restricting or committing the funds in a legal sense. The trustees may cancel the designation if they later decide the charity does not need these funds for a specified purpose.

The following relates to the level of unrestricted funds, including designated funds, needed by the charity:

**Reasons for reserves**

Unrestricted reserves may be needed to provide cover and security in the following events:

- any salary, administration, accommodation and support costs, without which the charity could not function, in the event of a loss of or reduction in funding;
- any notice and redundancy costs should it be necessary to reduce core staffing levels, or if project staff cannot be redeployed when funding comes to an end;
- any working capital when funding is delayed or paid in arrears;
- any deficits arising on restricted funds;
- any unbudgeted events such as sickness, maternity leave, recruitment to fill existing posts, unexpected replacement of capital items; and
- any other risks and unforeseen expenditure which may arise that are beyond the charity's control and cannot be met from existing income.

## **Ealing And Hounslow Community Voluntary Service (A company limited by guarantee)**

### **Report of the trustees (incorporating the directors' report)**

#### **For the year ended 31 March 2024**

##### **Policy and procedures**

The Board of Trustees has reviewed the level of reserves needed by the charity and agreed at the July 2023 Board that the charity should aim to hold unrestricted reserves sufficient to meet approximately six month's expenditure.

- likely net cash flow levels will be monitored for at least six months to ensure that ECVS has adequate reserves to remain in operation.
- Should this be at risk, early steps will be taken to reduce expenses and generate unrestricted income, and, if appropriate, activities will be commenced to ensure an orderly wind-up of the charity.
- a summary of this reserves policy and a statement regarding the current level of reserves will be included in the charity's Annual Report, as required by the Charity Commission's SORP (Statement of Recommended Practice).

##### **Reserves review**

The level of reserves will be reviewed annually by the Board of Trustees, and the charity's financial position will be monitored every quarter (unless financial circumstances require a more urgent change).

##### **Principal funding sources**

ECVS's principal funding sources are mainly from charitable trusts and statutory bodies through grants.

##### **Financial position**

EHCVS's total income increased from £828,127 in 2022/23 to £951,793 in 2023/24.

EHCVS's total expenditure increased from £583,776 in 2022/23 to £644,069 in 2023/24.

A full breakdown of the movement in funds by project is given in the notes to the accounts.

##### **Structure, Governance and Management**

###### ***Governing document***

Ealing and Hounslow Community Voluntary Service (EHCVS) is a company limited by guarantee without share capital, as defined by the Companies Act 2006. The company is governed by its Memorandum and Articles of Association, initially adopted by a special resolution dated 24 February 1988. The Memorandum and Articles of Association have since been amended, and a special resolution at the AGM has adopted the latest governing document held on 24 November 2020. The company is registered as a charity, dated 15 June 1989, with the Charity Commission.

The company has no share capital, but in the event of the company winding up, the members have undertaken to contribute a sum not exceeding £10 to the company's assets. Trustees are not members as individuals.

###### **Recruitment, appointment, induction and training of new trustees**

The Board of Trustees (Board) comprises a minimum of 3 and a maximum of 20 trustees. The Trustees may appoint any individual to be a Trustee who is an individual member or the authorised representative of an organisation member and not disqualified under the Charities Act or the Companies Act. One-third of the elected trustees retire by rotation at each annual accounts meeting and may offer themselves re-election. The Board is expected to meet at least four times a year.

New Trustees will be provided with an information pack outlining ECVS's activities. In addition, new trustees are invited to visit ECVS's offices for a meeting with the Chief Executive and an introduction to staff. Each year, there is a Staff/Trustee Away day for training, planning and evaluation. The Board considers the trustee, staff and volunteer skills and training needs. A small budget for trustee training allows trustees to attend relevant conferences or seminars.

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2024**

**Organisational structure**

The Board is responsible for the overall management and direction of the charity. The Board takes all major financial, organisational and policy decisions. The Board meetings receive regular project progress reports and quarterly financial management reports. The Board agrees on an annual Action Plan (setting priorities for the year ahead) and receives an annual Performance Report (reporting achievements in the previous year). The Board agrees to all new staff posts and receives copies of annual appraisal reports on each staff member.

Day-to-day management and operational issues (including approval of purchase orders and invoices) are delegated to the Chief Executive.

**Staff**

Charity staff on 31 March 2024 were as follows:

Gurpreet Rana - Chief Executive Officer  
Irfan Arif - Head of Operations  
Iain Elliott - Funding and Group Development Manager  
Whitley St. Luce-Frederick - Volunteer Manager  
Wendy James - Partnership Manager  
Joseph Dowd - Project Officer  
Kanishka Rathnayake - Funding and Group Development Officer  
David James Buckley - Volunteer and Social Action Coordinator  
Elizabeth Baines - Community Connections Coordinator  
Ana Patricia Izquierdo Suarez - Community Care Coordinator  
Nashab Alikh - Web Development Officer  
Olga Dudnik - Project Officer

**Wider network**

The trustees maintain a network of contacts in the London Borough of Ealing and Hounslow and surrounding areas by delivering various services, projects, and programmes. In addition, a more comprehensive network of contacts is made through membership, consortia arrangements and partnerships in the aforementioned areas.

On 31 March 2024, EHCVS had an enrolled membership of 1,368 voluntary and community organisations and groups.

**Risk management**

ECVS has a formal Risk Assessment analysis, which trustees review annually. This covers financial, staffing, management, and operational risks. The Board approved this year's review in July 2023; a copy is available on request.

**Statement of trustees responsibilities**

The trustees (who are also the directors of Ealing Community and Voluntary Service for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to:

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2024**

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Statement of disclosure to our auditors**

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

These financial statement were approved by the board of trustees on 12 November 2024 and are signed on their behalf by:



.....  
**Anthony Ansell Chair - Trustee**

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Independent auditor's report to the members of Ealing And Hounslow Community Voluntary Service**

**For the year ended 31 March 2024**

**Opinion**

We have audited the financial statements of Ealing And Hounslow Community Voluntary Service for the year ended 31 March 2024 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice)".

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

**Other information**

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information; we are required to report that fact.

We have nothing to report in this regard.

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Independent auditor's report to the members of Ealing And Hounslow Community Voluntary Service**

**For the year ended 31 March 2024**

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report, which includes the Directors' Report prepared for the purposes of company law for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Report included within the Trustees' Report have been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report included within the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- the financial statements are not in agreement with the accounting records and returns;
- certain disclosures of trustees' remuneration specified by law are not made;
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime.

**Responsibilities of trustees**

As explained more fully in the Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but it is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Independent auditor's report to the members of Ealing And Hounslow Community Voluntary Service**

**For the year ended 31 March 2024**

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- Discussion with the management of known instances of non-compliance with laws and regulations.
- Understanding of management's internal control designed to prevent irregularities.
- Design audit procedures around testing of expenses.
- Testing transactions entered outside of the normal course of the business.
- Identifying and testing of journals entries.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities) This description forms part of our auditor's report.

**Use of our report**

'This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed'.



Arvind Joshi FCA CTA DChA (Senior Statutory Auditor)  
For and on behalf of Levy + Partners Limited  
Chartered Accountants and Statutory Auditors  
7-8 Ritz Parade  
Western Avenue  
London  
W5 3RA

Date: 12 November 2024

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Statement of financial activities (incorporating the income and expenditure account)**

**For the year ended 31 March 2024**

	Notes	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
<b>Income from:</b>					
Donations and legacies	3	500	-	500	-
<u>Charitable activities:</u>					
- Community development	4	19,674	457,115	476,789	338,365
- Funding and group development		80,000	136,774	216,774	195,142
- Partnership development		-	188,342	188,342	291,162
- Training and learning		-	56,772	56,772	-
Investment income	5	12,616	-	12,616	3,458
<b>Total income</b>		<u>112,790</u>	<u>839,003</u>	<u>951,793</u>	<u>828,127</u>
<b>Expenditure on</b>					
<u>Charitable activities:</u>					
- Community development	6	24,187	255,856	280,043	245,304
- Funding and group development		48,792	97,488	146,280	116,937
- Partnership development		-	160,901	160,901	221,535
- Training and learning		-	56,845	56,845	-
<b>Total expenditure</b>		<u>72,979</u>	<u>571,090</u>	<u>644,069</u>	<u>583,776</u>
<b>Net income for the year</b>		39,811	267,913	307,724	244,351
Total funds brought forward		<u>235,210</u>	<u>522,471</u>	<u>757,681</u>	<u>513,330</u>
<b>Total funds carried forward</b>		<u>275,021</u>	<u>790,384</u>	<u>1,065,405</u>	<u>757,681</u>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

**The notes on pages 22 to 32 form an integral part of these financial statements.**

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Balance sheet**

**As at 31 March 2024**

	Notes	2024		2023	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	9		15,188		28,623
<b>Current assets</b>					
Debtors	10	114,717		107,937	
Cash at bank and in hand		1,004,956		691,061	
		<u>1,119,673</u>		<u>798,998</u>	
<b>Creditors: amounts falling due within one year</b>	11	<u>(69,456)</u>		<u>(69,940)</u>	
<b>Net current assets</b>			<u>1,050,217</u>		<u>729,058</u>
<b>Net assets</b>			<u>1,065,405</u>		<u>757,681</u>
<b>The funds of the charity:</b>	16				
Restricted income funds			790,384		522,471
Unrestricted income funds			275,021		235,210
<b>Total charity funds</b>			<u>1,065,405</u>		<u>757,681</u>

The financial statements are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the board on 12 November 2024 and signed on its behalf by



Anthony Ansell Chair - Trustee



Johnny Nota Treasurer - Trustee

Company number: 02223863

The notes on pages 22 to 32 form an integral part of these financial statements.

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Cash flow statement**

**for the year ended 31 March 2024**

	Notes	2024 £	2023 £
Net incoming resources for the year		307,724	244,351
Adjustments for:			
Income from investments		(12,616)	(3,458)
(Gain) / Loss on disposal of tangible assets		6,518	-
Depreciation and impairment		7,478	5,936
(Increase)/Decrease in debtors		(6,780)	(66,440)
(Decrease)/Increase in creditors		(484)	(54,827)
<b>Net cash inflow from operating activities</b>		<u>301,840</u>	<u>125,562</u>
Returns on investments and servicing of finance		12,616	3,458
Capital expenditure		(561)	(11,551)
<b>Increase in cash in the year</b>		<u><u>313,895</u></u>	<u><u>117,469</u></u>
<b>Reconciliation of net cash flow to movement in net funds</b>			
<b>Movement in net funds in the year</b>		313,895	117,469
<b>Net funds at 1 April 2023</b>		<u>691,061</u>	<u>573,592</u>
<b>Net funds at 31 March 2024</b>		<u><u>1,004,956</u></u>	<u><u>691,061</u></u>

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2024**

**1. Company information**

Ealing And Hounslow Community Voluntary Service is a public benefit entity registered as charity in England and Wales and a company limited by guarantee. It was incorporated on 24 February 1988 (company number 02223863) and registered as a charity on 15 June 1989 (charity number 800684)

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

In the event of the charitable company being wound up, members are required to contribute an amount not exceeding £10 each.

The registered office of the charity is: West Ealing Library, Melbourne Avenue, London, W13 9BT.

**2. Accounting policies**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

**2.1. Basis of accounting**

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), and the Charities Act 2011.

**2.2. Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund together with a fair allocation of management and support costs.

Transfer are made from unrestricted to restricted funds to cover any overspends on restricted projects during the year where the cost will not be met by the funder. Transters between restricted funds and from restricted to unrestricted funds are made with the permission of the funder.

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2024**

**2.3. Income Recognition**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated professional services and facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time is not recognised. On receipt, donated professional services and facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold.

Income from the charity shop is included in the year in which it is receivable.

Income from investments is included in the year in which it is receivable.

Legacies are included when the charity is advised by the personal representative of an estate that payment will be made or property transferred and the amount involved can be quantified.

**2.4. Expenditure**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2024**

**2.5. Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Plant and machinery	-	25% per annum reducing balance basis
Fixtures, fittings and equipment	-	25% per annum reducing balance basis
Office Partitioning	-	Straight line over 6 years

**2.6. Defined benefit pension schemes**

The charity operates a defined benefit pension scheme for employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

Current service costs, past service costs and gains and losses on settlements and curtailments are charged to appropriate resources expended categories in the statement of financial activities. Past service costs are recognised over the vesting period or immediately if the benefits have vested. When a settlement (eliminating all obligations for benefits already accrued) or a curtailment (reducing future obligations as a result of a material reduction in the scheme membership or a reduction in future entitlement) occurs, the obligation and related plan assets are remeasured using current actuarial assumptions and the resultant gain or loss is recognised in the statement of financial activities during the period in which the settlement or curtailment occurs.

The interest cost and the expected return on assets are shown as a net amount as other finance costs or income. Net pension finance costs are allocated to appropriate resources expended categories in the statement of financial activities. Net pension finance income is recognised as an incoming resource in the statement of financial activities. Actuarial gains and losses are recognised immediately as other recognised gains and losses in the statement of financial activities.

Pension scheme assets are valued at fair value at the balance sheet date. Fair value is based on market price information and in the case of quoted securities is the published bid price. Pension scheme liabilities are measured on an actuarial basis using the projected unit method and are discounted to their present value using a rate equivalent to the current rate of return on a high quality corporate bond of equivalent currency and term to the scheme liabilities. The pension scheme [Either: "surplus (to the extent that it can be recovered) OR "deficit"] is recognised in full on the balance sheet, net of related deferred tax.

**2.7. Taxation**

The charity's activities fall within the exemptions afforded by the provisions of the Section 478 of the Corporation Tax Act 2010. Accordingly, there is no taxation charge in these accounts.

**2.8. Going Concern**

The accounts have been prepared on the assumption that the Charity is able to carry on its activities as a going concern, which the trustees consider appropriate having regard to the circumstances.

The Board of Trustees have given due consideration to the working capital and cash flow requirements of Ealing And Hounslow Community Voluntary Service and consider the current and forecast cash resources to be sufficient to cover the working capital requirements of the charity for at least 12 months from the date of signing the financial statements.

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2024**

**3. Donations and legacies**

	<b>Unrestricted funds</b>	<b>2024 Total</b>	<b>2023 Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Legacies	500	500	-
	<u>500</u>	<u>500</u>	<u>-</u>

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2024**

**4. Income from charitable activities**

	Unrestricted funds £	Restricted funds £	2024 Total £	2023 Total £
Community development	19,674	457,115	476,789	338,365
Funding and group development	80,000	136,773	216,774	195,142
Partnership development	-	188,342	188,342	291,162
Training and learning	-	56,772	56,772	-
	<u>99,674</u>	<u>839,002</u>	<u>938,677</u>	<u>824,669</u>

**4.1 Grant received included in the above are as follows:**

	2024 Total £	2023 Total £
London Borough of Ealing	302,228	297,541
London Borough of Hounslow	146,850	150,250
Greater London Authority	74,962	144,358
North West London ICS & ICB Roadshow Project	93,450	23,450
National Lottery Community Fund	183,380	140,897
Macmillan	46,772	-
Ealing Mental Health Forum	15,507	3,000
Inspire Hounslow	5,746	13,375
Carers Trust Hillingdon	33,790	-
West London NHS Trust	3,500	7,000
Access to GPS Workshop	-	10,265
Southeast Communities Rail Partnership	-	10,000
National Association Voluntary & Community Action	28,324	4,159
Others	4,168	20,374
	<u>938,677</u>	<u>824,669</u>

**4.2 Summary of grants received**

	2024 Total £	2023 Total £
Government institutions and local authorities	630,990	632,049
Charity, voluntary and community organisations	307,687	192,620
	<u>938,677</u>	<u>824,669</u>

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2024**

**5. Investment income**

	<b>Unrestricted funds £</b>	<b>2024 Total £</b>	<b>2023 Total £</b>
Bank interest received	12,616	12,616	3,458
	<u>12,616</u>	<u>12,616</u>	<u>3,458</u>

**6. Charitable activities costs**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>2024 Total £</b>	<b>2023 Total £</b>
Community development	24,187	255,856	280,043	245,304
Funding and group development	48,792	97,488	146,280	116,937
Partnership development	-	160,901	160,901	221,535
Training and learning	-	56,845	56,845	-
	<u>72,979</u>	<u>571,090</u>	<u>644,069</u>	<u>583,776</u>

	<b>2024 Total £</b>	<b>2023 Total £</b>
<b>6.1 Project payments to charitable, voluntary and community organisations</b>		
Ealing Law Centre	23,110	33,555
West London Equality Centre	23,110	32,709
Access to GPs Workshops	(900)	900
Each Counselling and Support	3,116	14,950
Hillingdon Autistic Care and Support	11,600	17,350
Spark	9,300	11,550
Berkeley Academy Heston West Big Local	9,760	15,900
	<u>79,096</u>	<u>126,914</u>

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2024**

	<b>2024</b>	<b>2023</b>
	<b>Total</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
<b>6.2 Detailed charitable activities costs</b>		
Salaries , Social Security and Pension Costs	360,429	335,736
Consultancy fees / agency staff costs	20,515	18,717
Occupancy	37,457	38,060
Postage, printing, telephone and office costs	5,248	5,008
Staff and volunteers expenses	8,419	5,709
Organised events and training	80,849	6,663
Partnership payments	79,096	126,914
Publicity and advertising	2,584	2,065
Staff recruitment	1,355	4,016
Computers development costs	10,431	7,790
Subscription and licence	4,220	3,127
Financial, legal and audit	19,243	23,456
Governance costs	227	579
Depreciation of tangible assets	7,478	5,936
Gain or loss on disposal of tangible assets	6,518	-
	<u>644,069</u>	<u>583,776</u>

**7. Trustees' Remuneration and Benefits**

The trustees received no remunerations or other benefits during the year (2023: Nil).

No trustees received payment for professional or other services supplied to the charity.

The trustees were able to use services used generally by beneficiaries and members of the charity.

**Trustees' expenses**

No trustees received reimbursements of expenses during the year (2023: Nil).

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2024**

**8. Staff costs**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Salaries and wages	323,488	301,167
Social security costs	27,133	25,954
Pension contributions	9,808	8,615
	<u>360,429</u>	<u>335,736</u>

**8.1 The average monthly number of employees (full time equivalent) during the year was as follows:**

	<b>2024</b>	<b>2023</b>
	<b>Number</b>	<b>Number</b>
Community development	5	6
Funding and group development	2	2
Partnership development	2	2
Training and learning	1	-
	<u>10.00</u>	<u>10.00</u>

There was one senior employee earning more than £60,000 per annum during this current financial year ( 2023: 1 ).

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2024**

<b>9. Tangible fixed assets</b>	<b>Plant and machinery</b>	<b>Fixtures, fittings and equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
At 1 April 2023	632	80,276	80,908
Additions	-	561	561
Disposals	-	(19,555)	(19,555)
At 31 March 2024	<u>632</u>	<u>61,283</u>	<u>61,914</u>
<b>Depreciation</b>			
At 1 April 2023	178	52,107	52,285
Charge for the year	101	7,377	7,478
On disposals	-	(13,036)	(13,036)
At 31 March 2024	<u>279</u>	<u>46,448</u>	<u>46,727</u>
<b>Net book values</b>			
At 31 March 2024	<u>353</u>	<u>14,835</u>	<u>15,188</u>
At 31 March 2023	<u>454</u>	<u>28,169</u>	<u>28,623</u>

**10. Debtors**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Trade debtors	99,437	105,422
Prepayments	15,280	2,515
	<u>114,717</u>	<u>107,937</u>

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2024**

**11. Creditors: amounts falling due within one year**

	2024	2023
	£	£
Pension fund loan	-	(54)
Trade creditors	16,494	5,992
Other taxes and social security	10,464	-
Accruals and deferred income	42,498	64,002
	<u>69,456</u>	<u>69,940</u>

Included within Accruals and Deferred Income is deferred income of £42,498 (2023: £47,187). Deferred income relates to fund received in advance from NAVCA Ukrainian Infrastructure Network to be expended in the 2024/2025 financial year.

**12. Related party transactions**

There are no related party transactions during the year.

**13. APB Ethical Standard - Provision available for small entities**

In common with many other businesses of our size and nature we use our auditors to prepare and submit returns to the tax authorities and assist with the preparation of the financial statements.

**14. Company limited by guarantee**

Ealing And Hounslow Community Voluntary Service is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up, for payments of the debts and liabilities of the company, such amount as may be required, not exceeding £10.

**15. Ultimate Controlling Party**

The charitable company is controlled by its members as a group and consequently there is no single ultimate controlling party.

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2024**

**16 Analysis of net assets between funds**

	Unrestricted funds £	Restricted funds £	Total funds £
Fund balances at 31 March 2024 as represented by:			
Tangible fixed assets	15,188	-	15,188
Current assets	329,289	790,384	1,119,673
Current liabilities	(69,456)	-	(69,456)
	<u>275,021</u>	<u>790,384</u>	<u>1,065,405</u>

**17. Unrestricted funds**

At 1 April 2023 £	Incoming resources £	Outgoing resources £	At 31 March 2024 £
<u>235,210</u>	<u>112,790</u>	<u>(72,979)</u>	<u>275,021</u>

**18. Restricted funds**

At 1 April 2023 £	Incoming resources £	Outgoing resources £	At 31 March 2024 £
<u>522,471</u>	<u>839,003</u>	<u>(571,090)</u>	<u>790,384</u>

**EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE**

England & Wales - Charity number 800684

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# Accounts

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Charity number: 800684  
Company number: 02223863

# **Ealing And Hounslow Community Voluntary Service**

(A company limited by guarantee)

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## Trustees' report and financial statements For the year ended 31 March 2023

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**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

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**For the year ended 31 March 2023**

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**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Legal and administrative information**

**For the year ended 31 March 2023**

<b>Charity number</b>	800684	
<b>Company registration number</b>	02223863 (England and Wales)	
<b>Business and Registered office address</b>	West Ealing Library Melbourne Avenue West Ealing London W13 9BT	
<b>Trustees</b>	Graham Kelly Chair Ann Jacklin Vice-Chair Anthony Ansell Chair Balvinder Chahal Yuusuf Guuled Anthony Brooks Nazim Shah Debbie Brenner Rosi Prescott Johnny Nota Treasurer	Resigned on 10 January 2023 Resigned on 12 September 2023         Appointed on 10 January 2023 Appointed on 03 March 2023
<b>Company secretary</b>	Gurpreet Rana	
<b>Auditors</b>	Levy + Partners Limited Chartered Accountants and Statutory Auditors 7-8 Ritz Parade Western Avenue London W5 3RA	
<b>Bankers</b>	CAF Bank Ltd Kings Hill West Malling Kent ME16 4TA	

## **Ealing And Hounslow Community Voluntary Service (A company limited by guarantee)**

### **Chairperson's Statement**

#### **For the year ended 31 March 2023**

The financial year 2022-2023 was one during which we were able to build on the previous year when we were recovering from the coronavirus pandemic. I'm delighted that we have been able to attract new activities and continue to improve the lives of the less advantaged local communities in Ealing, Hounslow, and the surrounding areas.

Over the year, we increased our income by just over a quarter whilst continuing to manage the growth in our costs, which resulted in a surplus. In line with the priorities set in last year's annual report, we have also increased payments where we work in partnership with other local charities, by over 40%.

All our income is obtained through a competitive bidding process. It falls into three main tranches; grants from the Local Authorities to finance CVS, Voice and Volunteer Recruitment activities; funding for local activities; and funding from national organisations (which brought approximately £300,000 of new money into the area during the last financial year). Nearly all bids require specific deliverables and where appropriate we try to pass on some of these activities to local volunteer organisations. We also often act as the lead partner in a consortium with local volunteer organisations. In addition, we assisted local organisations in Ealing and Hounslow to prepare bids that brought them in over £2.8m in funding.

We undertook work in a number of new areas including:

#### **Improving health - ICS Research Engagement Network Development (REND)**

- Working closely with Imperial College and 3ST partners, EHCVS delivered five health roadshows across Hounslow, where we engaged with 1,000 residents and collaborated with 43 service providers to deliver a range of health and well-being support information.

#### **Digital Inclusion - Re-Klaim**

- We have distributed 1000 refurbished computers to vulnerable households in Ealing and have worked with residents to provide training and support to improve digital access and uplift those residents suffering from digital poverty.

#### **Reacting to local issues - Ukrainian Infrastructure Network**

- We launched the Ukrainian infrastructure support network to assist newly arrived Ukrainian refugees in Ealing.

#### **Tackling Isolation - Community Connections**

- We have successfully delivered 600 free activities to 8,000 residents in Ealing, Greenford, Northolt, Perivale, and Acton, catering for all ages from the under 5's to older adults. Working in community venues and open spaces, the project has demonstrated the reach of the CVS, as a borough wide organisation with multiple access points.

#### **Helping Young People - Youth Social Action**

- The programme encourages and supports young people to tackle local issues they care about promoting community engagement, active citizenship, and social integration, while directly impacting local communities. Young people have become involved in issues such as mental health support, combatting increased anti-social behaviour, improving the environment and tackling food insecurity.

Our CEO Gurpreet Rana has established close working arrangements with the two leading local authorities (Ealing and Hounslow), and we look to build on these over the current financial year. In these tight financial times, all involved parties must work closely together to provide the best possible service in helping the local communities.

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Chairperson's Statement**

**For the year ended 31 March 2023**

The Board of Trustees worked with the management and staff of EHCVS during the year to help the operation become more effective. Towards the end of the year, our chair, Graham Kelly, decided to move on, and Tony Ansell, previously the Treasurer, was elected as the new Chair. Graham steered EHCVS through one of its most stressful periods (the retirement of our CEO, Andy Roper, the move of premises, the change of name, and, most importantly, the effects of COVID-19). His contribution, to EHCVS and the communities in Ealing and Hounslow, cannot be underestimated. We all send him our heartfelt thanks for his tremendous work, resulting in EHCVS emerging from these changes as a more robust and effective organisation.

It is also with sadness that I report the recent resignation of our Deputy Chair, Ann Jacklin, who has been vital in helping Graham with the changes he managed over the last six years. Thanks also go to Ann for her massive contribution.

We have taken the opportunity to build a new Board team and have replacements for the Treasurer (Johnny Nota) and the Deputy Chair (Antony Brooks). We have welcomed to the Board new members, including Rosi Prescott (Deputy Lieutenant for Hounslow) and Johnny Nota (West London NHS). We now have a wide range of skills but are still seeking appropriate Trustees who can provide us with some experience in areas where we are less robust (e.g., IT and social media).

Our priorities in the medium term include the following:

- . Recruitment and retention of staff to develop our range of skills and involvement, although it is recognised that the more successful EHCVS, the more likely our staff will be in demand by other organisations.
- . Review our current accommodation as, following the increased move to working from home, we cannot rent out spare space, and the increasing costs of utilities are making our current accommodation expensive. We are discussing this with LBE and the potential effects on the library service.
- . Engagement with volunteers, particularly those who are isolated and need to develop their social skills.
- . Protecting and enhancing our reputation as a reliable partner and seeking to increase the number of partnerships with other charities in the area to help them to develop their skills and income.
- . Increased use of digital methods in service delivery.

The continued development of EHCVS during a financial crisis and our ability to overcome those challenges leads me to believe we have an optimistic future. This has been achieved thanks to the talents, hard work, and commitment shown by our Staff, Volunteers, and Trustees - for which they deserve great credit and my personal thanks.



**Anthony Ansell Chair - Trustee**

**Date: 12 November 2023**

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2023**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

**Objectives and Activities**

***Objectives and aims***

- to promote any charitable purpose for the benefit of the community in the LBE and surrounding areas and in particular, the advancement of education, the furtherance of health and the relief of poverty, distress and sickness; and
- to promote and organise co-operation in the achievement of the above purposes or any of them and to that end, but without prejudice to the generality of the foregoing, bring together in council representatives of other charities, voluntary bodies and statutory authorities engaged in the furtherance of the above purposes or any of them within the area of benefit.

Ealing and Hounslow CVS (EHCVS) is increasingly delivering services through consortia arrangements and partnerships. In these cases, EHCVS acts as the formal lead accountable body and has an overall funding agreement in place. Individual voluntary organisations who are part of the consortia then receive payments from EHCVS to deliver specific elements of the project concerned, in all cases subject to (a) signed detailed Service Level Agreements and (b) submission of regular monitoring reports.

**Achievement and Performance**

***Public benefit***

In planning and reviewing our activities, the trustees have given careful consideration whether they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission.

EHCVS core services, funding and good practice information and advice, volunteer recruitment and training are available to all voluntary and community groups in the London Boroughs of Ealing and Hounslow free of charge. In this way we indirectly provide public benefit to all sections of the community including ethnic minority groups, people with disabilities, older people and children/young people and many thousands of local residents who benefit from services provided by groups we support.

Our successful programme of fundraising will continue in 2022/23. It is important that we continue to improve our competitiveness, and to further diversify the range of funders we work with. We are keen to conduct more preparatory scoping and strategic partnerships.

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2023**

**Overview of Ealing and Hounslow CVS activity during financial year 2022-2023**

**Ealing Infrastructure Service**

Funder: London Borough of Ealing

To support VCSE groups in Ealing through capacity building, group development support, support with funding applications and free training.

*Achievements:*

- External funding for Ealing Voluntary Community Sector Enterprise (VCSE) groups- £1,092,460.
- One-to-one support for 80 VCSE Groups who received funding or development advice.
- Training delivered to 300 VCSE Group reps.
- Twenty groups supported to set up as registered charities, constituted groups or Community Interest Companies.
- Twenty groups have been supported and advised on Constitutions, trustee recruitment and organisational policies and procedures.
- Forty training/workshop sessions are open to various VCS groups in Ealing, allowing reps to improve their skills and knowledge, which they can use to develop their organisation.
- Provided training and support to 30 VCSE managers and directors to improve their leadership skills.

Regular workshops were held in 2022/2023 with the following funders:

- \* Tesco Community Grants
- \* Foyle Foundation
- \* Yapp Charitable Trust
- \* Lloyds Bank Foundation
- \* Ealing Small Grants, City Bridge Trust
- \* Groundwork
- \* Trust for London
- \* John Lyons
- \* National Lottery Community Fund
- \* Heritage Lottery Fund
- \* Freshwater Foundation

**Safeguarding Service**

More than 20 customised trainings on safeguarding children have been provided for over 50 VCSE groups and to more than 700 persons. In addition, The Yellow Book was promoted, and necessary training on the book was provided for the VCSE whilst distributing its physical copies.

Safeguarding updates and services by EHCVS and Ealing Council were communicated amongst the VCSE groups via a monthly safeguarding newsletter. Subsequently, 25 organisations have received one-to-one support in developing and assessing their safeguarding policies, procedures, and code of conduct.

The Ealing Safeguarding Forum was convened quarterly, allowing statutory and non-statutory organisations to interact towards a shared vision to safeguard children in Ealing.

## **Ealing And Hounslow Community Voluntary Service (A company limited by guarantee)**

### **Report of the trustees (incorporating the directors' report)**

#### **For the year ended 31 March 2023**

Strong and consistent engagement with ESCP's Training sub-group and MASH has enabled adequate information sharing between statutory and non-statutory agencies and building capacities. As a result, EHCVS was able to link and support VCSE organisations with the opportunities organised and introduced by multi-stakeholder arrangements such as MASH and ESCP's training group. Moreover, our service offering continues to expand with our reach into the sector, allowing for the sharing of messaging from the statutory groups to VCS and vice versa, acting as a liaison between the sector and the statutory bodies. Hence, our service user profile has also grown with more community groups working across the Borough. Feedback from groups is that they have found our e-news' very useful for finding suitable funders to apply to, particularly where there is a small window for applications to be submitted.

#### **Hounslow Infrastructure Project**

Funder: London Borough of Hounslow

To support VCSE groups in Hounslow through capacity building, group development support, support with funding applications and free training.

#### *Achievements:*

The voluntary sector support service has continued to support various groups through the aftereffects of the pandemic. Training remains a crucial focus to ensure VCSE groups are robust and sustainable to deal with the long-term effects of the pandemic.

- External funding brought in for Hounslow Voluntary Community Sector Enterprise (VCSE) groups- £1,714,864.
- One-to-one support for 103 groups receiving funding advice.
- Training delivered to 292 VCSE Groups.
- Fifteen groups supported set up as registered charities, constituted groups or Community Interest Companies.
- Twenty groups received coaching support and advice on completing an Organisational health check.
- Delivered 48 training/workshop sessions open to various VCS groups in Hounslow, allowing reps to improve their skills and knowledge, which they can use to develop their organisation. 414 Reps attended these sessions.

We continue to maintain accurate information on VCSE groups in Hounslow. After data cleaning, 825 VCSE groups on our database receive our weekly e-news and updates.

Producing weekly comprehensive online Hounslow News and Funding News, which goes out to all VCSE groups and statutory organisations on our database, currently has 825 subscribers.

#### **Hounslow Voice Network**

Funder: London Borough of Hounslow

Bring together local VCSE organisations to provide a compelling, collective community voice in Hounslow.

#### *Achievements:*

The voice network has continued to be a central platform, creating an open, collaborative space for the sector and local authority colleagues to engage. Topics for events included:

- Update on the work of the Hounslow Community Development Team on how they have worked to re-design ward forums into larger area forums with marketplace events, free food and arts and crafts activities. The team also produced quarterly place-based Community Insight Reports, which are ward by ward and summarise all the community activity in a ward.
- Working together to crack youth violence and criminal exploitation partners.
- Managing Conflict in the Workplace and at home.

**Ealing And Hounslow Community Voluntary Service  
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**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2023**

- Find out more about volunteering for Hounslow Council Digital Champions.
- Breakfast Networking Meeting for a leadership forum.
- Asylum Seekers in Hounslow Hotels: VCSE Engagement.

**Hounslow Voice Network: Trustee Network**

We launched a trustees' Network to cover Ealing and Hounslow in collaboration with the Ealing group development service.

**Hounslow Voice Network: Leadership Network Breakfast Meetings**

After the initial launch of the VCS leadership network in September 2022, further face-to-face meetings were held at Canopi with VCS groups. The network identified key areas to improve sector skills in key leadership competencies such as strategic thinking, influencing, and negotiating and communication and interpersonal skills. Upskilling trustees was also an area needing focus.

**Southeast Communities Rail Partnership**

Funder: Southeast Communities Rail Partnership CIC

Feasibility Study into the formation of Community Rail Partnership Thames Valley Branch.

*Achievements:*

- 10 online drop-in sessions were held between October 2022 and March 2023 to gather feedback from attendees interested in being involved in future rail partnerships.
- Various community groups were contacted, reflecting diverse communities and outreach to under-represented groups.
- Promoted online sessions to VCSE groups in other areas, including Slough, Berkshire Kensington, and Fulham.

**Ukrainian infrastructure Network**

Funder: National Association Voluntary & Community Action

EHCVS's role is to galvanise joint coordination of statutory and VCS services, link and formally join up organisations such as Action West London, Ealing Advice Service, Host Nation, IMPACT, Smith's Farm Community Centre to provide sound coordination for services and referral pathways. EHCVS will be a central coordinator to direct the settlement effort in Ealing to needed support structures.

Our work will lead to greater awareness and usage of a broad range of services by newly settled Ukrainians. We anticipate a pick-up of services the targeted group uses and an increased micro understanding of the new communities and their locations to provide immediate relief.

*Achievements:*

- A database of Ukrainian infrastructure support network members has been compiled.
- Meetings and calls were held to establish connections and coordinate speakers and participants for online sessions.
- Connections have been established with Ukrainian communities and their groups on social networks, WhatsApp, and Telegram.
- The project was successfully launched, and four online meetings were conducted as planned, including one in Ukrainian.
- These meetings were attended by 45 people, including organisations and Ukrainian residents of Ealing.
- A WhatsApp group named "Ukrainians in Ealing" was established, providing constant updates about services for Ukrainians and the Ukrainian infrastructure.

## **Ealing And Hounslow Community Voluntary Service (A company limited by guarantee)**

### **Report of the trustees (incorporating the directors' report)**

#### **For the year ended 31 March 2023**

- A meeting was conducted at the Acton Job Centre, where the project was presented to Ukrainian residents, leading to discussions about their concerns and issues.
- A Zoom meeting with the Refugee Council was held to facilitate connections with other West London groups that support Ukrainian refugees.
- Collaboration and support were established with the Ealing Council's Home for Ukraine Team, involving discussions on community issues between Ukrainians and council leaders.

#### **Violence Reduction Unit Capacity Building to Support Incident Response in the Community**

Funder: MOPAC & London Borough of Hounslow

There has been a noticeable increase in violent crime, including serious youth violence linked to group offending and exploitation in the west of the Borough covering five wards. Of the wards that represent the area of focus, three of them have the highest rate of violent crimes across the Borough (from May to July 2021). Together, they make up 28% of all violent crimes in Hounslow. This part of the Hounslow borders with Richmond Upon Thames, and both boroughs are currently dealing with cross-boundary contextual safeguarding concerns. To address this, regular cross-borough partnership meetings are taking place. This part of the Borough is a priority tasking location for the West Area Basic Command Unit and is discussed at the Weekly Violence Tasking Meeting.

The capacity-building activities in the locality will focus on:

- \* Developing the safer communities' area-based approach.
- \* Engaging children and young people.
- \* Creating opportunities to develop groups to support and work with African and Caribbean communities.

#### *Developing the safer communities' area-based approach*

In March 2021, Hounslow agreed to its new Safer Communities Strategy 2021-2024, which focuses on adopting a public health approach and implementing an area-based approach, collaborating with communities. We will use the funding to create opportunities for communities in the locality to come together regularly. This will allow communities to discuss areas of concern, and we will support them to co-design and co-deliver crime reduction initiatives, including how to best respond to incidents that adversely affect their neighbourhoods.

#### *Achievements:*

- Twenty-five residents engaged in setting up a new group/network, and a 35-member group has been recruited.
- Two existing Black African and Caribbean groups/networks supported to increase their capacity - Feltham Community Chaplaincy Trust and ILAYS.
- 25 Black African and Caribbean residents engaged in volunteering in safer communities' work. - Target Exceeded, 58 residents engaged who want to take up volunteering.

#### *Additional work :*

- Community Resilience training was delivered to Partner and Carers network volunteers via an online session.
- In total, 12 VCS originations in Hounslow have been supported via this project.

**Ealing And Hounslow Community Voluntary Service  
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**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2023**

**Help Through Crisis Rescue Advice Hub**

Funder : The National Lottery: Reaching Communities

- \* People who have experienced hardship crises are better able to improve their circumstances.
- \* People who are at high risk of experiencing hardship crisis are better able to plan for the future.
- \* Organisations can better support people to effectively tackle hardship by sharing learning and evidence.
- \* Those experiencing or at high risk of experiencing hardship crisis have a stronger, more collective voice to better respond to their issues.

*Achievements:*

HTC has persisted through massive social change and has supported people in crisis who would otherwise fall through the nets of services available. HTC has evolved quickly to try to make this possible, which has been to the detriment of some of the more long-term skills navigators try to help clients transition out of crisis.

- \* The client is given initial support and signposting; 371.
- \* Engaged in Stage 1 of the programme and initial crisis addressed: 260.
- \* Engaged in Stage 2 of the programme. Given skills, training, and support to prevent future crises: 118.
- \* Over 25 DA clients received refurbished laptops as well as training sessions.
- \* Thirty clients have been seen with face-to-face domestic violence service over the last 12 months.
- \* Thirteen received replacement SIM cards with data.
- \* Access to food bank vouchers through the crisis navigators.
- \* Domestic violence clients had access to library facilities, yoga classes, English classes free of charge and access to self-esteem classes.

**Ealing Community Connections**

Funder : London Borough of Ealing

Bringing people together to build strong neighbourhoods.

*Achievements:*

- The Walk activity offers a highly interactive and engaging walking experience, ideal for individuals seeking to practice their English language skills while connecting with people from diverse corners of the globe.
- Between November 2022 and March 2023, a total of 8 sessions were held, a growth in participants from 9 individuals representing two countries to 30 participants from 6 different countries.
- As the initiative progressed, participants collectively established new objectives and responsibilities for the group leader (a volunteer from Ukraine). Their aspirations extended beyond walking to encompass exploration of Ealing's landmarks and surrounding regions.
- People of diverse nationalities desired to enhance their English language proficiency, engage with individuals from diverse backgrounds, and participate in discussions covering sensitive topics.
- Two participants-one hailing from Ukraine and the other from Hong Kong-embarked on the innovative project of co-authoring a book during their Walk and Talk sessions.

The far-reaching impact of this initiative extended to catalysing the establishment of English language courses at the library, offering financial management classes, and contributing to the development of the Ukrainian infrastructure support network within the Ealing community.

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2023**

**Re-Klaim IT Device Distribution Project**

Funder: London Borough of Ealing

Reducing digital inequalities for vulnerable Ealing residents.

*Achievements:*

- One thousand one hundred residents identified as vulnerable accessed support and training after receiving a device.
- Digital poverty and exclusion for at least 500 Ealing households were elevated.
- 20% of beneficiaries achieved improved social engagement and mental health.
- Ten newly trained refurbishment volunteers contributed 1,000 hours of in-kind support valued at £25,000.
- Ten newly trained community outreach and support volunteers will contribute 200 hours of community-based support across the Borough.

**West Ealing Community Managed Library**

Funder: London Borough of Ealing

West Ealing Community Library community hub, which aids local people in leading healthier, happier, and better-connected lives, underpinned through the promotion of community work and the opportunities to get involved, participate, volunteer, learn and improve social community cohesion in residents.

We delivered the below activities:

- \* Storytime
- \* Strength and balance for seniors
- \* Learn English
- \* Tapestry weaving
- \* Computer courses
- \* Children's arts and crafts
- \* Digital Support
- \* Health and Wellbeing drop-ins
- \* Community Safety session

Ten thousand residents accessed services delivered by EHCVS at the Library.

**ICS Research Engagement Network Development (REND)**

Funder: NHS

Working with Third Sector Together NWL, ICS, Borough Based Partnership (Brent and Hounslow), NIHR ARC NWL, PCN's, Imperial's Ethnicity & Health Unit, BRC and PERC, we will be engaged at the hyperlocal level, building on an established PCN-based health roadshow model and a health inequalities outreach programme to develop a research network reflective of local communities' challenges and needs.

*Achievements:*

The programme has assisted in creating genuine working relationships with primary care networks and local authority health provisions. We are pleased to report that there is now a framework for collaboration and Co-production for future activity. Before the programme, these did not exist, nor was there any interconnected working between local statutory, health and voluntary sector partners in Hounslow.

One thousand two hundred twelve total participants in 10 roadshows. Of these, there were:

**Ealing And Hounslow Community Voluntary Service  
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**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2023**

- 597 Health checks completed.
- 283 Evaluation forms completed by almost a quarter (23%) of Roadshow attendees (73% of forms completed by minority ethnic groups).
- 22 participants signed up to receive information from the NIHR.

Imperial BRC Patient Experience Research Centre (PERC) for future engagement/participation in research

Unique stall holders: 27

Total number of stalls: 55

**West London NHS Trust - Powering Recoveries**

Funder: NHS

EHCVS is closely related to the NWL CCG and is a lead partner on a new NHS project, 'Powering Recoveries', beginning in 2022. Two new NHS employees have delivered this project based with EHCVS two days a week at West Ealing Library.

The project aims to support patients under Ealing Community Partners' care by empowering them to utilise the latest technology to support their health needs. For example, patients with Diabetes will be taught how to use Apps to monitor their blood sugar levels. Patients with respiratory ailments will be prepared to use software to measure and record lung capacity. This will result in an improved standard of living for patients in Ealing and introduce NHS resources. This will require the redeployment of devices, and for those patients with poor eyesight, Surface Pros with large screens are ideal.

Aims:

- \* Tackle digital/health inequalities
- \* Focus on people with long-term conditions
- \* Allow patient choice
- \* Digital inclusion in communities
- \* Provide digital skills and run workshops with 3rd sector
- \* Using digital devices and apps to bridge the digital divide increases the range of clinical interventions

**Ealing And Hounslow Community Voluntary Service  
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**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2023**

*Achievements:*

- \* One hundred twenty patients supported
- \* 50 workshops
- \* Over 166 hours in interactions with patients
- \* Supporting patients to access rehab appointments digitally
- \* Support patients to empower their wellbeing and lifestyle digitally
- \* Working with Ealing Community Partners (ECP) with the Pulmonary Rehab (PR), Diabetes Services, Tuberculosis, community team for learning disability, Psychological Medicine and MSK

**Access to GP's Workshop**

Funder: West London NHS Trust

Readdressing access routes into Ealing General Practices. Reminding patients that General Practice is and remains open to all and where and how people can register with a GP.

*Achievements:*

We could gain feedback from and interact with 108 people. Information about the session was also sent to 600+ organisations to promote our session to their service users or community groups.

All residents we interacted with said that they had recently visited their registered/local GP Surgery  
50% of people access their GP appointments over the phone, 42% go to the GP, and the remainder get family members to book on their behalf. Reasons for getting family to book are:

- \* Language barriers
- \* The stress of being on hold or unable to make appointments
- \* Ill health

92% of residents say booking appointments are difficult, 6% say it's straightforward, and the remaining 2% say it depends on the method they choose to book the appointment. Comments:

- \* Being kept on hold for 30 mins plus and then disconnected, the phone line isn't free
- \* Booking appointments online is straightforward
- \* Not being able to get through to GP Surgery over the phone
- \* Mattock Lane Health Centre has been beneficial

77% of residents say they must communicate more effectively with the GP surgery. Barriers include:

- \* Reception staff
- \* Getting initial access

70% of residents say they have had to use alternative treatment paths on more than one occasion within the past 12 months due to not getting a GP appointment. Alternatives include:

- \* Calling 111
- \* Going to A & E
- \* Visiting local pharmacies- Mattock Lane Pharmacy, boots, church pharmacy, Grosvenor House Pharmacy

**Ealing Mental Health Forum**

Funder: London Borough of Ealing

To improve partnership working on mental health services in Ealing between VCS and statutory organisations and to support with signposting on local mental health support services.

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2023**

*Achievements:*

- Mental Health Forum every month throughout the financial year. There is a total of 128 contacts, from 50+ organisations.
- Invited various speakers from mental health services in Ealing to present at the forum.
- Ealing Council staff is invited to provide updates on services and project referral pathways.
- Promoted mental health services via the Mental Health Forum mailing list when required.
- Promoted Mental Health awareness week.

**Hounslow Volunteering and Social Action**

Funder: London Borough of Hounslow

Offer support to local community groups and residents by providing a professional and efficient service that will empower volunteers and community groups to become more effective in serving their local communities.

*Achievements:*

- Effectively running a volunteering database (Volunteer Plus) supporting groups to publicise opportunities and volunteers to make enquiries about volunteering roles.
- Planned for Volunteers Week with communication with LBH. All preparation meetings attended.
- Running drop-in sessions at Heston Library every Monday, supporting residents and organisations.
- Running drop-in support sessions at Feltham Library every Tuesday, supporting residents and groups with their volunteering needs.
- Running Drop-in sessions at The Canopi every other Wednesday.
- Running drop-in sessions at Hounslow House Every alternate Wednesday, supporting residents with their volunteering needs, and supporting LBH staff who want to volunteer or would like to recruit volunteers for their projects.
- Running drop-in sessions at Hounslow Job Centre every other Friday, supporting unemployed residents to find adequate volunteering opportunities.
- Took part in Hounslow Council outreach sessions at Hounslow House. Twelve outreach sessions were attended.
- Provided 25+ groups with draft role descriptions, which allowed them to publicise opportunities on the database.
- During this financial year, we have had 6,835 visits to the volunteering area, just under a 10% increase from the previous year.
- Successfully ran a range of different training sessions for volunteers and organisations.
- Provided skilled volunteering opportunities to staff within Hounslow Council.
- Supported 30+ groups to upload their roles on Volunteer Plus.
- Promoted weekly opportunities of the week, highlighting volunteering roles in Ealing and Hounslow via Instagram, Facebook, Twitter, and Slack.
- various in-person volunteering support sessions, helping volunteers register on the database and finding adequate volunteering opportunities.
- Held a volunteer meet and greet event, which the following organisations attended, providing information about their current volunteering roles:

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2023**

- \* Malwina - Polish Association Klan
- \* BEfriend
- \* Shewise
- \* Homestart
- \* CHGT
- \* The bridge link centre
- \* EACH counselling and support
- \* Volunteer Manager for Boston Manor House and Hogarth House
- \* Running 3 Volunteers Coffee Mornings, celebrating volunteers' work in the last year.
- \* Attended the West London Volunteers Fair, engaging with 50+ potential volunteers.
  
- \* Attended the Brentford Football Community Trust Job Fair, where around 400+ young people attended and were informed about their volunteering options.
- \* Running a talk at the Brentford Community Trust Job Fair, providing a presentation about how volunteering and supporting their journey into paid employment.
- \* Ran two introductions to volunteering drop-in sessions at the Saint Giles Hotel, offering support to asylum seekers interested in volunteering, and successfully registered 50+ individuals to our volunteering database.

**Ealing Volunteering and Social Action**

Funder: London Borough of Ealing

Support Ealing's residents to access local volunteering and social action opportunities across the Borough that help improve people's wellbeing.

*Achievements:*

- Effectively running a volunteering database (Volunteer Plus) supporting groups to publicise opportunities and volunteers to make enquiries about volunteering roles.
- Running weekly drop-in support sessions at West Ealing Library on Wednesdays and Thursdays, supporting residents and groups with their volunteering needs.
- Running drop-in sessions at the West Ealing and Ealing Broadway Job centres, supporting their clients in finding adequate volunteering opportunities.
- Provided 16+ groups with a draft role description, which allowed them to publicise opportunities on the database.
- During this financial year, we have had 6,835 visits to the volunteering area, just under a 10% increase from the previous year.
- Successfully ran a range of different training sessions for volunteers and organisations.
- Ran a total of 2 volunteer coffee mornings to celebrate local volunteers.
- Promoted monthly volunteer stories to highlight their work in the Borough.
- Hosted three young people with learning needs at the West Ealing Library for a one-week volunteering opportunity.
- Ran a Volunteer Fair. 10+ groups attended, and 30+ individuals attended to hear about the work in the Borough and how they can get involved by volunteering.

Attended the UWL Volunteer Fair, providing support to students interested in volunteering. 40+ students were contacted with information on how they can register and search for roles.

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2023**

**My London: Enabling Youth Social Action**

Funder: Greater London Authority

Targeted support for vulnerable young people in Ealing and Hillingdon by engaging them in a 6-week skill-building course and facilitating youth-led social action projects. The programme aims to improve young people's sense of belonging in their local community and improve their mental health/wellbeing scores (WEMWBS scale).

*Achievements:*

Forty-one young people have completed/are in the process of completing the programme; below is a description of the cohorts.

- HACS: The young people scripted and filmed a video on autism acceptance based on their experience. The video discussed positive language and how neurotypical individuals can support autistic young people in different scenarios.
- Cranford Community College: The cohort designed a wellbeing day for older people at West Ealing Library. The activities included chair yoga, bingo, and a PowerPoint on wellbeing.
- Hillingdon Young Carers: identified main themes that affect young people's mental health and created support links for each. They are creating a poster with the information distributed at local youth centres.
- Three Bridges programme (at risk of permanent exclusion from education cohort): created a rap on crime and discrimination in the local area. The rap was later recorded in the school's music room facilities.
- Hillingdon Youth Council programme (ongoing): the cohort is planning a mental health event for Hillingdon young people, where families can learn about support available in the local area.
- Harrow Young Carers programme (ongoing): social action project TBC.

**Start NOW**

Funder: Inspire Hounslow

This project is designed to help individuals aged 16-18 get into volunteering in their local communities. Individuals are to understand how volunteering benefits them in the area they volunteer in and raise the profile of specific issues that matter to them. We want the project to have a positive impact on every party involved.

*Achievements:*

- We managed to inform just over 200 young people aged 16-18 about the benefits of volunteering, both personal and societal. Ten young people boarded the project, and everyone volunteered for at least six weeks.
- Worked with six volunteer-involving organisations within Hounslow - they were willing to take on young people between the ages of 16-18 to volunteer.
- We expressed that if any young people wanted to set up their social action project, we would happily support that as part of their volunteering. Seven individuals participated in a youth-led social action project for which they planned and created a 'Wellness café' for the public.

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2023**

Planning and focus groups - We had two focus groups and planning sessions in the EHCVS office and 4/5 sessions in Brentford School for girls. Eventually, the young people decided that they would like their focus to be on mental health and creativity. A week before the event, the young people were given a budget of £40 and planned what they would spend their money on. They created a leaflet on Canva, which they took to 12 different charity shops on West Ealing Broadway and Ealing Broadway. They also distributed 120 leaflets on Ealing Broadway to the public to promote their event. On the actual day of the event, the young people set up in the children's section of West Ealing Community Library and set up the snacks, coffee, art materials, etc.

The young people not only volunteered at organisations that would support their future career aspirations, but they actively decided to plan and set up an event to benefit their local community. They understood how volunteering impacts lives and gained skills such as management, planning, budgeting, etc., along with developing a sense of community cohesion.

**Supported Volunteering Give Back - Feel Better**

Funder: West London Trust

Improve the mental wellbeing of the local BAME population, supporting engagement with and access to local services, activities, and everyday life. We provide culturally appropriate therapeutic support and holistic approaches to those residents who have experienced trauma, particularly those whose trauma relates to migration and whose first language is not English.

*Achievements:*

- We supported a cohort of individuals through a programme. We have supported them with wellbeing packs that include the contact details of hospitals with walk-in A- centres that can help with mental health and other mental health resources in Ealing. We hosted a young person's social event.
- Improved student's and young people's (aged 16-25) mental health and wellbeing through addressing inequalities and supporting marginalised groups (e.g., support for young people with general mental health needs, support for those known to youth offending, criminal justice, or youth violence), by improving access to services, offering interventions and early help with the community, and linking with educational settings.
- Provided services to help improve the health and wellbeing of those with physical disabilities, learning disabilities, and neurodevelopmental disabilities. Providing supportive community spaces and assisting residents to engage with health services and local activities.
- Supported the health and mental wellbeing of those residents who identify as LGBT+. Providing services to help empower community members, increase engagement with health services, and create safe community

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2023**

**Financial review**

*Reserve policy*

**Introduction**

The Charity Commission recognises the need for charities to hold sufficient reserves to secure their viability beyond the immediate future and to protect themselves against future uncertainties. It recommends that charities should be able to demonstrate, by reference to the charity's current position and prospects, why holding a particular level of reserves is suitable for the charity at present. Responsibility for establishing an appropriate reserves policy lies with the charity's trustees.

The charity's reserves are allocated to three different types of fund in its financial statements:

**Restricted funds**

These funds relate to unspent money from grants and other incoming sources where the funder has specified what the money must be spent on, and the trustees do not have the power to use the funds for purposes other than those in line with the funder's objectives.

**Unrestricted funds**

These funds relate to unspent money from grants and other incoming sources where the funder has not specified what the money should be spent on, thereby granting the trustees complete control to spend on general activities that further the charity's objectives.

**Designated funds**

Trustees, at their discretion, may earmark part of unrestricted funds for specific activities, for example, replacement of office equipment, without restricting or committing the funds in a legal sense. The trustees may cancel the designation if they later decide the charity does not need these funds for a specified purpose.

The following relates to the level of unrestricted funds, including designated funds, needed by the charity:

**Reasons for reserves**

Unrestricted reserves may be needed to provide cover and security in the following events:

- any salary, administration, accommodation and support costs, without which the charity could not function, in the event of a loss of or reduction in funding;
- any notice and redundancy costs should it be necessary to reduce core staffing levels, or if project staff cannot be redeployed when funding comes to an end;
- any working capital when funding is delayed or paid in arrears;
- any deficits arising on restricted funds;
- any unbudgeted events such as sickness, maternity leave, recruitment to fill existing posts, unexpected replacement of capital items; and
- any other risks and unforeseen expenditure which may arise that are beyond the charity's control and cannot be met from existing income.

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2023**

**Policy and procedures**

The Board of Trustees has reviewed the level of reserves needed by the charity and agreed at the July 2023 Board that the charity should aim to hold unrestricted reserves sufficient to meet approximately six month's expenditure.

- likely net cash flow levels will be monitored for at least six months to ensure that ECVS has adequate reserves to remain in operation.
- Should this be at risk, early steps will be taken to reduce expenses and generate unrestricted income, and, if appropriate, activities will be commenced to ensure an orderly wind-up of the charity.
- a summary of this reserves policy and a statement regarding the current level of reserves will be included in the charity's Annual Report, as required by the Charity Commission's SORP (Statement of Recommended Practice).

**Reserves review**

The level of reserves will be reviewed annually by the Board of Trustees, and the charity's financial position will be monitored every quarter (unless financial circumstances require a more urgent change).

**Principal funding sources**

ECVS's principal funding sources are mainly from charitable trusts and statutory bodies through grants.

**Financial position**

EHCVS's total income increased from £676,464 in 2021/22 to £828,127 in 2022/23.

EHCVS's total expenditure increased from £568,036 in 2021/22 to £583,776 in 2022/23.

A full breakdown of the movement in funds by project is given in the notes to the accounts.

**Structure, Governance and Management**

***Governing document***

Ealing and Hounslow Community Voluntary Service (EHCVS) is a company limited by guarantee without share capital, as defined by the Companies Act 2006. The company is governed by its Memorandum and Articles of Association, initially adopted by a special resolution dated 24 February 1988. The Memorandum and Articles of Association have since been amended, and a special resolution at the AGM has adopted the latest governing document held on 24 November 2020. The company is registered as a charity, dated 15 June 1989, with the Charity Commission.

The company has no share capital, but in the event of the company winding up, the members have undertaken to contribute a sum not exceeding £10 to the company's assets. Trustees are not members as individuals.

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2023**

**Recruitment, appointment, induction and training of new trustees**

The Board of Trustees (Board) comprises a minimum of 3 and a maximum of 20 trustees. The Trustees may appoint any individual to be a Trustee who is an individual member or the authorised representative of an organisation member and not disqualified under the Charities Act or the Companies Act. One-third of the elected trustees retire by rotation at each annual accounts meeting and may offer themselves re-election. The Board is expected to meet at least four times a year.

New Trustees will be provided with an information pack outlining ECVS's activities. In addition, new trustees are invited to visit ECVS's offices for a meeting with the Chief Executive and an introduction to staff. Each year, there is a Staff/Trustee Away day for training, planning and evaluation. The Board considers the trustee, staff and volunteer skills and training needs. A small budget for trustee training allows trustees to attend relevant conferences or seminars.

**Organisational structure**

The Board is responsible for the overall management and direction of the charity. The Board takes all major financial, organisational and policy decisions. The Board meetings receive regular project progress reports and quarterly financial management reports. The Board agrees on an annual Action Plan (setting priorities for the year ahead) and receives an annual Performance Report (reporting achievements in the previous year). The Board agrees to all new staff posts and receives copies of annual appraisal reports on each staff member.

Day-to-day management and operational issues (including approval of purchase orders and invoices) are delegated to the Chief Executive.

**Staff**

Charity staff on 31 March 2023 were as follows:

Gurpreet Rana - Chief Executive Officer  
Irfan Arif- Head of Operations  
Iain Elliot-Funding and Group Development Manager  
Whitley St. Luce-Frederick- Volunteer Manager  
Olivia Porritt- Funding and Group Development Officer  
Saara Suortti- Enabling Youth Social Action Project Officer  
Kanishka Rathnayake- Safeguarding Officer  
Joesph Dowd- Project Officer  
Dalila Masnata- Community Connection Coordinator  
Zabrina Collings- Community Connection Coordinator  
Juhi Kumra - Community Connection Coordinator  
Arjun Gadhvi-Volunteering and Social Action Coordinator  
Megha Dahrai - Group Development & Volunteering Coordinator  
Bianca Murrell- Business and Administration Apprentice

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2023**

**Wider network**

The trustees maintain a network of contacts in the London Borough of Ealing and Hounslow and surrounding areas by delivering various services, projects, and programmes. In addition, a more comprehensive network of contacts is made through membership, consortia arrangements and partnerships in the aforementioned areas.

On 31 March 2023, EIICVS had an enrolled membership of 1,500 voluntary and community organisations and groups.

**Risk management**

ECVS has a formal Risk Assessment analysis, which trustees review annually. This covers financial, staffing, management, and operational risks. The Board approved this year's review in July 2023; a copy is available on request.

**Statement of trustees responsibilities**

The trustees (who are also the directors of Ealing Community and Voluntary Service for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2023**

**Statement of disclosure to our auditors**

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

These financial statement were approved by the board of trustees on 12 November 2023 and are signed on their behalf by:



**Anthony Ansell Chair - Trustee**

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Independent auditor's report to the members of Ealing And Hounslow Community Voluntary Service**

**For the year ended 31 March 2023**

**Opinion**

We have audited the financial statements of Ealing And Hounslow Community Voluntary Service for the year ended 31 March 2023 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice)".

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

**Other information**

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information; we are required to report that fact.

We have nothing to report in this regard.

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Independent auditor's report to the members of Ealing And Hounslow Community Voluntary Service**

**For the year ended 31 March 2023**

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report, which includes the Directors' Report prepared for the purposes of company law for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Report included within the Trustees' Report have been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report included within the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- the financial statements are not in agreement with the accounting records and returns;
- certain disclosures of trustees' remuneration specified by law are not made;
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime.

**Responsibilities of trustees**

As explained more fully in the Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but it is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Independent auditor's report to the members of Ealing And Hounslow Community Voluntary Service**

**For the year ended 31 March 2023**

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- Discussion with the management of known instances of non-compliance with laws and regulations.
- Understanding of management's internal control designed to prevent irregularities.
- Design audit procedures around testing of expenses.
- Testing transactions entered outside of the normal course of the business.
- Identifying and testing of journals entries.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities) This description forms part of our auditor's report.

**Use of our report**

'This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed'.

.....  
**Arvind Joshi FCA CTA DChA (Senior Statutory Auditor)  
For and on behalf of Levy + Partners Limited  
Chartered Accountants and Statutory Auditors  
7-8 Ritz Parade  
Western Avenue  
London  
W5 3RA**

**Date: 12 November 2023**

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Statement of financial activities (incorporating the income and expenditure account)**

**For the year ended 31 March 2023**

	Notes	Unrestricted funds £	Restricted funds £	2023 Total £	2022 Total £
<b>Income from:</b>					
<u>Charitable activities:</u>	<b>3</b>				
- Community development		33,174	305,191	338,365	274,213
- Funding and group development		85,959	109,183	195,142	227,603
- Partnership development		10,265	280,897	291,162	174,598
Investment income	<b>4</b>	3,458	-	3,458	50
<b>Total income</b>		<u>132,856</u>	<u>695,271</u>	<u>828,127</u>	<u>676,464</u>
<b>Expenditure on</b>					
<u>Charitable activities:</u>	<b>5</b>				
- Community development		42,380	202,924	245,304	247,783
- Funding and group development		59,987	56,950	116,937	151,991
- Partnership development		917	220,618	221,535	168,262
<b>Total expenditure</b>		<u>103,284</u>	<u>480,492</u>	<u>583,776</u>	<u>568,036</u>
<b>Net income for the year</b>		29,572	214,779	244,351	108,428
Total funds brought forward		205,638	307,692	513,330	404,902
<b>Total funds carried forward</b>		<u>235,210</u>	<u>522,471</u>	<u>757,681</u>	<u>513,330</u>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

**The notes on pages 28 to 37 form an integral part of these financial statements.**

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

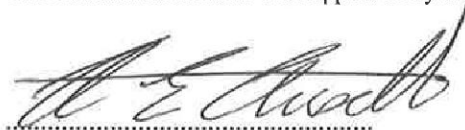
**Balance sheet**

**As at 31 March 2023**

	Notes	£	2023 £	£	2022 £
<b>Fixed assets</b>					
Tangible assets	8		28,623		23,008
<b>Current assets</b>					
Debtors	9	107,937		41,497	
Cash at bank and in hand		691,061		573,592	
		<u>798,998</u>		<u>615,089</u>	
<b>Creditors: amounts falling due within one year</b>	10	<u>(69,940)</u>		<u>(124,767)</u>	
<b>Net current assets</b>			<u>729,058</u>		<u>490,322</u>
<b>Net assets</b>			<u>757,681</u>		<u>513,330</u>
<b>The funds of the charity:</b>	15				
Restricted income funds			522,471		307,692
Unrestricted income funds			235,210		205,638
<b>Total charity funds</b>			<u>757,681</u>		<u>513,330</u>

The financial statements are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the board on 12 November 2023 and signed on its behalf by



**Anthony Ansell Chair - Trustee**



**Johnny Nota Treasurer - Trustee**

**Company number: 02223863**

**The notes on pages 28 to 37 form an integral part of these financial statements.**

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Cash flow statement**

**for the year ended 31 March 2023**

	<b>Notes</b>	<b>2023 £</b>	<b>2022 £</b>
Net incoming resources for the year		244,351	108,428
Adjustments for:			
Income from investments		(3,458)	(50)
Depreciation and impairment		5,936	5,381
(Increase)/Decrease in debtors		(66,440)	(35,661)
Decrease in creditors		(54,827)	(5,967)
<b>Net cash inflow from operating activities</b>		<u>125,562</u>	<u>72,131</u>
Returns on investments and servicing of finance		3,458	50
Capital expenditure		(11,551)	(5,772)
<b>Increase in cash in the year</b>		<u>117,469</u>	<u>66,409</u>
<b>Reconciliation of net cash flow to movement in net funds</b>			
<b>Movement in net funds in the year</b>		117,469	66,409
<b>Net funds at 1 April 2022</b>		<u>573,592</u>	<u>507,183</u>
<b>Net funds at 31 March 2023</b>		<u>691,061</u>	<u>573,592</u>

# **Ealing And Hounslow Community Voluntary Service**

## **(A company limited by guarantee)**

### **Notes to the financial statements**

#### **For the year ended 31 March 2023**

##### **1. Company information**

Ealing And Hounslow Community Voluntary Service is a public benefit entity registered as charity in England and Wales and a company limited by guarantee. It was incorporated on 24 February 1988 (company number 02223863) and registered as a charity on 15 June 1989 (charity number 800684)

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

In the event of the charitable company being wound up, members are required to contribute an amount not exceeding £10 each.

The registered office of the charity is: West Ealing Library, Melbourne Avenue, London, W13 9BT.

##### **2. Accounting policies**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

###### **2.1. Basis of accounting**

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), and the Charities Act 2011.

###### **2.2. Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund together with a fair allocation of management and support costs.

Transfer are made from unrestricted to restricted funds to cover any overspends on restricted projects during the year where the cost will not be met by the funder. Transfers between restricted funds and from restricted to unrestricted funds are made with the permission of the funder.

###### **2.3. Income Recognition**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Income from the charity shop is included in the year in which it is receivable.

Income from investments is included in the year in which it is receivable.

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2023**

**2.4. Expenditure**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

**2.5. Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Plant and machinery	-	25% per annum reducing balance basis
Fixtures, fittings and equipment	-	25% per annum reducing balance basis
Office Partitioning	-	Straight line over 6 years

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2023**

**2.6. Defined benefit pension schemes**

The charity operates a defined benefit pension scheme for employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

Current service costs, past service costs and gains and losses on settlements and curtailments are charged to appropriate resources expended categories in the statement of financial activities. Past service costs are recognised over the vesting period or immediately if the benefits have vested. When a settlement (eliminating all obligations for benefits already accrued) or a curtailment (reducing future obligations as a result of a material reduction in the scheme membership or a reduction in future entitlement) occurs, the obligation and related plan assets are remeasured using current actuarial assumptions and the resultant gain or loss is recognised in the statement of financial activities during the period in which the settlement or curtailment occurs.

The interest cost and the expected return on assets are shown as a net amount as other finance costs or income. Net pension finance costs are allocated to appropriate resources expended categories in the statement of financial activities. Net pension finance income is recognised as an incoming resource in the statement of financial activities. Actuarial gains and losses are recognised immediately as other recognised gains and losses in the statement of financial activities.

Pension scheme assets are valued at fair value at the balance sheet date. Fair value is based on market price information and in the case of quoted securities is the published bid price. Pension scheme liabilities are measured on an actuarial basis using the projected unit method and are discounted to their present value using a rate equivalent to the current rate of return on a high quality corporate bond of equivalent currency and term to the scheme liabilities. The pension scheme [Either: "surplus (to the extent that it can be recovered) OR "deficit"] is recognised in full on the balance sheet, net of related deferred tax.

**2.7. Taxation**

The charity's activities fall within the exemptions afforded by the provisions of the Section 478 of the Corporation Tax Act 2010. Accordingly, there is no taxation charge in these accounts.

**2.8. Going Concern**

The accounts have been prepared on the assumption that the Charity is able to carry on its activities as a going concern, which the trustees consider appropriate having regard to the circumstances.

The Board of Trustees have given due consideration to the working capital and cash flow requirements of Ealing And Hounslow Community Voluntary Service and consider the current and forecast cash resources to be sufficient to cover the working capital requirements of the charity for at least 12 months from the date of signing the financial statements.

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2023**

**3. Income from charitable activities**

	Unrestricted funds £	Restricted funds £	2023 Total £	2022 Total £
Community development	33,174	305,191	338,365	274,213
Funding and group development	85,959	109,183	195,142	227,603
Partnership development	10,265	280,897	291,162	174,598
	<u>129,398</u>	<u>695,271</u>	<u>824,669</u>	<u>676,414</u>

**3.1 Grant received included in the above are as follows:**

	2023 Total £	2022 Total £
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London Borough of Ealing	297,541	190,694
London Borough of Hounslow	150,250	187,031
Big Lottery Fund	140,897	137,598
Greater London Authority	144,358	75,972
North West London ICS & ICB Roadshow Project	23,450	-
London Community Foundation	-	4,995
Trust For London	-	55,000
Ealing Mental Health Forum	3,000	4,000
Inspire Hounslow	13,375	3,600
The Census Project -Good Things Foundation	-	4,900
West London NHS Trust	7,000	3,500
Access to GPS Workshop	10,265	-
Southeast Communities Rail Partnership	10,000	-
National Association Voluntary & Community Action	4,159	-
Others	20,374	9,124
	<u>824,669</u>	<u>676,414</u>

**3.2 Summary of grants received**

	2023 Total £	2022 Total £
--	--------------------	--------------------

Government institutions and local authorities	632,049	457,197
Charity, voluntary and community organisations	192,620	219,217
	<u>824,669</u>	<u>676,414</u>

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2023**

**4. Investment income**

	<b>Unrestricted funds £</b>	<b>2023 Total £</b>	<b>2022 Total £</b>
Bank interest received	3,458	3,458	50
	<u>3,458</u>	<u>3,458</u>	<u>50</u>

**5. Charitable activities costs**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>2023 Total £</b>	<b>2022 Total £</b>
Community development	42,380	202,924	245,304	247,783
Funding and group development	59,987	56,950	116,937	151,991
Partnership development	917	220,618	221,535	168,262
	<u>103,284</u>	<u>480,492</u>	<u>583,776</u>	<u>568,036</u>

	<b>2023 Total £</b>	<b>2022 Total £</b>
<b>5.1 Project payments to charitable, voluntary and community organisations</b>		
Ealing Law Centre	33,555	32,542
West London Equality Centre	32,709	32,542
Access to GPs Workshops	900	-
Each Counselling and Support	14,950	4,150
Hillingdon Autistic Care and Support	17,350	4,150
Spark	11,550	4,150
Berkeley Academy Heston West Big Local	15,900	4,350
	<u>126,914</u>	<u>81,884</u>

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2023**

	<b>2023</b>	<b>2022</b>
	<b>Total</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
<b>5.2 Detailed charitable activities costs</b>		
Salaries , Social Security and Pension Costs	335,736	364,703
Consultancy fees / agency staff costs	18,717	9,069
Occupancy	38,060	34,418
Postage, printing, telephone and office costs	5,008	5,898
Staff and volunteers expenses	5,709	3,276
Organised events and training	6,663	14,949
Partnership payments	126,914	81,884
Publicity and advertising	2,065	532
Staff recruitment	4,016	1,428
Computers development costs	7,790	17,783
Subscription and licence	3,127	4,693
Financial, legal and audit	23,456	23,864
Governance costs	579	158
Depreciation of fixed assets	5,936	5,381
	<u>583,776</u>	<u>568,036</u>

**6. Trustees' Remuneration and Benefits**

The trustees received no remunerations or other benefits during the year (2022: Nil).

No trustees received payment for professional or other services supplied to the charity.

The trustees were able to use services used generally by beneficiaries and members of the charity.

**Trustees' expenses**

No trustees received reimbursements of expenses during the year (2022: Nil).

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2023**

**7. Staff costs**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Salaries and wages	301,167	326,294
Social security costs	25,954	28,861
Pension contributions	8,615	9,548
	<u>335,736</u>	<u>364,703</u>

**7.1 The average monthly number of employees (full time equivalent) during the year was as follows:**

	<b>2023</b>	<b>2022</b>
	<b>Number</b>	<b>Number</b>
Community development	6	6
Funding and group development	2	3
Partnership development	2	2
	<u>10.00</u>	<u>11.00</u>

There was one senior employee earning more than £60,000 per annum during this current financial year ( 2022: 1 ).

**Ealing And Hounslow Community Voluntary Service**  
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**Notes to the financial statements**

**For the year ended 31 March 2023**

<b>8. Tangible fixed assets</b>	<b>Plant and machinery</b>	<b>Fixtures, and fittings and equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
At 1 April 2022	632	68,724	69,356
Additions	-	11,551	11,551
At 31 March 2023	<u>632</u>	<u>80,276</u>	<u>80,907</u>
<b>Depreciation</b>			
At 1 April 2022	48	46,301	46,349
Charge for the year	130	5,806	5,936
At 31 March 2023	<u>178</u>	<u>52,107</u>	<u>52,285</u>
<b>Net book values</b>			
At 31 March 2023	<u>454</u>	<u>28,169</u>	<u>28,623</u>
At 31 March 2022	<u>584</u>	<u>22,423</u>	<u>23,007</u>
<b>9. Debtors</b>		<b>2023</b>	<b>2022</b>
		<b>£</b>	<b>£</b>
Trade debtors		23,450	5,000
Other debtors		81,972	26,522
Prepayments		2,515	9,975
		<u>107,937</u>	<u>41,497</u>
<b>10. Creditors: amounts falling due within one year</b>		<b>2023</b>	<b>2022</b>
		<b>£</b>	<b>£</b>
Pension fund loan		(54)	134
Trade creditors		5,992	18,236
Accruals and deferred income		64,002	106,397
		<u>69,940</u>	<u>124,767</u>

Included within Accruals and Deferred Income is deferred income of £47,187 (2022: £85,232). Deferred income relates to funds received in advance from Ealing Crisis Navigator Project £41,442 and NAVCA Ukraine Infrastructure Fund £5,745 to be expended in the 2023/2024 financial year.

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2023**

**11. Related party transactions**

There are no related party transactions during the year.

**12. APB Ethical Standard - Provision available for small entities**

In common with many other businesses of our size and nature we use our auditors to prepare and submit returns to the tax authorities and assist with the preparation of the financial statements.

**13. Company limited by guarantee**

Ealing And Hounslow Community Voluntary Service is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up, for payments of the debts and liabilities of the company, such amount as may be required, not exceeding £10.

**14. Ultimate Controlling Party**

The charitable company is controlled by its members as a group and consequently there is no single ultimate controlling party.

**15. Analysis of net assets between funds**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>Total funds £</b>
Fund balances at 31 March 2023 as represented by:			
Tangible fixed assets	28,623	-	28,623
Current assets	276,527	522,471	798,998
Current liabilities	(69,940)	-	(69,940)
	<u>235,210</u>	<u>522,471</u>	<u>757,681</u>

**16. Unrestricted funds**

	<b>At 1 April 2022 £</b>	<b>Incoming resources £</b>	<b>Outgoing resources £</b>	<b>At 31 March 2023 £</b>
	<u>205,638</u>	<u>132,856</u>	<u>(103,284)</u>	<u>235,210</u>

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2023**

**17. Restricted funds**

	<b>At 1 April 2022 £</b>	<b>Incoming resources £</b>	<b>Outgoing resources £</b>	<b>At 31 March 2023 £</b>
	<u>307,692</u>	<u>695,271</u>	<u>(480,492)</u>	<u>522,471</u>



**EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE**

England & Wales - Charity number 800684

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# Accounts

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# **Ealing And Hounslow Community Voluntary Service**

(A company limited by guarantee)

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## Trustees' report and financial statements For the year ended 31 March 2022

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**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

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**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Legal and administrative information**

**For the year ended 31 March 2022**

<b>Charity number</b>	800684
<b>Company registration number</b>	02223863 (England and Wales)
<b>Business and Registered office address</b>	West Ealing Library Melbourne Avenue West Ealing London W13 9BT
<b>Trustees</b>	Graham Kelly Chair Ann Jacklin Vice-Chair Anthony Ansell Treasurer Balvinder Chahal Yuusuf Guuled Anthony Brooks Nazim Shah Debbie Brenner
<b>Company secretary</b>	Gurpreet Rana
<b>Auditors</b>	Levy + Partners Limited Chartered Accountants and Statutory Auditors 7-8 Ritz Parade Western Avenue London W5 3RA
<b>Bankers</b>	CAF Bank Ltd Kings Hill West Malling Kent ME16 4TA

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Chairperson's Statement**

**For the year ended 31 March 2022**

The year 2021-2022 was when society gradually began to return to "the new normal" following the massive disruption arising from the coronavirus pandemic over the previous 15 months. One of Ealing & Hounslow CVS's significant challenges was opening services at our new home in West Ealing Library, which had been largely closed to staff and the public during the previous financial year. I'm delighted that much has been achieved in this first year. We deliver successful services to the local community and provide a valuable community hub used by various groups.

Due to careful management EHCVS emerged from the coronavirus lockdowns in a strong financial position. We have strengthened relationships with key funders thanks to our focus on reliability and high-quality service delivery. After an extended period with an interim Managing Director, we now have a full-time Chief Executive - Gurpreet Rana. These factors are strongly connected and give us reason to be confident that we will thrive as an organisation in the foreseeable future.

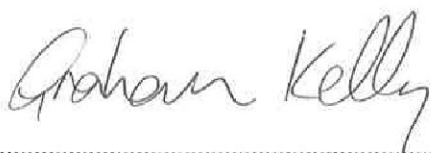
The Board of Trustees operated very effectively during this financial year, though Cathy Simeon and Guljabeen Rahman left the board due to changes in personal circumstances. We wish them well, and we continue to search for new Trustees who can add knowledge and experience to the board. We are seeking to increase the number of Hounslow based Trustees.

Recruitment and retention of staff have been a major challenge since the reopening of the economy after Covid related restrictions. The reasons for this have been well-documented elsewhere, and the problem affects employers across the private, public, and voluntary sectors. The consequences for EHCVS have been delays in starting new projects due to recruitment difficulties and pressure on our managers, who are effectively in a position of permanent recruitment activity.

Our priorities in the medium term include the following:

- Recruitment and retention to achieve more appropriate staffing levels than we currently have
- Engagement with volunteers, particularly to encourage those who may be nervous about volunteering in the post Covid era
- Protecting and enhancing our reputation as a reliable partner and deliverer of high-quality services for our funders, our partners, and those organisations for which we provide advice and support
- Increased use of digital methods in service delivery
- Increasing our partnership work, particularly by leading consortia on bids which can bring income to smaller VCS organisations

In the years prior to 2021-2022, EHCVS faced a range of significant pressures and has overcome those challenges to the extent that we now have great optimism about the future. This has been achieved thanks to the talents, hard work and commitment shown by our Staff, Volunteers and Trustees - for which they deserve great credit and my personal thanks.



.....  
**Graham Kelly Chair - Trustee**

**Date: 15 November 2022**

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2022**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

**Objectives and Activities**

*Objectives and aims*

- to promote any charitable purpose for the benefit of the community in the LBE and surrounding areas and in particular, the advancement of education, the furtherance of health and the relief of poverty, distress and sickness; and
- to promote and organise co-operation in the achievement of the above purposes or any of them and to that end, but without prejudice to the generality of the foregoing, bring together in council representatives of other charities, voluntary bodies and statutory authorities engaged in the furtherance of the above purposes or any of them within the area of benefit.

Ealing and Hounslow CVS (EHCVS) is increasingly delivering services through consortia arrangements and partnerships. In these cases, EHCVS acts as the formal lead accountable body and has an overall funding agreement in place. Individual voluntary organisations who are part of the consortia then receive payments from EHCVS to deliver specific elements of the project concerned, in all cases subject to (a) signed detailed Service Level Agreements and (b) submission of regular monitoring reports.

**Achivement and Performance**

*Public benefit*

In planning and reviewing our activities, the trustees have given careful consideration whether they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission.

EHCVS core services, funding and good practice information and advice, volunteer recruitment and training are available to all voluntary and community groups in the London Boroughs of Ealing and Hounslow free of charge. In this way we indirectly provide public benefit to all sections of the community including ethnic minority groups, people with disabilities, older people and children/young people and many thousands of local residents who benefit from services provided by groups we support.

Our successful programme of fundraising will continue in 2021/22. It is important that we continue to improve our competitiveness, and to further diversify the range of funders we work with. We are keen to conduct more preparatory scoping and strategic partnerships.

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2022**

**Overview of Ealing and Hounslow CVS activity during financial year 2021-2022**

Project/ Programme Name	<b>Ealing Infrastructure Project</b>
Name of Funder	London Borough of Ealing
Objective	To support VCSE groups in Ealing through capacity building, group development support, support with funding applications and free training.
Targets Achieved 2021/22	<ul style="list-style-type: none"> <li>- External funding brought in for Ealing Voluntary Community Sector Enterprise (VCSE) groups- £800,000</li> <li>- Seventy groups received 1-1 group development sessions</li> <li>- Training delivered to 480 VCSE Groups</li> <li>- Ten groups supported setting up registered charities</li> <li>- Fifteen groups received 1-1 coaching and peer support as part of the new 'Ealing VCSE Coaching' programme</li> <li>- There were fifteen training sessions to broaden the focus to encompass key skills that VCS managers and directors should have. 250 senior managers/ directors have received training</li> </ul> <p>Hosted a year-round Meet the Funder event, which took place online. We invited and hosted</p> <ol style="list-style-type: none"> <li>1. The West Ealing Grants Programme Workshop</li> <li>2. Fat Beehive foundation</li> <li>3. Lloyd's Bank Foundation</li> <li>4. Ealing small grants</li> <li>5. Jack Petchey foundation</li> <li>6. Trust for London workshop</li> <li>7. Future Ealing Fund Crowdfunding Workshop</li> <li>8. National Lottery community fund Workshop</li> <li>9. The freshwater foundation</li> </ol> <p>With a total of 324 attendees over nine events, this was very well received by the VCSE organisations.</p>
	<p><b>Safeguarding Service</b></p> <p>Increased awareness of the safeguarding health check and risk assessment, especially as many of the small groups we have worked with actively engaged with potentially marginalised and isolated service users. We have also sought to highlight the additional sensitivities around safeguarding through the pandemic and focused on analysing organisation risk on lifting the lockdown.</p> <p>This service has benefited the sector, making It easier for Ealing VCSE groups to apply for funding and meet the needs of service users. A similar approach has continued to be essential coming out of the COVID-19 pandemic, as the role of the VCSE remains crucial in supporting Ealing communities coming out of the crisis.</p>

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2022**

	<p>We have continued to support grassroots and smaller organisations in Ealing as they transition out of the pandemic. Integrating digital tools such as Zoom into the service has increased the ability of grassroots and smaller organisations to access our support.</p> <p>We have worked closely with statutory and public sectors to facilitate effective partnerships and co-production methods. We ran a weekly online meeting for BAME groups regularly attended by public sector reps to engage with these communities on strategy development and broader engagement activity.</p>
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<b>Project/ Programme Name</b>	<b>Hounslow Infrastructure Project</b>
<b>Name of Funder</b>	London Borough of Hounslow
<b>Objective</b>	To support VCSE groups in Hounslow through capacity building, group development support, support with funding applications and free training.
<b>Targets Achieved 2021/22</b>	<p>The voluntary sector support service has gone from strength to strength over the last 12 months, supporting a range of groups through the initial crisis and the after-effects of operating during the COVID-19 pandemic the sector. Training has remained a key focus throughout the pandemic to ensure that as many groups as possible are prepared to handle challenges.</p> <ul style="list-style-type: none"> <li>- Supported Hounslow Voluntary Community Sector Enterprise (VCSE) groups to bring in external funding of £1,920,862</li> <li>- 103 groups received one-to-one support for fundraising activities and income generation</li> <li>- Training delivered to 292 VCSE Groups</li> <li>- Fifteen groups supported set up as registered charities, constituted groups or Community Interest Companies</li> <li>- Twenty-one groups received an organisational health check and follow-up support</li> <li>- Delivered 30 training/workshop sessions open to a range of different VCS groups in Hounslow, allowing reps to improve their skills and knowledge, which they can use to develop their organisation. 415 Reps attended these sessions</li> </ul> <p>We continue to maintain accurate information on VCS groups in Hounslow. After data cleaning, we now have 701 VCS groups on our database that receive our weekly e-news and updates.</p> <p>We are currently producing weekly comprehensive online Hounslow News and Funding News, which goes out to all VCS groups and statutory organisations on our database, with 825 subscribers.</p> <p>Funding and service delivery capacity improvements for Hounslow VCSE groups. Following the COVID-19 pandemic, the role of the VCSE has continued to be crucial in supporting Hounslow communities.</p> <p>Statutory service providers such as LBH and Hounslow CCG relied on a robust VCSE sector to support vulnerable and hard-to-reach Hounslow communities coming out of the COVID-19 pandemic.</p>

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2022**

	<p>We have continued to learn lessons from the COVID-19 pandemic, essentially delivering the Hounslow infrastructure project remotely using tools such as Zoom, Skype and mobile phones to support groups on a one-to-one basis.</p> <p>Using Zoom, we continue to be able to deliver successful training sessions. Offering training sessions online also benefits attendees as they do not have to spend time travelling to attend the sessions.</p>
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<b>Project/ Programme Name</b>	<b>Hounslow and Hillingdon Local Youth Network</b>
<b>Name of Funder</b>	Greater London Authority (GLA)
<b>Objective</b>	<p>The primary objective of the Hounslow and Hillingdon Youth Local Network is to provide support to youth organisations and projects through:</p> <ul style="list-style-type: none"> <li>- Building capacity, fundraising advice, group development, networking opportunities, and one-on-one problem-solving</li> <li>- We are becoming a vehicle to attract substantial external funding to expand the long-term suitability of the youth sector in Hounslow and Hillingdon</li> </ul>
<b>Targets Achieved 2021/22</b>	<p>Our planned activity programme has included training for groups in social media, funders workshops and quarterly meetings with the Hounslow Council Adolescents service.</p> <p>We have also started regular meetings between the Woodbridge Park Education service and a small group of VCSE organisations serving the Hounslow area. We have been gathering online to create a Hounslow-wide coalition of charitable organisations and social enterprises. The meetings enable the more effective coordination of all the excellent work that is going on in the Borough, focused on steering children and young people away from criminality, violence and gang activity.</p>

<b>Project/ Programme Name</b>	<b>Help Through Crisis Rescue Advice Hub</b>
<b>Name of Funder</b>	The National Lottery: Reaching Communities
<b>Objective</b>	<ul style="list-style-type: none"> <li>- People who have experienced hardship crises are better able to improve their circumstances</li> <li>- People who are at high risk of experiencing hardship crisis are better able to plan for the future</li> <li>- Organisations are better able to support people to effectively tackle hardship due to sharing learning and evidence</li> <li>- Those experiencing or at high risk of experiencing hardship crisis have a stronger, more collective voice to better respond to their issues</li> </ul>
<b>Targets Achieved 2021/22</b>	<p>Our planned activity programme has brought external resource providers into one central location to provide two tiers of support for those experiencing crisis. The 'Rescue Advice Hub' has widened the catchment of potential service users.</p> <p>We have mobilised a range of service providers to cover this.</p>

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2022**

	<ul style="list-style-type: none"> <li>- Domestic violence and abuse</li> <li>- Housing advocacy for disabled clients who have a mental illness.</li> <li>- Counselling and wellbeing support</li> <li>- Health support</li> <li>- Employment advice support</li> <li>- Immigration and nationality issues</li> <li>- Adult Education and Skills</li> </ul> <p>The project's Hub Model has created higher levels of collaboration between services by allowing services to work alongside one another. Working with Ealing Council, we have been able to offer an access point to their services.</p> <p>Our learning so far has shown that the nature of the crisis has changed. There is a need to build confidence and focus on measurable outcomes for services user that are more fluid.</p>
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<b>Project/ Programme Name</b>	<b>West Ealing Community Managed Library</b>
<b>Name of Funder</b>	London Borough of Ealing
<b>Objective</b>	<p>Our vision for the newly launched West Ealing Community Library is to create a community hub that aids residents to lead healthier, happier and better-connected lives. Promoting community work and providing opportunities for residents to get involved, volunteer, learn, and improve social community cohesion.</p> <p>This vision aligns with Ealing's programme to "protect access to community services and improve community outcomes". Our desire will help Ealing to achieve this ambition by bringing services together within the CML, such as the volunteer centre and partners from local VCS groups.</p> <p>By EHCVS bringing accessible services within the local neighbourhood, we can assist with more of Ealing's priorities, for example, offering residents the opportunity to be active (volunteering), reduce poverty, increase incomes, and promote a strong community that supports diversity.</p>
<b>Targets Achieved 2021/22</b>	<p>We formally opened the library in July 2021 and are now in our second year running the service. In doing so, we have successfully recruited a team of 40 volunteers from the community to manage the service. In addition, we have created additional projects and value-added services in the library space, ranging from digital champions assisting residents to children's activities and volunteering engagement.</p> <p>The library is on course to increase opening hours in the coming year. Interest in the library from the local community has been positive, with many service providers looking to now base their services at the library ranging from adult education to NHS.</p>

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	<p>The sector has benefited through the maximisation of the building capacity. We have been able to invite groups to deliver services for the location. We are supporting small groups to become more sustainable.</p> <p>We have learnt the vital need for a community space In West Ealing that brings together services and users to build back the community after the pandemic.</p>
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<b>Project/ Programme Name</b>	<b>CACHE Network</b>
<b>Name of Funder</b>	London Community Foundation & London Borough of Ealing
<b>Objective</b>	<p>The grant was used to run a network for BAME VCS groups in Ealing, Hounslow and Hillingdon to support each other through the COVID-19 pandemic. We ran weekly networking sessions on ZOOM for 26 weeks, each lasting one and half hours. The sessions covered various topics and included regular updates from Ealing and Hounslow CVS staff to promote our services to groups and regularly update them on funding opportunities, training sessions available, support in recruiting volunteers and help with digital tools.</p> <p>The network meetings also allowed the statutory sector to engage with BAME communities. There were regular presentations from speakers from local councils and the NHS who wanted to communicate key health messages. There were also presentations from other VCS groups and service providers.</p> <p>Topics covered included vaccine hesitancy, mental wellbeing and social isolation. As well as presentations and updates, the network meetings are intended to be participatory, enabling people to tell their stories and share tips on best practices. Attendees were very optimistic about the meetings' interactive nature and the opportunity for peer learning.</p>
<b>Targets Achieved 2021/22</b>	<p>The network increased collaboration between groups by providing a platform for them to build long-term relationships and find opportunities for partnership working. Group reps were able to share key information about how they delivered their services during the pandemic, and helped to build trust between the groups attending. Consequently, this enabled the effective best practice to be disseminated and shared across groups supporting diverse BAME communities in Ealing, Hounslow and Hillingdon. The network meetings allowed new information to be exchanged on topics such as reducing vaccine hesitancy in BAME communities, mental health and social isolation.</p> <p>The network was also a platform which enabled engagement between VCS groups and the statutory sector with regular presentations from NHS officers and Council officers from both Ealing and Hounslow. The initiative has allowed the statutory sector to communicate critical messages to hard-to-reach BAME communities through VCS groups, who have ensured better cascading of information to their service users as trusted sources of information.</p>

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How does the sector benefit	Ealing and Hounslow CVS could also use the network to promote our services to groups and regularly update them on funding opportunities, training sessions available, support in recruiting volunteers and help with digital tools.
How did it help the public sector (if relevant)	<p>The network has enabled increased levels of collaboration between BAME VCS groups within the boroughs of Ealing, Hounslow and Hillingdon and across boroughs. The network has seen partnerships develop between VCS reps from different boroughs who would not have met each other before the COVID-19 pandemic. Because the network meetings were held every week, this enabled relationships between VCS reps to develop; building such strong connections between VCS reps is crucial to creating strong partnership working in the future.</p> <p>The network has facilitated the sharing of good practices between groups, which will continue to increase the effectiveness of groups in coping with the continually evolving demands brought about by COVID-19. The network has highlighted the benefits and importance of informal networking. We will continue to enable this type of activity in the future, both in online sessions and face-to-face meetings. The participatory nature of the network meetings allowed people to speak and tell their stories; this is an element we will continue to incorporate in our future work supporting BAME VCS groups.</p> <p>The most challenging element was maintaining a high attendance rate for a weekly network meeting. We supported 25 group reps per meeting attendance by successfully promoting the network to BAME VCS groups through our communication channels. These included our weekly Ealing eNew, which has 793 subscribers and our Hounslow eNews, which has 856 subscribers. We also promoted the meetings in our Hounslow Digital eNews to 1200 subscribers. In addition to using social media accounts with 1,700 followers and our website, which has 19,000 users per month. We used weekly feedback from attendees to schedule topics they wanted to discuss to meet the participants' changing needs and ensure they wanted to attend.</p>

Project/ Programme Name	<b>Violence Reduction Unit Capacity Building to Support Incident Response in the Community</b>
Name of Funder	The Mayor's Office for Policing And Crime (MOPAC) & London Borough of Hounslow

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Objective	<p>There has been a noticeable increase in violent crime, including serious youth violence linked to group offending and exploitation in the west of the Borough covering five wards. Three of the wards that represent the area of focus have the highest rate of violent crimes across the Borough (from May to July 2021). Together they make up 28% of all violent crimes in Hounslow. This part of Hounslow borders Richmond Upon Thames, and both boroughs are currently dealing with cross-boundary contextual safeguarding concerns. As a result of this, regular cross-borough partnership meetings are taking place. The Weekly Violence Tasking Meeting discussed this part of the Borough as a priority tasking location for the West Area Basic Command Unit.</p> <p>The capacity-building activities in the locality will focus on the following:</p> <ul style="list-style-type: none"> <li>- Developing the safer communities' area-based approach</li> <li>- Engaging children and young people</li> <li>- We are creating opportunities to develop groups supporting and working with African and Caribbean communities</li> </ul>
	<p>Developing the safer communities' area-based approach</p> <p>In March 2021, Hounslow agreed to its new Safer Communities Strategy 2021-2024, which focuses on adopting a public health approach and implementing an area-based approach, working with communities. We will use the funding to create opportunities for local communities to join regularly. This will allow communities to discuss areas of concern. We will support them in co-design, and co-delivery crime reduction initiatives, including how to best respond to incidents that adversely affect their neighbourhoods.</p>
Targets Achieved 2021/22	<ul style="list-style-type: none"> <li>- Five sessions of introduction to safer community volunteering have been delivered and attended by 60 residents. A further 100 residents have been engaged with over volunteers week/ months of community and summer of culture</li> <li>- 3 VCS groups are receiving ongoing support and training to develop their safer communities approach for their organisation</li> <li>- As we entered the first part of the second quarter, we saw the early challenges around the engagement of residents towards safer communities volunteering. There is some hesitation; however, we anticipate overcoming this through more focused local partnerships with various organisations and targeted outreach to residents</li> </ul> <p>Through selection and screening, we have recruited two VCSE groups, and an additional third will begin receiving one-to-one support in adopting a safer community approach and building a community resilience mindset. ILLAYS, Feltham Community Chaplaincy and Warriors Basketball.</p> <p><b>Outcome One</b></p> <ul style="list-style-type: none"> <li>- presented two sessions of the resident's rights network to groups and residents engaged in housing-related concerns in Hounslow</li> </ul>

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	<ul style="list-style-type: none"> <li>- Engaged Community Safety Map launch in July</li> <li>- Two community meetings have been arranged for August and September 2022</li> </ul> <p><b>Outcome Two</b></p> <ul style="list-style-type: none"> <li>- The target has been surpassed. We are supporting three groups; potentially, a further two groups are currently in the recruitment phase</li> </ul> <p><b>Outcome Three</b></p> <ul style="list-style-type: none"> <li>- We have engaged over 160 residents to encourage and support residents to take up safer community volunteering. We are also running weekly sessions in Feltham Library</li> </ul>
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<b>Project/ Programme Name</b>	<b>Digital Capacity Building</b>
<b>Name of Funder</b>	London Borough of Hounslow
<b>Objective</b>	<p>To build the IT and digital capacity of Hounslow's Voluntary and Community Sector (VCS) to better support vulnerable residents in the post-COVID-19 environment. It became apparent very quickly, at the start of the lockdown, that many community groups and organisations lacked the resource, technology and support necessary to continue delivering their services in a rapidly changing environment. Planning services to include digital capacity and future-proofing are essential for the survival of voluntary organisations.</p> <p>The project aims to support local Hounslow organisations and communities to adapt, evolve and continue to deliver very much-needed services. The project will specifically focus on the role of technology and digital enablement and providing infrastructure support to groups.</p> <p>Unprecedented challenges and additional pressures have meant organisations have had to adapt to new working methods. In some cases, they have had to suspend or shut down operations owing to a lack of support or digital capability. Our objective was to build the IT and digital capacity of Hounslow VCS groups to assist organisations to realise the opportunities that technology presents and assist them in becoming digitally enabled to continue to deliver vital services and engage vulnerable individuals and support them to improve their digital skills.</p>
<b>Targets Achieved 2021/22</b>	<p>29 training sessions were delivered over the year, including specific skills development sessions such as Microsoft Word and Excel and how to use Zoom. Sessions on social media, cyber security, and data to tell stories were delivered. Training included introducing online analytics tools such as Google and Facebook Analytics to provide feedback and support good planning and strategy development by groups.</p> <p>Outreach sessions were held alongside Community Solutions, and 1-1 support was provided to groups to look at strategy and digital tools, applications, and platforms.</p>

**For the year ended 31 March 2022**

	<p>73 Digital Champions were recruited, skilled experts who offered support directly to groups they were linked to and to the project. Digital Champions were interviewed, and their needs and skills were assessed online, by telephone and in person. They were then introduced to groups or invited to volunteer and support directly for the project according to their own support needs and expertise. Some became a part of the project and have continued as part of the new Re-Klaim IT Project.</p> <p>An online 'Digital Toolbox' was created and populated with helpful links to training and support for the local community, including valuable apps and free software for groups and charities. These were publicised in the monthly newsletters produced by a volunteer Digital Champion working with the project staff member.</p> <p>Through the delivery of this project, we have identified that the sector in Hounslow is still significantly underdeveloped concerning digital awareness. The project has gone a long way to bridge some early gaps connected to groups' structural challenges. However, much work is still required to address the longer-term needs of groups. With changing operational environments and the ongoing impact of the coronavirus, groups need to begin switching focus to digital as part of their strategic aims linked to their business continuity. In order to achieve this, the sector needs to be supported to move away from traditional skill sets at the trustee and volunteer level and to think in terms of the specialist skill sets around digital. We have enhanced some of the groups by placing a specialist volunteer through our work.</p> <p>The Digital Capacity Project represented EHCVS and the local community by attending and participating in digital inclusion work delivered by the Local Authority, including becoming part of the Digital Inclusion Group, Community Solutions and Hounslow Connect rollout and supporting the annual Hounslow Digital Festival.</p>
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Project/ Programme Name	<b>Hounslow Voice Network</b>
Name of Funder	London Borough of Hounslow
Objective	<p>Improve the voice of the sector with statutory stakeholders. Appeal to the wide range of VCS organisations and be better equipped to respond to the changing and emerging needs of the Borough.</p> <p>Focus on people, place, and partnerships.</p> <p>Bring together local VCSE organisations to provide an influential, collective community voice in Hounslow.</p>
Targets Achieved 2021/22	<p>The voice network launched in 2020 and has been a central platform creating an open, collaborative space for the sector and local authority colleagues to engage. The network has launched a new leadership strand and trustee network. The leadership strand has enabled VCSE leaders to network and participates in peer learning. The trustee network is providing more support to existing trustees in their roles.</p> <p>Local VCS groups were empowered to collectively support each other through the creation of open and friendly networking opportunities. Increased opportunities to network and collaborate with other VCS groups and statutory partners.</p> <p>Statutory service providers such as LBH and Hounslow CCG were able to present to VCS groups at engagement events enabling them to collect valuable feedback as part of their policy development processes.</p> <p>After Hounslow Voice Network was launched during the COVID-19 pandemic, we successfully continued to run engagement events online. This has increased accessibility to our events as attendees have not had to spend time and money travelling to events.</p> <p>14 partnership meetings and engagement events were held with LBH, other statutory agencies and other non-VCSE stakeholders. Topics included 'Master the art of remote and hybrid working', 'Adolescents and Children Social Care in Hounslow Partnership Working' and 'Introducing Community Solutions and One Hounslow Connect.' 191 VCS groups attended the Hounslow Voice Network.</p>

Project/ Programme Name	<b>Hounslow Volunteering and Social Action</b>
Name of Funder	London Borough of Hounslow
Objective	Offer support to local community groups and residents by providing a professional and efficient service that will empower volunteers and community groups to become more effective in serving their local communities.
Targets Achieved 2021/22	<ul style="list-style-type: none"> <li>- Effectively running a volunteering database (Volunteer Plus) supporting groups to publicise opportunities and volunteers to make enquires about volunteering roles</li> <li>- Planned for Summer of Culture events, provided draft role descriptions and arranged a training session</li> </ul>

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	<ul style="list-style-type: none"> <li>- They are running drop-in support sessions at Feltham Library every Tuesday, supporting residents and groups with their volunteering needs</li> <li>- Participated in outreach sessions at Hounslow House organised by Hounslow Council. Attendance at twelve outreach sessions</li> <li>- Provided 15+ groups with draft role descriptions, which allowed them to publicise opportunities on the database</li> <li>- During this financial year, we have had 6,270 visits to the volunteering area, just under a 20% increase from the previous year</li> <li>- Successfully ran a range of different training sessions for volunteers and organisations</li> <li>- Provided skilled volunteering opportunities to staff within Hounslow Council</li> </ul> <p>As the implications of COVID are still eminent, our work has allowed the group to continue with the day-to-day running of their service and provided volunteers with the opportunity to help within their local community and regain confidence and skills needed to re-enter paid employment where desired.</p> <p>The LBH has been able to publicise/promote six opportunities via volunteer plus, which have helped with their local initiatives. Supported LBH in working on the in-house volunteering programme to get more staff volunteering.</p> <p>COVID is still affecting some local groups. However, we have been able to support many groups and volunteers throughout the volunteering process working around COVID restrictions and safety requirements. We are empowering volunteers to get back into the community.</p>
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Project/ Programme Name	<b>Ealing Volunteering and Social Action</b>
Name of Funder	London Borough of Ealing
Objective	Support Ealing's residents to access local volunteering and social action opportunities across the Borough that help improve people's wellbeing.
Targets Achieved 2021/22	<ul style="list-style-type: none"> <li>- Effectively running a volunteering database (Volunteer Plus) supporting groups to publicise opportunities and volunteers to make enquires about volunteering roles</li> <li>- We are running weekly drop-in support sessions at West Ealing Library on Wednesday and Thursday, supporting residents and groups with their volunteering needs</li> <li>- Provided 15+ groups with draft role descriptions, which allowed them to publicise opportunities on the database</li> <li>- Successfully ran a range of different training sessions for volunteers and organisations</li> <li>- Working with Ealing Community Support, ECN and LBE on an October event to recognise COVID volunteers</li> <li>- Working on Volunteering outreach at Ealing Job Centre</li> </ul>

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**For the year ended 31 March 2022**

How does the sector benefit	As the implications of COVID are still eminent, our work has allowed the group to be able to continue with the day-to-day running of their service and provided volunteers with the opportunity to help within their local community and regain confidence and skills needed to re-enter into paid employment where desired.
What lessons did we learn	COVID is still affecting some local groups. However, we have been able to support many groups and volunteers throughout the volunteering process working around COVID restrictions and safety requirements. Empowering Volunteers to get back out into the community.

Project/ Programme Name	<b>Ealing Mental Health Forum</b>
Name of Funder	London Borough of Ealing
Objective	To improve the partnership working on mental health services in Ealing between VCS and statutory organisations and to support with signposting on local mental health support services.
Targets Achieved 2021/22	<ul style="list-style-type: none"> <li>- Ran 1 Mental Health Forum every month throughout the financial year</li> <li>- Invited a range of different speakers from mental health services in Ealing to present at the forum</li> <li>- Ealing Council staff invited to provide updates on services and projects, referral pathways</li> <li>- Promoted mental health services via the Mental Health Forum mailing list when required</li> <li>- Promoted Mental Health awareness week</li> </ul> <p>The forum has allowed VCSE groups to network, share and promote their services, projects, and events with other organisations within the Borough. This has allowed LBE to promote pathways and mental health services with local VCSE groups and connect with harder-to-reach groups.</p> <p>Mental health services are in demand because of the continued effects of COVID, so connecting VSCE groups to promote their services has been very important in supporting the increased wellbeing in the Borough.</p>

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**For the year ended 31 March 2022**

**Financial review**

***Reserve policy***

**Introduction**

The Charity Commission recognises the need for charities to hold sufficient reserves to secure their viability beyond the immediate future and to protect themselves against future uncertainties. It recommends that charities should be able to demonstrate, by reference to the charity's current position and future prospects, why holding a particular level of reserves is right for the charity at the present time. Responsibility for establishing an appropriate reserves policy lies with the trustees of the charity.

The charity's reserves are allocated to three different types of fund in its financial statements:

**Restricted funds**

These funds relate to unspent money from grants and other incoming sources where the funder has specified what the money must be spent on and the trustees do not have the power to use the funds for other purposes.

**Unrestricted funds**

These funds relate to unspent money from grants and other incoming sources where the funder has not specified what the money should be spent on thereby granting the trustees full control to spend on general activities which further the objectives of the charity.

**Designated funds**

Trustees, at their discretion, may earmark part of unrestricted funds for specific activities, for example replacement of office equipment, without restricting or committing the funds in a legal sense. The designation may be cancelled by the trustees if they later decide that the charity does not need these funds for a specified purpose.

The following relates to the level of unrestricted funds, including designated funds, needed by the charity:

**Reasons for reserves**

Unrestricted reserves may be needed to provide cover and security in the following events:

- any salary, administration, accommodation and support costs, without which the charity could not function, in the event of a loss of or reduction in funding;
- any notice and redundancy costs should it be necessary to reduce core staffing levels, or if project staff cannot be redeployed when funding comes to an end;
- any working capital when funding is delayed or paid in arrears;
- any deficits arising on restricted funds;
- any unbudgeted events such as sickness, maternity leave, recruitment to fill existing posts, unexpected replacement of capital items; and
- any other risks and unforeseen expenditure which may arise that are beyond the charity's control and cannot be met from existing income.

**Policy and procedures**

The Board of Trustees has reviewed the level of reserves needed by the charity and agreed that:

- the charity should aim to hold unrestricted reserves which are sufficient to ensure an orderly wind-up process;

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- likely net cash flow levels will be monitored for at least six months ahead to ensure that ECVS has adequate reserves to remain in operation;
- should this be at risk, early steps will be taken to reduce expenses and to generate unrestricted income and, if appropriate, activities will be commenced to ensure an orderly wind-up of the charity;
- the level of unrestricted reserves should not exceed 25% of the charity's total annual expenses. Should reserves significantly exceed this level the Board will draw up a future plan to use any additional reserves to invest in development of the charity and long- term sustainability; and
- a summary of this reserves policy and a statement regarding the current level of reserves will be included in the charity's Annual Report, as required by the Charity Commission's SORP (Statement of Recommended Practice)

**Reserves review**

The level of reserves will be reviewed annually by the Board of Trustees, and charity's financial position will be monitored by the Board on a quarterly basis (unless financial circumstances require a more urgent change).

**Principal funding sources**

ECVS principal funding sources are mainly derived from charitable trusts and statutory bodies by way of grants.

**Financial position**

ECVS's total income showed an increase from £652,202 in 2020/21 to £676,464 in 2021/22.

ECVS's total expenditure showed an increase from £496,280 in 2020/21 to £568,036 in 2021/22.

A full breakdown of the movement in funds by project is given in the notes to the accounts.

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**For the year ended 31 March 2022**

**Structure, Governance and Management**

*Governing document*

Ealing Community and Voluntary Service (ECVS) is a company limited by guarantee without share capital, as defined by the Companies Act 2006. The company is governed by its Memorandum and Articles of Association, originally adopted by special resolution dated 24 February 1988. The Memorandum and Articles of Association have since been amended and the latest governing document has been adopted by special resolution dated 24 September 2009. The company is registered as a charity, dated 15 June 1989, with the Charity Commission.

The company has no share capital, but in the event of the company winding up, the members have undertaken to contribute a sum not exceeding £10 to the assets of the company. Trustees are not members as individuals and therefore do not hold guarantees.

**Recruitment, appointment, induction and training of new trustees**

The Board of Trustees (Board) comprise a maximum of 14 trustees. Of these, a maximum of 9 trustees are elected by full members of the charity, and a maximum of 5 may be co-opted, having regard to their relevant qualifications and skills. One third of the elected trustees retire by rotation at each annual general meeting and may offer themselves for re-election. The appointments of co-opted trustees are reviewed annually by the Board. The Board is expected to meet six times a year.

New trustees are given an induction by the Chair and are provided with an information pack outlining ECVS's activities. In addition, new trustees are invited to visit ECVS's offices for a meeting with the Chief Executive and introduction to staff. There are two Trustee Development Days and a Staff/Trustee Away day each year for training, planning and evaluation. The Board considers the trustee, staff and volunteer skills and training needs. There is a small budget for trustee training, allowing trustees to attend relevant conferences or seminars.

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**For the year ended 31 March 2022**

**Organisational structure**

The Board is responsible for the overall management and direction of the charity. The Board take all major financial, organisational and policy decisions. The Board meetings receive regular project progress reports and quarterly financial management reports. The Board agrees an annual Action Plan (setting priorities for the year ahead) and receives an annual Performance report (reporting achievements on the previous year). The Board agrees all new staff posts and receives copies of annual appraisal reports on each member of staff.

Day to day management and operational issues (including approval of purchase orders and invoices) are delegated to the Chief Executive.

**Staff**

Charity staff at 31 March 2022 were as follows:

Gurpreet Rana	- Chief Executive Officer
Syed Arif	- Head of Operations
Julie Emig	- Volunteering and Community Development Manager
Toby Cray	- Project Officer
Daniel Mepham	- Projects Co-ordinator
Whitley St.Luce-Frederick	- Hounslow Volunteer Officer
Andrew Dixon	- Volunteering and Social Action Co-ordinator
Nyoka Lewis	- Funding and Group Development Officer
Iain Elliott	- Funding and Group Development Officer

**Wider network**

The trustees maintain a network of contacts in the London Borough of Ealing (LBE) and surrounding areas through the delivery of various services, projects and programmes. In addition, a wider network of contacts are made through membership, consortia arrangements and partnerships in the aforementioned areas.

At 31 March 2022, ECVS had an enrolled membership of 204 (2021: 204) voluntary and community organisations and groups.

**Risk management**

ECVS has a formal Risk Assessment analysis which is reviewed annually by trustees. This covers financial, staffing, management and operational risks. This year's review was approved by the Board in September 2022 and a copy is available on request.

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**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2022**

**Statement of trustees responsibilities**

The trustees (who are also the directors of Ealing Community and Voluntary Service for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

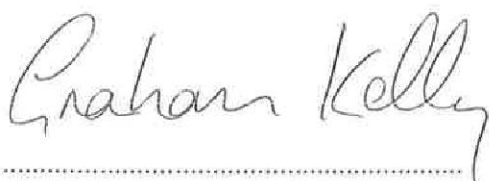
**Statement of disclosure to our auditors**

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

These financial statement were approved by the board of trustees on 15 November 2022 and are signed on their behalf by:



.....  
**Graham Kelly Chair - Trustee**

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**Independent auditor's report to the members of Ealing And Hounslow Community Voluntary Service**

**For the year ended 31 March 2022**

**Opinion**

We have audited the financial statements of Ealing And Hounslow Community Voluntary Service for the year ended 31 March 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice)".

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

**Other information**

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information; we are required to report that fact.

We have nothing to report in this regard.

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Independent auditor's report to the members of Ealing And Hounslow Community Voluntary Service**

**For the year ended 31 March 2022**

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report, which includes the Directors' Report prepared for the purposes of company law for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Report included within the Trustees' Report have been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report included within the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- the financial statements are not in agreement with the accounting records and returns;
- certain disclosures of trustees' remuneration specified by law are not made;
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime.

**Responsibilities of trustees**

As explained more fully in the Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but it is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Independent auditor's report to the members of Ealing And Hounslow Community Voluntary Service**

**For the year ended 31 March 2022**

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- Discussion with the management of known instances of non-compliance with laws and regulations.
- Understanding of management's internal control designed to prevent irregularities.
- Design audit procedures around testing of expenses.
- Testing transactions entered outside of the normal course of the business.
- Identifying and testing of journals entries.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities) This description forms part of our auditor's report.

**Use of our report**

'This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed'.

.....  
**Arvind Joshi FCA CTA DChA (Senior Statutory Auditor)**  
**For and on behalf of Levy + Partners Limited**  
**Chartered Accountants and Statutory Auditors**  
**7-8 Ritz Parade**  
**Western Avenue**  
**London**  
**W5 3RA**

**Date: 15 November 2022**

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Statement of financial activities (incorporating the income and expenditure account)**

**For the year ended 31 March 2022**

	Notes	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
<b>Income from:</b>					
Charitable activities:	3				
- Community development		37,724	236,489	274,213	287,300
- Funding and group development		83,600	144,003	227,603	189,110
- Partnership development		-	174,598	174,598	175,051
- Training and learning		-	-	-	660
Investment income	4	50	-	50	81
<b>Total income</b>		<u>121,374</u>	<u>555,090</u>	<u>676,464</u>	<u>652,202</u>
<b>Expenditure on</b>					
Charitable activities:	5				
- Community development		24,080	223,703	247,783	227,953
- Funding and group development		35,754	116,237	151,991	128,021
- Partnership development		-	168,262	168,262	140,306
- Training and learning		-	-	-	-
<b>Total expenditure</b>		<u>59,834</u>	<u>508,202</u>	<u>568,036</u>	<u>496,280</u>
<b>Net income for the year</b>		<u>61,540</u>	<u>46,888</u>	<u>108,428</u>	<u>155,922</u>
Total funds brought forward		<u>144,098</u>	<u>260,804</u>	<u>404,902</u>	<u>248,980</u>
<b>Total funds carried forward</b>		<u>205,638</u>	<u>307,692</u>	<u>513,330</u>	<u>404,902</u>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 27 to 36 form an integral part of these financial statements.

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Balance sheet**

**As at 31 March 2022**

	Notes	2022		2021	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	8		23,008		22,615
<b>Current assets</b>					
Debtors	9	41,497		5,836	
Cash at bank and in hand		573,592		507,183	
		<u>615,089</u>		<u>513,019</u>	
<b>Creditors: amounts falling due within one year</b>	10	<u>(124,767)</u>		<u>(130,732)</u>	
<b>Net current assets</b>			490,322		382,287
<b>Net assets</b>			<u>513,330</u>		<u>404,902</u>
<b>The funds of the charity:</b>	15				
Restricted income funds			307,692		260,804
Unrestricted income funds			205,638		144,098
<b>Total charity funds</b>			<u>513,330</u>		<u>404,902</u>

The financial statements are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the board on 15 November 2022 and signed on its behalf by

  
.....  
**Graham Kelly Chair - Trustee**

  
.....  
**Anthony Ansell Treasurer - Trustee**

**Company number: 02223863**

**The notes on pages 27 to 36 form an integral part of these financial statements.**

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Cash flow statement**

**for the year ended 31 March 2022**

	Notes	2022 £	2021 £
Net incoming resources for the year		108,428	155,922
Adjustments for:			
Income from investments		(50)	(81)
Depreciation and impairment		5,381	4,060
(Increase)/Decrease in debtors		(35,661)	27,530
Decrease in creditors		(5,967)	71,953
<b>Net cash inflow from operating activities</b>		<u>72,131</u>	<u>259,384</u>
Returns on investments and servicing of finance		50	81
Capital expenditure		(5,772)	(26,675)
<b>Increase in cash in the year</b>		<u>66,409</u>	<u>232,790</u>
<b>Reconciliation of net cash flow to movement in net funds</b>			
<b>Increase in cash in the year</b>		66,409	232,790
<b>Net funds at 1 April 2021</b>		<u>507,183</u>	<u>274,393</u>
<b>Net funds at 31 March 2022</b>		<u>573,592</u>	<u>507,183</u>

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2022**

**1. Company information**

Ealing And Hounslow Community Voluntary Service is a public benefit entity registered as charity in England and Wales and a company limited by guarantee. It was incorporated on 24 February 1988 (company number 02223863) and registered as a charity on 15 June 1989 (charity number 800684)

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

In the event of the charitable company being wound up, members are required to contribute an amount not exceeding £10 each.

The registered office of the charity is: West Ealing Library, Melbourne Avenue, London, W13 9BT.

**2. Accounting policies**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

**2.1. Basis of accounting**

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), and the Charities Act 2011.

**2.2. Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund together with a fair allocation of management and support costs.

Transfer are made from unrestricted to restricted funds to cover any overspends on restricted projects during the year where the cost will not be met by the funder. Transfers between restricted funds and from restricted to unrestricted funds are made with the permission of the funder.

**2.3. Income Recognition**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Income from the charity shop is included in the year in which it is receivable.

Income from investments is included in the year in which it is receivable.

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2022**

**2.4. Expenditure**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

**2.5. Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Plant and machinery	-	25% per annum reducing balance basis
Fixtures, fittings and equipment	-	25% per annum reducing balance basis
Office Partitioning	-	Straight line over 6 years

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2022**

**2.6. Defined benefit pension schemes**

The charity operates a defined benefit pension scheme for employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

Current service costs, past service costs and gains and losses on settlements and curtailments are charged to appropriate resources expended categories in the statement of financial activities. Past service costs are recognised over the vesting period or immediately if the benefits have vested. When a settlement (eliminating all obligations for benefits already accrued) or a curtailment (reducing future obligations as a result of a material reduction in the scheme membership or a reduction in future entitlement) occurs, the obligation and related plan assets are remeasured using current actuarial assumptions and the resultant gain or loss is recognised in the statement of financial activities during the period in which the settlement or curtailment occurs.

The interest cost and the expected return on assets are shown as a net amount as other finance costs or income. Net pension finance costs are allocated to appropriate resources expended categories in the statement of financial activities. Net pension finance income is recognised as an incoming resource in the statement of financial activities. Actuarial gains and losses are recognised immediately as other recognised gains and losses in the statement of financial activities.

Pension scheme assets are valued at fair value at the balance sheet date. Fair value is based on market price information and in the case of quoted securities is the published bid price. Pension scheme liabilities are measured on an actuarial basis using the projected unit method and are discounted to their present value using a rate equivalent to the current rate of return on a high quality corporate bond of equivalent currency and term to the scheme liabilities. The pension scheme [Either: "surplus (to the extent that it can be recovered) OR "deficit"] is recognised in full on the balance sheet, net of related deferred tax.

**2.7. Taxation**

The charity's activities fall within the exemptions afforded by the provisions of the Section 478 of the Corporation Tax Act 2010. Accordingly, there is no taxation charge in these accounts.

**2.8. Going Concern**

The accounts have been prepared on the assumption that the Charity is able to carry on its activities as a going concern, which the trustees consider appropriate having regard to the circumstances.

The Board of Trustees have given due consideration to the working capital and cash flow requirements of Ealing And Hounslow Community Voluntary Service and consider the current and forecast cash resources to be sufficient to cover the working capital requirements of the charity for at least 12 months from the date of signing the financial statements.

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2022**

**3. Income from charitable activities**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>2022 Total £</b>	<b>2021 Total £</b>
Community development	37,724	236,489	274,213	287,300
Funding and group development	83,600	144,003	227,603	189,110
Partnership development	-	174,598	174,598	175,051
Training and learning	-	-	-	660
	<u>121,324</u>	<u>555,090</u>	<u>676,414</u>	<u>652,121</u>

<b>3.1 Grant received included in the above are as follows:</b>	<b>2022 Total £</b>	<b>2021 Total £</b>
London Borough of Ealing	215,944	149,000
London Borough of Hounslow	165,281	154,558
Big Lottery Fund	137,598	134,753
City Bridge Trust	-	17,500
Greater London Authority	75,972	42,850
Home Office EU Settlement Scheme Pathways	-	-
London Community Foundation	4,995	32,267
Trust For London	55,000	55,000
Ealing Mental Health Forum	4,000	1,000
Inspire Hounslow	3,600	1,500
The Census Project -Good Things Foundation	4,900	-
Others	9,124	15,459
	<u>676,414</u>	<u>652,121</u>

<b>3.2 Summary of grants received</b>	<b>2022 Total £</b>	<b>2021 Total £</b>
Government institutions and local authorities	457,197	412,142
Charity, voluntary and community organisations	219,217	239,979
	<u>676,414</u>	<u>652,121</u>

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2022**

**4. Investment income**

	<b>Unrestricted funds £</b>	<b>2022 Total £</b>	<b>2021 Total £</b>
Bank interest received	50	50	81
	<u>50</u>	<u>50</u>	<u>81</u>

**5. Charitable activities costs**

	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>2022 Total £</b>	<b>2021 Total £</b>
Community development	24,080	223,703	247,783	227,953
Funding and group development	35,754	116,237	151,991	128,021
Partnership development	-	168,262	168,262	140,306
Training and learning	-	-	-	-
	<u>59,834</u>	<u>508,202</u>	<u>568,036</u>	<u>496,280</u>

**5.1 Project payments to charitable, voluntary and community organisations**

	<b>2022 Total £</b>	<b>2021 Total £</b>
Ealing Law Centre	32,542	25,381
West London Equality Centre	32,542	43,923
Ease	-	500
Value You	-	500
Each Counselling and Support	4,150	2,000
Hillingdon Autistic Care and Support	4,150	2,000
Spark	4,150	2,000
Berkeley Academy Heston West Big Local	4,350	2,000
	<u>81,884</u>	<u>78,304</u>

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2022**

	<b>2022</b>	<b>2021</b>
	<b>Total</b>	<b>Total</b>
<b>5.2 Detailed charitable activities costs</b>	<b>£</b>	<b>£</b>
Salaries , Social Security and Pension Costs	364,703	334,983
Consultancy fees / agency staff costs	9,069	2,675
Occupancy	34,418	6,432
Postage, printing, telephone and office costs	5,898	6,099
Staff and volunteers expenses	3,276	256
Organised events and training	14,949	5,399
Partnership payments	81,884	78,304
Publicity and advertising	532	4,498
Staff recruitment	1,428	136
Computers development costs	17,783	31,787
Subscription and licence	4,693	1,807
Financial, legal and audit	23,864	18,864
Governance costs	158	981
Depreciation of fixed assets	5,381	4,059
	<u>568,036</u>	<u>496,280</u>

**6. Trustees' Remuneration and Benefits**

The trustees received no remunerations or other benefits during the year (2021: Nil).

No trustees received payment for professional or other services supplied to the charity.

The trustees were able to use services used generally by beneficiaries and members of the charity.

**Trustees' expenses**

No trustees received reimbursements of expenses during the year (2021: Nil).

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2022**

**7. Staff costs**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Salaries and wages	326,294	301,300
Social security costs	28,861	25,937
Pension contributions	9,548	7,746
	<u>364,703</u>	<u>334,983</u>

**7.1 The average monthly number of employees (full time equivalent) during the year was as follows:**

	<b>2022</b>	<b>2021</b>
	<b>Number</b>	<b>Number</b>
Community development	6	6
Funding and group development	3	3
Partnership development	2	1
	<u>11.00</u>	<u>10.00</u>

There was one senior employee earning more than £60,000 per annum during this current financial year ( 2021: Nil ).

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2022**

<b>8. Tangible fixed assets</b>	<b>Plant and machinery</b>	<b>Fixtures, fittings and equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
At 1 April 2021	-	63,583	63,583
Additions	632	5,140	5,772
At 31 March 2022	632	68,724	69,356
<b>Depreciation</b>			
At 1 April 2021	-	40,967	40,967
Charge for the year	48	5,333	5,381
At 31 March 2022	48	46,300	46,348
<b>Net book values</b>			
At 31 March 2022	584	22,424	23,008
At 31 March 2021	-	22,616	22,616

<b>9. Debtors</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Trade debtors	5,000	3,150
Other debtors	26,522	709
Prepayments	9,976	1,977
	<u>41,498</u>	<u>5,836</u>

<b>10. Creditors: amounts falling due within one year</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Pension fund loan	134	-
Trade creditors	18,236	10,876
Accruals and deferred income	106,397	119,856
	<u>124,767</u>	<u>130,732</u>

Included within Accruals and Deferred Income is deferred income of £85,232 (2021: £108,981). Deferred income relates to funds received in advance from Ealing Mental Health Forum £2,700, Ealing Crisis Navigator Project £40,532, London Borough of Ealing Public Health COMF Grant £12,000 and Greater London Authority Youth Social Action Programme £30,000 to be expended in the 2022/2023 financial year.

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2022**

**11. Related party transactions**

There are no related party transactions during the year.

**12. APB Ethical Standard - Provision available for small entities**

In common with many other businesses of our size and nature we use our auditors to prepare and submit returns to the tax authorities and assist with the preparation of the financial statements.

**13. Company limited by guarantee**

Ealing And Hounslow Community Voluntary Service is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up, for payments of the debts and liabilities of the company, such amount as may be required, not exceeding £10.

**14. Ultimate Controlling Party**

The charitable company is controlled by its members as a group and consequently there is no single ultimate controlling party.

**15 Analysis of net assets between funds**

	Unrestricted funds £	Restricted funds £	Total funds £
Fund balances at 31 March 2022 as represented by:			
Tangible fixed assets	23,008	-	23,008
Current assets	307,397	307,692	615,089
Current liabilities	(124,767)	-	(124,767)
	<u>205,638</u>	<u>307,692</u>	<u>513,330</u>

**16. Unrestricted funds**

	At 1 April 2021 £	Incoming resources £	Outgoing resources £	At 31 March 2022 £
	<u>144,098</u>	<u>121,374</u>	<u>(59,834)</u>	<u>205,638</u>

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2022**

<b>17. Restricted funds</b>	<b>At 1 April 2021 £</b>	<b>Incoming resources £</b>	<b>Outgoing resources £</b>	<b>At 31 March 2022 £</b>
	<u>260,804</u>	<u>555,090</u>	<u>(508,202)</u>	<u>307,692</u>

**EALING AND HOUNSLOW COMMUNITY VOLUNTARY SERVICE**

England & Wales - Charity number 800684

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# Accounts

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Charity number: 800684  
Company number: 02223863

# **Ealing And Hounslow Community Voluntary Service**

(A company limited by guarantee)

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Trustees' report and financial statements  
For the year ended 31 March 2021

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**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

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**For the year ended 31 March 2021**

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**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Legal and administrative information**

**For the year ended 31 March 2021**

**Charity number** 800684

**Company registration number** 02223863 (England and Wales)

**Business and Registered office address** West Ealing Library  
Melbourne Avenue  
West Ealing  
London W13 9BT

**Trustees** Graham Kelly Chair  
Ann Jacklin Vice-Chair  
Anthony Ansell Treasurer  
Balvinder Chahal  
Yuusuf Guuled  
Cathy Simeon  
Guljabeen Rahman Resigned on 13 July 2021  
Anthony Brooks  
Nazim Shah Appointed on 12/01/2021  
Debbie Brenner Appointed on 09/03/2021

**Company secretary** Gurpreet Rana

**Auditors** Levy + Partners Limited  
Chartered Accountants and Statutory Auditors  
7-8 Ritz Parade  
Western Avenue  
London W5 3RA

**Bankers** CAF Bank Ltd  
Kings Hill  
West Malling  
Kent  
ME16 4TA

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Chairperson's Statement**

**For the year ended 31 March 2021**

Sitting down to write this annual Chair's report has given me cause to reflect on the extraordinary year that we had between April 2020 and March 2021. When that financial year began, we were just becoming familiar with the terms "coronavirus" and "Covid 19". We were in only the second week of the first lockdown and were yet to realise the full scale of the drama, upheaval and tragedies that were to unfold.

I want to pay tribute therefore to the determination and creativity shown by our staff and volunteers for that the way they kept EHCVS running effectively despite the unprecedented challenges involved, and I know that there were similar achievements across the local VCS network. I also want to offer my sincere condolences to all of those in the local VCS network who have lost family members, staff, volunteers, trustees or service users in the course of this pandemic.

In last year's Chair's report, I announced that we were undertaking a constitutional review of our Memorandum & Articles. This is something that the organisation had done approximately every ten years since its inception in order to keep our constitution up-to-date. During 2020-2021 we had confirmation from the Charities Commission that our proposed changes had been accepted, and we are now working under the new Memorandum & Articles.

Right at the start of the first lockdown we left our long-term office space at the Lido Centre and moved into West Ealing Library, which we now run as a Community Library. The first year in our new home has been a strange one, with staff not being able to move into their new offices until the summer of 2021 - about 15 months after we left Lido Centre. The objective of developing West Ealing Library into a vibrant community hub is now one of our main priorities.

The past year or so has seen the departure of a number of staff and Trustees, some of whom will be known to those reading this report. Barbara Tilley left us just before the end of 2020, having been Interim Managing Director for two eventful years. More recently Samantha Stotland left the organisation having run our Ealing Volunteer Centre for nearly 10 years. We wish them all the very best of luck in the future.

We are delighted to have had new people join our organisation and I'd like to take this opportunity to welcome Julie Emig as our Community Hub Manager for West Ealing Library where she is being assisted by Daniel Mepham and Rachel Banger De Souza.

In terms of Trustees we have welcomed Debbie Brenner and Nazim Shah to our board, which I feel is currently as strong as it has been in my time as a Trustee.

Of all the new appointments in the last year or so the most significant has, of course, been the appointment of Gurpreet Rana to the position of Chief Executive. Gurpreet has been with us for some years and knows the organisation very well, and is respected by all staff, volunteers, Trustees and key stakeholders. I'm certain she will do a wonderful job for us in the years to come.

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Chairperson's Statement**

**For the year ended 31 March 2021**

Finally, I would like to say a big Thank You to our Treasurer Tony Ansell, who has worked tirelessly for EHCVS in recent times, playing a leading role not only on financial matters, but also in terms of preparation for running West Ealing Library, our constitutional review, our annual Risk Register, and many other matters. Voluntary and community organisations rely on the likes of Tony and our other hard-working Trustees who give up their time without remuneration.



.....  
**Graham Kelly Chair - Trustee**

**Date: 16 November 2021**

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

**Objectives and Activities**

*Objectives and aims*

- to promote any charitable purpose for the benefit of the community in the LBE and surrounding areas and in particular, the advancement of education, the furtherance of health and the relief of poverty, distress and sickness; and
- to promote and organise co-operation in the achievement of the above purposes or any of them and to that end, but without prejudice to the generality of the foregoing, bring together in council representatives of other charities, voluntary bodies and statutory authorities engaged in the furtherance of the above purposes or any of them within the area of benefit.

Ealing and Hounslow CVS (EHCVS) is increasingly delivering services through consortia arrangements and partnerships. In these cases, EHCVS acts as the formal lead accountable body and has an overall funding agreement in place. Individual voluntary organisations who are part of the consortia then receive payments from EHCVS to deliver specific elements of the project concerned, in all cases subject to (a) signed detailed Service Level Agreements and (b) submission of regular monitoring reports.

**Achivement and Performance**

*Public benefit*

In planning and reviewing our activities, the trustees have given careful consideration whether they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission.

EHCVS core services, funding and good practice information and advice, volunteer recruitment and training are available to all voluntary and community groups in the London Boroughs of Ealing and Hounslow free of charge. In this way we indirectly provide public benefit to all sections of the community including ethnic minority groups, people with disabilities, older people and children/young people and many thousands of local residents who benefit from services provided by groups we support.

Our successful programme of fundraising will continue in 2021/22. It is important that we continue to improve our competitiveness, and to further diversify the range of funders we work with. We are keen to conduct more preparatory scoping and strategic partnerships.

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2021**

**Overview of Ealing and Hounslow CVS activity during financial year 2020-2021**

**Support to the voluntary sector Ealing and Hounslow**

The COVID 19 pandemic coincided with the start of the 20/21 financial year, so as an organisation we, like other VCISOs needed to quickly adapt. We went from frontline to online delivery using tools such as Zoom, Teams, Skype and Whats App video calls to continue to support groups on a one-to-one as well as group basis.

Statutory service providers such as Ealing and Hounslow Councils and NWL CCG relied on a robust VCSE sector to support the vulnerable and to connect with local community support throughout the COVID 19 pandemic. The infrastructure project helped to coordinate this support effectively.

The voluntary sector support service has gone from strength to strength over the last 12 months, we have been extremely busy supporting a range of groups through the initial crisis and the after effects of operating in the sector. A key focus has been on training to ensure that as many member groups are ready and robust to deal with challenges ahead of the pandemic. Using Zoom, we were also able to continue to deliver successful training sessions which saw an increase in attendance from groups due to the convenience of not needing to travel.

The increased capacity of Ealing and Hounslow VCSE groups to successfully bid for funding and meet their service users' needs was essential during the Covid 19 pandemic. VCSE groups became crucial in supporting Ealing and Hounslow communities through this crisis period. We were also successful in obtaining funding from Hounslow Council to increase the digital support for VCSE groups, as COVID 19 required groups to work remotely and deliver more of their services online.

***For Hounslow we:***

- \* Delivered training to 141 Hounslow VCSE Groups
- \* Supported 32 Hounslow groups to set up and become registered charities, constituted groups or Community Interest Companies.
- \* Coached 30 groups on recruiting volunteers and the role of Chair and Treasurer and to develop a business plan and organisational health check.
- \* Delivered 45 training/workshop sessions open to a range of different VCS groups in Hounslow, allowing delegates to improve on their skills and knowledge which they can use to develop their organisation. Over 300 delegates attended these sessions.

***For Ealing we:***

- \* Supported 15 new groups so they could set themselves up as constituted/registered charities who are explicitly working with BMER and recent immigrants communities.
- \* Delivered 40 training/workshop sessions open to a range of different VCS groups in Ealing, enabling delegates to improve on their skills and knowledge which they can use to develop their organisation. Over 345 delegates attended these sessions.
- \* Supported over 210 individuals with one to one support with funding or development advice.

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2021**

**Volunteering and Social Action**

***Ealing***

COVID changed the landscape for volunteering as many people were shielding or reluctant to be in a public setting, yet more people than ever needed support. The Ealing and Hounslow Volunteer Centre supported organisations by keeping up to date on regulations and promoting volunteer roles to provide pandemic-related support, particularly volunteering that could be done remotely.

COVID was a learning curve for everyone, but volunteering was possible as long as organisations and volunteers followed all government guidelines. Residents were able to access a wide range of local volunteering and social action opportunities to support the vulnerable and at the same time improve their own wellbeing.

We also offered advice and support to groups particularly effected by COVID, such as the BAME community. This took the shape of a weekly forum - CACHE (Connect Against Covid Help Everyone) which supported Hounslow groups too. A wide amount of support information was shared including communications to help increase vaccine take up.

***Hounslow***

We offered a similar service to resident and groups in Hounslow by keeping everyone updated on regulations and promoting volunteering, particularly needed for the vaccine rollout. The locations and requirements for volunteers changed regularly and Covid marshals were needed at short notice.

In total we helped Hounslow Council recruit more than 250 COVID specific volunteers for wide range of opportunities.

***West Ealing Community Managed Library***

Just before COVID hit, EHCVS had been awarded management of West Ealing Library. Although the doors to our new home remained closed during COVID, the library provided essential Census support to resident who were digitally excluded. Much planning also took place during this period to ensure the Library would act as a valuable community resource as soon as we were able to open our doors to the general public.

Our vision for the West Ealing Community Library was to create a community hub that aids local people to lead healthier, happier and better-connected lives, underpinned through the promotion of community work and the opportunities to get involved, participate, volunteer, learn and improve social community cohesion in residents.

This vision aligns with Ealing's programme to "protect access to community services and improve community outcomes". We aim to help Ealing achieve this ambition by bringing services together within the Community Managed Library, such as the volunteer centre and partners from local VCS groups.

By EHCVS bringing together accessible services within the local neighbourhood, we can assist with Ealing's priorities, such as offering residents the opportunity to be active (volunteering), reduce poverty, increase incomes, and promote a strong community that supports diversity.

By maximising the building capacity, we have been able to invite groups to deliver services for the location. We have used the library's base to launch and plan new services across EHCVS and deliver them via the library itself. Working with Ealing Council, we have saved the library from closure. We have learnt of the vital need for a community space in West Ealing that bring together services and users alike to build back the community after the pandemic.

## **Ealing And Hounslow Community Voluntary Service (A company limited by guarantee)**

### **Report of the trustees (incorporating the directors' report)**

#### **For the year ended 31 March 2021**

##### **Safeguarding Training -Ealing**

The necessity for Safeguarding also came into greater focus during COVID as reports of Domestic Violence increased rapidly during lockdown. Support for Domestic Violence has been offered through our Recovery Hub (more details follow) but throughout the pandemic EHCVS continued to deliver essential Child Safeguarding training. This too would prove to be essential considering the context of home schooling during the pandemic with schools not reopening until March 2021.

This was delivered to more than 40 VCSE groups in Ealing and represent over 600 staff and volunteers being trained.

Ealing Safeguarding Forum continued to meet online throughout the year and brought together speakers from different organisations who facilitate talks and sessions regarding the safeguarding context.

##### **Housing and Campaigning**

The plight of overcrowded housing was highlighted during the COVID pandemic with BAME families in cramped social housing and multi generational households being badly effected. Overcrowded housing provided the ideal opportunity for the virus to spread and increased the impact of COVID on disadvantaged communities.

The Housing Campaigning project supports BAME and other vulnerable residents in Ealing and Hounslow by strengthening their voice in relation to housing. The project increases knowledge of housing processes and ability to campaign for better housing.

During 2020/21, we worked closely with BAME groups as well as tenants and residents associations providing them with training to increase their confidence and legal knowledge of housing issues. Our approach has been collaborative and educational through the quarterly Community Advisory Board meetings which Council staff, local MPs and Councillors.

Engagement between disadvantaged and BAME groups and decision-makers has increased, particularly in Ealing, where these connections have been desperately needed. The project has connected the public sector to a range of small groups campaigning in housing. The public sector has become more aware of these voices and is taking note to widen its listening field.

##### **Networks**

###### ***Hounslow Voice Network***

The Voice Network launched in 2020 during the COVID 19 pandemic which meant that events had to be run online using Zoom instead of face-to-face. We learnt that it was possible to successfully run engagement events online. We also benefitted from an increase in attendance at our events as attendees did not have to spend time and money travelling to venues.

The Voice Network has been a central platform creating an open, collaborative space for the sector and local authority colleagues to engage. The network has gone even further and hosted three very successful LBH events and developed the equality advisory strand for Hounslow Council. The network also successfully partnered with LBH to engage the VCSE sector in its COVID recovery programme, with over 40 themed engagement and workshop sessions delivered.

Local VCS groups were empowered to collectively support each other by creating open and friendly networking opportunities. There were also increased opportunities to network and collaborate with other VCS groups and with statutory partners. Statutory service providers such as LBH and Hounslow CCG presented to VCS groups at engagement events enabling them to collect valuable feedback as part of their policy development processes.

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2021**

The Hounslow Voice Network appealed to a wide range of VCS organisations and better equipped them to respond to the changing and emerging needs of the Borough. It brought together local VCSE organisations to provide a compelling, collective community voice in Hounslow.

***Youth Local Network (Hounslow & Hillingdon)***

The primary objective of the Hounslow and Hillingdon Youth Local Network is to provide support to youth organisations and projects through: capacity building, fundraising advice, group development, networking opportunities and one-on-one problem-solving surgeries. Young people have been particularly badly affected by the Covid-19 pandemic, so the launch of this project couldn't have been more timely.

Hillingdon and Hounslow Youth Local Network supported 280 youth groups working with young people with 1-2-1 sessions and funding advice and training and support on 30 different young people themes.

Training specifically aimed for youth groups was offered through the network on several topics, including developing a business plan, writing suitable funding applications, and using online research tools. Local VCSE groups working with young people were empowered to collectively support each other through the provision of open and friendly networking opportunities. Opportunities were created for groups to engage with statutory service providers when developing policies to support young people.

**Frontline Support**

***Help Through Crisis - Rescue & Advice Hub***

Help Through Crisis is a project set in foodbanks across Ealing and supports people facing hardship. Clients are supported to resolve the issues causing hardship and encouraged to put in place solutions to help them become resilient and avoid future crisis. The project began in 2016 and continued online throughout the pandemic. This was challenging as it was harder to engage and support clients without being face-to-face. However Help Through Crisis continued to provide essential support to people facing adversity during the pandemic.

The Rescue Hub, based in West Ealing library, builds on the support that help Through Crisis offers. It is a one stop support service for residents likely to endure a short-term crisis and was planned and first set up during 2020/21. The Recovery Hub offers a range of specialist tailored support services through our partnerships with local organisations and Ealing Council. Our planned programme of activity has brought external resource providers into one central location to provide two tiers of support for those experiencing crisis. The Rescue & Advice Hub' has widened the catchment of potential service users and we have mobilised a range of service providers to cover:

- . Domestic violence and abuse
- . Specialist housing advocacy for disabled clients suffering from mental health
- . Counselling and wellbeing support
- . Employment advice support
- . Immigration and nationality issues
- . Adult Education and Skills

**Key Achievements 2020/21**

- . Registered 1,400 people to support people and groups who needed additional support during the COVID pandemic
- . Supported the COVID vaccination rollout by referring 150+ volunteers to Hounslow Council, CCG and NHS COVID vaccine hesitancy was very high in the Borough
- . Helped gained external funding for VCSE Groups in Ealing totally £700,000
- . Help gain external funding for VCSE Groups in Hounslow totally £600,000

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2021**

- Delivered one to one support for 132 Hounslow groups with funding or development advice
- Delivered training to 450 + Ealing VCSE Groups
- Received 5,289 visits to the volunteering area of the EHCVS website

**Financial review**

*Reserve policy*

**Introduction**

The Charity Commission recognises the need for charities to hold sufficient reserves to secure their viability beyond the immediate future and to protect themselves against future uncertainties. It recommends that charities should be able to demonstrate, by reference to the charity's current position and future prospects, why holding a particular level of reserves is right for the charity at the present time. Responsibility for establishing an appropriate reserves policy lies with the trustees of the charity.

The charity's reserves are allocated to three different types of fund in its financial statements:

**Restricted funds**

These funds relate to unspent money from grants and other incoming sources where the funder has specified what the money must be spent on and the trustees do not have the power to use the funds for other purposes.

**Unrestricted funds**

These funds relate to unspent money from grants and other incoming sources where the funder has not specified what the money should be spent on thereby granting the trustees full control to spend on general activities which further the objectives of the charity.

**Designated funds**

Trustees, at their discretion, may earmark part of unrestricted funds for specific activities, for example replacement of office equipment, without restricting or committing the funds in a legal sense. The designation may be cancelled by the trustees if they later decide that the charity does not need these funds for a specified purpose.

The following relates to the level of unrestricted funds, including designated funds, needed by the charity:

**Reasons for reserves**

Unrestricted reserves may be needed to provide cover and security in the following events:

- any salary, administration, accommodation and support costs, without which the charity could not function, in the event of a loss of or reduction in funding;
- any notice and redundancy costs should it be necessary to reduce core staffing levels, or if project staff cannot be redeployed when funding comes to an end;
- any working capital when funding is delayed or paid in arrears;
- any deficits arising on restricted funds;
- any unbudgeted events such as sickness, maternity leave, recruitment to fill existing posts, unexpected replacement of capital items; and
- any other risks and unforeseen expenditure which may arise that are beyond the charity's control and cannot be met from existing income.

**Policy and procedures**

The Board of Trustees has reviewed the level of reserves needed by the charity and agreed that:

- the charity should aim to hold unrestricted reserves which are sufficient to ensure an orderly wind-up process;

## **Ealing And Hounslow Community Voluntary Service (A company limited by guarantee)**

### **Report of the trustees (incorporating the directors' report)**

#### **For the year ended 31 March 2021**

- likely net cash flow levels will be monitored for at least six months ahead to ensure that EHCVS has adequate reserves to remain in operation;
- should this be at risk, early steps will be taken to reduce expenses and to generate unrestricted income and, if appropriate, activities will be commenced to ensure an orderly wind-up of the charity;
- the level of unrestricted reserves should not exceed 25% of the charity's total annual expenses. Should reserves significantly exceed this level the Board will draw up a future plan to use any additional reserves to invest in development of the charity and long- term sustainability; and
- a summary of this reserves policy and a statement regarding the current level of reserves will be included in the charity's Annual Report, as required by the Charity Commission's SORP (Statement of Recommended Practice)

#### **Reserves review**

The level of reserves will be reviewed annually by the Board of Trustees, and charity's financial position will be monitored by the Board on a quarterly basis (unless financial circumstances require a more urgent change).

#### **Principal funding sources**

EHCVS principal funding sources are mainly derived from charitable trusts and statutory bodies by way of grants.

#### **Financial position**

EHCVS's total income showed a decrease from £712,555 in 2019/20 to £652,202 in 2020/21.

EHCVS's total expenditure showed a decrease from £584,074 in 2019/20 to £496,280 in 2020/21.

A full breakdown of the movement in funds by project is given in the notes to the accounts.

### **Structure, Governance and Management**

#### ***Governing document***

Ealing and Hounslow Community Voluntary Service (EHCVS) is a company limited by guarantee without share capital, as defined by the Companies Act 2006. The company is governed by its Memorandum and Articles of Association, originally adopted by special resolution dated 24 February 1988. The Memorandum and Articles of Association have since been amended and the latest governing document has been adopted by special resolution dated 24 September 2009. The company is registered as a charity, dated 15 June 1989, with the Charity Commission.

The company has no share capital, but in the event of the company winding up, the members have undertaken to contribute a sum not exceeding £10 to the assets of the company. Trustees are not members as individuals and therefore do not hold guarantees.

#### **Recruitment, appointment, induction and training of new trustees**

The Board of Trustees (Board) comprise a maximum of 14 trustees. Of these, a maximum of 9 trustees are elected by full members of the charity, and a maximum of 5 may be co-opted, having regard to their relevant qualifications and skills. One third of the elected trustees retire by rotation at each annual general meeting and may offer themselves for re-election. The appointments of co-opted trustees are reviewed annually by the Board. The Board is expected to meet six times a year.

New trustees are given an induction by the Chair and are provided with an information pack outlining EHCVS's activities. In addition, new trustees are invited to visit EHCVS's offices for a meeting with the Chief Executive and introduction to staff. There are two Trustee Development Days and a Staff/Trustee Away day each year for training, planning and evaluation. The Board considers the trustee, staff and volunteer skills and training needs. There is a small budget for trustee training, allowing trustees to attend relevant conferences or seminars.

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Report of the trustees (incorporating the directors' report)**

**For the year ended 31 March 2021**

**Organisational structure**

The Board is responsible for the overall management and direction of the charity. The Board take all major financial, organisational and policy decisions. The Board meetings receive regular project progress reports and quarterly financial management reports. The Board agrees an annual Action Plan (setting priorities for the year ahead) and receives an annual Performance report (reporting achievements on the previous year). The Board agrees all new staff posts and receives copies of annual appraisal reports on each member of staff.

Day to day management and operational issues (including approval of purchase orders and invoices) are delegated to the Chief Executive.

**Staff**

Charity staff at 31 March 2021 were as follows:

Gurpreet Rana	-	Chief Executive Officer
Syed Arif	-	Senior Development Service Manager
Julie Emig	-	Volunteering and Community Development Manager
Jane Medici	-	Digital Capacity Building Support Officer
Tobias Cray	-	Project Officer
Daniel Mepham	-	Projects Co-ordinator
Nyoka Lewis	-	Funding and Group Development Officer
Iain Elliot	-	Funding and Group Development Officer
Parule Basu-Barua	-	Hounslow Volunteer Co-ordinator and Safeguarding Lead (Ealing)
Whitley St Luce-Frederick	-	Hounslow Volunteer Co-ordinator (currently on maternity leave)
Samantha Stotland	-	Ealing Volunteer Co-ordinator

**Wider network**

The trustees maintain a network of contacts in the London Borough of Ealing (LBE) and surrounding areas through the delivery of various services, projects and programmes. In addition, a wider network of contacts are made through membership, consortia arrangements and partnerships in the aforementioned areas.

At 31 March 2021, EHCVS had an enrolled membership of 204 (2020: 204) voluntary and community organisations and groups.

**Risk management**

EHCVS has a formal Risk Assessment analysis which is reviewed annually by trustees. This covers financial, staffing, management and operational risks. This year's review was approved by the Board in July 2021 and a copy is available on request.

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Independent auditor's report to the members of Ealing And Hounslow Community Voluntary Service**

**For the year ended 31 March 2021**

**Opinion**

We have audited the financial statements of Ealing And Hounslow Community Voluntary Service for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice)".

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

**Other information**

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information; we are required to report that fact.

We have nothing to report in this regard.

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Independent auditor's report to the members of Ealing And Hounslow Community Voluntary Service**

**For the year ended 31 March 2021**

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report, which includes the Directors' Report prepared for the purposes of company law for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Report included within the Trustees' Report have been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report included within the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- the financial statements are not in agreement with the accounting records and returns;
- certain disclosures of trustees' remuneration specified by law are not made;
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime.

**Responsibilities of trustees**

As explained more fully in the Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but it is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Independent auditor's report to the members of Ealing And Hounslow Community Voluntary Service**

**For the year ended 31 March 2021**

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- Discussion with the management of known instances of non-compliance with laws and regulations.
- Understanding of management's internal control designed to prevent irregularities.
- Design audit procedures around testing of expenses.
- Testing transactions entered outside of the normal course of the business.
- Identifying and testing of journals entries.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities) This description forms part of our auditor's report.

**Use of our report**

'This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed'.

.....  
**Arvind Joshi FCA CTA DChA (Senior Statutory Auditor)  
For and on behalf of Levy + Partners Limited  
Chartered Accountants and Statutory Auditors  
7-8 Ritz Parade  
Western Avenue  
London  
W5 3RA**

**Date: 16 November 2021**

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Statement of financial activities (incorporating the income and expenditure account)**

**For the year ended 31 March 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total £	2020 Total £
<b>Income from:</b>					
<u>Charitable activities:</u>	<b>3</b>				
- Community development		15,799	271,501	287,300	204,474
- Funding and group development		81,500	107,610	189,110	168,680
- Partnership development		-	175,051	175,051	244,596
- Training and learning		660	-	660	94,529
Investment income	<b>4</b>	81	-	81	276
<b>Total income</b>		<u>98,040</u>	<u>554,162</u>	<u>652,202</u>	<u>712,555</u>
<b>Expenditure on</b>					
<u>Charitable activities:</u>	<b>5</b>				
- Community development		5,327	228,552	233,879	172,373
- Funding and group development		48,663	73,432	122,095	117,102
- Partnership development		1,200	139,106	140,306	226,925
- Training and learning		-	-	-	67,674
<b>Total expenditure</b>		<u>55,190</u>	<u>441,090</u>	<u>496,280</u>	<u>584,074</u>
<b>Net income for the year</b>		<u>42,850</u>	<u>113,072</u>	<u>155,922</u>	<u>128,481</u>
Total funds brought forward		<u>101,248</u>	<u>147,732</u>	<u>248,980</u>	<u>120,499</u>
<b>Total funds carried forward</b>		<u>144,098</u>	<u>260,804</u>	<u>404,902</u>	<u>248,980</u>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 18 to 27 form an integral part of these financial statements.

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Balance sheet**

**As at 31 March 2021**

	Notes	2021		2020	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	8		22,615		-
<b>Current assets</b>					
Debtors	9	5,836		33,366	
Cash at bank and in hand		507,183		274,393	
		<u>513,019</u>		<u>307,759</u>	
<b>Creditors: amounts falling due within one year</b>	10	<u>(130,732)</u>		<u>(58,779)</u>	
<b>Net current assets</b>			<u>382,287</u>		<u>248,980</u>
<b>Net assets</b>			<u>404,902</u>		<u>248,980</u>
<b>The funds of the charity:</b>	15				
Restricted income funds			260,804		147,732
Unrestricted income funds			144,098		101,248
<b>Total charity funds</b>			<u>404,902</u>		<u>248,980</u>

The financial statements are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the board on 16 November 2021 and signed on its behalf by

  
 .....  
**Graham Kelly Chair - Trustee**

  
 .....  
**Anthony Ansell Treasurer - Trustee**

**Company number: 02223863**

The notes on pages 18 to 27 form an integral part of these financial statements.

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Cash flow statement**

**for the year ended 31 March 2021**

	Notes	2021 £	2020 £
Net incoming resources for the year		155,922	128,481
Adjustments for:			
Income from investments		(81)	(276)
Depreciation and impairment		4,060	-
(Increase)/Decrease in debtors		27,530	42,196
Increase/(Decrease) in creditors		71,953	(49,841)
<b>Net cash inflow from operating activities</b>		<u>259,384</u>	<u>120,560</u>
Returns on investments and servicing of finance		81	276
Capital expenditure		(26,675)	-
<b>Increase in cash in the year</b>		<u>232,790</u>	<u>120,836</u>
<b>Reconciliation of net cash flow to movement in net funds</b>			
<b>Increase in cash in the year</b>		232,790	120,836
<b>Net funds at 1 April 2020</b>		274,393	153,557
<b>Net funds at 31 March 2021</b>		<u>507,183</u>	<u>274,393</u>

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2021**

**1. Company information**

Ealing And Hounslow Community Voluntary Service is a public benefit entity registered as charity in England and Wales and a company limited by guarantee. It was incorporated on 24 February 1988 (company number 02223863) and registered as a charity on 15 June 1989 (charity number 800684)

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

In the event of the charitable company being wound up, members are required to contribute an amount not exceeding £10 each.

The registered office of the charity is: The Lido Centre, 63 Mattock Lane, West Ealing, London, W13 9LA.

**2. Accounting policies**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

**2.1. Basis of accounting**

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), and the Charities Act 2011.

**2.2. Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund together with a fair allocation of management and support costs.

Transfer are made from unrestricted to restricted funds to cover any overspends on restricted projects during the year where the cost will not be met by the funder. Transfers between restricted funds and from restricted to unrestricted funds are made with the permission of the funder.

**2.3. Income Recognition**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Income from the charity shop is included in the year in which it is receivable.

Income from investments is included in the year in which it is receivable.

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2021**

**2.4. Expenditure**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

Governance costs include the management of the charitable company's assets, central, non-project and organisational management and compliance with constitutional and statutory requirements.

**2.5. Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

- Fixtures, fittings and equipment - 25% per annum reducing balance basis
- Office Partitioning - Straight line over 6 years

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2021**

**2.6. Defined benefit pension schemes**

The charity operates a defined benefit pension scheme for employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

Current service costs, past service costs and gains and losses on settlements and curtailments are charged to appropriate resources expended categories in the statement of financial activities. Past service costs are recognised over the vesting period or immediately if the benefits have vested. When a settlement (eliminating all obligations for benefits already accrued) or a curtailment (reducing future obligations as a result of a material reduction in the scheme membership or a reduction in future entitlement) occurs, the obligation and related plan assets are remeasured using current actuarial assumptions and the resultant gain or loss is recognised in the statement of financial activities during the period in which the settlement or curtailment occurs.

The interest cost and the expected return on assets are shown as a net amount as other finance costs or income. Net pension finance costs are allocated to appropriate resources expended categories in the statement of financial activities. Net pension finance income is recognised as an incoming resource in the statement of financial activities. Actuarial gains and losses are recognised immediately as other recognised gains and losses in the statement of financial activities.

Pension scheme assets are valued at fair value at the balance sheet date. Fair value is based on market price information and in the case of quoted securities is the published bid price. Pension scheme liabilities are measured on an actuarial basis using the projected unit method and are discounted to their present value using a rate equivalent to the current rate of return on a high quality corporate bond of equivalent currency and term to the scheme liabilities. The pension scheme [Either: "surplus (to the extent that it can be recovered) OR "deficit"] is recognised in full on the balance sheet, net of related deferred tax.

**2.7. Taxation**

The charity's activities fall within the exemptions afforded by the provisions of the Section 478 of the Corporation Tax Act 2010. Accordingly, there is no taxation charge in these accounts.

**2.8. Going Concern**

The accounts have been prepared on the assumption that the Charity is able to carry on its activities as a going concern, which the trustees consider appropriate having regard to the circumstances.

The Board of Trustees have given due consideration to the working capital and cash flow requirements of Ealing And Hounslow Community Voluntary Service and consider the current and forecast cash resources to be sufficient to cover the working capital requirements of the charity for at least 12 months from the date of signing the financial statements.

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2021**

**3. Income from charitable activities**

	Unrestricted funds £	Restricted funds £	2021 Total £	2020 Total £
Community development	15,799	271,501	287,300	204,474
Funding and group development	81,500	107,610	189,110	168,680
Partnership development	-	175,051	175,051	244,596
Training and learning	660	-	660	94,529
	<u>97,959</u>	<u>554,162</u>	<u>652,121</u>	<u>712,279</u>

**3.1 Grant received included in the above are as follows:**

	2021 Total £	2020 Total £
London Borough of Ealing	149,000	121,750
London Borough of Hounslow	154,558	140,115
Big Lottery Fund	134,753	230,290
City Bridge Trust	17,500	42,500
Greater London Authority	42,850	29,400
Home Office EU Settlement Scheme	48,234	145,724
Pathways	-	2,500
London Community Foundation	32,267	-
Trust For London	55,000	-
Others	17,959	-
	<u>652,121</u>	<u>712,279</u>

**3.2 Summary of grants received**

	2021 Total £	2020 Total £
Government institutions and local authorities	412,142	481,989
Charity, voluntary and community organisations	239,979	230,290
	<u>652,121</u>	<u>712,279</u>

**4. Investment income**

	Unrestricted funds £	2021 Total £	2020 Total £
Bank interest received	81	81	276
	<u>81</u>	<u>81</u>	<u>276</u>

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2021**

**5. Charitable activities costs**

	Unrestricted funds £	Restricted funds £	2021 Total £	2020 Total £
Community development	5,327	228,552	233,879	172,373
Funding and group development	48,663	73,432	122,095	117,102
Partnership development	1,200	139,106	140,306	226,925
Training and learning	-	-	-	67,674
	<u>55,190</u>	<u>441,090</u>	<u>496,280</u>	<u>584,074</u>

	2021 Total £	2020 Total £
<b>5.1 Project payments to charitable, voluntary and community organisations</b>		
Afghan Academy International	-	500
Ealing Law Centre	25,381	41,934
West London Equality Centre	43,923	81,470
Groundwork London	-	5,000
Horn of Africa Disability and Elderly Association	-	500
Hounslow Multi-Cultural Centre	-	500
Mind in Ealing and Hounslow	-	24,521
SWAT	-	1,000
Poles in Need UK	-	500
Riana Development Foundation Network	-	500
Somali Advice and Development Centre	-	500
Tamil Community Centre	-	500
United Anglo Caribbean Society	-	500
Gosad	-	500
Iraqi Association	-	500
Ilyas	-	500
Sikh Welfare and Awareness Team	-	500
Ease	500	1,000
Value You	500	2,000
Each Counselling and Support	2,000	-
Hillingdon Autistic Care and Support	2,000	-
Spark	2,000	-
Heston West Big Local	2,000	-
	<u>78,304</u>	<u>162,925</u>

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2021**

	<b>2021</b>	<b>2020</b>
	<b>Total</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
<b>5.2 Detailed charitable activities costs</b>		
Salaries , Social Security and Pension Costs	334,983	248,880
Consultancy fees / agency staff costs	2,675	59,561
Occupancy	6,432	54,812
Postage, printing, telephone and office costs	6,099	6,057
Staff and volunteers expenses	256	3,650
Organised events and training	5,399	10,698
Partnership payments	78,304	162,925
Publicity and advertising	4,498	4,773
Staff recruitment	136	797
Staff redundancy costs	-	1,135
Computers development costs	31,787	7,082
Subscription and licence	1,807	558
Financial, legal and audit	18,864	18,708
Governance costs	981	4,438
Depreciation of fixed assets	4,059	-
	<u>496,280</u>	<u>584,074</u>

**6. Trustees' Remuneration and Benefits**

The trustees received no remunerations or other benefits during the year (2020: Nil).

No trustees received payment for professional or other services supplied to the charity.

The trustees were able to use services used generally by beneficiaries and members of the charity.

**Trustees' expenses**

No trustees received reimbursements of expenses during the year (2020: Nil).

**Ealing And Hounslow Community Voluntary Service**  
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**Notes to the financial statements**

**For the year ended 31 March 2021**

**7. Staff costs**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Salaries and wages	301,300	223,673
Social security costs	25,937	18,498
Pension contributions	7,746	6,709
	<u>334,983</u>	<u>248,880</u>

**7.1 The average monthly number of employees (full time equivalent) during the year was as follows:**

	<b>2021</b>	<b>2020</b>
	<b>Number</b>	<b>Number</b>
Community development	6	3
Funding and group development	3	2
Partnership development	1	2
Training and learning	0	1
	<u>10.00</u>	<u>8.00</u>

No employee earned more than £60,000 per annum during the current and prior years.

**Ealing And Hounslow Community Voluntary Service  
(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2021**

<b>8. Tangible fixed assets</b>	<b>Fixtures, fittings and equipment £</b>	<b>Total £</b>
<b>Cost</b>		
At 1 April 2020	36,909	36,909
Additions	26,675	26,675
At 31 March 2021	<u>63,585</u>	<u>63,585</u>
<b>Depreciation</b>		
At 1 April 2020	36,909	36,909
Charge for the year	4,059	4,059
At 31 March 2021	<u>40,968</u>	<u>40,968</u>
<b>Net book values</b>		
At 31 March 2021	<u>22,617</u>	<u>22,617</u>
At 31 March 2020	<u>0</u>	<u>0</u>
<b>9. Debtors</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Trade debtors	3,150	31,184
Other debtors	709	-
Prepayments	1,977	2,182
	<u>5,836</u>	<u>33,366</u>

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2021**

**10. Creditors: amounts falling due within one year**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Trade creditors	10,876	17,427
Other creditors	-	1,441
Accruals and deferred income	119,856	39,911
	<u>130,732</u>	<u>58,779</u>

Included within Accruals and Deferred Income is deferred income of £108,981 (2020: £19,423). Deferred income relates to funds received in advance from Ealing Mental Health Forum £3,000, Ealing Crisis Navigator Project £39,746, Good Things Foundation £980, London Borough of Hounslow Digital and IT Capacity Building Programme £11,760, London Community Foundation £4,995, Trust For London £27,500 and GLA Young Londoners Foundation £21,000 to be expended in the 2021/2022 financial year.

**11. Related party transactions**

There are no related party transactions during the year.

**12. APB Ethical Standard - Provision available for small entities**

In common with many other businesses of our size and nature we use our auditors to prepare and submit returns to the tax authorities and assist with the preparation of the financial statements.

**13. Company limited by guarantee**

Ealing And Hounslow Community Voluntary Service is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up, for payments of the debts and liabilities of the company, such amount as may be required, not exceeding £10.

**14. Ultimate Controlling Party**

The charitable company is controlled by its members as a group and consequently there is no single ultimate controlling party.

**Ealing And Hounslow Community Voluntary Service**  
**(A company limited by guarantee)**

**Notes to the financial statements**

**For the year ended 31 March 2021**

**15 Analysis of net assets between funds**

	Unrestricted funds £	Restricted funds £	Total funds £
Fund balances at 31 March 2021 as represented by:			
Tangible fixed assets	22,615	-	22,615
Current assets	252,215	260,804	513,019
Current liabilities	(130,732)	-	(130,732)
	<u>144,098</u>	<u>260,804</u>	<u>404,902</u>

**16. Unrestricted funds**

At 1 April 2020 £	Incoming resources £	Outgoing resources £	At 31 March 2021 £
<u>101,248</u>	<u>98,040</u>	<u>(55,190)</u>	<u>144,098</u>

**17. Restricted funds**

At 1 April 2020 £	Incoming resources £	Outgoing resources £	At 31 March 2021 £
<u>147,732</u>	<u>554,162</u>	<u>(441,090)</u>	<u>260,804</u>

**18. Post balance sheet events**

The charity has entered into a rental lease from 1 April 2020 with an annual rent of £13,000.