

Registered number: 02324916  
Charity number: 800664

**PLYMOUTH ARTS CINEMA  
FORMERLY KNOWN AS PLYMOUTH ARTS CENTRE  
(A COMPANY LIMITED BY GUARANTEE)**

**UNAUDITED**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2022**

**PLYMOUTH ARTS CINEMA  
(A COMPANY LIMITED BY GUARANTEE)**

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**PLYMOUTH ARTS CINEMA  
(A COMPANY LIMITED BY GUARANTEE)**

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 31 MARCH 2022**

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**Trustees**                      A Butler (resigned 7 October 2021)  
                                     Z Newall  
                                     P Brookes (appointed 21 May 2021)  
                                     P Woods (resigned 14 May 2021)  
                                     T Griffiths (resigned 9 June 2022)  
                                     S Owens (appointed 7 October 2021)  
                                     A Piccini  
                                     A Brewerton (resigned 9 December 2021)  
                                     J Noble

**Company registered  
number**                      02324916

**Charity registered  
number**                      800664

**Registered office**              C/O Arts University Plymouth  
                                     Tavistock Place  
                                     Plymouth  
                                     Devon  
                                     PL4 8AT

**Company secretary**        M Le Tual

**Accountants**                      Bishop Fleming LLP  
                                     Chartered Accountants  
                                     Salt Quay House  
                                     4 North East Quay  
                                     Sutton Harbour  
                                     Plymouth  
                                     PL4 0BN

**Bankers**                              Lloyds Bank Plc  
                                     8 Royal Parade  
                                     Plymouth  
                                     Devon  
                                     PL1 1HB

**PLYMOUTH ARTS CINEMA  
(A COMPANY LIMITED BY GUARANTEE)**

**TRUSTEES REPORT  
FOR THE YEAR ENDED 31 MARCH 2022**

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The Trustees present their report and the unaudited financial statements for the year ended 31st March 2022.

Since the company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

**CHAIRMAN'S REPORT**

Since January 2019, Plymouth Arts Centre has been trading as Plymouth Arts Cinema and is now exclusively focusing its activities on independent cinema. In January 2022, the organisation officially changed its name to Plymouth Arts Cinema (PAC).

Due to the ongoing Covid-19 pandemic and the resulting interruptions to business activity, PAC was closed to the public for the first two months of the financial year (1 April 2021 - 3 June 2021), and first operated at reduced capacity when it was allowed to reopen (4 June 2021 - 22 July 2022).

Funding received via the British Film Institute (BFI)'s Culture Recovery Fund, Plymouth City Council's (PCC) Business Interruption Grant, and the Government Job Retention Scheme provided financial and organisational stability through a period of major industry disruption and difficulties.

It is almost impossible to quantify the impact the Covid-19 pandemic has had on PAC, an organisation which had just undergone major organisational restructure and a move to new premises when the pandemic hit. The turbulence of these two years will continue to affect PAC (and the entire cinema exhibition industry) for many years to come but, despite this, the organisation has managed to hold onto audiences, continued to deliver a strong programme of the best independent cinema, grown audiences for artist moving image and archive material, worked hard to maintain and deepen creative partnerships within the city and beyond and sustained a strong staff team through the most challenging of times.

**OBJECTIVES AND ACTIVITIES**

**a. OBJECTIVES**

The Objectives for which the Association is established are to promote the education of the public in the practice and appreciation of the arts and letters in the City of Plymouth and the surrounding district within the Counties of Devon and Cornwall. Founded in 1947, PAC occupies a key place in the cultural life of the city.

**b. ACTIVITIES FOR ACHIEVING OBJECTIVES**

**Mission** - PAC fosters and delivers distinctive and inspirational contemporary cinema. We want our vibrant programme to excite, challenge and inspire everyone who encounters it and we want to engage as many people as possible. Our visitors will find unexpected and thought-provoking ideas in a sociable space with a warm welcome.

**Values** - We strive to be

**Open** – by inviting people in to work with us, to lead on and respond to new ideas and partnerships; keeping the social aspects of everything we do at the front of our work.

**Inclusive** – by presenting a broader programme across a whole range of cinema and other moving image programmes; and tailoring our offer to reflect and develop our audiences from our loyal Members, to visitors to Plymouth and specific communities in our city and beyond.

**Creative** – by thinking in unusual ways, working with partners to think and behave differently, to challenge and also to reassure; to see and support our audiences as creative individuals.

**TRUSTEES REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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Experimental – by seeking new partnerships, trying out new ideas, being brave, examining new trends and leading and stimulating debate.

Excellent – in everything we do. Keeping abreast of new ideas and national and international developments in film culture. We participate in national programmes and engage with other organisations in national conversations around programme developments in the cinema exhibition sector, whilst supporting the local arts ecology and engaging a broad audience in our high quality programme.

**ACHIEVEMENTS AND PERFORMANCE**

Activities in the first half of the financial year were still heavily impacted by the Covid-19 pandemic. The cinema stayed closed from 1 April 2021 to 3 June 2021 in line with lockdown measures which had been in place in England since January 2021. The cinema reopened at the beginning of June 2021 and operated at a reduced capacity of 36 seats per screening (a third of the full capacity) with social distancing measures in place up until the end of July. August was dedicated to Open Air Cinema events (which were also run at reduced capacity), and the cinema reopened in mid-September, operating from then on at full capacity.

Despite major industry disruption and unprecedented business turbulence, the organisation managed to consolidate activity wherever and whenever possible and to continue to deliver a strong programme.

While audience numbers are yet to recover to pre-pandemic levels, key achievements and successes for the year include:

**a) Reinforcing existing partnerships and developing new collaborations.**

Partnership work was one of the successes of the period for PAC. The pandemic forced many of the cultural organisations in Plymouth to re-calibrate and become better connected in order to continue to forge better communication about revised activities to audiences. PAC, The Box, Arts University Plymouth (AUP - formerly Plymouth College of Art) worked hard to create shared and cohesive information exchanges so that audiences could access information about activity more easily.

PAC and The Box partnered to offer a co-curated programme of Open Air Cinema events in summer 2021. PAC worked hard to consolidate stronger programming links between film and visual art exhibitions at The Box, leading for instance to the curation of 3 film screenings in February 2021 tying in with the Songlines exhibition. Co-curation of programme is now a regular part of the creative conversations being had. Archive and heritage film activity has also developed a stronger presence at PAC due to these closer links.

Strong relationships have been built between PAC and AUP, with PAC mentoring film students, participating in final year student crit sessions and sponsoring a student prize for the final year student which involves screening work at PAC's Open Air Cinema events alongside major mainstream programme. PAC also participated in a filmmaking marathon organised by AUP, as a jury member and film screening host.

PAC continues to nurture and support the work of emerging and established local and regional filmmakers and has consistently created space in the programme to give practitioners a public platform to screen work, run panel discussions and takeovers through bespoke initiatives and collaborations (Chris Muirhead with Merrivale; Tom and Katy Richardson with SuperSpreader; Katy Richardson with A Cake of Painted Tin; CineSisters SW).

PAC also further developed its Artist Moving Image programme through events organised in partnership with other cultural organisations such as Mirror Gallery at AUP (Maud Craigie's Indications of Guilt) and Karst (three films by Bedwyr Williams) – this helps to position the organisation firmly in the cultural landscape of the city.

PAC also nurtured existing and new partnerships at a national level.

PAC continued its work with Reclaim the Frame (RTF), the BFI-funded audience development project devised and run by the charity Bird's Eye View to bring ever-greater audiences to films by women to widen and enrich

**TRUSTEES REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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cinema's perspective of the world. This year, the RTF programme offered pre-recorded contents (director introductions and Q&As) to be screened alongside selected films.

In 2021-22, PAC participated in the following national festivals / touring programmes:

- Iris on the Move LGBTQI+ Film Festival - PAC hosted Iris on the Move for the first time in February 2020 and is now committed to do so annually.
- French Film Festival UK
- Into Film school screenings (November 21 and March 22)
- Japan Foundation Touring Programme (new partnership with 4 screenings in March 22, planned return for 2023)
- Exhibition on screen (new strand of programming launched in March 2022)

All these initiatives give local audiences the opportunity to see films and experience events which can traditionally be hard to access outside of London, establishing PAC as a key provider of cultural content for Plymouth and the wider area.

Other partnership highlights of the year include:

- The introduction of a new strand of programming under the banner "Plymouth and Popcorn", offering free screenings of films reflecting on our post-pandemic society, in partnership with Plymouth City Council C-Care project.
- A one-off screening of Cornwall Climate Stories with post-screening Q&A with the filmmakers, discussing environmental issues from a local angle
- Fundraising screenings for the People of Afghanistan (The Breadwinner) and Ukraine (Olga)

**b) Improving accessibility and inclusivity**

Since the pandemic we have seen how much culture and getting people together is important for the good of the community and PAC is making more efforts than ever to reach as many different communities who will benefit from being able to come to the cinema as often as possible.

PAC introduced an unwaged ticket price of £4 and extended the PCA student price of £4 to all students in the city and beyond.

Between October 2021 and March 2022, PAC offered 7 socially-distanced, reduced-capacity matinee screenings for popular titles, to give vulnerable audiences the confidence to return to the cinema and give them the opportunity to watch those films on the big screen.

PAC conducted an audience survey on accessibility as well as a self-assessment of the venue and organisation and now has a dedicated Access Page on its website (<https://plymouthartscinema.org/access/>) Captioned screenings (subtitled screenings that display the dialogue as well as additional auditory information on the screen) were introduced in June 2021 – with the long-term aim to offer at least one captioned screening for each film we show.

In the first quarter of 2022, PAC started working in partnership with PASS (Plymouth Autism Spectrum Service) to improve the provision of and develop audience for Relaxed screenings (everyone is welcome to these screenings, but they have been made especially suitable to those with Dementia, Autism, and anyone who finds standard screenings overwhelming).

**c) Reintroducing Open Air Cinema**

Summer 2021 marked the return of Open Air Cinema after the 2020 hiatus: 9 screenings were organised across 2 venues (The Box and Tinside Lido), with the inclusion of archive films and student films before the main feature films. The Tinside events operated at reduced capacity (150 instead of 250). Most events sold out.

**TRUSTEES REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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Open Air Cinema is the occasion to widen PAC's audience base and to raise the organisation's profile in the city bringing the magic of film to significant places and settings. It also showcases PAC's partnerships with local sponsors and other cultural organisations such as The Box and AUP.

**REVIEW OF ACTIVITIES IN FIGURES**

In 2021-22, PAC had:

115 Film Titles shown over 419 screenings, and an overall audience figure of 8,449

Out of which:

- 9 Open Air Cinema screenings, with 927 attendees
- 32 accessible screenings (Captioned screenings, Bringing in Baby screenings, Relaxed screenings), with 353 attendees
- 5 school screenings (as part of the national Into Film Festival) with 286 attendees

28 articles published on our blog (<https://plymouthartscinema.org/blog/>)

94,170 visits to our website (total visits, which includes repeat visitors)

Facebook – 10k followers

Twitter – 9,990 followers

Instagram - 3,833 followers

30 volunteers, supporting cinema ushering, event stewarding and programme marketing

**FINANCIAL REVIEW**

**a. GOING CONCERN**

The company has historically relied on regular, material funding from the BFI, the qualification for which has now changed. However, after making appropriate enquiries and applications for funding from alternative sources, the Trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

**b. ACTIVITY**

Following the severe impact of the Covid-19 pandemic in previous years, PAC's usual income-generating activities (indoor and outdoor cinema screenings generating ticket sales, bar sales and sponsorships) were able to recommence during this financial year albeit still impacted by the need for socially distanced reduced audience capacity as noted above. The level of donation and grant income available ensured a total income of £170,917 for the year. This is £10,654 less than 2021 income levels (£181,571) as a result of withdrawal of COVID-19 support and [BFI funding]. With the return to opening, expenditure increased to a total of £212,879 for the year ended 31st March 2022 (an increase of £46,006 from 2021 expenditure levels of £166,873). Whilst PAC was able to meet all of its financial obligations during the year ended 31st March 2022, it did result in a net loss of £41,962, utilising all of the surplus brought forward from 2021 (£41,908) and leaving a net deficit of £54.

**TRUSTEES REPORT (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2022**

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**c. RESERVES POLICY**

PAC's reserve's policy is to have unrestricted funds, not committed in designated funds or fixed assets, approximately equal to eight weeks of the charity's overheads, in line with industry practice. This equates in the new operations to approximately £34,000. At the year end there were no unrestricted free reserves and the balance sheet showed a deficit of £54. This is significantly below the target and mainly reflects the difficult economic conditions and the impact of COVID-19 on the last two years. The Trustees intend to rebuild the reserves over a suitable period.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**a. CONSTITUTION**

PAC is a company limited by guarantee governed by its Memorandum and Articles of Association dated 9 December 2021. It is registered as a charity with the Charity Commission.

On 9 December 2021, the organisation's Articles of Association were amended to:

- make provision for meetings of the Board of Directors to take place online or in a hybrid format
- clarify when the Annual General Meetings (AGM) should take place
- make the AGM quorum consistent with the quorum for meetings of the Directors.
- amend the quorum to the Charity Commission's recommendation that that the quorum for a trustees' meeting is a minimum of one third of the total number of charity trustees plus one.
- include a provision in the event of even votes for and against a resolution.
- introduce a maximum number of Directors on the Board (no more than 10)
- change the term of office of a director to 4 years

On 5 January 2022, the organisation officially changed its name to Plymouth Arts Cinema. The change was registered with Companies House and Charity Commission.

**b. METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES**

As set out in the Articles of Association, the Directors may appoint a person who is willing to act as a Director. The term of office of an individual appointed as a Director is 4 consecutive years from the date of his or her appointment. The individual and the Directors may agree to extend the term of office for a further 4 years, or for such period that the individual and the Directors may agree. The Directors appoint the Chair of the Board of Directors and may at any time revoke such appointment. The Directors also have the power to co-opt further members to fill specialist roles such as Treasurer and Deputy Chair.

**c. POLICIES ADOPTED FOR THE INDUCTION AND TRAINING OF TRUSTEES**

New Trustees undergo an orientation meeting to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision-making processes, the business plan and recent financial performance of the charity. During the induction process they meet key employees and other Trustees.

**d. PAY POLICY FOR SENIOR STAFF**

The Trustees and Board of Trustees have devolved responsibility for day to day management of the Charity to the key management personnel. The key management personnel is comprised of Anna Navas, Executive Director and Film Programmer, who implements the policies laid down by the Trustees and reports back to them on performance. Further details regarding key management personnel are disclosed in note 8. Remuneration for senior staff is reviewed and approved by the Board of Trustees.



**TRUSTEES REPORT (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2022**

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**e. ORGANISATIONAL STRUCTURE AND DECISION MAKING**

The Board of Trustees, which must have a minimum of three and a maximum of ten, administers the Charity. The Board normally meets on a bi-monthly basis. An Executive Director and Film Programmer is appointed by the Trustees to manage the day-to-day operations of the charity. To facilitate effective operations, the Executive Director and Film Programmer has delegated authority, within terms of delegation approved by the trustees, for operational matters including finance, employment and artistic performance related activity. The Board of Trustees make up a dynamic group with a range of skills reflecting our activities. Across the Board our specialist areas include media, arts management, contemporary art, cinema and moving image, architecture, financial and education.

**f. RELATED PARTY RELATIONSHIPS**

None of our Trustees receive remuneration or other benefit from their work with the Charity.

**g. RISK MANAGEMENT**

The management committee has conducted its own review of the major risks to which the charity is exposed, and systems have been established to mitigate those risks. Significant external risks include:

**Funding**

In 2021-22, PAC had two main revenue funding sources:

PAC continued to receive £20,000 per annum from Plymouth City Council under the annual Service Level Agreement (SLA) and this funding will continue into the 2022-23 financial year.

PAC was awarded £35,000 from the British Film Institute Audience Fund for 2021-22 (although a portion of that award, £3,500, was actually received in July 2022, i.e. the following financial year). It is noted that following the delayed launch of the British Film Institute's new 10-year strategy in October 2022, qualification for its funding programmes has markedly changed to the extent that similar levels of funding to the current position are unlikely going forward. In light of this, PAC has sought new significant funding sources and has applied for two material grants from separate independent organisations to replace the BFI funds. The success of these applications will become known in the first quarter of 2023.

**Site/Accessibility**

PAC is now housed within Plymouth College of Art and has full accessibility with wheelchair access to all PAC levels and disabled toilet facilities.

**Internal risks**

Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the charitable company. These procedures are periodically reviewed to ensure that they still meet the needs of the charity. Risk assessments are reviewed as part of the senior management structure.

**External Risks**

External risks include the existence of two large-chain multiplexes in the city and the planned opening of another national chain (Everyman) at Royal William Yard in the Spring of 2023. PAC monitors audience figures carefully to note any changes due to other cinema activity in the city. Marketing strategies are developed to strengthen PAC audience loyalty and increase visibility. PAC programming is different to mainstream cinema activity and PAC SMT regularly assess any programme changes which can enhance its unique offer in the city.

**PLYMOUTH ARTS CINEMA  
(A COMPANY LIMITED BY GUARANTEE)**

**TRUSTEES REPORT (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2022**

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The ongoing impact of Covid-19 pandemic on the business is being carefully monitored and audience return rates are analysed regularly. Increased communication with regional and national industry bodies (BFI Hub SW and UK Cinema Exhibitors Association) allows for greater understanding of the impact across the sector and better knowledge sharing.

**PLANS FOR FUTURE PERIODS**

**a. FUTURE DEVELOPMENTS**

**Key Objectives to 2023:**

1. To stabilise the business as it emerges from the effects of the global pandemic.
2. To re-engage and develop audiences.
3. To sustain a cultural cinema offer of significance within Plymouth for the wider community, continue to grow our audiences and stakeholder partnerships.
4. To lead the development of independent cinema in Plymouth, and to nurture talent.

This report was approved by the Trustees, on *Thursday 8 December 2022* and signed on their behalf by:



**Paul Brookes**  
Chairman of the Board of Trustees

**PLYMOUTH ARTS CINEMA  
(A COMPANY LIMITED BY GUARANTEE)**

**STATEMENT OF TRUSTEES' RESPONSIBILITIES  
FOR THE YEAR ENDED 31 MARCH 2022**

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The Trustees (who are also the directors of the Company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on  
Thursday 8 December 2022 and signed on its behalf by:



**P Brookes**  
(Chair of Trustees)

**PLYMOUTH ARTS CINEMA  
(A COMPANY LIMITED BY GUARANTEE)**

**INDEPENDENT EXAMINER'S REPORT  
FOR THE YEAR ENDED 31 MARCH 2022**

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**Independent Examiner's Report to the Trustees of Plymouth Arts Cinema ('the Company')**

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

**Responsibilities and Basis of Report**

As the Trustees of the Company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no matters, other than those fully detailed below, have come to my attention in connection with the examination giving me reasonable cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

**PLYMOUTH ARTS CINEMA  
(A COMPANY LIMITED BY GUARANTEE)**

**INDEPENDENT AUDITORS' REPORT TO THE OF PLYMOUTH ARTS CINEMA (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2022**

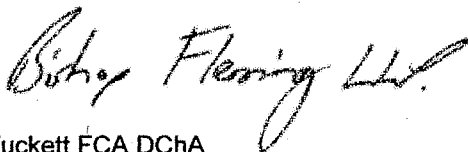
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**Disclosure Section**

I draw your attention to note 2.2 in the accounts relating to the going concern accounting policy. The Company's ability to continue to operate is reliant on two funding applications being successful which won't be known until Q1 2023. Therefore a material uncertainty exists. I have no further concerns and have come across no other matters in connection with the examination to which attention should be drawn in the report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Company's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Company and the Company's Trustees as a body, for my work or for this report.

Signed:



Dated: 14/12/2022

Pamela Tuckett FCA DChA

**Bishop Fleming LLP**  
Chartered Accountants  
Salt Quay House  
4 North East Quay  
Sutton Harbour  
Plymouth  
PL4 0BN

**PLYMOUTH ARTS CINEMA**  
**(A COMPANY LIMITED BY GUARANTEE)**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31 MARCH 2022**

	Note	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
<b>INCOME FROM:</b>				
Donations and legacies	4	96,081	96,081	164,555
Charitable activities	5	74,834	74,834	17,016
Investments	6	2	2	-
<b>TOTAL INCOME</b>		<b>170,917</b>	<b>170,917</b>	<b>181,571</b>
<b>EXPENDITURE ON:</b>				
Charitable activities	7	212,879	212,879	166,873
<b>TOTAL EXPENDITURE</b>		<b>212,879</b>	<b>212,879</b>	<b>166,873</b>
<b>NET MOVEMENT IN FUNDS</b>		<b>(41,962)</b>	<b>(41,962)</b>	<b>14,698</b>
<b>RECONCILIATION OF FUNDS:</b>				
Total funds brought forward		41,908	41,908	27,210
Net movement in funds		(41,962)	(41,962)	14,698
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>(54)</b>	<b>(54)</b>	<b>41,908</b>

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 15 to 26 form part of these financial statements.

**PLYMOUTH ARTS CINEMA**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**REGISTERED NUMBER:02324916**

**BALANCE SHEET**  
**AS AT 31 MARCH 2022**

	Note	2022 £	2021 £
<b>FIXED ASSETS</b>			
Tangible assets	12	34,840	52,872
		<u>34,840</u>	<u>52,872</u>
<b>CURRENT ASSETS</b>			
Stocks	13	2,017	365
Debtors	14	488	5,050
Cash at bank and in hand		44,632	57,387
		<u>47,137</u>	<u>62,802</u>
Creditors: amounts falling due within one year	15	(33,031)	(13,766)
<b>NET CURRENT ASSETS</b>		<u>14,106</u>	<u>49,036</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>48,946</u>	<u>101,908</u>
Creditors: amounts falling due after more than one year	16	(49,000)	(60,000)
<b>TOTAL NET ASSETS</b>		<u>(54)</u>	<u>41,908</u>
<b>CHARITY FUNDS</b>			
Restricted funds	17	-	-
Unrestricted funds	17	(54)	41,908
<b>TOTAL FUNDS</b>		<u>(54)</u>	<u>41,908</u>

**PLYMOUTH ARTS CINEMA**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**REGISTERED NUMBER:02324916**

**BALANCE SHEET (CONTINUED)**  
**AS AT 31 MARCH 2022**

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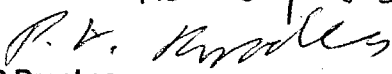
The Company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on Thursday 8 December 2022 and signed on their behalf by:

  
**P Brookes**  
(Chair of Trustees)

The notes on pages 15 to 26 form part of these financial statements.



**PLYMOUTH ARTS CINEMA  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

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**1. GENERAL INFORMATION**

Plymouth Arts Cinema is a company limited by guarantee, registered in England and Wales. Its registered office is C/O Arts University Plymouth, Tavistock Place, Plymouth England, PL4 8AT.

**2. ACCOUNTING POLICIES**

**2.1 BASIS OF PREPARATION OF FINANCIAL STATEMENTS**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Plymouth Arts Cinema meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**2.2 GOING CONCERN**

The accounts have been prepared on the going concern basis.

The Trustees would like to acknowledge the continued impact of the Covid pandemic on cinema attendance and sales in the financial year ending 31st March 2022, resulting in a closing deficit position at the year end. However since the return to full opening capacity from September 2021 sales have started to trend back towards pre-Covid levels, whilst this increase was slow at first we are now seeing ticket sales in excess of the prior year (October and November 2022 compared to the same months in 2021) and are comfortable that this trend appears to be continuing. A robust system of checks and balances is in place to monitor this, with weekly management and Board review of sales information enabling a rapid response if the trend were to peter out.

PAC continued to receive £20,000 per annum from Plymouth City Council under the annual Service Level Agreement (SLA) and this funding has continued into the 2022-23 financial year. Whilst historically the Company has relied materially on funding from the British Film Institute via its various programmes (totalling £48,562 in 2021-22), it is noted that following the delayed launch of BFI's new 10 year strategy in October 2022, qualification for its funding programmes has markedly changed to the extent that similar levels of funding to the current position are unlikely going forward. In light of this, PAC has sought new significant funding sources and has applied for two material grants from separate independent organisations to replace the BFI funds. The success of these applications will become known in the first quarter of 2023.

With all the information available and provided that further funding applications are successful, the Trustees therefore consider that the going concern basis remains accurate and the organisation will continue for at least twelve months from the date upon which these accounts were signed.

**2.3 INCOME**

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

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**2. ACCOUNTING POLICIES (continued)**

**2.4 EXPENDITURE**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Company's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

**2.5 GOVERNMENT GRANTS**

Government grants relating to tangible fixed assets are treated as deferred income and released to the Statement of Financial Activities over the expected useful lives of the assets concerned. Other grants are credited to the Statement of Financial Activities as the related expenditure is incurred.

**2.6 INTEREST RECEIVABLE**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Company; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

**2.7 TANGIBLE FIXED ASSETS AND DEPRECIATION**

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following bases:

Plant and machinery	- 20% straight line
Fixtures and fittings	- 15% or 25% straight line
Projector and office equipment	- 15% or 25% straight line

**2.8 STOCKS**

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

**2.9 DEBTORS**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**PLYMOUTH ARTS CINEMA  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

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**2. ACCOUNTING POLICIES (continued)**

**2.10 CASH AT BANK AND IN HAND**

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**2.11 LIABILITIES AND PROVISIONS**

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

**2.12 FINANCIAL INSTRUMENTS**

The Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2.13 PENSIONS**

The Company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Company to the fund in respect of the year.

**2.14 FUND ACCOUNTING**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Company and which have not been designated for other purposes.

Investment income, gains and losses are allocated to the appropriate fund.

**PLYMOUTH ARTS CINEMA**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

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**3. CRITICAL ACCOUNTING ESTIMATES AND AREAS OF JUDGEMENT**

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The Company makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

Depreciation rates of fixed assets

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**4. INCOME FROM DONATIONS AND LEGACIES**

	<b>Unrestricted funds 2022 £</b>	<b>Total funds 2022 £</b>	<b>Total funds 2021 £</b>
Donations	8,221	8,221	11,873
Grants	73,703	73,703	122,218
Government grants	14,157	14,157	30,464
	<b>96,081</b>	<b>96,081</b>	<b>164,555</b>

All income received in the prior year was unrestricted.

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**5. INCOME FROM CHARITABLE ACTIVITIES**

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Professional events	56,696	56,696	12,285
Shop sales	4	4	-
Bar takings and commission	11,582	11,582	1,333
Publicity and promotion	303	303	-
Membership income	6,195	6,195	3,398
Other income	54	54	-
	<u>74,834</u>	<u>74,834</u>	<u>17,016</u>

All income received in the prior year was unrestricted.

**6. INVESTMENT INCOME**

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Interest income	<u>2</u>	<u>2</u>	<u>-</u>

**7. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES**

**Summary by fund type**

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Arts cinema	<u>212,879</u>	<u>212,879</u>	<u>166,873</u>
TOTAL 2021	<u>166,873</u>	<u>166,873</u>	

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**NOTES TO THE FINANCIAL STATEMENTS**  
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**8. ANALYSIS OF EXPENDITURE BY ACTIVITIES**

	Activities undertaken directly 2022 £	Support costs 2022 £	Total funds 2022 £
Arts cinema	149,145	63,734	212,879

	Activities undertaken directly 2021 £	Support costs 2021 £	Total funds 2021 £
Arts cinema	119,688	47,185	166,873

**ANALYSIS OF DIRECT COSTS**

	Activities 2022 £	Total funds 2022 £	Total funds 2021 £
Staff costs	106,033	106,033	100,707
Cinema expenses	28,794	28,794	7,249
Grants paid	-	-	480
Legal and professional fees	10,483	10,483	10,573
Bar and catering expenditure	3,835	3,835	679
	149,145	149,145	119,688

**PLYMOUTH ARTS CINEMA**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
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**8. ANALYSIS OF EXPENDITURE BY ACTIVITIES (CONTINUED)**

**ANALYSIS OF SUPPORT COSTS**

	Total funds 2022 £	Total funds 2021 £
Depreciation	19,129	19,020
Insurance	5,142	5,429
Telephone	4,940	3,356
Postage and stationery	1,263	805
Laundry and cleaning	362	1,160
Repairs and maintenance	6,956	2,999
Subscriptions	97	63
Bank charges	1,276	597
Sundry expenses	859	(846)
Bad debts	25	393
IT costs	10,307	6,837
Staff costs	3,133	2,344
Publicity and promotion	6,472	430
Governance costs	3,773	4,598
	<u>63,734</u>	<u>47,185</u>

**9. INDEPENDENT EXAMINER'S REMUNERATION**

	2022 £	2021 £
Fees payable to the Company's independent examiner for the independent examination of the Company's annual accounts	<u>3,600</u>	<u>3,200</u>

**10. STAFF COSTS**

	2022 £	2021 £
Wages and salaries	102,633	97,750
Social security costs	1,718	1,387
Contribution to defined contribution pension schemes	1,682	1,570
	<u>106,033</u>	<u>100,707</u>

**PLYMOUTH ARTS CINEMA  
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**NOTES TO THE FINANCIAL STATEMENTS  
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**10. STAFF COSTS (CONTINUED)**

The average number of persons employed by the Company during the year was as follows:

<b>2022</b>	<b>2021</b>
<b>No.</b>	<b>No.</b>
<b>8</b>	<b>8</b>

No employee received remuneration amounting to more than £60,000 in either year.

Total remuneration received by key management personnel (including employers pension contributions) is £23,946 (2021: £24,262). Trustees are not remunerated for the role as Trustees.

**11. TRUSTEES' REMUNERATION AND EXPENSES**

During the year, no Trustees received any remuneration or other benefits (2021 - £NIL).

During the year ended 31 March 2022, no Trustee expenses have been incurred (2021 - £NIL).



**PLYMOUTH ARTS CINEMA**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
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**12. TANGIBLE FIXED ASSETS**

	Plant and machinery £	Fixtures and fittings £	Projector and office equipment £	Total £
<b>COST OR VALUATION</b>				
At 1 April 2021	94,216	359	817	95,392
Additions	-	-	1,097	1,097
At 31 March 2022	94,216	359	1,914	96,489
<b>DEPRECIATION</b>				
At 1 April 2021	42,343	54	123	42,520
Charge for the year	18,843	54	232	19,129
At 31 March 2022	61,186	108	355	61,649
<b>NET BOOK VALUE</b>				
At 31 March 2022	33,030	251	1,559	34,840
At 31 March 2021	51,873	305	694	52,872

**13. STOCKS**

	2022 £	2021 £
Finished goods and goods for resale	2,017	365

**14. DEBTORS**

	2022 £	2021 £
<b>DUE WITHIN ONE YEAR</b>		
Trade debtors	54	158
Prepayments and accrued income	434	4,892
	488	5,050

**PLYMOUTH ARTS CINEMA**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2022 £	2021 £
Other loans	11,000	-
Trade creditors	5,919	1,060
Other taxation and social security	6,555	3,887
Other creditors	3,457	5,619
Accruals and deferred income	6,100	3,200
	<u>33,031</u>	<u>13,766</u>

**16. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR**

	2022 £	2021 £
Other loans	49,000	60,000

Included within the above are amounts falling due as follows:

	2022 £	2021 £
<b>BETWEEN ONE AND TWO YEARS</b>		
Other loans	12,000	11,000
<b>BETWEEN TWO AND FIVE YEARS</b>		
Other loans	36,000	36,000
<b>OVER FIVE YEARS</b>		
Other loans	1,000	13,000

The loan has been provided interest free and is repayable over a term of 5 years.

**PLYMOUTH ARTS CINEMA**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**17. STATEMENT OF FUNDS**

**STATEMENT OF FUNDS - CURRENT YEAR**

	Balance at 1 April 2021 £	Income £	Expenditure £	Balance at 31 March 2022 £
<b>UNRESTRICTED FUNDS</b>				
General Funds	41,908	170,917	(212,879)	(54)

**STATEMENT OF FUNDS - PRIOR YEAR**

	Balance at 1 April 2020 £	Income £	Expenditure £	Balance at 31 March 2021 £
<b>UNRESTRICTED FUNDS</b>				
General Funds	27,210	181,571	(166,873)	41,908

**18. SUMMARY OF FUNDS**

**SUMMARY OF FUNDS - CURRENT YEAR**

	Balance at 1 April 2021 £	Income £	Expenditure £	Balance at 31 March 2022 £
General funds	41,908	170,917	(212,879)	(54)

**SUMMARY OF FUNDS - PRIOR YEAR**

	Balance at 1 April 2020 £	Income £	Expenditure £	Balance at 31 March 2021 £
General funds	27,210	181,571	(166,873)	41,908

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**NOTES TO THE FINANCIAL STATEMENTS  
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**19. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR**

	Unrestricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	34,840	34,840
Current assets	47,137	47,137
Creditors due within one year	(33,031)	(33,031)
Creditors due in more than one year	(49,000)	(49,000)
<b>TOTAL</b>	<b>(54)</b>	<b>(54)</b>

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR**

	Unrestricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	52,872	52,872
Current assets	62,802	62,802
Creditors due within one year	(13,766)	(13,766)
Creditors due in more than one year	(60,000)	(60,000)
<b>TOTAL</b>	<b>41,908</b>	<b>41,908</b>

**20. PENSION COMMITMENTS**

The Company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the group in an independently administered fund. The pension cost charge represents contributions payable by the group to the fund and amounted to £1,682 (2021 - £1,570). Contributions totalling £367 (2021 - £Nil) were payable to the fund at the balance sheet date and are included in creditors.

**21. RELATED PARTY TRANSACTIONS**

The Company has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the Company at 31 March 2022.

**22. CONTROLLING PARTY**

The charitable company is controlled by its Trustees.