

Cyprus Hall Community Association

Registered charity number 800492

Report and accounts
for the year ended 31 March 2024

Keymer Haslam & Co.

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**Cyprus Hall Community Association
Trustees' Annual Report
for the year ended 31 March 2024**

The management committee present their report together with the financial statements for the year ended 31 March 2024.

Constitution and terms of reference

This unincorporated charity was established by a scheme approved and sealed by the Charity Commissioners on 21 March 1988.

The charity's registration number is 800492.

Committee of management

The committee who held office during the year were as follows:

• Stella Joanna Rogers
David John Peter Fish
Sarah Voce

Structure, governance and management

The charity is governed by a constitution which was re-adopted at an AGM on 24 July 2018 and the charity is constituted by trust. Trustees are appointed and reappointed annually at the AGM.

The charity has several policies which govern its operations, these policies include the application of income and property, repairs and insurance. The policies are reviewed regularly both by the staff and management committee to ensure they are both appropriate and adequate.

All members of the management committee give their time voluntarily and receive no remuneration, they all make a significant contribution to the successful running of the charity, in particular by regularly attending management meetings to ensure the charity is operated appropriately and any issues are quickly and adequately resolved.

Objectives and activities

The Association's objects are:-

- To manage and maintain the Cyprus Hall as a Community Centre.
- To provide facilities in the Centre for others to organise educational, recreational, cultural and leisure time activities.
- To organise activities within the Association which contribute to the furthering of the objectives above.

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Public benefit

The charity provides benefit to the public by offering a hall for the use of the residents of Burgess Hill for educational, recreational, cultural and leisure-time activities.

Achievements and performance

The Charity has seen an increase in hall hire charges as part of the recovery after COVID. The increase in come has enable the Charity to continue with it's program of maintenance.

The management committee strongly believe that success of the charity is as a result of the hard work and dedication of the charity staff and the management committee itself.

Financial review

Total income for 2023/24 was £31,028 compared to £31,650 in 2022/23. We ended the year with a profit of £1,274 compared to a £286 loss last year. The surplus was mainly due to a reduction in costs this year. We ended the year with monies held at the bank and cash of £38,142 compared to £33,976 last year. The end result was that reserves have increased to £43,614 from £42,341 last year.

The charity's main source of income comes from hall hire charges.

Income from fundraising activities is used primarily to improve and maintain the hall.

Signed on behalf of the committee

.....
Sarah L. Vore
(Chair)

.....
18/8/2024
(Date)

Cyprus Hall Community Association
Independent examiner's report to the trustees of Cyprus Hall Community Association
for the year ended 31 March 2024

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2024 which are set out on pages 4 to 7.

Responsibilities and basis of report


As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Daniel Pettitt FCCA
Keymer Haslam & Co
Chartered Accountants
4/6 Church Road
Burgess Hill
West Sussex, RH15 9AE

05/09/24

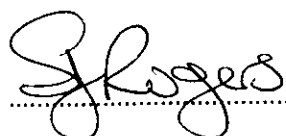
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(Date)

Cyprus Hall Community Association
Statement of Financial Activities
for the year ended 31 March 2024

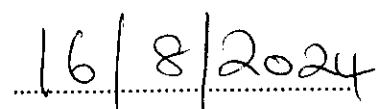
| | 2024 | | 2023 | |
|--------------------------------------|--------------|----------------------|--------------|----------------------|
| <i>Note</i> | £ | £ | £ | £ |
| Income | | | | |
| Hall hire | 29,301 | | 30,670 | |
| Bowls | <u>305</u> | | <u>207</u> | |
| | | 29,606 | | 30,877 |
| Other income | | | | |
| Donations | 60 | | 60 | |
| Deposits held | 325 | | 287 | |
| Bank interest | <u>1,037</u> | | <u>426</u> | |
| | | <u>1,422</u> | | <u>773</u> |
| TOTAL REVENUE | | 31,028 | | 31,650 |
| DIRECT CHARITABLE EXPENDITURE | | | | |
| Maintenance | 8,404 | | 11,583 | |
| Rent | 1 | | 1 | |
| Electricity | 6,875 | | 8,072 | |
| Internet | 238 | | 340 | |
| Water | - | | - | |
| Cleaning materials & contract costs | 1,480 | | 385 | |
| Caretaker's costs | 4,430 | | 2,737 | |
| Relief caretaker | 1,100 | | 990 | |
| Booking officer's fees and expenses | 950 | | 880 | |
| Treasurer's expenses | - | | - | |
| Stationery, printing & postage | 50 | | 9 | |
| Professional fees | - | | - | |
| Accountancy fees | 660 | | 795 | |
| Insurance | 3,163 | | 3,150 | |
| Subscriptions | 195 | | 168 | |
| Bank charges | 131 | | 139 | |
| Sundry expenses | 166 | | 140 | |
| Depreciation: Fixtures & fittings | <u>1,911</u> | | <u>2,547</u> | |
| | | <u>29,754</u> | | <u>31,936</u> |
| SURPLUS/(LOSS) FOR THE YEAR | | <u>£1,274</u> | | <u>(£286)</u> |

Cyprus Hall Community Association
Statement of assets and liabilities
for the year ended 31 March 2024

| | | 2024 | | 2023 | |
|----------------------------|------|--------|-----------------|--------|-----------------|
| | Note | £ | £ | £ | £ |
| FIXED ASSETS | | | | | |
| Tangible assets | 2 | | 5,731 | | 7,642 |
| CURRENT ASSETS | | | | | |
| Current account | | 1,572 | | 419 | |
| Business reserve | | 8,084 | | 6,009 | |
| Nationwide Instant Saver 1 | | 26,663 | | 25,759 | |
| Nationwide Instant Saver 2 | | 1,787 | | 1,787 | |
| Petty Cash | | 36 | | 2 | |
| Debtors | | 25 | | - | |
| Prepayments | | 2,060 | | 1,558 | |
| | | | 40,227 | | 35,534 |
| GROSS ASSETS | | | 45,958 | | 43,176 |
| CURRENT LIABILITIES | | | | | |
| Other creditors | | 1,689 | | 385 | |
| PAYE | | 175 | | - | |
| Accruals | | 480 | | 450 | |
| | | | 2,344 | | 835 |
| NET ASSETS | | | £ 43,614 | | £ 42,341 |
| GENERAL FUND | | | | | |
| Brought forward | | | 42,340 | | 42,627 |
| Surplus for the year | | | 1,274 | | (286) |
| | | | £ 43,614 | | £ 42,341 |



Treasurer



Date

The notes on pages 6 and 7 form an integral part of these accounts

Cyprus Hall Community Association
Notes to the accounts
for the year ended 31 March 2024

Note

1 Accounting policies

1.1 Basis of preparation

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value. The financial statements have been prepared in accordance with the Statement of Recommended Practice, "Accounting and Reporting by Charities" (SORP 2005) issued in March 2005, UK accounting standards and charities Act 2011.

1.2 Incoming resources

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SOFA. Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

1.3 Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources.

1.4 Tangible fixed assets and depreciation

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost over their expected useful economic lives as follows:

Fixtures and fittings

25% on a reducing balance

2 Fixed Assets

Cost at 01/04/2023

Additions

Disposals

Cost at

Depn at

Charge

Disposals

Depn at

Depth at

NBV at

NBV at

Fixtures &

Fittings

75,548

—

—

75,548

67,906

1,911

-

69,817

5,731

7 642

Cyprus Hall Community Association
Notes to the accounts
for the year ended 31 March 2024

| | 2024 £ | 2023 £ |
|---|---------------|---------------|
| 4 <u>Fees for examination of the accounts</u> | | |
| Independent examiner's fee | <u>£480</u> | <u>£450</u> |
| 5 <u>Staff costs</u> | | |
| Gross Salaries | 2,930 | 2,737 |
| Recruitment fee | <u>1,500</u> | <u>0</u> |
| | <u>£4,430</u> | <u>£2,737</u> |
| 6 <u>Creditors: amounts falling due within one year</u> | | |
| Other creditors | 1,689 | 385 |
| PAYE | 175 | 0 |
| Accruals | <u>480</u> | <u>450</u> |
| | <u>£2,344</u> | <u>£835</u> |