

**Princess Frederica Parent Staff Association**  
**Annual Report and Accounts 2023**

**(August 2022 – July 2023)**

**Princess Frederica Parent Staff Association is a registered charity, charity number 800472.**

**Trustees of the charity**

- Peter Grigg (Chair)
- Nifa McLaughlin appointed February 2023
- Clare Laurance appointed February 2023
- Kathryn Morgan (Treasurer) resigned December 2022
- Nisha Patel resigned December 2022

**Contact details**

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This report covers the period from August 2022 to July 2023.

## **Who we are**

- Princess Frederica is a Church of England Voluntary Aided primary school based in Brent, North-West London.
- The Princess Frederica School Parent Staff Association (PSA) is a charity with its own trustees and governance; independent from the school. It's aim is to enrich children's experience at Princess Frederica school.
- Our PSA was first set up in 1988 with our governing constitution updated with the Charity Commission in 1992 and 2007. Our PSA is a member of Parentkind – the national membership body of Parent Teacher Associations.

## **Princess Frederica PSA - Purpose, Objectives and Activities**

Our PSA exists to enrich children's experience at Princess Frederica school and advance the education of pupils by providing and assisting in the provision of facilities for education at the school.

We achieve this through three main objectives:

1. We raise money to spend on activities and projects that support children at the school
2. We engage parents, carers and families to build an inclusive school community
3. We partner with the school to continually enrich experiences for children

The main activities that we support at the school include an annual PSA Book Week and PSA Art Week, improvements to the school environment, and welcome events for new parents each year. In regular years, our main fundraising events include a summer fair, Christmas celebration, auctions, and cake sales.

## **Public benefit statement**

The goal of the Princess Frederica Parent Staff Association is to enrich the experiences of current pupils at the school. In furtherance of this goal the PSA may:

1. organise social, educational, and fund-raising activities.
2. engage in activities to support the school and enrich the experience of the pupils who attend it.
3. support engagement and communications between the staff, parents and others associated with the school
4. use funds raised to purchase items, equipment and experiences for the benefit of pupils at the school

By following our aims and objectives the charity is providing a public benefit to the school and wider community in Kensal Rise, London.

We support all pupils at the school regardless of personal background, faith, gender, or personal circumstances. Identifiable benefits we expect to achieve through our activities include:

- improving children's wellbeing and happiness at school
- improving children's access and inclusion to enriching activities
- expanding children's horizons about their potential future
- improving parental engagement in the school community

## **Structure, governance and management**

Key details:

- Our PSA is entirely voluntary and there are no paid members of staff. By virtue of being a parent, carer or member of staff at the school – individuals are automatically members of the PSA. There is no membership fee.
- The PSA is governed by an overarching “Executive Committee” elected each year by members at the Annual General Meeting. Members of the executive committee will typically, but not always, be the charity's trustees.
- Committee members hold a term of one year and may be re-elected in subsequent years. Trustees are similarly elected by members. There is currently no limit on the term of being a trustee though - in practice – members tend to be current parents at the school. Trustees and Executive Committee members are not remunerated for their time or efforts.
- PSA Committee Meetings are held three times a year with at least one of these being an Annual General Meeting open to all members. Minutes from AGMs are recorded and shared with all members. Attendees are invited to vote on overall spending proposal and involved in decisions about core fundraising priorities.
- The Executive Committee works with the school leadership team to determine priorities for expenditure and fundraising.

## **2022-23 Achievements and Highlights**

As we launched into a new term in September 2022, the PSA hit the ground running to continue to connect with parents, maintain momentum within our vibrant school community, and raise money for school improvement.

Our headline income exceeded all ambitions as we raised £59,419. The largest contributions to this included our Silent Auction (£12,200), our Fredstival Summer Fair (£15,078), and Christmas activities (£13,028) and the Kensal Tri fundraiser (£4,690).

We are so grateful for the many parents and carers, and local businesses who supported this extraordinary effort. We would like to acknowledge the efforts of the whole school community but in particular, Claudie Paddock, Penny Clapper, Polly Holmes, Juliet Price, Clare Laurance, Nifa McLaughlin, Cat Hammond, Mark Castro, Billie Culora, Peter Grigg, Gordi Thompson, Poppy Gordon Lennox, Waneta Newell and Yasmin Eady.

## Kensal Tri 2023



A phenomenal effort by all who took part in the Kensal Tri in May 2023 led by Gordi Thompson. We had a team of 15 adults – a combination of parents, teachers plus another 10 children taking part. These 25 participants and their spectators were part of the 200 Kensal Tri team with a sea of orange t-shirts that you have all seen over the summer whilst raising funds whether at the school gates or cake sales. Despite all the ups and downs, injuries, nerves and occasional bike breakdowns the community spirit and amazing sunny weather made this year's event one to be remembered!

BIG thank you from us all to all who took part, created posters, posed in many group photos, fundraised, baked, and took part in the Triathlon. A big specific thank you to our athletes and fundraisers were Anna Mulry, Ben Larke, Natasha Larke, Katy Biggart, Natalie Thornton, Sarah Finlay, Malcolm Finlay, Analia Socorro, Joana Setzer, Felipe Massao, Nick Norman-Butler, Ian Kellett, Rebecca Kelley, Ross Thompson and Gordi Thompson.

### **Renovating the Upstairs Hall**

A wonderful achievement in this year was the completion of the project to refurb the upstairs hall in the school. Led by the remarkable creative vision of Rae Smith, with fantastic support on painting, decorating and electrics from parents Sal and Des, we

Totally painted the whole hall, improved the acoustics by adding sound baffles - meaning voice and sound is clear both live and amplified, replaced curtains, and added a brand new state of the art projector and screen. It looks and sounds amazing and has made a real difference to our children. A massive thank you to everyone whose fundraising and hard work has facilitated this project.

### **PSA Book Week 2023**

We all enjoyed another wonderful PSA Book Week 2023, with a wide range of authors who have inspired and entertained children and adults.

- The PERFORM Drama company worked with our early years foundation stage children retelling Where the Wild Things Are & The Hungry Caterpillar through the medium of dance.
- The amazing Thomas Taylor shared all secrets he finds on the beach to inspire his stories and worked with Year 5 to create their own stories.
- Adisa the Verbaliser visited us and gave excellent performances of a wide range of his poems to Key Stage 2 and led workshops helping children to write their own poems using similes and metaphors.
- Wednesday was our World Book Day Parade and the children blew us all away with their costumes.
- The amazing Rashmi Sirdeshpande visited us and shared insights into her stories with Years 1-4.
- 200 children experienced Matilda the Musical with popcorn singing and dancing!
- Jack Meggitt-Phillips led a WHOLE school assembly where, through lots of drama and laughter, the children created a story. He then worked with all year groups in

creative writing workshops. We also had the amazing Sharna Jackson visit us. She is an author whose book is part of our Reading for Pleasure curriculum and the book that year 6 are currently listening to in class. She worked with our Year 6s along with y6s from St Thomas' in a combined assembly and workshop.

Thank you to Mr McCann, Alex Cameron and Kat Thomas who helped organise and run Movie Night along with all the parent volunteers and all the parents/carers who helped support their child in their costume making

### **Cultural Unity Day 2023**

To celebrate the diversity across the school community, Cultural Unity Day was a new addition to highlight the different faiths, religions and cultures across our school. Children came in cultural, national and religious dress, and amazing foods from across the world were served among bagpipe music, Indian dancing, and steelpans.







## **SILENT ART AUCTION AND PHOTOGRAPHY COMPETITION**

**Get your Kodak on - Everybody say freeze that moment in time!**

A bunch of year 1 and year 2 mums hoped to raise £10k from hosting a Silent Auction and Art View night to help the school create better, more enriching learning environments in their classrooms.

The kids got snap happy after we ran a photography competition over the Easter holidays with the theme 'Freeze a Moment in Time'.

The wonderfully talented photographers Lily Bertrand Webb and Jimi Herrtage Judged the competition.

There was a winner from each class, and an overall school winner - check them out!

These budding photographers snaps were blown up, framed and put into the silent auction.

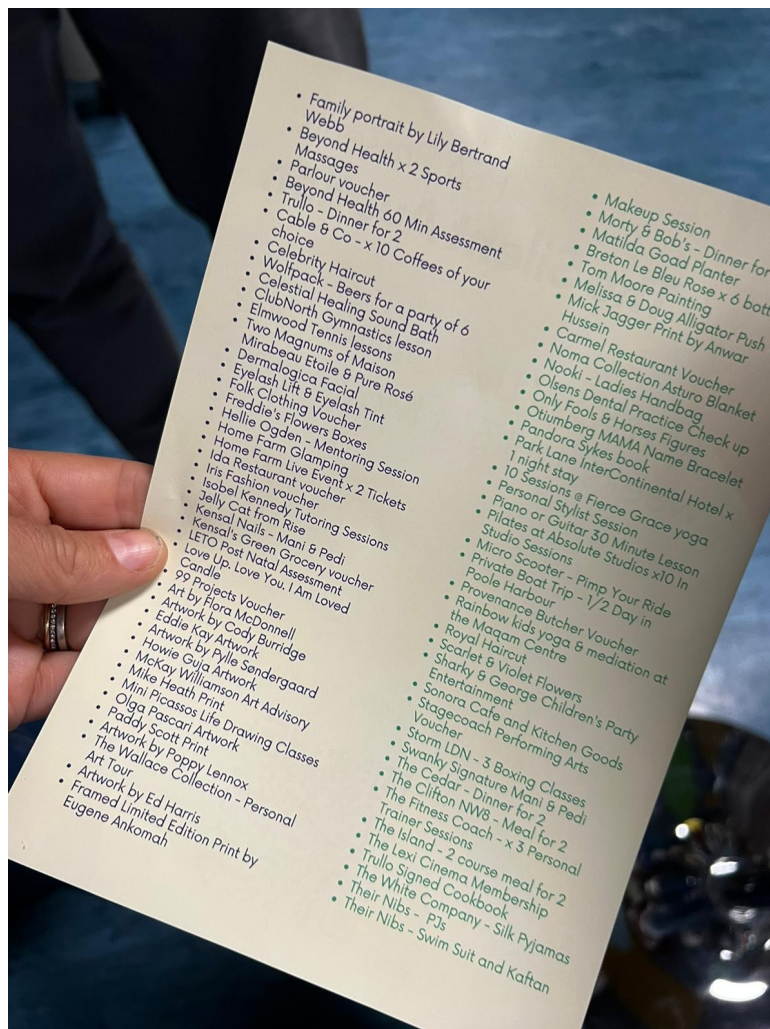
We had more art donated for the auction than ever before. Artists included:

Eddie Kaye, Paddy Scott, Olga Pascari, Eugene Ankomah, Poppy Lennox, Tom Moore, Howie Guja, Mike Heath, Ed Harris and many more!

The auction kicked off with parents having the opportunity to come and view the winning pictures at the fundraiser on 19 May. Many spicy margaritas were sunk with delicious charcuterie boards donated by the wonderful L'angolo deli!

The bidding was fierce and over £12,000 was raised which has gone a long way to renovating the school.





## Our financial review

### Income and expenditure statement (1 August 22 – 31 July 2023)

All in £	Income	Expenditure	Profit/(Loss)
<b>School led activities</b>	<b>720</b>	<b>5,291</b>	<b>(4,572)</b>
Art week		925	(925)
Book week		2,353	(2,353)
SCRAP		332	(332)
Staff leaving party		171	(171)
Unity day	720	898	(178)
Xmas crafts		613	(613)
<b>PSA led fundraising</b>	<b>47,650</b>	<b>8,585</b>	<b>39,064</b>
2nd hand uniform	1,522	-	1,522
Fredstival	15,078	3,455	11,623
Fredstive	3,488	207	3,281
Kensal Tri	4,690	675	4,015
Quiz night	1,132	-	1,132
Silent auction	12,200	484	11,716
Xmas disco	1,934	767	1,167
Xmas raffle	1,351	70	1,281
Xmas trees	4,707	2,448	2,259
Xmas Wreaths	1,548	481	1,067
<b>School enrichment projects</b>	<b>-</b>	<b>30,839</b>	<b>(30,839)</b>
Acoustic Installation	-	6,700	(6,700)
Embankment	-	765	(765)
Investment	-	106	(106)
Upstairs hall	-	14,429	(14,429)
Mr Richards leaving gift	-	1,029	(1,029)
Projector	-	2,752	(2,752)
Roller blinds	-	4,338	(4,338)
Classroom accessories	-	720	(720)
<b>Cake sale funds</b>	<b>2,601</b>	<b>4,855</b>	<b>(2,254)</b>
<b>Donations</b>	<b>5,252</b>	<b>-</b>	<b>5,252</b>
<b>Other items</b>	<b>3,197</b>	<b>973</b>	<b>2,223</b>
Other income - solar, bags for schools	3,197	-	3,197
Other expenditure - solar, fees, gifts		973	(973)
	<b>59,419</b>	<b>50,544</b>	<b>8,875</b>

### Balance Sheet as at 31 July 2023

CAF Bank Cash Account	£33,635
CAF Bank Gold Account	£31,154
<b>Total Assets</b>	<b>£64,789</b>
<b>Total Liabilities</b>	<b>£0</b>

### Bank Account Movements

CAF Bank Cash Account as at 31 July 22	£25,065
CAF Bank Gold Accounts as at 31 July 22	£30,849
<b>Total funds as at 31st July 2021</b>	<b>£55,914</b>
Income for period 01 August 2022 to 31 July 2023	£59,419
Expenditure for period 01 August 2022 to 31 July 2023	£50,544
<b>Balance carried forward to 2022</b>	<b>£64,789</b>

### Future objectives

Over the next few years we aim to achieve the following ambitions under each of these;

- We want to raise more money to spend on activities and projects that support children at Princess Frederica's
  1. Core events like PSA Art Week and PSA Book Week
  2. Special events and innovative fundraising activity including Fredstival and a sporting fundraiser
  3. Find ways to rebuild summer and Christmas activities
- We want to engage a more diverse range of parents, carers and families in the school community to rebuild a depleted PSA community after the pandemic
  1. Understand what parents want and need from the PSA and how we can be more inclusive as a PSA
  2. Support new parents who enter the school community to have a voice and get involved.
- We want to spend the money we raise:
  1. Big items like the classroom renovations
  2. Creative and artistic improvements like the Embankment
  3. A range of other requests working in conjunction with the school leadership

The PSA would like to thank all the parents, carers, staff and children who dedicated time, effort, money and support for PSA activities throughout the year.

**Financial performance during the period August 2022 to July 2023**

<b>All in £</b>	<b>Income</b>	<b>Expenditure</b>	<b>Profit/((Loss)</b>
<b>School led activities</b>	<b>720</b>	<b>5,291</b>	<b>(4,572)</b>
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<b>Other items</b>	<b>3,197</b>	<b>973</b>	<b>2,223</b>
Other income - solar, bags for schools	3,197	-	3,197
Other expenditure - solar, fees, gifts		973	(973)
	<b>59,419</b>	<b>50,544</b>	<b>8,875</b>

## Summary of movements on assets during the period August 2022 to July 2023

### 22/23 Accounts

CAF Bank Cash a/c as at 31 July 22	£25,065
CAF Bank Gold A/c as at 31 July 22	£30,849
Total Funds as at 31st July 2021	£55,914
Income for period 01 August 2022 to 31 July 2023	£59,419
Expenditure for period 01 August 2022 to 31 July 2023	£50,544
Balance carried forward to 2022	£64,789

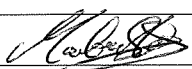
### ASSETS

CAF Bank Cash A/c as at 31 July 23	£33,635
CAF Bank Gold a/c as at 31 July 23	£31,154
Total Funds	<u>£64,789</u>



**Section A**

**Independent Examiner's Report**

<b>Report to the trustees/ members of</b>	Charity Name Princess Frederica CE Primary School Parent Staff Association		
<b>On accounts for the year ended</b>	31 July 2023	<b>Charity no (if any)</b>	800472
<b>Set out on pages</b>	<div></div> <p>(remember to include the page numbers of additional sheets)</p>		
	<p>I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended <u>31 July 2023</u></p>		
<b>Responsibilities and basis of report</b>	<p>As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").</p> <p>I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.</p>		
<b>Independent examiner's statement</b>	<p>I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:</p> <ul style="list-style-type: none"><li>• accounting records were not kept in accordance with section 130 of the Act or</li><li>• the accounts do not accord with the accounting records</li></ul> <p>I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p> <p><i>* Please delete the words in the brackets if they do not apply.</i></p>		
<b>Signed:</b>		<b>Date:</b>	22 <sup>nd</sup> May 2024
<b>Name:</b>	Martin Skitt		
<b>Relevant professional qualification(s) or body (if any):</b>	ICAEW membership Number 1177436		
<b>Address:</b>	6a Beech Tree Road, Holmer Green		
	High Wycombe, Buckinghamshire		
	HP15 6UZ		



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None noted.