

Princess Frederica Parent Staff Association
Annual Report and Accounts 2022
(August 2021 – July 2022)

Princess Frederica Parent Staff Association is a registered charity, charity number 800472.

Trustees of the charity

Peter Grigg (Chair)

Kathryn Morgan (Treasurer)

Nisha Patel

Contact details

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Tel: 0208 830 0218

This report covers the period from August 2021 to July 2022.

Who we are

Princess Frederica is a Church of England Voluntary Aided primary school based in Brent, North West London.

The Princess Frederica School Parent Staff Association (PSA) is an independent entity – a charity with trustees and governance arrangements that are distinct from the school – with the charitable object to **enrich children's experience** at Princess Frederica school.

Our PSA constitution was first set in 1988 and updated with the Charity Commission in 1992 and 2007. Our PSA is a member of Parentkind, the national membership body of Parent Teacher Associations.

Princess Frederica PSA - Aims, Objectives and Activities

Our PSA achieves our objects through three main aims:

1. We raise money to spend on activities and projects that support children in the school
2. We engage parents, carers and families in the school community
3. We partner with the school to continually enrich experiences for children

In regular years, our main fundraising events include a summer fair, a Christmas celebration, auctions, and cake sales.

Main activities that we support at the school include an annual PSA Book Week and PSA Art Week, improvements to the school environment, and welcome events for new parents each year.

Public benefit statement

The goal of the Princess Frederica Parent Staff Association is to enrich the experiences of current pupils at the school. In furtherance of this goal the PSA may:

1. organise social, educational, and fund-raising activities.
2. engage in activities to support the school and enrich the experience of the pupils who attend it.
3. support engagement and communications between the staff, parents and others associated with the school
4. use funds raised to purchase items, equipment and experiences for the benefit of pupils at the school

By following our aims and objectives the charity is providing a public benefit to the school and wider community in Kensal Rise, London.

We support all pupils at the school regardless of personal background, faith, gender, or personal circumstances. Identifiable benefits we expect to achieve through our activities include:

- improving children's wellbeing and happiness at school
- improving children's access and inclusion to enriching activities
- expanding children's horizons about their potential future
- improving parental engagement in the school community

Structure, governance and management

Key details:

- Our PSA is entirely voluntary and there are no paid members of staff. Trustees and Executive Committee members are not remunerated for their time or efforts.
- By virtue of being a parent, carer or member of staff at the school – individuals are automatically members of the PSA.
- The PSA is governed by three Trustees supported by a wider "Executive Committee" elected each year by members at the Annual General Meeting.
- Committee members hold a term of one year and may be re-elected in subsequent years. Trustees are similarly elected in by members. There is currently no limit on the term of being a trustee, though in practice members tend to be current parents at the school.
- PSA meetings, open to all members, are held at least once a year. Minutes are recorded and shared with all members. Attendees are invited to vote on overall spending proposal and involved in decisions about core fundraising priorities. The Executive Committee works with the school leadership team to determine priorities for expenditure and fundraising.

2021-22 Achievements and performance

After a period of national lockdown and serious disruption to schools, by August 2021 schools were beginning to re-find some 'normality'. Our Parent Staff Association, like the rest of the world, had been forced to rethink entirely how to connect with people and raise money. We had managed successful fundraising during Covid but had lost some momentum across the school community in terms of active involvement with the PSA.

Despite this, 2021-22 was a successful year for the PSA. Our headline income was an impressive £38,086 and we managed to spend £25,863 on valuable activity for the children with plans in place to spend the remaining surplus quickly in the next financial year.

We would like to acknowledge the efforts of the whole school community but in particular, the core Executive Committee including Peter Grigg, Nifa McLaughlin, a brilliant new treasurer, Cat Hammond, Billie Culora, Poppy Gordon Lennox, Waneta Newell and Yasmin Eady. We are grateful to this group and all other members past and present who have not only helped in this financial year but helped regroup and re-build for the future in identifying a new PSA Executive Committee for 2022 already making a brilliant contribution (more on that next year!).

Key Highlights from 2021-22 included:

PSA Book Week 2022

Our Annual Book Week returned in force, with brilliant authors including: Cressida Cowell, MG Leonard, Karl Nova, Ross Welford, Lisa Thomson and Maz Evans to name a few.

Our World Book Day Annual parade saw children come dressed as their favourite character and parade in the school grounds including in a flying car from Harry Potter, a wardrobe from the Lion, the Witch and the Wardrobe, and even the mattress from the Princess and the Pea.



Cultural Unity Day 2022

To celebrate the diversity across the school community, Cultural Unity Day was a new addition to highlight the different faiths, religions and cultures across our school. Children came in cultural, national and religious dress, and amazing foods from across the world were served among bagpipe music, Indian dancing, and steelpans.



Kensal Tri Triathlon

On a brilliant day out at Blenheim Palace in May 2022, Princess Frederica was the largest team of the Kensal Tri collective taking part in this fundraiser! A massive thank you to the all the parents, teachers, children and friends who participated, fundraised and supported us to raise over £10,000! The Kilburn Times covered the event

A big shout out to all of our athletes. What a team!!! Harry A-C, Natalie, Richard, Harry B, Ian, Nick, Dan, Stephen, James, Gordi, Tom, Lisa, Dominic, Sammy, Rebecca, Anna, Lamia, Christina, Matthew, Brendan, Clare, Seeta, Rupert, Amanda, Ruth, Alan, Ann-Marie, Fraser and Jean.



Other activities included Uniform sales, a Sausage Sizzle welcome for new parents, a leaving party for our departing headteacher - Mr Richards', a collection from Year 6 parents as they left the school to create a music fund for our amazing music teacher, Mr Tang and we raised money for the children to borrow chickens over Easter and learn all about eggs! and many embankment improvements including two lovely new dens for quiet space.



Our financial review

Income and expenditure statement (1 August 21 – 31 July 2022)

	INCOME	EXPENDITURE	PROFIT / (LOSS)
School led activities	£1,261	£7,316	(£6,056)
Art weeks	£0	£2,080	(£2,080)
Black history month	£0	£894	(£894)
Book weeks	£0	£3,333	(£3,333)
Cultural unity	£1,261	£365	£896
Science week	£0	£644	(£644)
PSA led fundraising	£24,748	£5,097	£19,651
Auction	£2,499	£0	£2,499
Christmas	£7,767	£3,749	£4,018
Easter	£759	£142	£616
Triathlon	£10,786	£150	£10,636
Uniform	£400	£0	£400
Mr Richards leaving gift	£2,112	£1,056	£1,056
Other fundraising	£426	£0	£426
PSA social events	£2,329	£1,557	£772
Sausage Sizzles	£1,954	£1,167	£786
Mr R leaving party	£375	£389	(£14)
School enrichment projects	£846	£3,824	(£2,979)
Chickens	£366	£462	(£96)
Embankment	£0	£3,363	(£3,363)
Music fund - Mr T	£480	£0	£480
Cake Sales & Yr 6	£7,403	£6,701	£702
Cake sales	£3,154	£2,297	£857
Yr 6 leavers	£4,248	£4,404	(£155)
Other	£1,501	£1,368	£132
Other revenue - solar, donations, bags for school	£1,501	£0	£1,501
Other costs - jams, clubs, fees & interest, staff party	£0	£1,368	(£1,368)
	£38,086	£25,863	£12,223

Balance Sheet Statement

<u>21/22 Accounts</u>	
CAF Bank Cash a/c as at 31 July 21	£24,511
CAF Bank Gold A/c as at 31 July 21	£19,168
Total Funds as at 31st July 2021	£43,679
Income for period 01 August 2020 to 31 July 2022	£38,086
Expenditure for period 01 August 2021 to 31 July 2022	£25,863
Interest from Gold Account	£13
Balance carried forward to 2022	£55,914
ASSETS	
CAF Bank Gold a/c as at 31 July 22	£30,849
CAF Bank Cash A/c as at 31 July 22	£25,065
Total Funds	£55,914

Future objectives

Over the next few years we aim to achieve the following ambitions under each of these;

- We want to **raise more money** to spend on activities and projects that support children at Princess Frederica's
 1. Core events like PSA Art Week and PSA Book Week
 2. Special events and innovative fundraising activity including the Kensal Tri
 3. Find ways to rebuild summer and Christmas activities
- We want to **engage a more diverse range of parents**, carers and families in the school community to rebuild a depleted PSA community after the pandemic
 1. Understand what parents want and need from the PSA and how we can be more inclusive as a PSA
 2. Support new parents who enter the school community to have a voice and get involved.
- We want **to spend the money** we raise:
 1. Big items like the upstairs hall
 2. Creative and artistic improvements like the Embankment
 3. A range of other requests working in conjunction with the school leadership

The PSA would like to thank all the parents, carers, staff and children who dedicated time, effort, money and support for PSA activities throughout the year.



Section A

Independent Examiner's Report

Report to the trustees/
members of

Princess Frederica Parent Staff Association

On accounts for the year
ended

July 2022

Charity no
(if any)

800472

Set out on pages

1 - 9

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 07 / 2022.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

J. Fuller

Date:

19/04/2023

Name:

Julie Fuller

Relevant professional
qualification(s) or body
(if any):

Address:

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St Albans

Hertfordshire AL2 2AR