

CIRENCESTER HOSPITAL LEAGUE OF FRIENDS MINUTES OF THE ANNUAL GENERAL MEETING HELD ON TUESDAY 13TH SEPTEMBER 2022, HOSPITAL SEMINAR ROOM

Apologies :- Denise Gillett, Jackie Daly, Stacey Hodges, Rob Hilliar, Dr Chapel, Lorraine Groom, Joy Warren, Lina Watts, Andre Curtis, Sheila Ling.

Those present: Lord Bathurst, Sheila Rees, Debbie Szymkowiak, Rosey Godwin, Guy Wheatley, Amanda Wheatley, Rodney Hibberd. Quorum of 6 members reached.

1. **MINUTES OF THE MEETING HELD ON 19TH JULY 2022** -

It was agreed the minutes were accurate. Proposed: Debbie Szymkowiak, Seconded: Guy Wheatley.

2. **MATTERS ARISING:- NONE**

PRESIDENT'S REPORT:

Covid stopped many things from happening again so Lord Bathurst was unable to meet with Brad regarding getting new/younger members. Sheila commented we need somebody with social media skills and suggests approaching Cirencester College or possibly St James Place. Lord Bathurst suggested a change of name to appeal to younger members.

3. **CHAIRMAN'S REPORT 2021-2022**

Great to see everyone in person in the hospital once again. Zoom meetings went well as an alternative but not everyone could take part.

The effects and uncertainty of COVID-19 have meant a difficult year for fundraising, with many events being cancelled.

The Cotswold Show did take place in August 2021 and the bucket collection raised £3,244.

The grant of £30k from the John Armitage Charitable Trust (JACT) was a delightful surprise and allowed us to purchase more equipment for MIU and the wards. Cardiac monitors, hoists, riser recliner chairs and a bariatric trolley.

Local groups such as Cirencester Golf Club and Stratton Football Club continued to support us.

We sold Christmas cards in the shop, provided a bit of Christmas cheer with stockings for the patients, chocolates for staff and Christmas trees in both quadrangles to brighten everyone's spirits.

Our matron Linda Edwards retired in march. Denise Gillett replaced her last month as our new matron and we look forward to working with her.

We need to recruit new committee members. Like many other organisations, this is increasingly difficult BUT please try to encourage anyone to try us.

Finally thank you all. Thanks to Lord Bathurst for allowing the bucket collection and his continued support as President. Thanks to the staff at Cirencester Hospital. Thanks to Rosey, Debbie and Jackie for supporting me – you all make my role as chair so rewarding.

4. **TREASURER'S REPORT:-**

Treasurer's Annual Report on Accounts 1st July 2021 to 30th June 2022

Copies of year end accounts were provided to Committee Members.

This year saw the return of the annual wish list as well as the bucket collection from the Cotswold Country Fair.

Looking at the Balance Sheet first of all, funds of the charity as at 30th June stood at £106,426.91 comprising restricted funds for Hospital Radio £7,658.58 and unrestricted funds £98,768.33. Our assets are primarily held across Current Account £30,438.28, Virgin Account £74,000 and COIF Account £1000 together with small amounts for the Hospital Shop and Hospital Secretary's Float.

Turning to the Profit & Loss account, income was £40,470.93 of which £37,135.26 came from donations and shop sales and £3,244.94 from the Cotswold Country Fair. Investment income was £90.73. A breakdown of donations is given in note 1 including a donation of £30,000 from the John Armitage Charitable Trust and a further £2000 from the legacy of the late Rita Sealey. Donations were also received from Cirencester Golf Club, the villagers of Ashton Keynes, Corinium Ladies Luncheon Club and Stratton Football Club.

Turning now to our expenditure: Equipment purchased for the hospital totalled £22,086.93 and £1,744.35 was spent on facilities. A full breakdown is given in notes 3 and 4, from which you can see that the largest items were £10,100 for 2 hoists, £8,487.75 for 2 cardiac monitors and a total of £2,115.44 on pressure cushions. £1,288.60 was spent on training models for pressure sores.

There was a net increase in funds for the year of £15,538.72.

5. **ELECTION OF EXECUTIVE COMMITTEE MEMBERS :-**

Retiring members seeking re-election:

Mrs Rosey Godwin, Mr Guy Wheatley, Mrs Joy Mailey

Proposer: Rodney Hibberd, Seconder: Amanda Wheatley, all in favour.

6. **ELECTION OF OFFICERS:-**

Sheila Rees as Chair - Proposer: Amanda Wheatley, Seconder: Rodney Hibberd

Debbie as Treasurer - Proposer: Rosey Godwin, Seconder: Lord Bathurst

Jackie as Secretary - Proposer: Rosey Godwin, Seconder: Rodney Hibberd

Rosey Godwin as Vice-Chair – Proposer: Debbie Szymkowiak, Seconder: Lord Bathurst

7. **APPOINTMENT OF AUDITOR:-**

Mr Brown still happy to stand. Proposer: Debbie Szymkowiak, Seconder: Rodney Hibberd

Sheila suggested giving Mr Brown a gift for his continued support. Proposer: Sheila Rees, Seconder: Rodney Hibberd

9. **HOSPITAL MATRONS REPORT: - None**

10. **EVENTS:-**

3rd December Macmillan Christmas Fair, Bingham Hall 10.30am until 4pm. LOF having a stall.

1st/2nd July 2023 Cotswold Show.

5th/6th August SVTech steam rally, South Cerney. We need some ideas for a stall.

11. **HOSPITAL RADIO:- None**

12. **GROUND AND GARDENS:- Andre Curtis**

Gardens Annual Report

This year has been challenging with an unusual amount of weed growth at the beginning of the season followed by a drought. Of some concern we did lose a proportion of young trees we had planted during last winter.

The crop in the orchard we thought was going to be very good as we had no late frosts this year. However despite the large quantity of fruit, the apples are on the small side due to drought. Everyone is welcome to help themselves to the fallers as from now on there is plenty for everyone.

We have gratefully received a donated timber gazebo this year which has proved useful for shade as well as shelter during recent heavy downpours. We have now had a number of trunks turned into planks ready for new benches.

We are going to be welcoming two large commercial volunteer groups this autumn for constructing seating areas and renovating some paths. We are also hoping to re establish links with the agriculture university and local schools during this coming year, links that were broken during the pandemic. We will also be welcoming two pupils from the Paternoster school for some work experience.

Planned gardening work for the coming year will be renovation of one border in the main courtyard, and the borders around the chapel and drop off entrance

We currently have eight volunteers on the books, with an average attendance each week of six.

13. **ANY OTHER BUSINESS:-**

A minute silence was held for the death of Her Majesty The Queen Elizabeth II.

Also for Denise Selby (a former baby show judge) and Lina Watts' son Stefan, whose funeral was yesterday 12th September. Denise's funeral is on Friday 16th September 10.30am in the Parish Church.

Additional Wish List items for the hospital:

A Television for side room 6 Coln ward, to replace a broken TV £189.

2 Radios (1 Coln, 1 Physio) £49.99 each

Fall sensors (floor/chair) for £1,163 in total. This has been trialled and proven to work.

Proposer: Rodney Hibberd, Seconder: Lord Bathurst, All in favour.

Sheila had a letter from a solicitor informing us that Robert (Bob) Gittins left a legacy of £1,000 to the League of Friends in his will.

There are some ladies who collect and sell bric-a-brac in Stratton who wanted to give us some money, but they did not want any publicity. Sheila went and had her photo taken and collected a donation of £350.

Cirencester Golf Club has given us a cheque for £450.

DATE OF THE NEXT MEETING: TUESDAY 15TH NOVEMBER 7.30PM VIA ZOOM.

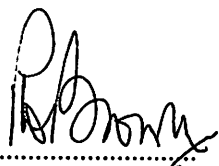
CIRENCESTER HOSPITAL LEAGUE OF FRIENDS

1ST JULY 2021 - 30TH JUNE 2022

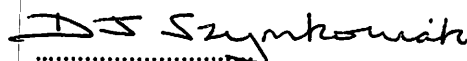
BALANCE SHEET

	2022		2021
	£	£	£
Current Assets			
COIF FUND	1000.00		1000.00
VIRGIN	74000.00		74000.00
Current Account	30438.28		15186.99
Shop stock	177.00		304.92
Shop sales not banked	227.10		
Hos Sec's float	100.78		135.78
Prepayments	483.75		460.50
Net Current Assets		106426.91	91088.19
Current Liabilities		0.00	0.00
Total Assets Less Liabilities		106426.91	91088.19
Funds of the Charity			
Restricted Funds (Hospital Radio)		7658.58	7658.58
Restricted Funds (Coln)		0.00	75.00
Restricted Funds (Windrush)		0.00	125.00
Unrestricted Funds		98768.33	83229.61
		106426.91	91088.19

Examined and found to be correct in accordance with records and information received.



P W Brown
Hon Auditor



D J Szymkowiak
Hon Treasurer

CIRENCESTER HOSPITAL LEAGUE OF FRIENDS

	PROFIT & LOSS ACCOUNT		2021	
	2022		2021	
	£	£	£	£
<u>INCOME</u>				
General Income (note 1)		37135.26		9168.49
Events Income (note 2)		3244.94		0.00
Investment Income				
COIF Fund Interest	1.83		0.39	
Virgin Acc	<u>88.90</u>		<u>141.41</u>	
		90.73		141.80
TOTAL INCOME		<u>40470.93</u>		<u>9310.29</u>
OPENING STOCK	304.92		358.49	
CLOSING STOCK		177.00		304.92
<u>EXPENDITURE</u>				
Equipment Purchased (note 3)	22086.93		195.00	
Facilities (note 4)	1744.35		1591.41	
Hospital Shop				
Goods for re-sale in Shop	270.00		0.00	
<u>Other Expenditure</u>				
Admin (note 5)	46.86		24.18	
Lottery Registration CDC	0.00		0.00	
National Charities Subs ATTEND	621.75		592.25	
Door Maintenance	0.00		0.00	
Hospital Radio expenditure (note 6)	0.00		2238.18	
restricted funds			<u>-2238.18</u>	
	0.00			0.00
AGM Room Hire	34.40			
Subtotal	<u>25109.21</u>		<u>2761.33</u>	
Net Increase/-decrease in Funds	15538.72		6853.88	
	<u>40647.93</u>	<u>40647.93</u>	<u>9615.21</u>	<u>9615.21</u>

CIRENCESTER HOSPITAL LEAGUE OF FRIENDS
1st JULY2021 - 30TH JUNE 2022

		Notes to Accounts		
		2022		2021
		£	£	£
1. Income				
General Donations		2245.00		750.00
	to restricted funds	<u>-150.00</u>		<u>-200.00</u>
			2095.00	550.00
Donations in Memory		<u>717.13</u>		<u>1630.00</u>
			717.13	1630.00
Legacies			2000.00	4000.00
Subscriptions			50.00	50.00
Collecting tins			164.87	42.07
Shop Sales			341.10	65.30
Ciren Golf Club			455.00	1076.00
Ashton Keynes			260.00	200.00
John Armitage Charitable Trust			30000.00	
Corinium Ladies Luncheon Club			950.00	
Stratton Football Club			102.16	
White Stuff				1098.62
Ciren & District Football League				110.00
St Peters Court				140.00
Masons Earl Bathurst Lodge				200.00
Menopause Talk				6.50
			<u>37135.26</u>	<u>9168.49</u>
2. Events/Other Sources				
Cotswold Country Fair			3244.94	0.00
			<u>3244.94</u>	<u>0.00</u>

CIRENCESTER HOSPITAL LEAGUE OF FRIENDS
1ST JULY 2021 - 30TH JUNE 2022

Notes to Accounts

	<u>2022</u>		<u>2021</u>
	£	£	£
3. Equipment Purchased			
Pressure cushions Coln Ward	741.48		
restricted funds	<u>-225.00</u>		
		516.48	
Pressure cushions Windrush Ward	741.48		
restricted funds	<u>-125.00</u>		
		616.48	
Pressure cushions (Coln & Windrush Wards)		632.48	
Sensory lamps		113.94	
Training models for pressure wounds		1288.60	
A Frame communication boards		331.20	
Hoists x2		10100.00	
Cardiac monitors x2		8487.75	
		<u>22086.93</u>	<u>195.00</u>
4. Facilities			
Xmas Extras	1500.00		
Xmas Extras - repaid	<u>-121.85</u>		
		1378.15	1077.87
Staff Flowers/Gifts		235.00	173.54
2nd Christmas tree		40.00	40.00
Gardens		91.20	
Chapel			
Mural relatives' room			300.00
		<u>1744.35</u>	<u>1591.41</u>

CIRENCESTER HOSPITAL LEAGUE OF FRIENDS
1ST JULY 2021 - 30TH JUNE 2022

	Notes to Accounts		2021
	2022		
	£	£	£
5. Administration expenses			
Postage, stationery etc			
		0.00	24.18
AGM advert		0.00	0.00
Printing		0.00	0.00
SUMUP Card reader	46.80		
SUMUP Charges	0.06		
		46.86	
		46.86	24.18
6. Hospital Radio expenditure			
Insurance			1407.77
HBA membership			100.00
PPL licence			406.80
Spotify Licence			179.64
Website hosting			143.97
		0.00	2238.18

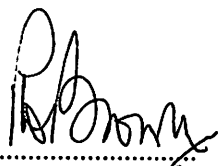
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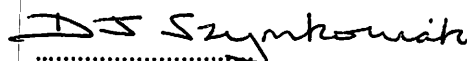
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CIRENCESTER HOSPITAL LEAGUE OF FRIENDS
1st JULY2021 - 30TH JUNE 2022

Notes to Accounts

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2021

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