

Roydon Village Hall Management Committee Trustees' annual report for the year ended 31 March 2021

Full name Roydon Village Hall Management Committee

Other names by which the charity is known Roydon Village Hall

Registered charity number 800254

Principal address Roydon Village Hall, High Road, Roydon, Diss, Norfolk, IP22 5RB

Trustees Tammy Batchelor. Jennifer Shorter. Andrew Daniels. Francis Chinkin.

Governance and management The charity is operated under the rules of its constitution adopted on 4th November 1988. Roydon Parish Council is the Custodian Trustee of the charity and the provisions of Section 2(4) of the Public Trustee Act 1906 apply to the Parish Council and to the management committee respectively in like manner as they apply to the public trustee and managing trustees. Trustees are elected or re-elected at the Annual General Meeting usually held in October of each year. All Trustees give their time voluntarily and receive no remuneration or benefits. One organisation is entitled to appoint a Trustee as follows: Roydon Parish Council.

Objectives and activities The charity provides a venue for local organisations, clubs, and the residents of Roydon and surrounding areas.

Public benefit statement The Trustees confirm that they have complied with the duty in section 4 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

Summary of the main activities undertaken for the public benefit We have a range of weekly events held at the hall from Early Years education, fitness and health to community groups and dance.

Summary of the main achievements during the period This year we have taken on further regular weekly/monthly groups to extend the areas and patrons that are catered for.

The charity's policy on reserves We keep a reserve of £10,000 which is reviewed annually.

Signed on behalf of the charity's trustees:

Signed T. Batchelor Date 29/07/2022

Tammy Batchelor, Trustee

ROYDON VILLAGE HALL - YEAR TO 5th October 2021**Income and Expenditure Account****Current Account****Receipts**

Hires net of refunds	£	9,926.00	
SNDC - Covid small business grants	£	18,147.43	£ 28,073.43

Payments

Caretaker	£	150.00	
Gas	£	812.61	
Electricity	£	608.88	
Building Repairs and Renewals			
Guttering replacement	£	700.00	
New RVH sign	£	510.00	
Lock replacement	£	127.00	
General maintenance	£	341.80	
Grounds Maintenance			
New fencing	£	1,500.00	
General maintenance	£	612.00	
Cleaning	£	1,232.27	
Waste Disposal	£	839.62	
Water	£	37.67	
Sundries:			
Insurance net of Council contribution	£	589.52	
Stationery	£	42.98	
SNDC refund of historical licence payments	-£	540.00	
			£ 7,564.35

Excess of Income over Expenditure**£20,509.08****Charities Deposit Account**

Opening Balance	£	16,164.52
Interest	£	1.77

Closing Balance £ 16,166.29

Opening Bank Balance	£	19,148.50
Add net receipts	£	28,073.43
	£	47,221.93
Less payments	£	7,564.35
	£	39,657.58

Closing bank balance per statements	£	38,686.08
Less outstanding payments:		
chq 022097	-£	144.00
chq 322150	-£	40.00
add outstanding bankings:		
Parish Council re Insurance contribution	£	975.50
Thai Food Van	£	180.00

Closing adjusted bank balance **£39,657.58** #

ROYDON VILLAGE HALL - YEAR TO 5th October 2021 - BANK ACCOUNT RECEIPTS

Date	Description	Hires / Refunds	Misc Income	Bank Balance
06.10.19	Opening Balance		£ 19,148.50	£ 19,148.50
14.10.20	Bowley	£ 60.00		£ 19,208.50
18.10.20	Lawson	£ 26.00		£ 19,234.50
20.10.20	Bowley	£ 30.00		£ 19,264.50
23.10.20	Shaw	£ 94.00		£ 19,358.50
28.10.20	Carter	£ 26.00		£ 19,384.50
28.10.20	SNDC			£ 19,924.50
30.10.20	Viridor			£ 19,859.92
02.11.20	e.on			£ 19,818.85
02.11.20	e.on			£ 19,770.50
03.11.20	chq 022068			£ 19,615.50
12.11.20	chq 022067			£ 19,579.50
27.11.20	SNDC		£ 1,334.00	£ 20,913.50
30.11.20	Viridor			£ 20,835.54
02.12.20	Cantero	£ 74.00		£ 20,909.54
03.12.20	Roydon Early Years	£ 1,610.00		£ 22,519.54
10.12.20	Bowley	£ 45.00		£ 22,564.54
16.12.20	e.on			£ 22,396.32
17.12.20	e.on			£ 22,263.31
18.12.20	Anglian Water			£ 22,259.82
21.12.20	Kickboxing	£ 208.00		£ 22,467.82
23.12.20	chq 022070			£ 22,227.82
30.12.20	chq 022069			£ 22,077.82
31.12.20	Viridor			£ 22,018.18
11.01.21	SNDC		£ 667.00	£ 22,685.18
11.01.21	SNDC		£ 476.43	£ 23,161.61
18.01.21	e.on			£ 23,100.28
19.01.21	e.on			£ 23,086.60
20.01.21	SNDC		£ 4,000.00	£ 27,086.60
21.01.21	SNDC		£ 1,334.00	£ 28,420.60
28.01.21	chq 022071			£ 28,339.00
29.01.21	Viridor			£ 28,282.94
01.02.21	chq 022072	-£ 80.00		£ 28,202.94
09.02.21	e.on			£ 28,090.08
17.02.21	chq 022073			£ 28,030.08
18.02.21	e.on			£ 27,975.50
26.02.21	SNDC		£ 2,096.00	£ 30,071.50
26.02.21	Viridor			£ 30,019.66
26.02.21	Rosedale	£ 240.00		£ 30,259.66
02.03.21	chq 022074			£ 30,154.66
04.03.21	chq 022075			£ 28,654.66
15.03.21	e.on			£ 28,541.36
15.03.21	e.on			£ 28,501.60

16.03.21	Roydon Early Years	£	4,180.00		£	32,681.60	
18.03.21	Anglian Water				£	32,669.88	
31.03.21	Viridor				£	32,602.03	
08.04.21	chq 022078				£	32,537.03	
12.04.21	SNDC			£	8,000.00	£	40,537.03
14.04.21	Bowley	£	45.00			£	40,582.03
19.04.21	chq 022079					£	39,882.03
20.04.21	chq 022081					£	39,755.03
22.04.21	e.on					£	39,643.56
22.04.21	e.on					£	39,539.77
23.04.21	Woodlands	£	70.00			£	39,609.77
28.04.21	chq 022036					£	39,249.77
28.04.21	Bowley	£	90.00			£	39,339.77
30.04.21	Viridor					£	39,283.71
04.05.21	chq 022082					£	39,187.71
11.05.21	chq 022087					£	39,143.51
11.05.21	chq 022086					£	39,033.51
11.05.21	chq 022085					£	38,963.51
11.05.21	chq 022080					£	38,920.53
11.05.21	chq 022084					£	38,883.26
11.05.21	Szekeres	£	282.00			£	39,165.26
11.05.21	chq	£	45.00			£	39,219.56
16.05.21	Bowley	£	60.00			£	39,279.56
18.05.21	chq 022083					£	39,207.56
19.05.21	e.on					£	39,145.31
20.05.21	e.on					£	39,092.30
20.05.21	chq 022077	-£	34.00			£	39,058.30
26.05.21	Bowley	£	45.00			£	39,103.30
27.05.21	Apea-Agyei	£	10.00			£	39,113.30
27.05.21	Bowley	£	30.00			£	39,143.30
01.06.21	Viridor					£	39,065.65
09.06.21	chq 022088					£	38,970.65
16.06.21	Bowley	£	60.00			£	39,030.65
16.06.21	e.on					£	39,001.49
18.06.21	Anglian Water					£	38,990.12
24.06.21	chq 022090					£	38,930.12
25.06.21	Bowley	£	45.00			£	38,975.12
29.06.21	chq 022092					£	38,885.12
29.06.21	Doy	£	10.00			£	38,895.12
30.06.21	Viridor					£	38,834.94
01.07.21	chq 022089	-£	39.00			£	38,795.94
02.07.21	chq 022091					£	38,285.94
02.07.21	Bowley	£	30.00			£	38,315.94
07.07.21	Rosedale	£	120.00			£	38,435.94
09.07.21	SNDC			£	240.00	£	38,675.94
09.07.21	Rowe	£	15.00			£	38,690.94
10.07.21	Bowley	£	45.00			£	38,735.94

16.07.21	Bowley	£	30.00	£ 38,765.94
20.07.21	Greas	£	40.00	£ 38,805.94
21.07.21	e.on			£ 38,736.58
22.07.21	e.on			£ 38,693.80
22.07.21	chq 022093	-£	210.00	£ 38,483.80
22.07.21	chq	£	70.00	£ 38,553.80
23.07.21	Parker	£	30.00	£ 38,583.80
23.07.21	Rice	£	30.00	£ 38,613.80
30.07.21	Viridor			£ 38,558.72
31.07.21	Thai Food Van	£	120.00	£ 38,678.72
31.07.21	Marts Body Blitz	£	75.00	£ 38,753.72
03.08.21	chq 022094			£ 38,663.72
06.08.21	Hunr	£	30.00	£ 38,693.72
08.08.21	Border Craft	£	49.00	£ 38,742.72
09.08.21	Bowley	£	42.00	£ 38,784.72
11.08.21	Curtis	£	20.00	£ 38,804.72
12.08.21	e.on			£ 38,777.76
13.08.21	e.on			£ 38,713.59
13.08.21	Kickboxing	£	208.00	£ 38,921.59
14.08.21	Greas	£	90.00	£ 39,011.59
17.08.21	Bowley	£	60.00	£ 39,071.59
19.08.21	Dee	£	45.00	£ 39,116.59
20.08.21	Club 35	£	12.00	£ 39,128.59
29.08.21	Ward	£	10.00	£ 39,138.59
29.08.21	Diss Horticulture	£	66.00	£ 39,204.59
31.08.21	Viridor			£ 39,088.00
02.09.21	chq	£	500.00	£ 39,588.00
02.09.21	Adiguzel	£	30.00	£ 39,618.00
02.09.21	Knight	£	15.00	£ 39,633.00
03.09.21	chq 022095			£ 39,573.00
06.09.21	Vale	£	89.00	£ 39,662.00
08.09.21	Rice	£	60.00	£ 39,722.00
11.09.21	Ender	£	35.00	£ 39,757.00
13.09.21	Milsted	£	60.00	£ 39,817.00
14.09.21	Bowley	£	50.00	£ 39,867.00
15.09.21	e.on			£ 39,850.37
16.09.21	e.on			£ 39,785.32
19.09.21	Beer	£	15.00	£ 39,800.32
19.09.21	Border Craft	£	25.00	£ 39,825.32
20.09.21	Anglian Water			£ 39,814.23
23.09.21	Bowley	£	42.00	£ 39,856.23
23.09.21	Bowley	£	30.00	£ 39,886.23
27.09.21	Knight	£	40.00	£ 39,926.23
27.09.21	chq	£	40.00	£ 39,966.23
27.09.21	MSA Trust	£	26.00	£ 39,992.23
30.09.21	Viridor			£ 39,896.10
01.10.21	Bowley	£	15.00	£ 39,911.10

01.10.21	chq 022096		£ 38,346.08
04.10.21	Kickboxing	£ 234.00	£ 38,580.08
04.10.21	Marts Body Blitz	£ 135.00	£ 38,715.08
05.10.21	chq 022098		£ 38,640.08
05.10.21	Bailey	£ 46.00	£38,686.08
	o/s chq 022097		£ 38,542.08
	o/s Parish Council		£ 39,517.58
	o/s chq 322150		£ 39,477.58
	o/s Thai Food Van	£ 180.00	£ 39,657.58
	Reconciled balance		£39,657.58
Totals		£ 9,926.00	£18,147.43
		£ 28,073.43	

COSTS**Building
Repairs &
Renewals**

Description	Caretaker	Gas	Electricity	
Licence refunds				
Waste disposal		£ 41.07	£ 48.35	
A Batchelor cleaning				
Excit Sols Grass cutting				
		£ 168.22	£ 133.01	
A Batchelor cleaning				
Crystal Clean BR carpet				
		£ 61.33	£ 13.68	
M Joy Boiler service				£ 81.60
Lawes refund C19				
		£ 112.86		
Camelot letter box			£ 54.58	£ 60.00
A Batchelor cleaning				
Replacement fence		£ 113.30	£ 39.76	

A Batchelor cleaning

C Ward new guttering		£	700.00
Drury - lock replacement		£	127.00
	£	111.47	
		£	103.79

Excite Sols tree cutting

TP Fire - alarm service		£	96.00
P Batchelor consumables		£	44.20
Caretaking	£	110.00	
A Batchelor cleaning			
T Batchelor kettle + diary			
Cleaning products			

Eastern Power line divert		-£	9.30
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Excite sols grass cutting			
	£	62.25	
		£	53.01

History grp refund C19

A Batchelor cleaning

	£	29.16
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Camelot key safe		£	60.00
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A Batchelor cleaning

allotment Assoc refund C19			
Fatstickman RVH Sign		£	510.00

	£	69.36		£	42.78
Wendy Sapsed refund C19					

A Batchelor cleaning

	£	26.96		£	64.17
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A Batchelor cleaning

	£	16.63		£	65.05
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Allied Westminster Ins

A Batchelor cleaning
per statements
Excite Sols grass cutting
contribution to Insurance
P Batchelor

£ 40.00

£ 150.00	£ 812.61	£ 608.88	£ 1,678.80
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Grounds Maintenance	Cleaning	Waste Disposal	Water	Licences	Sundries
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-£ 540.00

£ 64.58

£ 155.00

£ 36.00

£ 77.96

£ 3.49

£ 240.00

£ 150.00

£ 59.64

£ 56.06

£ 51.84

£ 105.00

£ 1,500.00

£ 11.72

£ 67.85

£ 65.00

£ 360.00

£ 56.06

£ 70.00

£ 42.98

£ 37.27

£ 72.00

£ 77.65

£ 95.00

£ 11.37

£ 90.00

£ 60.18

£ 55.08

£ 90.00

£ 116.59

£ 60.00

£ 11.09

£ 96.13

£ 1,565.02

£ 75.00

£ 144.00

-£ 975.50

£ 2,112.00	£1,232.27	£ 839.62	£ 37.67	-£ 540.00	£ 632.50
					£ 7,564.35

Comments

**Independent examiner's report to the trustees of
Roydon Village Hall Management Committee
for the year ended 31 March 2021**

I report to the trustees on my examination of the accounts of Roydon Village Hall Management Committee (the charity) for the year ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed G J Barclay Date 26-07-2022

30 HOSE AVE

ROYDON

DISS

IP22 5RN.

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