

ST THOMAS OF CANTERBURY, DODBROOKE PARISH CHURCH

England & Wales · Charity number 800215

Details

Other names	DODBROOKE CHURCH
Status	Registered
Legal form	Other
Registered	1988-10-10
Register	View on the Charity Commission register

Contact

Address	19 Vincents Road Kingsbridge Devon TQ7 1RP
Phone	01548856075
Email	P.SARJ@LIVE.COM
Website	www.achurchnearyou.com/church/8965/

Activities

Objects: IN OR TOWARDS THE MAINTENANCE, CLEANING, REPAIR AND INSURANCE AGAINST FIRE OF THE FABRIC OF THE ABOVE-MENTIONED PARISH CHURCH AND SUBJECT THERETO FOR OR TOWARDS THE MAINTENANCE OF THE SERVICES AND FURNITURE THEREIN.

Activities: Re Vulnerable Beneficiaries! As the charity is a church it is possible that children & vulnerable adults will attend services. Some trustees (ie:members of the PCC) have had checks with the Criminal Records Bureau and all people who work with children have been checked.

Classification

- **How:** Makes Grants To Organisations, Provides Services, Other Charitable Activities
- **What:** General Charitable Purposes, Overseas Aid/famine Relief, Religious Activities, Other Charitable Purposes
- **Who:** Elderly/old People, The General Public/mankind

Geography

- Devon

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£62,035	£72,095	-	-
2023-12-31	£51,270	£69,381	-	-
2022-12-31	£58,897	£58,863	-	-
2021-12-31	£49,230	£61,015	-	-
2020-12-31	£77,523	£63,624	-	-

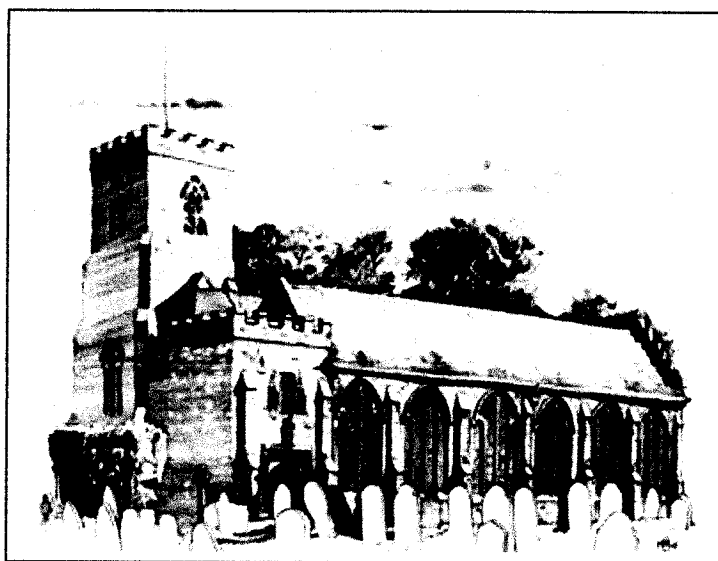
Trustees

Name	Role	Appointed
ANNE COWLING		2013-04-29
Amanda Jean Sarjeant		2019-04-01
Brenda Gidley		2014-04-30
CHRISTOPHER SHAW STEPHENS		2023-05-14
FRANCES P THORRAT BEAUCHAMP		2012-04-28
Juanita Greenhill		2021-04-29
MARY CAROLINE BRETT		
Robin William Brett		2023-05-14
William Barney Greenhill		2024-04-14

ST THOMAS OF CANTERBURY, DODBROOKE PARISH CHURCH

England & Wales - Charity number 800215

Accounts



**St. Thomas of Canterbury
Dodbrooke Parish Church**

Annual Report

and

Financial Statements

of the

Parochial Church Council

Year ending 31st December 2024

Charity Number 800215

Priest-in-Charge

Revd. Jacqueline Tilbury
The Rectory
Church Street, Kingsbridge
Devon
TQ7 1NW

Licensed Lay Minister

Mrs Mandy Sarjeant

Bank

Lloyds Bank PLC

PCC Hon Secretary

Ms Sarah Morgan

Treasurer to the PCC

Mr Peter Sarjeant

Independent Examiner

Mrs H Hack
Helen Solomon Ltd
Unit 4G, South Hams Business Park
Churchstow
Devon
TQ7 3QH

The Parochial Church Council of St Thomas of Canterbury, Dodbrooke Annual Report for the Year Ended 31st December 2024

Aims and Purposes

Dodbrooke PCC has the responsibility for co-operating with the Incumbent in order to promote, within the ecclesiastical parish, the whole mission of the Church - pastoral, evangelistic, social and ecumenical. It also has the responsibility for maintenance of the church building, the churchyard and the parish hall.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish family. When planning our activities, the PCC has considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. Our services and worship put faith into practice through prayer and scripture, music and sacrament. We try to enable ordinary people to live out their faith as part of our parish family through:

- Worship and prayer: learning about the Gospel and developing their knowledge and trust in Jesus;
- Provision of pastoral care for people living within the parish, and;
- Mission and outreach work.

To facilitate our work, we aim to maintain the fabric of the church building and of the parish hall, as well as the overall condition of the churchyard.

Worship and Prayer

Our Diocesan priorities remain threefold: Growing in Prayer, Making New Disciples and Serving the People of Devon with Joy. Our Mission Action Plan, dating from 2020 reflects these priorities.

Our regular service pattern has seen across-Benefice eucharistic worship held in one of our three churches every Sunday. On the 2nd and 4th Sundays these communion services are held at St Thomas's. An Evensong is held on the first Sunday of most months on rotation around the Benefice. Additional 'festival' services were celebrated at Dodbrooke during Lent, Easter, Advent and Christmas.

Our worship is enhanced by the continued dedication of an organist and by a tower captain who leads an enthusiastic team of bell-ringers. A rota for epistle readers and Intercessors encourages lay involvement.

Morning Prayer is held on Wednesdays and Saturdays with a small number of regular attendees. On most days during the year, St Thomas's opens from 1000-1600hrs as a minimum, for private prayer. Entries in the Visitors Book indicate that such opening is valued.

Pupils from the nearby Kingsbridge Community Primary School were welcomed into the church on two occasions – to 'Experience Easter' (- the whole school, spread over several days, of 350+ students), and to see at first hand 'the parts of a church building' (Year 2 only). Further involvement with the Primary School is detailed under Mission & Outreach.

As a Mission Community we also draw on the richness of worship and prayer of other denominations when we join together in Kingsbridge Churches Gathering's services and events. Prayer and worship have also continued in the context of House Groups: two such groups operate within the parish attracting approximately six or seven members per meeting, including one or two persons of other Christian denominations.

As well as our regular services, we have sought to serve the communities of which we are a part through the ministry of Occasional Offices for the Christian milestones of the journey through life. Collectively our Priest-in-charge or LLM have officiated at 2 baptisms, 8 funerals (either in the church or churchyard) and 2 burials of ashes.

Deanery Synod

Two members of the Parochial Church Council sit on the Deanery Synod and one member regularly offers reports to the PCC.

Woodleigh Deanery Synod met three times during 2024. After an opening act of worship & prayer, the Archdeacon of Totnes, Douglas Dettmer, acting Rural Dean, chaired the business section of each meeting which comprised a standard agenda incorporating a financial report and an opportunity to share parish news.

A speaker followed on each occasion. On March 11th: Ven. Verene Breed, Archdeacon of Barnstaple: Rural Ministry in the Exeter Diocese. On June 19th: Revd. Claire Reynolds, Disability and Additional Needs Advisor: Disability Inclusion in churches. On October 23rd: Sarah Charker, Diocesan Creation Care and Engagement Officer: Eco-friendly churches.

The meetings concluded with a time of prayer and the Grace.

Church Fabric

Work was carried out during the year to remedy leaking gullies on the vestry roof and to replace a substantial length of guttering to the North Aisle roof. Blocked drains have been cleared on the north and south sides.

Following removal of the fruiting body caused by dry rot originating at the wall plate of the chancel roof, lead replacement work was completed to the south side roof gulley. Adjacent roof tiles and roof timbers revealed in the course of the lead work were confirmed as sound. The effectiveness of this repair work will be verified by checking moisture levels in the Sanctuary walls prior to restoring those walls with the aim of reopening the Chancel and Lady Chapel by the end of 2025.

In spite of the work carried out during 2024, the internal church fabric continues to suffer due to our increasingly damp climate and the intermittent use of the costly gas-fired air-blown heating system – the latter in part due to the 50% reduction in church services post-pandemic.

As mentioned in the previous report, alternative methods of heating the church have been explored. Research included supplier visits, DAC informal advice and consultation with our congregation. As a result, a List B application was submitted for installation of an on-pew heating system that offers the most direct method of ‘heating the person’ at the lowest cost. The application was approved in mid-October subject to certain conditions and the latter were being resolved at the year-end with a target of installation by mid-2025.

Annual PAT testing and FFE servicing took place.

Goods and ornaments in the church remain unchanged

The churchyard continues to be looked after by a small dedicated team (- one employed; others volunteers) who do a wonderful job of keeping it under control. The PCC have been in discussion about the need for a handrail to facilitate access up the grassy central steps up to the top of the churchyard.

The Church Terrier and Inventory and Church Log book are up to date.

Mission and Outreach

A rota of volunteers from Dodbrooke has facilitated the church being open to the community up to 6 days per week for stillness, reflection and private prayer.

Our LLM continued to lead a programme of monthly visits to Care Homes to offer a short service and she also leads regular assemblies in the primary schools of Kingsbridge and West Alvington.

Members have been involved in the organisation and offering of meals for school children in the holidays through the local ecumenical initiative 'Soul Food'; other members have supported the work of the Foodbank through deliveries out into the community.

Wordwise - the Christian Bookshop and Community Café - is supported in various ways by an ecumenical group of volunteers, including members of Dodbrooke parish.

The two benefice house groups meet weekly. They are led by gifted and committed members from the Mission Community. The nurturing of disciples in these groups is integral to the development of a mission mindset within our church.

Grants totalling £968 have supported various charities both at home and abroad. The church made regular monthly donations to the Food Bank and to Kingsbridge Youth for Christ – a support group for the young people of Kingsbridge. An additional £385 was raised through specific events for USPG and Action Against Hunger and, in accordance with DBF instructions, was excluded from the accounts. Church members participated in Christian Aid week.

Although not overtly mission focussed, the church continued to prepare, collect and despatch shoeboxes of gifts in support of the Samaritans Purse initiative for children overseas.

All are welcome to attend our regular and festival services as advertised on church noticeboards or via our enhanced 'A Church Near You' website.

A Defibrillator is located in the entrance to the Parish Hall. Our LLM, as PCC Health & Safety Officer, is the guardian of this device and has registered it with The Circuit, a national defib network coordinated by the British Heart Foundation. Ambulance Services have direct access to The Circuit website and, when in receipt of a relevant 999 call, can direct persons to the closest machine.

Ecumenical Engagement

As a Mission Community we continue to draw upon the richness of the worship and prayer of other denominations through opportunities to join together in Kingsbridge Churches Gathering (KCG) services and events. A representative from our church is a member of the KCG planning group which meets quarterly.

The Week of Prayer for Christian Unity was recognised across the churches of the town opening with an ecumenical service. Lent Lunches were also an across-denominational affair with good support from members of our parish.

On Good Friday a Walk of Witness commenced from our church and proceeded via other town churches down Fore Street to a Service of Witness on the Quay

A well-supported Bible Weekend took place in October, held across various of the town's churches.

As has already been mentioned, the two Mission Community house groups also have an ecumenical dynamic for prayer, bible study, worship and fellowship.

The church continues to support ecumenical outreach through volunteer support for the town's Christian Bookshop 'Wordwise' and through joining together there for a monthly prayer meeting.

At Christmas, our Roman Catholic brothers & sisters joined us once again to participate in our regular Service of 9 Lessons and Carols.

Financial Review

Total receipts to the General Fund during 2024 amounted to £50,295.19. This included income generated from lettings of the Parish Hall (£8.1K), grant receipts from the Feoffees and VAT reclaims (£7.8K) and dividends from Church and Churchyard Investment Funds (£9K). Giving to the Church of £18,707.67 - via the Parish Giving Scheme, collections, donations and gift aid reclaims - was gratefully received.

£72,094.90 was spent to provide the Christian ministry offered from Dodbrooke Church. That sum included our contribution of £33.6K to the Diocesan Common Fund, Church running expenses (£3.2K), utility costs (£4.4K) and Parish Hall running expenses (£6.5K).

Reconciling income and expenditure resulted in monetary assets (including NI Savings) of £12,175.23 in General Funds on 31st December 2024 – a reduction of approximately £2K over the 12-month period. Rigorous use of our various investment funds (Church Repair; Churchyard; Organ & Music) for their intended purpose enabled general cash funds to be maintained at this manageable level despite a further year-on-year increase in expenditure over income.

£19.3K was realized from sale of investments during the period, with £8K of this unspent and carried forward to 2025. Unit stock prices increased through 2024 thereby offsetting half of the potential loss of total investments value due to these sales.

A 'Fight the Fungus' fundraising campaign was launched with a Giving Day in April 2024 in response to the discovery of a large, internal fruiting body on the roof of the chancel due to dry rot and the expectation of considerable restoration costs. Thanks to the hard work and enthusiasm of our fundraiser-in-chief, Chris Stephens, and the generous support of church members and other Kingsbridge townsfolk, the Giving Day and numerous imaginative social events staged thereafter had raised £9.5K by Dec-end: repairs to date total £7.2K.

Safeguarding

In compliance with Section 5 of the Safeguarding and Clergy Discipline Measure, 2016, the Dodbrooke PCC pays due regard to the House of Bishops policy and guidance on the safeguarding of children, young people and vulnerable adults. To this end, we have a duly-appointed Parish Safeguarding Representative (who is also the Safeguarding Co-ordinator for our Benefice) and both our Safeguarding Policy Statement and Safeguarding Guidelines are reviewed annually by the PCC. Copies of the Parish Safeguarding Handbook are held by the Representative; a pdf version of the handbook is available online for reference. The Church of England has developed an e-manual (containing, eg, 'Safer Recruitment & People Management Guidance') to complement the handbook. The e-manual is available via the following link: [Safeguarding e-manual | The Church of England](#) Our Safeguarding Representative makes use of the Parish Safeguarding Dashboard to ensure that all practical requirements are kept up to date and to advise the PCC accordingly. The Representative reported no Safeguarding concerns during 2024. Five PCC members completed safeguarding training, and a newly-appointed member completed their DBS Check.

Volunteers

The members of the PCC here record their sincere thanks to all the volunteers who have worked so tirelessly to ensure that our church continues to be a welcoming and open community. Our special thanks go to our Churchwarden, to the leaders of our outreach work, to the small team of volunteers who are committed to maintaining the church and its grounds, to those who lead fundraising efforts and to those involved in administration, cleaning and adornment. 'Many hands make light work' and, with succession planning in mind, we are always seeking more volunteers to spread the load and to joyfully sustain the life of our church.

Structure, Governance and Management

The PCC is a body corporate (PCC Powers Measure, 1956 and The Church Representation Rules, 2022) and a Charity registered with The Charity Commission.

The method of appointment of PCC members is set out in the Church Representation Rules. The Council comprises the ex-Officio members (Incumbent/LLM/Deanery Synod Reps) and up to 6 lay members elected at the Annual Parochial Church Meeting (APCM) by those attendees registered on the Electoral Roll.

The PCC members, as Trustees, are responsible for making decisions on all matters of general concern and importance in the parish and for all financial matters. The full PCC met several times during the year. The Annual Meeting of Parishioners took place on 14th April 2024: one Churchwarden was elected. The APCM followed.

All those who are regular attendees at church services are encouraged to register on the Electoral Roll and to stand for election to the PCC.

Administrative Information

The Church is situated at the top of Church Street, Kingsbridge, TQ7 1NW. It is part of the Deanery of Woodleigh in the Diocese of Exeter. The correspondence address is The Rectory, Church Street, Kingsbridge, Devon TQ7 1NW.

PCC members who have served variously from 1st January 2024 until the date that this Report was approved were:

EX-OFFICIO MEMBERS

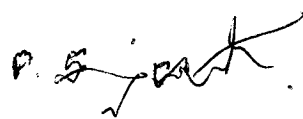
Priest-in-Charge	Reverend Jacqueline Tilbury
Licensed Lay Minister	Mrs. Mandy Sarjeant
Churchwarden	Mrs. F.P. Beauchamp
Deanery Synod Reps	Mrs. A. Cowling Ms. S. Morgan (Secretary)

ELECTED MEMBERS

Mrs. M Brett (Treasurer to April '24; re-elected member to April '27)	
Mrs. B Gidley (Safeguarding Officer; re-elected to April 2027)	
Mr. R Brett	(to April 2026)
Mrs. J Greenhill	(to April 2026)
Mr. C Stephens (Lay Chair)	(to April 2026)
Mr. W Greenhill	(from April '24 to April '27)

Approved by the PCC on 13th February 2025 and signed on its behalf by:


Mr Christopher Stephens (Lay Chair)


Mr Peter Sarjeant (Treasurer)


**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Independent examiner's report on the accounts

Independent Examiner's Report

Report to the trustees of

St Thomas of Canterbury, Dodbrooke

On accounts for the year ended

 31st December 2024

Charity no

800215

Set out on pages

9-12

**Respective responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's
statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Helathack

Date:

25-3-25

Name:

HELEN HACK FCA

**Relevant professional
qualification(s) or body (if any):**

CHARTERED CERTIFIED ACCOUNTANT

Address:

UNIT 4G, SOUTH HAMS BUSINESS PARK, CHURCHSTOW TQ730H

Financial Statements (Current & Business Accounts) for yr-end 31.12.2024

RECEIPTS	FUND:	General	Church Repair	Churchyard	Organ & Music	Fight the Fungus	Pew Heating	TOTAL 2024	TOTAL 2023
		£	£	£	£	£	£	£	£
Regular Giving									
PGS		12,449.77							13,928.18
Collections at Services		1,725.65							1,326.40
Other giving		1,069.22				5,641.85	123.50		1,339.88
Gift Aid & GASDS recovered		3,463.03				809.52			3,344.91
Other Voluntary Receipts									
Grants (Feoffees + VAT)		7,861.21	*770.80		*110.00	*1170.00			6,895.77
Legacies		-					1,058.02		
Activities Generating Funds									
Fundraising activities		1,660.88				1,906.47			1,853.75
Magazine sales & adverts		630.00							508.00
Church Hall lettings		8,130.50							9,058.50
Income from Investments									
Dividends Income		9,007.75							9,238.76
Interest		141.02							166.29
Income from Official Offices		3,299.75							3,044.00
Other Receipts									
Transfers ex other churches		779.60							565.05
Utilities refund		76.81							-
CCLI Refund					148.00				
Total Receipts		50,295.19						*52,345.99	51,269.49
Sale of Investments			17,000.00		2,300.00				
TOTALS:		50,295.19	17,770.80	**2,287.58	2,558.00	9,527.84	1,181.52		

Notes: *Includes all VAT refunds for more realistic comparison with 2023. **Undefined 'restricted fund', 31.12.2023, allocated as C'yard funds from 01.01.2024.

PAYMENTS	FUND:	General	Church Repair	Churchyard	Organ & Music	Fight the Fungus	On-Pew Heating	TOTAL 2024	TOTAL 2023
		£	£	£	£	£	£	£	£
Cost of Generating Funds									
Hire of Mkt Hall for Fayres		80.00							64.96
Advertising flyers						165.00			52.00
FtF Cruise refreshments						64.90			
Church Activities									
Mission giving		968.00							865.00
Diocesan Common Fund		33,645.00							35,828.00
Salaries		82.00		858.00	30.00				0.00
Clergy/Staff expenses		58.95							464.33
Mission costs		264.99							
Church running expenses		3,244.30			151.60				14,594.35
Church insurance			5,011.83						
Organ/piano maintenance					1,070.00				
Churchyard running costs				1,390.07					2,250.22
Utility costs		4,381.08			1,000.00				
Trading costs		649.43							693.76
Church repairs			4,971.60			7,020.00			6,064.82
Church building works							360.00		
Hall running expenses		6,556.83							8,503.91
Other Payments									
Transfers to other churches		71.32							
	TOTALS:	50,001.90	9,983.43	2,248.07	2,251.60	7,249.90	360.00	72,094.90	69,381.35

Statement of Assets & Liabilities for Yr-end 31.12.2024

	General	Church Repair	Churchyard	Organ & Music	Fight the Fungus	On-Pew Heating	TOTAL 2024	TOTAL 2023
	£	£	£	£	£	£	£	£
Cash Funds								
Lloyds Current A/c	2,041.51						2,041.51	5,382.47
Lloyds Business A/c	6,064.63	7,787.37	39.51	306.40	2,277.94	821.52	17,297.37	4,874.96
National Savings	4,069.09						4,069.09	4,028.69
CBF Deposit Fund				5,779.71			5,779.71	7,301.81
COIF Charities Deposit Fund		20.55					20.55	20.55
Total Cash Funds							29,208.23	21,608.48
Restricted Investment Funds								
COIF Church Repair		281,775.33					281,775.33	292,762.77
COIF Churchyard			44,726.84				44,726.84	43,738.78
CBF Organ & Music				15,158.32			15,158.32	14,819.13
Total Investments							341,660.49	351,320.68
Liabilities								
Fees owed to EDBF for period Oct-Dec 2024	423.00							

Resolution of General (Undesignated) Funds in yr-end Bank Statements

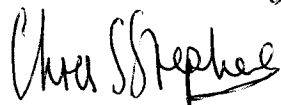
31.12.2024		31.12.2023
£		£
8,106.14	Total: Current + Bus A/cs	10,257.43
	Restricted Funds (undefined)	-2,287.58
	Owed to EDBF	-580.00
7,389.85	Balance brought/carried/forward	7,389.85
293.29	Excess of General Receipts over Payments Jan-Dec 2024	
423.00	Owed to EDBF	
8,106.14	Total: Current + Bus A/cs	

Footnotes to Financial Statements

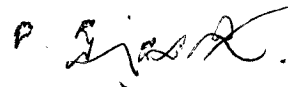
1. The **designated** Organ & Music fund comprises historic money set aside by the PCC to meet organ maintenance costs and for the provision of music in the church and parish hall.
2. The Church Repair and Churchyard Funds are **restricted** funds for the purposes defined by their respective titles.
3. The Financial Statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006, using the Receipts & Payments method.
4. The following assets are recognised but not valued in the Statements:
 - (i) The Parish Hall
 - (ii) Moveable church furnishings held by the church warden on special trust for the PCC and which require a faculty

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Financial Statements approved by Dodbrooke Church PCC on:

13th February..... 2025, and signed on its behalf by:



Mr Christopher Stephens (Lay Chair)

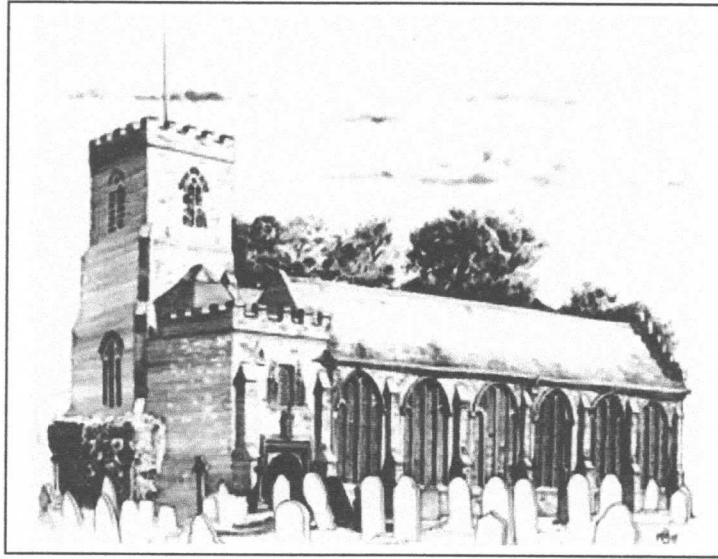


Mr Peter Sarjeant (Treasurer)

ST THOMAS OF CANTERBURY, DODBROOKE PARISH CHURCH

England & Wales - Charity number 800215

Accounts



**St. Thomas of Canterbury
Dodbrooke Parish Church**

Annual Report
and
Financial Statement
of the
Parochial Church Council
Year ending 31st December 2023

Charity Number 800215

Priest-in-Charge
(from 26th September 2023)
Revd. Jacqueline Tilbury
The Rectory
Church Street, Kingsbridge
Devon
TQ7 INW

Asst. Curate
(until June 2023)
Reverend Matt Gorton
The Vicarage
Townsend Close
West Alvington
TQ7 3QA

Licensed Lay Minister
Mrs Mandy Sarjeant

Bank
Lloyds Bank PLC

PCC Hon Secretary
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Unit 4G, South Hams Business Park
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The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish family. When planning our activities, the PCC has considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. Our services and worship put faith into practice through prayer and scripture, music and sacrament. We try to enable ordinary people to live out their faith as part of our parish family through:

- Worship and prayer: learning about the Gospel and developing their knowledge and trust in Jesus;
- Provision of pastoral care for people living within the parish, and;
- Mission and outreach work.

To facilitate our work, we aim to maintain the fabric of the church building and of the parish hall, as well as the overall condition of the churchyard.

Worship and Prayer

Until an incoming Bishop of Exeter advises otherwise, our Diocesan priorities remain as Growing in Prayer, Making New Disciples and Serving the People of Devon with Joy. Our Mission Action Plan reflects these priorities and is regularly updated at PCC meetings under the leadership of our new Priest-in-Charge, Revd Jacqueline Tilbury who was welcomed to our Benefice in September 2023.

Our regular service pattern has seen across-Benefice Eucharistic worship held in one of our three churches every Sunday. On the 2nd and 4th Sundays these communion services are held at St Thomas's. An Evensong is held on the first Sunday of each month on rotation around the Benefice. Additional 'festival' services were celebrated at Dodbrooke during Lent, Easter, Advent and Christmas.

Our worship is enhanced by the continued dedication of an organist and by a tower captain who leads an enthusiastic team of bell-ringers. A rota for Epistle Readers and Intercessors encourages lay involvement. Morning Prayer is held on Wednesdays and Saturdays with a small number of regular attendees.

On most days during the year, St Thomas's opened from 1000-1400hrs as a minimum, for private prayer. Footfall is not monitored but entries in the Visitors Book indicate that such opening is valued.

Pupils from the nearby Kingsbridge Community Primary School were welcomed into the church on three occasions – for their belated (due to a December '22 Strep A outbreak) Christmas production in January; to 'Experience Easter' (- the whole school of 350+ students); to see at first hand 'the parts of a church building' (Year 2 only). Further involvement with the Primary School is detailed under Mission & Outreach.

As a Mission Community we also draw on the richness of worship and prayer of other denominations when we join together in Churches Gathering Kingsbridge services and events.

Prayer and worship have also continued in the context of House Groups: two such groups operate within the parish attracting approximately six or seven members per meeting, including one or two persons of other Christian denominations.

As well as our regular services, we have sought to serve the communities of which we are a part through the ministry of Occasional Offices, at the milestones of the journey through life. Clergy or our LLM have officiated at 3 weddings, 1 baptism, 10 funerals either in the church or churchyard, 1 funeral at a Crematorium and a number of burials of ashes.

Deanery Synod

Two members of the Parochial Church Council sit on the Deanery Synod and one member regularly offers reports to the PCC.

The Woodleigh Deanery Synod met twice in 2023. At each meeting the Archdeacon Douglas Dettmer, acting Rural Dean, welcomed everybody and opened the meeting with worship and prayer.

The business meeting followed: elements included approval of the Minutes of the previous meeting; Matters arising from those minutes; a financial report given by the Treasurer; correspondence; a time for sharing parish news.

The Woodleigh Award was introduced in July 2022. This award is given to a person or group of people who have contributed to the life of the deanery. The recipients of these awards in 2023 were Martin and Liz Webb for their efforts in producing the weekly YouTube services for the Aune Valley Benefice, and Keith Steer for services to All Saints, West Alvington and St Edmunds, Kingsbridge including being churchwarden for both churches.

A speaker or presentation concluded these meetings. On March 15th Archdeacon Douglas gave an update on the most recent General Synod session. On November 20th Sharon Blyth, Diocesan Children's and Families Mission Enabler, spoke about her work.

All meetings ended in a time of prayer and the Grace.

Church Fabric

The church fabric continues to be adversely affected by water ingress. Looking back to 2022, the ceiling collapse in the Tower staircase was the first indication. Part of the guttering on the north side of the church was near to collapse in the summer of 2023 and so a section was taken down and a small repair to another section was necessary. We are now awaiting contractors to replace the missing sections. The main concern in 2023 was the discovery of a large fruiting body of Dry Rot high up inside the south side of the chancel roof which has spread to the plastered walls of the Sanctuary. A detailed survey report has been obtained and repair work to the lead gully between the main roof and south roof along with replacement of failed adjacent guttering will be necessary - along with the lifting of a number of roof tiles to examine the condition of roof timbers beneath - as the first stage of any works.

West Access came in the autumn to clear the gullies, gutters, downpipes and drains as part of their regular contract.

Annual PAT testing and FFE servicing took place.

The gas-fired, hot-air-blown heating system is old, inefficient and expensive to run and alternative heating systems are being considered. An Energy Efficiency Audit – part-financed by the Diocese to encourage the move towards net-zero carbon emissions by 2030 – was carried out in November.

The churchyard continues to be looked after by a small dedicated team (- one employed; others volunteers) who do a wonderful job of keeping it under control.

The Church Terrier and Inventory and Church Log book are up to date.

Mission and Outreach

The practical application of our Mission Action Plan continues as a priority and is the subject of regular review at PCC meetings.

A rota of volunteers from Dodbrooke has facilitated the church being open to the community 6 days per week for stillness, prayer and reflection.

In the first half of the year our then curate led a programme of monthly visits to Care Homes to offer a short service and was also regularly leading assemblies in the primary schools of Kingsbridge and West Alvington.

The mantle for these two forms of outreach has now passed to our very able LLM who has past experience of supporting those in residential homes as well as long-standing links with local primary education.

Members have been involved in the organisation and offering of meals for school children in the holidays through the local ecumenical initiative 'Soul Food'; other members have supported the work of the Foodbank through deliveries out into the community.

Wordwise - the Christian Bookshop and Community Café - is supported in various ways by an ecumenical group of volunteers, including members of Dodbrooke parish.

The two benefice house groups meet weekly. They are led by gifted and committed members from the Mission Community. The nurturing of disciples in these groups is integral to the development of a mission mindset within our church.

Grants totalling £865 have supported various charities both at home and abroad. Additionally, the church made regular monthly donations to the Food Bank and to Kingsbridge Youth for Christ – a support group for the young people of Kingsbridge. Our Sea Sunday service raised money for the work of the Mission to Seafarers and members also contributed to Christian Aid week. Although not overtly mission focussed, the church continued to prepare, collect and despatch shoeboxes of gifts for the Samaritans Purse initiative for children overseas.

All are welcome to attend our regular and festival services as advertised on church noticeboards or via our 'A Church Near You' website.

Ecumenical Engagement

As a Mission Community we continue to draw upon the richness of the worship and prayer of other denominations through opportunities to join together in Kingsbridge Churches Gathering services and events. A member of our church is Chair of Churches Gathering and a parish representative is on the planning group which meets quarterly.

The Week of Prayer for Christian Unity was recognised across the churches of the town opening with an ecumenical service. Lent Lunches were also an across-denominational affair with good support from members of our parish.

On Good Friday a Walk of Witness commenced from our church and proceeded via other churches down Fore Street to a Service of Witness on the Quay

A well-supported Bible Weekend took place in October, held across various of the town's churches.

As has already been mentioned, the two Mission Community house groups also have an ecumenical dynamic for prayer, bible study, worship and fellowship.

The church continues to support ecumenical outreach through volunteer support for the town's Christian Bookshop 'Wordwise' and through joining together there for a monthly prayer meeting.

At Christmas, our Roman Catholic brothers & sisters were warmly invited to join us once again and to participate in our regular carol service.

Financial Review

Giving to the Church of £18,599.49 through envelopes, Bankers Orders, Direct Debits and collections, was gratefully received. Many people now give directly through the Parish Giving Scheme, administered by the Gloucester Diocese. The advantage of this Scheme is that Gift Aid, where due, is automatically reclaimed and transferred to the Church bank account that same month.

Total receipts to the General Fund amounted to £51,269.49. This included income generated from lettings of the Parish Hall (£9.0K), an amount received from the Dodbrooke Feoffees (£6.6K) and dividend payments from Church and Churchyard Investment Funds (£8K and £1.2K respectively).

£69,381.35 was spent to provide the Christian ministry offered from Dodbrooke Church. That sum included our contribution of £35.8K to the Diocesan Common Fund, Church running expenses (£11.3K), Church and Churchyard maintenance (£8.3K) and Parish Hall maintenance (£8.0K). Reconciling income and expenditure

and allowing for current and deposit account balances brought forward at the beginning of the year, resulted in monetary assets of £14,286.13 in the General Fund on 31st December 2023.

Safeguarding

In compliance with Section 5 of the Safeguarding and Clergy Discipline Measure, 2016, the Dodbrooke PCC pays due regard to the House of Bishops policy and guidance on the safeguarding of children, young people and vulnerable adults. To this end, we have a duly-appointed Parish Safeguarding Representative (who is also the Safeguarding Co-ordinator for our Benefice) and both our Safeguarding Policy Statement and Safeguarding Guidelines are reviewed annually by the PCC. Copies of the Parish Safeguarding Handbook are held by Representatives, a pdf version of the handbook is available online for reference and there is an awareness that the Church of England is developing e-manuals (eg Safer Recruitment & People Management Guidance) to complement the handbook. The Safeguarding Representative makes use of the Parish Safeguarding Dashboard to ensure that all practical requirements are kept up to date and to advise the PCC accordingly. The Representative reported no Safeguarding concerns during 2023. Three PCC members either renewed or undertook for the first time, a DBS check. Three members completed online Safeguarding training appropriate to their roles within Dodbrooke church.

Volunteers

The members of the PCC here record their sincere thanks to all the volunteers who have worked so tirelessly to ensure that our church continues to be a welcoming and open community. Our special thanks go to our Churchwarden, to the leaders of our outreach work, to the small team of volunteers who are committed to maintaining the church and its grounds, to those who lead fundraising efforts and to those involved in administration, cleaning and adornment. 'Many hands make light work' and, with succession planning in mind, we are always seeking more volunteers to spread the load and to joyfully sustain the life of our church. Particular acknowledgement of the unstinting efforts of two church members over many, many years need to be set on record: Mary Brett (Treasurer) whose last set of accounts follow this report and David Gidley who retired as Head Server in September 2023. Their quiet dedication and efficiency to their respective roles set a Christian example to us all.

Structure, Governance and Management

The PCC is a body corporate (PCC Powers Measure, 1956 and The Church Representation Rules, 2022) and a Charity registered with The Charity Commission.

The method of appointment of PCC members is set out in the Church Representation Rules. The Council comprises the ex-Officio members (Incumbent/Asst Curate/LLM/Deanery Synod Reps) and up to 6 lay members elected at the Annual Parochial Church Meeting (APCM) by those attendees registered on the Electoral Roll.

The PCC members, as Trustees, are responsible for making decisions on all matters of general concern and importance in the parish and for all financial matters. The full PCC met several times during the year. The Annual Meeting of Parishioners took place on 14th May 2023: one Churchwarden was elected. The APCM followed.

All those who are regular attendees at church services are encouraged to register on the Electoral Roll and to stand for election to the PCC.

Administrative Information

The Church is situated at the top of Church Street, Kingsbridge, TQ7 1NW. It is part of the Deanery of Woodleigh in the Diocese of Exeter. The correspondence address is The Rectory, Church Street, Kingsbridge, Devon TQ7 1NW.

PCC members who have served variously from 1st January 2023 until the date that this Report was approved were:

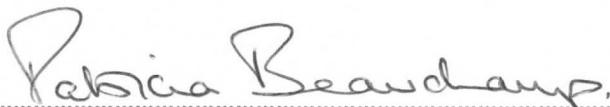
EX-OFFICIO MEMBERS

Priest-in-Charge	Reverend Jacqueline Tilbury (from September 2023)
Assistant Curate	Reverend Matt Gorton (to June 2023)
Licensed Lay Minister	Mrs. Mandy Sarjeant
Churchwarden	Mrs. F.P. Beauchamp
Deanery Synod Reps	Mrs. A. Cowling Ms. S. Morgan (Secretary)

ELECTED MEMBERS

Mrs. M. Brett (Treasurer & Lay Chair)	(to April 2024)
Mrs. B. Gidley (Safeguarding Officer)	(to April 2024)
Mr. R. Brett	(to April 2026)
Mrs. M. Davidson	(resigned May 2023)
Mrs. J. Greenhill	(to April 2026)
Mr. C. Stephens	(co-opted in late 2022; elected to April 2026)

Approved by the PCC on 24th March 2024 and signed on its behalf by:



Mrs Frances Patricia Beauchamp (Church Warden & Chair of Meeting)



Independent Examiner's Report

Report to the trustees of	St Thomas of Canterbury, Dodbrooke		
On accounts for the year ended	31 st December 2023	Charity no (if any)	800215
	Set out on pages 7 to 11		

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: **Date:**

Name:

Relevant professional qualification(s) or body (if any):

Address:

ANNUAL FINANCIAL STATEMENT – DODBROOKE CHURCH – to 31st DECEMBER 2023

RECEIPTS	2023		2022	
	£	£	£	£
Income from Donors				
Gift Aid	13,928.18		14,887.17	
Collections	1,326.40		1,264.61	
Income Tax recovered	3,344.91		3,830.17	
Legacy	0.00		0.00	
Feoffees	6,588.27		10,620.05	
		25,187.76		30,602.00
Income - Other Voluntary Resources				
Donations (General)	1,339.88		1,070.59	
VAT Refund	307.50		1,392.22	
Admin Salary recovered from other churches	0.00		2,695.68	
Insurance Claim	0.00		650.00	
Expenses recovered from other churches	565.05			
		2,212.43		5,808.49
Income – Activities to Generate Funds				
Sunday Morning Coffee			155.75	
Fund Raising	1,853.75		2,126.25	
Fees from Magazine Adverts	215.00		147.00	
Church Hall Lettings & Donations	9,058.50		7,801.85	
		11,127.25		10,230.85
Income – Furthering Work of Church				
Sale of Magazines	293.00		160.00	
Fees	3,044.00		2,860.70	
Goods supplied to other churches	0.00		17.92	
		3,337.00		3,038.62
Income from Investments				
Interest on Current Account	135.36		11.56	
National Savings Interest	30.93		3.72	
Interest from Churchyard Fund	1,200.74		1,196.11	
Interest from Long-Term Fund	8,037.14		8,006.34	
Interest from C'yard & L-T Fund Deposit A/c	0.88			
		9,405.05		9,217.73
TOTAL RECEIPTS		51,269.49		58,897.69

PAYMENTS	2023		2022	
	£	£	£	£
Overseas & Home Mission				
Church Overseas			805.00	
Home Missions	390.00		540.00	
Secular Charities	475.00		300.00	
		865.00		1,645.00
Activities Related to Work of Church				
Diocesan Common Fund	35,828.00		33,360.00	
Church Running Expenses	11,278.94		6,754.71	
Clergy Expenses	464.33		932.11	
Upkeep of Services	1,222.93		208.50	
Church Maintenance/Minor Repairs	940.64		2,136.22	
Church Repairs	5,124.18		1,120.00	
Magazine Costs	693.76		73.59	
Upkeep of Churchyard	2,250.22		1,257.91	
Parish Hall Running Costs	3,603.97		5,240.45	
Parish Hall Repairs/Renewals	4,899.94		384.07	
		66,306.91		51,467.56
Expenses from Activities to Realise Funds				
Cost of Fundraising Events	64.96		162.79	
		64.96		162.79
Church Management & Admin				
Stationery etc	0.00		116.77	
Admin Costs	2,092.48		2,018.15	
Publicity Costs	52.00		82.93	
Administrator Salary/Tax	0.00		3,369.60	
		2,144.48		5,587.45
Previous Year's Creditors		0.00		0.00
TOTAL PAYMENTS		69,381.35		58,862.80

RECONCILIATION OF GENERAL FUND	2023	2022
	£	£
Total Receipts	51,269.49	58,897.69
Total Payments	69,381.35	58,862.80
Balance in Restricted Fund b/f	2,777.85	2,723.50
Outstanding Fees (from previous year) paid	714.00	824.00
Overall Payments	72,873.20	62,410.30
Excess of Receipts over Payments	-21,603.71	-3,512.61
Balance in Restricted Fund c/f	2,287.58	2,777.85
Fees owed to EDBF	580.00	714.00
TOTAL	-18,736.13	-20.76
General Fund as at 1st January	33,022.26	33,043.02
(Current a/c; Covenant a/c; National Savings)		
	-18,736.13	-20.76
General Fund as at 31st December	14,286.13	33,022.26

RESTRICTED FUNDS – INCOME & EXPENDITURE
--

RESTRICTED FUND (Year to 31st December 2023)			
Receipts		Payments	
	£		£
Balance b/f from 2022	2,777.85		
Action Against Hunger	0.00	Action Against Hunger	250.00
U.S.P.G.	145.00	U.S.P.G.	180.00
Gifts recvd for Revd Matt	245.00	Gifts to Revd Matt	532.00
Net Payment from Revd Matt	61.93		
Unclaimed expenses	19.80		
Totals	3,249.58		962.00
Net Balance c/f to 2024	2,287.58		

CHURCH REPAIR & CHURCHYARD FUNDS	2023		2022	
	£	£	£	£
Balance in Deposit Fund at 1 st January		20.55		20.55
Receipts				
Interest from Deposit Fund	0.88			
Dividends from L-T Church Repair Fund	8,073.14		8,006.34	
Dividends from Churchyard Fund	1,200.74		1,196.11	
Total	9,238.76		9,202.45	
Transfers to Lloyds Current A/c	9,238.76		9,202.45	
Excess of Income over Transfers		0.00		0.00
Balance in Deposit Fund at 31 st December		20.55		20.55

ORGAN/MUSIC FUNDS	2023		2022	
	£	£	£	£
Balance in Deposit Fund at 1 st January		6,678.01		6,190.30
Receipts				
Interest from Deposit Fund	218.73		84.87	
Dividend from Investment Fund	405.07		402.84	
Total Receipts	623.80		487.71	
Payments	0.00		0.00	
Excess of Receipts over Payments		623.80		487.71
CBF Deposit Fund as at 31 st December		7,301.81		6,678.01

STATEMENT OF ASSETS & LIABILITIES
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MONETARY ASSETS	General Fund £	Organ/Music Fund £	Repair & Churchyard Fund £	TOTAL £s	
				2023	2022
Bank Current Account	5,382.47			5,382.47	6,098.99
Gift Aid Account	4,874.96			4,874.96	22,925.51
National Savings	4,028.69			4,028.69	3,997.76
Cash in hand, not banked	0.00			0.00	0.00
CBF Deposit Funds		7,301.81	20.55	7,322.36	6,698.56
TOTALS	14,286.12	7,301.81	20.55	21,608.48	39,720.82

INVESTMENT ASSETS – RESTRICTED FUNDS		
---	--	--

	2023	2022
	£s	£s
Church Repair Investment Fund – Income Units		
14752.47 units @ £19.845 per unit as at 31 st December 2023	292,762.77	268,124.67
Churchyard Investment Fund – Income Units		
2204.02 units @ £19.845 per unit as at 31 st December 2023	43,738.78	40,057.84
Organ/Music CBF Investment Fund		
655.56 shares @ £22.6053 per share as at 31 st December 2023	14,819.13	13,544.79

Approved by the PCC on 24th March 2024 and signed on its behalf by:

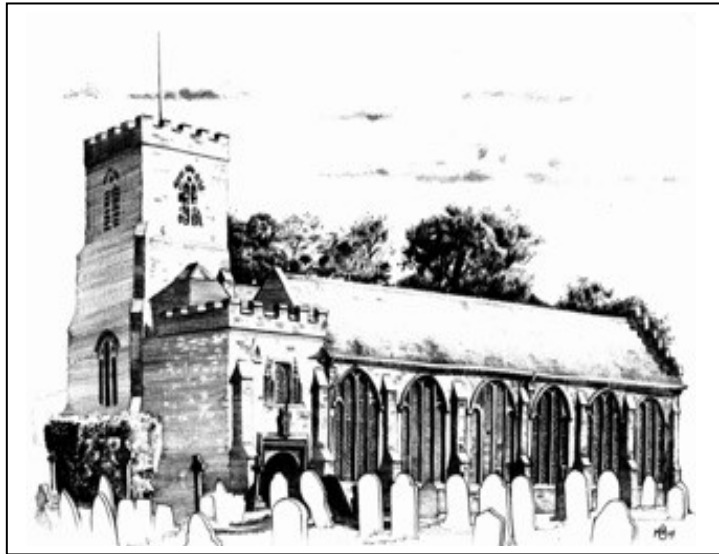


Mrs Frances Patricia Beauchamp (Church Warden & Chair of Meeting)

ST THOMAS OF CANTERBURY, DODBROOKE PARISH CHURCH

England & Wales - Charity number 800215

Accounts



**St. Thomas of Canterbury
Dodbrooke Parish Church**

Annual Report

and

Financial Statement

of the

Parochial Church Council

Year ending 31st December 2022

Charity Number 800215

Rector

Revd. Prebendary J Taylor
The Rectory
Church Street, Kingsbridge
Devon
TQ7 1NW (Until 30th September 2022)

Asst. Curate

Reverend M Gorton
The Vicarage
Townsend Close
West Alvington
TQ7 3QA

Reader

Mrs A Sarjeant

Bank

Lloyds Bank PLC
Fore Street
Kingsbridge
Devon

PCC Hon Secretary

Mrs S Morgan

Independent Examiner

Mrs H Hack
Helen Solomon Ltd
Unit 4G, South Hams Business Park
Churchstow
Devon
TQ7 3QH

2022 Report and Accounts for the Parochial Church Council of St Thomas of Canterbury, Dodbrooke

Aims and Purposes

The Incumbent retired on 30th September 2022 and the Parish is now in vacancy going into 2023. Dodbrooke PCC has the responsibility for co-operating, with the Incumbent, in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. It also has the responsibility for maintenance of the church, the churchyard and the church hall.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Thomas. The PCC maintains an overview of worship throughout the parish and actively engages in suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

Together with the Mission Community churches of St Edmund King and Martyr, Kingsbridge and All Saints West Alvington, our church offers pastoral care to those who are unable to attend church due to illness or age. The Incumbent, Curate and Reader have continued to take Home Communion to members of the Mission Community unable to attend church due to frailty.

The Rector and Curate have continued to offer a well-attended monthly service for residents at Kahala Court , a local residential home for the elderly which has been encouraged and supported by the staff.

Worship and Prayer

The Diocesan priorities: Growing in prayer, Making Disciples and Serving the people of Devon with joy have continued to be our aim across the Mission Community and therefore in the life of St Thomas'. The PCC is keen to enter into opportunities for a breadth of services and has embraced the pattern of Mission Community worship each Sunday in one of our three churches. In worshipping together each week as a Mission Community, the sense of unity has greatly increased, this being an area identified as a priority in our Mission Action Plan.

The PCC fully support the church being regularly open for the community for Private Prayer and Reflection throughout the week. Services are now offered as streamed services in real time on two Sundays in the month.

St Thomas' church building continues to be offered to the neighbouring Community Primary School for educational visits and as a space to explore about the Christian Faith. As a Mission Community we also draw on the richness of worship and prayer of other denominations when we join together in Churches Gathering Kingsbridge services and events.

The PCC is keen to encourage the creativity of lay ministry. Within our services, members from St Thomas' participate along with those from the other Mission Community churches in regularly offering the readings and intercessions. We are the one church in the Mission Community to have an organist whose skills and gifts greatly enhance our worship. Our worship at St Thomas' is also enhanced through the belltower captain overseeing a team of keen ringers.

Eucharistic ministry was offered by our Rector and by our Curate. Prayer and worship have also continued in the context of the Homegroup which has continued throughout the year.

We seek to serve the people of Devon with joy, supporting our local community and that means being there for our local community in times of joy and sorrow. As well as our regular services, we have sought to serve the communities of which we are a part in the ministry of Occasional Offices, at the milestones of the journey through life

Deanery Synod

Two members of the Parochial Church Council sit on the Deanery Synod and one member regularly offers reports to the P.C.C. In 2202 Synod met three times. In February Peter Barker stepped down from the post of Lay Chair and Ken Ball was elected to the post. During the year presentations were received concerning General Synod updates from Venerable D Dettmer and Next Steps from Bishop James Grier.

Church Fabric

The Quinquennial Inspection of the church took place on 24th March 2022. The subsequent Inspection report contained various recommendations for improvement or repair, listed according to urgency.

West Access come on a regular 6 monthly basis to check the gutters, downpipes and roof. They replace or repair broken and slipped tiles where necessary. They point out any areas of concern in their reports.

Annual PAT testing and FFS servicing took place. The gas heating system has been of concern during the year requiring several visits by the engineer. It is an unsatisfactory heating system and yet it is difficult to find an economical and environmentally alternative.

The Church Terrier and Inventory and Church Log book are up to date.

The Church architect concluded that "The Church is generally well maintained and in good condition"

Mission and Outreach work

Mission is a priority on our PCC Agenda and an integral area of discussion. During the year we have been seeking how to engage with our communities. Our "A Church Near You" web page links to this. These initiatives seek to maximise opportunities to engage in outreach and mission through the internet and social media.

Volunteers from St Thomas have been integral in enabling the church to be open for the community during the week for stillness, prayer and reflection.

Members have been involved in the organisation and offering of meals for school children in the holidays through the local ecumenical initiative 'Soul Food,' and supporting the Foodbank through deliveries out into the community and the church and members supporting this by financial giving. Wordwise, the Christian bookshop and Community Café is also supported in various ways by volunteers.

Our own Community Café and outreach for the parent/carer/ under 5's through 'Chatterbox' has not yet restarted. However, the strengthening of links and relationship with the large neighbouring Community Primary Academy has continued, our Curate offering regular assemblies and participating in opportunities for class and whole school engagement.

The two benefice house groups which meet weekly and have an ecumenical dynamic, have continued to flourish.. They are led by gifted and committed members from the Mission Community. The nurturing of disciples in these groups is integral to the development of a mission mindset within the churches.

Grants totalling £1645.00 have supported various charities both abroad and at home. Our Sea Sunday service, supported the work of the Mission to Sea Farers and members also contributed to Christian Aid week. Although not overtly mission focussed, the church continued to be involved with the other Mission Community churches in the Samaritans purse Shoe Box initiative for children. St Thomas' also supports Kingsbridge Youth for Christ.

All are welcome to attend our regular services either in-church or via Zoom. At the end of 2022 there were 65 people on the Electoral Roll.

We have paid our Common Fund request in full, contributing to the mission and ministry of our Mission Community and the diocese.

Ecumenical Engagement

At St Thomas, we also draw on the richness of worship and prayer of other denominations through opportunities to join together in Kingsbridge Churches Gathering services and events. A member of the congregation is on the Planning Group which meets quarterly. On Good Friday an ecumenical walk of Witness took place and in October there was a well-attended Bible Weekend, held in the churches in Kingsbridge.. The church continues to support ecumenical outreach through volunteer support for the town's Christian Bookshop 'Word wise' At Christmas, our Roman Catholic sisters and brothers were warmly invited to participate in the Christmas Carol service.

Financial Review

Planned giving of £19,981.95 through envelopes, Bankers Orders and Direct Debits, was gratefully received. Many people now pay their giving directly through the Parish Giving Scheme, administered by the Gloucester Diocese. The advantage of this Scheme to the Church is that the Gift Aid tax is reclaimed immediately and deposited into the Church bank account the same month.

Total receipts to the General Fund amounted to £58,897.67 This includes income generated from lettings at the Parish Hall. The amount received from the Dodbrooke Feoffees was £10,620.05 and interest payments from the Long-Term Investment fund and the Churchyard fund amounted to £8,006.34 and £1,196.11 respectively.

£58,862.80. was spent to provide the Christian ministry from Dodbrooke Church and includes our contribution of £33,360.00 to the Common Fund. The amount spent, deducted from the income received and bank and deposit balances brought forward at the beginning of the year, shows a total of £33,022.26 in the General Fund on 31st December 2022 Included in this amount is £2777.85 put aside for particular purposes. Deducting this amount shows a net balance of £30,246.41 in the General Fund on 31st December 2022

Safeguarding

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016. (Duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults) The Parochial Church Council for St Thomas of Canterbury Dodbrooke fully recognises and accepts the House of Bishops' Safeguarding Policy Statement "Making a Safer Church 2017", and commits to complying with the current Church of England and Diocesan safeguarding policies and practice guidance. Safely recruiting and supporting all those with any responsibilities related to children, young people and vulnerable adults within the Church is in accordance with the House of Bishops' Safer Recruitment: Practice Guidance 2016.

2022 has been a quiet year with no safeguarding concerns. Some PCC members have completed their DBS renewal which now needs to be done every three years.

Some members have also undertaken the required online safety training The Dodbrooke Parish Dashboard keeps everyone up to date with safeguarding needs and requirements.

Volunteers

The members of the PCC would like to thank all the volunteers who work so tirelessly to ensure that our church is a welcoming and open community. Our special thanks go to our Churchwarden. The team of volunteers who are committed to maintaining the church and its grounds are invaluable and we would like to express our thanks to them. There are volunteers who are involved in so many different areas of church life and make possible our outreach initiatives, fundraising initiatives and social gatherings and make so many areas of church life possible. We would like to express our thanks to them all

Structure and Management

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The full PCC met several times during the year The Annual Meeting of Parishioners and APCM took place on 28th April 2022. One Churchwarden was elected. Given its wide responsibilities, the PCC has a number of sub committees each dealing with a particular aspect of parish life. These include Worship, Fabric, Social and Fundraising and Mission and Outreach.

Members of the PCC are either ex officio or elected by the annual parochial church meeting in accordance with the Church Representational rules.

All those who are regular attendees at church services are encouraged to register on the Electoral Roll and to stand for election to the PCC.

Administrative Information

The Church is situated in Church Street, Kingsbridge, TQ7 1NW and is part of the Deanery of Woodleigh in the Diocese of Exeter. The correspondence address is The Rectory, Church Street, Kingsbridge. Devon TQ7 1NW.

PCC members who have served in the current year:

Rector

Reverend Prebendary J Taylor (until 30th September 2022)

Curate in Training

Reverend M Gorton (From Sept 2020)

Reader

Mrs. A Sarjeant

Churchwarden

Mrs. F.P. Beauchamp

Assistant Churchwardens

Mr. B Greenhill (co-opted)

Deanery Synod Representatives

Mrs. A Cowling

Ms. S Morgan

Elected Members

Mr. R Brett (Lay Chair) (resigned APCM 2022)

Mrs. B Gidley (Safeguarding Officer) (to April 2024)

Mrs. Davidson (to April 2025)

Mrs. J Greenhill (to April 2023)

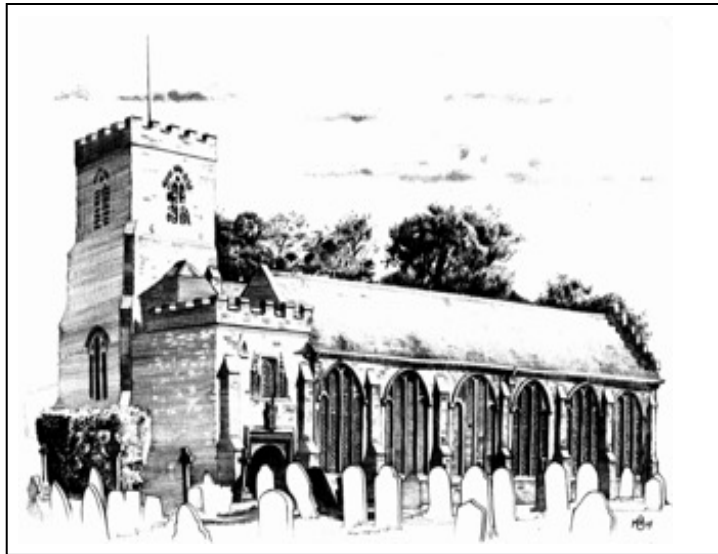
Mrs. M Brett (Treasurer) (to April 2023 (Lay Chair from APCM 2022)

Mrs. F.P. Beauchamp (to April 2023)

ST THOMAS OF CANTERBURY, DODBROOKE PARISH CHURCH

England & Wales - Charity number 800215

Accounts



**St. Thomas of Canterbury
Dodbrooke Parish Church**

Annual Report

and

Financial Statement

of the

Parochial Church Council

Year ending 31st December 2021

Charity Number 800215

Rector

Revd. Prebendary Jackie Taylor
The Rectory
Church Street, Kingsbridge
Devon
TQ7 1NW

Assistant Priest until

Reverend Clive Rogers 16th March 2021
West Charleton,
TQ7 2AB

Asst. Curate

Reverend Matt Gorton
The Vicarage
Townsend Road
Leeward House,
West Alvington
TQ7 3QA

Reader

Mrs Mandy Sarjeant

Bank

Lloyds Bank PLC
Fore Street
Kingsbridge
Devon

PCC Hon Secretary

Mrs S Morgan

Independent Examiner

Mrs H Hack
Helen Solomon Ltd
Unit 4G, South Hams Business Park
Churchstow
Devon
TQ7 3QH

2021 Report and Accounts for the Parochial Church Council of St Thomas of Canterbury, Dodbrooke

Aims and Purposes

Dodbrooke PCC has the responsibility for co-operating with the Incumbent in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. It also has the responsibility for maintenance of the church, the churchyard and the church hall.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Thomas. The PCC maintains an overview of worship throughout the parish and actively engages in suggestions on how our services can involve the many groups that live within our parish. During the pandemic this has extended to grasping new opportunities for offering worship and prayer both in-church and online via Zoom. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

Together with the Mission Community churches of St Edmund King and Martyr Kingsbridge and All Saints West Alvington, our church offers pastoral care to those who are unable to attend church due to illness or age. The Incumbent, Curate and Reader have continued where possible, to take Home Communion to members of the Mission Community unable to attend church due to frailty.

We have sought to engage in many areas of support within the community and throughout the pandemic. The Rector and Curate have continued to offer a well-attended monthly service via Zoom, for residents at Kahala Court, a local residential home for the elderly which has been encouraged and supported by the staff. A Carol service was also offered via Zoom there and in person at the Abbeyfield House.

Worship and Prayer

The Diocesan priorities: Growing in prayer, Making Disciples and Serving the people of Devon with joy have continued to be our aim across the Mission Community and therefore in the life of St Thomas' during the challenging time of the pandemic. The PCC is keen to enter into opportunities for a breadth of services and has embraced the pattern of Mission Community worship each Sunday in one of our three churches, which emerged through the pandemic. In worshipping together each week as a Mission Community, the sense of unity has greatly increased, this being an area identified as a priority in our Mission Action Plan.

The PCC fully support the church being regularly open for the community for Private Prayer and Reflection throughout the week. Whilst due to the pandemic the breadth of worship previously offered has not been possible, we have embraced the new opportunities that technology has offered. A number of members attend the weekly Zoom Sunday morning worship as do others from across the Mission Community who are able to enter into fellowship in this way and would not otherwise have been able to, due to frailty, mobility issues or cautious concern. This service offers the opportunity for creative liturgy and the use of online resources. This is led on rota by our Reader, Curate and Rector.

Across the Mission Community prior to the pandemic, a range of worship including BCP was offered which all are welcome to attend and at each of the churches, services of Holy Communion and a monthly lay led Service of the Word. St Thomas' church building continues to be offered to the neighbouring Community Primary School for educational visits and as a space to explore about the Christian Faith. As the school could not physically be in church at Christmas, our Curate offered a Zoom Christingle service which was warmly welcomed. As a Mission Community we also draw on the richness of worship and prayer of other denominations when we join together in Churches Gathering Kingsbridge services and events.

The PCC is keen to encourage the creativity of lay ministry. Within our services, members from St Thomas' participate along with those from the other Mission Community churches in regularly offering the readings and intercessions and through their gifts of song and music. We are the one church in the Mission Community to have an organist whose skills and gifts greatly enhance our worship. Our worship at St Thomas' is also enhanced through the active belltower, the belltower captain overseeing a team of keen ringers.

As a Mission Community we were able to offer all those services that would have been offered at Christmas pre-pandemic – St Thomas' hosting the Service of Lessons and Carols and the Christmas Day All-Age service and Boxing Day Holy Communion. A Zoom Carol service was offered on Christmas Eve by our Reader that was well attended by those members who were unable to physically attend church.

Eucharistic ministry was offered by our Rector and also by our Associate Priest until his retirement in March and by our Curate following his ordination as priest at the end of September. Prayer and worship have also continued in the context of the Homegroup which has continued throughout the year via Zoom.

We seek to serve the people of Devon with joy, supporting our local community and that means being there for our local community in times of joy and sorrow. It has been a difficult year for so many due to the Covid 19 pandemic restrictions and we have sought to minister to their needs at this time. As well as our regular services, we have sought to serve the communities of which we are a part in the ministry of Occasional Offices, at the milestones of the journey through life. In this year of continuing restrictions due to Covid, we have celebrated 1 wedding, 4 Baptisms- 2 adults/ 2 infants, 10 funerals either in the church or churchyard, 2 funerals at a crematorium and a number of burials of ashes.

Deanery Synod

Two members of the Parochial Church Council sit on the Deanery Synod and one member regularly offers reports to the P.C.C. In 2021 Synod met three times, via Zoom which proved to be very well attended. There was a Deanery Confirmation on 12th December at St Andrews East Allington at which one of our Mission Community members was confirmed, the Bishop of Plymouth presiding. As closer links within the deanery develop it is hoped that Synod can be an effective influence for Mission.

Church Fabric

In April 2021 a small part of the ceiling above the tower staircase collapsed outside the Parvis room. A temporary repair was put up. The damaged area was inspected by Paul Carpenter of PCA Associates and Julie Boulby of Apse Architects. The report from PCA advised that while there was evidence of rot in the timbers the landing was safe to be used without any temporary propping. The remaining ceiling has been removed (Jan.2022) so that the joists and trimmers can be inspected and a decision made about the work now required. This will be part of the Quinquennial Inspection which is due to take place in early 2022.

West Access came in the autumn to clear the gullies, gutters, downpipes and drains as part of their regular contract. They also carried out repair work to various areas of the roof where tiles had slipped or broken. The flag pole stays were replaced. West Access will continue to do six monthly inspections.

Annual PAT testing and FFA servicing took place. Numerous lights had to be replaced again. Repairs and maintenance to the gas boiler was carried out.

The fabric has suffered during the period of closure with fewer services and only intermittent use of the heating system. The north wall is showing signs of damp. Many areas and items have suffered from mold and mildew.

A combination of voluntary and paid work by the dedicated small band of workers has kept the churchyard in good order.

The Church Terrier and Inventory and Church Log Book are up to date.

Mission and Outreach work

Mission is a priority on our PCC Agenda and an integral area of discussion. During the year we have been working within the limits and restrictions associated with the pandemic and seeking how to engage with our communities. This has been reflected in the outworking of a Mission Action Plan point which identified the need to engage with those around us through a new website, set up by our Curate and Facebook page, developed by our Reader. Our "A Church Near You" web page links to these. These initiatives seek to maximise opportunities to engage in outreach and mission through the internet and social media. Our services both in church and online at Christmas were advertised through these and also in the local paper.

Volunteers from Dodbrooke have been integral in enabling the church to be open for the community during the week for stillness, prayer and reflection.

Members have been involved in the organisation and offering of meals for school children in the holidays through the local ecumenical initiative 'Soul Food,' and supporting the Foodbank through deliveries out into the community and the church and members supporting this by financial giving. Wordwise, the Christian bookshop and Community Café is also supported in various ways by volunteers.

Due to the pandemic the offering of our own Community Café and outreach for the parent/carer/ under 5's through 'Chatterbox,' has not been possible. This will be a priority to re-form when it is possible to do so. However, the strengthening of links and relationship with the large neighbouring Community Primary Academy has continued, our Curate offering regular assemblies and participating in opportunities for class and whole school engagement.

The two benefice house groups which meet weekly and have an ecumenical dynamic, have continued to flourish through engaging with Zoom. They are led by gifted and committed members from the Mission Community. The nurturing of disciples in these groups is integral to the development of a mission mindset within the churches.

Grants totalling £770.00 have supported various charities both abroad and at home. Our Sea Sunday services, both in church and via Zoom supported the work of the Mission to Sea Farers and members also contributed to Christian Aid week. Although not overtly mission focussed, the church continued to be involved with the other Mission Community churches in the Samaritans purse Shoe box initiative for children. St Thomas also supports Kingsbridge Youth for Christ.

All are welcome to attend our regular services either in-church or via Zoom. At the end of 2021 there were 65 people on the Electoral Roll.

We have paid our Common Fund request in full, contributing to the mission and ministry of our Mission Community and the diocese.

Ecumenical Engagement

As a Mission Community and thus Dodbrooke, we also draw on the richness of worship and prayer of other denominations through opportunities to join together in Kingsbridge Churches Gathering services and events. A member of the church is Chair of Churches Gathering and a parish representative is on the Planning Group which meets quarterly and has continued to do so remotely. Whilst due to the pandemic, the planned involvement in the ecumenical Good Friday Walk of Witness was not possible, a well-attended Bible Weekend did take place in October, held in the churches in Kingsbridge. Online ecumenical services have also been offered. Regular monthly prayer meetings via Zoom take place to pray for our town and surrounding villages and as has already been mentioned, the two Mission Community house groups also have an ecumenical dynamic for prayer, Bible study, worship and fellowship. The church continues to support ecumenical outreach through volunteer support for the town's Christian Bookshop 'Wordwise. At Christmas, our Roman Catholic sisters and brothers were warmly invited to participate in the Christmas Eve Zoom Carol service.

Financial Review

Planned giving of £15,589.38 through envelopes, Bankers Orders and Direct Debits, was gratefully received. Many people now pay their giving directly through the Parish Giving Scheme, administered by the Gloucester Diocese. The advantage of this Scheme to the Church is that the Gift Aid tax is reclaimed immediately and deposited into the Church bank account the same month.

Total receipts to the General Fund amounted to £49,229.04 This includes income generated from lettings at the Parish Hall. The amount received from the Dodbrooke Feoffees was £9,992.84 and interest payments from the Long-Term Investment fund and the Churchyard fund amounted to £7,801.11 and £1,165.48 respectively. £61,014.89 was spent to provide the Christian ministry from Dodbrooke Church and includes our contribution of £31,695 to the Common Fund. The amount spent, deducted from the income received and bank and deposit balances brought forward at the beginning of the year, shows a total of £33,043.02 in the General Fund on 31st December 2021 Included in this amount is £2,723.50, put aside for particular purposes. Deducting this amount and other small misc. amounts shows a net amount of £29,476.17 in the General Fund on 31/12/2021

Safeguarding

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016. (Duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults) The Parochial Church Councils for St Thomas of Canterbury Dodbrooke, St Edmunds King and Martyr Kingsbridge and All Saints West Alvington fully recognise and accept the House of Bishops' Safeguarding Policy Statement "Making a Safer Church 2017", and commit to complying with the current Church of England and Diocesan safeguarding policies and practice guidance. Safely recruiting and supporting all those with any responsibilities related to children, young people and vulnerable adults within the Church is in accordance with the House of Bishops' Safer Recruitment: Practice Guidance 2016.

We have a Mission Community Safeguarding Policy Statement which is annually reviewed by the PCC and a Safeguarding Guidelines document. The Mission Community Safeguarding Co-ordinator/ Parish Representative ensures that Churchwardens, PCC members and all who need to, have the appropriate level of Safeguarding training. The Rector and Curate are up to date with the level of training necessary in their roles, the Rector as a member of Bishop's Senior staff, undertaking a national leadership course.

During 2020 The Safeguarding Dashboard was made available and adopted by Dodbrooke PCC. It is a valuable tool enabling the PCC to see what has been and needs to be done to kept up to date with ongoing Safeguarding requirements. The Dashboard enables a Report to be produced for each PCC meeting outlining any work that needs to be done in this area.

Volunteers

The members of the PCC would like to thank all the volunteers who work so tirelessly to ensure that our church is a welcoming and open community. Our special thanks go to our Churchwarden. The team of volunteers who are committed to maintaining the church and its grounds are invaluable and we would like to express our thanks to them. There are volunteers who are involved in so many different areas of church life and make possible our outreach initiatives, fundraising initiatives and social gatherings and make so many areas of church life possible. We would like to express our thanks to them all.

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The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The full PCC met several times during the year both on Zoom and in person The Annual Meeting of Parishioners and APCM took place on Zoom on 29th April 2021. One Churchwarden was elected. Given its wide responsibilities, the PCC has a number of sub committees each dealing with a particular aspect of parish life. These include Worship, Fabric, Social and Fundraising and Mission and Outreach.

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PCC members who have served in the current year**Rector**

Reverend Prebendary Jacqueline Taylor

Assistant Priest

Reverend Clive Rogers

Curate in Training

Reverend Matt Gorton (From Sept 2020)

Reader

Mrs. Mandy Sarjeant

Churchwarden

Mrs. F.P. Beauchamp

Assistant Churchwardens

Mr. B Greenhill (co-opted)

Deanery Synod Representatives

Mrs. A Cowling

Ms. S Morgan

Elected Members

Mr. R Brett (Lay Chair) (to April 2024)

Mrs. B Gidley (Safeguarding Officer) (to April 2024)

Mrs. Davidson (to April 2022)

Mrs. Juanita Greenhill (to April 2023)

Mrs. Mary Brett (Treasurer) (to April 2023)

Mrs. Patricia Beauchamp (to April 2023)

RECEIPTS

		2021		2020
	£	£	£	£
<u>Incoming Resources from Donors</u>				
Gift aid	£15,589.38		£16,429.59	
Feoffees	£9,992.84		£9,504.80	
Collections	£735.79		£808.32	
Income Tax recovered	£3,765.62		£4,163.01	
Legacy	£0.00		£23,048.41	
		£30,083.63		£53,954.13
<u>Other Voluntary Incoming Resources</u>				
Donations (General)	£1,008.40		£2,372.08	
Admin Salary(From other Churches)	£2,695.68		£2,679.12	
EON.repaid (church)	£0.00		£548.34	
VAT Refund	£0.00		£2,293.39	
		£3,704.08		£7,892.93
<u>Income from activities to generate funds</u>				
Sunday Morning Coffee	£26.55		£75.81	
Fund Raising	£197.50		£0.00	
Magazine advertisement fees	£95.00		£235.00	
Church Hall lettings & donations	£3,327.66		£2,883.49	
		£3,646.71		£3,194.30
<u>Income from activities to further the work of the church</u>				
magazine costs refund	£0.00		£172.96	
Sale of magazine, etc.	£100.00		£137.99	
Fees	£2,615.00		£2,960.00	
Goods supplied to other churches	£110.92		£331.61	
		£2,825.92		£3,602.56
<u>Income from investments</u>				
Lloyds Bank interest	£1.71		£4.33	
National Savings interest	£0.40		£82.95	
Churchyard Fund Interest	£1,165.48		£1,142.78	
Long Term Fund Interest	£7,801.11	£8,968.70	£7,649.21	£8,879.27
TOTAL RECEIPTS		£49,229.04		£77,523.19

PAYMENTS

		2021		2020
	£	£	£	£
<u>Grants</u>				
Overseas & Home Mission				
Overseas Charities	£0.00		£290.00	
Home Missions	£470.00		£360.00	
Secular Charities	£300.00	£770.00	£150.00	£800.00
<u>Activities Directly related to the Work of the Church</u>				
Diocesan Common Fund	£31,695.00		£31,695.00	
Church running expenses	£5,190.66		£5,720.42	
Clergy expenses	£1,039.77		£1,087.02	
Upkeep of services	£0.00		£238.58	
Church maintenance etc.	£1,495.64		£1,096.65	
Church repairs	£7,729.32		£13,195.61	
Magazine costs	£0.00		£173.88	
Upkeep of Churchyard	£4,093.53		£1,702.15	
Church Hall running costs	£3,849.94		£2,569.38	
Church Hall repairs/renewals	£120.00		£161.40	
		£55,213.86		£57,640.09
<u>Expenses from activities to generate funds</u>				
Costs of fundraising events				
		£0.00		£0.00
<u>Church Management & Admin.</u>				
Stationery, etc.	£212.82		£301.69	
Admin. Costs	£425.69		£799.16	
Cost of publicity	£166.40		£44.48	
Administrator Salary/Tax	£4,226.12		£4,038.56	
		£5,031.03		£5,183.89
Previous Year Creditors		£0.00		£0.00
TOTAL PAYMENTS		<u>£61,014.89</u>		<u>£63,623.98</u>

	<u>2021</u>	<u>2020</u>
Total receipts	£49,229.04	£77,523.19
Total payments	£61,014.89	£63,623.98
Restricted Fund b/f	£2,783.83	£5,493.65
Excess receipts over payments	-£14,569.68	£8,405.56
Owed to Reverend J Taylor	£19.35	£38.00
Balance in Restricted Fund	£2,723.50	£2,783.83
Fees owed to E.D.B.F.	£824.00	
Total	-£11,002.83	£11,227.39
General Fund 1st.Jan 2020	£44,045.85	£32,818.46
(Current A/C, Covenant A/C, , Nat. Savings)		
General Fund 31st Dec2020	£33,043.02	£44,045.85

STATEMENT OF ASSETS & LIABILITIES ~ 31 DECEMBER 20. MBER2021

Monetary Assets	General Fund	Organ/ Music Fund	Repair & Churchyard Fund	TOTALS	
				2021	2020
Bank current A/c	£9,007.37			£9,007.37	£28,720.31
Gift Aid A/c	£20,041.61			£20,041.61	£11,331.90
National Savings	£3,994.04			£3,994.04	£3,993.64
Cash in hand not bk'd	£0.00			£0.00	£0.00
C.B.F. Deposit Funds		£6,190.30	£20.55	£6,210.85	£5,817.21
TOTAL CASH	£33,043.02	£6,190.30	£20.55	£39,253.87	£49,863.06

INVESTMENTS ASSETS**Church Repair Fund Investment Fund - Income Units****Restricted Fund**

14752.47 units @ 2056.64p per unit @ 31st December2021

2021	2020
£303,405.20	£265,712.64

Churchyard Fund Investment Fund - Income Units**Restricted Fund**

2204.02 units @2056.64p per unit @ 31st December2021

2021	2020
£45,328.76	£39,697.49

Organ/Music Fund**Restricted Fund**C.B.F. Investment Fund
656 shares @234.81 pence per share @ 31st December 2021

2021	2020
£15,351.97	£11,780.20

C.B.F. Fixed Interest Securities
(shares sold and invested in Investment Fund May 2021)

£0.00	£1,781.01
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Restricted Income and Expenditure 2021

	Receipts		Payments
B/F from 2020	£2,783.83	Pitman Trees	£60.33
U.S.P.G Don.	£50.00	Jack's Funeral	£1,915.00
U.S.P.G coffee	£568.00	U.S.P.G	£623.00
U.S.P.G. Don	£5.00	Mission to Seafarers	£78.50
Mission to Seafarers	£78.50		
Jack,s Funeral	£1,915.00		
Total	<u>£5,400.33</u>	Total	<u>£2,676.83</u>

Balance carried forward to 2022 £ 2723.50

**AND
Organ and Music Fund**

	<u>2021</u>	<u>2020</u>
Receipts		
Interest from deposit fund	£3.08	£23.45
Dividend from investment fund	£365.88	£329.99
Dividend from fixed int. securities	£24.68	£58.27
	393.64	£411.71
Payments (To Current A/C)	£0.00	£0.00
Excess receipts over payments	393.64	£411.71
C.B.F Deposit A/c 1st.Jan.2021	£5,796.66	£5,384.95
C.B.F. Deposit A/c 31st.Dec.2021	£6,190.30	£5,796.66

Church Long Term Repair Fund and Churchyard Fund (Deposit Account)

Receipts	<u>2021</u>	Payments	
B/f from 2020	£20.55		
Div. for Church Repair Fund	£7,801.11	Trans to Ca/c	£7,801.11
Div. for Churchyard Fund	£1,165.48	Trans to Ca/c	£1,165.48
TOTAL	£8,987.14		£8,966.59
Balance in Deposit a/c 1/1/2021	£20.55		
Balance in Deposit a/c 31/12/2021	£20.55		

Independent Examiner's Report to the members / trustees of St Thomas of Canterbury, Dodbrooke, Kingsbridge.

I report on the accounts of the church for the year ended 31st December 2021 which are set out on pages 7 to 11.

Respective responsibilities of the Trustees and the Independent Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

1. Examine the accounts(under Section 145 of the 2011 Act);
2. To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
3. To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. My examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep the accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with these accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Helen Hack FCCA

Helen Solomon Ltd

Chartered Certified Accountants

Unit 4G, South Hams Business Park

Churchstow

Kingsbridge

Devon TQ7 3QH

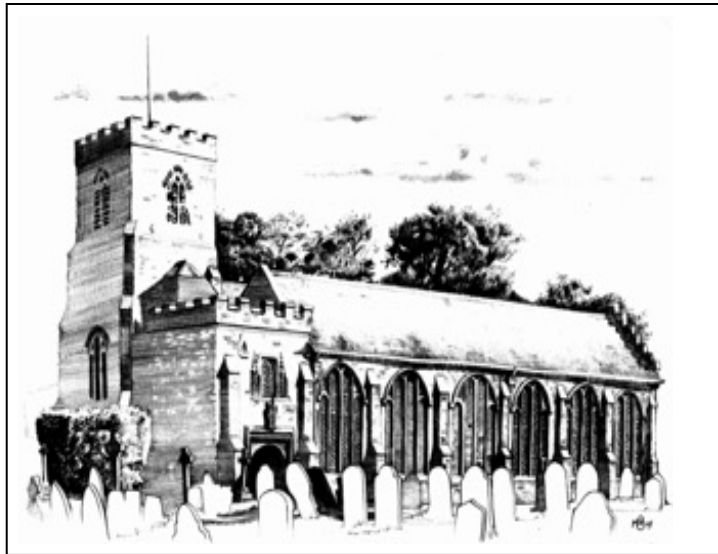
Date:

30th March 2022

ST THOMAS OF CANTERBURY, DODBROOKE PARISH CHURCH

England & Wales - Charity number 800215

Accounts



**St. Thomas of Canterbury
Dodbrooke Parish Church**
Annual Report
and
Financial Statement
of the
Parochial Church Council
Year ending 31st December 2020

Charity Number 800215

Rector

Revd. Prebendary Jackie Taylor
The Rectory
Church Street, Kingsbridge
Devon
TQ7 INW

Assistant Priest

Reverend Clive Rogers
Leeward House,
West Charleton,
TQ7 2AB

Curate

Reverend Matt Gorton
The Vicarage
Townsend Road
West Alvington
TQ7 3QA

Reader

Mrs Mandy Sarjeant

Bank

Lloyds Bank PLC
Fore Street
Kingsbridge
Devon

PCC Hon Secretary

Mrs S Morgan

Independent Examiner

Mrs H Hack
Helen Solomon Ltd
Unit 4G, South Hams Business Park
Churchstow
Devon
TQ7 3QH

2020 Report and Accounts for the Parochial Church Council of St Thomas of Canterbury, Dodbrooke

Aims and Purposes

Dodbrooke PCC has the responsibility for co-operating with the Incumbent in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. It also has the responsibility for maintenance of the church, the churchyard and the church hall.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Thomas. The PCC maintains an overview of worship throughout the parish and actively engages in suggestions on how our services can involve the many groups that live within our parish. During the pandemic this has extended to grasping new opportunities for offering worship and prayer both in-church and on line via Zoom. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

Together with the Mission Community churches of St Edmund King and Martyr Kingsbridge and All Saints West Alvington, our church offers pastoral care to those who are unable to attend church due to illness or age. The Incumbent and lay members from the Pastoral Team make visits to a number of elderly residents at Salt Quay Moorings to offer a monthly service of Holy Communion. However, during this year, much that would have taken place has been limited due to the Covid 19 pandemic restrictions and other ways of offering ministry have needed to be explored.

We seek to engage in many areas of support within the community and throughout the pandemic, the Rector has continued to offer a well-attended monthly service at Kahala Court, a local residential home for the elderly which has been encouraged and supported by the staff.

Worship and Prayer

The Diocesan priorities: *Growing in prayer, Making Disciples and Serving the people of Devon with joy* continue to be our aim through the range of activities offered across the benefice and therefore in the life of Dodbrooke. The PCC is keen to offer a breadth of services and when this was possible at the beginning of the year this ranged from the sung Parish Eucharist, Monthly Service of the Word 'Encounter,' led by our Reader, and participation in the lay led monthly informal worship 'Open Door', held at St Edmund's. Across the Mission Community a range of worship including BCP is offered which all are welcome to attend.

The PCC is keen to encourage the creativity of ministry offered by our benefice Licensed Lay Minister and also the participation of members in offering prayers of Intercession and the Lectionary Readings at Sunday services. There are also those who offer their gifts of song and music. Whilst, due to the pandemic, this breadth of worship has not been possible, we have embraced the new opportunities that technology has offered. Since Lockdown 1, as a Mission Community we have offered a Zoom Service every Sunday which has been very well attended. Led in turn by our Clergy and Lay Reader, the liturgical participation of members from Dodbrooke and the other benefice churches has continued to be encouraged in this context. Through engaging with this on-line medium in creative ways, those in our Church family who are too frail or who feel unsafe to be physically in church have welcomed the opportunity for fellowship through worshipping together. Throughout the pandemic, a monthly cycle of worship has developed across the Mission Community, which

has included services both on-line and when we were able, in each of the three churches by rotation. Eucharistic ministry when possible was offered by our Rector and also by our Associate Priest.

The church was also made available for Private prayer and reflection. Prayer and worship have also continued in the context of the Homegroup which has continued throughout the year via Zoom. As a Mission Community we have also drawn on the richness of worship and prayer of other denominations when we have joined together in Churches Gathering Kingsbridge services and events.

Since Lockdown 1 whilst we have been unable to offer communal singing in church or the choirs from the three churches joining together in a monthly united service, the opportunity to worship in our homes through song has been offered by worship led on our weekly on-line service through the keyboard ministry of our Organist. On Christmas Eve we offered an in-church Mission Community service at Dodbrooke and a Zoom Carol service.

We seek to serve the people of Devon with joy, supporting our local community and that means being there for our local community in times of joy and sorrow. It has been a difficult year for so many due to the Covid 19 pandemic restrictions and we have sought to minister to their needs at this time. As well as our regular services, we have sought to serve the communities of which we are a part in the ministry of Occasional Offices, at the milestones of the journey through life. In this year of many restrictions due to Covid, we have celebrated 1 baptism 0 weddings, 10 funerals either in the church or churchyard, 3 funerals at a crematorium or cemetery and 3 burials of ashes.

Deanery Synod

Two members of the Parochial Church Council sit on the Deanery Synod and one member regularly offers reports to the P.C.C. In 2020 Synod met three times, once as a face-to-face meeting and twice on Zoom. All meetings are open to everyone but only Synod members can vote on any resolution. Due to Coronavirus restrictions, there have been no Deanery events in 2020.

Church Fabric

Chancellor's approval for Phase 1 works of the reordering programme was received in February 2020. From July to October contractors variously completed these works: removal, refurbishment and refitting of the NWI Harris-Phillips memorial window; installation of an oak- framed, toughened glass south inner door; re-pinning/securing of both a north wall memorial and statue of St Thomas above the outer south door. Redecoration of the south porch remains outstanding and re-siting of the rear linenfold pew will be re-applied for under phase 2.

West Access were engaged to clear gullies, gutters, downpipes and drains in December and to record any roofing issues. It is intended that this be a regular contract for cleaning, inspection and repair. Volunteer restoration work under the guise of the Wednesday Club was unable to take place during 2020 because the club's leader was shielding. Annual PAT testing and FFA servicing took place without issue. Generally, the fabric of the church building remains in reasonable order.

Significant goods and ornaments remain unchanged. A comprehensive update of the Church Terrier and inventory has been completed and the Church Log Book continues to be regularly updated.

Volunteer and paid work in the churchyard did resume in July, subject to a risk assessment covering sanitisation and control measures. We are thankful for that small but sterling band who control growth around our 3 acres. The plan of graves in the southern area (lower section) of the churchyard has been accurately re-mapped and the burial plan upgraded to a more user- friendly format. A reference file will be made available for church visitors once the building is fully re-opened.

Mission and outreach work

Mission is the priority point on our PCC Agenda and an integral area of discussion. In 2020 our three churches were united in adopting a logo that expressed both the diversity and unity of who we are in God's mission: *The Kingsbridge Estuary Churches Mission Community*. In the weeks preceding Lockdown 1 each of our churches engaged with the diocesan booklet entitled 'Grassroots' which was an initiative for Lent to encourage discipleship and thus mission. During the year we have been working within the limits and restrictions associated with the pandemic and seeking how to engage with our communities. This has been reflected in our Mission Action Plan. Work began on a new A Church Near You web page for the Mission Community with links to existing individual ACNY pages for each church and a facebook page was created by our Reader. These initiatives seek to maximise opportunities to engage in outreach and mission through the internet and social media. Our Zoom services at Christmas were advertised through these on-line facilities. Images that invited reflection formed a daily Advent calendar, posted by our Curate each morning throughout December.

Volunteers from Dodbrooke were integral to the Mission Community being able to offer St Edmund's as a place of prayer and reflection by being members of the team that supervised this. The PCC was also keen to offer Dodbrooke as a place for prayer and reflection as soon as that was able to happen. Both these opportunities have been hugely helpful to those who made their way to these places of stillness.

Our Community Café has been offered on-line, however the community outreach for this and our parent/carer/ under 5's outreach Chatterbox, each having a regular number attending prior to Lockdown 1, will be a priority to re-form when it is possible to do so. The strengthening of links and relationship with the neighbouring Community Primary Academy has continued and a Christingle service via Zoom was offered at Christmas by our Reader and Curate.

The two benefice homegroups which meet weekly and have an ecumenical dynamic have continued to flourish through engaging with Zoom. They are led by gifted and committed members from the Mission Community. The nurturing of disciples in these groups is integral to the development of a mission mindset within the churches.

Support for the local Foodbank has included the volunteering of members for deliveries and the church and members supporting this by financial giving. Jeel Al Amal Boys Home in Bethany, through McCabe Educational Trust is ongoing.

Ecumenical Engagement

As a Mission Community and thus Dodbrooke, we also draw on the richness of worship and prayer of other denominations through opportunities to join together in Kingsbridge Churches Gathering services and events. Whilst, due to the pandemic, the planned involvement of the ecumenical Good Friday Walk of Witness was not possible and we have not been able to meet physically together, we were able to enjoy an online service in October. Regular monthly prayer meetings via Zoom take place to pray for our town and surrounding villages. A member of the church is Chair of Churches Gathering and a parish representative is on the planning group which meets quarterly and has continued to do so remotely. As has already been mentioned, the two Mission Community homegroups also have an ecumenical dynamic. At Christmas, our Roman Catholic sisters and brothers were warmly welcomed to our Mission Community Christmas Eve Zoom Carol service.

Grants totalling £800.00 have supported various charities both abroad and at home. Prior to Lockdown 1 the church continued to support outreach through volunteer support for the town's Christian Bookshop 'Wordwise', and when it was possible continued to do so in 2020. Our Sea Sunday service, whilst held remotely, supported the work of the Mission to Sea Farers and members also contributed to Christian Aid week. Although not overtly mission focussed, the church continued to be involved in the Samaritans purse Shoe Box initiative for children. All are welcome to attend our regular services whether when they can be offered in-church or via Zoom. At the end of 2020 there were 65 people on the Electoral Roll.

Financial Review

Planned giving of £16,429.59 through envelopes, Bankers Orders and Direct Debits, was gratefully received. Many people now pay their giving directly through the Parish Giving Scheme, administered by the Gloucester Diocese. The advantage of this Scheme to the Church is that the Gift Aid tax is reclaimed immediately and deposited into the Church bank account the same month.

Total receipts to the General Fund amounted to £77,523.19. This includes income generated from lettings at the Parish hall. The amount received from the Dodbrooke Feoffees was £9,504.80 and interest payments from the Long-Term Investment fund and the Churchyard fund amounted to £7,649.21 and £1,442.78 respectively. The church also benefitted from 2 legacies totalling just over £23,000.

£63,623.98 was spent to provide the Christian ministry from Dodbrooke Church and includes our contribution of £31,695 to the Common Fund. The amount spent, deducted from the income received and bank and deposit balances brought forward at the beginning of the year, shows a total of £44,045.85 in the General Fund on 31st December 2020. Included in this amount is £2,783.83 put aside for particular purposes. Deducting this amount and other small miscellaneous amounts shows a net amount of £41,224.02 in the General Fund on 31/12/2020.

Safeguarding

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016. (Duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults). The Parochial Church Councils for St Thomas of Canterbury Dodbrooke, St Edmunds King and Martyr Kingsbridge and All Saints West Alvington fully recognise and accept the House of Bishops' Safeguarding Policy Statement "Making a Safer Church 2017", and commit to complying with the current Church of England and Diocesan safeguarding policies and practice guidance. Safely recruiting and supporting all those with any responsibilities related to children, young people and vulnerable adults

within the Church is in accordance with the House of Bishops' Safer Recruitment: Practice Guidance 2016.

We have a Benefice Safeguarding Policy Statement which is annually reviewed by the PCC and a Safeguarding Guidelines document. The Mission Community Safeguarding Co-ordinator ensures that Churchwardens, PCC members and all who need to, have the appropriate level of Safeguarding training. The Rector is up to date with the level of training necessary in her role. During 2020 The Safeguarding Dashboard was made available and adopted by Dodbrooke PCC. It is a valuable tool enabling the PCC to see what has been done and needs to be kept up to date with ongoing Safeguarding requirements. The Dashboard enables a Report to be produced for each PCC meeting outlining any work that needs to be done in this area. During Lockdown, due to Covid 19, Exeter Diocesan Safeguarding team offered some training on Zoom which was well constructed and well delivered.

Volunteers

The members of the PCC would like to thank all the volunteers who work so tirelessly to ensure that our church is a welcoming and open community. Our special thanks go to our Churchwardens. The team of volunteers who are committed to maintaining the church and its grounds are invaluable and we would like to express our thanks to them. There are volunteers who are involved in so many different areas of church life and make possible our outreach initiatives, fundraising initiatives and social gatherings and make so many areas of church life possible. We would like to express our thanks to them all.

Structure and Management

The PCC members are responsible for making decisions on all matters of general concern and importance in the parish, and for all financial matters. The full PCC met several times during the year once permission was given to do so remotely via Zoom. Our Annual Meeting of Parishioners and APCM also took place in this way in October. No person stood for the position of Churchwarden and therefore none were elected, the retiring wardens standing down when their term of office ends Jan 2021. Given its wide responsibilities, the PCC has a number of sub committees each dealing with a particular aspect of parish life. These include Worship, Fabric, Social and Fundraising and Mission and Outreach.

Members of the PCC are either ex officio or elected by the annual parochial church meeting in accordance with the Church Representational rules.

All those who are regular attendees at church services are encouraged to register on the Electoral Roll and to stand for election to the PCC.

Revd. Preb Jacqueline M. Taylor

Administrative Information

The Church is situated in Church Street, Kingsbridge, TQ7 1NW and is part of the Deanery of Woodleigh in the Diocese of Exeter. The correspondence address is The Rectory, Church Street, Kingsbridge, Devon TQ7 INW.

PCC members who have served in the current year

Rector

Reverend Prebendary Jacqueline Taylor

Assistant Priest

Reverend Clive Rogers

Curate in Training

Reverend Matt Gorton (From Sept 2020)

Reader

Mrs. Mandy Sarjeant

Churchwardens

Mrs. F.P. Beauchamp (Until Jan. 2021)

Mr. P Sarjeant (Until Jan 2021)

Assistant Churchwardens

Mr. B Greenhill (co-opted)

Mr. Peter Sarjeant (co-opted Jan 2021 to April 2021)

Deanery Synod Representatives

Mrs. A Cowling

Ms. S Morgan

Elected Members

Mr. R Brett (Lay Chair) (to April 2021)

Mrs. B Gidley (Safeguarding Officer) (to April 2021)

Mrs. Davidson (to April 2022)

Mrs. Juanita Greenhill (to April 2023)

Mrs. Mary Brett (Treasurer) (. to April 2023)

Mrs. Patricia Beauchamp (to April 2023)

Co-Opted

Mr. Peter Sarjeant (to April 2021)

Mr. Paul Andrews (to April 2021)

RECEIPTS

		2020		2019
	£	£	£	£
<u>Incoming Resources from Donors</u>				
Gift aid	£16,429.59		£16,823.39	
Feoffees	£9,504.80		£10,054.09	
Collections	£808.32		£2,618.73	
Income Tax recovered	£4,163.01		£4,634.77	
Legacy	£23,048.41			
		£53,954.13		£34,130.98
<u>Other Voluntary Incoming Resources</u>				
Donations (General)	£2,372.08		£2,115.27	
Admin Salary(From other Churches)	£2,879.12		£2,755.56	
EON.repaid (church)	£548.34		£125.10	
Sale of piano/ Choir robes	£0.00		£400.00	
VAT Refund	£2,293.39		£137.60	
		£7,892.93		£5,533.53
<u>Income from activities to generate funds</u>				
Sunday Morning Coffee	£75.81		£303.98	
All Fairs	£0.00		£2,780.64	
Other Fund Raising	£0.00		£1,007.50	
Magazine advertisement fees	£235.00		£175.00	
Church Hall lettings & donations	£2,883.49		£5,457.68	
		£3,194.30		£9,724.80
<u>Income from activities to further the work of the church</u>				
magazine costs refund	£172.96		£252.00	
Sale of magazine, etc.	£137.99		£244.00	
Fees	£2,960.00		£2,856.00	
Goods supplied to other churches	£331.61		£189.51	
		£3,602.56		£3,541.51
<u>Income from investments</u>				
Lloyds Bank interest	£4.33		£3.66	
National Savings interest	£82.95		£102.58	
Churchyard Fund Interest	£1,142.78		£1,037.95	
Long Term Fund Interest	£7,649.21	£8,879.27	£7,497.34	£8,641.53
TOTAL RECEIPTS		£77,523.19		£61,572.35

PAYMENTS

		2020		2019
	£	£	£	£
<u>Grants</u>				
Overseas & Home Mission				
Overseas Charities	£290.00		£691.81	
Home Missions	£360.00		£702.00	
Secular Charities	£150.00	£800.00	£0.00	£1,393.81
<u>Activities Directly related to the Work of the Church</u>				
Diocesan Common Fund	£31,695.00		£32,844.00	
Church running expenses	£5,720.42		£6,876.70	
Clergy expenses	£1,087.02		£359.82	
Upkeep of services	£238.58		£1,783.28	
Visiting Priests/ organists	£0.00		£180.00	
Church maintenance etc.	£1,096.65		£2,589.24	
Church repairs	£13,195.61		£3,193.62	
Magazine costs	£173.88		£490.50	
Upkeep of Churchyard	£1,702.15		£1,170.03	
Church Hall running costs	£2,569.38		£3,632.70	
Church Hall repairs/renewals	£161.40		£280.74	
Reader's Expenses	£0.00		£0.00	
		£57,640.09		£53,400.63
<u>Expenses from activities to generate funds</u>				
Costs of fundraising events	£0.00		£152.60	
		£0.00		£152.60
<u>Church Management & Admin.</u>				
Stationery, etc.	£301.69		£148.84	
Admin. Costs	£799.16		£482.33	
Cost of publicity	£44.48		£462.24	
Administrator Salary/Tax	£4,038.56		£3,919.97	
		£5,183.89		£5,013.38
Previous Year Creditors		£0.00		£0.00
TOTAL PAYMENTS		<u>£63,623.98</u>		<u>£59,960.42</u>

	<u>2020</u>	<u>2019</u>
Total receipts	£77,523.19	£61,572.35
Total payments	£63,623.98	£59,960.42
Restricted Fund b/f	£5,493.65	£11,937.94
Excess receipts over payments	£8,405.56	-£10,326.01
Owed to Reverend J Taylor	£38.00	
Balance in Restricted Fund	£2,783.83	£5,493.60
Total	£11,227.39	-£4,832.41
General Fund 1st.Jan 2020	£32,818.46	£37,650.87
(Current A/C, Covenant A/C, , Nat. Savings)		
General Fund 31st Dec2020	£44,045.85	£32,818.46

Restricted Income and Expenditure 2020

	Receipts		Payments
B/F from 2019	£5,493.65	Foodbank	125.00
Bells	£5.00	Heritage Glass	£2,500.00
Don for Rev Matt	£75.00	Rev Matt	£150.00
Don for Rev Matt	£75.00	General Fund (Chatterbox)	£89.82
Total	<u>£5,648.65</u>	Total	<u>£2,864.82</u>

Balance carried forward to 2021 £2783.83

Organ and Music Fund

	<u>2020</u>	<u>2019</u>
<u>Receipts</u>		
Interest from deposit fund	£23.45	£38.59
Dividend from investment fund	£329.99	£320.39
Dividend from fixed int. securities	£58.27	£69.28
	411.71	£428.26
<u>Payments (To Current A/C)</u>		
	£0.00	£0.00
Excess receipts over payments	411.71	£428.26
C.B.F Deposit A/c 1st.Jan.2019	£5,384.95	£4,958.69
C.B.F. Deposit A/c 31st.Dec.2019	£5,796.66	£5,384.95

Church Long Term Repair Fund and Churchyard Fund (Deposit Account)

Receipts	<u>2020</u>	Payments	
B/f from 2019	£20.55		
Div. for Church Repair Fund	£7,649.16	Trans to Ca/c	£7,649.16
Div. for Churchyard Fund	£1,142.78	Trans to Ca/c	£1,142.78
Interest	£0.05	Int. paid to Ca/c	£0.05
TOTAL	£8,812.54		£8,791.99
Balance in Deposit a/c 1/1/2020	£20.55		
Balance in Deposit a/c 31/12/2020	£20.55		

Independent Examiner's Report to the members / trustees of St Thomas of Canterbury, Dodbrooke, Kingsbridge.

I report on the accounts of the church for the year ended 31st December 2020 which are set out on pages 8 to 13.

Respective responsibilities of the Trustees and the Independent Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

1. Examine the accounts(under Section 145 of the 2011 Act);
2. To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
3. To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. My examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep the accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with these accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Helen Hack FCCA
Helen Solomon Ltd
Chartered Certified Accountants
Unit 4G, South Hams Business Park
Churchstow
Kingsbridge
Devon TQ7 3QH

Date: 9/3/21