

12TH BURTON-UPON-TRENT, 1ST TUTBURY & HATTON SCOUT GROUP

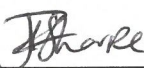
TRUSTEES' ANNUAL REPORT

Section 1	Legal and Administrative Information	
Charity Name	12 th Burton-Upon-Trent 1 st Tutbury Scout Group	
Registered Number	703104	
Financial Year From	1 st April 2023	
Financial Year To	31 st March 2024	
Address	1 Close Bank, Tutbury, Staffordshire, DE13 9HD	
Governing Document	The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.	
Objects of the Charity	<p>The Mission of the Scout Association is "Scouting actively engages and supports young people in their personal development, empowering them to make a positive contribution to society".</p> <p>The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.</p> <p>See also the Mission & Values Statement at the end of this report.</p>	
Specific Investment Powers	None.	
Bankers	Lloyds Bank plc, 14 High Street North, East Ham, London, E6 2HN.	
Section 2	Trustees and Governance	
Trustee Changes	None	
<i>Name of Trustee</i>	<i>Post held, and dates during which named trustees acted, if not for whole period of this report</i>	<i>Name of person (or body) entitled to appoint any charity trustee</i>
Lorraine Sharpe	Group Chairperson	Group Scout Council
Peter Steadman	Group Scout Leader	District Commissioner
Jeremy Tutt	Group Treasurer	Group Scout Council
Helen Williams	Group Secretary	Group Scout Council
Gill Steadman	Beaver Section Leader	Group Scout Council
Neal Carter	Cub Section Leader	Group Scout Council
Heather Hardy	Scout Section Leader	Group Scout Council
Section 3	Activities and Achievements	
Membership	<p>Group membership has remained fairly constant, as it has for a number of years at around 77 young people and 16 adults fairly evenly spread across the Beaver Scout Colony, Cub Scout Pack and Scout Troop. Preferring to focus on quality rather than quantity, we are restricted by the size of the building and available leaders. With minimal waiting lists and restricted by the former issues and available building time slots, we remain at one group per section.</p>	

Activities	<p>Group members have had taken part in a well-balanced and exciting programme across the sections with activities both locally in and around the headquarters but also further afield. All sections / members have had opportunities to camp or stay away from home for a night or more, even for a week for some. Other activities have included badge work, testing the skills and knowledge of the young people, hiking, climbing, caving, sailing, canoeing and other adventurous activities. The group continues to foster a community spirit with the local area engaging in a variety of local events.</p> <p>Across the sections we continually promote actively engaging and supporting young people in their personal development, empowering them to make a positive contribution to society. The adults work in partnership with the young people in a fun, learning environment which promotes our core values, Integrity; Respect; Care; Belief and Co-operation.</p>
Charity Fundraising	<p>Fundraising and donations activities in the year raised £2,826 for the Group (£2,357 in 2022/23). Significant activities include marquee hire (£1,210), Hatton Carnival (£385), minibus hire (£770) and a donation from the Cosy Foundation (£250).</p>
Facilities	<p>We continue to use the Old School on Cornmill Lane as our Scout HQ. A new storage container has been installed.</p>
Leadership	<p>The Group structure is currently managed through a Group Scout Leader; with a team of adult and young leaders delivering the programme to the sections. Each section has a team to support the needs and development of the young people.</p> <p>Our Group is focused on being Youth Shaped in accordance with the Vision 2018 of the Scout Association and to prepare better futures 2018-2023 through the Skills for Life strategy of The Scout Association (The Scouts).</p> <p>The Scout Association and our Group is undertaking a transformation process in order to improve management and governance down to local level and help simplify the adult journey from recruitment, through learning into leadership. Our Group is currently transitioning from Executive Committees to Trustee Boards and a wider leadership team to ensure regulatory compliance and a simpler route to adult leadership / support roles.</p>
Finances	<p>Membership subscriptions in the year were £8,310 (£5,670 in 2022/23). At the AGM on 17th July 2022, subscriptions were increased from £90 per year to £120 per year and now being paid monthly rather than quarterly.</p> <p>OSM is used to manage gift aid claims on subscriptions paid. In 2023/24, we claimed £1,385 in gift aid (£1,360 in 2022/23). Currently only 65% of subscriptions are being declared for gift aid. If you have not already, please complete your gift aid declaration in OSM as it allows us to claim an additional 25% from HMRC.</p>

	<p>During the year, costs associated with running the Group were £9,747, £52 more than income received of £9,695 (via subs and gift aid).</p> <p>Bank interest received in the year was £254 (£53 in 2022/23). This has increased due to rising interest rates.</p> <p>In 2022/23, a deposit of £3,966 was paid for a new storage container. Unfortunately, it was not able to be installed due to access restrictions and refunded during 2023/24. In May 2024, a new container was installed.</p> <p>We received £33,443k through the Tutbury Grant Fund during the year. This was put towards the cost of the replacement minibus, costing £35,375. Along with the sale proceeds for the old minibus of £1,000, the cost to the Group to upgrade our minibus was £932.</p> <p>In July 2023, the rent costs increased by 18% to £10 per hour (from £8.50 per hour). The cost of rent in the year was £1,960 (£1,556 in 2022/23).</p> <p>Insurance costs rose by 8% in the year to £1,973 (from £1,827 in 2022/23).</p> <p>Nett contribution to camp and event costs is showing as £2,125. This includes deposits of £780 for camps/events held in 2024/25 (Scout Summer Camp and Scout London Residential weekend) and £600 relating to costs re-imbursed in 2024/25 (Scouts Caving and Scouts Walesby Service Camp).</p> <p>Other significant costs in the year were the purchase of T-shirts and hoodies for volunteers (£1,329), GoCardless fees (£655) and badges (£710).</p> <p>Cash in the bank at the end of the year was £22,917, which was £5,550 higher than the start of the year. This increase in the bank balance was largely due to the container refund.</p> <p>We are now using OSM as the primary method for collecting subs and camp/event payments which has hugely reduced the administration burden. We also have a contactless payment device which means we are now largely cashless.</p>
Section 4	Policies
Reserves Policy	<p>The Group's policy on financial reserves is to retain a balance equal to the annual membership fee, some £10,000, and this has been achieved this year.</p> <p>We will review the future needs and the reserves policy annually in accordance with good practice and development expectations for Scouting throughout the Burton Upon Trent District.</p>
Grant Making Policy	The Trustees do not make grants to outside organisations.
Investments Selection Policy	The Scout Association's Policy, Organisation & Rules set out the manner in which the funds of the Group may be invested.
Review of Major Risks	Financial – Risks managed by retention of reserves as outlined above.

	<p>Property – Risks managed by adequate insurance of buildings and facilities.</p> <p>People – Risks managed by application of the Scout Associations policies on Adventurous Activities / Emergencies/ Safeguarding and Bullying.</p> <p>GDPR – The Scouts have recently included GDPR compliance in the mandatory training.</p> <p>Trustees – All Trustees are expected to complete mandatory training after appointment.</p> <p>The Scout Group are operated to the information in the Policy Organisation and Rules as amended of The Scout Association.</p>
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Section 5	Signature and Declaration
Declaration	I declare, in my capacity as charity trustee, that the trustees have approved the report above and have authorised me to sign on their behalf.
Signature	
Full Name	Lorraine Sharpe
Position	Group Chairperson
Date	23 rd October 2024

<p>Mission & Values Statement</p> <p>Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>Vision:</p> <p>To have prepared more young people with skills for life, supported by amazing leaders who deliver an inspiring programme.</p> <p>As Scouts we are guided by these values:</p> <ul style="list-style-type: none"> • Integrity: We act with integrity; we are honest, trustworthy and loyal. • Respect: We have self-respect and respect for others. • Care: We support others and take care of the world in which we live. • Belief: We explore our faiths, beliefs and attitudes. • Co-operation: We make a positive difference; we co-operate with others and make friends. <p>Strategic Priorities:</p> <p>The following Strategic Priorities are:</p> <ul style="list-style-type: none"> • Perception: Scouting is understood, more visible, trusted, respected and widely seen as playing a key role in society today.

- **People:** More well trained better supported and motivated adult volunteers, and more young people from diverse backgrounds.
- **Programme:** A fun high-quality programme consistently delivered and supported by simple digital tools.

Objectives:

Our Objectives are We want to Grow, become more Inclusive, be More Youth Shaped and Impact our communities.

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun.
- take part in activities indoors and outdoors.
- learn by doing.
- share in spiritual reflection.
- take responsibility and make choices.
- undertake new and challenging activities.
- make and live by their Promise.

Diversity & Inclusion:

Scouting should reflect the societies in which it exists and actively work to welcome all individuals without distinction. This diversity should not only be reflected in the membership, but also the methods and programmes used within the Movement.

Social Impact:

Every Scout should be involved in community service and share their experiences to inspire others. Through activities and projects, Scouts contribute to their communities and become leaders of positive change. 12th Burton, 1st Tutbury & Hatton Scout Group aims to develop Scouting through the full application of the UK Scout Association Policy and programme.

12th Burton, 1st Tutbury & Hatton Scout Group

Receipts and Payments Account

Year start date

Year end date

For the year from	1st Apr 2023	To	31st Mar 2024
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Receipts and payments

	2023/24 Unrestricted funds £	2022/23 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	8,310	5,670
Less: Membership subscriptions paid on (National/County/Area/District)	- 4,080	- 3,528
Net membership subscriptions retained	4,230	2,142
Donations	1,072	183
Legacies	-	-
Gift Aid	1,385	1,360
Camp/Event Income	9,371	11,431
Container Refund	3,966	-
Sub total	20,024	15,116
Grants		
Maintenance grant	-	-
Other grants	33,443	-
Sub total	33,443	-
Fundraising (gross)		
Marquee Hire	1,210	1,250
Group 75th Anniversary	-	385
Hatton Carnival	827	1,229
Hatton Winter Wonderland	-	261
Other fundraising activities	298	209
Sub total	2,335	3,334
Investment income		
Bank interest	254	53
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
Sub total	254	53
Total Gross Income	56,056	18,503
Asset and investment sales, etc.	1,000	-
Total receipts	57,056	18,503

12th Burton, 1st Tutbury & Hatton Scout Group

Receipts and Payments Account

Year start date

Year end date

For the year from	1st Apr 2023	To	31st Mar 2024
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Receipts and payments

	2023/24 Unrestricted funds £	2022/23 Unrestricted funds £
Payments		
Charitable Payments		
Youth programme and activities	-	-
Adult support and training		700
Rent	1,960	1,556
Water and Sewerage	395	261
Insurance	1,973	1,827
Repairs and Renewals	-	6,954
Materials and equipment	-	167
Printing and photocopying	-	-
Camp/Event Costs	7,246	11,033
Uniforms	1,358	110
Bank Fees	655	605
Scout Shop	710	799
Minibus	315	642
Tents	-	-
Section Floats	600	600
Sundry	338	1,013
Sub total	15,550	26,267
Fundraising expenses		
Group 75th Anniversary	-	384
Hatton Carnival	442	373
Hatton Winter Wonderland	-	194
Other fundraising costs	139	-
Sub total	581	951
Total Gross Expenditure	16,131	27,218
Asset and investment purchases, etc.	35,375	-
Total payments	51,506	27,218
Net of receipts/(payments)	5,550	- 8,715
Cash funds last year end	17,367	26,082
Cash funds this year end	22,917	17,367

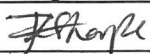
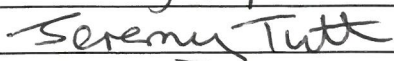
Statement of assets and liabilities at the end of the year

	31st Mar 2024	31st Mar 2023
	Unrestricted funds	Unrestricted funds
	£	£
Cash funds		
Bank current account	275	50
Bank deposit account	22,000	16,900
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	642	417
Total cash funds	22,917	17,367
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-
Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	-	-
Sub total	-	-
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	-	-

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 23rd October 2024 and signed on their behalf by

Signature

Print Name

Lorraine Sharpe (Chairperson)
Jeremy Tutt (Treasurer)

Independent examiner's report to the trustees of 12th Burton, 1st Tutbury & Hatton Scout Group

I report to the trustees on my examination of the accounts of the 12th Burton, 1st Tutbury & Hatton Scout Group for the year ended 31st March 2024.

Responsibilities and basis of report

As the charity trustees of the 12th Burton, 1st Tutbury & Hatton Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 12th Burton, 1st Tutbury & Hatton Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 12th Burton, 1st Tutbury & Hatton Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:

JANE TAYLOR

Relevant professional qualification or membership of professional bodies (if any): ACMA (retired)

Address: 23 THE PARK PALE, TUTBURY, DE13 9LB

Date: 22 OCTOBER 2024