

HUGGARD

England & Wales · Charity number 703074

Details

Other names CARDIFF ACTION FOR SINGLE HOMELESS, C A S H

Status Registered

Legal form Charitable company

Company number [02509188](#)

Registered 1990-06-28

Register [View on the Charity Commission register](#)

Contact

Address Huggard Centre
Huggard Buildings
Hansen Street
Cardiff
CF10 5DW

Phone 02920642000

Email finance@huggard.org.uk

Website www.huggard.org.uk

Activities

Objects: THE RELIEF OF POVERTY IN PARTICULAR IN THE CARE AND TREATMENT AND PROVISION OF DAY CARE FACILITIES FOR PERSONS WHO ARE HOMELESS OR SUFFERING FROM PSYCHOLOGICAL OR PHYSICAL INFIRMITY OR WHO BY REASON OF ADVERSE CIRCUMSTANCES ARE THEREBY IN NEED OF HELP.

Activities: The relief of poverty in particular in the care and treatment and provision of day care facilities for persons who are homeless or suffering from psychological or physical infirmity or who by reason of adverse circumstances are thereby in need of help.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, The Prevention Or Relief Of Poverty, Accommodation/housing
- **Who:** Other Defined Groups

Geography

- **Area of benefit:** NOT DEFINED IN PRACTICE CARDIFF
- Cardiff

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£3,214,031	£3,247,241	£3,633,265	56
2024-03-31	£3,651,194	£3,732,111	£3,672,340	64
2023-03-31	£3,372,617	£3,512,773	£3,697,540	58
2022-03-31	£2,647,106	£2,694,265	£3,933,128	57
2021-03-31	£2,510,689	£2,428,296	£3,943,267	47

Trustees

Name	Role	Appointed
ANDRINA RHIANNON MATTHEWSON	Chair	
Dr DAVID WILLIAMS		2014-01-20
Janice Christine Hill		2015-09-22
Julia Phillips Lewis		2018-09-25
MR KEN HAINES		
STEPHEN JOHN THOMAS		

HUGGARD

England & Wales - Charity number 703074

Accounts

COMPANY REGISTRATION NUMBER: 2509188
CHARITY REGISTRATION NUMBER: 703074

Huggard
Company Limited by Guarantee
Financial Statements
For the year ended
31 March 2025

CARSTON ETL
Chartered Accountants & statutory auditor
1st Floor, Tudor House
16 Cathedral Road
Cardiff
CF11 9LJ

Huggard
Company Limited by Guarantee
Trustees' Annual Report (Incorporating the Director's Report)
Year ended 31 March 2025

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Huggard
Company Limited by Guarantee
Trustees' Annual Report (Incorporating the Director's Report)
Year ended 31 March 2025

The trustees, who are also the directors for the purposes of company law, present their report and the financial statements of the charity for the year ended 31 March 2025.

Reference and administrative details

Registered charity name Huggard
Charity registration number 703074
Company registration number 2509188
Principal office and registered office Huggard Buildings
Hansen Street off Tresillian Terrace
Butetown
Cardiff
Wales
CF10 5DW

The trustees

Mrs A R Matthewson (Chair)
Mr K Haines (Vice Chair)
Mr S Thomas
Mr D Shadbolt (Treasurer)
Mr D Williams
Ms J C Hill
Ms J P Lewis
Mr W J Harris

Senior Management

Adam Rees – Chief Executive
Darryn Thomas – Head of
Trauma Informed Pathways
Sarah Liney – Head of Finance
and Facilities

Auditor

Carston ETL
Chartered Accountants & statutory auditor
1st Floor, Tudor House
16 Cathedral Road
Cardiff
CF11 9LJ

Bankers

HSBC
56 Queen Street
Cardiff
CF10 2PX

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2025

OBJECTIVES AND ACTIVITIES

The trustees confirm that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard for the Charity Commission's guidance on public benefit.

The charity's principal objectives are:

- The relief of poverty and its effects on homeless people.
- The provision of support services for homeless and vulnerable people.

Huggard seeks to tackle homelessness and improve individual wellbeing, for people who feel excluded and unable to access other services, to help people overcome the problems that can force them to sleep rough on our streets. It's proposed that is updated to reflect the current objectives of the organisation

Our Purpose

Working with and for people to end their homelessness.

Our Vision

We provide emergency housing and critical support to those in crisis, and work with these people to ensure they have access to long term secure housing and opportunities to lead a happy, fulfilled life.

Our Missions

Emergency support. Working with people in housing and health crisis to ensure they get immediate, safe, critical and effective support 24 hours a day 365 days of the year.

Sustainable Long-term solutions. Working with our clients to empower them to address the causes and consequences of their homelessness - building skills, confidence and positive networks to sustain a life away from the streets.

Community. Build a community at Huggard, where our clients and volunteers are involved in the development, delivery and review of our services and are active, responsible citizens in our Cardiff Community.

Our Services

In 24/25 we delivered and developed our services to meet these objectives

Our focus on supporting clients when they are in crisis

Emergency accommodation

- We provide access to emergency accommodation through Cardiff councils single persons pathway.
- We have developed an out-of-hour referral programme through Cardiff council out of hours line and police. This ensures we are using voids to ensure those requiring emergency housing can access this accommodation over night and receive support during the night and the following day.
- We supported the council cold weather provision up to 60 extra places of accommodation.

We look to operate as an assessment centre with rapid assessment around housing, health and other support needs of those placed in emergency accommodation.

We have 25 Pods, 4 emergency rooms and 6 beds on bed space- Emergency bed space expands to 21 during SWEP. This includes 10 female only rooms in a female only secure space.

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Year ended 31 March 2025

Emergency Day Services

Huggard Centre provides food and support every day of the week, 365 days a year. Free Breakfast and subsidised lunch cooked by clients for clients, access to nurses/GPs through Cavhis, Harm reduction Hub, laundry, clothing - support in a crisis and offering a safety net for individuals and the city/region.

Longer term accommodation and support - breaking the cycle of homelessness

- We have 47 self- contained rooms across both hostels.
- 19 beds in supported accommodation in the community across 4 houses that Huggard owns allowing us to move those on who can live more independently.
- Development of move-on life skills programme.
- Access to kitchens and communal space.
- Development of IT suites in both hostels.

Preparation for greater independence and ending of people's homelessness. This is supported by activities in the centre and partners.

- Development of a food training programme - including qualifications, working across the kitchen and café.
- Support with substance use and treatment
- Criminal Justice and Prison
- Immigration rights

Our Practice

We operate a **no wrong door approach** to our services. We ensure clients get to the right place and get the right opportunities whether in crisis or further along their journey.

We work to a **trauma informed approach** to our work, understanding that people have suffered significant trauma and we understand their behaviour and support with this insight.

We follow a **restorative justice model** of dealing with sanctions and warnings and ensure we include clients in discussions around access to services.

We are a PIE service ensuring we have a **psychologically informed environment** work place with safety, security, cleanliness being paramount.

We have a **client involvement programme** and approach that puts clients at the heart of our service in its development, delivery and review.

Everyone has a plan and we work to delivering progressive outcomes for clients who come to our service.

We have done significant work over the past year in ensuring that we have renewed focus on clients having meaningful outcomes.

At Huggard, we strive to ensure that every individual who accesses our services has a clear and

Huggard

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2025

purposeful support plan. Whether they are staying in our accommodation or engaging through the Huggard Centre, we are committed to providing more than just a temporary solution. By systematically assessing needs, co-producing tailored support plans, and monitoring progress over time, we empower individuals to take meaningful steps towards stability, wellbeing, and independence.



The trustees confirm that they have referred to the guidance contained in the Charities Commission's general guidance on public benefit when reviewing Huggard's aims and objectives and in planning future activities.

ACHIEVEMENTS AND PERFORMANCE

Huggard sets an annual work plan, reviewed by the trustees, which sets out its goals and achievements over the year. During 2024/25 Huggard's achievements are in line with the work plan set for the year.

Huggard's main achievements in 2024/25 in the following areas:

The Huggard Centre

The Huggard centre is our day service provision providing 7 days a week provision to rough sleepers, those broadly homeless and those living in our services.

We provide emergency crisis services every day with initial assessment, onward referral to housing, health, a clothing store which is free, a free laundry facility, access to the Nurse Practitioner and GP 5 days a week, housing and benefit advice as well as access to our User Development Programme, an outdoor gym, volunteer programme and our advocacy team who support clients with complex housing, immigration and financial matters.

We have a food programme that provides training for clients as well as delivering a free breakfast and subsidised lunch 7 days a week.

We have continued to focus our work with those who were sleeping rough and those in emergency accommodation on site who had no access to daytime provision. Over the year we have seen an average of 80 attendees each day.

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Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2025

HUGGARD CENTRE	
Individual Visits	25,450
Unique Visits - Individuals	1,119
Male	82%
Female	17%
Other	1%
Breakfast served	>65,000
Lunch Served	>56,000
Rough Sleepers Referred to Accommodation	607

Long term solutions - breaking the cycle of homelessness

While we pride ourselves on our ability to provide rapid, emergency interventions, we continue to be invested in working out how we can support clients to develop long-term solutions.

We are the stepping off point for many into a life away from homelessness. This includes several key areas of focus

- Long term secure accommodation – provided by Huggard and others
- Skills and Training - Key Life Skills
- Management of Chronic Illness and Chronic Mental Ill Health
- Reduction of Drug and Alcohol use.
- Volunteering and working within the service
- Financial stability
- Employment

Below details some of the numbers associated with this work

Interventions Support	
Client Presentations (Support Sessions)	2,225
Successful Benefit applications	712
Tenancies Saved or Enabled	136
Health Services Clients supported with long term treatment	345

Skills and Training	
Skills and Training events	4690
Individuals completing skills sessions	352

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2025

We encourage all our clients to participate in the delivery of our services - working in the kitchen, cleaning, maintenance, peer support - as well as having volunteers working from across our Huggard community.

We have **448** individual volunteers across the 12 months.

The Huggard Hostel and Ty Tresillian Hostel

Huggard operates two complete need hostels providing both emergency and out of hours accommodation as well as self-contained rooms.

Emergency accommodation.

We have 25 Pods, 4 emergency rooms and 6 beds on bed space

Emergency bed space expands to 21 during SWEP. This includes 10 female only rooms in a female only secure space.

Accommodation is rapid access and people are provided with rapid assessments and access to services required to stabilise and secure more secure accommodation. This is coordinated by our Emergency bed coordinator.

We work closely with Cardiff Council to support its mission to serve individuals facing homelessness, offering a safe space and essential support during times of crisis. This facility serves as a vital step toward stability and ensures that everyone has a place to rest as they begin their journey toward more permanent housing.

Accommodation Project	Accommodated during period
Huggard Hostel Emergency Accommodation	317
Ty Tresillian Emergency Accommodation	501

Self-contained accommodation. We have 47 self-contained rooms across both hostels.

Each resident in a room is paired with a skilled key worker who leads their case management, creating tailored support plans that outline clear goals and steps forward. These key workers help residents identify and overcome challenges, paving the way toward more suitable long-term housing solutions and a sustainable path out of homelessness.

The Huggard hostel's outdoor spaces, including a garden and allotment, offer therapeutic activities and opportunities.

Ty Huggard						
Hostel Rooms	20					
Emergency Beds	2					
Pods	17					
Ty Huggard Room (HSG Figures) 2024-2025						
Number supported	Total	37	Male	29	Female	8
Age range	25 – 54 100%					
Void Days	85 days					
Length of Stay						

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2025

Up to 3 months	9	24.3%
3 – 6 months	4	10.5%
6 – 12 months	9	24.5%
12 – 18 months	5	13.5%
Over 18 months	10	27%
Move on		
Council Tenancy	0	
Other Frontline provider	3	
Private Rental	1	
Secondary Provider (e.g. Huggard houses)	2	
Residential Care	2	
Other; Prison, deceased etc	8	
Age		
16 – 24	1	
25 – 54	34	
55 – 64	5	
65 +	1	

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Year ended 31 March 2025

Ty Tresillian Hostel						
Hostel Rooms	24					
Emergency Beds	5					
Pods	13					
Porta Cabins	3					
Ty Tresillian Hostel Room (HSG Figures) 2024-2025						
Number supported	Total	41	Male	31	Female	10
Age range	25 – 54 years		98%	65 + years		2%
Void Days	551 days					
Length of Stay						
Up to 3 months	9		22%			
3 – 6 months	6		14.6%			
6 – 12 months	8		19.5%			
12 – 18 months	6		14.6%			
Over 18 months	12		29.3%			
Move on						
Council Tenancy	1					
Other Frontline provider	4					
Private Rental	1					
Secondary Provider (e.g. Huggard houses)	1					
Residential Care	0					
Other; Prison, deceased etc	14					
Age						
16 – 24	4					

25 – 54	42
55 – 64	9
65 +	1

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Year ended 31 March 2025

Supported Houses and Low Support Housing

Huggard operated its owned accommodation across 4 sites with 15 beds. These are small HMOs for those who are ready to live in the community.

The accommodation provides much needed second stage move on accommodation where service users can stay for longer periods and begin the process of reintegration into communities. Tenants have a support worker who aids this process of reintegration and helps facilitate a move on into fully independent living.

Community - a safe, friendly, active, positive place for everyone to live and work.

In 24/25 Huggard has provided more services within the community in which we live. This has become a focus of the organisation to ensure we are good neighbours and well thought of and our clients and staff are acting as responsible citizens.

We have security on site and operate a patrol in the local area ensuring we address anti-social behaviour. We do community litter picks and work in the community on projects and belong to Cardiff's community cohesion programme.

We work with Keep Wales tidy to green the site and participate in their activities in the community. We work in Bute town with police as part of the Bute town Clear Hold Build initiative. We work with Police, Wardens and business and the Business Improvement District- For Cardiff to ensure the site and surroundings are psychologically informed environments and everyone feels safe in the area.

Bond Board

This did not operate in 2024/25 and was wound up as a service with no funding forthcoming from Cardiff Council.

Café H

Huggard's social enterprise coffee shop at the front of Huggard Buildings was closed for re-modelling and to review the model for opening again in 25/26.

Clients Deaths

We sadly had 5 deaths within our service in 24/25. Every death has a profound effect on the service and impacts, staff and clients and volunteers. We are developing a memorial garden in 25/26 to commemorate those who have died while homeless in the city.

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2025

Sustainable Development

Huggard has reviewed its energy use in partnership with Cardiff council and Arup and we will be exploring more effective use of renewables as well as linking to Cardiff heat exchange in 25/26. Huggard continues to enjoy a positive relationship with Fairshare Cymru in utilising food waste in cooking and providing food to homeless people across the city.

FINANCIAL REVIEW

The trustees have undertaken a financial review of the organisation identifying and addressing risks that face the organisation. This has looked at dependency on income sources, budgetary control, financial reporting, the reserves and investment policies, contract and grant risk, pension commitments together with the risk of error or fraud.

Review of the financial position at the end of the accounting period

Total income during the year was £3,214,031 (2024: £3,651,194), this includes funding of £706,365 (2024: £884,372) from Cardiff County Council Supporting People Grant.

Total expenditure amounted to £3,247,241 (2024: £3,732,111), depreciation charges of £216,161 is included within this figure.

Gains and losses on investment assets consists of realised and unrealised gains and losses. A loss was made this year of £5,864 (2024 gain: £55,717), this is mainly due to the movement in the markets at the year end

Overall a loss of £39,074 (2024: £25,200) was made during the year, detailed breakdown of the income and expenditure forms part of the notes to the accounts

Principle Funding Sources

Huggard has a number of main funding streams currently active. Housing Support Grant that is currently administered by Cardiff Council makes up 22% of the organisation's income. Housing benefit paid to Huggard on behalf of the residents makes up a further 41% of income with the majority of the remainder coming from a number of grants including the Welsh Assembly Government, Cardiff County Council, and the Moondance and the Waterloo Foundation. Huggard is also very well supported by a number of local businesses and local church networks who work very hard on our behalf, members of the local community and volunteers also provide us with significant support.

Summary of reserves

At the year end unrestricted reserves were £3,044,794 (2024: £3,034,362), of which designated tangible fixed asset reserve amounted to £2,467,353 (2024: £2,662,310) resulting in general funds of £577,441 (2024: £372,052). Restricted reserves amounted to £357,801 (2024: £397,455) and endowment reserve fund was £230,670 (2024: £240,523). The level of free reserves available was £619,878 (2024: £500,668), however this figure does not include investments of £709,778 which can be cashed in if required and Hafod long term loan of £752,215.

Reserves Policy

The trustees have established a policy which sets out that cash reserves should be at a level equal to the costs of continuation of the charity for the period of 6 months. The Management committee have agreed that should funding suddenly cease, this level of reserves would provide an opportunity to implement contingency plans to enable to continued and sustainable operation of the charity if possible. In addition, the organisation has undertaken a thorough financial risk review and looked at contingency plans in relation to any possible changes in funding. The reserves policy enables the organisation to enter a planned restructuring programme to enable a financially sustainable

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2025

continuation of the charity, where possible, in the event of any foreseeable funding changes.

Investment Policy

The trustees, having given due consideration to the matter, decided that investing in a mixture of unit trusts and investment bonds meets their requirements. The intention here is to reach a balance between income generation and capital growth whilst ensuring adequate diversity. The investments for Huggard are handled by Charles Stanley and reports are produced regularly for the board to enable the Board to effectively manage investments. The Management Committee operate an ethical investment policy and avoids investment in any company that derives more than 10% of sales from alcohol or tobacco or is directly involved in arms production or in the pornography industry.

Risk Review

The Management Committee has undertaken a thorough risk assessment of all of the organisation's finances; operations; HR and employment issues; Infrastructure; governance; environmental and external factors together with compliance risks with law and regulation. This exercise produced a risk management register and also a risk management action plan. As well as identifying key risks the review also recorded the preventative measures that have already been taken for each of the risks identified, as well as the contingency measures to reduce the consequences and impact. Risks have been prioritised with a risk profile according to impact and likelihood and the action required has been recorded to reduce the risk further.

PLANS FOR FUTURE PERIODS

This year has been a significant and transformative period for our organisation. Following the departure of Richard Edwards, who made lasting contributions to Huggard and homelessness provision in Cardiff. Adam Rees took over as our new leader in May 2024. This leadership transition marks a new chapter for us, and we are confident in Adam's vision and dedication to drive our organisation forward. Adam has 7 months as the CEO for the period of this report.

- We plan to have a new strategy for 2026 to 2029.
 - A review of our vision, mission, values and objectives.
- This includes a focus on Huggard as
 - A provider of emergency services. Accommodation and day services to meet emergency needs for people who are homeless and rough sleeping.
 - A provider of long-term impact. That these emergency interventions are the first steps to long term solutions to people's homelessness, ill health and poverty.
 - A psychologically informed environment provider. That accommodation, day centre and the environment is psychologically informed.
 - A provider of co-produced services. That clients co-produce our services.
 - A provider who monitors and delivers impact. That we are impact and outcome driven.
 - A skills provider. That we have a programme of skills development that is core to our practice.
 - A good neighbour. That we under our role as good neighbours and members of the wider community and a key resource for the city of Cardiff
 - A high-quality employer. That we invest in and develop our staff team.
- That we are financially viable and our services sustainable.
 - That our structure is clear, efficient and effective and that remuneration is competitive, attractive and affordable.
 - That our core accommodation and day centre service is met by secure statutory funding.
 - That rental income reflects our true housing costs.
 - That we identify organisational programmes that deliver our mission and seek long term secure funding, donations to support these.

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2025

STRUCTURE, GOVERNANCE AND MANAGEMENT

The management committee presents its report and the audited financial statements for the year ended 31st March 2025.

Governing Document

The organisation is a charitable company limited by guarantee and as such is governed by a memorandum and articles of association. The company was incorporated on June 6th, 1990, under the Companies Act 1985 and registered as a charity on 28th June 1990.

Recruitment and Appointment of the Management Committee

The directors of the company also serve as trustees of the charity and under the company's articles are known as members of the Management Committee. A third of the members of the Management Committee are elected for a period of 3 years this takes place annually at the company's Annual General Meeting.

There is a broad mix of skills making up the Management Committee, these range from professional experience of local government, planning, education and church social responsibility.

Trustee Induction and Training

Trustee Induction and Training is the responsibility of the Chair and the Chief Executive. All trustees are issued with an electronic resource containing WCVA information on trustee duties and responsibilities, the Charity Commission's guidance - The Essential Trustee: what you need to know, what you need to do. The resource also contains recent accounts; the current organisational budget; the history and structure of Huggard; Huggard's Memorandum and Articles of Association; all current policies, Huggard's Risk Management Register; current Strategic Plan; a Code of Conduct for Trustees; Schedule of Delegated Responsibility and a Trustee Role description. All Trustees have attended a training session in its content and use.

Organisational Structure

The Chief Executive supported by the Finance Manager and Head of Support and Accommodation are responsible for the day to day running of all aspects of Huggard. The Chief Executive takes overall responsibility and reports directly to the Trustee Board. Huggard's trustees have set out a schedule of delegated responsibility that lays out the levels and boundaries of responsibilities delegated to key staff and provides a reporting mechanism to enable the trustees to monitor this.

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2025

Trustees' responsibilities statement

The trustees, who are also directors for the purposes of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP FRS (102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Each of the persons who is a trustee at the date of approval of this report confirms that:

- so far as they are aware, there is no relevant audit information of which the charity's auditor is unaware; and
- they have taken all steps that they ought to have taken as a trustee to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

The auditor is deemed to have been re-appointed in accordance with section 487 of the Companies Act 2006.

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2025

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 28/1/26 and signed on behalf of the board of trustees by:

Trustee A. Rhannon Matthewson

Name A. Rhannon Matthewson

Huggard
Company Limited by Guarantee
Independent Auditor's Report to the Members of Huggard
Year ended 31 March 2025

Opinion

We have audited the financial statements of Huggard (the 'charity') for the year ended 31 March 2025 which comprise the statement of financial activities (including income and expenditure account), statement of financial position, statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2025 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the parent charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the Report of the Trustees, other than the financial statements and our Report of the Independent Auditors thereon. The trustees are responsible for the other information contained in the Report of the Trustees. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements themselves. If, based on the work we have performed, we

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Independent Auditor's Report to the Members of Huggard *(continued)*

Year ended 31 March 2025

conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the parent charity financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are

Huggard

Company Limited by Guarantee

Independent Auditor's Report to the Members of Huggard *(continued)*

Year ended 31 March 2025

considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We identified and assessed the risks of material misstatement of the financial statements from irregularities, whether due to fraud or error, and discussed these between our audit team members. We then designed and performed audit procedures responsive to those risks, including obtaining audit evidence sufficient and appropriate to provide a basis for our opinion.

We design our procedures so as to obtain sufficient appropriate audit evidence that the financial statements are not materially misstated due to non-compliance with laws and regulations or due to fraud or error.

We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations - this responsibility lies with management with the oversight of the Trustees.

Based on our understanding of the charity and the charity sector, discussions with management and trustees we identified financial reporting standards, Charities Act 2011 and Companies Act 2006 as having a direct effect on the amounts and disclosures in the financial statements.

As part of the engagement team discussion about how and where the charity's financial statements may be materially misstated due to fraud, we did not identify any areas with an increased risk of fraud.

Our audit procedures included:

- completing a risk-assessment process during our planning for this audit that specifically considered the risk of fraud;
- enquiry of management about the Charity's policies, procedures and related controls regarding compliance with laws and regulations and if there are any known instances of non-compliance;
- examining supporting documents for all material balances, transactions and disclosures;
- enquiry of management, about litigations and claims and inspection of relevant correspondence;
- analytical procedures to identify any unusual or unexpected relationships;
- specific audit testing on and review of areas that could be subject to management override of controls and potential bias, most notably around the key judgments and estimates, including the carrying value of accruals, provisions and revenue recognition;
- considering management override of controls outside of the normal operating cycles including testing the appropriateness of journal entries recorded in the general ledger and other adjustments made in the preparation of the financial statements including evaluating the rationale of significant transactions, outside the normal course of charitable activity.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not

Huggard

Company Limited by Guarantee

Independent Auditor's Report to the Members of Huggard *(continued)*

Year ended 31 March 2025

detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.



Farzana Ahmed (Senior Statutory Auditor)

For and on behalf of
Carston ETL
Chartered Accountants & statutory auditor

1st Floor, Tudor House
16 Cathedral Road
Cardiff
CF11 9LJ

Dated: 29/01/2026

Huggard
Company Limited by Guarantee
Statement of Financial Activities
(including income and expenditure account)

Year ended 31 March 2025

		2025			2024	
	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £
Income and endowments						
Donations and legacies	5	436,596	572,333	–	1,008,929	1,049,972
Charitable activities	6	1,459,445	706,365	–	2,165,810	2,562,804
Investment income	7	35,056	–	4,236	39,292	38,418
Total income		<u>1,931,097</u>	<u>1,278,698</u>	<u>4,236</u>	<u>3,214,031</u>	<u>3,651,194</u>
Expenditure						
Expenditure on raising funds:						
Costs of raising donations and legacies	8	9,000	–	–	9,000	9,030
Expenditure on charitable activities	9,10	1,915,653	1,318,353	4,236	3,238,241	3,723,081
Total expenditure		<u>1,924,653</u>	<u>1,318,353</u>	<u>4,236</u>	<u>3,247,241</u>	<u>3,732,111</u>
Net (losses)/gains on investments	12	(247)	–	(5,617)	(5,864)	55,717
Net expenditure		<u>6,197</u>	<u>(39,655)</u>	<u>(5,617)</u>	<u>(39,074)</u>	<u>(25,200)</u>
Transfers between funds		4,236	–	(4,236)	–	–
Net movement in funds		<u>10,433</u>	<u>(39,655)</u>	<u>(9,853)</u>	<u>(39,074)</u>	<u>(25,200)</u>
Reconciliation of funds						
Total funds brought forward		3,034,362	397,456	240,523	3,672,340	3,697,540
Total funds carried forward		<u>3,044,794</u>	<u>357,801</u>	<u>230,670</u>	<u>3,633,265</u>	<u>3,672,340</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 24 to 39 form part of these financial statements.

Huggard
Company Limited by Guarantee
Statement of Financial Position
31 March 2025

	Note	2025 £	2024 £
Fixed assets			
Tangible fixed assets	18	2,697,653	2,911,410
Investments	19	940,448	930,747
		<u>3,638,101</u>	<u>3,842,157</u>
Current assets			
Debtors	20	260,413	129,814
Cash at bank and in hand		833,839	822,154
		<u>1,094,252</u>	<u>951,968</u>
Creditors: amounts falling due within one year	21	<u>346,873</u>	<u>302,945</u>
Net current assets		<u>747,379</u>	<u>649,023</u>
Total assets less current liabilities		<u>4,385,481</u>	<u>4,491,180</u>
Creditors: amounts falling due after more than one year	22	<u>752,215</u>	<u>818,840</u>
Net assets		<u>3,633,265</u>	<u>3,672,340</u>
Funds of the charity			
Endowment funds		230,670	240,523
Restricted funds		357,801	397,455
Unrestricted funds		3,044,794	3,034,362
Total charity funds	24	<u>3,633,265</u>	<u>3,672,340</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 28/01/26....., and are signed on behalf of the board by:

AR Mathewson Trustee

..... Trustee

[Signature]

Arhamon Mathewson Name

KIAN HAINES Name

Company Registration Number: 02509188

The notes on pages 24 to 39 form part of these financial statements.

Huggard
Company Limited by Guarantee
Statement of Cash Flows
Year ended 31 March 2025

	2025 £	2024 £
Cash flows from operating activities		
Net expenditure	(39,074)	(25,200)
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	216,161	213,876
Net (losses)/gains on investments	5,864	(55,717)
Dividends, interest and rents from investments	(23,733)	(23,912)
Other interest receivable and similar income	(15,559)	(14,506)
Accrued income	(442)	(26,808)
<i>Changes in:</i>		
Trade and other debtors	(130,599)	(41,837)
Trade and other creditors	(22,256)	(56,311)
Cash generated from operations	(9,638)	(30,415)
Interest received	15,559	14,506
Net cash from/(used in) operating activities	<u>5,921</u>	<u>(15,909)</u>
Cash flows from investing activities		
Dividends, interest and rents from investments	23,733	23,912
Purchase of tangible assets	(2,404)	(22,403)
Purchases of other investments	(164,995)	(57,887)
Proceeds from sale of other investments	149,430	42,719
Net cash from/(used in) investing activities	<u>5,764</u>	<u>(13,659)</u>
Net increase/(decrease) in cash and cash equivalents	11,685	(29,568)
Cash and cash equivalents at beginning of year	822,154	851,722
Cash and cash equivalents at end of year	<u>833,839</u>	<u>822,154</u>

The notes on pages 24 to 39 form part of these financial statements.

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

3. Accounting policies

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Huggard Buildings, Hansen Street off Tresillian Terrace, Butetown, Cardiff, Wales, CF10 5DW.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

After making reasonable enquiries and having considered other factors on the financial performance of the charity and its current performance including current economic conditions, the Trustee's believe that the charity will be able to continue to fulfil its charitable purpose, will be able to meet its liabilities as they fall due, and will have adequate resources to continue in operational existence for the foreseeable future. At this point in time any long-term effect on the charitable company is unknown, but the trustees remain confident of the financial position of the charitable company and its ability to meet its obligations and liabilities as they fall due. Accordingly, the trustees continue to adopt the going concern basis in in preparing the financial statements.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

3. Accounting policies

Fund accounting

Unrestricted funds comprise accumulated surpluses and deficits on general funds that are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity.

Designated funds are unrestricted funds that the Trustees of the Charity have set aside, out of general funds and comprise sums of money for specific projects that can either be the updating of existing, or the development and piloting of new, charitable services.

Restricted funds comprise income received with special conditions attached. Income for a specific purpose not spent in any year is carried forward in the relevant fund.

Endowments received are credited directly to the relevant endowment fund. Income arising from the related investments is allocated to the general fund or to the relevant restricted fund, depending on the terms of endowment.

Incoming resources

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

3. Accounting policies *(continued)*

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Operating leases

Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses. Items costing less than £750 are not capitalised, but written off directly to the income and expenditure account. Properties that are used for administrative purposes or that are held for the provision of social housing are treated as land and buildings.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Land & buildings	-	2% & 4% Straight line, no depreciation on land
Motor Vehicles	-	25% straight line
Equipment	-	25% straight line

Investments

Unlisted equity investments are initially recorded at cost, and subsequently measured at fair value. If fair value cannot be reliably measured, assets are measured at cost less impairment.

Listed investments are measured at fair value with changes in fair value being recognised in income or expenditure.

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

3. Accounting policies *(continued)*

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted. Debt instruments are subsequently measured at amortised cost.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Creditors due more than one year

The public benefit concessionary loan due after more than one year has been initially recorded at the value of the amount received and thereafter at amortised cost using the effective interest method less any impairment losses if any.

4. Limited by guarantee

Each member of the Board of Trustees has undertaken to guarantee the Charity's debts to the sum of £1 each.

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £
Donations			
Other Gifts and Donations	126,596	–	126,596
Legacies			
Legacies	110,000	–	110,000
Grants			
Cardiff County Council - Section 180	–	113,616	113,616
Huggard Charitable Trust	–	–	–
Cardiff County Council - Housing Support	–	202,434	202,434
Julian Hodge Foundation	–	–	–
Moondance Foundation	200,000	80,000	280,000
Substance Misuse Fund	–	36,245	36,245
The Waterloo Foundation	–	30,000	30,000
National Lottery Community Grant	–	24,102	24,102
Grants - various	–	20,835	20,835
Dumballs Project	–	65,101	65,101
Cardiff County Council - Capital grants	–	–	–
	<u>436,596</u>	<u>572,333</u>	<u>1,008,929</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Donations			
Other Gifts and Donations	137,888	–	137,888
Legacies			
Legacies	–	–	–
Grants			
Cardiff County Council - Section 180	–	105,809	105,809
Huggard Charitable Trust	55,000	–	55,000
Cardiff County Council - Housing Support	–	202,488	202,488
Julian Hodge Foundation	100,000	16,800	116,800
Moondance Foundation	200,000	80,000	280,000
Substance Misuse Fund	–	35,144	35,144
The Waterloo Foundation	–	30,000	30,000
National Lottery Community Grant	–	–	–
Grants - various	–	3,600	3,600
Dumballs Project	–	43,243	43,243
Cardiff County Council - Capital grants	–	40,000	40,000
	<u>492,888</u>	<u>557,084</u>	<u>1,049,972</u>

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

6. Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £
Day Centre	81,047	–	81,047
Huggard Hostel	1,115,190	706,365	1,821,555
Supported houses	221,857	–	221,857
Cafe'	41,351	–	41,351
	<u>1,459,445</u>	<u>706,365</u>	<u>2,165,810</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Day Centre	108,848	–	108,848
Huggard Hostel	1,063,552	655,200	1,718,752
Supported houses	452,438	229,172	681,610
Cafe'	53,594	–	53,594
	<u>1,678,432</u>	<u>884,372</u>	<u>2,562,804</u>

Included in the Huggard Hostel income is the sum of £706,365 (2024: £655,200) from the Cardiff County Council Supporting People Grant.

Included in the Supported Houses income is the sum of £nil (2024: £229,172) from the Cardiff County Council Supporting People Grant.

7. Investment income

	Unrestricted Funds £	Endowment Funds £	Total Funds 2025 £
Income from listed investments	19,497	4,236	23,733
Bank interest receivable	15,559	–	15,559
	<u>35,056</u>	<u>4,236</u>	<u>39,292</u>

	Unrestricted Funds £	Endowment Funds £	Total Funds 2024 £
Income from listed investments	21,064	2,848	23,912
Bank interest receivable	14,506	–	14,506
	<u>35,570</u>	<u>2,848</u>	<u>38,418</u>

8. Costs of raising donations and legacies

	Unrestricted Funds £	Total Funds 2025 £	Unrestricted Funds £	Total Funds 2024 £
Costs of generating income	<u>9,000</u>	<u>9,000</u>	<u>9,030</u>	<u>9,030</u>

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2025 £
Day Centre	525,116	502,585	4,236	1,031,936
Huggard Hostel	938,626	803,415	–	1,742,042
Supported Houses	75,127	–	–	75,127
Bond Board	–	12,353	–	12,354
Cafe	57,470	–	–	57,470
Support costs	319,312	–	–	319,312
	<u>1,915,653</u>	<u>1,318,353</u>	<u>4,236</u>	<u>3,238,241</u>

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2024 £
Day Centre	753,960	321,934	2,848	1,078,742
Huggard Hostel	868,483	874,229	–	1,742,712
Supported Houses	209,535	232,585	–	442,120
Bond Board	2,736	39,145	–	41,880
Cafe	88,942	–	–	88,942
Support costs	328,684	–	–	328,685
	<u>2,252,340</u>	<u>1,467,893</u>	<u>2,848</u>	<u>3,723,081</u>

10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2025 £	Total fund 2024 £
Day Centre	1,031,936	93,195	1,125,131	1,174,245
Huggard Hostel	1,742,042	185,700	1,927,742	1,923,127
Supported Houses	75,127	17,237	92,364	477,547
Bond Board	12,354	–	12,354	41,880
Cafe	57,470	5,681	63,151	91,657
Governance costs	–	17,499	17,499	14,625
	<u>2,918,929</u>	<u>319,312</u>	<u>3,238,241</u>	<u>3,723,081</u>

Support costs have been allocated to charitable activities on the basis of the trustees estimate of each activity's usage of the support function.

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

11. Analysis of support costs

	Analysis of support costs Day Centre £	Analysis of support costs Huggard Hostel £	Analysis of support costs Supported Houses £	Analysis of support costs Cafe £	Total 2025 £	Total 2024 £
Staff costs	78,887	156,229	5,874	–	240,990	255,792
Premises	14,308	29,471	11,363	5,681	60,823	58,268
Governance costs	7,874	7,875	1,750	–	17,499	14,625
	<u>101,069</u>	<u>193,575</u>	<u>18,987</u>	<u>5,681</u>	<u>319,312</u>	<u>328,685</u>

12. Net (losses)/gains on investments

	Unrestricted Funds £	Endowment Funds £	Total Funds 2025 £
Gains/(losses) on listed investments	<u>(247)</u>	<u>(5,617)</u>	<u>(5,864)</u>

	Unrestricted Funds £	Endowment Funds £	Total Funds 2024 £
Gains/(losses) on listed investments	<u>33,861</u>	<u>21,856</u>	<u>55,717</u>

13. Net expenditure

Net expenditure is stated after charging/(crediting):

	2025 £	2024 £
Depreciation of tangible fixed assets	<u>216,161</u>	<u>213,876</u>

14. Auditors remuneration

	2025 £	2024 £
Fees payable for the audit of the financial statements	<u>9,000</u>	<u>9,000</u>

15. Staff costs and emoluments

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2025 £	2024 £
Wages and salaries	1,524,573	1,647,786
Social security costs	142,870	141,419
Employer contributions to pension plans	94,950	95,568
	<u>1,762,393</u>	<u>1,884,773</u>

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

15. Staff costs and emoluments *(continued)*

The average head count of employees during the year was 56 (2024: 64). The average number of full-time equivalent employees during the year is analysed as follows:

	2025 No.	2024 No.
Number of staff	<u>53</u>	<u>64</u>

The number of employees whose remuneration for the year fell within the following bands, were:

	2025 No.	2024 No.
£60,000 to £69,999	<u>1</u>	<u>–</u>

Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £216,671 (2024: £133,629).

16. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

17. Transfers between funds

Fund transfers represent the transfer of costs from restricted to unrestricted funds, where the charity has spent more on the project than was funded by the donors. This also includes transfers in relation to capital grants in which the grant funder no longer retains any interest. Both the grant and the associated asset are transferred to unrestricted funds. This also includes the transfer of the endowment income which is received within the unrestricted reserves.

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

18. Tangible fixed assets

	Land and buildings £	Motor vehicles £	Equipment £	Total £
Cost				
At 1 April 2024	5,042,108	51,766	381,911	5,475,785
Additions	—	—	2,404	2,404
At 31 March 2025	5,042,108	51,766	384,315	5,478,189
Depreciation				
At 1 April 2024	2,200,128	37,722	326,525	2,564,375
Charge for the year	185,915	7,022	23,224	216,161
At 31 March 2025	2,386,043	44,744	349,749	2,780,536
Carrying amount				
At 31 March 2025	2,656,065	7,022	34,566	2,697,653
At 31 March 2024	2,841,980	14,044	55,386	2,911,410

The buildings include the redeveloped Day Centre and Hostel. A legal charge has been registered on parts of the building by Hafod Housing Association and the Big Lottery Fund.

19. Investments

	Cash or cash equivalents £	Listed investments £	Total £
Cost or valuation			
At 1 April 2024	37,612	893,135	930,747
Additions	78,241	86,754	164,995
Disposals	(95,754)	(54,011)	(149,765)
Fair value movements	—	(5,529)	(5,529)
At 31 March 2025	20,099	920,349	940,448
Impairment			
At 1 April 2024 and 31 March 2025			—
Carrying amount			
At 31 March 2025	20,099	920,349	940,448
At 31 March 2024	37,612	893,135	930,747

All investments shown above are held at valuation.

Listed investments

The aggregate market value of listed investments is £920,349 (2024: £893,135) and the stock exchange value is £920,349 (2024: £893,135).

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

19. Investments *(continued)*

Financial assets held at fair value

Investments are stated at fair value at the balance sheet date, listed investments are stated at the stock exchange values at the year end. Other investments are valued based on investment performance.

The historical cost of investments at the year end date is £731,219 (2024: £696,561)

20. Debtors

	2025	2024
	£	£
Staff loans	513	1,000
Other debtors	259,900	128,814
	<u>260,413</u>	<u>129,814</u>

21. Creditors: amounts falling due within one year

	2025	2024
	£	£
Trade creditors	222,605	175,072
Accruals and deferred income	53,144	53,585
Social security and other taxes	–	3,514
Other creditors - staff funds	4,500	4,150
Hafod loan	66,624	66,624
	<u>346,873</u>	<u>302,945</u>

The Hafod loan of £66,625 is secured by a charge on the hostel.

22. Creditors: amounts falling due after more than one year

	2025	2024
	£	£
Hafod Loan - long term	<u>752,215</u>	<u>818,840</u>

A public benefit concessionary loan of £1.6m was provided to the charity from Hafod Housing Association towards the development of the hostel. The development monies were paid directly by Hafod to the builders, after completion an agreement was entered into on the 16 July 2012 to repay the loan over a 25 year period. The loan is secured by a charge on the hostel. The outstanding balance was £818,839 (2024: £885,463).

23. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £94,950 (2024: £95,568).

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

23. Pensions and other post retirement benefits *(continued)*

Huggards Group Pension Scheme J60278 is run directly by the Corporate Manager of Standard Life Client Management Limited. It is administered by the Finance Officer at Huggard.

24. Analysis of charitable funds

Unrestricted funds

	At 1 Apr 2024 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2025 £
General funds	372,051	1,931,097	(1,924,653)	199,193	(247)	577,441
Designated tangible fixed asset reserve fund	2,662,310	–	–	(194,957)	–	2,467,353
	<u>3,034,361</u>	<u>1,931,097</u>	<u>(1,924,653)</u>	<u>4,236</u>	<u>(247)</u>	<u>3,044,794</u>

	At 1 Apr 2023 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2024 £
General funds	202,541	2,206,890	(2,261,370)	190,130	33,861	372,052
Designated tangible fixed asset reserve fund	2,834,983	–	–	(172,673)	–	2,662,310
	<u>3,037,524</u>	<u>2,206,890</u>	<u>(2,261,370)</u>	<u>17,457</u>	<u>33,861</u>	<u>3,034,362</u>

During the year a transfer was made from General Funds to Designated Tangible Fixed Asset reserve fund which represents the movement in the book value of the tangible fixed assets at the balance sheet date and hence recognises the value that are unavailable to general funds.

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

24. Analysis of charitable funds *(continued)*

Restricted funds

	At 1 Apr 2024 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2025 £
Cardiff County Council - Supporting People	-	706,365	(706,365)	-	-	-
Big Lottery Fund Ex-Servicemen Trust	249,100	-	(18,800)	-	-	230,300
Bond Board	26,347	-	-	-	-	26,347
Julian Hodge	45,549	-	-	-	-	45,549
Cardiff County Council - Housing Support	13,355	-	(13,355)	-	-	-
Cardiff County Council - S180 Substance Misuse Fund	-	202,434	(202,434)	-	-	-
Moondance Foundation	-	113,616	(113,616)	-	-	-
The Waterloo Foundation	-	36,245	(36,245)	-	-	-
National Lottery Community Grant	-	80,000	(80,000)	-	-	-
Dumballs Project	30,000	30,000	(30,000)	-	-	30,000
	24,105	24,102	(24,102)	-	-	24,105
	9,000	20,835	(28,335)	-	-	1,500
	-	65,101	(65,101)	-	-	-
	<u>397,456</u>	<u>1,278,698</u>	<u>(1,318,353)</u>	<u>-</u>	<u>-</u>	<u>357,801</u>

	At 1 Apr 2023 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2024 £
Cardiff County Council - Supporting People	-	884,372	(884,372)	-	-	-
Big Lottery Fund Ex-Servicemen Trust	267,900	-	(18,800)	-	-	249,100
Bond Board	26,347	-	-	-	-	26,347
Julian Hodge	52,299	-	(6,750)	-	-	45,549
Cardiff County Council - Housing Support	11,164	16,800	-	(14,609)	-	13,355
	-	202,488	(202,488)	-	-	-

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

24. Analysis of charitable funds *(continued)*

Cardiff County Council - S180 Substance	-	105,809	(105,809)	-	-	-
Misuse Fund	-	35,144	(35,144)	-	-	-
Cardiff County Council - Capital grants	-	40,000	(40,000)	-	-	-
Moondance Foundation	-	80,000	(80,000)	-	-	-
The Waterloo Foundation	27,500	30,000	(27,500)	-	-	30,000
National Lottery Community Grant	24,105	-	-	-	-	24,105
Grants - various	19,519	3,600	(14,119)	-	-	9,000
Dumballs Project	9,667	43,243	(52,910)	-	-	-
	<u>438,501</u>	<u>1,441,456</u>	<u>(1,467,893)</u>	<u>(14,609)</u>	<u>-</u>	<u>397,455</u>

The Cardiff County Council contract for Supporting People was provided towards the hostel.

The Big Lottery Fund grant was received towards the development costs of a training, development and enterprise suite at the new centre. A legal charge over the land & buildings by the Big Lottery Fund has been registered. The fund balance will be reduced annually by the depreciation charge on the building.

The Ex-servicemen Trust funds were received for the homeless in Cardiff, who have served in the Army or Navy or Airforce of Great Britain or have been Merchant Seamen or are descendants of such persons.

Bond Board represents funding for present and future bond guarantees.

The Cardiff County Council Housing Support S180 grant of £202434 is given to help fund the Night Centre project and the Day Centre.

The Cardiff County Council S180 grants of £113,616 was received for an Advocate, Day centre, Winter pressure, Bond Officer and Engagement Team Leader post.

The Substance Misuse fund relates to Cavdas, £36,245 were received to provide advice, support to people affected by housing and substance misuse related issues.

The Moondance Foundation grant of £80,000 was received towards Safe-Guard.

The Waterloo Foundation grant of £30,000 was received towards creating New Pathways project.

The National Lottery Community grant of £24,102 was provided towards the cost of a Grant Counsellor.

The Dumballs Projects consists of various grants from sponsors towards safeguarding and security.

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

24. Analysis of charitable funds *(continued)*

Endowment funds

	At 1 Apr 2024 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2025 £
Huggard Trust Fund	<u>240,523</u>	<u>4,236</u>	<u>(4,236)</u>	<u>(4,236)</u>	<u>(5,617)</u>	<u>230,670</u>

	At 1 Apr 2023 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2024 £
Huggard Trust Fund	<u>221,515</u>	<u>2,848</u>	<u>(2,848)</u>	<u>(2,848)</u>	<u>21,856</u>	<u>240,523</u>

25. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2025 £
Tangible fixed assets	2,467,353	230,300	–	2,697,653
Investments	709,778	–	230,670	940,448
Current Assets	966,751	127,501	–	1,094,252
Creditors less than 1 year	(346,873)	–	–	(346,873)
Creditors greater than 1 year	(752,215)	–	–	(752,215)
Net assets	<u>3,044,794</u>	<u>357,801</u>	<u>230,670</u>	<u>3,633,265</u>

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2024 £
Tangible fixed assets	2,662,310	249,100	–	2,911,410
Investments	690,224	–	240,523	930,747
Current Assets	803,613	148,355	–	951,968
Creditors less than 1 year	(302,945)	–	–	(302,945)
Creditors greater than 1 year	(818,840)	–	–	(818,840)
Net assets	<u>3,034,362</u>	<u>397,455</u>	<u>240,523</u>	<u>3,672,340</u>

26. Analysis of changes in net debt

	At 1 Apr 2024 £	Cash flows £	At 31 Mar 2025 £
Cash at bank and in hand	<u>822,154</u>	<u>11,685</u>	<u>833,839</u>

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

27. Operating lease commitments

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2025	2024
	£	£
Not later than 1 year	25,798	122,974
Later than 1 year and not later than 5 years	96,672	98,695
Later than 5 years	161,700	184,800
	<u>284,170</u>	<u>406,469</u>

28. Related parties

The company was under the control of the trustees throughout the current and previous year.

There were no related party transactions during the year.

HUGGARD

England & Wales - Charity number 703074

Accounts

COMPANY REGISTRATION NUMBER: 02509188
CHARITY REGISTRATION NUMBER: 703074

Huggard
Company Limited by Guarantee
Financial Statements
For the year ended
31 March 2024

CARSTON
Chartered Accountants & statutory auditor
1st Floor, Tudor House
16 Cathedral Road
Cardiff
CF11 9LJ

Huggard
Company Limited by Guarantee
Financial Statements
Year ended 31 March 2024

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Huggard
Company Limited by Guarantee
Trustees' Annual Report (Incorporating the Director's Report)
Year ended 31 March 2024

The trustees, who are also the directors for the purposes of company law, present their report and the financial statements of the charity for the year ended 31 March 2024.

Reference and administrative details

Registered charity name Huggard
Charity registration number 703074
Company registration number 02509188
Principal office and registered office Huggard Buildings
Hansen Street off Tresillian Terrace
Butetown
Cardiff
Wales
CF10 5DW

The trustees

Mr K Haines (Vice Chair)
Mrs A R Matthewson (Chairman)
Mr S Thomas
Mr D Shadbolt (Treasurer)
Mr D Williams
Ms J C Hill
Ms J P Lewis
Mr W J Harris

Senior Management

Richard Edwards – Chief Executive Resigned – 30 September 2023
Adam Rees – Chief Executive Joined – 20 May 2024
Darryn Thomas – Head of Trauma Informed Pathways
Sarah Liney – Head of Finance and Facilities

Auditor

Carston ETL
Chartered Accountants & statutory auditor
1st Floor, Tudor House
16 Cathedral Road
Cardiff
CF11 9LJ

Bankers

HSBC
97 Bute Street
Cardiff
CF10 5NA

Huggard

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2024

Bankers

Barclays
2 Windsor Road
Penarth
Vale of Glamorgan
CF64 1YL

Huggard
Company Limited by Guarantee
Trustees' Annual Report (Incorporating the Director's Report) *(continued)*
Year ended 31 March 2024

Objectives and activities

The trustees confirm that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard for the Charity Commission's guidance on public benefit.

The charity's principal objectives are:

- The relief of poverty and its effects on homeless people.
- The provision of support services for homeless and vulnerable people.

Huggard seeks to tackle homelessness and improve individual wellbeing, for people who feel excluded and unable to access other services, to help people overcome the problems that can force them to sleep rough on our streets.

Huggard values:

- To provide safe spaces for visitors, residents and staff that meet the needs of, and provide opportunities to, people who have experienced homelessness.
- To be welcoming and provide environments that are psychologically informed, recognising that many of the people we work with have experienced trauma in their lives.
- To support people by providing emotional and practical help based around person centred services.
- To empower staff, and those that use our services, recognising and developing strengths and personal capacity so that those using our services can live more independently and sustainably.
- To work collaboratively with those that use our services and with partners to maximise opportunities and resources.
- To continually improve what we do, adapting to changing needs, managing opportunities and avoiding complacency.

Huggard recognises that a lack of suitable accommodation is only one facet of homelessness and that many of Huggard's clients have complex lives that can often present barriers to sustaining accommodation. Huggard therefore designs its services to meet basic needs, identify barriers to breaking the cycle of homelessness and provide services that will help people overcome these barriers and develop independent sustainable lives.

Our services focus around our Intervention Centre, open 365 days of the year, a 20 room hostel with 19 additional emergency spaces, 4 shared houses with tenant support that accommodate 15 residents. Huggard also manages Ty Tresillian with a rolling two year agreement, the Council owned hostel on the same site as our Intervention Centre and Huggard Hostel. Ty Tresillian comprises 24 hostel rooms and 21 additional units of emergency accommodation.

In November 2022, Huggard was asked to take on the management of emergency accommodation within Ty Clyd, located at the Council's Housing Options Centre on the same site as the other Huggard Buildings. This provision, initially intended as a temporary winter response, included approximately 40 units rising to over of emergency accommodation.

Although the Council reclaimed direct management of Ty Clyd in March 2024 due to multiple factors-including heightened demands on homelessness services citywide and the need for cost reduction-Huggard has continued to receive funding to support and provide services to the Ty Clyd cohort. Given the unprecedented demand for single-person homelessness accommodation, the emergency provision at Ty Clyd remained operational beyond the winter months to address this urgent need.

Huggard

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2024

Discussions regarding future provision within Ty Clyd are underway. In line with this, Huggard has submitted a proposal to manage the project from April 2025, which would consolidate our management of all buildings on the Hansen Street site.

The accommodation provided on site is all underpinned by personal and tenant support, development, advocacy, substance misuse support, training and many volunteering and work-focussed opportunities. Huggard also operates a bond scheme to help people who have experienced homelessness access the private rented sector.

Ensuring that each building operates safely, effectively, and proactively around the needs of clients is paramount. The support work on site remains as the focus of our work, including enhanced harm reduction support, first responder interventions, therapeutic help, advocacy, volunteering and development opportunities, employment and digital inclusion support and independent living support together with building resilience and restorative practice. This network of work with clients is coordinated by a small team of independent living and case coordinators who will fulfil a monitoring and assessment role for those clients residing with us, taking a holistic view of a client's needs, and ensuring that the right service is engaged at the right time. Huggard utilises the role of a Liaison Officer, a single point of contact for any client enquiries from partner agencies, including the Council's Single Persons Gateway, the Police, Probation etc, who liaises with case coordinators and specialist support to achieve the best outcomes for clients.

Being at the very frontline of homelessness services, Huggard needs to be responsive to the changing needs and demographics of those presenting to its services. Huggard constantly reviews its work and reflects on the experiences of its client group and develops its services accordingly. Strategy development and planning are informed by regular staff and client consultation and formal planning days involving staff, volunteers and trustees.

The trustees confirm that they have referred to the guidance contained in the Charities Commission's general guidance on public benefit when reviewing Huggard's aims and objectives and in planning future activities.

Huggard

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2024

Achievements and performance

Huggard sets an annual work plan, reviewed by the trustees, which sets out its goals and achievements over the year. During 2023/24 Huggard's achievements are in line with the work plan set for the year.

Huggard constantly reviews its work looking at the impact of social, economic, and individual factors. This informed the production of an Impact and Delivery Assessment of Huggard's work.

Huggard's main achievements in 2023/24 in the following areas:

The Intervention Centre

The Intervention Centre continues to be the hub of Huggard's services and is a unique service in Cardiff providing open access services to homeless and vulnerable individuals every day of the year. Huggard's Intervention Centre is divided into two separate centres so that all clients can access low threshold services in one area and clients wishing to take part in structured activities have a dedicated space away from the open access element of our work. In addition, there is a separate access to our substance misuse service and needle exchange service. The Intervention Centre provides unparalleled access to a wide range of services for homeless and vulnerably housed people. These include basic services such as access to food and personal hygiene facilities, a clothing store which is free, a free laundry facility, access to the Nurse Practitioner, a Chiropody service, access to specialised services, housing and benefit advice as well as a access to our User Development Programme, an outdoor gym, Substance Misuse Development Services, volunteer programme and our Advocacy project.

We have continued to focus our work with those who were sleeping rough and those in emergency accommodation on site who had no access to daytime provision. Over the year we have seen an average of 70 attendees each day.

Our service has seen increasing complexity of the issues that clients have presented to our services, with many of our clients having experienced complex traumas in their lives. Our substance misuse service has conducted 3,850 client sessions. We also supported 227 people into (BBV) Blood born virus testing services, and provided 373 Naloxone kits and training in usage. We have also maintained our in-house team of First Responders through the Welsh Ambulance Service.

The advocacy team, within the day centre have received 989 referrals, with 1,929 presentations with clients over the year. The team have made £520,992 in financial gains directly for clients. This work has been vital in giving many individuals a source of income that can move them away from street culture activities such as begging, reliance on street hand-outs, survival shoplifting and street-based sex work.

In addition, Huggard has provided 5,795 development sessions with clients over the year developing clients' social and independent living skills, with 347 individuals engaging in various voluntary activities.

The Huggard Hostel and Ty Tresillian Hostel

Huggard Hostel and Ty Tresillian provides a supportive and resourceful environment for individuals on their journey out of homelessness. The hostels features rooms, each equipped with en-suite and cooking facilities, allowing residents privacy and independence while they work toward stability. Communal areas include comfortable lounges for social interaction and a fully equipped training kitchen to develop cooking skills, which are essential for self-sufficiency.

Huggard

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2024

Each resident is paired with a skilled key worker who leads their case management, creating tailored support plans that outline clear goals and steps forward. These key workers help residents identify and overcome challenges, paving the way toward more suitable long-term housing solutions and a sustainable path out of homelessness

The Huggard hostel's outdoor spaces, including a garden and allotment, offer therapeutic activities and opportunities.

Huggard Hostel						
Hostel Rooms	20					
Emergency Beds	2					
Pods	17					
Huggard Hostel Room (HSG Figures) 2023-2024						
Number supported	Total	37	Male	29	Female	8
Age range	25 – 54 100%					
Void Days	85 days					
Length of Stay						
Up to 3 months	9		24.3%			
3 – 6 months	4		10.5%			
6 – 12 months	9		24.5%			
12 – 18 months	5		13.5%			
Over 18 months	10		27%			
Move on						
Council Tenancy	0					
Other Frontline provider	3					
Private Rental	1					
Secondary Provider (e.g. Huggard houses)	2					
Residential Care	2					
Other; Prison, deceased etc	8					

Huggard

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2024

Ty Tresillian Hostel						
Hostel Rooms	24					
Emergency Beds	5					
Pods	13					
Porta Cabins	3					
Ty Tresillian Hostel Room (HSG Figures) 2023-2024						
Number supported	Total	41	Male	31	Female	10
Age range	25 – 54 years	98%	65 + years	2%		
Void Days	551 days					
Length of Stay						
Up to 3 months	9	22%				
3 – 6 months	6	14.6%				
6 – 12 months	8	19.5%				
12 – 18 months	6	14.6%				
Over 18 months	12	29.3%				
Move on						
Council Tenancy	1					
Other Frontline provider	4					
Private Rental	1					
Secondary Provider (e.g. Huggard houses)	1					
Residential Care	0					
Other; Prison, deceased etc	14					

Huggard Hostel EOS & Ty Tresillian EOS

Eos offers emergency overnight stay (EOS) options, providing immediate and secure accommodation for individuals experiencing homelessness or facing urgent housing needs. Eos complements our main hostel by providing flexible, short-term solutions for those who have been sleeping rough or in emergency accommodations.

Eos works closely with Cardiff Council to support its mission to serve individuals facing homelessness, offering a safe space and essential support during times of crisis. This facility serves as a vital step toward stability and ensures that everyone has a place to rest as they begin their journey toward more permanent housing.

Accommodation Project	Accommodated during period
Huggard Hostel Emergency Accommodation	213
Ty Cly Emergency Accommodation	401
Ty Tresillian Emergency Accommodation	412

Huggard
Company Limited by Guarantee
Trustees' Annual Report (Incorporating the Director's Report) *(continued)*
Year ended 31 March 2024

Housing Options Centre (Ty Clyd)

In October 2022, Huggard began to manage the additional temporary emergency accommodation provision in the now vacated, Housing Options Centre, own by the Council. This provision began by housing 20 or so individuals per night and by the end of the winter this number had risen to around 40 per night. Each resident is given their own bed and many are allocated a private space to sleep. As the numbers increased communal sleeping areas have been used and these have been overseen through the night by staff, to ensure the safety of all residents. The provision was due to cease at the end of March 2023, but high numbers of people presenting for services meant that it was not possible to withdraw this service.

Supported Houses and Low Support Housing

In April 2023 Huggard reduced the number of Community Houses that it managed, handing five properties back to the Housing Associations. This reduced the size of this project during 2023/24 as part of the plan across the city in phasing out the use of community shared houses to accommodate people experiencing homelessness.

Huggard continued to operate 10 units of Housing Support Grant funded supported houses with an additional 5 spaces of low support accommodation across a total of 4 houses. The Funding Grant ended 31st March 2024, operating these as low support accommodation on Housing Benefit only.

The accommodation provides much needed second stage move on accommodation where service users can stay for longer periods and begin the process of reintegration into communities. Tenants have a support worker who aids this process of reintegration and helps facilitate a move on into fully independent living.

Bond Board

In the year ending 31st March 2024 the Bond Board supports 54 existing bonds for residents housed in the private rented sector. The reduction in this work reflects issues with securing affordable and quality private rented accommodation within the city, with an increasing disparity between local housing allowances and private rent.

Café H

Huggard's social enterprise coffee shop at the front of Huggard Buildings aims to: provide training, volunteering and employment opportunities to those who have experienced homelessness; help fund the wider work of Huggard and to support ethical trading. This public facing Café has introduced many people who live, work or study locally to Huggard's services and has improved Huggard's profile.

Loss of Residents

It is with deep sadness that we acknowledge the passing of four of our hostel residents this year. Each of these individuals was well supported by our dedicated staff, who worked tirelessly to provide compassionate support and assistance throughout their time with us.

Their loss serves as a poignant reminder of the profound vulnerabilities many of our clients face and underscores the critical importance of the support and community we strive to provide.

Sustainable Development

Huggard is committed to the principles of Sustainable Development and sets itself organisational and collaborative challenges to put sustainable development at the heart of Huggard. Supporting the social, economic growth of people who have experienced homelessness has always been a primary focus of Huggard together with tackling the environmental issues surrounding homelessness including community safety issues. Huggard works collaboratively with FareShare Cymru by addressing food poverty through the redistribution of surplus food that would otherwise end up in landfill. In 2023/24 Huggard supplied over 27,000 meals to homeless people through our work with FareShare Cymru.

Huggard
Company Limited by Guarantee
Trustees' Annual Report (Incorporating the Director's Report) (continued)
Year ended 31 March 2024

Financial review

The trustees have undertaken a financial review of the organisation identifying and addressing risks that face the organisation. This has looked at dependency on income sources, budgetary control, financial reporting, the reserves and investment policies, contract and grant risk, pension commitments together with the risk of error or fraud.

The impact potential of these issues has been assessed and the current measures in place to mitigate these risks reviewed. This has produced an action plan which is reviewed regularly by the Trustees. Huggard's trustees undertake an annual pay review of staff taking into account comparable pay rates and the financial constraints upon the organisation.

Review of the financial position at the end of the accounting period

Total income during the year was £3,651,194 (2023: £3,372,617), this includes funding of £884,372 (2023: £958,713) from Cardiff County Council Supporting People Grant.

Total expenditure amounted to £3,732,111 (2023: £3,512,773), depreciation charges of £213,876 is included within this figure.

Gains and losses on investment assets consists of realised and unrealised gains and losses. A gain was made this year of £55,717 (2023 loss: £95,434), this is mainly due to the movement in the markets at the year end

Overall a loss of £25,200 (2023: £235,590) was made during the year, detailed breakdown of the income and expenditure forms part of the notes to the accounts

Principle Funding Sources

Huggard has a number of main funding streams currently active. Housing Support Grant that is currently administered by Cardiff Council makes up 24% of the organisation's income. Housing benefit paid to Huggard on behalf of the residents makes up a further 41% of income with the majority of the remainder coming from a number of grants including the Welsh Assembly Government, Cardiff County Council, and the Jane Hodge Foundation, Moondance and the Waterloo Foundation. Huggard is also very well supported by a number of local businesses and local church networks who work very hard on our behalf, members of the local community and volunteers also provide us with significant support.

Summary of reserves

At the year end unrestricted reserves were £3,034,362 (2023: £3,037,524), of which designated tangible fixed asset reserve amounted to £2,662,310 (2023: £2,834,983) resulting in general funds of £372,052 (2023: £202,541). Restricted reserves amounted to £397,455 (2023: £438,501) and endowment reserve fund was £240,523 (2023: £221,515). The level of free reserves available was £500,668 (2023: £449,657), however this figure does not include investments of £690,224 which can be cashed in if required and Hafod long term loan of £818,840.

Reserves Policy

The trustees have established a policy which sets out that cash reserves should be at a level equal to the costs of continuation of the charity for the period of between 3-6 months. The Management Committee have agreed that should funding suddenly cease, this level of reserves would provide an opportunity to implement contingency plans to enable to continued and sustainable operation of the charity if possible. In addition, the organisation has undertaken a thorough financial risk review and looked at contingency plans in relation to any possible changes in funding. The reserves policy

Huggard

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2024

enables the organisation to enter a planned restructuring programme to enable a financially sustainable continuation of the charity, where possible, in the event of any foreseeable funding changes.

Investment Policy

The trustees, having given due consideration to the matter, decided that investing in a mixture of unit trusts and investment bonds meets their requirements. The intention here is to reach a balance between income generation and capital growth whilst ensuring adequate diversity. The investments for Huggard are handled by Charles Stanley and reports are produced regularly for the board to enable the Board to effectively manage investments. The Management Committee operate an ethical investment policy and avoids investment in any company that derives more than 10% of sales from alcohol or tobacco or is directly involved in arms production or in the pornography industry.

Risk Review

The Management Committee has undertaken a thorough risk assessment of all of the organisation's finances; operations; HR and employment issues; Infrastructure; governance; environmental and external factors together with compliance risks with law and regulation. This exercise produced a risk management register and also a risk management action plan. As well as identifying key risks the review also recorded the preventative measures that have already been taken for each of the risks identified, as well as the contingency measures to reduce the consequences and impact. Risks have been prioritised with a risk profile according to impact and likelihood and the action required has been recorded to reduce the risk further.

Huggard

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2024

Plans for future periods

Huggard has over 35 years' experience in providing Wales' leading centre for people who are sleeping rough and we hope to use this experience to work with partners in the third sector, as well as the statutory and business sectors, to support people experiencing homelessness, particularly those whose experience of homelessness has been heavily influenced by experiences of compound trauma.

In 2022/23 Huggard progressed its business strategy - Tackling Homelessness: Improving Wellbeing Business Strategy. Huggard's business strategy is focussed on the following priorities:

- Realising the full potential of the Day Centre as a hub of services for Rough Sleepers.
- Ensuring that Huggard's accommodation and Supporting People services are fit for purpose and are financially sustainable.
- Generating more revenue income.
- Increasing community awareness and support for our work.
- Maximise potential for partnership working.
- Keeping staff and volunteers on board.
- Satisfying funders.

Underpinned by continuous improvement within the organisation, Tackling Homelessness: Improving Wellbeing will inform Huggard's work plans over the next 3 years.

The use of the houses owned by Huggard is being reviewed in light of both the reduction in Housing Support Grant available for community houses across the city and the high need for homelessness accommodation within the city at present.

A focus of our future plans is to develop our therapeutic interventions, building on the work that we currently undertake, and this will equip us better to tackle homelessness and improve individual wellbeing.

In 2023, Huggard's Chief Executive, Richard Edwards is left the organisation after over 15 years of working tirelessly to meet the needs of Huggard clients and the organisation.

Huggard recognises the immense contribution that Richard has made in supporting, developing, and growing the organisation during this time. A new Chief Executive has been sought and this will bring a new perspective to Huggard's services and help facilitate the production of an updated business plan for the organisation that will meet the challenges facing homelessness moving forward.

Huggard
Company Limited by Guarantee
Trustees' Annual Report (Incorporating the Director's Report) (continued)
Year ended 31 March 2024

Structure, governance and management

The management committee presents its report and the audited financial statements for the year ended 31st March 2024.

Governing Document

The organisation is a charitable company limited by guarantee and as such is governed by a memorandum and articles of association. The company was incorporated on June 6th 1990 under the Companies Act 1985 and registered as a charity on 28th June 1990.

Recruitment and Appointment of the Management Committee

The directors of the company also serve as trustees of the charity and under the company's articles are known as members of the Management Committee. A third of the members of the Management Committee are elected for a period of 3 years this takes place annually at the company's Annual General Meeting.

There is a broad mix of skills making up the Management Committee, these range from professional experience of local government, planning, education and church social responsibility.

Trustee Induction and Training

Trustee Induction and Training is the responsibility of the Chair and the Chief Executive. All trustees are issued with an electronic resource containing WCVA information on trustee duties and responsibilities, the Charity Commission's guidance - The Essential Trustee: what you need to know, what you need to do. The resource also contains recent accounts; the current organisational budget; the history and structure of Huggard; Huggard's Memorandum and Articles of Association; all current policies, Huggard's Risk Management Register; current Strategic Plan; a Code of Conduct for Trustees; Schedule of Delegated Responsibility and a Trustee Role description. All Trustees have attended a training session in its content and use.

Organisational Structure

The Chief Executive supported by the Head of Safer Communities & Wellbeing together with the Head of Trauma Informed Pathways are responsible for the day to day running of all aspects of Huggard. The Chief Executive takes overall responsibility and reports directly to the Trustee Board. Huggard's trustees have set out a schedule of delegated responsibility that lays out the levels and boundaries of responsibilities delegated to key staff and provides a reporting mechanism to enable the trustees to monitor this.

Insight 2024/25

This year has been a significant and transformative period for our organisation. Following the departure of Richard Edwards, who made lasting contributions to Huggard and homelessness provision in Cardiff. Adam Rees took over as our new leader in May 2024.

This leadership transition marks a new chapter for us, and we are confident in Adam's vision and dedication to drive our organisation forward.

Thanks to the diligent efforts of our senior management team, the transition has been both smooth and effective. The whole staff team have worked tirelessly to ensure continuity, maintaining service levels and stability across all departments. Their commitment has meant that our team experienced little disruption during this period, and our clients have continued to receive the highest standard of support and service.

Looking ahead, we are excited for the vision and strong leadership that Adam brings and remain dedicated to building on our strong foundation, upholding our core values, and continuing to serve our clients and community effectively.

Huggard

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2024

Trustees' responsibilities statement

The trustees, who are also directors for the purposes of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP FRS (102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Each of the persons who is a trustee at the date of approval of this report confirms that:

- so far as they are aware, there is no relevant audit information of which the charity's auditor is unaware; and
- they have taken all steps that they ought to have taken as a trustee to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

The auditor is deemed to have been re-appointed in accordance with section 487 of the Companies Act 2006.

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Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2024

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on and signed on behalf of the board of trustees by:

17/12/24

Trustee A.R. Matthewson

Name A.R. Matthewson

Huggard
Company Limited by Guarantee
Independent Auditor's Report to the Members of Huggard
Year ended 31 March 2024

Opinion

We have audited the financial statements of Huggard (the 'charity') for the year ended 31 March 2024 which comprise the statement of financial activities (including income and expenditure account), statement of financial position, statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the parent charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the Report of the Trustees, other than the financial statements and our Report of the Independent Auditors thereon. The trustees are responsible for the other information contained in the Report of the Trustees. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements themselves. If, based on the work we have performed, we

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Company Limited by Guarantee

Independent Auditor's Report to the Members of Huggard

Year ended 31 March 2024

conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the parent charity financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence

Huggard

Company Limited by Guarantee

Independent Auditor's Report to the Members of Huggard

Year ended 31 March 2024

the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We identified and assessed the risks of material misstatement of the financial statements from irregularities, whether due to fraud or error, and discussed these between our audit team members. We then designed and performed audit procedures responsive to those risks, including obtaining audit evidence sufficient and appropriate to provide a basis for our opinion.

We design our procedures so as to obtain sufficient appropriate audit evidence that the financial statements are not materially misstated due to non-compliance with laws and regulations or due to fraud or error.

We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations - this responsibility lies with management with the oversight of the Trustees.

Based on our understanding of the charity and the charity sector, discussions with management and trustees we identified financial reporting standards, Charities Act 2011 and Companies Act 2006 as having a direct effect on the amounts and disclosures in the financial statements.

As part of the engagement team discussion about how and where the charity's financial statements may be materially misstated due to fraud, we did not identify any areas with an increased risk of fraud.

Our audit procedures included:

- completing a risk-assessment process during our planning for this audit that specifically considered the risk of fraud;
- enquiry of management about the Charity's policies, procedures and related controls regarding compliance with laws and regulations and if there are any known instances of non-compliance;
- examining supporting documents for all material balances, transactions and disclosures;
- enquiry of management, about litigations and claims and inspection of relevant correspondence;
- analytical procedures to identify any unusual or unexpected relationships;
- specific audit testing on and review of areas that could be subject to management override of controls and potential bias, most notably around the key judgments and estimates, including the carrying value of accruals, provisions and revenue recognition;
- considering management override of controls outside of the normal operating cycles including testing the appropriateness of journal entries recorded in the general ledger and other adjustments made in the preparation of the financial statements including evaluating the rationale of significant transactions, outside the normal course of charitable activity.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error,

Huggard

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Independent Auditor's Report to the Members of Huggard

Year ended 31 March 2024

as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.



Farzana Ahmed (Senior Statutory Auditor)

For and on behalf of
Carston ETL
Chartered Accountants & statutory auditor

1st Floor, Tudor House
16 Cathedral Road
Cardiff
CF11 9LJ
Dated: 18/12/2024

Huggard
Company Limited by Guarantee
Statement of Financial Activities
(including income and expenditure account)

Year ended 31 March 2024

	Note	2024			Total funds £	2023
		Unrestricted funds £	Restricted funds £	Endowment funds £		Total funds £
Income and endowments						
Donations and legacies	5	492,888	557,084	–	1,049,972	887,676
Charitable activities	6	1,678,432	884,372	–	2,562,804	2,457,680
Investment income	7	35,570	–	2,848	38,418	27,261
Total income		<u>2,206,890</u>	<u>1,441,456</u>	<u>2,848</u>	<u>3,651,194</u>	<u>3,372,617</u>
Expenditure						
Expenditure on raising funds:						
Costs of raising donations and legacies	8	9,030	–	–	9,030	9,030
Expenditure on charitable activities	9,10	2,252,340	1,467,893	2,848	3,723,081	3,503,743
Total expenditure		<u>2,261,370</u>	<u>1,467,893</u>	<u>2,848</u>	<u>3,732,111</u>	<u>3,512,773</u>
Net gains/(losses) on investments	12	33,861	–	21,856	55,717	(95,434)
Net expenditure		<u>(20,619)</u>	<u>(26,437)</u>	<u>21,856</u>	<u>(25,200)</u>	<u>(235,590)</u>
Transfers between funds		17,457	(14,609)	(2,848)	–	–
Net movement in funds		<u>(3,162)</u>	<u>(41,046)</u>	<u>19,008</u>	<u>(25,200)</u>	<u>(235,590)</u>
Reconciliation of funds						
Total funds brought forward		3,037,524	438,501	221,515	3,697,540	3,933,131
Total funds carried forward		<u>3,034,362</u>	<u>397,455</u>	<u>240,523</u>	<u>3,672,340</u>	<u>3,697,540</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 22 to 38 form part of these financial statements.

Huggard
Company Limited by Guarantee
Statement of Financial Position
31 March 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible fixed assets	18	2,911,410	3,102,883
Investments	19	930,747	859,862
		<u>3,842,157</u>	<u>3,962,745</u>
Current assets			
Debtors	20	129,814	87,977
Cash at bank and in hand		822,154	851,722
		<u>951,968</u>	<u>939,699</u>
Creditors: amounts falling due within one year	21	<u>302,945</u>	319,441
Net current assets		<u>649,023</u>	<u>620,258</u>
Total assets less current liabilities		<u>4,491,180</u>	4,583,003
Creditors: amounts falling due after more than one year	22	<u>818,840</u>	885,463
Net assets		<u>3,672,340</u>	<u>3,697,540</u>
Funds of the charity			
Endowment funds		240,523	221,515
Restricted funds		397,455	438,501
Unrestricted funds		3,034,362	3,037,524
Total charity funds	24	<u>3,672,340</u>	<u>3,697,540</u>

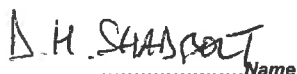
These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on and are signed on behalf of the board by:

17 December 2024


.....Trustee


.....Trustee


.....Name


.....Name

Company Registration Number: 02509188

The notes on pages 22 to 38 form part of these financial statements.

Huggard
Company Limited by Guarantee
Statement of Cash Flows
Year ended 31 March 2024

	2024 £	2023 £
Cash flows from operating activities		
Net expenditure	(25,200)	(235,590)
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	213,876	201,830
Net gains/(losses) on investments	(55,717)	95,434
Dividends, interest and rents from investments	(23,912)	(24,599)
Other interest receivable and similar income	(14,506)	(2,662)
Accrued (income)/expenses	(26,808)	8,527
<i>Changes in:</i>		
Trade and other debtors	(41,837)	51,454
Trade and other creditors	(56,311)	(8,654)
Cash generated from operations	(30,415)	85,740
Interest received	14,506	2,662
Net cash (used in)/from operating activities	<u>(15,909)</u>	<u>88,402</u>
Cash flows from investing activities		
Dividends, interest and rents from investments	23,912	24,599
Purchase of tangible assets	(22,403)	(42,358)
Purchases of other investments	(57,887)	(44,930)
Proceeds from sale of other investments	42,719	29,361
Net cash used in investing activities	<u>(13,659)</u>	<u>(33,328)</u>
Net (decrease)/increase in cash and cash equivalents	(29,568)	55,074
Cash and cash equivalents at beginning of year	851,722	796,648
Cash and cash equivalents at end of year	<u>822,154</u>	<u>851,722</u>

The notes on pages 22 to 38 form part of these financial statements.

Huggard
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 March 2024

3. Accounting policies

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Huggard Buildings, Hansen Street off Tresillian Terrace, Butetown, Cardiff, Wales, CF10 5DW.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

After making reasonable enquiries and having considered other factors on the financial performance of the charity and its current performance including current economic conditions, the Trustee's believe that the charity will be able to continue to fulfil its charitable purpose, will be able to meet its liabilities as they fall due, and will have adequate resources to continue in operational existence for the foreseeable future. At this point in time any long-term effect on the charitable company is unknown, but the trustees remain confident of the financial position of the charitable company and its ability to meet its obligations and liabilities as they fall due. Accordingly, the trustees continue to adopt the going concern basis in preparing the financial statements.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Fund accounting

Huggard
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 March 2024

3. Accounting policies

Unrestricted funds comprise accumulated surpluses and deficits on general funds that are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity.

Designated funds are unrestricted funds that the Trustees of the Charity have set aside, out of general funds and comprise sums of money for specific projects that can either be the updating of existing, or the development and piloting of new, charitable services.

Restricted funds comprise income received with special conditions attached. Income for a specific purpose not spent in any year is carried forward in the relevant fund.

Endowments received are credited directly to the relevant endowment fund. Income arising from the related investments is allocated to the general fund or to the relevant restricted fund, depending on the terms of endowment.

Incoming resources

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

3. Accounting policies *(continued)*

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Operating leases

Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses. Items costing less than £750 are not capitalised, but written off directly to the income and expenditure account. Properties that are used for administrative purposes or that are held for the provision of social housing are treated as land and buildings.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Land & buildings	-	2% & 4% Straight line, no depreciation on land
Motor Vehicles	-	25% straight line
Equipment	-	25% straight line

Investments

Unlisted equity investments are initially recorded at cost, and subsequently measured at fair value. If fair value cannot be reliably measured, assets are measured at cost less impairment.

Listed investments are measured at fair value with changes in fair value being recognised in income or expenditure.

Huggard
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 March 2024

3. Accounting policies *(continued)*

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted. Debt instruments are subsequently measured at amortised cost.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Creditors due more than one year

The public benefit concessionary loan due after more than one year has been initially recorded at the value of the amount received and thereafter at amortised cost using the effective interest method less any impairment losses if any.

4. Limited by guarantee

Each member of the Board of Trustees has undertaken to guarantee the Charity's debts to the sum of £1 each.

Huggard
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 March 2024

5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Donations			
Other Gifts and Donations	137,888	—	137,888
Grants			
Cardiff County Council - Section 180	—	105,809	105,809
Huggard Charitable Trust	55,000	—	55,000
Cardiff County Council - Housing Support	—	202,488	202,488
Julian Hodge Foundation	100,000	16,800	116,800
Moondance Foundation	200,000	80,000	280,000
Substance Misuse Fund	—	35,144	35,144
The Waterloo Foundation	—	30,000	30,000
Grants - various	—	3,600	3,600
Dumballs Project	—	43,243	43,243
Cardiff County Council - Capital grants	—	40,000	40,000
	<u>492,888</u>	<u>557,084</u>	<u>1,049,972</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Donations			
Other Gifts and Donations	142,769	—	142,769
Grants			
Cardiff County Council - Section 180	—	105,809	105,809
Huggard Charitable Trust	—	—	—
Cardiff County Council - Housing Support	—	191,026	191,026
Julian Hodge Foundation	50,000	16,800	66,800
Moondance Foundation	200,000	40,000	240,000
Substance Misuse Fund	—	42,624	42,624
The Waterloo Foundation	—	32,500	32,500
Grants - various	—	22,648	22,648
Dumballs Project	—	43,500	43,500
Cardiff County Council - Capital grants	—	—	—
	<u>392,769</u>	<u>494,907</u>	<u>887,676</u>

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

6. Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Day Centre	108,848	–	108,848
Huggard Hostel	1,063,552	655,200	1,718,752
Supported houses	452,438	229,172	681,610
Cafe'	53,594	–	53,594
	<u>1,678,432</u>	<u>884,372</u>	<u>2,562,804</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Day Centre	90,976	–	90,976
Huggard Hostel	1,010,870	674,856	1,685,726
Supported houses	351,935	283,857	635,791
Cafe'	45,187	–	45,187
	<u>1,498,968</u>	<u>958,713</u>	<u>2,457,680</u>

Included in the Huggard Hostel income is the sum of £655,200 (2023: £674,856) from the Cardiff County Council Supporting People Grant.

Included in the Supported Houses income is the sum of £229,172 (2023: £283,856) from the Cardiff County Council Supporting People Grant.

7. Investment income

	Unrestricted Funds £	Endowment Funds £	Total Funds 2024 £
Income from listed investments	21,064	2,848	23,912
Bank interest receivable	14,506	–	14,506
	<u>35,570</u>	<u>2,848</u>	<u>38,418</u>

	Unrestricted Funds £	Endowment Funds £	Total Funds 2023 £
Income from listed investments	22,338	2,261	24,599
Bank interest receivable	2,662	–	2,662
	<u>25,000</u>	<u>2,261</u>	<u>27,261</u>

8. Costs of raising donations and legacies

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Costs of generating income	<u>9,030</u>	<u>9,030</u>	<u>9,030</u>	<u>9,030</u>

Huggard
Company Limited by Guarantee
Notes to the Financial Statements (continued)
Year ended 31 March 2024

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2024 £
Day Centre	753,960	321,934	2,848	1,078,742
Huggard Hostel	868,483	874,229	–	1,742,712
Supported Houses	209,535	232,585	–	442,120
Bond Board	2,736	39,145	–	41,880
Cafe	88,942	–	–	88,942
Support costs	328,685	–	–	328,685
	<u>2,252,340</u>	<u>1,467,893</u>	<u>2,848</u>	<u>3,723,081</u>

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2023 £
Day Centre	582,116	241,231	2,260	825,607
Huggard Hostel	822,978	951,562	–	1,774,541
Supported Houses	172,080	287,269	–	459,349
Bond Board	8,257	35,921	–	44,176
Cafe	96,620	–	–	96,620
Support costs	303,449	–	–	303,450
	<u>1,985,500</u>	<u>1,515,983</u>	<u>2,260</u>	<u>3,503,743</u>

10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2024 £	Total fund 2023 £
Day Centre	1,078,742	95,503	1,174,245	945,096
Huggard Hostel	1,742,712	180,415	1,923,127	1,887,450
Supported Houses	442,120	35,427	477,547	515,272
Bond Board	41,880	–	41,880	44,176
Cafe	88,942	2,715	91,657	96,620
Governance costs	–	14,625	14,625	15,129
	<u>3,394,396</u>	<u>328,685</u>	<u>3,723,081</u>	<u>3,503,743</u>

Support costs have been allocated to charitable activities on the basis of the trustees estimate of each activity's usage of the support function.

Huggard

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2024

11. Analysis of support costs

	Analysis of support costs Day Centre	Analysis of support costs Hostel	Analysis of support costs Supported Houses	Analysis of support costs Bond Board activity	Analysis of support costs Cafe	Total 2024	Total 2023
	£	£	£	£	£	£	£
Staff costs	76,106	155,119	24,567	-	-	255,792	233,805
Premises	19,397	25,296	10,860	-	2,715	58,268	54,516
Governance costs	4,388	4,388	4,388	731	730	14,625	15,130
	<u>99,891</u>	<u>184,803</u>	<u>39,815</u>	<u>731</u>	<u>3,445</u>	<u>328,685</u>	<u>303,450</u>

Huggard
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 March 2024

12. Net gains/(losses) on investments

	Unrestricted Funds £	Endowment Funds £	Total Funds 2024 £
Gains/(losses) on listed investments	<u>33,861</u>	<u>21,856</u>	<u>55,717</u>

	Unrestricted Funds £	Endowment Funds £	Total Funds 2023 £
Gains/(losses) on listed investments	<u>(83,340)</u>	<u>(12,095)</u>	<u>(95,434)</u>

13. Net expenditure

Net expenditure is stated after charging/(crediting):

	2024 £	2023 £
Depreciation of tangible fixed assets	<u>213,876</u>	<u>201,830</u>

14. Auditors remuneration

	2024 £	2023 £
Fees payable for the audit of the financial statements	<u>9,000</u>	<u>9,000</u>

15. Staff costs and emoluments

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024 £	2023 £
Wages and salaries	1,647,786	1,671,690
Social security costs	141,419	144,105
Employer contributions to pension plans	95,568	98,586
	<u>1,884,773</u>	<u>1,914,381</u>

The average head count of employees during the year was 64 (2023: 63). The average number of full-time equivalent employees during the year is analysed as follows:

	2024 No.	2023 No.
Number of staff	<u>64</u>	<u>58</u>

The number of employees whose remuneration for the year fell within the following bands, were:

	2024 No.	2023 No.
£60,000 to £69,999	<u>-</u>	<u>1</u>

Huggard
Company Limited by Guarantee
Notes to the Financial Statements (continued)
Year ended 31 March 2024

15. Staff costs and emoluments (continued)

Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £133,629 (2023: £177,000).

16. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

17. Transfers between funds

Fund transfers represent the transfer of costs from restricted to unrestricted funds, where the charity has spent more on the project than was funded by the donors. This also includes transfers in relation to capital grants in which the grant funder no longer retains any interest. Both the grant and the associated asset are transferred to unrestricted funds. This also includes the transfer of the endowment income which is received within the unrestricted reserves.

18. Tangible fixed assets

	Land and buildings £	Motor vehicles £	Equipment £	Total £
Cost				
At 1 April 2023	5,042,108	51,766	359,508	5,453,382
Additions	—	—	22,403	22,403
At 31 March 2024	<u>5,042,108</u>	<u>51,766</u>	<u>381,911</u>	<u>5,475,785</u>
Depreciation				
At 1 April 2023	2,014,213	30,699	305,587	2,350,499
Charge for the year	185,915	7,023	20,938	213,876
At 31 March 2024	<u>2,200,128</u>	<u>37,722</u>	<u>326,525</u>	<u>2,564,375</u>
Carrying amount				
At 31 March 2024	<u>2,841,980</u>	<u>14,044</u>	<u>55,386</u>	<u>2,911,410</u>
At 31 March 2023	<u>3,027,895</u>	<u>21,067</u>	<u>53,921</u>	<u>3,102,883</u>

The buildings include the redeveloped Day Centre and Hostel. A legal charge has been registered on parts of the building by Hafod Housing Association and the Big Lottery Fund.

Huggard
Company Limited by Guarantee
Notes to the Financial Statements (continued)
Year ended 31 March 2024

19. Investments

	Cash or cash equivalents £	Listed investments £	Total £
Cost or valuation			
At 1 April 2023	28,721	831,141	859,862
Additions	37,904	19,983	57,887
Disposals	(29,013)	(13,531)	(42,544)
Fair value movements	—	55,542	55,542
At 31 March 2024	<u>37,612</u>	<u>893,135</u>	<u>930,747</u>
Impairment			
At 1 April 2023 and 31 March 2024			<u>—</u>
Carrying amount			
At 31 March 2024	37,612	893,135	930,747
At 31 March 2023	<u>28,721</u>	<u>831,141</u>	<u>859,862</u>

All investments shown above are held at valuation.

Listed investments

The aggregate market value of listed investments is £893,135 (2023: £831,141) and the stock exchange value is £893,135 (2023: £831,141).

Financial assets held at fair value

Investments are stated at fair value at the balance sheet date, listed investments are stated at the stock exchange values at the year end. Other investments are valued based on investment performance.

The historical cost of investments at the year end date is £696,561 (2023: £678,396)

20. Debtors

	2024 £	2023 £
Staff loans	1,000	1,500
Other debtors	128,814	86,477
	<u>129,814</u>	<u>87,977</u>

Huggard
Company Limited by Guarantee
Notes to the Financial Statements (continued)
Year ended 31 March 2024

21. Creditors: amounts falling due within one year

	2024	2023
	£	£
Trade creditors	175,072	137,717
Accruals and deferred income	53,585	80,393
Social security and other taxes	3,514	28,831
Other creditors - staff funds	4,150	5,875
Hafod loan	66,624	66,625
	<u>302,945</u>	<u>319,441</u>

The Hafod loan of £66,625 is secured by a charge on the hostel.

22. Creditors: amounts falling due after more than one year

	2024	2023
	£	£
Hafod Loan - long term	<u>818,840</u>	<u>885,463</u>

A public benefit concessionary loan of £1.6m was provided to the charity from Hafod Housing Association towards the development of the hostel. The development monies were paid directly by Hafod to the builders, after completion an agreement was entered into on the 16 July 2012 to repay the loan over a 25 year period. The loan is secured by a charge on the hostel. The outstanding balance was £885,464 (2022: £952,088).

23. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £95,568 (2023: £98,586).

Huggards Group Pension Scheme J60278 is run directly by the Corporate Manager of Standard Life Client Management Limited. It is administered by the Finance Officer at Huggard.

Contributions outstanding at the year end are £nil (2023 £nil).

Huggard
Company Limited by Guarantee
Notes to the Financial Statements (continued)
Year ended 31 March 2024

24. Analysis of charitable funds

Unrestricted funds

	At 1 Apr 2023 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2024 £
General funds	202,541	2,206,890	(2,261,370)	190,130	33,861	372,052
Designated tangible fixed asset reserve fund	2,834,983	-	-	(172,673)	-	2,662,310
	<u>3,037,524</u>	<u>2,206,890</u>	<u>(2,261,370)</u>	<u>17,457</u>	<u>33,861</u>	<u>3,034,362</u>

	At 1 Apr 2022 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2023 £
General funds	192,433	1,916,737	(1,994,530)	171,241	(83,340)	202,541
Designated tangible fixed asset reserve fund	2,975,654	-	-	(140,671)	-	2,834,983
	<u>3,168,087</u>	<u>1,916,737</u>	<u>(1,994,530)</u>	<u>30,570</u>	<u>(83,340)</u>	<u>3,037,524</u>

During the year a transfer was made from General Funds to Designated Tangible Fixed Asset reserve fund which represents the movement in the book value of the tangible fixed assets at the balance sheet date and hence recognises the value that are unavailable to general funds.

Restricted funds

	At 1 Apr 2023 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2024 £
Cardiff County Council - Supporting People	-	884,372	(884,372)	-	-	-
Big Lottery Fund Ex-Servicemen Trust	267,900	-	(18,800)	-	-	249,100
Bond Board	26,347	-	-	-	-	26,347
Julian Hodge Cardiff County Council - Housing Support	52,299	-	(6,750)	-	-	45,549
	11,164	16,800	-	(14,609)	-	13,355
	-	202,488	(202,488)	-	-	-

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

24. Analysis of charitable funds *(continued)*

Cardiff County Council - S180 Substance Misuse Fund	–	105,809	(105,809)	–	–	–
Cardiff County Council - Capital grants	–	40,000	(40,000)	–	–	–
Moondance Foundation	–	80,000	(80,000)	–	–	–
The Waterloo Foundation	27,500	30,000	(27,500)	–	–	30,000
National Lottery Community Grant	24,105	–	–	–	–	24,105
Grants - various	19,519	3,600	(14,119)	–	–	9,000
Dumballs Project	9,667	43,243	(52,910)	–	–	–
	<u>438,501</u>	<u>1,441,456</u>	<u>(1,467,893)</u>	<u>(14,609)</u>	–	<u>397,455</u>

	At 1 Apr 2022 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2023 £
Cardiff County Council - Supporting People	–	958,713	(958,713)	–	–	–
Big Lottery Fund Ex-Servicemen Trust	286,700	–	(18,800)	–	–	267,900
Bond Board	26,347	–	–	–	–	26,347
Julian Hodge	55,809	–	(3,510)	–	–	52,299
Cardiff County Council - Housing Support	22,674	16,800	–	(28,310)	–	11,164
Cardiff County Council - S180 Substance Misuse Fund	–	191,026	(191,026)	–	–	–
Cardiff County Council - Capital grants	–	105,809	(105,809)	–	–	–
Moondance Foundation	–	42,624	(42,624)	–	–	–
The Waterloo Foundation	48,812	–	(48,812)	–	–	–
National Lottery Community Grant	40,001	40,000	(80,000)	–	–	1
Grants - various	11,393	32,500	(16,393)	–	–	27,500
Dumballs Project	24,105	–	–	–	–	24,105
	13,333	22,648	(16,462)	–	–	19,519
	–	43,500	(33,833)	–	–	9,667
	<u>529,174</u>	<u>1,453,620</u>	<u>(1,515,983)</u>	<u>(28,310)</u>	–	<u>438,501</u>

Huggard
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 March 2024

24. Analysis of charitable funds *(continued)*

The Cardiff County Council contract for Supporting People was provided towards the hostel and supported houses.

The Big Lottery Fund grant was received towards the development costs of a training, development and enterprise suite at the new centre. A legal charge over the land & buildings by the Big Lottery Fund has been registered. The fund balance will be reduced annually by the depreciation charge on the building.

The Ex-servicemen Trust funds were received for the homeless in Cardiff, who have served in the Army or Navy or Airforce of Great Britain or have been Merchant Seamen or are descendants of such persons.

Bond Board represents funding for present and future bond guarantees.

The Julian Hodge grant of £16,800 this year is funding towards implementation of an new CRM system In-Form within Huggard services. The system purchase costs have been capitalised as fixed asset addition and have been transferred to unrestricted funding as the funder has no long term interest in the system.

The Cardiff County Council Housing Support S180 grant of £103,858 is given to help fund the Night Centre project and £98,630 was received for the Day Centre and Advocate project.

The Cardiff County Council S180 grants of £105,809 was received for an Advocate, Bond Officer and Engagement Team Leader post.

The Substance Misuse fund relates to Cavdas, £35,143 were received to provide advice, support to people affected by housing and substance misuse related issues.

Cardiff County Council have provided funding towards remedial works to Tresillian House in the previous year. The balance was expended during the year of £40,000.

The Moondance Foundation grant of £80,000 was received towards Safe-Guard.

The Waterloo Foundation grant of £30,000 was received towards creating New Pathways project.

The National Lottery Community grant of £24,102 was provided towards the cost of a Grant Counsellor in the previous year and has been carried forward.

The Dumballs Projects consists of various grants from sponsors towards safeguarding.

Huggard
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 March 2024

24. Analysis of charitable funds *(continued)*

Endowment funds

	At 1 Apr 2023 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2024 £
Huggard Trust Fund	<u>221,515</u>	<u>2,848</u>	<u>(2,848)</u>	<u>(2,848)</u>	<u>21,856</u>	<u>240,523</u>

	At 1 Apr 2022 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2023 £
Huggard Trust Fund	<u>235,870</u>	<u>2,261</u>	<u>(2,260)</u>	<u>(2,261)</u>	<u>(12,095)</u>	<u>221,515</u>

25. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2024 £
Tangible fixed assets	2,662,310	249,100	–	2,911,410
Investments	690,224	–	240,523	930,747
Current Assets	803,613	148,355	–	951,968
Creditors less than 1 year	(302,945)	–	–	(302,945)
Creditors greater than 1 year	(818,840)	–	–	(818,840)
Net assets	<u>3,034,362</u>	<u>397,455</u>	<u>240,523</u>	<u>3,672,340</u>

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2023 £
Tangible fixed assets	2,834,983	267,900	–	3,102,883
Investments	638,347	–	221,515	859,862
Current Assets	769,098	170,601	–	939,699
Creditors less than 1 year	(319,441)	–	–	(319,441)
Creditors greater than 1 year	(885,463)	–	–	(885,463)
Net assets	<u>3,037,524</u>	<u>438,501</u>	<u>221,515</u>	<u>3,697,540</u>

26. Analysis of changes in net debt

	At 1 Apr 2023 £	Cash flows £	At 31 Mar 2024 £
Cash at bank and in hand	<u>851,722</u>	<u>(29,568)</u>	<u>822,154</u>

Huggard
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 March 2024

27. Operating lease commitments

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2024	2023
	£	£
Not later than 1 year	122,974	90,582
Later than 1 year and not later than 5 years	98,695	100,718
Later than 5 years	184,800	207,900
	<u>406,469</u>	<u>399,200</u>

28. Related parties

The company was under the control of the trustees throughout the current and previous year.

There were no related party transactions during the year.

HUGGARD

England & Wales - Charity number 703074

Accounts

COMPANY REGISTRATION NUMBER: 02509188
CHARITY REGISTRATION NUMBER: 703074

Huggard
Company Limited by Guarantee
Financial Statements
For the year ended
31 March 2023

CARSTON
Chartered Accountants & statutory auditor
1st Floor, Tudor House
16 Cathedral Road
Cardiff
CF11 9LJ

Huggard
Company Limited by Guarantee
Financial Statements
Year ended 31 March 2023

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Huggard

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2023

The trustees, who are also the directors for the purposes of company law, present their report and the financial statements of the charity for the year ended 31 March 2023.

Reference and administrative details

Registered charity name Huggard
Charity registration number 703074
Company registration number 2509188
Principal office and registered office Huggard Buildings
Hansen Street off Tresillian Terrace
Butetown
Cardiff
Wales
CF10 5DW

The trustees

Mr K Haines (Vice Chair)
Mrs A R Matthewson (Chairman)
Mr S Thomas
Mrs D Robbins – resigned 01 June 2022
Mr D Shadbolt (Treasurer)
Mr D Williams
Ms J C Hill
Ms J P Lewis
Mr W J Harris

Senior Management

Richard Edwards – Chief Executive
Daryn Thomas – Head of Trauma Informed Pathways
Shelley Farr – resigned 6 September 2023
Helen Morris - Head of Safer Communities and Wellbeing

Auditor

Carston
Chartered Accountants & statutory auditor
1st Floor, Tudor House
16 Cathedral Road
Cardiff
CF11 9LJ

Bankers

HSBC
97 Bute Street
Cardiff
CF10 5NA

Barclays
2 Windsor Road
Penarth
Vale of Glamorgan
CF64 1YL

Huggard
Company Limited by Guarantee
Trustees' Annual Report (Incorporating the Director's Report) *(continued)*
Year ended 31 March 2023

Objectives and activities

The trustees confirm that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard for the Charity Commission's guidance on public benefit.

The charity's principal objectives are:

- The relief of poverty and its effects on homeless people.
- The provision of support services for homeless and vulnerable people.

Huggard seeks to tackle homelessness and improve individual wellbeing, for people who are often excluded from other services, to help them overcome the problems that can force them to sleep rough on our streets.

In 2022/23 Huggard's business strategy "Tackling Homelessness: Improving Wellbeing" continued to be developed and brought changes to the organisation both in terms of its delivery of services and its management structure. This strategy affirmed Huggard values:

- To provide safe spaces for visitors, residents and staff that meet the needs of, and provide opportunities to, people who have experienced homelessness.
- To be welcoming and provide environments that are psychologically informed, recognising that many of the people we work with have experienced trauma in their lives.
- To support people by providing emotional and practical help based around person centred services.
- To empower staff, and those that use our services, recognising and developing strengths and personal capacity so that those using our services can live more independently and sustainably.
- To work collaboratively with those that use our services and with partners to maximise opportunities and resources.
- To continually improve what we do, adapting to changing needs, managing opportunities and avoiding complacency.

Huggard recognises that a lack of suitable accommodation is only one facet of homelessness and that many of Huggard's clients have complex lives that can often present barriers to sustaining accommodation. Huggard therefore designs its services to meet basic needs, identify barriers to breaking the cycle of homelessness and provide services that will help people overcome these barriers and develop independent sustainable lives.

Our services focus around our Intervention Centre, open 365 days of the year, a 20 room hostel with 20 additional emergency spaces, 9 shared houses with tenant support that accommodate 36 clients. Huggard also manages Ty Tresillian, the Council own hostel on the same site as our Intervention Centre and Huggard Hostel. Ty Tresillian comprises 24 hostel rooms and 21 additional units of emergency accommodation.

In addition, in 2022, Huggard was asked to manage emergency accommodation within the Council's Housing Options Centre, on the same site as the rest of Huggard Buildings. With around 40 units of emergency accommodation within this emergency provision, taking on this project, initially planned for the winter months only, meant that Huggard now managed all of the building on site, two of which being owned by the Council. The additional emergency accommodation remained open beyond the winter period due to unprecedented demands for single person's homelessness accommodation within the city.

The accommodation provided on site is all underpinned by personal and tenant support, development, advocacy, substance misuse support, training and many volunteering and work-focussed opportunities. Huggard also operates a bond scheme to help people who have experienced homelessness access the private rented sector.

Huggard

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2023

Ensuring that each building operates safely, effectively, and proactively around the needs of clients is paramount. The support work on site remains as the focus of our work, including enhanced harm reduction support, first responder interventions, therapeutic help, advocacy, volunteering and development opportunities, employment and digital inclusion support and independent living support together with building resilience and restorative practice. This network of work with clients is coordinated by a small team of independent living and case coordinators who will fulfil a monitoring and assessment role for those clients residing with us, taking a holistic view of a client's needs, and ensuring that the right service is engaged at the right time. Huggard utilises the role of a Liaison Officer, a single point of contact for any client enquiries from partner agencies, including the Council's Single Persons Gateway, the Police, Probation etc, who liaises with case coordinators and specialist support to achieve the best outcomes for clients.

Being at the very frontline of homelessness services, Huggard needs to be responsive to the changing needs and demographics of those presenting to its services. Huggard constantly reviews its work and reflects on the experiences of its client group and develops its services accordingly. Strategy development and planning are informed by regular staff and client consultation and formal planning days involving staff, volunteers and trustees.

The trustees confirm that they have referred to the guidance contained in the Charities Commission's general guidance on public benefit when reviewing Huggard's aims and objectives and in planning future activities.

ACHIEVEMENTS AND PERFORMANCE

Huggard sets an annual work plan, reviewed by the trustees, which sets out its goals and achievements over the year. During 2022/23 Huggard's achievements are in line with the work plan set for the year. Huggard's work. Since the pandemic we have seen a rise in those presenting to services and the psycho-social impact of this together with harsh economic factors have played a significant part in this. At the time of the pandemic Huggard produced a Covid-19 Business Continuity and Risk Management Plan, looking at the specific issues facing Huggard and those using frontline homelessness services during this time – identifying and mitigating risks, and producing a three-phase plan in the delivery, focus and staffing of services as the pandemic developed.

Huggard constantly reviews its work looking at the impact of social, economic, and individual factors. This informed the production of an Impact and Delivery Assessment of Huggard's work.

Huggard's main achievements in 2022/23 in the following areas:

The Intervention Centre (Day Centre)

The Intervention Centre continues to be the hub of Huggard's services and is a unique service in Cardiff providing open access services to homeless and vulnerable individuals every day of the year. Huggard's Intervention Centre is divided into two separate centres so that all clients can access low threshold services in one area and clients wishing to take part in structured activities have a dedicated space away from the open access element of our work. In addition, there is a separate access to our substance misuse service and needle exchange service. The Intervention Centre provides unparalleled access to a wide range of services for homeless and vulnerably housed people. These include basic services such as access to food and personal hygiene facilities, a clothing store which is free, a free laundry facility, access to the Nurse Practitioner, a Chiropody service, access to specialised services, housing and benefit advice as well as a access to our User Development Programme, an outdoor gym, Substance Misuse Development Services, volunteer programme and our Advocacy project.

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Company Limited by Guarantee

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Year ended 31 March 2023

We have continued to focus our work with those who were sleeping rough and those in emergency accommodation on site who had no access to daytime provision. Over the year we have seen 20,403 visits to the centre and worked with 1,109 different individuals. This represents an 11% increase in the number of visits to the centre on the previous year.

Our service has seen increasing complexity of the issues that clients have presented to our services, with many of our clients having experienced complex traumas in their lives. Our substance misuse service has conducted 5,669 client sessions – representing an increase of 20% on the previous year. We also supported 78 people into treatment services. Huggard's needle exchange service remains the busiest needle exchange across Cardiff and the Vale with an average of 865 transactions per month. Huggard has continued its support and information services and also maintained an in-house team of First Responders through the Welsh Ambulance Service.

The advocacy team, within the day centre has held 961 sessions with clients over the year and has made £645,813 in financial gains directly for clients, an increase of 197% on the previous year. This work has been vital in giving many individuals a source of income that can move them away from street culture activities such as begging, reliance on street handouts, survival shoplifting and street-based sex work.

In addition, Huggard has provided 1,843 development sessions with clients over the year developing clients' social and independent living skills and improving their employability. This represents a 38% increase on the previous year. There has also been an increased focus on therapeutic work with clients during this year with the continuation of behavioural therapy, yoga and mindfulness.

Across the year Huggard reported 6,087 positive client outcomes which demonstrates the effectiveness of the work carried out within the Intervention Centre.

The Huggard Hostel

The Huggard Hostel consists of 20 units of accommodation for homeless people, each with its own ensuite and cooking facilities. The facilities also include lounges and training kitchens together with a garden and an allotment. Upon booking in, residents are supported by an Independent Living Officer who is responsible for developing individual development plans, setting goals and targets, and assisting them with any issues they might have, including their resettlement. For residents of the hostel access to the User Development Programme is also facilitated through key working sessions. In the year ending 31st March 2023 the hostel had moved on 26 residents of which 26% were successfully resettled into more sustainable accommodation.

In terms of funding the hostel is funded using Supporting People Revenue (Housing Support) Grant and Housing Benefit.

Huggard Hostel Emergency Overnight Shelter

In addition to our hostel, Huggard also has emergency overnight accommodation that can provide shelter for those who would otherwise be forced to sleep rough. In 2022/23, Huggard provided emergency overnight shelter to 299 different people and helped to move 39% on to more settled accommodation. Huggard no longer provides 'floor space' and all residents had access to a proper bed. Huggard has always been clear that the provision of 'floor space' was not suitable provision in meeting the needs of people who would otherwise be sleeping rough. This provision was only made when there was absolutely no suitable alternatives. Huggard is committed to avoiding the future use of floor space.

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Year ended 31 March 2023

Ty Tresillian

Ty Tresillian consists of 24 units of accommodation for homeless people, each with its own en-suite and cooking facilities. The facilities also include lounges and training kitchens. Residents are supported by an Independent Living Officer who is responsible for developing individual development plans, setting goals and targets and assisting them with any issues they might have, including their resettlement. For residents of the hostel access to the User Development Programme is also facilitated through key working sessions. In 2022/23 the hostel had moved on 26 residents of which 50% were successfully resettled into more sustainable accommodation.

When Huggard took over the management of Ty Tresillian, the condition of the accommodation in Ty Tresillian was poor. With the support of funding from the Council Huggard immediately set in place a refurbishment programme to substantially improve the quality of the accommodation for residents. Each room has been refurbished with new flooring, decoration, furnishings, kitchenettes, and improvements to ensuite facilities. This work involved keeping rooms vacant while the refurbishment was undertaken, and this had an impact on Housing Benefit revenue during this period.

In terms of funding the hostel is funded using Supporting People Revenue (Housing Support) Grant and Housing Benefit.

Ty Tresillian Emergency Overnight Shelter

Ty Tresillian also has additional emergency overnight accommodation that can provide shelter for those who would otherwise be forced to sleep rough. In 2022/23 we provided emergency overnight shelter to 117 different people and helped to move 54% on to more settled accommodation.

Housing Options Centre

In October 2022, Huggard began to manage the additional temporary emergency accommodation provision in the now vacated, Housing Options Centre, own by the Council. This provision began by housing 20 or so individuals per night and by the end of the winter this number had risen to around 40 per night. Each resident is given their own bed and many are allocated a private space to sleep. As the numbers increased communal sleeping areas have been used and these have been overseen through the night by staff, to ensure the safety of all residents. The provision was due to cease at the end of March 2023, but high numbers of people presenting for services meant that it was not possible to withdraw this service.

Supported Houses and Low Support Housing

In April 2023 Huggard reduced the number of Community Houses that it managed, handing five properties back to the Housing Associations. This reduced the size of this project during 2022/23. Huggard continued to operate 10 units of Supporting People funded supported houses with an additional 5 spaces of low support accommodation across a total of 4 houses. The accommodation is second stage move on accommodation where service users can stay for longer periods and begin the process of reintegration into communities. Tenants have a support worker who aids this process of reintegration and helps facilitate a move on into fully independent living. In the year ending 31st of March 2023, we moved on 11 residents with a 91% positive move on to more settled accommodation. Like our hostel the supported houses are individual projects, which are funded by Supporting People Grant and Housing benefit. The ongoing plan across the city is to phase out the use of community shared houses to accommodate people experiencing homelessness. In April 2024, Housing Support Grant will no longer be available for the houses owned by Huggard and consideration is being given to operating these as low support accommodation on Housing Benefit only, or ceasing providing these units.

Huggard

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2023

Bond Board

Huggard operate a Bond Board project issuing vouchers in lieu of bonds directly to landlords to secure private rented accommodation for those who have experienced homelessness and are in a position to secure a tenancy of their own. In addition to providing bonds the project looks to maximise the sustainability of each tenancy through maximising access to available tenant support, income maximisation and advice. In the year ending 31st March 2023 the Bond Board moved 2 new people into private rented accommodation and continued to support 63 existing bonds for residents housed in the private rented sector. The reduction in this work reflects issues with securing affordable and quality private rented accommodation within the city, with an increasing disparity between local housing allowances and private rent.

Café H

Huggard's social enterprise coffee shop at the front of Huggard Buildings aims to: provide training, volunteering and employment opportunities to those who have experienced homelessness; help fund the wider work of Huggard and to support ethical trading. In the year ending 31st March 2023, Café H has provided training to a number of volunteers referred through the Huggard Centre. This public facing Café has introduced many people who live, work or study locally to Huggard's services and has improved Huggard's profile.

Sustainable Development

Huggard is committed to the principles of Sustainable Development and sets itself organisational and collaborative challenges to put sustainable development at the heart of Huggard. Supporting the social, economic growth of people who have experienced homelessness has always been a primary focus of Huggard together with tackling the environmental issues surrounding homelessness including community safety issues. Huggard works collaboratively with FareShare Cymru by addressing food poverty through the redistribution of surplus food that would otherwise end up in landfill. In 2022/23 Huggard supplied over 27,000 meals to homeless people through our work with FareShare Cymru.

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2023

FINANCIAL REVIEW

The trustees have undertaken a financial review of the organisation identifying and addressing risks that face the organisation. This has looked at dependency on income sources, budgetary control, financial reporting, the reserves and investment policies, contract and grant risk, pension commitments together with the risk of error or fraud. The impact potential of these issues has been assessed and the current measures in place to mitigate these risks reviewed. This has produced an action plan which is reviewed regularly by the Trustees. Huggard's trustees undertake an annual pay review of staff taking into account comparable pay rates and the financial constraints upon the organisation.

Review of the financial position at the end of the accounting period

Total income during the year was £3,372,617 (2022: £2,647,106), this includes funding of £958,713 (2022: £691,923) from Cardiff County Council Supporting People Grant.

Total expenditure amounted to £3,512,773 (2022: £2,694,265), depreciation charges of £201,830 is included within this figure.

Gains and losses on investment assets consists of realised and unrealised gains and losses. A loss was made this year of £95,434 (2022 gain: £37,021), this is mainly due to the movement in the markets at the year end

Overall a loss of £235,590 (2022: gain £10,138) was made during the year, detailed breakdown of the income and expenditure forms part of the notes to the accounts

Principle Funding Sources

Huggard has a number of main funding streams currently active. Supporting People Revenue Grant that is currently administered by Cardiff Council makes up 28% of the organisation's income. Housing benefit paid to Huggard on behalf of the residents makes up a further 40% of income with the majority of the remainder coming from a number of grants including the Welsh Assembly Government, Cardiff County Council, and the Jane Hodge Foundation, Moondance and the Waterloo Foundation. Huggard is also very well supported by a number of local businesses and local church networks who work very hard on our behalf, members of the local community and volunteers also provide us with significant support.

Summary of reserves

At the year end unrestricted reserves were £3,037,525 (2022: £3,168,086), of which designated tangible fixed asset reserve amounted to £2,834,983 (2022: £2,975,654) resulting in general funds of £202,541 (2022: £192,342). Restricted reserves amounted to £438,501 (2022: £529,172) and endowment reserve fund was £221,515 (2022: £235,870). The level of free reserves available was £449,657 (2022: £440,663), however this figure does not include investments of £637,347 which can be cashed in if required and Hafod long term loan of £885,463.

Reserves Policy

The trustees have established a policy which sets out that cash reserves should be at a level equal to the costs of continuation of the charity for the period of between 3-6 months. The Management Committee have agreed that should funding suddenly cease, this level of reserves would provide an opportunity to implement contingency plans to enable to continued and sustainable operation of the charity if possible. In addition, the organisation has undertaken a thorough financial risk review and looked at contingency plans in relation to any possible changes in funding. The reserves policy enables the organisation to enter a planned restructuring programme to enable a financially sustainable continuation of the charity, where possible, in the event of any foreseeable funding changes.

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2023

Investment Policy

The trustees, having given due consideration to the matter, decided that investing in a mixture of unit trusts and investment bonds meets their requirements. The intention here is to reach a balance between income generation and capital growth whilst ensuring adequate diversity. The investments for Huggard are handled by Charles Stanley and reports are produced regularly for the board to enable the Board to effectively manage investments. The Management Committee operate an ethical investment policy and avoids investment in any company that derives more than 10% of sales from alcohol or tobacco or is directly involved in arms production or in the pornography industry.

Risk Review

The Management Committee has undertaken a thorough risk assessment of all of the organisation's finances; operations; HR and employment issues; Infrastructure; governance; environmental and external factors together with compliance risks with law and regulation. This exercise produced a risk management register and also a risk management action plan. As well as identifying key risks the review also recorded the preventative measures that have already been taken for each of the risks identified, as well as the contingency measures to reduce the consequences and impact. Risks have been prioritised with a risk profile according to impact and likelihood and the action required has been recorded to reduce the risk further.

PLANS FOR FUTURE PERIODS

Huggard has over 30 years' experience in providing Wales' leading centre for people who are sleeping rough and we hope to use this experience to work with partners in the third sector, as well as the statutory and business sectors, to support people experiencing homelessness, particularly those whose experience of homelessness has been heavily influenced by experiences of compound trauma.

In 2022/23 Huggard progressed its business strategy - Tackling Homelessness: Improving Wellbeing Business Strategy. Huggard's business strategy is focussed on the following priorities:

- Realising the full potential of the Day Centre as a hub of services for Rough Sleepers.
- Ensuring that Huggard's accommodation and Supporting People services are fit for purpose and are financially sustainable.
- Generating more revenue income.
- Increasing community awareness and support for our work.
- Maximise potential for partnership working.
- Keeping staff and volunteers on board.
- Satisfying funders.

Underpinned by continuous improvement within the organisation, Tackling Homelessness: Improving Wellbeing will inform Huggard's work plans over the next 3 years.

The use of the houses owned by Huggard is being reviewed in light of both the reduction in Housing Support Grant available for community houses across the city and the high need for homelessness accommodation within the city at present.

A focus of our future plans is to develop our therapeutic interventions, building on the work that we currently undertake, and this will equip us better to tackle homelessness and improve individual wellbeing.

In 2023, Huggard's Chief Executive, Richard Edwards is leaving the organisation after over 15 years of working tirelessly to meet the needs of Huggard clients and the organisation. Huggard recognises the immense contribution that Richard has made in supporting, developing, and growing the organisation during this time.

A new Chief Executive is being sought and this will bring a new perspective to Huggard's services and help facilitate the production of an updated business plan for the organisation that will meet the challenges facing homelessness moving forward.

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

The management committee presents its report and the audited financial statements for the year ended 31st March 2023.

Governing Document

The organisation is a charitable company limited by guarantee and as such is governed by a memorandum and articles of association. The company was incorporated on June 6th 1990 under the Companies Act 1985 and registered as a charity on 28th June 1990.

Recruitment and Appointment of the Management Committee

The directors of the company also serve as trustees of the charity and under the company's articles are known as members of the Management Committee. A third of the members of the Management Committee are elected for a period of 3 years this takes place annually at the company's Annual General Meeting.

There is a broad mix of skills making up the Management Committee, these range from professional experience of local government, planning, education and church social responsibility.

Trustee Induction and Training

Trustee Induction and Training is the responsibility of the Chair and the Chief Executive. All trustees are issued with an electronic resource containing WCVA information on trustee duties and responsibilities, the Charity Commission's guidance - The Essential Trustee: what you need to know, what you need to do. The resource also contains recent accounts; the current organisational budget; the history and structure of Huggard; Huggard's Memorandum and Articles of Association; all current policies, Huggard's Risk Management Register; current Strategic Plan; a Code of Conduct for Trustees; Schedule of Delegated Responsibility and a Trustee Role description. All Trustees have attended a training session in its content and use.

Organisational Structure

The Chief Executive supported by the Head of Safer Communities & Wellbeing together with the Head of Trauma Informed Pathways are responsible for the day to day running of all aspects of Huggard.

The Chief Executive takes overall responsibility and reports directly to the Trustee Board. Huggard's trustees have set out a schedule of delegated responsibility that lays out the levels and boundaries of responsibilities delegated to key staff and provides a reporting mechanism to enable the trustees to monitor this.

TRUSTEES' RESPONSIBILITIES STATEMENT

The trustees, who are also directors for the purposes of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period

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Year ended 31 March 2023

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP FRS (102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditor

Each of the persons who is a trustee at the date of approval of this report confirms that:


- so far as they are aware, there is no relevant audit information of which the charity's auditor is unaware; and
- they have taken all steps that they ought to have taken as a trustee to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.


The auditor is deemed to have been re-appointed in accordance with section 487 of the Companies Act 2006.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 30 November 2023 and signed on behalf of the board of trustees by:

Trustee.....

Name

Huggard

Company Limited by Guarantee

Independent Auditor's Report to the Members of Huggard

Year ended 31 March 2023

Opinion

We have audited the financial statements of Huggard (the 'charity') for the year ended 31 March 2023 which comprise the statement of financial activities (including income and expenditure account), statement of financial position, statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the parent charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the Report of the Trustees, other than the financial statements and our Report of the Independent Auditors thereon. The trustees are responsible for the other information contained in the Report of the Trustees. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

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Independent Auditor's Report to the Members of Huggard
Year ended 31 March 2023

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the parent charity financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

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Independent Auditor's Report to the Members of Huggard
Year ended 31 March 2023

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We identified and assessed the risks of material misstatement of the financial statements from irregularities, whether due to fraud or error, and discussed these between our audit team members. We then designed and performed audit procedures responsive to those risks, including obtaining audit evidence sufficient and appropriate to provide a basis for our opinion.

We design our procedures so as to obtain sufficient appropriate audit evidence that the financial statements are not materially misstated due to non-compliance with laws and regulations or due to fraud or error.

We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations - this responsibility lies with management with the oversight of the Trustees.

Based on our understanding of the charity and the charity sector, discussions with management and trustees we identified financial reporting standards, Charities Act 2011 and Companies Act 2006 as having a direct effect on the amounts and disclosures in the financial statements.

As part of the engagement team discussion about how and where the charity's financial statements may be materially misstated due to fraud, we did not identify any areas with an increased risk of fraud.

Our audit procedures included:

- completing a risk-assessment process during our planning for this audit that specifically considered the risk of fraud;
- enquiry of management about the Charity's policies, procedures and related controls regarding compliance with laws and regulations and if there are any known instances of non-compliance;
- examining supporting documents for all material balances, transactions and disclosures;
- enquiry of management, about litigations and claims and inspection of relevant correspondence;
- analytical procedures to identify any unusual or unexpected relationships;
- specific audit testing on and review of areas that could be subject to management override of controls and potential bias, most notably around the key judgments and estimates, including the carrying value of accruals, provisions and revenue recognition;
- considering management override of controls outside of the normal operating cycles including testing the appropriateness of journal entries recorded in the general ledger and other adjustments made in the preparation of the financial statements including evaluating the rationale of significant transactions, outside the normal course of charitable activity.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error,

Huggard

Company Limited by Guarantee

Independent Auditor's Report to the Members of Huggard

Year ended 31 March 2023

as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.



Farzana Ahmed (Senior Statutory Auditor)

For and on behalf of
Carston
Chartered Accountants & statutory auditor

1st Floor, Tudor House
16 Cathedral Road
Cardiff
CF11 9LJ

Dated: 12 December 2023

Huggard
Company Limited by Guarantee
Statement of Financial Activities
(including income and expenditure account)

Year ended 31 March 2023

	Note	2023			Total funds £	2022
		Unrestricted funds £	Restricted funds £	Endowment funds £		Total funds £
Income and endowments						
Donations and legacies	5	392,769	494,907	—	887,676	889,634
Charitable activities	6	1,498,968	958,713	—	2,457,680	1,736,488
Investment income	7	25,000	—	2,261	27,261	20,984
Total income		<u>1,916,737</u>	<u>1,453,620</u>	<u>2,261</u>	<u>3,372,617</u>	<u>2,647,106</u>
Expenditure						
Expenditure on raising funds:						
Costs of raising donations and legacies	8	9,030	—	—	9,030	9,030
Expenditure on charitable activities	9,10	1,985,500	1,515,983	2,260	3,503,743	2,685,235
Total expenditure		<u>1,994,530</u>	<u>1,515,983</u>	<u>2,260</u>	<u>3,512,773</u>	<u>2,694,265</u>
Net (losses)/gains on investments	12	(83,340)	—	(12,095)	(95,434)	37,021
Net expenditure		<u>(161,133)</u>	<u>(62,363)</u>	<u>(12,094)</u>	<u>(235,590)</u>	<u>(10,138)</u>
Transfers between funds		30,571	(28,310)	(2,261)	—	—
Net movement in funds		<u>(130,562)</u>	<u>(90,673)</u>	<u>(14,355)</u>	<u>(235,590)</u>	<u>(10,138)</u>
Reconciliation of funds						
Total funds brought forward		3,168,087	529,174	235,870	3,933,131	3,943,267
Total funds carried forward		<u>3,037,525</u>	<u>438,501</u>	<u>221,515</u>	<u>3,697,541</u>	<u>3,933,128</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 18 to 34 form part of these financial statements.

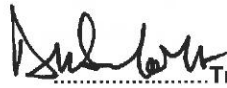
Huggard
Company Limited by Guarantee
Statement of Financial Position
31 March 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible fixed assets	18	3,102,883	3,262,354
Investments	19	<u>859,862</u>	<u>939,727</u>
		3,962,745	4,202,081
Current assets			
Debtors	20	87,977	139,431
Cash at bank and in hand		<u>851,722</u>	<u>796,648</u>
		939,699	936,079
Creditors: amounts falling due within one year	21	<u>319,441</u>	252,944
Net current assets		620,258	683,135
Total assets less current liabilities		4,583,003	4,885,216
Creditors: amounts falling due after more than one year	22	<u>885,463</u>	<u>952,087</u>
Net assets		3,697,540	3,933,128
Funds of the charity			
Endowment funds		221,515	235,870
Restricted funds		438,501	529,172
Unrestricted funds		<u>3,037,524</u>	<u>3,168,086</u>
Total charity funds	24	3,697,540	3,933,128

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 30 November 2023 and are signed on behalf of the board by:

 Trustee

 Trustee

 Name

 Name

Company Registration Number: 02509188

The notes on pages 18 to 34 form part of these financial statements.

Huggard
Company Limited by Guarantee
Statement of Cash Flows
Year ended 31 March 2023

	2023 £	2022 £
Cash flows from operating activities		
Net expenditure	(235,590)	(10,138)
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	201,830	189,250
Net (losses)/gains on investments	95,434	(37,021)
Dividends, interest and rents from investments	(24,599)	(20,825)
Other interest receivable and similar income	(2,662)	(159)
Accrued expenses	8,527	33,736
<i>Changes in:</i>		
Trade and other debtors	51,454	(52,649)
Trade and other creditors	(8,654)	(558)
Cash generated from operations	<u>85,740</u>	<u>101,636</u>
Interest received	2,662	159
Net cash from operating activities	<u>88,402</u>	<u>101,795</u>
Cash flows from investing activities		
Dividends, interest and rents from investments	24,599	20,825
Purchase of tangible assets	(42,358)	(47,406)
Proceeds from sale of tangible assets	-	18,849
Purchases of other investments	(44,930)	(72,703)
Proceeds from sale of other investments	29,361	60,909
Net cash used in investing activities	<u>(33,328)</u>	<u>(19,526)</u>
Net increase in cash and cash equivalents	55,074	82,269
Cash and cash equivalents at beginning of year	796,648	714,379
Cash and cash equivalents at end of year	<u>851,722</u>	<u>796,648</u>

The notes on pages 18 to 34 form part of these financial statements.

Huggard
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 March 2023

3. Accounting policies *(continued)*

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Huggard Buildings, Hansen Street off Tresillian Terrace, Butetown, Cardiff, Wales, CF10 5DW.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

After making reasonable enquiries and having considered other factors on the financial performance of the charity and its current performance including current economic conditions, the Trustee's believe that the charity will be able to continue to fulfil its charitable purpose, will be able to meet its liabilities as they fall due, and will have adequate resources to continue in operational existence for the foreseeable future. At this point in time any long-term effect on the charitable company is unknown, but the trustees remain confident of the financial position of the charitable company and its ability to meet its obligations and liabilities as they fall due. Accordingly, the trustees continue to adopt the going concern basis in preparing the financial statements.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

3. Accounting policies *(continued)*

Fund accounting

Unrestricted funds comprise accumulated surpluses and deficits on general funds that are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity.

Designated funds are unrestricted funds that the Trustees of the Charity have set aside, out of general funds and comprise sums of money for specific projects that can either be the updating of existing, or the development and piloting of new, charitable services.

Restricted funds comprise income received with special conditions attached. Income for a specific purpose not spent in any year is carried forward in the relevant fund.

Endowments received are credited directly to the relevant endowment fund. Income arising from the related investments is allocated to the general fund or to the relevant restricted fund, depending on the terms of endowment.

Incoming resources

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted

Huggard
Company Limited by Guarantee
Notes to the Financial Statements (continued)
Year ended 31 March 2023

3. Accounting policies (continued)

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Operating leases

Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses. Items costing less than £750 are not capitalised, but written off directly to the income and expenditure account. Properties that are used for administrative purposes or that are held for the provision of social housing are treated as land and buildings.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Land & buildings	- 2% & 4% Straight line, no depreciation on land
Motor Vehicles	- 25% straight line
Equipment	- 25% straight line

Investments

Unlisted equity investments are initially recorded at cost, and subsequently measured at fair value. If fair value cannot be reliably measured, assets are measured at cost less impairment.

Listed investments are measured at fair value with changes in fair value being recognised in income or expenditure.

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

3. Accounting policies *(continued)*

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Creditors due more than one year

The public benefit concessionary loan due after more than one year has been initially recorded at the value of the amount received and thereafter at amortised cost using the effective interest method less any impairment losses if any.

4. Limited by guarantee

Each member of the Board of Trustees has undertaken to guarantee the Charity's debts to the sum of £1 each.

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Donations			
Other Gifts and Donations	142,769	–	142,769
Grants			
Cardiff County Council - various	–	–	–
Cardiff County Council - Section 180	–	105,809	105,809
Cardiff County Council - Housing Support	–	191,026	191,026
Julian Hodge Foundation	50,000	16,800	66,800
Moondance Foundation	200,000	40,000	240,000
Substance Misuse Fund	–	42,624	42,624
The Waterloo Foundation	–	32,500	32,500
Grants - various	–	22,648	22,648
Dumballs Project	–	43,500	43,500
Cardiff County Council - Capital grants	–	–	–
	<u>392,769</u>	<u>494,907</u>	<u>887,676</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Donations			
Other Gifts and Donations	161,019	–	161,019
Grants			
Cardiff County Council - various	39,985	38,850	78,836
Cardiff County Council - Section 180	25,252	80,556	105,808
Cardiff County Council - Housing Support	–	191,026	191,026
Julian Hodge Foundation	–	38,628	38,628
Moondance Foundation	–	80,000	80,000
Substance Misuse Fund	–	78,842	78,842
The Waterloo Foundation	–	45,571	45,571
Grants - various	–	9,904	9,904
Dumballs Project	–	–	–
Cardiff County Council - Capital grants	–	100,000	100,000
	<u>226,256</u>	<u>663,377</u>	<u>889,634</u>

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

6. Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Day Centre	90,976	–	90,976
Huggard Hostel	1,010,870	674,856	1,685,726
Supported houses	351,935	283,857	635,791
Cafe'	45,187	–	45,187
	<u>1,498,968</u>	<u>958,713</u>	<u>2,457,680</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Day Centre	59,474	–	59,474
Huggard Hostel	627,089	518,700	1,145,789
Supported houses	330,453	173,223	503,676
Cafe'	27,549	–	27,549
	<u>1,044,565</u>	<u>691,923</u>	<u>1,736,488</u>

Included in the Huggard Hostel income is the sum of £674,856 (2022: £518,700) from the Cardiff County Council Supporting People Grant.

Included in the Supported Houses income is the sum of £283,857 (2022: £173,223) from the Cardiff County Council Supporting People Grant.

7. Investment income

	Unrestricted Funds £	Endowment Funds £	Total Funds 2023 £
Income from listed investments	22,338	2,261	24,599
Bank interest receivable	2,662	–	2,662
	<u>25,000</u>	<u>2,261</u>	<u>27,261</u>

	Unrestricted Funds £	Endowment Funds £	Total Funds 2022 £
Income from listed investments	18,581	2,244	20,825
Bank interest receivable	159	–	159
	<u>18,740</u>	<u>2,244</u>	<u>20,984</u>

8. Costs of raising donations and legacies

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Costs of generating income	<u>9,030</u>	<u>9,030</u>	<u>9,030</u>	<u>9,030</u>

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2023 £
Day Centre	582,116	241,231	2,260	825,607
Huggard Hostel	822,978	951,562	–	1,774,541
Supported Houses	172,080	287,269	–	459,349
Bond Board	8,257	35,921	–	44,176
Cafe	96,620	–	–	96,620
Support costs	303,449	–	–	303,450
	<u>1,985,500</u>	<u>1,515,983</u>	<u>2,260</u>	<u>3,503,743</u>

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2022 £
Day Centre	459,544	374,522	2,244	836,310
Huggard Hostel	393,061	759,927	–	1,152,988
Supported Houses	140,368	199,328	–	339,696
Bond Board	–	38,764	–	38,765
Cafe	52,721	–	–	52,721
Support costs	264,756	–	–	264,755
	<u>1,310,450</u>	<u>1,372,541</u>	<u>2,244</u>	<u>2,685,235</u>

10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2023 £	Total fund 2022 £
Day Centre	825,607	119,489	945,096	943,074
Huggard Hostel	1,774,541	112,909	1,887,450	1,226,812
Supported Houses	459,349	55,923	515,272	406,383
Bond Board	44,176	–	44,176	38,765
Cafe	96,620	–	96,620	52,721
Governance costs	–	15,129	15,129	17,480
	<u>3,200,293</u>	<u>303,450</u>	<u>3,503,743</u>	<u>2,685,235</u>

Support costs have been allocated to charitable activities on the basis of the trustees estimate of each activity's usage of the support function.

Huggard

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2023

11. Analysis of support costs

	Analysis of support costs Day Centre	Analysis of support costs Hostel	Analysis of support costs Supported Houses	Analysis of support costs Bond Board	Analysis of support costs Cafe	Total 2023	Total 2022
	£	£	£	£	£	£	£
Staff costs	93,522	93,522	46,761	-	-	233,805	196,516
Premises	25,967	19,387	9,162	-	-	54,516	50,760
Governance costs	4,539	4,539	4,539	756	757	15,130	17,479
	<u>124,028</u>	<u>117,448</u>	<u>60,462</u>	<u>756</u>	<u>757</u>	<u>303,450</u>	<u>264,755</u>

Huggard
Company Limited by Guarantee
Notes to the Financial Statements (continued)
Year ended 31 March 2023

12. Net (losses)/gains on investments

	Unrestricted Funds £	Endowment Funds £	Total Funds 2023 £
Gains/(losses) on listed investments	(83,340)	(12,095)	<u>(95,434)</u>
	Unrestricted Funds £	Endowment Funds £	Total Funds 2022 £
Gains/(losses) on listed investments	36,883	138	<u>37,021</u>

13. Net expenditure

Net expenditure is stated after charging/(crediting):

	2023 £	2022 £
Depreciation of tangible fixed assets	<u>201,830</u>	<u>189,250</u>

14. Auditors remuneration

	2023 £	2022 £
Fees payable for the audit of the financial statements	<u>9,000</u>	<u>8,400</u>

15. Staff costs and emoluments

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2023 £	2022 £
Wages and salaries	1,671,690	1,259,584
Social security costs	144,105	107,613
Employer contributions to pension plans	98,586	85,820
	<u>1,914,381</u>	<u>1,453,017</u>

The average head count of employees during the year was 63 (2022: 58). The average number of full-time equivalent employees during the year is analysed as follows:

	2023 No.	2022 No.
Number of staff	<u>58</u>	<u>57</u>

The number of employees whose remuneration for the year fell within the following bands, were:

	2023 No.	2022 No.
£60,000 to £69,999	<u>1</u>	<u>-</u>

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

15. Staff costs and emoluments *(continued)*

Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £177,000 (2022: £137,634).

16. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

17. Transfers between funds

Fund transfers represent the transfer of costs from restricted to unrestricted funds, where the charity has spent more on the project than was funded by the donors. This also includes transfers in relation to capital grants in which the grant funder no longer retains any interest. Both the grant and the associated asset are transferred to unrestricted funds. This also includes the transfer of the endowment income which is received within the unrestricted reserves.

18. Tangible fixed assets

	Land and buildings £	Motor vehicles £	Equipment £	Total £
Cost				
At 1 April 2022	5,037,032	51,766	322,226	5,411,024
Additions	5,076	—	37,282	42,358
At 31 March 2023	5,042,108	51,766	359,508	5,453,382
Depreciation				
At 1 April 2022	1,828,297	23,677	296,695	2,148,669
Charge for the year	185,916	7,022	8,892	201,830
At 31 March 2023	2,014,213	30,699	305,587	2,350,499
Carrying amount				
At 31 March 2023	3,027,895	21,067	53,921	3,102,883
At 31 March 2022	<u>3,208,735</u>	<u>28,089</u>	<u>25,531</u>	<u>3,262,355</u>

The buildings include the redeveloped Day Centre and Hostel. A legal charge has been registered on parts of the building by Hafod Housing Association and the Big Lottery Fund.

Huggard
Company Limited by Guarantee
Notes to the Financial Statements (continued)
Year ended 31 March 2023

19. Investments

	Cash or cash equivalents £	Listed investments £	Total £
Cost or valuation			
At 1 April 2022	33,483	906,244	939,727
Additions	24,599	20,331	44,930
Disposals	(29,361)	–	(29,361)
Fair value movements	–	(95,434)	(95,434)
At 31 March 2023	<u>28,721</u>	<u>831,141</u>	<u>859,862</u>
Impairment			
At 1 April 2022 and 31 March 2023			–
Carrying amount			
At 31 March 2023	<u>28,721</u>	<u>831,141</u>	<u>859,862</u>
At 31 March 2022	<u>33,483</u>	<u>906,244</u>	<u>939,727</u>

All investments shown above are held at valuation.

Listed investments

The aggregate market value of listed investments is £831,141 (2022: £906,244) and the stock exchange value is £831,141 (2022: £906,244).

Financial assets held at fair value

Investments are stated at fair value at the balance sheet date, listed investments are stated at the stock exchange values at the year end. Other investments are valued based on investment performance.

The historical cost of investments at the year end date is £678,396 (2022: £659,613)

20. Debtors

	2023 £	2022 £
Staff loans	1,500	105
Other debtors	86,477	139,326
	<u>87,977</u>	<u>139,431</u>

Huggard
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 March 2023

21. Creditors: amounts falling due within one year

	2023	2022
	£	£
Trade creditors	137,717	79,595
Accruals and deferred income	80,393	71,866
Social security and other taxes	28,831	31,583
Other creditors - staff funds	5,875	3,275
Hafod loan	<u>66,625</u>	<u>66,625</u>
	<u>319,441</u>	<u>252,944</u>

The Hafod loan of £66,625 is secured by a charge on the hostel.

22. Creditors: amounts falling due after more than one year

	2023	2022
	£	£
Hafod Loan - long term	<u>885,463</u>	<u>952,087</u>

A public benefit concessionary loan of £1.6m was provided to the charity from Hafod Housing Association towards the development of the hostel. The development monies were paid directly by Hafod to the builders, after completion an agreement was entered into on the 16 July 2012 to repay the loan over a 25 year period. The loan is secured by a charge on the hostel. The outstanding balance was £952,088 (2022: £1,018,712).

23. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £98,586 (2022: £85,820).

Huggards Group Pension Scheme J60278 is run directly by the Corporate Manager of Standard Life Client Management Limited. It is administered by the Finance Officer at Huggard.

Contributions outstanding at the year end are £nil (2022 £nil).

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

24. Analysis of charitable funds

Unrestricted funds

	At 1 Apr 2022 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2023 £
General funds	192,433	1,916,737	(1,994,530)	171,241	(83,340)	202,541
Designated tangible fixed asset reserve fund	2,975,654	-	-	(140,671)	-	2,834,983
	<u>3,168,087</u>	<u>1,916,737</u>	<u>(1,994,530)</u>	<u>30,570</u>	<u>(83,340)</u>	<u>3,037,524</u>

	At 1 Apr 2021 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2022 £
General funds	3,154,975	1,289,561	(1,319,480)	(2,969,507)	36,883	192,432
Designated tangible fixed asset reserve fund	-	-	-	2,975,654	-	2,975,654
	<u>3,154,975</u>	<u>1,289,561</u>	<u>(1,319,480)</u>	<u>6,147</u>	<u>36,883</u>	<u>3,168,086</u>

During the year a transfer was made from General Funds to Designated Tangible Fixed Asset reserve fund which represents the movement in the book value of the tangible fixed assets at the balance sheet date and hence recognises the value that are unavailable to general funds.

Restricted funds

	At 1 Apr 2022 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2023 £
Cardiff County Council - Supporting People	-	958,713	(958,713)	-	-	-
Big Lottery Fund Ex-Servicemen Trust	286,700	-	(18,800)	-	-	267,900
Bond Board	26,347	-	-	-	-	26,347
Julian Hodge	55,809	-	(3,510)	-	-	52,299
Cardiff County Council - Housing Support	22,674	16,800	-	(28,310)	-	11,164
	-	191,026	(191,026)	-	-	-

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

24. Analysis of charitable funds *(continued)*

Cardiff County Council - S180 Substance Misuse Fund	-	105,809	(105,809)	-	-	-
Cardiff County Council - Capital grants	48,812	-	(48,812)	-	-	-
Moondance Foundation	40,000	40,000	(80,000)	-	-	-
The Waterloo Foundation	11,393	32,500	(16,393)	-	-	27,500
National Lottery Community Grant	24,105	-	-	-	-	24,105
Grants - various	13,333	22,648	(16,462)	-	-	19,519
Dumballs Project	-	43,500	(33,833)	-	-	9,667
	<u>529,174</u>	<u>1,453,620</u>	<u>(1,515,983)</u>	<u>(28,310)</u>	-	<u>438,501</u>

	At 1 Apr 2021 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2022 £
Cardiff County Council - Supporting People	-	691,921	(691,921)	-	-	-
Big Lottery Fund Ex-Servicemen Trust	305,500	-	(18,800)	-	-	286,700
Bond Board	26,347	-	-	-	-	26,347
Julian Hodge	60,876	-	(5,067)	-	-	55,809
Cardiff County Council - Housing Support	12,038	38,628	(12,038)	(15,954)	-	22,674
Cardiff County Council - S180 Substance Misuse Fund	-	191,026	(191,026)	-	-	-
Cardiff County Council - Capital grants	-	119,407	(119,407)	-	-	-
Moondance Foundation	-	78,843	(78,843)	-	-	-
The Waterloo Foundation	-	100,000	(51,188)	-	-	48,812
National Lottery Community Grant	82,452	80,000	(122,451)	-	-	40,001
Grants - various	11,052	45,571	(45,230)	-	-	11,393
Dumballs Project	12,051	-	-	12,051	-	24,102
	40,000	9,904	(36,571)	-	-	13,333
	-	-	-	-	-	-
	<u>550,316</u>	<u>1,355,300</u>	<u>(1,372,541)</u>	<u>(3,903)</u>	-	<u>529,172</u>

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

24. Analysis of charitable funds *(continued)*

The Cardiff County Council contract for Supporting People was provided towards the hostel and supported houses.

The Big Lottery Fund grant was received towards the development costs of a training, development and enterprise suite at the new centre. A legal charge over the land & buildings by the Big Lottery Fund has been registered. The fund balance will be reduced annually by the depreciation charge on the building.

The Ex-servicemen Trust funds were received for the homeless in Cardiff, who have served in the Army or Navy or Airforce of Great Britain or have been Merchant Seamen or are descendants of such persons.

Bond Board represents funding for present and future bond guarantees.

The Julian Hodge grant of £38,628 received last year and £16,800 this year is funding towards implementation of a new CRM system In-Form within Huggard services. The system purchase costs have been capitalised as fixed asset addition and have been transferred to unrestricted funding as the funder has no long term interest in the system.

The Cardiff County Council Housing Support S180 grant of £93,048 is given to help fund the Night Centre project and £97,978 was received for the Day Centre and Advocate project.

The Cardiff County Council S180 grants of £105,809 was received for an Advocate, Bond Officer and Engagement Team Leader post.

The Substance Misuse fund relates to CGL grant of £19,710 and Cavdas £22,912 were received to provide advice, support to people affected by housing and substance misuse related issues.

Cardiff County Council have provided funding towards remedial works to Tresillian House in the previous year. The balance was expended during the year of £48,812..

The Moondance Foundation grant of £40,000 was received towards Safe-Guard.

The Waterloo Foundation grant of £30,000 was received towards creating New Pathways project for Huggard service users and £2,500 towards food and essential items.

The National Lottery Community grant of £24,102 was provided towards the cost of a Grant Counsellor in the previous year and has been carried forward.

Grants - various of £22,648 consist of £4,648 from Cardiff Third Sector Council towards food poverty, £10,000 from Community Development Fund, £7,500 Millenium Stadium.

The Dumballs Projects consists of various grants from sponsors towards safeguarding.

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2023

24. Analysis of charitable funds *(continued)*

Endowment funds

	At 1 Apr 2022 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2023 £
Huggard Trust Fund	<u>235,870</u>	<u>2,261</u>	<u>(2,260)</u>	<u>(2,261)</u>	<u>(12,095)</u>	<u>221,515</u>

	At 1 Apr 2021 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2022 £
Huggard Trust Fund	<u>237,976</u>	<u>2,244</u>	<u>(2,244)</u>	<u>(2,244)</u>	<u>138</u>	<u>235,870</u>

25. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2023 £
Tangible fixed assets	2,834,983	267,900	–	3,102,883
Investments	638,347	–	221,515	859,862
Current Assets	769,098	170,601	–	939,699
Creditors less than 1 year	(319,441)	–	–	(319,441)
Creditors greater than 1 year	(885,463)	–	–	(885,463)
Net assets	<u>3,037,524</u>	<u>438,501</u>	<u>221,515</u>	<u>3,697,540</u>

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2022 £
Tangible fixed assets	2,975,654	286,700	–	3,262,354
Investments	703,857	–	235,870	939,727
Current Assets	693,607	242,472	–	936,079
Creditors less than 1 year	(252,944)	–	–	(252,944)
Creditors greater than 1 year	(952,087)	–	–	(952,087)
Net assets	<u>3,168,087</u>	<u>529,172</u>	<u>235,870</u>	<u>3,933,129</u>

26. Analysis of changes in net debt

	At 1 Apr 2022 £	Cash flows £	At 31 Mar 2023 £
Cash at bank and in hand	<u>796,648</u>	<u>55,074</u>	<u>851,722</u>

Huggard
Company Limited by Guarantee
Notes to the Financial Statements *(continued)*
Year ended 31 March 2023

27. Operating lease commitments

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2023	2022
	£	£
Not later than 1 year	90,582	122,974
Later than 1 year and not later than 5 years	100,718	167,976
Later than 5 years	207,900	231,224
	<u>399,200</u>	<u>522,174</u>

28. Related parties

The company was under the control of the trustees throughout the current and previous year.

There were no related party transactions during the year.

HUGGARD

England & Wales - Charity number 703074

Accounts

COMPANY REGISTRATION NUMBER: 2509188
CHARITY REGISTRATION NUMBER: 703074

Huggard
Company Limited by Guarantee
Financial Statements
For the year ended
31 March 2022

CARSTON
Chartered Accountants & statutory auditor
1st Floor, Tudor House
16 Cathedral Road
Cardiff
CF11 9LJ

Huggard
Company Limited by Guarantee
Financial Statements
Year ended 31 March 2022

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Huggard

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2022

The trustees, who are also the directors for the purposes of company law, present their report and the financial statements of the charity for the year ended 31 March 2022.

Reference and administrative details

Registered charity name	Huggard
Charity registration number	703074
Company registration number	2509188
Principal office and registered office	Huggard Buildings Hansen Street off Tresillian Terrace Butetown Cardiff Wales CF10 5DW

The trustees

Mr K Haines (Vice Chair)
Mrs A R Matthewson (Chairman)
Mr S Thomas
Mrs D Robbins
Mr D Shadbolt (Treasurer)
Mr D Williams
Ms J C Hill
Ms J P Lewis
Mr W J Harris

Senior Management

Richard Edwards – Chief Executive
Darryn Thomas – Head of Trauma Informed Pathways
Shelley Farr – (maternity leave) covered by Helen Morris
- Head of Safer Communities and Wellbeing

Auditor

Carston
Chartered Accountants & statutory auditor
1st Floor, Tudor House
16 Cathedral Road
Cardiff
CF11 9LJ

Bankers

HSBC
97 Bute Street
Cardiff
CF10 5NA

Barclays
2 Windsor Road
Penarth
Vale of Glamorgan
CF64 1YL

Huggard
Company Limited by Guarantee
Trustees' Annual Report (Incorporating the Director's Report) *(continued)*
Year ended 31 March 2022

OBJECTIVES AND ACTIVITIES

The trustees confirm that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard for the Charity Commission's guidance on public benefit.

The charity's principal objectives are:

- The relief of poverty and its effects on homeless people.
- The provision of support services for homeless and vulnerable people.

Huggard seeks to tackle homelessness and improve individual wellbeing, for people who are often excluded from other services, to help them overcome the problems that can force them to sleep rough on our streets.

In 2021/22 Huggard's business strategy "Tackling Homelessness: Improving Wellbeing" continued to be developed and brought changes to the organisation both in terms of its delivery of services and its management structure. This strategy affirmed Huggard values:

- To provide safe spaces for visitors, residents and staff that meet the needs of, and provide opportunities to, people who have experienced homelessness.
- To be welcoming and provide environments that are psychologically informed, recognising that many of the people we work with have experienced trauma in their lives.
- To support people by providing emotional and practical help based around person centred services.
- To empower staff, and those that use our services, recognising and developing strengths and personal capacity so that those using our services can live more independently and sustainably.
- To work collaboratively with those that use our services and with partners to maximise opportunities and resources.
- To continually improve what we do, adapting to changing needs, managing opportunities and avoiding complacency.

Huggard recognises that a lack of suitable accommodation is only one facet of homelessness and that many of Huggard's clients have complex lives that can often present barriers to sustaining accommodation. Huggard therefore designs its services to meet basic needs, identify barriers to breaking the cycle of homelessness and provide services that will help people overcome these barriers and develop independent sustainable lives.

Our services focus around our Intervention Centre, open 365 days of the year, a 20 room hostel with 20 additional emergency spaces, 9 shared houses with tenant support that accommodate 36 clients. In December 2021, Huggard also managed Ty Tresillian, the Council own hostel on the same site as our Intervention Centre and Huggard Hostel. Ty Tresillian comprises 24 hostel rooms and 21 additional units of emergency accommodation.

This is all underpinned by personal and tenant support, development, advocacy, substance misuse support, training and many volunteering and work-focussed opportunities. Huggard also operates a bond scheme to help people who have experienced homelessness access the private rented sector.

Huggard

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Taking on the management of Ty Tresillian enabled Huggard to take a strategic review of its services. Instead of looking at an additional and separate project on site, we have taken a step back and looked at how a single project could better meet the needs of our clients and provide a more open structure for staff, providing more clarity in roles and responsibilities and providing the best support and terms & conditions for the staff who all work within such a challenging environment.

Ensuring that each building operates safely, effectively, and proactively around the needs of clients is paramount. After this, a single Focussed Intervention Support Team, including enhanced harm reduction support, first responder interventions, therapeutic help, advocacy, volunteering and development opportunities, employment and digital inclusion support and independent living support together with building resilience and restorative practice. This network of work with clients is coordinated by a small team of independent living and case coordinators who will fulfil a monitoring and assessment role, taking a holistic view of a client's needs and ensuring that the right service is engaged at the right time. Huggard developed the role of a Liaison Officer, a single point of contact for any client enquiries from partner agencies, including the Council's Single Persons Gateway, the Police, Probation etc, who liaises with case coordinators and specialist support to achieve the best outcomes for clients.

Being at the very frontline of homelessness services, Huggard needs to be responsive to the changing needs and demographics of those presenting to its services. Huggard constantly reviews its work and reflects on the experiences of its client group and develops its services accordingly. Strategy development and planning are informed by regular staff and client consultation and formal planning days involving staff, volunteers and trustees.

The trustees confirm that they have referred to the guidance contained in the Charities Commission's general guidance on public benefit when reviewing Huggard's aims and objectives and in planning future activities.

Huggard

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

ACHIEVEMENTS AND PERFORMANCE

Huggard sets an annual work plan, reviewed by the trustees, which sets out its goals and achievements over the year. During 2021/22 Huggard's achievements are in line with the work plan set for the year. Huggard's work, and the lives of the people that Huggard supports, have been impacted by Covid-19. Huggard responded to this and produced a Covid-19 Business Continuity and Risk Management Plan, looking at the specific issues facing Huggard and those using frontline homelessness services during this time - identifying and mitigating risks, and producing a three phase plan in the delivery, focus and staffing of services as the pandemic developed.

As the pandemic continued, Huggard constantly reviewed its work looking at the impact of the pandemic and our response to this looking for lessons that would help inform services during and following the pandemic. This informed the production of a Covid-19 Impact and Delivery Assessment of Huggard's work.

Huggard's main achievements in 2021/22 in the following areas:

The Intervention Centre (Day Centre)

The Intervention Centre continues to be the hub of Huggard's services and is a unique service in Cardiff providing open access services to homeless and vulnerable individuals every day of the year. Huggard's Intervention Centre is divided into two separate centres so that all clients can access low threshold services in one area and clients wishing to take part in structured activities have a dedicated space away from the open access element of our work. In addition there is a separate access to our substance misuse service and needle exchange service. The Intervention Centre provides unparalleled access to a wide range of services for homeless and vulnerably housed people. These include basic services such as access to food and personal hygiene facilities, a clothing store which is free, a free laundry facility, access to the Nurse Practitioner, a Chiropody service, access to specialised services, housing and benefit advice as well as a access to our User Development Programme, an outdoor gym, Substance Misuse Development Services, volunteer programme and our Advocacy project.

During the pandemic access to the Intervention Centre was restricted to those for whom this service was vital. These working arrangements continued as covid restrictions started to be lifted, as evidence showed a 290% increase in positive outcomes when we focussed our work on those who needed the support from us. We continued therefore to focus our work with those who were sleeping rough and those in emergency accommodation on site who had no access to day time provision. Over the year we have seen 18,400 visits to the centre and worked with 1,076 different individuals. This represents a 25% increase in the number of people supported on the previous year.

During lockdown our kitchen services delivered food to other hostels and as this was no longer needed, as restrictions were lifted, this work ceased, and this is reflected in our accounts for the year which show a decrease in kitchen income during this year.

Our service has seen increasing complexity of the issues that clients have presented to our services, with many of our clients having experienced complex traumas in their lives. Our substance misuse service has conducted 4,718 client sessions - representing an increase of 156% on the previous year. We also supported 80 people into treatment services. Huggard's needle exchange service remains the busiest needle exchange across Cardiff and the Vale with an average of 1,372 transactions per month. Huggard has continued its support and information services and also maintained an in-house team of First Responders through the Welsh Ambulance Service.

Huggard

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

The advocacy team, within the day centre has held 961 sessions with clients over the year and has made £217,230 in financial gains directly for clients. This work has been vital in giving many individuals a source of income that can move them away from street culture activities such as begging, reliance on street handouts, survival shoplifting and street based sex work.

In addition, Huggard has provided 1,330 development sessions with clients over the year developing clients' social and independent living skills and improving their employability. This represents a 44% increase on the previous year. There has also been an increased focus on therapeutic work with clients during this year with the introduction of behavioural therapy, yoga and mindfulness.

Across the year Huggard reported 21,171 positive client outcomes - a 89% increase on the previous year, which demonstrates the effectiveness of the work carried out within the Intervention Centre.

The Huggard Hostel

The Huggard Hostel consists of 20 units of accommodation for homeless people, each with its own ensuite and cooking facilities. The facilities also include lounges and training kitchens together with a garden and an allotment. Upon booking in, residents are supported by an Independent Living Officer who is responsible for developing individual development plans, setting goals and targets and assisting them with any issues they might have including their resettlement. For residents of the hostel access to the User Development Programme is also facilitated through key working sessions. In the year ending 31st March 2022 the hostel had moved on 31 residents of which 52% were successfully resettled into more sustainable accommodation.

In terms of funding the hostel is funded using Supporting People Revenue (Housing Support) Grant and Housing Benefit.

Huggard Hostel Emergency Overnight Shelter

In addition to our hostel, Huggard also has emergency overnight accommodation that can provide shelter for those who would otherwise be forced to sleep rough. In 2021/22, Huggard provided emergency overnight shelter to 295 different people and helped to move 30% on to more settled accommodation. Huggard no longer provides 'floor space' and all residents had access to a proper bed and were able to socially distance and remain safe during the pandemic. Huggard has always been clear that the provision of 'floor space' was not suitable provision in meeting the needs of people who would otherwise be sleeping rough. This provision was only made when there was absolutely no suitable alternatives. Huggard is committed to avoiding the future use of floor space.

Ty Tresillian

From December 2021, Huggard took over the management of Ty Tresillian. Ty Tresillian consists of 24 units of accommodation for homeless people, each with its own en-suite and cooking facilities. The facilities also include lounges and training kitchens. Residents are supported by an Independent Living Officer who is responsible for developing individual development plans, setting goals and targets and assisting them with any issues they might have including their resettlement. For residents of the hostel access to the User Development Programme is also facilitated through key working sessions. From December 2021 to 31st March 2022 the hostel had moved on 22 residents of which 45% were successfully resettled into more sustainable accommodation.

When Huggard took over the management of Ty Tresillian, the condition of the accommodation in Ty Tresillian was poor. With the support of funding from the Council Huggard immediately set in place a refurbishment programme to substantially improve the quality of the accommodation for residents. Each room has been refurbished with new flooring, decoration, furnishings, kitchenettes, and improvements to ensuite facilities. This work involved keeping rooms vacant while the refurbishment was undertaken, and this had an impact on Housing Benefit revenue during this period.

In terms of funding the hostel is funded using Supporting People Revenue (Housing Support) Grant and Housing Benefit.

Huggard

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Ty Tresillian Emergency Overnight Shelter

Ty Tresillian also has additional emergency overnight accommodation that can provide shelter for those who would otherwise be forced to sleep rough. In 2021/22 we provided emergency overnight shelter to 209 different people and helped to move 23% on to more settled accommodation.

Supported Houses and Low Support Housing

In April 2021 Huggard reduced the number of Community Houses that it managed, handing three properties back to the Local Authority. This reduced the size of this project during 2021/22. Huggard continued to operate 7 Supporting People funded supported houses within Cardiff which together provide 27 bed spaces. The accommodation is second stage move on accommodation where service users can stay for longer periods and begin the process of reintegration into communities. Tenants have a support worker who aids this process of reintegration and helps facilitate a move on into fully independent living. Huggard also offers low support housing comprising of 2 high quality properties offering 9 bed spaces for residents who are becoming ready to move to their own independent accommodation. Void levels were impacted by a fire in one of the houses owned by a Housing Association this year, which meant that it needed to remain vacant for refurbishment to be carried out. In the year ending 31st of March 2022, we we moved on 30 residents with a 70% positive move on to more settled accommodation. Like our hostel the supported houses are individual projects, which are funded by Supporting People Grant and Housing benefit. The ongoing plan across the city is to phase out the use of community shared houses to accommodate people experiencing homelessness an. The five houses owned by Housing Associations are planned to be returned at the end of March 2023.

Bond Board

Huggard operate a Bond Board project issuing vouchers in lieu of bonds directly to landlords to secure private rented accommodation for those who have experienced homelessness and are in a position to secure a tenancy of their own. In addition to providing bonds the project looks to maximise the sustainability of each tenancy through maximising access to available tenant support, income maximisation and advice. In the year ending 31st March 2022 the Bond Board moved 4 new people into private rented accommodation and continued to support 76 existing bonds for residents housed in the private rented sector. The reduction in this work reflects issues with securing affordable and quality private rented accommodation within the city, with an increasing disparity between local housing allowances and private rent.

Café H

Huggard's social enterprise coffee shop at the front of Huggard Buildings aims to: provide training, volunteering and employment opportunities to those who have experienced homelessness; help fund the wider work of Huggard and to support ethical trading. In the year ending 31st March 2022, Café H has provided training to a number of volunteers referred through the Huggard Centre. This public facing Café has introduced many people who live, work or study locally to Huggard's services and has improved Huggard's profile. Café H was closed during the Covid-19 lockdown period in line with government restrictions.

Sustainable Development

Huggard is committed to the principles of Sustainable Development and sets itself organisational and collaborative challenges to put sustainable development at the heart of Huggard. Supporting the social, economic growth of people who have experienced homelessness has always been a primary focus of Huggard together with tackling the environmental issues surrounding homelessness including community safety issues. Huggard works collaboratively with FareShare Cymru by addressing food poverty through the redistribution of surplus food that would otherwise end up in landfill. In 2021/22 Huggard supplied over 25,000 meals to homeless people through our work with FareShare Cymru.

Huggard

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

FINANCIAL REVIEW

The trustees have undertaken a financial review of the organisation identifying and addressing risks that face the organisation. This has looked at dependency on income sources, budgetary control, financial reporting, the reserves and investment policies, contract and grant risk, pension commitments together with the risk of error or fraud. The impact potential of these issues has been assessed and the current measures in place to mitigate these risks reviewed. This has produced an action plan which is reviewed regularly by the Trustees. Huggard's trustees undertake an annual pay review of staff taking into account comparable pay rates and the financial constraints upon the organisation.

Review of the financial position at the end of the accounting period

Total income during the year was £2,647,106 (2021: £2,510,689), this includes funding of £691,923 (2021: £544,216) from Cardiff County Council Supporting People Grant.

Total expenditure amounted to £2,694,265 (2021: £2,428,296), depreciation charges of £189,250 is included within this figure.

Gains and losses on investment assets consists of realised and unrealised gains and losses. A gain was made this year of £37,021 (2021: £162,913), this is mainly due to the recovery in the markets following the impact of Covid-19 from previous year.

Overall a loss of £10,138 (2021: gain £245,306) was made during the year, detailed breakdown of the income and expenditure forms part of the notes to the accounts

Principle Funding Sources

Huggard has a number of main funding streams currently active. Supporting People Revenue Grant that is currently administered by Cardiff Council makes up 26% of the organisation's income. Housing benefit paid to Huggard on behalf of the residents makes up a further 36% of income with the majority of the remainder coming from a number of grants including the Welsh Assembly Government, Cardiff County Council, and the Jane Hodge Foundation, Moondance and the Waterloo Foundation. Huggard is also very well supported by a number of local businesses and local church networks who work very hard on our behalf, members of the local community and volunteers also provide us with significant support.

Summary of reserves

At the year end unrestricted reserves were £3,168,086 (2021: £3,154,975), of which designated tangible fixed asset reserve amounted to £2,975,654 resulting in general funds of £192,342. Restricted reserves amounted to £529,172 (2021: £550,316) and endowment reserve fund was £235,870 (2021: £237,976). The level of free reserves available was £440,663, however this figure does not include investments of £703,857 which can be cashed in if required and Hafod long term loan of £952,087.

Reserves Policy

The trustees have established a policy which sets out that cash reserves should be at a level equal to the costs of continuation of the charity for the period of between 3-6 months. The Management Committee have agreed that should funding suddenly cease, this level of reserves would provide an opportunity to implement contingency plans to enable to continued and sustainable operation of the charity if possible. In addition, the organisation has undertaken a thorough financial risk review and looked at contingency plans in relation to any possible changes in funding. The reserves policy enables the organisation to enter a planned restructuring programme to enable a financially sustainable continuation of the charity, where possible, in the event of any foreseeable funding changes.

Huggard

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

Investment Policy

The trustees, having given due consideration to the matter, decided that investing in a mixture of unit trusts and investment bonds meets their requirements. The intention here is to reach a balance between income generation and capital growth whilst ensuring adequate diversity. The investments for Huggard are handled by Charles Stanley and reports are produced regularly for the board to enable the Board to effectively manage investments. The Management Committee operate an ethical investment policy and avoids investment in any company that derives more than 10% of sales from alcohol or tobacco or is directly involved in arms production or in the pornography industry

Risk Review

The Management Committee has undertaken a thorough risk assessment of all of the organisation's finances; operations; HR and employment issues; Infrastructure; governance; environmental and external factors together with compliance risks with law and regulation. This exercise produced a risk management register and also a risk management action plan. As well as identifying key risks the review also recorded the preventative measures that have already been taken for each of the risks identified, as well as the contingency measures to reduce the consequences and impact. Risks have been prioritised with a risk profile according to impact and likelihood and the action required has been recorded to reduce the risk further. In 2021/22, Huggard also revisited its detailed Covid-19 Business Continuity and Risk Management Plan and this is under constant review as the pandemic continues.

PLANS FOR FUTURE PERIODS

Huggard has over 30 years' experience in providing Wales' leading centre for people who are sleeping rough and we hope to use this experience to work with partners in the third sector, as well as the statutory and business sectors, to support people experiencing homelessness, particularly those whose experience of homelessness has been heavily influenced by experiences of compound trauma.

In 2021/22 Huggard progressed its business strategy - Tackling Homelessness: Improving Wellbeing Business Strategy for 2019-2022. Huggard's business strategy is focussed on the following priorities:

- Realising the full potential of the Day Centre as a hub of services for Rough Sleepers.
- Ensuring that Huggard's accommodation and Supporting People services are fit for purpose and are financially sustainable.
- Generating more revenue income.
- Increasing community awareness and support for our work.
- Maximise potential for partnership working.
- Keeping staff and volunteers on board.
- Satisfying funders.

Underpinned by continuous improvement within the organisation, Tackling Homelessness: Improving Wellbeing will inform Huggard's work plans over the next 3 years.

Huggard underwent a restructure in 2021 and this has prepared us for the changing pressures that face homelessness provision over the coming period. Huggard is further reducing the number of community houses at the end of March 2023 and is focussing its work on those people with the most complex lives who have unmet needs, often caused by compound trauma in their lives.

We are looking to develop our therapeutic interventions, building on the work that we currently undertake, and this will equip us better to tackle homelessness and improve individual wellbeing.

Huggard

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

The management committee presents its report and the audited financial statements for the year ended 31st March 2022.

Governing Document

The organisation is a charitable company limited by guarantee and as such is governed by a memorandum and articles of association. The company was incorporated on June 6th 1990 under the Companies Act 1985 and registered as a charity on 28th June 1990.

Recruitment and Appointment of the Management Committee

The directors of the company also serve as trustees of the charity and under the company's articles are known as members of the Management Committee. A third of the members of the Management Committee are elected for a period of 3 years this takes place annually at the company's Annual General Meeting.

There is a broad mix of skills making up the Management Committee, these range from professional experience of local government, planning, education and church social responsibility.

Trustee Induction and Training

Trustee Induction and Training is the responsibility of the Chair and the Chief Executive. All trustees are issued with an electronic resource containing WCVA information on trustee duties and responsibilities, the Charity Commission's guidance - The Essential Trustee: what you need to know, what you need to do. The resource also contains recent accounts; the current organisational budget; the history and structure of Huggard; Huggard's Memorandum and Articles of Association; all current policies, Huggard's Risk Management Register; current Strategic Plan; a Code of Conduct for Trustees; Schedule of Delegated Responsibility and a Trustee Role description. All Trustees have attended a training session in its content and use.

Organisational Structure

The Chief Executive supported by the Head of Safer Communities & Wellbeing together with the Head of Trauma Informed Pathways are responsible for the day to day running of all aspects of Huggard. The Chief Executive takes overall responsibility and reports directly to the Trustee Board. Huggard's trustees have set out a schedule of delegated responsibility that lays out the levels and boundaries of responsibilities delegated to key staff and provides a reporting mechanism to enable the trustees to monitor this.

TRUSTEES' RESPONSIBILITIES STATEMENT

The trustees, who are also directors for the purposes of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period

Huggard

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2022

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP FRS (102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditor

Each of the persons who is a trustee at the date of approval of this report confirms that:

- so far as they are aware, there is no relevant audit information of which the charity's auditor is unaware; and
- they have taken all steps that they ought to have taken as a trustee to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

The auditor is deemed to have been re-appointed in accordance with section 487 of the Companies Act 2006.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 18 December 2022 and signed on behalf of the board of trustees by:

Trustee N. Matthews

Name Nancy Matthews

Huggard

Company Limited by Guarantee

Independent Auditor's Report to the Members of Huggard

Year ended 31 March 2022

Opinion

We have audited the financial statements of Huggard (the 'charity') for the year ended 31 March 2022 which comprise the statement of financial activities (including income and expenditure account), statement of financial position, statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the parent charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the Report of the Trustees, other than the financial statements and our Report of the Independent Auditors thereon. The trustees are responsible for the other information contained in the Report of the Trustees. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

Huggard
Company Limited by Guarantee
Independent Auditor's Report to the Members of Huggard
Year ended 31 March 2022

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the parent charity financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Huggard

Company Limited by Guarantee

Independent Auditor's Report to the Members of Huggard

Year ended 31 March 2022

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We identified and assessed the risks of material misstatement of the financial statements from irregularities, whether due to fraud or error, and discussed these between our audit team members. We then designed and performed audit procedures responsive to those risks, including obtaining audit evidence sufficient and appropriate to provide a basis for our opinion.

We design our procedures so as to obtain sufficient appropriate audit evidence that the financial statements are not materially misstated due to non-compliance with laws and regulations or due to fraud or error.

We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations - this responsibility lies with management with the oversight of the Trustees.

Based on our understanding of the charity and the charity sector, discussions with management and trustees we identified financial reporting standards, Charities Act 2011 and Companies Act 2006 as having a direct effect on the amounts and disclosures in the financial statements.

As part of the engagement team discussion about how and where the charity's financial statements may be materially misstated due to fraud, we did not identify any areas with an increased risk of fraud.

Our audit procedures included:

- completing a risk-assessment process during our planning for this audit that specifically considered the risk of fraud;
- enquiry of management about the Charity's policies, procedures and related controls regarding compliance with laws and regulations and if there are any known instances of non-compliance;
- examining supporting documents for all material balances, transactions and disclosures;
- enquiry of management, about litigations and claims and inspection of relevant correspondence;
- analytical procedures to identify any unusual or unexpected relationships;
- specific audit testing on and review of areas that could be subject to management override of controls and potential bias, most notably around the key judgments and estimates, including the carrying value of accruals, provisions and revenue recognition;
- considering management override of controls outside of the normal operating cycles including testing the appropriateness of journal entries recorded in the general ledger and other adjustments made in the preparation of the financial statements including evaluating the rationale of significant transactions, outside the normal course of charitable activity.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error,

Huggard

Company Limited by Guarantee

Independent Auditor's Report to the Members of Huggard

Year ended 31 March 2022

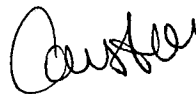
as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.



Farzana Ahmed (Senior Statutory Auditor)

For and on behalf of
Carston
Chartered Accountants & statutory auditor

1st Floor, Tudor House
16 Cathedral Road
Cardiff

CF11 9LJ

Dated: 19 December 2022

Huggard
Company Limited by Guarantee
Statement of Financial Activities
(including income and expenditure account)
Year ended 31 March 2022

		2022			2021	
	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £
Income and endowments						
Donations and legacies	5	226,256	663,377	–	889,634	1,000,780
Charitable activities	6	1,044,565	691,923	–	1,736,488	1,489,438
Investment income	7	18,740	–	2,244	20,984	20,471
Total income		<u>1,289,561</u>	<u>1,355,300</u>	<u>2,244</u>	<u>2,647,106</u>	<u>2,510,689</u>
Expenditure						
Expenditure on raising funds:						
Costs of raising donations and legacies						
	8	9,030	–	–	9,030	9,030
Expenditure on charitable activities	9,10	1,310,450	1,372,541	2,244	2,685,235	2,419,266
Total expenditure		<u>1,319,480</u>	<u>1,372,541</u>	<u>2,244</u>	<u>2,694,265</u>	<u>2,428,296</u>
Net gains on investments	12	36,883	–	138	37,021	162,913
Net (expenditure)/income		<u>6,964</u>	<u>(17,241)</u>	<u>138</u>	<u>(10,138)</u>	<u>245,306</u>
Transfers between funds		6,147	(3,903)	(2,244)	–	–
Net movement in funds		<u>13,111</u>	<u>(21,144)</u>	<u>(2,106)</u>	<u>(10,138)</u>	<u>245,306</u>
Reconciliation of funds						
Total funds brought forward		3,154,975	550,316	237,976	3,943,267	3,697,961
Total funds carried forward		<u>3,168,086</u>	<u>529,172</u>	<u>235,870</u>	<u>3,933,128</u>	<u>3,943,267</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 18 to 35 form part of these financial statements.

Huggard
Company Limited by Guarantee
Statement of Financial Position
31 March 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible fixed assets	18	3,262,354	3,423,047
Investments	19	<u>939,727</u>	<u>890,912</u>
		4,202,081	4,313,959
 Current assets			
Debtors	20	139,431	86,782
Cash at bank and in hand		<u>796,648</u>	<u>714,379</u>
		936,079	801,161
 Creditors: amounts falling due within one year	21	<u>252,944</u>	<u>153,141</u>
Net current assets		683,135	648,020
Total assets less current liabilities		4,885,216	4,961,979
 Creditors: amounts falling due after more than one year	22	<u>952,087</u>	<u>1,018,712</u>
Net assets		3,933,128	3,943,267
 Funds of the charity			
Endowment funds		235,870	237,976
Restricted funds		529,172	550,316
Unrestricted funds		<u>3,168,086</u>	<u>3,154,975</u>
Total charity funds	25	3,933,128	3,943,267

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 18 December 2022 and are signed on behalf of the board by:

N. Matthews
.....Trustee

D. Subolt
.....Trustee

Nancy Matthews
.....Name

A.H. SHASBARI
.....Name

Company Registration Number: 2509188

The notes on pages 18 to 35 form part of these financial statements.

Huggard
Company Limited by Guarantee
Statement of Cash Flows
Year ended 31 March 2022

	2022	2021
	£	£
Cash flows from operating activities		
Net (expenditure)/income	(10,138)	245,306
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	189,250	188,405
Government grant income	–	(2,559)
Net gains on investments	(37,021)	(162,913)
Dividends, interest and rents from investments	(20,825)	(20,124)
Other interest receivable and similar income	(159)	(347)
Accrued expenses/(income)	33,736	(2,314)
<i>Changes in:</i>		
Trade and other debtors	(52,649)	11,443
Trade and other creditors	(558)	(129,119)
Cash generated from operations	<u>101,636</u>	<u>127,778</u>
Interest received	159	347
Net cash from operating activities	<u>101,795</u>	<u>128,125</u>
Cash flows from investing activities		
Dividends, interest and rents from investments	20,825	20,124
Purchase of tangible assets	(47,406)	(114,207)
Proceeds from sale of tangible assets	18,849	–
Purchases of other investments	(72,703)	(256,824)
Proceeds from sale of other investments	60,909	245,731
Net cash used in investing activities	<u>(19,526)</u>	<u>(105,176)</u>
Cash flows from financing activities		
Government grant income	–	2,559
Net cash from financing activities	<u>–</u>	<u>2,559</u>
Net increase in cash and cash equivalents	82,269	25,508
Cash and cash equivalents at beginning of year	714,379	688,871
Cash and cash equivalents at end of year	<u>796,648</u>	<u>714,379</u>

The notes on pages 18 to 35 form part of these financial statements.

Huggard

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2022

3. Accounting policies

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Huggard Buildings, Hansen Street off Tresillian Terrace, Butetown, Cardiff, Wales, CF10 5DW.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

After making reasonable enquiries and having considered the impact of the COVID-19 pandemic and other factors on the financial performance of the charity and its current performance, the Trustee's believe that the charity will be able to continue to fulfil its charitable purpose, will be able to meet its liabilities as they fall due, and will have adequate resources to continue in operational existence for the foreseeable future. At this point in time any long-term effect on the charitable company is unknown, but the trustees remain confident of the financial position of the charitable company and its ability to meet its obligations and liabilities as they fall due. Accordingly, the trustees continue to adopt the going concern basis in in preparing the financial statements.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Huggard

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2022

3. Accounting policies

Fund accounting

Unrestricted funds comprise accumulated surpluses and deficits on general funds that are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity.

Designated funds are unrestricted funds that the Trustees of the Charity have set aside, out of general funds and comprise sums of money for specific projects that can either be the updating of existing, or the development and piloting of new, charitable services.

Restricted funds comprise income received with special conditions attached. Income for a specific purpose not spent in any year is carried forward in the relevant fund.

Endowments received are credited directly to the relevant endowment fund. Income arising from the related investments is allocated to the general fund or to the relevant restricted fund, depending on the terms of endowment.

Incoming resources

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Huggard
Company Limited by Guarantee
Notes to the Financial Statements
Year ended 31 March 2022

3. Accounting policies

Operating leases

Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses. Items costing less than £750 are not capitalised, but written off directly to the income and expenditure account. Properties that are used for administrative purposes or that are held for the provision of social housing are treated as land and buildings.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Land & buildings	-	2% & 4% Straight line, no depreciation on land
Motor Vehicles	-	25% straight line
Equipment	-	25% straight line

Investments

Unlisted equity investments are initially recorded at cost, and subsequently measured at fair value. If fair value cannot be reliably measured, assets are measured at cost less impairment.

Listed investments are measured at fair value with changes in fair value being recognised in income or expenditure.

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Government grants

Government grants are recognised at the fair value of the asset received or receivable. Grants are not recognised until there is reasonable assurance that the charity will comply with the conditions attaching to them and the grants will be received.

Where the grant does not impose specified future performance-related conditions on the recipient, it is recognised in income when the grant proceeds are received or receivable. Where the grant does impose specified future performance-related conditions on the recipient, it is recognised in income only when the performance-related conditions have been met. Where grants received are prior to satisfying the revenue recognition criteria, they are recognised as a liability.

Huggard
Company Limited by Guarantee
Notes to the Financial Statements
Year ended 31 March 2022

3. Accounting policies

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Creditors due more than one year

The public benefit concessionary loan due after more than one year has been initially recorded at the value of the amount received and thereafter at amortised cost using the effective interest method less any impairment losses if any.

4. Limited by guarantee

Each member of the Board of Trustees has undertaken to guarantee the Charity's debts to the sum of £1 each.

Huggard
Company Limited by Guarantee
Notes to the Financial Statements
Year ended 31 March 2022

5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Donations			
Other Gifts and Donations	161,019	–	161,019
Grants			
Cardiff County Council - various	39,985	38,850	78,836
Cardiff County Council - Section 180	25,252	80,556	105,808
Welsh Assembly - Section 180	–	191,026	191,026
Julian Hodge Foundation	–	38,628	38,628
Moondance Foundation	–	80,000	80,000
CGL Substance Misuse Fund	–	78,842	78,842
The Waterloo Foundation	–	45,571	45,571
National Lottery Community Grant	–	–	–
Grants - various	–	9,904	9,904
Cardiff County Council - Capital grants	–	100,000	100,000
Government grant income	–	–	–
	<u>226,256</u>	<u>663,377</u>	<u>889,634</u>

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

5. Donations and legacies *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Donations			
Other Gifts and Donations	248,599	–	248,599
Grants			
Cardiff County Council - various	–	46,601	46,601
Cardiff County Council - Section 180	25,272	77,388	102,660
Welsh Assembly - Section 180	–	191,026	191,026
Julian Hodge Foundation	–	36,113	36,113
Moondance Foundation	–	80,000	80,000
CGL Substance Misuse Fund	–	78,842	78,842
The Waterloo Foundation	–	59,206	59,206
National Lottery Community Grant	–	39,102	39,102
Grants - various	10,246	65,000	75,246
Cardiff County Council - Capital grants	–	40,826	40,826
Government grant income	2,559	–	2,559
	<u>286,676</u>	<u>714,104</u>	<u>1,000,780</u>

6. Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Day Centre	59,474	–	59,474
Huggard Hostel	627,089	518,700	1,145,789
Supported houses	330,453	173,223	503,676
Cafe'	27,549	–	27,549
	<u>1,044,565</u>	<u>691,923</u>	<u>1,736,488</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Day Centre	87,692	–	87,692
Huggard Hostel	437,236	312,000	749,236
Supported houses	410,542	232,216	642,758
Cafe'	9,752	–	9,752
	<u>945,222</u>	<u>544,216</u>	<u>1,489,438</u>

Included in the Huggard Hostel income is the sum of £518,700 (2021: £312,000) from the Cardiff County Council Supporting People Grant.

Included in the Supported Houses income is the sum of £173,223 (2021: £232,216) from the Cardiff County Council Supporting People Grant.

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

7. Investment income

	Unrestricted Funds £	Endowment Funds £	Total Funds 2022 £
Income from listed investments	18,581	2,244	20,825
Bank interest receivable	159	–	159
	<u>18,740</u>	<u>2,244</u>	<u>20,984</u>

	Unrestricted Funds £	Endowment Funds £	Total Funds 2021 £
Income from listed investments	17,351	2,773	20,124
Bank interest receivable	347	–	347
	<u>17,698</u>	<u>2,773</u>	<u>20,471</u>

8. Costs of raising donations and legacies

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Costs of generating income	<u>9,030</u>	<u>9,030</u>	<u>9,030</u>	<u>9,030</u>

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2022 £
Day Centre	459,544	374,522	2,244	836,310
Huggard Hostel	393,061	759,927	–	1,152,988
Supported Houses	140,368	199,328	–	339,696
Bond Board	–	38,764	–	38,765
Cafe	52,721	–	–	52,721
Support costs	264,755	–	–	264,755
	<u>1,310,450</u>	<u>1,372,541</u>	<u>2,244</u>	<u>2,685,235</u>

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2021 £
Day Centre	574,343	262,542	2,774	839,656
Huggard Hostel	293,829	539,508	–	833,337
Supported Houses	130,745	292,247	–	422,992
Bond Board	–	38,424	–	38,425
Cafe	47,905	–	–	47,905
Support costs	236,950	–	–	236,951
	<u>1,283,772</u>	<u>1,132,721</u>	<u>2,774</u>	<u>2,419,266</u>

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2022 £	Total fund 2021 £
Day Centre	836,310	106,764	943,074	923,414
Huggard Hostel	1,152,988	73,824	1,226,812	891,618
Supported Houses	339,696	66,687	406,383	502,757
Bond Board	38,765	–	38,765	38,425
Cafe	52,721	–	52,721	47,905
Governance costs	–	17,480	17,480	15,147
	<u>2,420,480</u>	<u>264,755</u>	<u>2,685,235</u>	<u>2,419,266</u>

Support costs have been allocated to charitable activities on the basis of the trustees estimate of each activity's usage of the support function.

Huggard
Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2022

11. Analysis of support costs

	Analysis of support costs Day Centre £	Analysis of support costs Huggard Hostel £	Analysis of support costs Supported Houses £	Analysis of support costs Bond Board £	Analysis of support costs Cafe £	Total 2022 £	Total 2021 £
Staff costs	68,780	68,780	58,956	-	-	196,516	177,503
Premises	37,984	5,044	7,732	-	-	50,760	44,301
Governance costs	5,244	5,244	5,244	874	873	17,479	15,147
	<u>112,008</u>	<u>79,068</u>	<u>71,932</u>	<u>874</u>	<u>873</u>	<u>264,755</u>	<u>236,951</u>

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

12. Net gains on investments

	Unrestricted Funds £	Endowment Funds £	Total Funds 2022 £
Gains/(losses) on listed investments	<u>36,883</u>	<u>138</u>	<u>37,021</u>
	Unrestricted Funds £	Endowment Funds £	Total Funds 2021 £
Gains/(losses) on listed investments	<u>109,502</u>	<u>53,412</u>	<u>162,913</u>

13. Net (expenditure)/income

Net (expenditure)/income is stated after charging/(crediting):

	2022 £	2021 £
Depreciation of tangible fixed assets	<u>189,250</u>	<u>188,405</u>

14. Auditors remuneration

	2022 £	2021 £
Fees payable for the audit of the financial statements	<u>8,400</u>	<u>8,400</u>

15. Staff costs and emoluments

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022 £	2021 £
Wages and salaries	1,259,584	1,154,524
Social security costs	107,613	91,878
Employer contributions to pension plans	85,820	77,419
	<u>1,453,017</u>	<u>1,323,821</u>

The average head count of employees during the year was 58 (2021: 54). The average number of full-time equivalent employees during the year is analysed as follows:

	2022 No.	2021 No.
Number of staff	<u>57</u>	<u>47</u>

No employee received employee benefits of more than £60,000 during the year (2021: Nil).

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

15. Staff costs and emoluments *(continued)*

Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £93,329 (2021: £133,075).

16. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

17. Transfers between funds

Fund transfers represent the transfer of costs from restricted to unrestricted funds, where the charity has spent more on the project than was funded by the donors. This also includes transfers in relation to capital grants in which the grant funder no longer retains any interest. Both the grant and the associated asset are transferred to unrestricted funds. This also includes the transfer of the endowment income which is received within the unrestricted reserves.

18. Tangible fixed assets

	Land and buildings £	Motor vehicles £	Equipment £	Total £
Cost				
At 1 April 2021	5,037,032	42,927	302,909	5,382,868
Additions	–	28,089	19,317	47,406
Disposals	–	(19,250)	–	(19,250)
At 31 March 2022	5,037,032	51,766	322,226	5,411,024
Depreciation				
At 1 April 2021	1,642,585	24,078	293,158	1,959,821
Charge for the year	185,713	–	3,537	189,250
Disposals	–	(401)	–	(401)
At 31 March 2022	1,828,298	23,677	296,695	2,148,670
Carrying amount				
At 31 March 2022	3,208,734	28,089	25,531	3,262,354
At 31 March 2021	3,394,447	18,849	9,751	3,423,047

The buildings include the redeveloped Day Centre and Hostel. A legal charge has been registered on parts of the building by Hafod Housing Association and the Big Lottery Fund.

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

19. Investments

	Cash or cash equivalents £	Listed investments £	Total £
Cost or valuation			
At 1 April 2021	73,566	817,346	890,912
Additions	20,825	51,878	72,703
Disposals	(60,908)	–	(60,908)
Fair value movements	–	37,020	37,020
At 31 March 2022	<u>33,483</u>	<u>906,244</u>	<u>939,727</u>
Impairment			
At 1 April 2021 and 31 March 2022			<u>–</u>
Carrying amount			
At 31 March 2022	<u>33,483</u>	<u>906,244</u>	<u>939,727</u>
At 31 March 2021	<u>73,566</u>	<u>817,346</u>	<u>890,912</u>

All investments shown above are held at valuation.

Listed investments

The aggregate market value of listed investments is £939,727 (2021: £890,912) and the stock exchange value is £939,727 (2021: £890,912).

Financial assets held at fair value

Investments are stated at fair value at the balance sheet date, listed investments are stated at the stock exchange values at the year end. Other investments are valued based on investment performance.

The historical cost of investments at the year end date is £659,613 (2021: £647,025)

20. Debtors

	2022 £	2021 £
Staff loans	105	3,443
Other debtors	<u>139,326</u>	<u>83,339</u>
	<u>139,431</u>	<u>86,782</u>

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

21. Creditors: amounts falling due within one year

	2022	2021
	£	£
Trade creditors	79,595	11,403
Accruals and deferred income	71,866	38,130
Social security and other taxes	31,583	22,798
Other creditors - staff funds	3,275	6,250
Hafod loan	66,625	66,625
Other creditors	–	7,935
	<u>252,944</u>	<u>153,141</u>

The Hafod loan of £66,625 is secured by a charge on the hostel.

22. Creditors: amounts falling due after more than one year

	2022	2021
	£	£
Hafod Loan - long term	<u>952,087</u>	<u>1,018,712</u>

A public benefit concessionary loan of £1.6m was provided to the charity from Hafod Housing Association towards the development of the hostel. The development monies were paid directly by Hafod to the builders, after completion an agreement was entered into on the 16 July 2012 to repay the loan over a 25 year period. The loan is secured by a charge on the hostel. The outstanding balance was £1,018,712 (2021: £1,085,337).

23. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £85,820 (2021: £77,419).

Huggards Group Pension Scheme J60278 is run directly by the Corporate Manager of Standard Life Client Management Limited. It is administered by the Finance Officer at Huggard.

Contributions outstanding at the year end are £nil (2021 £7,935).

24. Government grants

The amounts recognised in the financial statements for government grants are as follows:

	2022	2021
	£	£
Recognised in income from donations and legacies:		
Government grants income	<u>–</u>	<u>2,559</u>

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

25. Analysis of charitable funds

Unrestricted funds

	At 1 Apr 2021 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2022 £
General funds	3,154,975	1,289,561	(1,319,480)	(2,969,507)	36,883	192,432
Designated tangible fixed asset reserve fund	–	–	–	2,975,654	–	2,975,654
	<u>3,154,975</u>	<u>1,289,561</u>	<u>(1,319,480)</u>	<u>6,147</u>	<u>36,883</u>	<u>3,168,086</u>

	At 1 Apr 2020 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2021 £
General funds	3,021,779	1,249,596	(1,292,802)	66,900	109,502	3,154,975
Designated tangible fixed asset reserve fund	–	–	–	–	–	–
	<u>3,021,779</u>	<u>1,249,596</u>	<u>(1,292,802)</u>	<u>66,900</u>	<u>109,502</u>	<u>3,154,975</u>

During the year a transfer was made from General Funds to Designated Tangible Fixed Asset reserve fund which represents the book value of the tangible fixed assets at the balance sheet date and hence recognises the value that are unavailable to general funds.

Restricted funds

	At 1 Apr 2021 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2022 £
Cardiff County Council - Supporting People	–	691,921	(691,921)	–	–	–
Big Lottery Fund Ex-Servicemen Trust	305,500	–	(18,800)	–	–	286,700
Bond Board	26,347	–	–	–	–	26,347
Julian Hodge	60,876	–	(5,067)	–	–	55,809
Welsh Assembly	12,038	38,628	(12,038)	(15,954)	–	22,674
	–	191,026	(191,026)	–	–	–

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

25. Analysis of charitable funds *(continued)*

Cardiff County Council - S180 CGL- Substance Misuse	-	119,407	(119,407)	-	-	-
Cardiff County Council – Capital grants	-	100,000	(51,188)	-	-	48,812
Moondance Foundation	82,452	80,000	(122,451)	-	-	40,001
The Waterloo Foundation	11,052	45,571	(45,230)	-	-	11,393
National Lottery Community Grant	12,051	-	-	12,051	-	24,102
Grants - various	40,000	9,904	(36,571)	-	-	13,333
	<u>550,316</u>	<u>1,355,300</u>	<u>(1,372,541)</u>	<u>(3,903)</u>	-	<u>529,172</u>

	At 1 Apr 2020 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2021 £
Cardiff County Council - Supporting People	-	544,216	(544,216)	-	-	-
Big Lottery Fund Ex-Servicemen Trust	324,300	-	(18,800)	-	-	305,500
Bond Board	26,347	-	-	-	-	26,347
Julian Hodge	66,801	-	(5,925)	-	-	60,876
Welsh Assembly	11,860	36,113	(35,935)	-	-	12,038
Cardiff County Council - S180 CGL- Substance Misuse	-	191,026	(191,026)	-	-	-
Cardiff County Council – Capital grants	-	123,989	(123,989)	-	-	-
Nationwide Moondance Foundation	-	78,842	(78,842)	-	-	-
The Waterloo Foundation	-	40,826	-	(40,826)	-	-
National Lottery Community Grant	10,609	-	(10,609)	-	-	-
Grants - various	50,626	80,000	(48,174)	-	-	82,452
	-	59,206	(48,155)	-	-	11,051
	-	39,102	(27,051)	-	-	12,051
	-	65,000	-	(25,000)	-	40,000
	<u>490,543</u>	<u>1,258,320</u>	<u>(1,132,721)</u>	<u>(65,826)</u>	-	<u>550,316</u>

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

25. Analysis of charitable funds *(continued)*

The Cardiff County Council contract for Supporting People was provided towards the hostel and supported houses.

The Big Lottery Fund grant was received towards the development costs of a training, development and enterprise suite at the new centre. A legal charge over the land & buildings by the Big Lottery Fund has been registered. The fund balance will be reduced annually by the depreciation charge on the building.

The Ex-servicemen Trust funds were received for the homeless in Cardiff, who have served in the Army or Navy or Airforce of Great Britain or have been Merchant Seamen or are descendants of such persons.

Bond Board represents funding for present and future bond guarantees.

The Julian Hodge grant of £38,628 is funding towards implementation of a new CRM system In-Form within Huggard services. The system purchase costs have been capitalised as fixed asset addition and have been transferred to unrestricted funding as the funder has no long term interest in the system.

The Welsh Assembly S180 grant of £93,048 is given to help fund the Night Centre project and £97,978 was received for the Day Centre and Advocate project.

The Cardiff County Council S180 grants of £80,557 was received for an Advocate, Bond Officer and Engagement Team Leader post. A further £38,850 was received towards a social care worker scheme.

The CGL grant of £78,842 were received to provide advice, support to people affected by housing and substance misuse related issues.

Cardiff County Council have provided funding towards towards remedial works to Tresillian House.

The Moondance Foundation grant of £80,000 was received towards Safe-Guard.

The Waterloo Foundation grant of £45,571 was received towards creating New Pathways project for Huggard service users.

The National Lottery Community grant of £24,102 was provided towards the cost of a Grant Counsellor in the previous year,

Grants - various consist of £40,000 received towards a fundraising managers post by Mrs Julie McLees brought forward from last year. A grant of £9,904 was also received from the Cardiff Third Sector Council towards food poverty.

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

25. Analysis of charitable funds *(continued)*

Endowment funds

	At 1 Apr 2021 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2022 £
Huggard Trust Fund	<u>237,976</u>	<u>2,244</u>	<u>(2,244)</u>	<u>(2,244)</u>	<u>138</u>	<u>235,870</u>

	At 1 Apr 2020 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2021 £
Huggard Trust Fund	<u>185,639</u>	<u>2,773</u>	<u>(2,774)</u>	<u>(1,074)</u>	<u>53,412</u>	<u>237,976</u>

26. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2022 £
Tangible fixed assets	2,975,654	286,700	–	3,262,354
Investments	703,857	–	235,870	939,727
Current Assets	693,607	242,472	–	936,079
Creditors less than 1 year	(252,944)	–	–	(252,944)
Creditors greater than 1 year	(952,087)	–	–	(952,087)
Net assets	<u>3,168,086</u>	<u>529,172</u>	<u>235,870</u>	<u>3,933,128</u>

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2021 £
Tangible fixed assets	3,117,547	305,500	–	3,423,047
Investments	652,936	–	237,976	890,912
Current Assets	556,345	244,816	–	801,161
Creditors less than 1 year	(153,141)	–	–	(153,141)
Creditors greater than 1 year	(1,018,712)	–	–	(1,018,712)
Net assets	<u>3,154,975</u>	<u>550,316</u>	<u>237,976</u>	<u>3,943,267</u>

27. Analysis of changes in net debt

	At 1 Apr 2021 £	Cash flows £	At 31 Mar 2022 £
Cash at bank and in hand	<u>714,379</u>	<u>82,269</u>	<u>796,648</u>

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2022

28. Operating lease commitments

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2022	2021
	£	£
Not later than 1 year	122,974	23,100
Later than 1 year and not later than 5 years	167,976	92,400
Later than 5 years	231,224	254,100
	<u>522,174</u>	<u>369,600</u>

29. Related parties

The company was under the control of the trustees throughout the current and previous year.

There were no related party transactions during the year.

HUGGARD

England & Wales - Charity number 703074

Accounts

COMPANY REGISTRATION NUMBER: 2509188
CHARITY REGISTRATION NUMBER: 703074

Huggard
Company Limited by Guarantee
Financial Statements
For the year ended
31 March 2021

CARSTON
Chartered Accountants & statutory auditor
1st Floor, Tudor House
16 Cathedral Road
Cardiff
CF11 9LJ

Huggard
Company Limited by Guarantee
Financial Statements
Year ended 31 March 2021

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Huggard

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2021

The trustees, who are also the directors for the purposes of company law, present their report and the financial statements of the charity for the year ended 31 March 2021.

Reference and administrative details

Registered charity name	Huggard
Charity registration number	703074
Company registration number	2509188
Principal office and registered office	Huggard Buildings Hansen Street off Tresillian Terrace Butetown Cardiff Wales CF10 5DW

The trustees

Mr K Haines (Vice Chair)
Mrs A R Matthewson (Chairman)
Mr S Thomas
Mrs D Robbins
Mr D Shadbolt (Treasurer)
Mr D Williams
Ms J C Hill
Ms J P Lewis
Mr W J Harris

Senior Management

Richard Edwards – Chief Executive
Darryn Thomas – Head of Service
Shelley Farr – Head of Service

Auditor

Carston
Chartered Accountants & statutory auditor
1st Floor, Tudor House
16 Cathedral Road
Cardiff
CF11 9LJ

Bankers

HSBC
97 Bute Street
Cardiff
CF10 5NA

Barclays
2 Windsor Road
Penarth
Vale of Glamorgan
CF64 1YL

Investment advisors

Charles Stanley
7/8 Park Place
Cardiff
CF10 3DP

Huggard

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

Objectives And Activities

The trustees confirm that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard for the Charity Commission's guidance on public benefit.

The charity's principal objectives are:

- The relief of poverty and its effects on homeless people.
- The provision of support services for homeless and vulnerable people.

Huggard seeks to tackle homelessness and improve individual wellbeing, for people who are often excluded from other services, to help them overcome the problems that can force them to sleep rough on our streets.

In 2020/21 Huggard's business strategy "Tackling Homelessness: Improving Wellbeing" continued to be developed and brought changes to the organisation both in terms of its delivery of services and its management structure. This strategy affirmed Huggard values:

- To provide safe spaces for visitors, residents and staff that meet the needs of, and provide opportunities to, people who have experienced homelessness.
- To be welcoming and provide environments that are psychologically informed, recognising that many of the people we work with have experienced trauma in their lives.
- To support people by providing emotional and practical help based around person centred services.
- To empower staff, and those that use our services, recognising and developing strengths and personal capacity so that those using our services can live more independently and sustainably.
- To work collaboratively with those that use our services and with partners to maximise opportunities and resources.
- To continually improve what we do, adapting to changing needs, managing opportunities and avoiding complacency.

Huggard recognises that a lack of suitable accommodation is only one facet of homelessness and that many of Huggard's clients have complex lives that can often present barriers to sustaining accommodation. Huggard therefore designs its services to meet basic needs, identify barriers to breaking the cycle of homelessness and provide services that will help people overcome these barriers and develop independent sustainable lives.

Our services focus around our day centre, which we have rebranded as the Intervention Centre to better reflect the work undertaken, open 365 days of the year, a 20 room hostel with 20 additional emergency spaces, 12 shared houses with tenant support that accommodate 47 clients.

This is all underpinned by personal and tenant support, development, advocacy, substance misuse support, training and many volunteering and work-focussed opportunities. Huggard also operates a bond scheme to help people who have experienced homelessness access the private rented sector.

Being at the very frontline of homelessness services, Huggard needs to be responsive to the changing needs and demographics of those presenting to its services. Huggard constantly reviews its work and reflects on the experiences of its client group and develops its services accordingly. Strategy development and planning are informed by regular staff and client consultation and formal planning days involving staff, volunteers and trustees.

The trustees confirm that they have referred to the guidance contained in the Charities Commission's general guidance on public benefit when reviewing Huggard's aims and objectives and in planning future activities.

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Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

ACHIEVEMENTS AND PERFORMANCE

Huggard sets an annual work plan, reviewed by the trustees, which sets out its goals and achievements over the year. During 2020/21 Huggard's achievements are in line with the work plan set for the year. Huggard's work, and the lives of the people that Huggard supports, have been impacted by Covid-19. Huggard responded to this and produced a Covid-19 Business Continuity and Risk Management Plan, looking at the specific issues facing Huggard and those using frontline homelessness services during this time - identifying and mitigating risks, and producing a three phase plan in the delivery, focus and staffing of services as the pandemic developed.

As the pandemic developed, Huggard constantly reviewed its work looking at the impact of the pandemic and our response to this looking for lessons that would help inform services during and following the pandemic. This informed the production of a Covid-19 Impact and Delivery Assessment of Huggard's work.

Discussions have been ongoing with the Council regarding Huggard's position, experience and expertise in working with people with complex needs who are experiencing homelessness. Huggard has restructured its services to allow all of the accommodation services on site at Huggard Buildings, including Ty Tresillian, under one management and support structure. This will ensure that each building operates safely, effectively, and proactively around the needs of clients. In addition, Huggard has developed a single Focussed Intervention Support Team, including enhanced harm reduction support, first responder interventions, therapeutic help, advocacy, volunteering and development opportunities, employment and digital inclusion support, independent living support and dedicated support based on gender and youth together with building resilience and restorative practice

Huggard's main achievements in 2020/21 in the following areas:

The Intervention Centre (Day Centre)

The Intervention Centre is the hub of Huggard's services and is a unique service in Cardiff providing open access services to homeless and vulnerable individuals every day of the year. Huggard's Intervention Centre is divided into two separate centres so that all clients can access low threshold services in one area and clients wishing to take part in structured activities have a dedicated space away from the open access element of our work. In addition there is a separate access to our substance misuse service and needle exchange service. The Intervention Centre provides unparalleled access to a wide range of services for homeless and vulnerably housed people. These include basic services such as access to food and personal hygiene facilities, a clothing store which is free, a free laundry facility, access to the Nurse Practitioner, a Chiropody service, access to specialised services, housing and benefit advice as well as a access to our User Development Programme, Substance Misuse Development Services, volunteer programme and our Advocacy project.

During the pandemic access to the Intervention Centre was restricted to those for whom this service was vital. This included those who were sleeping rough and those in emergency accommodation on site who had no access to day time provision. Over the year we have seen 7,979 visits to the centre and worked with 859 different individuals. This represents a 36% decrease in the number of people supported on the previous year.

With additional accommodation brought online across the city due to the pandemic, we have been able to support more people into accommodation and have provided outreach services and food to other hostels within the city.

Our service has seen increasing complexity of the issues that clients have presented to our services,

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Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

with many of our clients having experienced complex traumas in their lives. Our substance misuse service has conducted 1,841 client sessions - representing an increase of 25% on the previous year. We also supported 109 people into treatment services - a 60% increase on the previous year. Huggard's needle exchange service remains the busiest needle exchange across Cardiff and the Vale with an average of 974 transactions per month. Huggard has continued its support and information services and also maintained an in-house team of First Responders through the Welsh Ambulance Service.

The advocacy team, within the day centre has held 1,841 sessions with clients over the year and has made £660,838 in financial gains directly for clients. This work has been vital in giving many individuals a source of income that can move them away from street culture activities such as begging, reliance on street handouts, survival shoplifting and street based sex work.

In addition, Huggard has provided 921 development sessions with clients over the year developing clients' social and independent living skills and improving their employability.

Across the year Huggard reported 11,215 positive client outcomes - a 290% increase on the previous year, which demonstrates the effectiveness of the work carried out within the Intervention Centre.

This was assisted by the completion of the conversion of the Day Centre into Huggard's Intervention Centre, recognising the increasing need to provide support and interventions to help individuals process and address the complex and compound traumas that have impacted on their lives and have contributed to their experiences of homelessness. Focus has been placed on retraining frontline staff in brief intervention work and ensuring that our services and building are both psychologically and trauma informed. Changes to the layout and 'flow' within the building are contributing to providing a safe, welcoming and psychologically informed environment.

The Huggard Hostel

The Huggard Hostel consists of 20 units of direct access emergency accommodation for homeless people, each with its own en-suite facilities. The facilities also include lounges and training kitchens together with a garden and an allotment. Upon booking in service users are allocated a named key worker who is responsible for developing individual development plans, setting goals and targets and assisting them with any issues they might have including their resettlement. For residents of the hostel access to the User Development Programme is also facilitated through key working sessions. In the year ending 31st March 2021 the hostel had moved on 51 residents of which 57% were successfully resettled into more sustainable accommodation.

In terms of funding the hostel is funded using Supporting People Revenue Grant and Housing Benefit.

Emergency Overnight Shelter

In addition to our hostel, Huggard also has emergency overnight accommodation that can provide shelter for those who would otherwise be forced to sleep rough. In 2020/21 Huggard provided emergency overnight shelter to 488 different people and helped to move 36% on to more settled accommodation. Covid-19 impacted on our work considerably and working closely with the Local Authority to support people into temporary hotel accommodation, this enabled us to permanently end the provision of 'floor space' and to ensure that all residents had access to a proper bed and were able to socially distance and remain safe during the pandemic. Huggard has always been clear that the provision of 'floor space' was not suitable provision in meeting the needs of people who would otherwise be sleeping rough. This provision was only made when there was absolutely no suitable alternatives. Huggard is committed to avoiding the future use of floor space.

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Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

Supported Houses and Low Support Housing

Huggard operate 10 Supporting People funded supported houses within Cardiff which together provide 38 bed spaces. The accommodation is second stage move on accommodation where service users can stay for longer periods and begin the process of reintegration into communities. Tenants have a support worker who aids this process of reintegration and helps facilitate a move on into fully independent living. Huggard also offers low support housing comprising of 2 high quality properties offering 9 bed spaces for residents who are becoming ready to move to their own independent accommodation. In the year ending 31st of March 2021, we moved on 18 residents with a 89% positive move on to more settled accommodation. Like our hostel the supported houses are individual projects, which are funded by Supporting People Grant and Housing benefit. The ongoing plan across the city is to phase out the use of community shared houses to accommodate people experiencing homelessness and Huggard returned the houses that we we manage and are owned by the council in April 2021. The five houses owned by Housing Associations are planned to be returned at the end of March 2023.

Bond Board

Huggard operate a Bond Board project issuing vouchers in lieu of bonds directly to landlords to secure private rented accommodation for those who have experienced homelessness and are in a position to secure a tenancy of their own. In addition to providing bonds the project looks to maximise the sustainability of each tenancy through maximising access to available tenant support, income maximisation and advice. In the year ending 31st March 2021 the Bond Board moved 11 new people into private rented accommodation and continued to support 91 existing bonds for residents housed in the private rented sector.

Café H

Huggard's social enterprise coffee shop at the front of Huggard Buildings aims to: provide training, volunteering and employment opportunities to those who have experienced homelessness; help fund the wider work of Huggard and to support ethical trading. In the year ending 31st March 2021, Café H has provided training to a number of volunteers referred through the Huggard Centre. This public facing Café has introduced many people who live, work or study locally to Huggard's services and has improved Huggard's profile. The increase in gifts and donations into Huggard over the past year can be attributed to both the work of the Café and the work that Huggard has undertaken in raising its profile on social media. Café H was closed during the Covid-19 lockdown period in line with government restrictions.

Sustainable Development

Huggard is committed to the principles of Sustainable Development and sets itself organisational and collaborative challenges to put sustainable development at the heart of Huggard. Supporting the social, economic growth of people who have experienced homelessness has always been a primary focus of Huggard together with tackling the environmental issues surrounding homelessness including community safety issues. Huggard works collaboratively with FareShare Cymru by addressing food poverty through the redistribution of surplus food that would otherwise end up in landfill. In 2020/21 Huggard supplied over 25,000 meals to homeless people through our work with FareShare Cymru.

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Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

FINANCIAL REVIEW

The trustees have undertaken a financial review of the organisation identifying and addressing risks that face the organisation. This has looked at dependency on income sources, budgetary control, financial reporting, the reserves and investment policies, contract and grant risk, pension commitments together with the risk of error or fraud. The impact potential of these issues has been assessed and the current measures in place to mitigate these risks reviewed. This has produced an action plan which is reviewed regularly by the Trustees. Huggard's trustees undertake an annual pay review of staff taking into account comparable pay rates and the financial constraints upon the organisation.

Review of the financial position at the end of the accounting period

Total income during the year was £2,510,689 (2020: £2,426,562), this includes funding of £544,216 (2020: £544,216) from Cardiff County Council Supporting People Grant.

Total expenditure amounted to £2,428,296 (2020: £2,532,472), depreciation charges of £188,405 is included within this figure.

Gains and losses on investment assets consists of realised and unrealised gains and losses. A gain was made this year of £162,913 (2020: loss £86,879), this is mainly due to the recovery in the markets following the impact of Covid-19 from previous year.

Overall a gain of £245,306 (2020: loss £192,789) was made during the year, detailed breakdown of the income and expenditure forms part of the notes to the accounts

Principle Funding Sources

Huggard has a number of main funding streams currently active. Supporting People Revenue Grant that is currently administered by Cardiff Council makes up 21.5% of the organisation's income. Housing benefit paid to Huggard on behalf of the residents makes up a further 32% of income with the majority of the remainder coming from a number of grants including the Welsh Assembly Government, Cardiff County Council, and the Jane Hodge Foundation, Moondance and the Waterloo Foundation. Huggard is also very well supported by a number of local businesses and local church networks who work very hard on our behalf, members of the local community and volunteers also provide us with significant support.

Summary of reserves

At the year end unrestricted reserves were £3,154,975 (2020: £3,021,780), restricted reserves amounted to £550,316 (2020: 490,543) and endowment reserve fund was £237,976 (2020: £185,639). The level of free reserves available was £403,204, however this figure does not include investments of £652,936 which can be cashed in if required.

Reserves Policy

The trustees have established a policy which sets out that cash reserves should be at a level equal to the costs of continuation of the charity for the period of between 3-6 months. The Management Committee have agreed that should funding suddenly cease, this level of reserves would provide an opportunity to implement contingency plans to enable to continued and sustainable operation of the charity if possible. In addition, the organisation has undertaken a thorough financial risk review and looked at contingency plans in relation to any possible changes in funding. The reserves policy enables the organisation to enter a planned restructuring programme to enable a financially sustainable continuation of the charity, where possible, in the event of any foreseeable funding changes.

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Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

Investment Policy

The trustees, having given due consideration to the matter, decided that investing in a mixture of unit trusts and investment bonds meets their requirements. The intention here is to reach a balance between income generation and capital growth whilst ensuring adequate diversity. The investments for Huggard are handled by Charles Stanley and reports are produced regularly for the board to enable the Board to effectively manage investments. The Management Committee operate an ethical investment policy and avoids investment in any company that derives more than 10% of sales from alcohol or tobacco or is directly involved in arms production or in the pornography industry.

Risk Review

The Management Committee has undertaken a thorough risk assessment of all of the organisation's finances; operations; HR and employment issues; Infrastructure; governance; environmental and external factors together with compliance risks with law and regulation. This exercise produced a risk management register and also a risk management action plan. As well as identifying key risks the review also recorded the preventative measures that have already been taken for each of the risks identified, as well as the contingency measures to reduce the consequences and impact. Risks have been prioritised with a risk profile according to impact and likelihood and the action required has been recorded to reduce the risk further. In 2020/21, Huggard also undertook a detailed Covid-19 Business Continuity and Risk Management Plan and this is under constant review as the pandemic continues.

PLANS FOR FUTURE PERIODS

Huggard has over 30 years' experience in providing Wales' leading centre for people who are sleeping rough and we hope to use this experience to work with partners in the third sector, as well as the statutory and business sectors, to support people experiencing homelessness, particularly those whose experience of homelessness has been heavily influenced by experiences of compound trauma.

In 2020/21 Huggard progressed its business strategy - Tackling Homelessness: Improving Wellbeing Business Strategy for 2019-2022. Huggard's business strategy is focussed on the following priorities:

- Realising the full potential of the Day Centre as a hub of services for Rough Sleepers.
- Ensuring that Huggard's accommodation and Supporting People services are fit for purpose and are financially sustainable.
- Generating more revenue income.
- Increasing community awareness and support for our work.
- Maximise potential for partnership working.
- Keeping staff and volunteers on board.
- Satisfying funders.

Underpinned by continuous improvement within the organisation, Tackling Homelessness: Improving Wellbeing will inform Huggard's work plans over the next 3 years.

In 2020/21 this has informed an organisational restructure – focussing on pooling specialisms and support for clients across the site in preparation for supporting residents of Ty Tresillian in addition to residents of the Huggard Hostel. Management of Ty Tresillian Hostel is due to commence December 2021. It has also built on the transition of the Day Centre into the Intervention Centre, recognising the increasing need to provide support and interventions to help individuals process and address the complex and compound traumas that have impacted on their lives and have contributed to their experiences of homelessness. Changes to the layout and 'flow' within the building are contributing to providing a safe, welcoming and psychologically informed environment. Developing our trauma and psychologically informed approach we have refocused to provide a single project that can better meet the needs of our clients and provide a more open structure for staff, providing more clarity in roles and responsibilities and providing the best support and terms & conditions for the staff who all work within such a challenging environment.

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Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

The management committee presents its report and the audited financial statements for the year ended 31st March 2021.

Governing Document

The organisation is a charitable company limited by guarantee and as such is governed by a memorandum and articles of association. The company was incorporated on June 6th 1990 under the Companies Act 1985 and registered as a charity on 28th June 1990.

Recruitment and Appointment of the Management Committee

The directors of the company also serve as trustees of the charity and under the company's articles are known as members of the Management Committee. A third of the members of the Management Committee are elected for a period of 3 years this takes place annually at the company's Annual General Meeting.

There is a broad mix of skills making up the Management Committee, these range from professional experience of local government, planning, education and church social responsibility.

Trustee Induction and Training

Trustee Induction and Training is the responsibility of the Chair and the Chief Executive. All trustees are issued with an electronic resource containing the WCVA Good Governance Guide together with the WCVA publication 'Faith and Hope Don't Run Charities (trustees do)'. The resource also contains recent accounts; the current organisational budget; the history and structure of Huggard; Huggard's Memorandum and Articles of Association; all current policies, Huggard's Risk Management Register; current Strategic Plan; a Code of Conduct for Trustees; Schedule of Delegated Responsibility and a Trustee Role description. All Trustees have attended a training session in its content and use.

Organisational Structure

The Chief Executive supported by the Head of Safer Communities & Wellbeing together with the Head of Trauma Informed Pathways are responsible for the day to day running of all aspects of Huggard. The Chief Executive takes overall responsibility and reports directly to the Trustee Board. Huggard's trustees have set out a schedule of delegated responsibility that lays out the levels and boundaries of responsibilities delegated to key staff and provides a reporting mechanism to enable the trustees to monitor this.

Events after the end of the reporting period

Particulars of events after the reporting date are detailed in note 29 to the financial statements.

Trustees' responsibilities statement

The trustees, who are also directors for the purposes of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period

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Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2021

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP FRS (102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditor

Each of the persons who is a trustee at the date of approval of this report confirms that:

- so far as they are aware, there is no relevant audit information of which the charity's auditor is unaware; and
- they have taken all steps that they ought to have taken as a trustee to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

The auditor is deemed to have been re-appointed in accordance with section 487 of the Companies Act 2006.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 21 December 2021 and signed on behalf of the board of trustees by:

Trustee.....

Name

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Company Limited by Guarantee

Independent Auditor's Report to the Members of Huggard *(continued)*

Year ended 31 March 2021

Opinion

We have audited the financial statements of Huggard (the 'charity') for the year ended 31 March 2021 which comprise the statement of financial activities (including income and expenditure account), statement of financial position, statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the parent charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the Report of the Trustees, other than the financial statements and our Report of the Independent Auditors thereon. The trustees are responsible for the other information contained in the Report of the Trustees. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

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Company Limited by Guarantee

Independent Auditor's Report to the Members of Huggard *(continued)*

Year ended 31 March 2021

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the parent charity financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

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Independent Auditor's Report to the Members of Huggard *(continued)*

Year ended 31 March 2021

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We identified and assessed the risks of material misstatement of the financial statements from irregularities, whether due to fraud or error, and discussed these between our audit team members. We then designed and performed audit procedures responsive to those risks, including obtaining audit evidence sufficient and appropriate to provide a basis for our opinion.

We design our procedures so as to obtain sufficient appropriate audit evidence that the financial statements are not materially misstated due to non-compliance with laws and regulations or due to fraud or error.

We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations - this responsibility lies with management with the oversight of the Trustees.

Based on our understanding of the charity and the charity sector, discussions with management and trustees we identified financial reporting standards, Charities Act 2011 and Companies Act 2006 as having a direct effect on the amounts and disclosures in the financial statements.

As part of the engagement team discussion about how and where the charity's financial statements may be materially misstated due to fraud, we did not identify any areas with an increased risk of fraud.

Our audit procedures included:

- completing a risk-assessment process during our planning for this audit that specifically considered the risk of fraud;
- enquiry of management about the Charity's policies, procedures and related controls regarding compliance with laws and regulations and if there are any known instances of non-compliance;
- examining supporting documents for all material balances, transactions and disclosures;
- enquiry of management, about litigations and claims and inspection of relevant correspondence;
- analytical procedures to identify any unusual or unexpected relationships;
- specific audit testing on and review of areas that could be subject to management override of controls and potential bias, most notably around the key judgments and estimates, including the carrying value of accruals, provisions and revenue recognition;
- considering management override of controls outside of the normal operating cycles including testing the appropriateness of journal entries recorded in the general ledger and other adjustments made in the preparation of the financial statements including evaluating the rationale of significant transactions, outside the normal course of charitable activity.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

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Company Limited by Guarantee

Independent Auditor's Report to the Members of Huggard *(continued)*

Year ended 31 March 2021

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Farzana Ahmed (Senior Statutory Auditor)

For and on behalf of
Carston
Chartered Accountants & statutory auditor

1st Floor, Tudor House
16 Cathedral Road
Cardiff
CF11 9LJ
Dated:

Huggard
Company Limited by Guarantee
Statement of Financial Activities
(including income and expenditure account)

Year ended 31 March 2021

		2021			2020	
	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £
Income and endowments						
Donations and legacies	5	286,676	714,104	–	1,000,780	876,050
Charitable activities	6	945,222	544,216	–	1,489,438	1,523,848
Investment income	7	17,698	–	2,773	20,471	26,664
Total income		<u>1,249,596</u>	<u>1,258,320</u>	<u>2,773</u>	<u>2,510,689</u>	<u>2,426,562</u>
Expenditure						
Expenditure on raising funds:						
Costs of raising donations and legacies	8	9,030	–	–	9,030	6,781
Expenditure on charitable activities	9,10	1,283,772	1,132,721	2,774	2,419,266	2,525,691
Total expenditure		<u>1,292,802</u>	<u>1,132,721</u>	<u>2,774</u>	<u>2,428,296</u>	<u>2,532,472</u>
Net gains/(losses) on investments	12	109,502	–	53,412	162,913	(86,879)
Net income/(expenditure)		<u>66,296</u>	<u>125,599</u>	<u>53,411</u>	<u>245,306</u>	<u>(192,789)</u>
Transfers between funds		66,900	(65,826)	(1,074)	–	–
Net movement in funds		<u>133,196</u>	<u>59,773</u>	<u>52,337</u>	<u>245,306</u>	<u>(192,789)</u>
Reconciliation of funds						
Total funds brought forward		3,021,779	490,543	185,639	3,697,961	3,890,750
Total funds carried forward		<u>3,154,975</u>	<u>550,316</u>	<u>237,976</u>	<u>3,943,267</u>	<u>3,697,961</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 17 to 33 form part of these financial statements.

Huggard
Company Limited by Guarantee
Statement of Financial Position
31 March 2020

	Note	2021 £	£	2020 £
Fixed assets				
Tangible fixed assets	18		3,423,047	3,497,245
Investments	19		890,912	716,905
			<u>4,313,959</u>	<u>4,214,150</u>
Current assets				
Debtors	20	86,782		98,225
Cash at bank and in hand		714,379		688,871
		<u>801,161</u>		<u>787,096</u>
Creditors: amounts falling due within one year	21	153,141		217,950
Net current assets			<u>648,020</u>	<u>569,146</u>
Total assets less current liabilities			<u>4,961,979</u>	<u>4,783,296</u>
Creditors: amounts falling due after more than one year	22		1,018,712	1,085,335
Net assets			<u>3,943,267</u>	<u>3,697,961</u>
Funds of the charity				
Endowment funds			237,976	185,639
Restricted funds			550,316	490,543
Unrestricted funds			3,154,975	3,021,779
Total charity funds	25		<u>3,943,267</u>	<u>3,697,961</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 21 December 2021, and are signed on behalf of the board by:

.....Trustee

.....Trustee

.....Name

.....Name

Company Registration Number: 2509188

The notes on pages 17 to 33 form part of these financial statements.

Huggard
Company Limited by Guarantee
Statement of Cash Flows
Year ended 31 March 2021

	2021 £	2020 £
Cash flows from operating activities		
Net income/(expenditure)	245,306	(192,789)
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	188,405	183,655
Government grant income	(2,559)	–
Net gains/(losses) on investments	(162,913)	86,879
Dividends, interest and rents from investments	(20,124)	(22,780)
Other interest receivable and similar income	(347)	(3,884)
Accrued (income)/expenses	(2,314)	8,834
<i>Changes in:</i>		
Trade and other debtors	11,443	44,171
Trade and other creditors	(129,119)	(35,148)
Cash generated from operations	127,778	68,938
Interest received	347	3,884
Net cash from operating activities	<u>128,125</u>	<u>72,822</u>
Cash flows from investing activities		
Dividends, interest and rents from investments	20,124	22,780
Purchase of tangible assets	(114,207)	(43,252)
Proceeds from sale of tangible assets	–	270,001
Purchases of other investments	(256,824)	(105,137)
Proceeds from sale of other investments	245,731	89,137
Net cash (used in)/from investing activities	<u>(105,176)</u>	<u>233,529</u>
Cash flows from financing activities		
Government grant income	2,559	–
Net cash from financing activities	<u>2,559</u>	<u>–</u>
Net increase in cash and cash equivalents	25,508	306,351
Cash and cash equivalents at beginning of year	688,871	382,520
Cash and cash equivalents at end of year	<u>714,379</u>	<u>688,871</u>

The notes on pages 17 to 33 form part of these financial statements.

Huggard
Company Limited by Guarantee
Notes to the Financial Statements
Year ended 31 March 2021

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Huggard Buildings, Hansen Street off Tresillian Terrace, Butetown, Cardiff, Wales, CF10 5DW.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

After making reasonable enquiries and having considered the impact of the COVID-19 pandemic and other factors on the financial performance of the charity and its current performance, the Trustees believe that the charity will be able to continue to fulfil its charitable purpose, will be able to meet its liabilities as they fall due, and will have adequate resources to continue in operational existence for the foreseeable future. Accordingly, the trustees continue to adopt the going concern basis in in preparing the financial statements.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

3. Accounting policies *(continued)*

Fund accounting

Unrestricted funds comprise accumulated surpluses and deficits on general funds that are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity.

Designated funds are unrestricted funds that the Trustees of the Charity have set aside, out of general funds and comprise sums of money for specific projects that can either be the updating of existing, or the development and piloting of new, charitable services.

Restricted funds comprise income received with special conditions attached. Income for a specific purpose not spent in any year is carried forward in the relevant fund.

Endowments received are credited directly to the relevant endowment fund. Income arising from the related investments is allocated to the general fund or to the relevant restricted fund, depending on the terms of endowment.

Incoming resources

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

3. Accounting policies *(continued)*

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses. Items costing less than £750 are not capitalised, but written off directly to the income and expenditure account. Properties that are used for administrative purposes or that are held for the provision of social housing are treated as land and buildings.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Land & buildings	-	2% & 4% Straight line, no depreciation on land
Motor Vehicles	-	25% straight line
Equipment	-	25% straight line

Investments

Unlisted equity investments are initially recorded at cost, and subsequently measured at fair value. If fair value cannot be reliably measured, assets are measured at cost less impairment.

Listed investments are measured at fair value with changes in fair value being recognised in income or expenditure.

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Government grants

Government grants are recognised at the fair value of the asset received or receivable. Grants are not recognised until there is reasonable assurance that the charity will comply with the conditions attaching to them and the grants will be received.

Where the grant does not impose specified future performance-related conditions on the recipient, it is recognised in income when the grant proceeds are received or receivable. Where the grant does impose specified future performance-related conditions on the recipient, it is recognised in income only when the performance-related conditions have been met. Where grants received are prior to satisfying the revenue recognition criteria, they are recognised as a liability.

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Creditors due more than one year

The public benefit concessionary loan due after more than one year has been initially recorded at the value of the amount received and thereafter at amortised cost using the effective interest method less any impairment losses if any.

4. Limited by guarantee

Each member of the Board of Trustees has undertaken to guarantee the Charity's debts to the sum of £1 each.

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Donations			
Other Gifts and Donations	248,599	–	248,599
Grants			
Cardiff County Council - various	–	46,601	46,601
Cardiff County Council - Section 180	25,272	77,388	102,660
Welsh Assembly - Section 180	–	191,026	191,026
Julian Hodge Foundation	–	36,113	36,113
Moondance Foundation	–	80,000	80,000
CGL - Substance Misuse Fund	–	78,842	78,842
The Waterloo Foundation	–	59,206	59,206
National Lottery Community Grant	–	39,102	39,102
Grants - various	10,246	65,000	75,246
Nationwide EOS Co-ordinator	–	–	–
Cardiff County Council - Cold Weather Provision	–	–	–
Cardiff County Council - Day Centre & Emergency Pods	–	40,826	40,826
Government grant income	2,559	–	2,559
	<u>286,676</u>	<u>714,104</u>	<u>1,000,780</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Donations			
Other Gifts and Donations	216,451	–	216,451
Grants			
Cardiff County Council - various	–	37,455	37,455
Cardiff County Council - Section 180	25,272	77,388	102,660
Welsh Assembly - Section 180	–	191,026	191,026
Julian Hodge Foundation	–	35,579	35,579
Moondance Foundation	–	80,000	80,000
CGL - Substance Misuse Fund	–	57,043	57,043
The Waterloo Foundation	–	–	–
National Lottery Community Grant	–	–	–
Grants - various	–	25,236	25,236
Nationwide EOS Co-ordinator	–	31,826	31,826
Cardiff County Council - Cold Weather Provision	72,224	–	72,224
Cardiff County Council - Day Centre & Emergency Pods	–	26,550	26,550
Government grant income	–	–	–
	<u>313,947</u>	<u>562,103</u>	<u>876,050</u>

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

6. Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Day Centre	87,692	–	87,692
Huggard Hostel	437,236	312,000	749,236
Supported houses	410,542	232,216	642,758
Cafe'	9,752	–	9,752
	<u>945,222</u>	<u>544,216</u>	<u>1,489,438</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Day Centre	79,633	–	79,633
Huggard Hostel	394,767	312,000	706,767
Supported houses	474,567	232,216	706,783
Cafe'	30,665	–	30,665
	<u>979,632</u>	<u>544,216</u>	<u>1,523,848</u>

Included in the Huggard Hostel income is the sum of £312,000 (2020: £312,000) from the Cardiff County Council Supporting People Grant.

Included in the Supported Houses income is the sum of £232,216 (2020: £232,216) from the Cardiff County Council Supporting People Grant.

7. Investment income

	Unrestricted Funds £	Endowment Funds £	Total Funds 2021 £
Income from listed investments	17,351	2,773	20,124
Bank interest receivable	347	–	347
	<u>17,698</u>	<u>2,773</u>	<u>20,471</u>

	Unrestricted Funds £	Endowment Funds £	Total Funds 2020 £
Income from listed investments	18,982	3,798	22,780
Bank interest receivable	3,884	–	3,884
	<u>22,866</u>	<u>3,798</u>	<u>26,664</u>

8. Costs of raising donations and legacies

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Costs of generating income	<u>9,030</u>	<u>9,030</u>	<u>6,781</u>	<u>6,781</u>

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

9. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2021 £
Day Centre	574,343	262,542	2,774	839,656
Huggard Hostel	293,829	539,508	–	833,337
Supported Houses	130,745	292,247	–	422,992
Bond Board	–	38,424	–	38,425
Cafe	47,905	–	–	47,905
Support costs	236,951	–	–	236,951
	<u>1,283,772</u>	<u>1,132,721</u>	<u>2,774</u>	<u>2,419,266</u>

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2020 £
Day Centre	673,453	182,265	3,798	859,516
Huggard Hostel	255,716	534,436	–	790,152
Supported Houses	186,853	296,566	–	483,418
Bond Board	18,040	41,280	–	59,321
Cafe	59,355	–	–	59,355
Support costs	273,929	–	–	273,929
	<u>1,467,346</u>	<u>1,054,547</u>	<u>3,798</u>	<u>2,525,691</u>

10. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Support costs £	Total funds 2021 £	Total fund 2020 £
Day Centre	839,656	83,758	923,414	952,031
Huggard Hostel	833,337	58,281	891,618	857,534
Supported Houses	422,992	79,765	502,757	579,012
Bond Board	38,425	–	38,425	59,321
Cafe	47,905	–	47,905	59,764
Governance costs	–	15,147	15,147	18,029
	<u>2,182,315</u>	<u>236,951</u>	<u>2,419,266</u>	<u>2,525,691</u>

Support costs have been allocated to charitable activities on the basis of the trustees estimate of each activity's usage of the support function.

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

11. Analysis of support costs

	Analysis of support costs Day Centre £	Analysis of support costs Huggard Hostel £	Analysis of support costs Supported Houses £	Analysis of support costs Bond Board £	Analysis of support costs Cafe £	Total 2021 £	Total 2020 £
Staff costs	53,251	53,251	71,001	–	–	177,503	207,951
Premises	30,507	5,030	8,764	–	–	44,301	47,949
Governance costs	4,545	4,545	4,545	756	756	15,147	18,029
	<u>88,303</u>	<u>62,826</u>	<u>84,310</u>	<u>756</u>	<u>756</u>	<u>236,951</u>	<u>273,929</u>

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

12. Net gains/(losses) on investments

	Unrestricted Funds £	Endowment Funds £	Total Funds 2021 £
Gains/(losses) on listed investments	<u>109,502</u>	<u>53,412</u>	<u>162,913</u>

	Unrestricted Funds £	Endowment Funds £	Total Funds 2020 £
Gains/(losses) on listed investments	<u>(88,700)</u>	<u>1,821</u>	<u>(86,879)</u>

13. Net income/(expenditure)

Net income/(expenditure) is stated after charging/(crediting):

	2021 £	2020 £
Depreciation of tangible fixed assets	<u>188,405</u>	<u>183,655</u>

14. Auditors remuneration

	2021 £	2020 £
Fees payable for the audit of the financial statements	<u>8,400</u>	<u>8,400</u>

15. Staff costs and emoluments

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2021 £	2020 £
Wages and salaries	1,154,524	1,197,580
Social security costs	91,878	91,466
Employer contributions to pension plans	77,419	81,130
	<u>1,323,821</u>	<u>1,370,176</u>

The average head count of employees during the year was 54 (2020: 52). The average number of full-time equivalent employees during the year is analysed as follows:

	2021 No.	2020 No.
Number of staff	<u>47</u>	<u>46</u>

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

15. Staff costs and emoluments *(continued)*

Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £133,075 (2020: £110,168).

16. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

17. Transfers between funds

Fund transfers represent the transfer of costs from restricted to unrestricted funds, where the charity has spent more on the project than was funded by the donors. This also includes transfers in relation to capital grants in which the grant funder no longer retains any interest. Both the grant and the associated asset are transferred to unrestricted funds. This also includes the transfer of the endowment income which is received within the unrestricted reserves.

18. Tangible fixed assets

	Land and buildings £	Motor vehicles £	Equipment £	Total £
Cost				
At 1 April 2020	4,949,588	31,577	295,396	5,276,561
Additions	87,444	19,250	7,513	114,207
Disposals	–	(7,900)	–	(7,900)
At 31 March 2021	5,037,032	42,927	302,909	5,382,868
Depreciation				
At 1 April 2020	1,457,717	31,577	290,022	1,779,316
Charge for the year	184,868	401	3,136	188,405
Disposals	–	(7,900)	–	(7,900)
At 31 March 2021	1,642,585	24,078	293,158	1,959,821
Carrying amount				
At 31 March 2021	3,394,447	18,849	9,751	3,423,047
At 31 March 2020	3,491,871	–	5,374	3,497,245

The buildings include the redeveloped Day Centre and Hostel. A legal charge has been registered on parts of the building by Hafod Housing Association and the Big Lottery Fund.

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

19. Investments

	Cash or cash equivalents £	Listed investments £	Total £
Cost or valuation			
At 1 April 2020	69,064	647,841	716,905
Additions	135,178	121,646	256,824
Disposals	(130,676)	(104,622)	(235,298)
Fair value movements	–	152,481	152,481
At 31 March 2021	<u>73,566</u>	<u>817,346</u>	<u>890,912</u>
Impairment			
At 1 April 2020 and 31 March 2021			<u>–</u>
Carrying amount			
At 31 March 2021	<u>73,566</u>	<u>817,346</u>	<u>890,912</u>
At 31 March 2020	<u>69,064</u>	<u>647,841</u>	<u>716,905</u>

All investments shown above are held at valuation.

Listed investments

The aggregate market value of listed investments is £890,912 (2020: £716,905) and the stock exchange value is £890,912 (2020: £716,905).

Financial assets held at fair value

Investments are stated at fair value at the balance sheet date, listed investments are stated at the stock exchange values at the year end. Other investments are valued based on investment performance.

The historical cost of investments at the year end date is £647,025 (2020: £608,266)

20. Debtors

	2021 £	2020 £
Staff loans	3,443	13,047
Other debtors	83,339	85,178
	<u>86,782</u>	<u>98,225</u>

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

21. Creditors: amounts falling due within one year

	2021	2020
	£	£
Trade creditors	11,403	73,263
Accruals and deferred income	38,130	40,444
Social security and other taxes	22,798	26,205
Other creditors - staff funds	6,250	3,130
Hafod loan	66,625	66,625
Other creditors	7,935	8,283
	<u>153,141</u>	<u>217,950</u>

The Hafod loan of £66,625 is secured by a charge on the hostel.

22. Creditors: amounts falling due after more than one year

	2021	2020
	£	£
Hafod Loan - long term	<u>1,018,712</u>	<u>1,085,336</u>

A public benefit concessionary loan of £1.6m was provided to the charity from Hafod Housing Association towards the development of the hostel. The development monies were paid directly by Hafod to the builders, after completion an agreement was entered into on the 16 July 2012 to repay the loan over a 25 year period. The loan is secured by a charge on the hostel. The outstanding balance was £1,085,337 (2020: £1,151,961).

23. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £77,419 (2020: £81,130).

Huggards Group Pension Scheme J60278 is run directly by the Corporate Manager of Standard Life Client Management Limited. It is administered by the Finance Officer at Huggard.

Contributions outstanding at the year end are £7,935 (2020 £8,283).

24. Government grants

The amounts recognised in the financial statements for government grants are as follows:

	2021	2020
	£	£
Recognised in income from donations and legacies:		
Government grants income	<u>2,559</u>	<u>—</u>

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

25. Analysis of charitable funds

Unrestricted funds

	At 1 Apr 2020	Income	Expenditure	Transfers	Gains and losses	At 31 Mar 2021
	£	£	£	£	£	£
General funds	<u>3,021,779</u>	<u>1,249,596</u>	<u>(1,292,802)</u>	<u>66,900</u>	<u>109,502</u>	<u>3,154,975</u>

	At 1 Apr 2019	Income	Expenditure	Transfers	Gains and losses	At 31 Mar 2020
	£	£	£	£	£	£
General funds	<u>3,237,814</u>	<u>1,316,445</u>	<u>(1,474,127)</u>	<u>30,347</u>	<u>(88,700)</u>	<u>3,021,779</u>

Restricted funds

	At 1 Apr 2020	Income	Expenditure	Transfers	Gains and losses	At 31 Mar 2021
	£	£	£	£	£	£
Cardiff County Council - Supporting People	–	544,216	(544,216)	–	–	–
Big Lottery Fund Ex-Servicemen Trust	324,300	–	(18,800)	–	–	305,500
Bond Board	26,347	–	–	–	–	26,347
Julian Hodge	66,801	–	(5,925)	–	–	60,876
Welsh Assembly	11,860	36,113	(35,935)	–	–	12,038
Cardiff County Council - S180 CGL - Substance Misuse Fund	–	191,026	(191,026)	–	–	–
Cardiff County Council - Emergency pods	–	123,989	(123,989)	–	–	–
Nationwide Moondance Foundation	–	78,842	(78,842)	–	–	–
The Waterloo Foundation	–	40,826	–	(40,826)	–	–
National Lottery Community Grant	10,609	–	(10,609)	–	–	–
Grants - various	50,626	80,000	(48,174)	–	–	82,452
	–	59,206	(48,155)	–	–	11,051
	–	39,102	(27,051)	–	–	12,051
	–	65,000	–	(25,000)	–	40,000
	<u>490,543</u>	<u>1,258,320</u>	<u>(1,132,721)</u>	<u>(65,826)</u>	–	<u>550,316</u>

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

25. Analysis of charitable funds *(continued)*

The Cardiff County Council contract for Supporting People was provided towards the hostel and supported houses.

The Big Lottery Fund grant was received towards the development costs of a training, development and enterprise suite at the new centre. A legal charge over the land & buildings by the Big Lottery Fund has been registered. The fund balance will be reduced annually by the depreciation charge on the building.

The Ex-servicemen Trust funds were received for the homeless in Cardiff, who have served in the Army or Navy or Airforce of Great Britain or have been Merchant Seamen or are descendants of such persons.

Bond Board represents funding for present and future bond guarantees.

The Julian Hodge grant of £35,579 is funding towards the "Fundraising/Supporter Project".

The Welsh Assembly S180 grant of £93,048 is given to help fund the Night Centre project and £97,978 was received for the Day Centre and Advocate project.

The Cardiff County Council S180 grants of £77,388 was received for an Advocate, Bond Officer and Engagement Team Leader post. A further £46,601 was received for Safeguard, Security, and Clean Environment.

The CGL grant of £78,842 were received to provide advice, support to people affected by housing and substance misuse related issues.

Cardiff County Council have provided funding towards towards the Day Centre new development improvements of £40,826. As Cardiff Council retain no interest in the building this has been transferred to unrestricted funding.

Nationwide grant was received last year towards am Emergency Accommodation Support project.

The Moondance Foundation grant of £80,000 was received towards Safe-Guard.

The Waterloo Foundation grant of £59,206 was received towards creating New Pathways project for Huggard service users and safe outdoor space.

The National Lottery Community grant of £24,102 was provided towards the cost of a Grant Counsellor and £15,000 towards Climate Action Boost project.

Grants - various consist of £40,000 received towards a fundraising managers post by Mrs Julie McLees. A grant of £25,000 was also received from the Masonic Charitable Foundation towards the Outreach Project and Vehicle Replacement. The vehicle purchase costs (included as fixed asset addition) have been transferred to unrestricted funding as the funder has no long term interest in the vehicle.

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

25. Analysis of charitable funds *(continued)*

Endowment funds

	At 1 Apr 2020 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2021 £
Huggard Trust Fund	<u>185,639</u>	<u>2,773</u>	<u>(2,774)</u>	<u>(1,074)</u>	<u>53,412</u>	<u>237,976</u>

	At 1 Apr 2019 £	Income £	Expenditure £	Transfers £	Gains and losses £	At 31 Mar 2020 £
Huggard Trust Fund	<u>187,616</u>	<u>3,798</u>	<u>(3,798)</u>	<u>(3,798)</u>	<u>1,821</u>	<u>185,639</u>

26. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2021 £
Tangible fixed assets	3,117,547	305,500	–	3,423,047
Investments	652,936	–	237,976	890,912
Current Assets	556,345	244,816	–	801,161
Creditors less than 1 year	(153,141)	–	–	(153,141)
Creditors greater than 1 year	(1,018,712)	–	–	(1,018,712)
Net assets	<u>3,154,975</u>	<u>550,316</u>	<u>237,976</u>	<u>3,943,267</u>

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2020 £
Tangible fixed assets	3,172,945	324,300	–	3,497,245
Investments	531,266	–	185,639	716,905
Current Assets	620,854	166,242	–	787,096
Creditors less than 1 year	(217,950)	–	–	(217,950)
Creditors greater than 1 year	(1,085,336)	–	–	(1,085,336)
Net assets	<u>3,021,779</u>	<u>490,542</u>	<u>185,639</u>	<u>3,697,960</u>

27. Analysis of changes in net debt

	At 1 Apr 2020 £	Cash flows £	At 31 Mar 2021 £
Cash at bank and in hand	<u>688,871</u>	<u>25,508</u>	<u>714,379</u>

Huggard

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2021

28. Operating lease commitments

The charity is committed to paying £21,000 for the next 16 years towards the maintenance and the insurance of the hostel.

29. Post balance sheet events

The Covid-19 pandemic has had a significant negative effect on the UK and World economy and, whilst the consequences of Covid-19 on the charitable company have been insignificant during the year and since the year-end, the trustees recognise that in the longer term its effect may be more significant. At this point in time any long-term effect on the charitable company is unknown, but the trustees remain confident of the financial position of the charitable company and its ability to meet its obligations and liabilities as they fall due. The trustees believe there are sufficient reserves to withstand any future further economic downturns created by the pandemic and are confident that it is correct to prepare the accounts on a going concern basis and that this is not a subsequent event that requires an adjustment in the annual accounts.

30. Related parties

The company was under the control of the trustees throughout the current and previous year.

There were no related party transactions during the year.