

# THE HEREFORD MAPPA MUNDI TRUST

England & Wales · Charity number 703056

## Details

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**Status** Registered

**Legal form** Trust

**Registered** 1990-06-26

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 5 College Cloisters  
Cathedral Close  
Hereford  
HR1 2NG

**Phone** 01432374205

## Activities

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**Objects:** TO RETAIN THE HISTORIC LIBRARIES AND THE MAPPA MUNDI IN THEIR OWNERSHIP AND UNDER THE CONTROL SUBJECT TO ARRANGEMENTS WITH REGARD TO THE CARE AND ADMINISTRATION OF THE HISTORIC LIBRARIES AND THE MAPPI MUNDI TO BE MADE WITH THE DEAN AND CHAPTER OR OTHERS. TO PROTECT AND PRESERVE THE HISTORIC LIBRARIES IN GOOD CONDITION AND TO HOUSE THEM IN SUITABLY SECURE PREMISES IN HEREFORD. (FOR FURTHER DETAILS SEE CLAUSE 3 OF TRUST DEED.)

**Activities:** The preservation for the benefit of the public of Historic Libraries and the Mappa Mundi. The provision of funds towards the cost of erecting a building to house and display the Historic Libraries and Mappa Mundi. The provision of support for all or any of the charitable purposes to which the capitular revenues of the Dean and Chapter of Hereford Cathedral are applicable.

## Classification

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- **How:** Other Charitable Activities
- **What:** Other Charitable Purposes
- **Who:** Other Defined Groups

## Geography

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- Herefordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£253,831	£130,863	-	-
2023-12-31	£243,523	£332,803	-	-
2022-12-31	£233,959	£175,172	-	-
2021-12-31	£147,135	£270,865	-	-
2020-12-31	£117,821	£104,356	-	-

## Trustees

Name	Role	Appointed
HEREFORD MAPPA MUNDI TRUSTEE CO LTD		

**THE HEREFORD MAPPA MUNDI TRUST**

England & Wales - Charity number 703056

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# Accounts

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REGISTERED CHARITY NUMBER: 703056

Report of the Trustees and  
Financial Statements for the Year Ended  
31 December 2024

for  
Hereford Mappa Mundi Trust

**Hereford Mappa Mundi Trust**

**Contents of the Financial Statements  
for the Year Ended 31 December 2024**

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## Hereford Mappa Mundi Trust

### Report of the Trustees for the Year Ended 31 December 2024

The trustees present their report with the financial statements of the charity for the year ended 31 December 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Second Edition, effective 1 January 2019).

### OBJECTIVES AND ACTIVITIES

#### Objectives and aims

The objects of the Trust are: -

- 1) The preservation for the benefit of the public of the Historic Libraries and the Mappa Mundi.
- 2) The provision of funds towards the cost of erecting a building to house and display the Historic Libraries and the Mappa Mundi.
- 3) The provision of support for all or any of the charitable purposes to which the capitular revenues of The Chapter of Hereford Cathedral are applicable.

### ACHIEVEMENTS AND PERFORMANCE

Net assets have increased by £324,177 to £5,767,885 (2023: have increased by £38,698 to £5,443,708). £5,023,354 of these assets represent the endowment funds where the capital cannot be spent. The increase is due to net gains on investments over the year of £210,908 (2023: net gain of £137,055) before deducting the investment management costs of £9,699 (2023: £9,077). All the investments are held in the Cazenove Charity Responsible Multi Asset Fund.

Grants paid to Chapter decreased to £115,604 (2023 £317,718). Investment income for the year increased to £230,768 (2023: £223,984). The performance of the assets dictates how much the Trust can grant to The Chapter in future since the available funds are calculated on a total return basis.

The Statement of Financial Activities shows a surplus of £113,269 (2023: £98,357 deficit) before movement on investments.

Further details of the financial position of the Charity are set out in the following financial statements.

In order to achieve the aims of the Trust, donations to the Chapter during the year totalled £115,604 (2023: £317,718), of which £37,404 was for replacement for the alarm systems of the Mappa Building, £47,697 was for Library and Cataloguer's salaries. Other major donations paid to Chapter were an unrestricted grant of £23,063 from the royalties on use of the Mappa Mundi; and £4,000 towards conservation & book repairs. A full list of the grants to Chapter are in Note 5 to the accounts.

The Trust will continue to strive to continue to maximise returns on investments in order to fulfil its commitments to the Cathedral.

### FINANCIAL REVIEW

#### Investments

Investments are managed by Cazenove Capital Management. The finance committee monitors performance on a regular basis. A "total returns" policy on investments has been adopted. Cazenove Capital Management continue to act as investment advisors and quarterly distributions totalling £199,196 have been made to the Trust during the year (2023: £196,704), distributions being calculated on a total annual return of 4% of the average of the previous three years' valuations on 30<sup>th</sup> June.

#### Reserves policy

The trustees aim, on an annual basis, is to distribute the total return payments to The Chapter of Hereford Cathedral in accordance with the terms of the trust deed. Inevitably there are timing differences at the balance sheet date leaving funds awaiting distribution for specific projects.

## **Hereford Mappa Mundi Trust**

### **Report of the Trustees for the Year Ended 31 December 2024**

#### **Reserves policy (continued)**

As at 31 December 2024 the Trust had £743,774 (2023: £619,881) of unrestricted funds, of this £11,432 (2023: £11,432) has been allocated for the anticipated costs relating to the archaeological implications of the original establishment of the Mappa Mundi exhibition. The remaining £732,342 (2023: £608,449) is intended to cover annual expenditure and for planned projects over the next few years.

#### **Funds**

The endowment funds are subject to specific trusts. Restricted funds are funds subject to specific usage declared by donors. Unrestricted funds are expendable at the discretion of the trustees in furtherance of the objects of the Charity.

During 2017 the Trustees agreed that unrestricted cash surpluses that had accumulated over the years in the current account would be transferred to a separate investment fund with Cazenove called the "Hereford Mappa Mundi Free Fund". This fund mirrors the Trust's other investment funds and is a separate unrestricted fund and is also run on a 4% total return basis. During 2017 the Trustees transferred £200,000 of unrestricted cash to the "Free Fund". At 31st December 2024 the value of the Unrestricted "Free Fund" held at Cazenoves was £213,876 (£205,906 at 31 December 2023).

The trustees designated sufficient monies to cover the costs that were anticipated to be incurred in respect of the archaeological implications of the original establishment of the Mappa Mundi exhibition. This was based on the trustees' estimate of the costs, according to advice received. By 31 December 2024 the outstanding financial liability of the archaeology project was estimated to be £11,432 (2023: £11,432).

#### **Public benefit**

In drafting this report, the trustees have complied with the duty in Section 17 of the Charities Act 2011, to have due regard to public benefit guidance published by the Charity Commission.

#### **Future plans**

In the forthcoming year, the Trust will continue to support the Library and Archive staff salaries together with providing grants for specific projects undertaken by the Cathedral. In 2025 the Mappa Mundi Trust is supporting the Chapter of Hereford Cathedral with unrestricted funding.

The Trust continues to closely monitor the value of its investments and the endowment fund, particularly as these were significantly impacted in 2022 because of the Russian invasion of Ukraine and the recent market volatility since the appointment of the new president of the United States of America in January 2025. At 31<sup>st</sup> March 2025 the total value of investments held with Cazenoves was £5,229,512, a fall in value of £215,407 since the year end.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Governing document**

The charity is controlled by its governing document, a deed of trust. It constitutes an unincorporated charity with a sole corporate Trustee as explained in more detail on the following page.

The Trust's governing document is the Trust Deed dated 21 May 1990. The Trust is registered with the Charity Commission (Charity Number 703056).

#### **Recruitment and appointment of new trustees**

Potential trustees are carefully selected from people who have a keen interest in the activities of the charity.

#### **Induction and training of new trustees**

After appointment all new trustees fill in relevant forms for the Charity Commission and Companies House.

## Hereford Mappa Mundi Trust

### Report of the Trustees for the Year Ended 31 December 2024

#### Risk Management

The trustees have assessed the risks faced by the Trust and consider that investment management and performance pose the greatest area of risk. To mitigate this risk, regular meetings of the investment committee, chaired by Richard Jonathan Evans, take place and reports and recommendations are made to the trustees. The appointment of investment advisors is considered to have further reduced the risk in this area.

Damage or destruction of the historic collections is the other major risk; the Trustees have taken advice on security from relevant experts and appropriate insurance cover is in place.

#### Settlor

The Lord Bishop of Hereford Cathedral and The Chapter of the Cathedral Church of the Blessed Virgin Mary and St. Ethelbert in Hereford.

#### Trust Fund

The original Trust Fund consisted of £10 cash. The Historic Libraries and the Mappa Mundi were added by deed of gift dated 29 January 1991.

#### Endowment Fund

On 30 January 1991 an endowment of £2,000,000 together with accrued interest, was made by the National Heritage Memorial Fund. Should there be failure of the specified Trusts then the endowment fund but not the accrued interest must be returned to the National Heritage Memorial Fund.

#### Building Fund

On 30 January 1991 a private donation of £1,000,000 was made, subject to specified terms and conditions. Under the Gift Aid Scheme, the donation was supplemented by £333,333 of income tax recovery. The charity used this donation to partly fund the construction of the "Mappa Mundi Building" at Hereford Cathedral.

### REFERENCE AND ADMINISTRATIVE DETAILS

#### Registered Charity number

703056

#### Principal address

5 College Cloisters  
The Close  
Hereford  
Herefordshire  
HR1 2NG

#### Patron

Canon Edward Harley LL OBE

#### Trustees

The Hereford Mappa Mundi Trust has a sole corporate trustee, The Hereford Mappa Mundi Trustee Company Limited. Reference to "trustees" in this document refers to the directors of the corporate trustee company. The directors during the year and up to the date of the approval of the financial statements are listed below:

The Very Revd Sarah Brown  
The Revd Canon James Pacey (Resigned 14<sup>th</sup> May 2024)  
The Right Revd Richard Jackson, Bishop of Hereford  
Peter Barber  
Prof Michelle Brown (Resigned 24<sup>th</sup> January 2024)  
Sarah Clay  
Tamsin Clive DL (Chairman)  
Sir Henry Cotterell  
Richard Jonathan Evans  
Claire Breay  
Giles Mandelbrote  
Michael Guy  
Edward Perks (appointed 14<sup>th</sup> May 2024)

**Hereford Mappa Mundi Trust**

**Report of the Trustees for the Year Ended 31 December 2024**

**REFERENCE AND ADMINISTRATIVE DETAILS (continued)**

**Secretary**

Jennifer Dumbelton

**Auditors**

Hazlewoods LLP  
Staverton Court  
Staverton  
Cheltenham  
GL51 0UX

**Bankers**

Lloyds Bank plc  
8 High Town  
Hereford  
HR1 2AE

CCLA Investment Management Ltd  
One Angel Lane  
London  
EC4R 3AB

**Investment Advisers**

Cazenove Capital Management  
1 London Wall Place  
London  
EC2Y 5AU

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

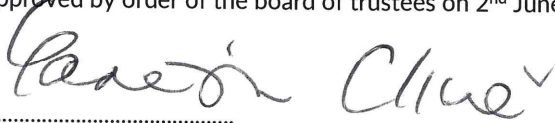
The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 2<sup>nd</sup> June 2025 and signed on its behalf by:



.....  
Tamsin Clive DL - On behalf of The Hereford Mappa Mundi Trustee Company Ltd

## Report of the Independent Auditors to the Trustees of Hereford Mappa Mundi Trust

### Opinion

We have audited the financial statements of The Hereford Mappa Mundi Trust for the year ended 31 December 2024 which comprise the statement of financial activities, the balance sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2024 and of the charity's net movement in funds for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

### Basis for opinion

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder. We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### Other information

The trustees are responsible for the other information. The other information comprises the information included in the Trustees' Annual Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- adequate accounting records have not been kept by the charity; or
- sufficient accounting records have not been kept; or
- the charity financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

### Responsibilities of trustees for the financial statements

As explained more fully in the trustees' responsibilities statement set out on page 6, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We considered the nature of the charity's industry and its control environment and reviewed the charity's documentation of their policies and procedures relating to fraud and compliance with laws and regulations. We also enquired of management about their own identification and assessment of the risks of irregularities.

We obtained an understanding of the legal and regulatory framework that the charity operates in and identified the key laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements, including the UK Charities Act 2011 and tax legislation, and those that do not have a direct effect on the financial statements but compliance with which may be fundamental to the charity's ability to operate or to avoid a material penalty.

We discussed among the audit engagement team regarding the opportunities and incentives that may exist within the organisation for fraud and how and where fraud might occur in the financial statements.

In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override. In addressing the risk of fraud through management override of controls, we tested the appropriateness of journal entries and other adjustments; assessed whether the judgments made in accounting estimates are indicative of a potential bias; and evaluated the business rationale of any significant transactions that are unusual or outside the normal course of business.

In addition to the above, our procedures to respond to the risks identified included the following:

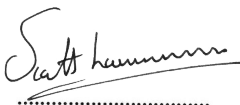
- reviewing financial statement disclosures by testing to supporting documentation to assess compliance with provisions of relevant laws and regulations described as having a direct effect on the financial statements;
- performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatements due to fraud;
- enquiring of management concerning actual and potential litigation and claims and instances of non-compliance with laws and regulations; and
- reading minutes of meetings of those charged with governance.

Our audit procedures were designed to respond to risks of material misstatement in the financial statements, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery, misrepresentations or through collusion. There are inherent limitations in the audit procedures performed and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we are to become aware of it.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

**Use of our report**

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's trustees as a body for our audit work, for this report, or for the opinions we have formed.



.....  
Scott Lawrence (Senior Statutory Auditor)  
For and on behalf of Hazlewoods LLP, Statutory Auditor

Staverton Court  
Staverton  
Cheltenham  
GL51 0UX

Hereford Mappa Mundi Trust

Statement of Financial Activities  
for the Year Ended 31 December 2024

	Notes	Unrestricted funds £	Restricted fund £	Endowment funds £	2024 Total funds £	2023 Total funds £
<b>INCOME AND ENDOWMENTS FROM:</b>						
<b>Charitable activities</b>	3					
Artefacts		23,063	-	-	23,063	19,539
Donations		-	-	-	-	-
Investment income	2	<u>16,549</u>	<u>36</u>	<u>214,183</u>	<u>230,768</u>	<u>223,984</u>
<b>Total</b>		39,612	36	214,183	253,831	243,523
<b>EXPENDITURE ON:</b>						
	4-7					
<b>Raising Funds</b>						
Investment management fees		384	-	9,315	9,699	9,077
<b>Charitable activities</b>						
Donations		115,604	-	-	115,604	317,718
Other direct charitable costs		9,219	-	-	9,219	9,125
Support costs		6,040	-	-	6,040	5,960
<b>Total</b>		<u>131,247</u>	<u>-</u>	<u>9,315</u>	<u>140,562</u>	<u>341,880</u>
<b>Net movement on investments</b>	7	<u>16,332</u>	<u>-</u>	<u>194,576</u>	<u>210,908</u>	<u>137,055</u>
<b>NET (EXPENDITURE)/ INCOME</b>		(75,303)	36	399,444	324,177	38,698
<b>Transfers between funds</b>	15	<u>199,196</u>	<u>-</u>	<u>(199,196)</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds</b>		123,893	36	200,248	324,177	38,698
<b>RECONCILIATION OF FUNDS</b>						
<b>Total funds brought forward</b>		<u>619,881</u>	<u>721</u>	<u>4,823,106</u>	<u>5,443,708</u>	<u>5,405,010</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>743,774</u></u>	<u><u>757</u></u>	<u><u>5,023,354</u></u>	<u><u>5,767,885</u></u>	<u><u>5,443,708</u></u>

**CONTINUING OPERATIONS**

All income and expenditure has arisen from continuing activities.

The notes form part of the financial statements.

Hereford Mappa Mundi Trust

Balance Sheet

At 31 December 2024

	Notes	Unrestricted funds £	Restricted fund £	Endowment funds £	2024 Total funds £	2023 Total funds £
<b>FIXED ASSETS</b>						
The Mappa Mundi and Historic Libraries at nominal value	10	-	-	1	1	1
All Saints Chained Library at nominal value	11	-	-	1	1	1
Investments	12	<u>421,566</u>	<u>-</u>	<u>5,023,352</u>	<u>5,444,918</u>	<u>5,227,948</u>
		421,566	-	5,023,354	5,444,920	5,227,950
<b>CURRENT ASSETS</b>						
Debtors	13	6,305	-	-	6,305	17,455
Cash at bank and in hand		<u>346,671</u>	<u>757</u>	<u>-</u>	<u>347,428</u>	<u>224,995</u>
		352,976	757	-	353,733	242,450
<b>CREDITORS</b>						
Amounts falling due within one year	14	<u>(30,768)</u>	<u>-</u>	<u>-</u>	<u>(30,768)</u>	<u>(26,692)</u>
<b>NET CURRENT ASSETS</b>		<u>322,208</u>	<u>757</u>	<u>-</u>	<u>322,965</u>	<u>215,758</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>743,774</u>	<u>757</u>	<u>5,023,354</u>	<u>5,767,885</u>	<u>5,443,708</u>
<b>NET ASSETS</b>		<u><u>743,774</u></u>	<u><u>757</u></u>	<u><u>5,023,354</u></u>	<u><u>5,767,885</u></u>	<u><u>5,443,708</u></u>
<b>FUNDS</b>						
Unrestricted funds	15				743,774	619,881
Restricted funds					757	721
Endowment funds					<u>5,023,354</u>	<u>4,823,106</u>
<b>TOTAL FUNDS</b>					<u><u>5,767,885</u></u>	<u><u>5,443,708</u></u>

The notes form part of the financial statements.

The financial statements were approved and authorised for issue by the Board of Trustees on 2<sup>nd</sup> June 2025 and were signed on its behalf by:



Tamsin Clive DL - On behalf of The Hereford Mappa Mundi Trustee Company Ltd

## 1. ACCOUNTING POLICIES

### **Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (second edition, effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

### **Going concern**

The accounts are prepared on a going concern basis, and, in the opinion of the trustees, there is no material uncertainty in connection with the charity's ability to continue to operate for the foreseeable future and a minimum period of twelve months from the approval of the financial statements.

### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received, and the amount can be measured reliably.

### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources. Grants offered subject to conditions which have not been met at the yearend date are noted as a commitment but not accrued as expenditure.

### **Taxation**

The charity is exempt from tax on its charitable activities.

### **Fund accounting**

Unrestricted funds are held for the furtherance of the objects of the Trust and the management and administration thereof.

Designated funds are held for the anticipated costs in relation to the archaeological implication of the original establishment of the Mappa Mundi exhibition.

Restricted funds are applied for the purposes imposed by the donors.

Endowment funds comprise investments, managed on a "total return basis", the Mappa Mundi and Historic Libraries and the All Saints Chained Library. Investment income is attributed to the endowment fund and a transfer made to unrestricted funds equal to 4% of the average value of investments over the previous three years.

All bank interest is allocated to the appropriate fund.

### **Heritage assets**

The Hereford Mappa Mundi Trust has a collection of historical books, part of which is contained within the Chained Library, and the rest are throughout the cathedral as well as the Mappa Mundi. These are all held in support of the Trust's primary objective of the preservation for the benefit of the public of historic libraries and the Mappa Mundi.

The trustees consider that, owing to the incomparable nature of these historic items, conventional valuation approaches lack sufficient reliability and that, even if the valuations could be obtained, the costs would be onerous compared with the additional benefits derived by the Trust and users of the accounts. As a result, no value is reported for these assets in the Balance Sheet. Further information is given in the notes to the accounts.

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2024

1. ACCOUNTING POLICIES - continued

**Investments**

Investments are stated at market value at the balance sheet date. Any gain or loss on revaluation or sale is taken to the Statement of Financial Activities (SOFA).

**Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short-term investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**Debtors**

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

**Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

2. INVESTMENT INCOME

	2024 £	2023 £
Deposit account interest	7,817	4,005
Dividends and interest on investments	<u>222,951</u>	<u>219,979</u>
	<u>230,768</u>	<u>223,984</u>

**Deposit Account Interest & Interest on Investments**

	2024 £	2023 £
<b>Unrestricted funds:</b>		
Central Board of Finance of the Church of England	<u>7,781</u>	<u>3,967</u>
	7,781	3,967
<b>Restricted fund:</b>		
Central Board of Finance of the Church of England	36	38
<b>Endowment fund:</b>		
Cazenove	<u>-</u>	<u>486</u>
	<u>7,817</u>	<u>4,491</u>

3. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2024 £	2023 £
Use of artefacts	Artefacts	23,063	19,539
		<u>23,063</u>	<u>19,539</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2024

4. CHARITABLE ACTIVITIES COSTS

	Direct costs	Grant funding of activities (See note 5)	Total 2024
	£	£	£
Artefacts	9,219	-	9,219
	<u>-</u>	<u>115,604</u>	<u>115,604</u>
	<u>9,219</u>	<u>115,604</u>	<u>124,823</u>

	Direct costs	Grant funding of activities (See note 5)	Total 2023
	£	£	£
Artefacts	9,125	-	9,125
Donations	<u>-</u>	<u>317,718</u>	<u>317,718</u>
	<u>9,125</u>	<u>317,718</u>	<u>326,843</u>

5. GRANTS PAYABLE

	2024	2023
	£	£
Donations	<u>115,604</u>	<u>317,718</u>

The total grants paid to institutions during the year were as follows:

	2024	2023
	£	£
Chapter - Library salaries	47,697	45,294
Chapter - Mappa Building Plant Replacement	-	240,945
Chapter - Temporary Exhibitions	2,000	2,000
Chapter - Library Laptops	-	3,000
Chapter - Catalogue Software	1,440	1,440
Chapter - Conservation & Book repairs	4,000	5,500
Chapter - Royalties	23,063	19,539
Chapter - Mappa Building Grants	37,404	-
	<u>115,604</u>	<u>317,718</u>

6. SUPPORT COSTS

	2024	2023
	£	£
Governance costs	<u>6,040</u>	<u>5,960</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2024

**7. NET MOVEMENT ON INVESTMENTS**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Net gain /(loss) on investments	210,908	137,055
Investment management costs	<u>(9,699)</u>	<u>(9,077)</u>
	<u>201,209</u>	<u>127,978</u>

**8. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 December 2024 nor for the year ended 31 December 2023.

**Trustees' expenses**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Trustees' expenses	<u>830</u>	<u>947</u>

## 9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES 2023

		Unrestricted funds	Restricted fund	Endowment funds	Total funds
	Notes	£	£	£	£
<b>INCOME AND ENDOWMENTS</b>					
<b>FROM</b>					
<b>Charitable activities</b>	3				
Artefacts		19,539	-	-	19,539
Donations		-	-	-	-
Investment income	2	<u>12,649</u>	<u>38</u>	<u>211,297</u>	<u>223,984</u>
<b>Total</b>		32,188	38	211,297	243,523
<b>EXPENDITURE ON</b>					
	4-7				
<b>Raising Funds</b>					
Investment management fees		359	-	8,718	9,077
<b>Charitable activities</b>					
Donations		317,718	-	-	317,718
Other direct charitable costs		9,125	-	-	9,125
Support costs		5,960	-	-	5,960
<b>Total</b>		333,162	-	8,718	341,880
Net movement on investments	7	<u>10,623</u>	<u>-</u>	<u>126,432</u>	<u>137,055</u>
<b>NET (EXPENDITURE)/ INCOME</b>		(290,351)	38	329,011	38,698
Transfers between funds	15	<u>196,704</u>	<u>-</u>	<u>(196,704)</u>	<u>-</u>
Net movement in funds		(93,647)	38	132,307	38,698
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		713,528	683	4,690,799	5,405,010
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>619,881</u>	<u>721</u>	<u>4,823,106</u>	<u>5,443,708</u>

10. THE MAPPA MUNDI

The Mappa Mundi

	£
<b>COST</b>	
At 1 January 2024 and 31 December 2024	<u>1</u>
 <b>NET BOOK VALUE</b>	
At 31 December 2024	<u><u>1</u></u>
At 31 December 2023	<u><u>1</u></u>

11. ALL SAINTS CHAINED LIBRARY AT  
NOMINAL VALUE

Total  
£

<b>COST</b>	
At 1 January 2024 and 31 December 2024	<u>1</u>
 <b>NET BOOK VALUE</b>	
At 31 December 2024	<u><u>1</u></u>
At 31 December 2023	<u><u>1</u></u>

12. FIXED ASSET INVESTMENTS

	Listed investments £	Cash and settlements pending £	Totals £
<b>MARKET VALUE</b>			
At 1 January 2024	5,205,420	22,528	5,227,948
Additions	-	-	-
Disposals	(9,435)	-	(9,435)
Revaluations	210,908	-	210,908
Movement on cash	-	15,497	15,497
	<u>5,406,893</u>	<u>38,025</u>	<u>5,444,918</u>
At 31 December 2024			

The investments are held in the Cazenove Charity Responsible Multi Asset Fund.

12. FIXED ASSET INVESTMENTS (continued)

Structure of the portfolio

	Market value	
	2024	2023
	£	£
Cazenove Charity Responsible Multi Asset Fund	<u>5,406,893</u>	<u>5,205,420</u>

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Other debtors	<u>6,305</u>	<u>17,455</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Accruals and deferred income	<u>30,768</u>	<u>26,692</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2024

## 15. MOVEMENT IN FUNDS

	At 01.01.24 £	Net movement in funds £	Transfers between funds £	At 31.12.24 £
<b>Unrestricted funds</b>				
General fund	369,573	(92,030)	199,196	476,739
Designated - Investment "Free Fund"	238,876	16,727	-	255,603
Designated Fund - Archaeology	<u>11,432</u>	<u>-</u>	<u>-</u>	<u>11,432</u>
	619,881	(75,303)	199,196	743,774
<b>Restricted funds</b>				
Library Fund	721	36	-	757
<b>Endowment funds</b>				
The National Heritage Memorial Fund Investments	4,823,106	399,444	(199,196)	5,023,354
	<u>5,443,708</u>	<u>324,177</u>	<u>-</u>	<u>5,767,885</u>

Net movement in funds, included in the above are as follows:

	Income £	Expenditure £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	30,844	(130,863)	7,989	(92,030)
Designated - Investment "Free Fund"	8,768	(384)	8,343	16,727
Designated Fund - Archaeology	-	-	-	-
	<u>39,612</u>	<u>(131,247)</u>	<u>16,332</u>	<u>(75,303)</u>
<b>Restricted funds</b>				
Library Fund	36	-	-	36
<b>Endowment funds</b>				
The National Heritage Memorial Fund Investments	214,183	(9,315)	194,576	399,444
	<u>253,831</u>	<u>(140,562)</u>	<u>210,908</u>	<u>324,177</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2024

## 15. MOVEMENT IN FUNDS - CONTINUED

2023 comparative figures

	At 01.01.23 £	Net movement in funds £	Transfers between funds £	At 31.12.23 £
<b>Unrestricted funds</b>				
General fund	476,965	(304,096)	196,704	369,573
Designated - Investment "Free Fund"	225,131	13,745	-	238,876
Designated Fund - Archaeology	<u>11,432</u>	<u>-</u>	<u>-</u>	<u>11,432</u>
	713,528	(290,351)	196,704	619,881
<b>Restricted funds</b>				
Library Fund	683	38	-	721
<b>Endowment funds</b>				
The National Heritage Memorial Fund Investments	4,690,799	329,011	(196,704)	4,823,106
	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
<b>TOTAL FUNDS</b>	<u>5,405,010</u>	<u>38,698</u>	<u>-</u>	<u>5,443,708</u>

Net movement in funds, included in the above are as follows:

	Income £	Expenditure £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	23,506	(332,803)	5,201	(304,096)
Designated - Investment "Free Fund"	8,682	(359)	5,422	13,745
Designated Fund - Archaeology	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	32,188	(333,162)	10,623	(290,351)
<b>Restricted funds</b>				
Library Fund	38	-	-	38
<b>Endowment funds</b>				
The National Heritage Memorial Fund Investments	211,297	(8,718)	126,432	329,011
	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
<b>TOTAL FUNDS</b>	<u>243,523</u>	<u>(341,880)</u>	<u>137,055</u>	<u>38,698</u>

The Designated Investment "Free Fund" was set up from surplus unrestricted income that had accumulated in the current account. The fund is to generate unrestricted income on a total return basis.

The Designated Fund - Archaeology has been established to cover the anticipated costs in relation to the archaeological implications of the original establishment of the Mappa Mundi exhibition.

The Library Fund consists of donations to be used for library fittings. The fund is represented by monies held in the Central Board of Finance deposit account.

**15. MOVEMENT IN FUNDS – CONTINUED**

On 30 January 1991 an endowment of £2,000,000 together with accrued interest was made by the National Heritage Memorial Fund. The fund is represented by investments and the costs of managing these investments is charged against this fund. For the purposes of Total Return accounting, the gift element of the endowment is considered to be the amount of £2,000,000, The difference of £3,023,354 (2023: +£2,823,106) between this amount and the actual value of the endowment at 31 December 2024 of £5,023,354 represents the unapplied Total Return.

The value of the original endowment with CPI indexation at 31 December 2024 is £4,721,339 (2023: £4,402,283).

The All Saints Chained Library, the Historic Libraries and the Mappa Mundi are shown at nominal values being regarded as inalienable assets. It is considered that significant costs would be involved in obtaining reliable valuations and that these would far outweigh any benefits derived.

**Transfers between funds**

Investment income and the interest on endowment cash is attributed to the Endowment Fund and a transfer is made to the unrestricted fund equal to 4% of the average market value of investments at 30<sup>th</sup> June over the previous three years. The transfer is made on the "total return basis".

During 2018 £200,000 was transferred from the Unrestricted General Fund to a newly created Unrestricted Investment "Free Fund" with the investment advisors, Cazenove.

**16. ENDOWMENT FUND TOTAL RETURN**

Endowed Fund - Total Return	Year Ending 31.12.2024		
	Endowment £	Unapplied Total Return £	Total £
<b>At the beginning of the reporting period</b>			
Permanent Endowment	2,000,000	-	2,000,000
Unapplied Total Return	-	2,823,106	2,823,106
	2,000,000	2,823,106	4,823,106
<b>Movements in the reporting period</b>			
Investment return - dividends and interest	-	214,183	214,183
Investment return -realised and unrealised gains & (Losses)	-	194,576	194,576
Less: Investment management costs	-	(9,315)	(9,315)
Total movements	-	399,444	399,444
4% total return paid to Unrestricted funds		(199,196)	(199,196)
<b>Net movement in reporting period</b>	-	200,248	200,248
	2,000,000	3,023,354	5,023,354

**16. ENDOWMENT FUND TOTAL RETURN – CONTINUED**

Endowed Fund - Total Return	Year Ending 31.12.2023		
	Endowment £	Unapplied Total Return £	Total £
<b>At the beginning of the reporting period</b>			
Permanent Endowment	2,000,000	-	2,000,000
Unapplied Total Return	-	2,690,799	2,690,799
	2,000,000	2,690,799	4,690,799
<b>Movements in the reporting period</b>			
Investment return - dividends and interest	-	211,297	211,297
Investment return -realised and unrealised gains & (losses)	-	126,432	126,432
Less: Investment management costs	-	(8,718)	(8,718)
Total movements	-	329,011	329,011
4% total return paid to Unrestricted funds	-	(196,704)	(196,704)
<b>Net movement in reporting period</b>	-	132,307	132,307
	2,000,000	2,823,106	4,823,106

**17. RELATED PARTY DISCLOSURES**

The controlling Trustee of the Hereford Mappa Mundi Trust is The Hereford Mappa Mundi Trust Company Limited. The directors of The Hereford Mappa Mundi Trust Company Limited are listed on page 1.

The Very Reverend Sarah Brown and the Reverend Canon James Pacey are members of the Chapter of Hereford Cathedral. The Very Reverend Sarah Brown, the Reverend Canon James Pacey, Tamsin Clive DL (as the representative of Hereford Mappa Mundi Trust) are on the finance committee of the Chapter. During the year the charity made donations to the Chapter of £115,604 (2023: £317,718).

The Chapter owns and controls Hereford Cathedral Enterprises Limited. During the year, The Hereford Mappa Mundi Trust charged Hereford Cathedral Enterprises Limited £23,063 (2023: £19,539) for use of Artefacts and Hereford Cathedral Enterprises Limited charged The Mappa Mundi Trust £242 (2023: £98) for the supply of refreshments. At the end year Hereford Cathedral Enterprises Limited owed The Hereford Mappa Mundi Trust £4,432 (2023: £15,784) for the use of Artefacts. At the end year The Mappa Mundi Trust owed £175 (2023: £76) to Hereford Cathedral Enterprises Limited.

There are no other related party transactions requiring disclosure in the financial statements.

**18. HERITAGE ASSETS NOT RECOGNISED IN THE BALANCE SHEET**

Chained Library

The Hereford Mappa Mundi Trust maintains a collection of approximately 1,500 books within its Chained Library. These date from c.800 to 1885 and the oldest, most important book held is the 8th century Hereford Gospels. The chained library includes 229 medieval manuscripts and is the largest surviving Chained Library.

Other Historical Libraries

These consist of the music library, which contains a collection of books, printed sheet music and musical manuscripts dating from 1799 as well as the lower library containing theological books and manuscripts dating from before 1800.

Mappa Mundi

The Mappa Mundi is a 13th century scholar's interpretation of the world and is unique within British heritage.

Presentation and Management

Heritage assets are not routinely acquired or disposed of by the Trust.

The public have access to all heritage assets 6 days a week.

**THE HEREFORD MAPPA MUNDI TRUST**

England & Wales - Charity number 703056

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# Accounts

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REGISTERED CHARITY NUMBER: 703056

Report of the Trustees and  
Financial Statements for the Year Ended  
31 December 2023

for  
Hereford Mappa Mundi Trust

Hereford Mappa Mundi Trust

Contents of the Financial Statements  
for the Year Ended 31 December 2023

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Statement of Financial Activities	7
Balance Sheet	8
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## Hereford Mappa Mundi Trust

### Report of the Trustees for the Year Ended 31 December 2023

The trustees present their report with the financial statements of the charity for the year ended 31 December 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Second Edition, effective 1 January 2019).

#### OBJECTIVES AND ACTIVITIES

##### Objectives and aims

The objects of the Trust are: -

- 1) The preservation for the benefit of the public of the Historic Libraries and the Mappa Mundi.
- 2) The provision of funds towards the cost of erecting a building to house and display the Historic Libraries and the Mappa Mundi.
- 3) The provision of support for all or any of the charitable purposes to which the capitular revenues of The Chapter of Hereford Cathedral are applicable.

#### ACHIEVEMENTS AND PERFORMANCE

Net assets have increased by £38,698 to £5,443,708 (2022: have decreased by £531,374 to £5,405,010). £4,823,106 of these assets represent the endowment funds where the capital cannot be spent. The increase is due to net gains on investments over the year of £137,055 (2022: net loss of £580,673) before deducting the investment management costs of £9,077 (2022: £9,488). All the investments are held in the Cazenove Charity Responsible Multi Asset Fund.

Grants paid to Chapter increased to £317,718 (2022 £158,660). Investment income for the year increased to £223,984 (2022: £214,617). The performance of the assets dictates how much the Trust can grant to The Chapter in future since the available funds are calculated on a total return basis.

The Statement of Financial activities shows a deficit of £98,357 (2022: £49,299 surplus) before movement on investments.

Further details of the financial position of the Charity are set out in the following financial statements.

In order to achieve the aims of the Trust, donations to the Chapter during the year totalled £317,718 (2022: £158,660), of which £240,945 was for replacement for the heating and ventilation system of the Mappa Building. £45,294 was for Library and Cataloguer's salaries. Other major donations paid to Chapter were an unrestricted grant of £19,539 from the royalties on use of the Mappa Mundi; and £5,500 towards conservation & book repairs. A full list of the grants to Chapter are in Note 5 to the accounts.

The trust will continue to strive to continue to maximise returns on investments in order to fulfil its commitments to the Cathedral.

#### FINANCIAL REVIEW

##### Investments

Investments are managed by Cazenove Capital Management. The finance committee monitors performance on a regular basis. A "total returns" policy on investments has been adopted. Cazenove Capital Management continue to act as investment advisors and quarterly distributions totalling £196,704 have been made to the Trust during the year (2022: £198,900), distributions being calculated on a total annual return of 4% of the average of the previous three years' valuations on 30<sup>th</sup> June.

##### Reserves policy

The trustees aim, on an annual basis, is to distribute the total return payments to The Chapter of Hereford Cathedral in accordance with the terms of the trust deed. Inevitably there are timing differences at the balance sheet date leaving funds awaiting distribution for specific projects.

## Hereford Mappa Mundi Trust

### Report of the Trustees for the Year Ended 31 December 2023

#### Reserves policy (continued)

As at 31 December 2023 the Trust had £619,881 (2022: £713,528) of unrestricted funds, of this £11,432 (2022: £11,432) has been allocated for the anticipated costs relating to the archaeological implications of the original establishment of the Mappa Mundi exhibition. The remaining £608,449 (2022: £702,096) is intended to cover annual expenditure and for planned projects over the next few years.

#### Funds

The endowment funds are subject to specific trusts. Restricted funds are funds subject to specific usage declared by donors. Unrestricted funds are expendable at the discretion of the trustees in furtherance of the objects of the Charity.

During 2017 the Trustees agreed that unrestricted cash surpluses that had accumulated over the years in the current account would be transferred to a separate investment fund with Cazenove called the "Hereford Mappa Mundi Free Fund". This fund mirrors the Trust's other investment funds and is a separate unrestricted fund and is also be run on a 4% total return basis. During 2017 the Trustees transferred £200,000 of unrestricted cash to the "Free Fund". At 31st December 2023 the value of the Unrestricted "Free Fund" held at Cazenoves was £205,906 (£200,840 at 31 December 2022).

The trustees designated sufficient monies to cover the costs that were anticipated to be incurred in respect of the archaeological implications of the original establishment of the Mappa Mundi exhibition. This was based on the trustees' estimate of the costs, according to advice received. By 31 December 2023 the outstanding financial liability of the archaeology project was estimated to be £11,432 (2022: £11,432).

#### Public benefit

In drafting this report, the trustees have complied with the duty in Section 17 of the Charities Act 2011, to have due regard to public benefit guidance published by the Charity Commission.

#### Future plans

In the forthcoming year, the Trust will continue to support the Library and Archive staff salaries together with providing grants for specific projects undertaken by the Cathedral. In 2024 the Mappa Mundi Trust is supporting the Chapter of Hereford Cathedral with the funding needed to replace the fire alarm system, which was originally installed during the construction of the library and Mappa building.

The Trust continues to closely monitor the value of its investments and the endowment fund, particularly as these were significantly impacted in 2022 because of the Russian invasion of Ukraine. At 31<sup>st</sup> March 2024 the total value of investments held with Cazenoves was £5,380,707 an improvement of £152,759 since the year end.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Governing document

The charity is controlled by its governing document, a deed of trust. It constitutes an unincorporated charity with a sole corporate Trustee as explained in more detail on the following page.

The Trust's governing document is the Trust Deed dated 21 May 1990. The Trust is registered with the Charity Commission (Charity Number 703056).

#### Recruitment and appointment of new trustees

Potential trustees are carefully selected from people who have a keen interest in the activities of the charity.

#### Induction and training of new trustees

After appointment all new trustees fill in relevant forms for the Charity Commission and Companies House.

## Hereford Mappa Mundi Trust

### Report of the Trustees for the Year Ended 31 December 2023

#### Risk Management

The trustees have assessed the risks faced by the Trust and consider that investment management and performance pose the greatest area of risk. To mitigate this risk, regular meetings of the investment committee, chaired by Richard Jonathan Evans, take place and reports and recommendations are made to the trustees. The appointment of investment advisors is considered to have further reduced the risk in this area.

Damage or destruction of the historic collections is the other major risk; the Trustees have taken advice on security from relevant experts and appropriate insurance cover is in place.

#### Settlor

The Lord Bishop of Hereford Cathedral and The Chapter of the Cathedral Church of the Blessed Virgin Mary and St. Ethelbert in Hereford.

#### Trust Fund

The original Trust Fund consisted of £10 cash. The Historic Libraries and the Mappa Mundi were added by deed of gift dated 29 January 1991.

#### Endowment Fund

On 30 January 1991 an endowment of £2,000,000 together with accrued interest, was made by the National Heritage Memorial Fund. Should there be failure of the specified Trusts then the endowment fund but not the accrued interest must be returned to the National Heritage Memorial Fund.

#### Building Fund

On 30 January 1991 a private donation of £1,000,000 was made, subject to specified terms and conditions. Under the Gift Aid Scheme, the donation was supplemented by £333,333 of income tax recovery. The charity used this donation to partly fund the construction of the "Mappa Mundi Building" at Hereford Cathedral.

## REFERENCE AND ADMINISTRATIVE DETAILS

#### Registered Charity number

703056

#### Principal address

5 College Cloisters  
The Close  
Hereford  
Herefordshire  
HR1 2NG

#### Patron

Canon Edward Harley LL OBE

#### Trustees

The Hereford Mappa Mundi Trust has a sole corporate trustee, The Hereford Mappa Mundi Trustee Company Limited. Reference to "trustees" in this document refers to the directors of the corporate trustee company. The directors during the year and up to the date of the approval of the financial statements are listed below:

The Very Revd Sarah Brown  
The Revd Canon James Pacey (Appointed 18<sup>th</sup> June 2023)  
The Right Revd Richard Jackson, Bishop of Hereford  
Peter Barber  
Prof Michelle Brown (Resigned 24<sup>th</sup> January 2024)  
Sarah Clay  
Tamsin Clive DL (Chairman)  
Sir Henry Cotterell  
Richard Jonathan Evans  
Claire Breay  
Giles Mandelbrote  
Michael Guy

Hereford Mappa Mundi Trust

Report of the Trustees for the Year Ended 31 December 2023

REFERENCE AND ADMINISTRATIVE DETAILS (continued)

**Secretary**

Jennifer Dumbelton

**Auditors**

Hazlewoods LLP  
Staverton Court  
Staverton  
Cheltenham  
GL51 0UX

**Bankers**

Lloyds Bank plc  
8 High Town  
Hereford  
HR1 2AE

**CCLA Investment Management Ltd**

One Angel Lane  
London  
EC4R 3AB

**Investment Advisers**

Cazenove Capital Management  
1 London Wall Place  
London  
EC2Y 5AU

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

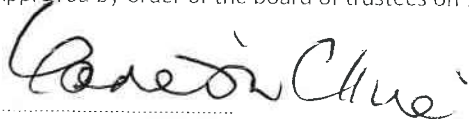
The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 14<sup>th</sup> May 2024 and signed on its behalf by:



Tamsin Clive DL - On behalf of The Hereford Mappa Mundi Trustee Company Ltd

## Report of the Independent Auditors to the Trustees of Hereford Mappa Mundi Trust

### Opinion

We have audited the financial statements of The Hereford Mappa Mundi Trust for the year ended 31 December 2023 which comprise the statement of financial activities, the balance sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2023 and of the charity's net movement in funds for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

### Basis for opinion

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder. We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### Other information

The trustees are responsible for the other information. The other information comprises the information included in the Trustees' Annual Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- adequate accounting records have not been kept by the charity; or
- sufficient accounting records have not been kept; or
- the charity financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

### Responsibilities of trustees for the financial statements

As explained more fully in the trustees' responsibilities statement set out on page 4, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

## Report of the Independent Auditors to the Trustees of Hereford Mappa Mundi Trust (continued)

### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

#### *Extent to which the audit was capable of detecting irregularities, including fraud.*

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We considered the nature of the charity's industry and its control environment and reviewed the charity's documentation of their policies and procedures relating to fraud and compliance with laws and regulations. We also enquired of management about their own identification and assessment of the risks of irregularities.

We obtained an understanding of the legal and regulatory framework that the charity operates in and identified the key laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements, including the UK Charities Act 2011 and tax legislation, and those that do not have a direct effect on the financial statements but compliance with which may be fundamental to the charity's ability to operate or to avoid a material penalty.

We discussed among the audit engagement team regarding the opportunities and incentives that may exist within the organisation for fraud and how and where fraud might occur in the financial statements.

In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override. In addressing the risk of fraud through management override of controls, we tested the appropriateness of journal entries and other adjustments; assessed whether the judgments made in accounting estimates are indicative of a potential bias; and evaluated the business rationale of any significant transactions that are unusual or outside the normal course of business.

In addition to the above, our procedures to respond to the risks identified included the following:

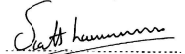
- reviewing financial statement disclosures by testing to supporting documentation to assess compliance with provisions of relevant laws and regulations described as having a direct effect on the financial statements;
- performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatements due to fraud;
- enquiring of management concerning actual and potential litigation and claims and instances of non-compliance with laws and regulations; and
- reading minutes of meetings of those charged with governance.

Our audit procedures were designed to respond to risks of material misstatement in the financial statements, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery, misrepresentations or through collusion. There are inherent limitations in the audit procedures performed and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we are to become aware of it.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

### Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's trustees as a body for our audit work, for this report, or for the opinions we have formed.



Scott Lawrence (Senior Statutory Auditor)  
For and on behalf of Hazlewoods LLP, Statutory Auditor

Staverton Court  
Staverton  
Cheltenham  
GL51 0UX

Hereford Mappa Mundi Trust

Statement of Financial Activities for the Year Ended 31 December 2023

	Notes	Unrestricted funds £	Restricted fund £	Endowment funds £	2023 Total funds £	2022 Total funds £
<b>INCOME AND ENDOWMENTS FROM:</b>						
Charitable activities	3					
Artefacts		19,539	-	-	19,539	19,267
Donations		-	-	-	-	75
Investment income	2	<u>12,649</u>	<u>38</u>	<u>211,297</u>	<u>223,984</u>	<u>214,617</u>
<b>Total</b>		<u>32,188</u>	<u>38</u>	<u>211,297</u>	<u>243,523</u>	<u>233,959</u>
<b>EXPENDITURE ON:</b>						
	4-7					
<b>Raising Funds</b>						
Investment management fees		359	-	8,718	9,077	9,488
<b>Charitable activities</b>						
Donations		317,718	-	-	317,718	158,660
Other direct charitable costs		9,125	-	-	9,125	9,243
Support costs		5,960	-	-	5,960	7,269
<b>Total</b>		<u>333,162</u>	<u>-</u>	<u>8,718</u>	<u>341,880</u>	<u>184,660</u>
Net movement on investments	7	<u>10,623</u>	<u>-</u>	<u>126,432</u>	<u>137,055</u>	<u>(580,673)</u>
<b>NET (EXPENDITURE)/ INCOME</b>		<u>(290,351)</u>	<u>38</u>	<u>329,011</u>	<u>38,698</u>	<u>(531,374)</u>
Transfers between funds	15	<u>196,704</u>	<u>-</u>	<u>(196,704)</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>(93,647)</u>	<u>38</u>	<u>132,307</u>	<u>38,698</u>	<u>(531,374)</u>
<b>RECONCILIATION OF FUNDS</b>						
Total funds brought forward		<u>713,528</u>	<u>683</u>	<u>4,690,799</u>	<u>5,405,010</u>	<u>5,936,384</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>619,881</u>	<u>721</u>	<u>4,823,106</u>	<u>5,443,708</u>	<u>5,405,010</u>

**CONTINUING OPERATIONS**

All income and expenditure has arisen from continuing activities.

The notes form part of the financial statements.

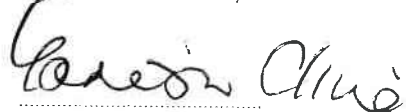
Hereford Mappa Mundi Trust

Balance Sheet At 31 December 2023

	Notes	Unrestricted funds £	Restricted fund £	Endowment funds £	2023 Total funds £	2022 Total funds £
<b>FIXED ASSETS</b>						
The Mappa Mundi and Historic Libraries at nominal value	10	-	-	1	1	1
All Saints Chained Library at nominal value	11	-	-	1	1	1
Investments	12	<u>404,844</u>	<u>-</u>	<u>4,823,104</u>	<u>5,227,948</u>	<u>5,084,905</u>
		<u>404,844</u>	<u>-</u>	<u>4,823,106</u>	<u>5,227,950</u>	<u>5,084,907</u>
<b>CURRENT ASSETS</b>						
Debtors	13	17,455	-	-	17,455	10,664
Cash at bank and in hand		<u>224,274</u>	<u>721</u>	<u>-</u>	<u>224,995</u>	<u>342,305</u>
		241,729	721	-	242,450	352,969
<b>CREDITORS</b>						
Amounts falling due within one year	14	<u>(26,692)</u>	<u>-</u>	<u>-</u>	<u>(26,692)</u>	<u>(32,866)</u>
<b>NET CURRENT ASSETS</b>		<u>215,037</u>	<u>721</u>	<u>-</u>	<u>215,758</u>	<u>320,103</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>619,881</u>	<u>721</u>	<u>4,823,106</u>	<u>5,443,708</u>	<u>5,405,010</u>
<b>NET ASSETS</b>		<u>619,881</u>	<u>721</u>	<u>4,823,106</u>	<u>5,443,708</u>	<u>5,405,010</u>
<b>FUNDS</b>						
Unrestricted funds	15				619,881	713,528
Restricted funds					721	683
Endowment funds					<u>4,823,106</u>	<u>4,690,799</u>
<b>TOTAL FUNDS</b>					<u>5,443,708</u>	<u>5,405,010</u>

The notes form part of the financial statements.

The financial statements were approved and authorised for issue by the Board of Trustees on 14<sup>th</sup> May 2024 and were signed on its behalf by:



Tamsin Clive DL - On behalf of The Hereford Mappa Mundi Trustee Company Ltd

1. ACCOUNTING POLICIES

**Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (second edition, effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

**Going concern**

The accounts are prepared on a going concern basis, and, in the opinion of the trustees, there is no material uncertainty in connection with the charity's ability to continue to operate for the foreseeable future and a minimum period of twelve months from the approval of the financial statements.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received, and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources. Grants offered subject to conditions which have not been met at the yearend date are noted as a commitment but not accrued as expenditure.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Fund accounting**

Unrestricted funds are held for the furtherance of the objects of the Trust and the management and administration thereof.

Designated funds are held for the anticipated costs in relation to the archaeological implication of the original establishment of the Mappa Mundi exhibition.

Restricted funds are applied for the purposes imposed by the donors.

Endowment funds comprise investments, managed on a "total return basis", the Mappa Mundi and Historic Libraries and the All Saints Chained Library. Investment income is attributed to the endowment fund and a transfer made to unrestricted funds equal to 4% of the average value of investments over the previous three years.

All bank interest is allocated to the appropriate fund.

**Heritage assets**

The Hereford Mappa Mundi Trust has a collection of historical books, part of which is contained within the Chained Library, and the rest are throughout the cathedral as well as the Mappa Mundi. These are all held in support of the Trust's primary objective of the preservation for the benefit of the public of historic libraries and the Mappa Mundi.

The trustees consider that, owing to the incomparable nature of these historic items, conventional valuation approaches lack sufficient reliability and that, even if the valuations could be obtained, the costs would be onerous compared with the additional benefits derived by the Trust and users of the accounts. As a result, no value is reported for these assets in the Balance Sheet. Further information is given in the notes to the accounts.

1. ACCOUNTING POLICIES - continued

Investments

Investments are stated at market value at the balance sheet date. Any gain or loss on revaluation or sale is taken to the Statement of Financial Activities (SOFA).

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short-term investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

2. INVESTMENT INCOME

	2023	2022
	£	£
Deposit account interest	4,005	945
Dividends and interest on investments	<u>219,979</u>	<u>213,672</u>
	<u>223,984</u>	<u>214,617</u>

Deposit Account Interest & Interest on Investments

	2023	2022
	£	£
Unrestricted funds:		
Central Board of Finance of the Church of England	<u>3,967</u>	<u>933</u>
	3,967	933
Restricted fund:		
Central Board of Finance of the Church of England	38	12
Endowment fund:		
Cazenove	<u>486</u>	<u>34</u>
	<u>4,491</u>	<u>979</u>
	<u>4,491</u>	<u>979</u>

3. INCOME FROM CHARITABLE ACTIVITIES

		2023	2022
	Activity	£	£
Use of artefacts	Artefacts	<u>19,539</u>	<u>19,267</u>
		<u>19,539</u>	<u>19,267</u>

4. CHARITABLE ACTIVITIES COSTS

	Direct costs	Grant funding of activities (See note 5)	Total 2023
	£	£	£
Artefacts	9,125	-	9,125
Donations	<u>-</u>	<u>317,718</u>	<u>317,718</u>
	<u>9,125</u>	<u>317,718</u>	<u>326,843</u>

<i>Prior year comparative</i>	Direct costs	Grant funding of activities (See note 5)	Total 2022
	£	£	£
Artefacts	9,243	-	9,243
Donations	<u>-</u>	<u>158,660</u>	<u>158,660</u>
	<u>9,243</u>	<u>158,660</u>	<u>167,903</u>

5. GRANTS PAYABLE

	2023	2022
	£	£
Donations	<u>317,718</u>	<u>158,660</u>

The total grants paid to institutions during the year were as follows:

	2023	2022
	£	£
Chapter - Library Salaries	45,294	37,926
Chapter - Mappa Building Plant Replacement	240,945	8,576
Chapter - Temporary Exhibitions	2,000	14,451
Chapter - Library Laptops	3,000	-
Chapter - Catalogue Software	1,440	1,440
Chapter - Conservation & Book repairs	5,500	2,000
Chapter - Royalties	19,539	19,267
Chapter - Property Repairs	-	75,000
	<u>317,718</u>	<u>158,660</u>

6. SUPPORT COSTS

	2023	2022
	£	£
Governance costs	<u>5,960</u>	<u>7,269</u>

7. NET MOVEMENT ON INVESTMENTS

	2023	2022
	£	£
Net gain /(loss) on investments	137,055	(580,673)
Investment management costs	<u>(9,077)</u>	<u>(9,488)</u>
	<u>127,978</u>	<u>(590,161)</u>

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no employees during the year or the previous year.

There were no trustees' remuneration or other benefits for the year ended 31 December 2023 nor for the year ended 31 December 2022.

Trustees' expenses

	2023	2022
	£	£
Trustees' expenses	<u>947</u>	<u>1,014</u>

## 9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES 2022

	Notes	Unrestricted funds £	Restricted fund £	Endowment funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Charitable activities	3				
Artefacts		19,267	-	-	19,267
Folio Society Royalties		-	-	-	-
Donations		75	-	-	75
Investment income	2	<u>9,385</u>	<u>12</u>	<u>205,220</u>	<u>214,617</u>
<b>Total</b>		<u>28,787</u>	<u>12</u>	<u>205,220</u>	<u>233,959</u>
<b>EXPENDITURE ON</b>					
<b>Raising Funds</b>					
Investment management fees		377	-	9,111	9,488
Charitable activities					
Donations		158,660	-	-	158,660
Other direct charitable costs		9,243	-	-	9,243
Support costs		<u>7,009</u>	<u>260</u>	<u>-</u>	<u>7,269</u>
<b>Total</b>		<u>175,289</u>	<u>260</u>	<u>9,111</u>	<u>184,660</u>
Net movement on investments	7	<u>(45,009)</u>	<u>-</u>	<u>(535,664)</u>	<u>(580,673)</u>
<b>NET (EXPENDITURE)/ INCOME</b>		<b>(191,571)</b>	<b>(248)</b>	<b>(339,555)</b>	<b>(531,374)</b>
Transfers between funds	15	<u>198,900</u>	<u>-</u>	<u>(198,900)</u>	<u>-</u>
Net movement in funds		7,329	(248)	(538,455)	(531,374)
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		706,199	931	5,229,254	5,936,384
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>713,528</u></u>	<u><u>683</u></u>	<u><u>4,690,799</u></u>	<u><u>5,405,010</u></u>

Hereford Mappa Mundi Trust

Notes to the Financial Statements for the Year Ended 31 December 2023 - continued

10. THE MAPPA MUNDI

	The Mappa Mundi £
<b>COST</b>	
At 1 January 2023 and 31 December 2023	<u>1</u>
 <b>NET BOOK VALUE</b>	
At 31 December 2023	<u><u>1</u></u>
At 31 December 2022	<u><u>1</u></u>

11. ALL SAINTS CHAINED LIBRARY AT  
NOMINAL VALUE

	Total £
<b>COST</b>	
At 1 January 2023 and 31 December 2023	<u>1</u>
 <b>NET BOOK VALUE</b>	
At 31 December 2023	<u><u>1</u></u>
At 31 December 2022	<u><u>1</u></u>

12. FIXED ASSET INVESTMENTS

	Listed investments £	Cash and settlements pending £	Totals £
<b>MARKET VALUE</b>			
At 1 January 2023	5,077,363	7,542	5,084,905
Additions	-	-	-
Disposals	(8,998)	-	(8,998)
Revaluations	137,055	-	137,055
Movement on cash	<u>-</u>	<u>14,986</u>	<u>14,986</u>
At 31 December 2023	<u><u>5,205,420</u></u>	<u><u>22,528</u></u>	<u><u>5,227,948</u></u>

The investments are held in the Cazenove Charity Responsible Multi Asset Fund.

12. FIXED ASSET INVESTMENTS (continued)

Structure of the portfolio

	Market value	
	2023	2022
	£	£
Cazenove Charity Responsible Multi Asset Fund	5,205,420	5,077,363
	<u>5,205,420</u>	<u>5,077,363</u>

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Other debtors	<u>17,455</u>	<u>10,664</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Accruals and deferred income	<u>26,692</u>	<u>32,866</u>

## 15. MOVEMENT IN FUNDS

	At 01.01.23 £	Net movement in funds £	Transfers between funds £	At 31.12.23 £
<b>Unrestricted funds</b>				
General fund	476,965	(304,096)	196,704	369,573
Designated - Investment "Free Fund"	225,131	13,745	-	238,876
Designated Fund - Archaeology	<u>11,432</u>	<u>-</u>	<u>-</u>	<u>11,432</u>
	713,528	(290,351)	196,704	619,881
<b>Restricted funds</b>				
Library Fund	683	38	-	721
<b>Endowment funds</b>				
The National Heritage Memorial Fund Investments	4,690,799	329,011	(196,704)	4,823,106
	<u>5,405,010</u>	<u>38,698</u>	<u>-</u>	<u>5,443,708</u>

Net movement in funds, included in the above are as follows:

	Income £	Expenditure £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	23,506	(332,803)	5,201	(304,096)
Designated - Investment "Free Fund"	8,682	(359)	5,422	13,745
Designated Fund - Archaeology	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	32,188	(333,162)	10,623	(290,351)
<b>Restricted funds</b>				
Library Fund	38	-	-	38
<b>Endowment funds</b>				
The National Heritage Memorial Fund Investments	211,297	(8,718)	126,432	329,011
	<u>243,523</u>	<u>(341,880)</u>	<u>137,055</u>	<u>38,698</u>

## 15. MOVEMENT IN FUNDS – CONTINUED

2022 comparative figures

	At 01.01.22 £	Net movement in funds £	Transfers between funds £	At 31.12.22 £
<b>Unrestricted funds</b>				
General fund	444,947	(175,022)	207,040	476,965
Designated - Investment "Free Fund"	248,167	(14,896)	(8,140)	225,131
Designated Fund - Archaeology	<u>13,085</u>	<u>(1,653)</u>	<u>-</u>	<u>11,432</u>
	706,199	(191,571)	198,900	713,528
<b>Restricted funds</b>				
Library Fund	931	(248)	-	683
<b>Endowment funds</b>				
The National Heritage Memorial Fund Investments	5,229,254	(339,555)	(198,900)	4,690,799
<b>TOTAL FUNDS</b>	<u>5,936,384</u>	<u>(531,374)</u>	<u>-</u>	<u>5,405,010</u>

Net movement in funds, included in the above are as follows:

	Income £	Expenditure £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	20,276	(173,260)	(22,038)	(175,022)
Designated - Investment "Free Fund"	8,451	(376)	(22,971)	(14,896)
Designated Fund - Archaeology	<u>-</u>	<u>(1,653)</u>	<u>-</u>	<u>(1,653)</u>
	28,727	(175,289)	(45,009)	(191,571)
<b>Restricted funds</b>				
Library Fund	12	(260)	-	(248)
<b>Endowment funds</b>				
The National Heritage Memorial Fund Investments	205,220	(9,111)	(535,664)	(339,555)
<b>TOTAL FUNDS</b>	<u>233,959</u>	<u>(184,660)</u>	<u>(580,673)</u>	<u>(531,374)</u>

The Designated Investment "Free Fund" was set up from surplus unrestricted income that had accumulated in the current account. The fund is to generate unrestricted income on a total return basis.

The Designated Fund - Archaeology has been established to cover the anticipated costs in relation to the archaeological implications of the original establishment of the Mappa Mundi exhibition.

The Library Fund consists of donations to be used for library fittings. The fund is represented by monies held in the Central Board of Finance deposit account.

## 15. MOVEMENT IN FUNDS - CONTINUED

On 30 January 1991 an endowment of £2,000,000 together with accrued interest was made by the National Heritage Memorial Fund. The fund is represented by investments and the costs of managing these investments is charged against this fund. For the purposes of Total Return accounting, the gift element of the endowment is considered to be the amount of £2,000,000. The difference of £2,823,106 (2022: +£2,690,799) between this amount and the actual value of the endowment at 31 December 2023 of £4,823,106 represents the unapplied Total Return.

The value of the original endowment with indexation at 31 December 2023 is £4,402,283 (2022 £4,052,631).

The All Saints Chained Library, the Historic Libraries and the Mappa Mundi are shown at nominal values being regarded as inalienable assets. It is considered that significant costs would be involved in obtaining reliable valuations and that these would far outweigh any benefits derived.

**Transfers between funds**

Investment income and the interest on endowment cash is attributed to the Endowment Fund and a transfer is made to the unrestricted fund equal to 4% of the average market value of investments at 30<sup>th</sup> June over the previous three years. The transfer is made on the "total return basis".

During 2018 £200,000 was transferred from the Unrestricted General Fund to a newly created Unrestricted Investment "Free Fund" with the investment advisors, Cazenove.

## 16. ENDOWMENT FUND TOTAL RETURN

Endowed Fund - Total Return	Year Ending 31.12.2023		
	Endowment	Unapplied Total Return	Total
	£	£	£
<b>At the beginning of the reporting period</b>			
Permanent Endowment	2,000,000	-	2,000,000
Unapplied Total Return	-	2,690,799	2,690,799
	2,000,000	2,690,799	4,690,799
<b>Movements in the reporting period</b>			
Investment return - dividends and interest	-	211,297	211,297
Investment return -realised and unrealised gains & (losses)	-	126,432	126,432
Less: Investment management costs	-	(8,718)	(8,718)
Total movements	-	329,011	329,011
4% total return paid to Unrestricted funds		(196,704)	(196,704)
Net movement in reporting period	-	132,307	132,307
	2,000,000	2,823,106	4,823,106

## 16. ENDOWMENT FUND TOTAL RETURN - CONTINUED

Endowed Fund - Total Return	Year Ending 31.12.2022		
	Endowment	Unapplied Total Return	Total
	£	£	£
<b>At the beginning of the reporting period</b>			
Permanent Endowment	2,000,000	-	2,000,000
Unapplied Total Return	-	3,229,254	3,229,254
	2,000,000	3,229,254	5,229,254
<b>Movements in the reporting period</b>			
Investment return - dividends and interest	-	205,220	205,220
Investment return -realised and unrealised gains & (losses)	-	(535,664)	(535,664)
Less: Investment management costs	-	(9,111)	(9,111)
Total movements	-	(339,555)	(339,555)
4% total return paid to Unrestricted funds	-	(198,900)	(198,900)
Net movement in reporting period	-	(538,455)	(538,455)
	2,000,000	2,690,799	4,690,799

## 17. RELATED PARTY DISCLOSURES

The controlling Trustee of the Hereford Mappa Mundi Trust is The Hereford Mappa Mundi Trust Company Limited. The directors of The Hereford Mappa Mundi Trust Company Limited are listed on page 3.

The Very Reverend Sarah Brown and the Reverend Cannon James Pacey are members of the Chapter of Hereford Cathedral. The Very Reverend Sarah Brown, the Reverend Canon James Pacey, Tamsin Clive DL (as the representative of Hereford Mappa Mundi Trust) are on the finance committee of the Chapter. During the year the charity made donations to the Chapter of £317,718 (2022: £158,660).

The Chapter owns and controls Hereford Cathedral Enterprises Limited. During the year, The Hereford Mappa Mundi Trust charged Hereford Cathedral Enterprises Limited £19,539 (2022: £19,267) for use of Artefacts and Hereford Cathedral Enterprises Limited charged The Mappa Mundi Trust £98 (2022: £60) for the supply of refreshments. At the end year Hereford Cathedral Enterprises Limited owed The Hereford Mappa Mundi Trust £15,784 (2022: £10,664) for the use of Artefacts. At the end year The Mappa Mundi Trust owed £76 (2022: £nil) to Hereford Cathedral Enterprises Limited.

There are no other related party transactions requiring disclosure in the financial statements.

## 18. HERITAGE ASSETS NOT RECOGNISED IN THE BALANCE SHEET

Chained Library

The Hereford Mappa Mundi Trust maintains a collection of approximately 1,500 books within its Chained Library. These date from c.800 to 1885 and the oldest, most important book held is the 8th century Hereford Gospels. The chained library includes 229 medieval manuscripts and is the largest surviving Chained Library.

Other Historical Libraries

These consist of the music library, which contains a collection of books, printed sheet music and musical manuscripts dating from 1799 as well as the lower library containing theological books and manuscripts dating from before 1800.

18. HERITAGE ASSETS NOT RECOGNISED IN THE BALANCE SHEET - CONTINUED

Mappa Mundi

The Mappa Mundi is a 13th century scholar's interpretation of the world and is unique within British heritage.

Presentation and Management

Heritage assets are not routinely acquired or disposed of by the Trust.

The public have access to all heritage assets 6 days a week.

**THE HEREFORD MAPPA MUNDI TRUST**

England & Wales - Charity number 703056

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# Accounts

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REGISTERED CHARITY NUMBER: 703056

Report of the Trustees and  
Financial Statements for the Year Ended  
31 December 2022

for  
Hereford Mappa Mundi Trust

Hereford Mappa Mundi Trust

Contents of the Financial Statements  
for the Year Ended 31 December 2022

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## Hereford Mappa Mundi Trust

### Report of the Trustees for the Year Ended 31 December 2022

The trustees present their report with the financial statements of the charity for the year ended 31 December 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Second Edition, effective 1 January 2019).

#### OBJECTIVES AND ACTIVITIES

##### Objectives and aims

The objects of the Trust are: -

- 1) The preservation for the benefit of the public of the Historic Libraries and the Mappa Mundi.
- 2) The provision of funds towards the cost of erecting a building to house and display the Historic Libraries and the Mappa Mundi.
- 3) The provision of support for all or any of the charitable purposes to which the capitular revenues of The Chapter of Hereford Cathedral are applicable.

#### ACHIEVEMENT AND PERFORMANCE

Net assets have decreased by £531,374 to £5,405,010 (2021: have increased by £397,647 to £5,936,384). £4,690,799 of this represents the endowment funds where the capital cannot be spent. The decrease is due to net losses on investments over the year of £580,673 (2021: net gain of £547,343) before deducting the investment management costs of £9,488 (2021: £25,966). All the investments are held in the Cazenove Charity Responsible Multi Asset Fund.

Grants paid to Chapter decreased to £158,660 (2021 £252,975). Investment income for the year increased to £214,617 (2021: £131,505). The performance of the assets dictates how much the Trust can grant to The Chapter in future since the available funds are calculated on a total return basis.

The Statement of Financial activities shows a surplus of £49,299 (2021: £149,696 deficit) before movement on investments.

Further details of the financial position of the Charity are set out in the following financial statements.

In order to achieve the aims of the Trust, donations to the Chapter during the year totalled £158,660 (2021: £252,975), of which £37,926 was for Library and Cataloguer's salaries. Other major donations paid to Chapter were an unrestricted grant of £19,267 from the royalties on use of the Mappa Mundi; £75,000 towards Chapter property renovations and £14,451 towards the cost of exhibitions, including a new, secure display case. A full list of the grants to Chapter are in Note 5 to the accounts.

The trust will continue to strive to continue to maximise returns on investments in order to fulfil its commitments to the Cathedral.

#### FINANCIAL REVIEW

##### Investments

Investments are managed by Cazenove Capital Management. The finance committee monitors performance on a regular basis. A "total returns" policy on investments has been adopted. Cazenove Capital Management continue to act as investment advisors and quarterly distributions totalling £204,792 have been made to the Trust during the year (2021: £207,244), distributions being calculated on a total annual return of 4% of the average of the previous three years' valuations at 30<sup>th</sup> June.

##### Reserves policy

The trustees aim, on an annual basis, is to distribute the total return payments to The Chapter of Hereford Cathedral in accordance with the terms of the trust deed. Inevitably there are timing differences at the balance sheet date leaving funds awaiting distribution for specific projects.

## Hereford Mappa Mundi Trust

### Report of the Trustees for the Year Ended 31 December 2022

#### Reserves policy (continued)

As at 31 December 2022 the Trust had £713,528 (2021: £706,199) of unrestricted funds, of this £11,432 (2021: £13,085) has been allocated for the anticipated costs relating to the archaeological implications of the original establishment of the Mappa Mundi exhibition. The remaining £702,096 (2021: £693,114) is intended to cover annual expenditure and for planned projects over the next few years.

#### Funds

The endowment funds are subject to specific trusts. Restricted funds are funds subject to specific usage declared by donors. Unrestricted funds are expendable at the discretion of the trustees in furtherance of the objects of the Charity.

During 2017 the Trustees agreed that unrestricted cash surpluses that had accumulated over the years in the current account would be transferred to a separate investment fund with Cazenove called the "Hereford Mappa Mundi Free Fund". This fund mirrors the Trust's other investment funds and is a separate unrestricted fund and is also be run on a 4% total return basis. During 2017 the Trustees transferred £200,000 of unrestricted cash to the "Free Fund". At 31st December 2022 the value of the Unrestricted "Free Fund" held at Cazenoves was £200,840 (£223,839 at 31 December 2021).

The trustees designated sufficient monies to cover the costs that were anticipated to be incurred in respect of the archaeological implications of the original establishment of the Mappa Mundi exhibition. This was based on the trustees' estimate of the costs, according to advice received. By 31 December 2022 the outstanding financial liability of the archaeology project was estimated to be £11,432 (2021: £13,085).

#### Public benefit

In drafting this report, the trustees have complied with the duty in Section 17 of the Charities Act 2011, to have due regard to public benefit guidance published by the Charity Commission.

#### Future plans

In the forthcoming year, the Trust will continue to support the Library and Archive staff salaries together with providing grants for specific projects undertaken by the Cathedral. In 2023 the Mappa Mundi Trust is supporting the Chapter of Hereford Cathedral with the funding needed to replace the air conditioning and humidification plant system, which was originally installed shortly after the library and Mappa building was completed.

The Trust continues to closely monitor the value of its investments and the endowment fund, particularly as these were significantly impacted in 2022 because of the Russian invasion of Ukraine. At 31<sup>st</sup> March 2023 the total value of investments held with Cazenoves was £5,096,071, an improvement of £11,166 since the year end.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Governing document

The charity is controlled by its governing document, a deed of trust. It constitutes an unincorporated charity with a sole corporate Trustee as explained in more detail on the following page.

The Trust's governing document is the Trust Deed dated 21 May 1990. The Trust is registered with the Charity Commission (Charity Number 703056).

#### Recruitment and appointment of new trustees

Potential trustees are carefully selected from people who have a keen interest in the activities of the charity.

#### Induction and training of new trustees

After appointment all new trustees fill in relevant forms for the Charity Commission and Companies House.

## Hereford Mappa Mundi Trust

### Report of the Trustees for the Year Ended 31 December 2022

#### Risk Management

The trustees have assessed the risks faced by the Trust and consider that investment management and performance poses the greatest area of risk. To mitigate this risk, regular meetings of the investment committee, chaired by Richard Jonathan Evans, take place and reports and recommendations are made to the trustees. The appointment of investment advisors is considered to have further reduced the risk in this area.

Damage or destruction of the historic collections is the other major risk; the Trustees have taken advice on security from relevant experts and appropriate insurance cover is in place.

#### Settlor

The Lord Bishop of Hereford Cathedral and The Chapter of the Cathedral Church of the Blessed Virgin Mary and St. Ethelbert in Hereford.

#### Trust Fund

The original Trust Fund consisted of £10 cash. The Historic Libraries and the Mappa Mundi were added by deed of gift dated 29 January 1991.

#### Endowment Fund

On 30 January 1991 an endowment of £2,000,000 together with accrued interest, was made by the National Heritage Memorial Fund. Should there be failure of the specified Trusts then the endowment fund but not the accrued interest must be returned to the National Heritage Memorial Fund.

#### Building Fund

On 30 January 1991 a private donation of £1,000,000 was made, subject to specified terms and conditions. Under the Gift Aid Scheme, the donation was supplemented by £333,333 of income tax recovery. The charity used this donation to partly-fund the construction of the "Mappa Mundi Building" at Hereford Cathedral.

### REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number  
703056

Principal address  
5 College Cloisters  
The Close  
Hereford  
Herefordshire  
HR1 2NG

Patron  
Canon Edward Harley LL OBE

#### Trustees

The Hereford Mappi Mundi Trust has a sole corporate trustee, The Hereford Mappa Mundi Trustee Company Limited. Reference to "trustees" in this document refers to the directors of the corporate trustee company. The directors during the year and up to the date of the approval of the financial statements are listed below:

The Very Revd Sarah Brown  
The Revd Canon Chris Pullin (Resigned 31<sup>st</sup> August 2022)  
The Right Revd Richard Jackson, Bishop of Hereford  
Peter Barber  
Prof Michelle Brown  
Sarah Clay  
Tamsin Clive DL (Chairman)  
Sir Henry Cotterell  
Richard Jonathan Evans  
Claire Breay  
Giles Mandelbrote  
Michael Guy (Appointed 6<sup>th</sup> December 2022)

Hereford Mappa Mundi Trust

Report of the Trustees for the Year Ended 31 December 2022

REFERENCE AND ADMINISTRATIVE DETAILS (continued)

**Secretary**

Mrs Rosemary Firman (Retired 30.06.2022)  
Jennifer Dumbleton (Appointed 10.10.2022)

**Auditors**

Haysmacintyre LLP  
10 Queen Street Place  
London  
EC4R 1AG

**Bankers**

Lloyds Bank plc  
8 High Town  
Hereford  
HR1 2AE

**Investment Advisers**

Cazenove Capital Management  
1 London Wall Place  
London  
EC2Y 5AU

**STATEMENT OF TRUSTEES RESPONSIBILITIES**

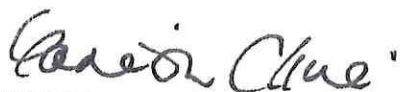
The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 9<sup>th</sup> May 2023 and signed on its behalf by:



.....  
Tamsin Clive DL - On behalf of The Hereford Mappa Mundi Trustee Company Ltd

## Report of the Independent Auditors to the Trustees of Hereford Mappa Mundi Trust

### Opinion

We have audited the financial statements of The Hereford Mappa Mundi Trust for the year ended 31 December 2022 which comprise the statement of financial activities, the balance sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2022 and of the charity's net movement in funds for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

### Basis for opinion

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder. We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### Other information

The trustees are responsible for the other information. The other information comprises the information included in the Trustees' Annual Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- adequate accounting records have not been kept by the charity; or
- sufficient accounting records have not been kept; or
- the charity financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

## Report of the Independent Auditors to the Trustees of Hereford Mappa Mundi Trust (continued)

### Responsibilities of trustees for the financial statements

As explained more fully in the trustees' responsibilities statement set out on page 6, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the charity and the environment in which it operates, we identified that the principal risks of non-compliance with laws and regulations related to registered charities, and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Charities Act 2011 and other factors such as taxation.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls) and determined that the principal risks were related to manual accounting journals. Audit procedures performed by the engagement team included:

- Discussions with management including consideration of known or suspected instances of non-compliance with laws and regulation and fraud;
- Evaluating management's controls designed to prevent and detect irregularities; and
- Identifying and testing journals, in particular journal entries posted with unusual account combinations, postings by unusual users or with unusual descriptions.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

### Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's trustees as a body for our audit work, for this report, or for the opinions we have formed.

*Haysmacintyre LLP*

Haysmacintyre LLP  
Statutory Auditors  
Date: 22 May 2023

10 Queen Street Place  
London  
EC4R 1AG

Haysmacintyre is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

Hereford Mappa Mundi Trust

Statement of Financial Activities  
for the Year Ended 31 December 2022

	Notes	Unrestricted funds £	Restricted fund £	Endowment funds £	2022 Total funds £	2021 Total funds £
<b>INCOME AND ENDOWMENTS FROM:</b>						
Charitable activities	3					
Artefacts		19,267	-	-	19,267	15,630
Donations		75	-	-	75	-
Investment income	2	<u>9,385</u>	<u>12</u>	<u>205,220</u>	<u>214,617</u>	<u>131,505</u>
<b>Total</b>		<b>28,727</b>	<b>12</b>	<b>205,220</b>	<b>233,959</b>	<b>147,135</b>
<b>EXPENDITURE ON:</b>						
Raising Funds	4-7					
Investment management fees		377	-	9,111	9,488	25,966
Charitable activities						
Donations		158,660	-	-	158,660	252,975
Other direct charitable costs		9,243	-	-	9,243	9,220
Support costs		7,009	260	-	7,269	8,670
<b>Total</b>		<b>175,289</b>	<b>260</b>	<b>9,111</b>	<b>184,660</b>	<b>296,831</b>
Net movement on investments	7	<u>(45,009)</u>	<u>-</u>	<u>(535,664)</u>	<u>(580,673)</u>	<u>547,343</u>
<b>NET (EXPENDITURE)/ INCOME</b>		<b>(191,571)</b>	<b>(248)</b>	<b>(339,555)</b>	<b>(531,374)</b>	<b>397,647</b>
Transfers between funds	15	<u>198,900</u>	<u>-</u>	<u>(198,900)</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds</b>		<b>7,329</b>	<b>(248)</b>	<b>(538,455)</b>	<b>(531,374)</b>	<b>397,647</b>
<b>RECONCILIATION OF FUNDS</b>						
Total funds brought forward		<u>706,199</u>	<u>931</u>	<u>5,229,254</u>	<u>5,936,384</u>	<u>5,538,737</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>713,528</b>	<b>683</b>	<b>4,690,799</b>	<b>5,405,010</b>	<b>5,936,384</b>

**CONTINUING OPERATIONS**

All income and expenditure has arisen from continuing activities.

The notes form part of the financial statements.

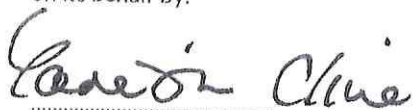
Hereford Mappa Mundi Trust

Balance Sheet  
At 31 December 2022

	Notes	Unrestricted funds £	Restricted fund £	Endowment funds £	2022 Total funds £	2021 Total funds £
<b>FIXED ASSETS</b>						
The Mappa Mundi and Historic Libraries at nominal value	10	-	-	1	1	1
All Saints Chained Library at nominal value	11	-	-	1	1	1
Investments	12	<u>394,108</u>	-	<u>4,690,797</u>	<u>5,084,905</u>	<u>5,668,591</u>
		394,108	-	4,690,799	5,084,907	5,668,593
<b>CURRENT ASSETS</b>						
Debtors	13	10,664	-	-	10,664	4,263
Cash at bank and in hand		<u>341,622</u>	<u>683</u>	-	<u>342,305</u>	<u>286,215</u>
		352,286	683	-	352,969	290,478
<b>CREDITORS</b>						
Amounts falling due within one year	14	<u>(32,866)</u>	-	-	<u>(32,866)</u>	<u>(22,687)</u>
<b>NET CURRENT ASSETS</b>		<u>319,420</u>	<u>683</u>	-	<u>320,103</u>	<u>267,791</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>713,528</u>	<u>683</u>	<u>4,690,799</u>	<u>5,405,010</u>	<u>5,936,384</u>
<b>NET ASSETS</b>		<u><u>713,528</u></u>	<u><u>683</u></u>	<u><u>4,690,799</u></u>	<u><u>5,405,010</u></u>	<u><u>5,936,384</u></u>
<b>FUNDS</b>						
Unrestricted funds	15				713,528	706,199
Restricted funds					683	931
Endowment funds					<u>4,690,799</u>	<u>5,229,254</u>
<b>TOTAL FUNDS</b>					<u><u>5,405,010</u></u>	<u><u>5,936,884</u></u>

The notes form part of the financial statements.

The financial statements were approved and authorised for issue by the Board of Trustees on 9<sup>th</sup> May 2023 and were signed on its behalf by:



Tamsin Clive DL - On behalf of The Hereford Mappa Mundi Trustee Company Ltd

## 1. ACCOUNTING POLICIES

### Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (second edition, effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

### Going concern

The accounts are prepared on a going concern basis and, in the opinion of the trustees, there is no material uncertainty in connection with the charity's ability to continue to operate for the foreseeable future and a minimum period of twelve months from the approval of the financial statements.

### Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received, and the amount can be measured reliably.

### Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Grants offered subject to conditions which have not been met at the yearend date are noted as a commitment but not accrued as expenditure.

### Taxation

The charity is exempt from tax on its charitable activities.

### Fund accounting

Unrestricted funds are held for the furtherance of the objects of the Trust and the management and administration thereof.

Designated funds are held for the anticipated costs in relation to the archaeological implication of the original establishment of the Mappa Mundi exhibition.

Restricted funds are applied for the purposes imposed by the donors.

Endowment funds comprise investments, managed on a "total return basis", the Mappa Mundi and Historic Libraries and the All Saints Chained Library. Investment income is attributed to the endowment fund and a transfer made to unrestricted funds equal to 4% of the average value of investments over the previous three years.

All bank interest is allocated to the appropriate fund.

### Heritage assets

The Hereford Mappa Mundi Trust has a collection of historical books, part of which is contained within the Chained Library, and the rest are throughout the cathedral as well as the Mappa Mundi. These are all held in support of the Trust's primary objective of the preservation for the benefit of the public of historic libraries and the Mappa Mundi.

The trustees consider that, owing to the incomparable nature of these historic items, conventional valuation approaches lack sufficient reliability and that, even if the valuations could be obtained, the costs would be onerous compared with the additional benefits derived by the Trust and users of the accounts. As a result, no value is reported for these assets in the Balance Sheet. Further information is given in the notes to the accounts.

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2022

1. ACCOUNTING POLICIES - continued

**Investments**

Investments are stated at market value at the balance sheet date. Any gain or loss on revaluation or sale is taken to the Statement of Financial Activities (SOFA).

**Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short-term investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**Debtors**

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

**Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

2. INVESTMENT INCOME

	2022	2021
	£	£
Deposit account interest	945	37
Dividends and interest on investments	<u>213,672</u>	<u>131,468</u>
	<u>214,617</u>	<u>131,505</u>

Deposit Account Interest & Interest on Investments

	2022	2021
	£	£
<b>Unrestricted funds:</b>		
Central Board of Finance of the Church of England	<u>933</u>	<u>37</u>
	933	37
<b>Restricted fund:</b>		
Central Board of Finance of the Church of England	12	-
<b>Endowment fund:</b>		
Schroders	<u>34</u>	-
	<u>979</u>	<u>37</u>

3. INCOME FROM CHARITABLE ACTIVITIES

	2022	2021
	£	£
Use of artefacts	19,267	15,630
Folio Society Royalties	-	-
	<u>19,267</u>	<u>15,630</u>

Hereford Mappa Mundi Trust

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2022

4. CHARITABLE ACTIVITIES COSTS

	Direct costs	Grant funding of activities (See note 5)	Total 2022
	£	£	£
Artefacts	9,243	-	9,243
Donations	-	<u>158,660</u>	<u>158,660</u>
	<u>9,243</u>	<u>158,660</u>	<u>167,903</u>

<i>Prior year comparative</i>	Direct costs	Grant funding of activities (See note 5)	Total 2021
	£	£	£
Artefacts	9,220	-	9,220
Donations	-	<u>252,975</u>	<u>252,975</u>
	<u>9,220</u>	<u>252,975</u>	<u>262,195</u>

5. GRANTS PAYABLE

	2022	2021
	£	£
Donations	<u>158,660</u>	<u>252,975</u>

The total grants paid to institutions during the year were as follows:

	2022	2021
	£	£
Chapter - Library salaries	37,926	38,490
Chapter - Mappa Building Plant Replacement	8,576	-
Chapter - Temporary Exhibitions	14,451	-
Chapter - Humidity Control	-	(1,145)
Chapter - Catalogue Software	1,440	-
Chapter - Conservation & Book repairs	2,000	-
Chapter - Royalties	19,267	15,630
Chapter - Property Repairs	75,000	200,000
	<u>158,660</u>	<u>252,975</u>

6. SUPPORT COSTS

	2022	2021
	£	£
Governance costs	<u>7,269</u>	<u>8,670</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2022

7. NET MOVEMENT ON INVESTMENTS

	2022	2021
	£	£
Net (loss)/gain on investments	(580,673)	547,343
Investment management costs	<u>(9,488)</u>	<u>(25,966)</u>
	<u>(590,161)</u>	<u>521,377</u>

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2022 nor for the year ended 31 December 2021.

Trustees' expenses

	2022	2021
	£	£
Trustees' expenses	<u>1,014</u>	<u>395</u>

9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES 2021

	Notes	Unrestricted funds £	Restricted fund £	Endowment funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Charitable activities	3				
Artefacts		15,630	-	-	15,630
Folio Society Royalties		-	-	-	-
Donations		-	-	-	-
Investment income	2	<u>5,288</u>	<u>-</u>	<u>126,217</u>	<u>131,505</u>
<b>Total</b>		<b>20,918</b>	<b>-</b>	<b>126,217</b>	<b>147,135</b>
<b>EXPENDITURE ON</b>					
Raising Funds	4-7				
Investment management fees		1,022	-	24,944	25,966
Charitable activities					
Donations		252,975	-	-	252,975
Other direct charitable costs		9,220	-	-	9,220
Support costs		8,670	-	-	8,670
<b>Total</b>		<b>271,887</b>	<b>-</b>	<b>24,944</b>	<b>296,831</b>
Net movement on investments	7	<u>41,775</u>	<u>-</u>	<u>505,568</u>	<u>547,343</u>
<b>NET (EXPENDITURE)/ INCOME</b>		<b>(209,194)</b>	<b>-</b>	<b>606,841</b>	<b>397,647</b>
Transfers between funds	15	<u>199,178</u>	<u>-</u>	<u>(199,178)</u>	<u>-</u>
Net movement in funds		(10,016)	-	407,663	397,647
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		716,215	931	4,821,591	5,538,737
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b><u>706,199</u></b>	<b><u>931</u></b>	<b><u>5,229,254</u></b>	<b><u>5,936,384</u></b>

Hereford Mappa Mundi Trust

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2022

10. THE MAPPA MUNDI

	The Mappa Mundi £
<b>COST</b>	
At 1 January 2022 and 31 December 2022	<u>1</u>
<b>NET BOOK VALUE</b>	
At 31 December 2022	<u><u>1</u></u>
At 31 December 2021	<u><u>1</u></u>

11. ALL SAINTS CHAINED LIBRARY AT  
NOMINAL VALUE

	Total £
<b>COST</b>	
At 1 January 2022 and 31 December 2022	<u>1</u>
<b>NET BOOK VALUE</b>	
At 31 December 2022	<u><u>1</u></u>
At 31 December 2021	<u><u>1</u></u>

12. FIXED ASSET INVESTMENTS

	Listed investments £	Cash and settlements pending £	Totals £
<b>MARKET VALUE</b>			
At 1 January 2022	5,658,778	9,813	5,668,591
Additions	-	-	-
Disposals	(742)	-	(742)
Revaluations	(580,673)	-	(580,673)
Movement on cash	-	(2,271)	(2,271)
At 31 December 2022	<u>5,077,363</u>	<u>7,542</u>	<u>5,084,905</u>

During the year the portfolio of investments moved to the Cazenove Charity Responsible Multi Asset Fund.

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2022

12. FIXED ASSET INVESTMENTS (continued)

Structure of the portfolio

	Market value	
	2022	2021
	£	£
Fixed interest securities	-	-
Cazenove Charity Responsible Multi Asset Fund	<u>5,077,363</u>	<u>5,658,780</u>
	<u><u>5,077,363</u></u>	<u><u>5,658,780</u></u>

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Other debtors	<u>10,664</u>	<u>4,263</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Accruals and deferred income	<u>32,866</u>	<u>22,687</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2022

## 15. MOVEMENT IN FUNDS

	At 01.01.22 £	Net movement in funds £	Transfers between funds £	At 31.12.22 £
<b>Unrestricted funds</b>				
General fund	444,947	(175,022)	207,040	476,965
Designated - Investment "Free Fund"	248,167	(14,896)	(8,140)	225,131
Designated Fund - Archaeology	<u>13,085</u>	<u>(1,653)</u>	<u>-</u>	<u>11,432</u>
	706,199	(191,571)	198,900	713,528
<b>Restricted funds</b>				
Library Fund	931	(248)	-	683
<b>Endowment funds</b>				
The National Heritage Memorial Fund Investments	<u>5,229,254</u>	<u>(339,555)</u>	<u>(198,900)</u>	<u>4,690,799</u>
<b>TOTAL FUNDS</b>	<u>5,936,384</u>	<u>(531,374)</u>	<u>-</u>	<u>5,405,010</u>

Net movement in funds, included in the above are as follows:

	Income £	Expenditure £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	20,276	(173,260)	(22,038)	(175,022)
Designated - Investment "Free Fund"	8,451	(376)	(22,971)	(14,896)
Designated Fund - Archaeology	<u>-</u>	<u>(1,653)</u>	<u>-</u>	<u>(1,653)</u>
	28,727	(175,289)	(45,009)	(191,571)
<b>Restricted funds</b>				
Library Fund	12	(260)	-	(248)
<b>Endowment funds</b>				
The National Heritage Memorial Fund Investments	<u>205,220</u>	<u>(9,111)</u>	<u>(535,664)</u>	<u>(339,555)</u>
<b>TOTAL FUNDS</b>	<u>233,959</u>	<u>(184,660)</u>	<u>(580,673)</u>	<u>(531,374)</u>

15. MOVEMENT IN FUNDS – CONTINUED

2021 comparative figures

	At 01.01.21 £	Net movement in funds £	Transfers between funds £	At 31.12.21 £
<b>Unrestricted funds</b>				
General fund	476,697	(230,928)	199,178	444,947
Designated - Investment "Free Fund"	222,348	25,819	-	248,167
Designated Fund - Archaeology	17,170	(4,085)	-	13,085
	716,215	(209,194)	199,178	706,199
<b>Restricted funds</b>				
Library Fund	931	-	-	931
<b>Endowment funds</b>				
The National Heritage Memorial Fund Investments	4,821,591	606,841	(199,178)	5,229,254
<b>TOTAL FUNDS</b>	<u>5,538,737</u>	<u>397,647</u>	<u>-</u>	<u>5,936,384</u>

Net movement in funds, included in the above are as follows:

	Income £	Expenditure £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	15,668	(266,780)	20,184	(230,928)
Designated - Investment "Free Fund"	5,250	(1,022)	21,591	25,819
Designated Fund - Archaeology	-	(4,085)	-	(4,085)
	20,918	(271,887)	41,775	(209,194)
<b>Restricted funds</b>				
Library Fund	-	-	-	-
<b>Endowment funds</b>				
The National Heritage Memorial Fund Investments	126,217	(24,944)	505,568	606,841
<b>TOTAL FUNDS</b>	147,135	(296,831)	547,343	397,647

The Designated Investment "Free Fund" was set up from surplus unrestricted income that had accumulated in the current account. The fund is to generate unrestricted income on a total return basis.

The Designated Fund - Archaeology has been established to cover the anticipated costs in relation to the archaeological implications of the original establishment of the Mappa Mundi exhibition.

The Library Fund consists of donations to be used for library fittings. The fund is represented by monies held in the Central Board of Finance deposit account.

## 15. MOVEMENT IN FUNDS - CONTINUED

On 30 January 1991 an endowment of £2,000,000 together with accrued interest was made by the National Heritage Memorial Fund. The fund is represented by investments and the costs of managing these investments is charged against this fund. For the purposes of Total Return accounting, the gift element of the endowment is considered to be the amount of £2,000,000. The difference of £2,690,799 (2021: +£3,229,254) between this amount and the actual value of the endowment at 31 December 2022 of £4,690,799 represents the unapplied Total Return.

The All Saints Chained Library, the Historic Libraries and the Mappa Mundi are shown at nominal values being regarded as inalienable assets. It is considered that significant costs would be involved in obtaining reliable valuations and that these would far outweigh any benefits derived.

**Transfers between funds**

Investment income and the interest on endowment cash is attributed to the Endowment Fund and a transfer is made to the unrestricted fund equal to 4% of the average market value of investments at 30<sup>th</sup> June over the previous three years. The transfer is made on the "total return basis".

During 2018 £200,000 was transferred from the Unrestricted General Fund to a newly created Unrestricted Investment "Free Fund" with the investment advisors, Cazenove.

## 16. ENDOWMENT FUND TOTAL RETURN

## Endowed Fund - Total Return

Year Ending 31.12.2022

	Endowment £	Unapplied Total Return £	Total £
<b>At the beginning of the reporting period</b>			
Permanent Endowment	2,000,000	-	2,000,000
Unapplied Total Return	-	3,229,254	3,229,254
	2,000,000	3,229,254	5,229,254
<b>Movements in the reporting period</b>			
Investment return - dividends and interest	-	205,220	205,220
Investment return -realised and unrealised gains & (Losses)	-	(535,664)	(535,664)
Less: Investment management costs	-	(9,111)	(9,111)
Total movements	-	(339,555)	(339,555)
4% total return paid to Unrestricted funds		(198,900)	(198,900)
Net movement in reporting period	-	(538,455)	(538,455)
	2,000,000	2,690,799	4,690,799

## Hereford Mappa Mundi Trust

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2022

### 16. ENDOWMENT FUND TOTAL RETURN – CONTINUED

Endowed Fund - Total Return	Year Ending 31.12.2021		
	Endowment £	Unapplied Total Return £	Total £
At the beginning of the reporting period			
Permanent Endowment	2,000,000	-	2,000,000
Unapplied Total Return	-	2,821,591	2,821,591
	<hr/>	<hr/>	<hr/>
	2,000,000	2,821,591	4,821,591
Movements in the reporting period			
Investment return - dividends and interest	-	126,217	126,217
Investment return -realised and unrealised gains & (losses)	-	505,568	505,568
Less: Investment management costs	-	(24,944)	(24,944)
	<hr/>	<hr/>	<hr/>
Total movements	-	606,841	606,841
4% total return paid to Unrestricted funds	-	(199,178)	(199,178)
Net movement in reporting period	-	407,663	407,663
	<hr/>	<hr/>	<hr/>
	2,000,000	3,229,254	5,229,254

### 17. RELATED PARTY DISCLOSURES

The controlling Trustee of the Hereford Mappa Mundi Trust is The Hereford Mappa Mundi Trust Company Limited. The directors of The Hereford Mappa Mundi Trust Company Limited are listed on page 1.

The Very Reverend Sarah Brown and the Reverend Canon Chris Pullin are members of the Chapter of Hereford Cathedral. The Very Reverend Sarah Brown, the Reverend Canon Chris Pullin, Tamsin Clive DL (as the representative of Hereford Mappa Mundi Trust) are on the finance committee of the Chapter. During the year the charity made donations to the Chapter of £158,660 (2021: £252,975).

The Chapter owns and controls Hereford Cathedral Enterprises Limited. During the year, The Hereford Mappa Mundi Trust charged Hereford Cathedral Enterprises Limited £19,267 (2021: £15,630) for use of Artefacts and Hereford Cathedral Enterprises Limited charged The Mappa Mundi Trust £60 (2021: £0) for the supply of refreshments. At the end year Hereford Cathedral Enterprises Limited owed The Hereford Mappa Mundi Trust £10,664 (2021: £15,630) for the use of Artefacts. At the end year The Mappa Mundi Trust owed £0 (2021: £0) to Hereford Cathedral Enterprises Limited.

There are no other related party transactions requiring disclosure in the financial statements.

### 18. HERITAGE ASSETS NOT RECOGNISED IN THE BALANCE SHEET

#### Chained Library

The Hereford Mappa Mundi Trust maintains a collection of approximately 1,500 books within its Chained Library. These date from c.800 to 1885 and the oldest, most important book held is the 8th century Hereford Gospels. The chained library includes 229 medieval manuscripts and is the largest surviving Chained Library.

#### Other Historical Libraries

These consist of the music library, which contains a collection of books, printed sheet music and musical manuscripts dating from 1799 as well as the lower library containing theological books and manuscripts dating from before 1800.

#### Mappa Mundi

The Mappa Mundi is a 13th century scholar's interpretation of the world and is unique within British heritage.

### Presentation and Management

Heritage assets are not routinely acquired or disposed of by the Trust.

The public have access to all heritage assets 6 days a week.

**THE HEREFORD MAPPA MUNDI TRUST**

England & Wales - Charity number 703056

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# Accounts

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REGISTERED CHARITY NUMBER: 703056

Report of the Trustees and  
Financial Statements for the Year Ended 31 December 2021

for  
Hereford Mappa Mundi Trust

Hereford Mappa Mundi Trust

Contents of the Financial Statements  
for the Year Ended 31 December 2021

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## Hereford Mappa Mundi Trust

### Report of the Trustees for the Year Ended 31 December 2021

The trustees present their report with the financial statements of the charity for the year ended 31 December 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Second Edition, effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

The objects of the Trust are: -

- 1) The preservation for the benefit of the public of the Historic Libraries and the Mappa Mundi.
- 2) The provision of funds towards the cost of erecting a building to house and display the Historic Libraries and the Mappa Mundi.
- 3) The provision of support for all or any of the charitable purposes to which the capitular revenues of The Chapter of Hereford Cathedral are applicable.

#### **ACHIEVEMENT AND PERFORMANCE**

Net assets have increased by £397,647 to £5,936,384 (2020: have increased by £27,464 to £5,538,737). £5,229,254 of this represents the endowment funds where the capital cannot be spent. The increase is mainly due to net gains on investments over the year of £547,343 (2020: £49,714) before deducting the investment management costs of £25,966 (2020: £35,715). During the year the Trustees agreed for the investments to be moved from a bespoke portfolio to the Cazenove Charity Responsible Multi Asset. Fund. At the year end all investments were held in this fund. Grants paid to Chapter increased to £252,975 (2020 £92,553). Investment income for the year increased to £131,505 (2020: £111,510). The performance of the assets dictates how much the Trust can grant to The Chapter in future since the available funds are calculated on a total return basis.

The Statement of Financial activities shows a deficit of £149,696 (2020: £22,250 deficit) before movement on investments as it paid over grants to Chapter delayed due to Covid.

Further details of the financial position of the Charity are set out in the following financial statements.

In order to achieve the aims of the Trust, donations to the Chapter during the year totalled £252,975 (2020: £92,553), of which £38,490 was for Library and Cataloguer's salaries. Other donations paid to Chapter were an unrestricted grant of £15,630 from the royalties on use of the Mappa Mundi; £200,000 towards Chapter property renovations.

The trust will continue to strive to continue to maximise returns on investments in order to fulfil its commitments to the Cathedral.

#### **FINANCIAL REVIEW**

##### **Investments**

Investments are managed by Cazenove Capital Management. The finance committee monitors performance on a regular basis. A "total returns" policy on investments has been adopted. Cazenove Capital Management continue to act as investment advisors and quarterly distributions totalling £207,244 have been made to the Trust during the year (2020: £203,632), distributions being calculated on a total annual return of 4% of the average of the previous three years' valuations at 30<sup>th</sup> June.

##### **Reserves policy**

The trustees aim, on an annual basis, is to distribute the total return payments to The Chapter of Hereford Cathedral in accordance with the terms of the trust deed. Inevitably there are timing differences at the balance sheet date leaving funds awaiting distribution for specific projects.

## Hereford Mappa Mundi Trust

### Report of the Trustees for the Year Ended 31 December 2021

#### **Reserves policy (continued)**

As at 31 December 2021 the Trust had £706,199 (2020: £716,215) of unrestricted funds, of this £13,085 (2020: £17,170) has been allocated for the anticipated costs relating to the archaeological implications of the original establishment of the Mappa Mundi exhibition. The remaining £693,114 (2020: £699,045) is intended to cover annual expenditure and for planned projects over the next few years.

#### **Funds**

The endowment funds are subject to specific trusts. Restricted funds are funds subject to specific usage declared by donors. Unrestricted funds are expendable at the discretion of the trustees in furtherance of the objects of the Charity.

During 2017 the Trustees agreed that unrestricted cash surpluses that had accumulated over the years in the current account would be transferred to a separate investment fund with Cazenove called the "Hereford Mappa Mundi Free Fund". This fund mirrors the Trust's other investment funds and is a separate unrestricted fund and is also be run on a 4% total return basis. During 2017 the Trustees transferred £200,000 of unrestricted cash to the "Free Fund". At 31st December 2021 the value of the Unrestricted "Free Fund" held at Cazenoves was £223,839 (£222,348 at 31 December 2020).

The trustees designated sufficient monies to cover the costs that were anticipated to be incurred in respect of the archaeological implications of the original establishment of the Mappa Mundi exhibition. This was based on the trustees' estimate of the costs, according to advice received. By 31 December 2021 the outstanding financial liability of the archaeology project was estimated to be £13,085 (2020: £17,170).

#### **Public benefit**

In drafting this report, the trustees have complied with the duty in Section 17 of the Charities Act 2011, to have due regard to public benefit guidance published by the Charity Commission.

#### **Future Plans**

In the forthcoming year, the Trust will continue to support the Library and Archive staff salaries together with providing grants for specific projects undertaken by the Cathedral.

Due to Covid-19 the Chapter of Hereford Cathedral was not able to open access to the Mappa Mundi Exhibition and the libraries until mid-May 2021. Whilst only open for part of the year footfall increased considerably despite caution around Covid, possibly due to increasing of numbers of British residents choosing to holiday in the UK and looking for activities at a more local level.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Governing document**

The charity is controlled by its governing document, a deed of trust. It constitutes an unincorporated charity with a sole corporate Trustee as explained in more detail on the following page.

The Trust's governing document is the Trust Deed dated 21 May 1990. The Trust is registered with the Charity Commission (Charity Number 703056).

#### **Recruitment and appointment of new trustees**

Potential trustees are carefully selected from people who have a keen interest in the activities of the charity.

#### **Induction and training of new trustees**

After appointment all new trustees fill in relevant forms for the Charity Commission and Companies House.

## Hereford Mappa Mundi Trust

### Report of the Trustees for the Year Ended 31 December 2021

#### **Risk Management**

The trustees have assessed the risks faced by the Trust and consider that investment management and performance poses the greatest area of risk. To mitigate this risk, regular meetings of the investment committee, chaired by Richard Jonathan Evans, take place and reports and recommendations are made to the trustees. The appointment of investment advisors is considered to have further reduced the risk in this area.

During the Covid-19 shutdowns it has not been possible for the Mappa Mundi exhibition to be open to the public.

Damage or destruction of the historic collections is the other major risk; the Trustees have taken advice on security from relevant experts and appropriate insurance cover is in place.

#### **Settlor**

The Lord Bishop of Hereford Cathedral and The Chapter of the Cathedral Church of the Blessed Virgin Mary and St. Ethelbert in Hereford.

#### **Trust Fund**

The original Trust Fund consisted of £10 cash. The Historic Libraries and the Mappa Mundi were added by deed of gift dated 29 January 1991.

#### **Endowment Fund**

On 30 January 1991 an endowment of £2,000,000 together with accrued interest, was made by the National Heritage Memorial Fund. Should there be failure of the specified Trusts then the endowment fund but not the accrued interest must be returned to the National Heritage Memorial Fund.

#### **Building Fund**

On 30 January 1991 a private donation of £1,000,000 was made, subject to specified terms and conditions. Under the Gift Aid Scheme, the donation was supplemented by £333,333 of income tax recovery. The charity used this donation to partly-fund the construction of the "Mappa Mundi Building" at Hereford Cathedral.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

#### **Registered Charity number**

703056

#### **Principal address**

5 College Cloisters  
The Close  
Hereford  
Herefordshire  
HR1 2NG

#### **Patron**

Canon Edward Harley LL OBE

#### **Trustees**

The Hereford Mappa Mundi Trust has a sole corporate trustee, The Hereford Mappa Mundi Trustee Company Limited. Reference to "trustees" in this document refers to the directors of the corporate trustee company. The directors during the year and up to the date of the approval of the financial statements are listed below:

The Very Revd Michael Tavinor (Resigned 28 February 2021)

The Very Revd Sarah Brown (Appointed 2<sup>nd</sup> October 2021)

The Revd Canon Chris Pullin

The Right Revd Richard Jackson, Bishop of Hereford

Peter Barber

Prof Michelle Brown

Sarah Clay

Tamsin Clive DL (Chairman)

Sir Henry Cotterell

Richard Jonathan Evans

Claire Breay (Appointed 14<sup>th</sup> May 2021)

Giles Mandelbrote

Hereford Mappa Mundi Trust

Report of the Trustees for the Year Ended 31 December 2021

**REFERENCE AND ADMINISTRATIVE DETAILS (continued)**

**Secretary**  
Mrs Rosemary Firman

**Auditors**  
Haysmacintyre LLP  
10 Queen Street Place  
London  
EC4R 1AG

**Bankers**  
Lloyds Bank plc  
8 High Town  
Hereford  
HR1 2AE

**Investment Advisers**  
Cazenove Capital Management  
1 London Wall Place  
London  
EC2Y 5AU

**STATEMENT OF TRUSTEES RESPONSIBILITIES**

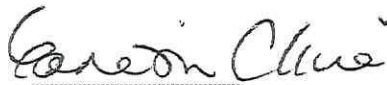
The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 10<sup>th</sup> May 2022 and signed on its behalf by:



Tamsin Clive DL - On behalf of The Hereford Mappa Mundi Trustee Company Ltd

Report of the Independent Auditors to the Trustees of  
Hereford Mappa Mundi Trust

**Opinion**

We have audited the financial statements of The Hereford Mappa Mundi Trust for the year ended 31 December 2021 which comprise the statement of financial activities, the balance sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2021 and of the charity's net movement in funds for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

**Basis for opinion**

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder. We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

**Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Trustees' Annual Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- adequate accounting records have not been kept by the charity; or
- sufficient accounting records have not been kept; or
- the charity financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Report of the Independent Auditors to the Trustees of Hereford Mappa Mundi Trust (continued)

**Responsibilities of trustees for the financial statements**

As explained more fully in the trustees' responsibilities statement set out on page 6, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the charity and the environment in which it operates, we identified that the principal risks of non-compliance with laws and regulations related to registered charities, and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Charities Act 2011 and other factors such as taxation.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls), and determined that the principal risks were related to manual accounting journals. Audit procedures performed by the engagement team included:

- Discussions with management including consideration of known or suspected instances of non-compliance with laws and regulation and fraud;
- Evaluating management's controls designed to prevent and detect irregularities; and
- Identifying and testing journals, in particular journal entries posted with unusual account combinations, postings by unusual users or with unusual descriptions.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

**Use of our report**

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's trustees as a body for our audit work, for this report, or for the opinions we have formed.

Haysmacintyre LLP

Haysmacintyre LLP  
Statutory Auditors

12/05/2022

Haysmacintyre is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

10 Queen Street Place  
London  
EC4R 1AG

Hereford Mappa Mundi Trust

Statement of Financial Activities  
for the Year Ended 31 December 2021

	Notes	Unrestricted funds £	Restricted fund £	Endowment funds £	2021 Total funds £	2020 Total funds £
<b>INCOME AND ENDOWMENTS FROM:</b>						
Charitable activities	3					
Artefacts		15,630	-	-	15,630	6,261
Donations		-	-	-	-	50
Investment income	2	<u>5,288</u>	<u>-</u>	<u>126,217</u>	<u>131,505</u>	<u>111,510</u>
<b>Total</b>		<b>20,918</b>	<b>-</b>	<b>126,217</b>	<b>147,135</b>	<b>117,821</b>
<b>EXPENDITURE ON:</b>						
Raising Funds	4-7					
Investment management fees		1,022	-	24,944	25,966	35,715
Charitable activities						
Donations		252,975	-	-	252,975	92,553
Other direct charitable costs		9,220	-	-	9,220	8,988
Support costs		8,670	-	-	8,670	2,815
<b>Total</b>		<b>271,887</b>	<b>-</b>	<b>24,944</b>	<b>296,831</b>	<b>140,071</b>
Net movement on investments	7	<u>41,775</u>	<u>-</u>	<u>505,568</u>	<u>547,343</u>	<u>49,714</u>
<b>NET (EXPENDITURE)/ INCOME</b>		<b>(209,194)</b>	<b>-</b>	<b>606,841</b>	<b>397,647</b>	<b>27,464</b>
Transfers between funds	15	<u>199,178</u>	<u>-</u>	<u>(199,178)</u>	<u>-</u>	<u>-</u>
Net movement in funds		(10,016)	-	407,663	397,647	27,464
<b>RECONCILIATION OF FUNDS</b>						
Total funds brought forward		<u>716,215</u>	<u>931</u>	<u>4,821,591</u>	<u>5,538,737</u>	<u>5,511,273</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b><u>706,199</u></b>	<b><u>931</u></b>	<b><u>5,229,254</u></b>	<b><u>5,936,384</u></b>	<b><u>5,538,737</u></b>

**CONTINUING OPERATIONS**

All income and expenditure has arisen from continuing activities.

The notes form part of the financial statements.

Hereford Mappa Mundi Trust

Balance Sheet  
At 31 December 2021

	Notes	Unrestricted funds £	Restricted fund £	Endowment funds £	2021 Total funds £	2020 Total funds £
<b>FIXED ASSETS</b>						
The Mappa Mundi and Historic Libraries at nominal value	10	-	-	1	1	1
All Saints Chained Library at nominal value	11	-	-	1	1	1
Investments	12	<u>439,339</u>	<u>-</u>	<u>5,229,252</u>	<u>5,668,591</u>	<u>5,220,435</u>
		439,339	-	5,229,254	5,668,593	5,220,437
<b>CURRENT ASSETS</b>						
Debtors	13	4,263	-	-	4,263	6,261
Cash at bank and in hand		<u>285,284</u>	<u>931</u>	<u>-</u>	<u>286,215</u>	<u>369,132</u>
		289,547	931	-	290,478	375,393
<b>CREDITORS</b>						
Amounts falling due within one year	14	<u>(22,687)</u>	<u>-</u>	<u>-</u>	<u>(22,687)</u>	<u>(57,093)</u>
<b>NET CURRENT ASSETS</b>		<u>266,860</u>	<u>931</u>	<u>-</u>	<u>267,791</u>	<u>318,300</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>706,199</u>	<u>931</u>	<u>5,229,254</u>	<u>5,936,384</u>	<u>5,538,737</u>
<b>NET ASSETS</b>		<u>706,199</u>	<u>931</u>	<u>5,229,254</u>	<u>5,936,384</u>	<u>5,538,737</u>
<b>FUNDS</b>						
Unrestricted funds	15				706,199	716,215
Restricted funds					931	931
Endowment funds					<u>5,229,254</u>	<u>4,821,591</u>
<b>TOTAL FUNDS</b>					<u>5,936,384</u>	<u>5,538,737</u>

The notes form part of the financial statements.

The financial statements were approved and authorised for issue by the Board of Trustees on 10<sup>th</sup> May 2022 and were signed on its behalf by:



Tamsin Clive DL - On behalf of The Hereford Mappa Mundi Trustee Company Ltd

1. ACCOUNTING POLICIES

**Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (second edition, effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

**Going concern**

The accounts are prepared on a going concern basis and, in the opinion of the trustees, there is no material uncertainty in connection with the charity's ability to continue to operate for the foreseeable future and a minimum period of twelve months from the approval of the financial statements.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Grants offered subject to conditions which have not been met at the yearend date are noted as a commitment but not accrued as expenditure.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Fund accounting**

Unrestricted funds are held for the furtherance of the objects of the Trust and the management and administration thereof.

Designated funds are held for the anticipated costs in relation to the archaeological implication of the original establishment of the Mappa Mundi exhibition.

Restricted funds are applied for the purposes imposed by the donors.

Endowment funds comprise investments, managed on a "total return basis", the Mappa Mundi and Historic Libraries and the All Saints Chained Library. Investment income is attributed to the endowment fund and a transfer made to unrestricted funds equal to 4% of the average value of investments over the previous three years.

All bank interest is allocated to the appropriate fund.

**Heritage assets**

The Hereford Mappa Mundi Trust has a collection of historical books, part of which is contained within the Chained Library, and the rest are throughout the cathedral as well as the Mappa Mundi. These are all held in support of the Trust's primary objective of the preservation for the benefit of the public of historic libraries and the Mappa Mundi.

The trustees consider that, owing to the incomparable nature of these historic items, conventional valuation approaches lack sufficient reliability and that, even if the valuations could be obtained, the costs would be onerous compared with the additional benefits derived by the Trust and users of the accounts. As a result, no value is reported for these assets in the Balance Sheet. Further information is given in the notes to the accounts.

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2021

1. ACCOUNTING POLICIES - continued

**Investments**

Investments are stated at market value at the balance sheet date. Any gain or loss on revaluation or sale is taken to the Statement of Financial Activities (SOFA).

**Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**Debtors**

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

**Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

2. INVESTMENT INCOME

	2021	2020
	£	£
Deposit account interest	37	304
Dividends and interest on investments	<u>131,468</u>	<u>111,206</u>
	<u>131,505</u>	<u>111,510</u>

**Deposit Account Interest & Interest on Investments**

	2021	2020
	£	£
<b>Unrestricted funds:</b>		
Central Board of Finance of the Church of England	<u>37</u>	<u>300</u>
	37	300
<b>Restricted fund:</b>		
Central Board of Finance of the Church of England	-	4
<b>Endowment fund:</b>		
Schroders	<u>-</u>	<u>-</u>
	<u>37</u>	<u>304</u>

3. INCOME FROM CHARITABLE ACTIVITIES

	2021	2020
	£	£
Use of artefacts	15,630	6,261
Folio Society Royalties	-	-
	<u>15,630</u>	<u>6,261</u>

Hereford Mappa Mundi Trust

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2021

4. CHARITABLE ACTIVITIES COSTS

	Direct costs	Grant funding of activities (See note 5)	Total 2021
	£	£	£
Artefacts	9,220	-	9,220
Donations	-	<u>252,975</u>	<u>252,975</u>
	<u>9,220</u>	<u>252,975</u>	<u>262,195</u>

	Direct costs	Grant funding of activities (See note 5)	Total 2020
	£	£	£
Artefacts	8,988	-	8,988
Donations	-	<u>92,553</u>	<u>92,553</u>
	<u>8,988</u>	<u>92,553</u>	<u>101,541</u>

5. GRANTS PAYABLE

	2021	2020
	£	£
Donations	<u>252,975</u>	<u>92,553</u>

The total grants paid to institutions during the year were as follows:

	2021	2020
	£	£
Chapter - Library salaries	38,490	39,435
Chapter - Cathedral Fire System	-	-
Chapter - Temporary Exhibitions	-	2,000
Chapter - Humidity Control	(1,145)	17,837
Chapter - Catalogue Software	-	5,350
Chapter - Conservation & Book repairs	-	3,422
Chapter - Royalties	15,630	24,509
Chapter - Property Repairs	200,000	-
	<u>252,975</u>	<u>92,553</u>

6. SUPPORT COSTS

	2021	2020
	£	£
Governance costs	<u>8,670</u>	<u>2,815</u>

£

Hereford Mappa Mundi Trust

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2021

7. NET MOVEMENT ON INVESTMENTS

	2021	2020
	£	£
Net gains on investments	547,343	49,714
Investment management costs	(25,966)	(35,715)
	<u>521,377</u>	<u>13,999</u>

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2021 nor for the year ended 31 December 2020.

Trustees' expenses

	2021	2020
	£	£
Trustees' expenses	<u>395</u>	<u>-</u>

9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES 2020

	Notes	Unrestricted funds	Restricted fund	Endowment funds	Total funds
		£	£	£	£
<b>INCOME AND ENDOWMENTS FROM</b>					
Charitable activities	3				
Artefacts		6,261	-	-	6,261
Folio Society Royalties		-	-	-	-
Donations		50	-	-	50
Investment income	2	<u>4,477</u>	<u>4</u>	<u>107,029</u>	<u>111,510</u>
<b>Total</b>		<b>10,788</b>	<b>4</b>	<b>107,029</b>	<b>117,821</b>
<b>EXPENDITURE ON</b>					
	4-7				
<b>Raising Funds</b>					
Investment management fees		1,397	-	34,318	35,715
<b>Charitable activities</b>					
Donations		92,553	-	-	92,553
Other direct charitable costs		8,988	-	-	8,988
Support costs		2,815	-	-	6,618
<b>Total</b>		<b>105,753</b>	<b>-</b>	<b>34,318</b>	<b>140,071</b>
Net movement on investments	7	<u>4,869</u>	<u>-</u>	<u>44,845</u>	<u>49,714</u>
<b>NET (EXPENDITURE)/ INCOME</b>		<b>(90,096)</b>	<b>4</b>	<b>117,556</b>	<b>27,464</b>
Transfers between funds	15	<u>203,632</u>	<u>-</u>	<u>(203,632)</u>	<u>-</u>
<b>Net movement in funds</b>		<b>113,356</b>	<b>4</b>	<b>(86,076)</b>	<b>27,464</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>602,679</u>	<u>927</u>	<u>4,907,667</u>	<u>5,511,273</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b><u>716,215</u></b>	<b><u>931</u></b>	<b><u>4,821,591</u></b>	<b><u>5,538,737</u></b>

Hereford Mappa Mundi Trust

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2021

10. THE MAPPA MUNDI

	The Mappa Mundi £
<b>COST</b>	
At 1 January 2021 and 31 December 2021	<u>1</u>
<b>NET BOOK VALUE</b>	
At 31 December 2021	<u><u>1</u></u>
At 31 December 2020	<u><u>1</u></u>

11. ALL SAINTS CHAINED LIBRARY AT  
NOMINAL VALUE

	Total £
<b>COST</b>	
At 1 January 2021 and 31 December 2021	<u>1</u>
<b>NET BOOK VALUE</b>	
At 31 December 2021	<u><u>1</u></u>
At 31 December 2020	<u><u>1</u></u>

12. FIXED ASSET INVESTMENTS

	Listed investments £	Cash and settlements pending £	Totals £
<b>MARKET VALUE</b>			
At 1 January 2021	5,163,966	56,469	5,220,435
Additions	6,976,606	-	6,976,606
Disposals	(7,029,137)	-	(7,029,137)
Revaluations	547,343	-	547,343
Movement on cash	<u>-</u>	<u>(46,656)</u>	<u>(46,656)</u>
At 31 December 2021	<u>5,658,780</u>	<u>9,813</u>	<u>5,668,591</u>

During the year the portfolio of investments moved to the Cazenove Charity Responsible Multi Asset Fund.

Hereford Mappa Mundi Trust

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2021

12. FIXED ASSET INVESTMENTS (continued)

Structure of the portfolio

	Market value	
	2021	2020
	£	£
Fixed interest securities	-	91,196
Cazenove Charity Responsible Multi Asset Fund	<u>5,658,780</u>	<u>5,072,770</u>
	<u>5,658,780</u>	<u>5,163,966</u>

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Other debtors	<u>4,263</u>	<u>6,261</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Accruals and deferred income	<u>22,687</u>	<u>57,093</u>

Hereford Mappa Mundi Trust

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2021

15. MOVEMENT IN FUNDS

	At 01.01.21 £	Net movement in funds £	Transfers between funds £	At 31.12.21 £
<b>Unrestricted funds</b>				
General fund	476,697	(230,928)	199,178	444,947
Designated - Investment "Free Fund"	222,348	25,819	-	248,167
Designated Fund - Archaeology	17,170	(4,085)	-	13,085
	<u>716,215</u>	<u>(209,194)</u>	<u>199,178</u>	<u>706,199</u>
<b>Restricted funds</b>				
Library Fund	931	-	-	931
<b>Endowment funds</b>				
The National Heritage Memorial Fund Investments	4,821,591	606,841	(199,178)	5,229,254
	<u>5,538,737</u>	<u>397,647</u>	<u>-</u>	<u>5,936,384</u>

Net movement in funds, included in the above are as follows:

	Income £	Expenditure £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	15,668	(266,780)	20,184	(230,928)
Designated - Investment "Free Fund"	5,250	(1,022)	21,591	25,819
Designated Fund - Archaeology	-	(4,085)	-	(4,085)
	<u>20,918</u>	<u>(271,887)</u>	<u>41,775</u>	<u>(209,194)</u>
<b>Restricted funds</b>				
Library Fund	-	-	-	-
<b>Endowment funds</b>				
The National Heritage Memorial Fund Investments	126,217	(24,944)	505,568	606,841
	<u>147,135</u>	<u>(296,831)</u>	<u>547,343</u>	<u>397,647</u>

Hereford Mappa Mundi Trust

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2021

15. MOVEMENT IN FUNDS – CONTINUED

2020 comparative figures

	At 01.01.20	Net movement in funds	Transfers between funds	At 31.12.20
	£	£	£	£
<b>Unrestricted funds</b>				
General fund	369,067	(96,002)	203,632	476,697
Designated - Investment "Free Fund"	216,442	5,906	-	222,348
Designated Fund – Archaeology	17,170	-	-	17,170
	<u>602,679</u>	<u>(90,096)</u>	<u>203,632</u>	<u>716,215</u>
<b>Restricted funds</b>				
Library Fund	927	4	-	931
<b>Endowment funds</b>				
The National Heritage Memorial Fund Investments	4,907,667	117,556	(203,632)	4,821,591
	<u>5,511,273</u>	<u>27,464</u>	<u>-</u>	<u>5,538,737</u>

Net movement in funds, included in the above are as follows:

	Income	Expenditure	Gains and losses	Movement in funds
	£	£	£	£
<b>Unrestricted funds</b>				
General fund	6,611	(104,356)	1,743	(96,002)
Designated - Investment "Free Fund"	4,177	(1,397)	3,126	5,906
Designated Fund – Archaeology	-	-	-	-
	<u>10,788</u>	<u>(105,753)</u>	<u>4,869</u>	<u>(90,096)</u>
<b>Restricted funds</b>				
Library Fund	4	-	-	4
<b>Endowment funds</b>				
The National Heritage Memorial Fund Investments	107,029	(34,318)	44,845	117,556
	<u>117,821</u>	<u>(140,071)</u>	<u>49,714</u>	<u>27,464</u>

The Designated Investment "Free Fund" was set up from surplus unrestricted income that had accumulated in the current account. The fund is to generate unrestricted income on a total returns basis.

The Designated Fund - Archaeology has been established to cover the anticipated costs in relation to the archaeological implications of the original establishment of the Mappa Mundi exhibition.

The Library Fund consists of donations to be used for library fittings. The fund is represented by monies held in the Central Board of Finance deposit account.

**15. MOVEMENT IN FUNDS – CONTINUED**

On 30 January 1991 an endowment of £2,000,000 together with accrued interest was made by the National Heritage Memorial Fund. The fund is represented by investments and the costs of managing these investments is charged against this fund. For the purposes of Total Return accounting, the gift element of the endowment is considered to be the amount of £2,000,000, which if inflated by RPI would have a value of £4,888,000 at 31 December 2021. The difference of £341,254 between this amount and the actual value of the endowment at 31 December 2021 of £5,229,254 represents the unapplied Total Return above inflation.

The All Saints Chained Library, the Historic Libraries and the Mappa Mundi are shown at nominal values being regarded as inalienable assets. It is considered that significant costs would be involved in obtaining reliable valuations and that these would far outweigh any benefits derived.

**Transfers between funds**

Investment income and the interest on endowment cash is attributed to the Endowment Fund and a transfer is made to the unrestricted fund equal to 4% of the average market value of investments at 30<sup>th</sup> June over the previous three years. The transfer is made on the "total return basis".

During 2018 £200,000 was transferred from the Unrestricted General Fund to a newly created Unrestricted Investment "Free Fund" with the investment advisors, Cazenove.

**16. RELATED PARTY DISCLOSURES**

The controlling Trustee of the Hereford Mappa Mundi Trust is The Hereford Mappa Mundi Trust Company Limited. The directors of The Hereford Mappa Mundi Trust Company Limited are listed on page 1.

The Very Reverend Michael Tavinor and the Reverend Cannon Chris Pullin are members of the Chapter of Hereford Cathedral. The Very Reverend Michael Tavinor, the Reverend Canon Chris Pullin, Tamsin Clive DL (as the representative of Hereford Mappa Mundi Trust) are on the finance committee of the Chapter. During the year the charity made donations to the Chapter of £252,975 (2020: £92,553).

The Chapter owns and control Hereford Cathedral Enterprises Limited. During the year, The Hereford Mappa Mundi Trust charged Hereford Cathedral Enterprises Limited £15,630 (2020: £6,261) for use of Artefacts. At the end year Hereford Cathedral Enterprises Limited owed The Hereford Mappa Mundi Trust £15,630 (2020: £6,261) for the use of Artefacts.

There are no other related party transactions requiring disclosure in the financial statements.

**17. HERITAGE ASSETS NOT RECOGNISED IN THE BALANCE SHEET**

Chained Library

The Hereford Mappa Mundi Trust maintains a collection of approximately 1,500 books within its Chained Library. These date from c.800 to 1885 and the oldest, most important book held is the 8th century Hereford Gospels. The chained library includes 229 medieval manuscripts and is the largest surviving Chained Library.

Other Historical Libraries

These consist of the music library, which contains a collection of books, printed sheet music and musical manuscripts dating from 1799 as well as the lower library containing theological books and manuscripts dating from before 1800.

Mappa Mundi

The Mappa Mundi is a 13th century scholar's interpretation of the world and is unique within British heritage.

Presentation and Management

Heritage assets are not routinely acquired or disposed of by the Trust.

The public have access to all heritage assets 6 days a week.

**THE HEREFORD MAPPA MUNDI TRUST**

England & Wales - Charity number 703056

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# Accounts

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REGISTERED CHARITY NUMBER: 703056

**Report of the Trustees and  
Financial Statements for the Year Ended 31 December 2020  
for  
Hereford Mappa Mundi Trust**

Hereford Mappa Mundi Trust

Contents of the Financial Statements  
for the Year Ended 31 December 2020

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Report of the Trustees	1 to 6
Report of the Independent Auditors	7 to 8
Statement of Financial Activities	9
Balance Sheet	10
Notes to the Financial Statements	11 to 20

The trustees present their report with the financial statements of the charity for the year ended 31 December 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Second Edition, effective 1 January 2019).

## **OBJECTIVES AND ACTIVITIES**

### **Objectives and aims**

The objects of the Trust are: -

- 1) The preservation for the benefit of the public of the Historic Libraries and the Mappa Mundi.
- 2) The provision of funds towards the cost of erecting a building to house and display the Historic Libraries and the Mappa Mundi.
- 3) The provision of support for all or any of the charitable purposes to which the capitular revenues of The Chapter of Hereford Cathedral are applicable.

## **ACHIEVEMENT AND PERFORMANCE**

Net assets have increased by £27,464 to £5,538,737 (2019: have increased by £382,995 to £5,511,273). £4,821,591 of this represents the endowment funds where the capital cannot be spent. The increase is mainly due to a reduction in the level of grants paid to Chapter of £92,533 (2019 £160,252) though this effect was offset by a fall in investment income in 2020 to £111,510 from £173,334 in 2019. There was a gain in the value of investments of £49,714 (2019: £404,485 before deducting the investment management costs of £35,715 (2019: £37,213)). Unrealised losses during the year arising from the Covid 19 crisis have been recovered by the year-end. The performance of the assets dictates how much the Trust can grant to The Chapter in future since the available funds are calculated on a total return basis.

The Statement of Financial activities shows a deficit of £22,250 (2019: £21,490 deficit) before movement on investments. Further details of the financial position of the Charity are set out in the following financial statements.

In order to achieve the aims of the Trust, donations to the Chapter during the year totalled £92,553 (2019 £160,252), of which £39,435 was for Library and Cataloguer's salaries. Other donations paid to Chapter were an unrestricted grant of £24,509 from the royalties on use of the Mappa Mundi; £5,350 to fund the purchase of specialist catalogue software; £2,000 towards specific Exhibitions within the Mappa Mundi building during 2020; £17,837 in respect of studies and reports on humidity and temperature control of the Mappa Mundi building; £3,422 in respect of Conservationists costs and book repairs.

The trust will continue to strive to continue to maximise returns on investments in order to fulfil its commitments to the Cathedral.

## **FINANCIAL REVIEW**

### **Investments**

Investments are managed by Cazenove Capital Management. The finance committee monitors performance on a regular basis. A "total returns" policy on investments has been adopted. Cazenove Capital Management continue to act as investment advisors and quarterly distributions totalling £203,632 have been made to the Trust during the year (2019: £196,460), distributions being calculated on a total annual return of 4% of the average of the previous three years' valuations at 30<sup>th</sup> June.

### **Reserves policy**

The trustees aim, on an annual basis, is to distribute the total return payments to The Chapter of Hereford Cathedral in accordance with the terms of the trust deed. Inevitably there are timing differences at the balance sheet date leaving funds awaiting distribution for specific projects.

### **Reserves policy (continued)**

As at 31 December 2020 the Trust had £716,215 (2019: £602,679) of unrestricted funds, of this £17,170 (2019: £17,170) has been allocated for the anticipated costs relating to the archaeological implications of the original establishment of the Mappa Mundi exhibition. The remaining £699,045 (2019: £585,509) is intended to cover annual expenditure and for planned projects over the next few years.

### **Funds**

The endowment funds are subject to specific trusts. Restricted funds are funds subject to specific usage declared by donors. Unrestricted funds are expendable at the discretion of the trustees in furtherance of the objects of the Charity.

During 2017 the Trustees agreed that unrestricted cash surpluses that had accumulated over the years in the current account would be transferred to a separate investment fund with Cazenove called the "Hereford Mappa Mundi Free Fund". This fund mirrors the Trust's other investment funds and is a separate unrestricted fund and is also be run on a 4% total return basis. During 2017 the Trustees transferred £200,000 of unrestricted cash to the "Free Fund". At 31st December 2020 the value of the Unrestricted "Free Fund" held at Cazenoves was £222,348 (£216,442 at 31 December 2019)

The trustees designated sufficient monies to cover the costs that were anticipated to be incurred in respect of the archacological implications of the original establishment of the Mappa Mundi exhibition. This was based on the trustees' estimate of the costs, according to advice received. By 31 December 2020 the outstanding financial liability of the archaeology project was estimated to be £17,170 (2019: £17,170).

### **Public benefit**

In drafting this report, the trustees have complied with the duty in Section 17 of the Charities Act 2011, to have due regard to public benefit guidance published by the Charity Commission.

### **Future Plans**

In the forthcoming year, the Trust will continue to support the Library and Archive staff salaries together with providing grants for specific projects undertaken by the Cathedral.

Due to Covid-19 the Chapter of Hereford Cathedral was required to close access to the Mappa Mundi Exhibition and the libraries in March 2020. Reopening the exhibition and libraries took place later in the year and in accordance with Government guidance to minimise risk to staff and visitors, but had to close again in subsequent lockdowns. Providing the UK Government "roadmap" conditions are met allowing museums to reopen, the exhibition entries will recommence 17<sup>th</sup> May 2021.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

The charity is controlled by its governing document, a deed of trust. It constitutes an unincorporated charity with a sole corporate Trustee as explained in more detail on the following page.

The Trust's governing document is the Trust Deed dated 21 May 1990. The Trust is registered with the Charity Commission (Charity Number 703056).

Canon Edward Harley DL OBE, one of the founding trustees of The Hereford Mappa Mundi Trust, and recently chairman, retired at the June 2020 meeting. He has kindly agreed to remain as a patron of The Hereford Mappa Mundi Trust. His advice has been invaluable in the success of the Trust, particularly around its investments, which has helped support the Chapter of Hereford Cathedral over the years.

### **Recruitment and appointment of new trustees**

Potential trustees are carefully selected from people who have a keen interest in the activities of the charity.

### **Induction and training of new trustees**

After appointment all new trustees fill in relevant forms for the Charity Commission and Companies House.

## Hereford Mappa Mundi Trust

### Report of the Trustees for the Year Ended 31 December 2020

#### **Risk Management**

The trustees have assessed the risks faced by the Trust and consider that investment management and performance poses the greatest area of risk. To mitigate this risk, regular meetings of the investment committee, chaired by Richard Jonathan Evans, take place and reports and recommendations are made to the trustees. The appointment of investment advisors is considered to have further reduced the risk in this area.

During the Covid-19 shutdowns it has not been possible for the Mappa Mundi exhibition to be open to the public

Damage or destruction of the historic collections is the other major risk; the Trustees have taken advice on security from relevant experts and appropriate insurance cover is in place.

#### **Settlor**

The Lord Bishop of Hereford Cathedral and The Chapter of the Cathedral Church of the Blessed Virgin Mary and St. Ethelbert in Hereford.

#### **Trust Fund**

The original Trust Fund consisted of £10 cash. The Historic Libraries and the Mappa Mundi were added by deed of gift dated 29 January 1991.

#### **Endowment Fund**

On 30 January 1991 an endowment of £2,000,000 together with accrued interest, was made by the National Heritage Memorial Fund. Should there be failure of the specified Trusts then the endowment fund but not the accrued interest must be returned to the National Heritage Memorial Fund.

#### **Building Fund**

On 30 January 1991 a private donation of £1,000,000 was made, subject to specified terms and conditions. Under the Gift Aid Scheme, the donation was supplemented by £333,333 of income tax recovery. The charity used this donation to partly-fund the construction of the "Mappa Mundi Building" at Hereford Cathedral.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

#### **Registered Charity number**

703056

#### **Principal address**

5 College Cloisters  
The Close  
Hereford  
Herefordshire  
HR1 2NG

#### **Trustees**

The Hereford Mappa Mundi Trust has a sole corporate trustee, The Hereford Mappa Mundi Trustee Company Limited. Reference to "trustees" in this documents refer to the directors of the corporate trustee company. The directors during the year and up to the date of the approval of the financial statements are listed below:

The Very Revd Michael Tavinor (Resigned 28 February 2021)  
The Revd Canon Chris Pullin  
The Right Revd Richard Jackson, Bishop of Hereford (Appointed 15<sup>th</sup> June 2020)  
Peter Barber  
Prof Michelle Brown (Appointed 4<sup>th</sup> December 2020)  
Sarah Clay  
Tamsin Clive DL (Chairman )  
Sir Henry Cotterell (Appointed 4<sup>th</sup> December 2020)  
Richard Jonathan Evans  
Canon Edward Harley DL OBE (Retired 15<sup>th</sup> June 2020)  
Giles Mandelbrote

**REFERENCE AND ADMINISTRATIVE DETAILS (continued)**

**Secretary**

Mrs Rosemary Firman

**Auditors**

Haysmacintyre LLP  
10 Queen Street Place  
London  
EC4R 1AG

**Bankers**

Lloyds Bank plc  
8 High Town  
Hereford  
HR1 2AE

**Investment Advisers**

Cazenove Capital Management  
1 London Wall Place  
London  
EC2Y 5AU

**STATEMENT OF TRUSTEES RESPONSIBILITIES**

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 14<sup>th</sup> May 2021 and signed on its behalf by:



.....  
Tamsin Clive DL - On behalf of The Hereford Mappa Mundi Trustee Company Ltd

Report of the Independent Auditors to the Trustees of  
Hereford Mappa Mundi Trust

**Opinion**

We have audited the financial statements of The Hereford Mappa Mundi Trust for the year ended 31 December 2020 which comprise the statement of financial activities, the balance sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2020 and of the charity's net movement in funds for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

**Basis for opinion**

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder. We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

**Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Trustees' Annual Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- adequate accounting records have not been kept by the charity; or
- sufficient accounting records have not been kept; or
- the charity financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Report of the Independent Auditors to the Trustees of Hereford Mappa Mundi Trust (continued)

**Responsibilities of trustees for the financial statements**

As explained more fully in the trustees' responsibilities statement set out on page 6, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the charity and the environment in which it operates, we identified that the principal risks of non-compliance with laws and regulations related to registered charities, and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Charities Act 2011 and other factors such as taxation.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls), and determined that the principal risks were related to manual accounting journals. Audit procedures performed by the engagement team included:

- Discussions with management including consideration of known or suspected instances of non-compliance with laws and regulation and fraud;
- Evaluating management's controls designed to prevent and detect irregularities; and
- Identifying and testing journals, in particular journal entries posted with unusual account combinations, postings by unusual users or with unusual descriptions.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

**Use of our report**

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's trustees as a body for our audit work, for this report, or for the opinions we have formed.



Haysmacintyre LLP  
Statutory Auditors

10 Queen Street Place  
London  
EC4R 1AG

Haysmacintyre is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

26 May 2021

Hereford Mappa Mundi Trust

Statement of Financial Activities  
for the Year Ended 31 December 2020

	Notes	Unrestricted funds £	Restricted fund £	Endowment funds £	2020 Total funds £	2019 Total funds £
<b>INCOME AND ENDOWMENTS FROM:</b>						
<b>Charitable activities</b>	3					
Artefacts		6,261	-	-	6,261	18,247
Donations		50	-	-	50	-
Investment income	2	<u>4,477</u>	<u>4</u>	<u>107,029</u>	<u>111,510</u>	<u>173,334</u>
<b>Total</b>		<b>10,788</b>	<b>4</b>	<b>107,029</b>	<b>117,821</b>	<b>191,581</b>
<b>EXPENDITURE ON:</b>						
	4-7					
<b>Raising Funds</b>						
Investment management fees		1,397	-	34,318	35,715	37,213
<b>Charitable activities</b>						
Donations		92,553	-	-	92,553	160,252
Other direct charitable costs		8,988	-	-	8,988	8,988
Support costs		2,815	-	-	2,815	6,618
<b>Total</b>		<b>105,753</b>	<b>-</b>	<b>34,318</b>	<b>140,071</b>	<b>213,071</b>
Net movement on investments	7	<u>4,869</u>	<u>-</u>	<u>44,845</u>	<u>49,714</u>	<u>404,485</u>
<b>NET (EXPENDITURE)/ INCOME</b>		<b>(90,096)</b>	<b>4</b>	<b>117,556</b>	<b>27,464</b>	<b>382,995</b>
Transfers between funds	15	<u>203,632</u>	<u>-</u>	<u>(203,632)</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds</b>		<b>113,536</b>	<b>4</b>	<b>(86,076)</b>	<b>27,464</b>	<b>382,995</b>
<b>RECONCILIATION OF FUNDS</b>						
Total funds brought forward		<u>602,679</u>	<u>927</u>	<u>4,907,667</u>	<u>5,511,273</u>	<u>5,128,278</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b><u>716,215</u></b>	<b><u>931</u></b>	<b><u>4,821,591</u></b>	<b><u>5,538,737</u></b>	<b><u>5,511,273</u></b>

**CONTINUING OPERATIONS**

All income and expenditure has arisen from continuing activities.

The notes form part of the financial statements.

Hereford Mappa Mundi Trust

Balance Sheet

At 31 December 2020

	Notes	Unrestricted funds £	Restricted fund £	Endowment funds £	2020 Total funds £	2019 Total funds £
<b>FIXED ASSETS</b>						
The Mappa Mundi and Historic Libraries at nominal value	10	-	-	1	1	1
All Saints Chained Library at nominal value	11	-	-	1	1	1
Investments	12	<u>398,846</u>	<u>-</u>	<u>4,821,589</u>	<u>5,220,435</u>	<u>5,306,863</u>
		398,846	-	4,821,591	5,220,437	5,306,865
<b>CURRENT ASSETS</b>						
Debtors	13	6,261	-	-	6,261	18,247
Cash at bank and in hand		<u>368,201</u>	<u>931</u>	<u>-</u>	<u>369,132</u>	<u>189,721</u>
		374,462	931	-	375,393	207,968
<b>CREDITORS</b>						
Amounts falling due within one year	14	(57,093)	-	-	(57,093)	(3,560)
<b>NET CURRENT ASSETS</b>		<u>317,369</u>	<u>931</u>	<u>-</u>	<u>318,300</u>	<u>204,408</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>716,215</u>	<u>931</u>	<u>4,821,591</u>	<u>5,538,737</u>	<u>5,511,273</u>
<b>NET ASSETS</b>		<u><u>716,215</u></u>	<u><u>931</u></u>	<u><u>4,821,591</u></u>	<u><u>5,538,737</u></u>	<u><u>5,511,273</u></u>
<b>FUNDS</b>						
Unrestricted funds	15				716,215	602,679
Restricted funds					931	927
Endowment funds					<u>4,821,591</u>	<u>4,907,667</u>
<b>TOTAL FUNDS</b>					<u><u>5,538,737</u></u>	<u><u>5,511,273</u></u>

The notes form part of the financial statements.

The financial statements were approved and authorised for issue by the Board of Trustees on 14<sup>th</sup> May 2021 and were signed on its behalf by:



Tamsin Clive DL - On behalf of The Hereford Mappa Mundi Trustee Company Ltd

## 1. ACCOUNTING POLICIES

### **Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (second edition, effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

### **Going concern**

The accounts are prepared on a going concern basis and, in the opinion of the trustees, there is no material uncertainty in connection with the charity's ability to continue to operate for the foreseeable future and a minimum period of twelve months from the approval of the financial statements.

### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Grants offered subject to conditions which have not been met at the yearend date are noted as a commitment but not accrued as expenditure.

### **Taxation**

The charity is exempt from tax on its charitable activities.

### **Fund accounting**

Unrestricted funds are held for the furtherance of the objects of the Trust and the management and administration thereof.

Designated funds are held for the anticipated costs in relation to the archaeological implication of the original establishment of the Mappa Mundi exhibition.

Restricted funds are applied for the purposes imposed by the donors.

Endowment funds comprise investments, managed on a "total return basis", the Mappa Mundi and Historic Libraries and the All Saints Chained Library. Investment income is attributed to the endowment fund and a transfer made to unrestricted funds equal to 4% of the average value of investments over the previous three years.

All bank interest is allocated to the appropriate fund.

### **Heritage assets**

The Hereford Mappa Mundi Trust has a collection of historical books, part of which is contained within the Chained Library, and the rest are throughout the cathedral as well as the Mappa Mundi. These are all held in support of the Trust's primary objective of the preservation for the benefit of the public of historic libraries and the Mappa Mundi.

The trustees consider that, owing to the incomparable nature of these historic items, conventional valuation approaches lack sufficient reliability and that, even if the valuations could be obtained, the costs would be onerous compared with the additional benefits derived by the Trust and users of the accounts. As a result, no value is reported for these assets in the Balance Sheet. Further information is given in the notes to the accounts.

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2020

1. ACCOUNTING POLICIES - continued

**Investments**

Investments are stated at market value at the balance sheet date. Any gain or loss on revaluation or sale is taken to the Statement of Financial Activities (SOFA).

**Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**Debtors**

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

**Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

2. INVESTMENT INCOME

	2020 £	2019 £
Deposit account interest	304	534
Dividends and interest on investments	<u>111,206</u>	<u>172,800</u>
	<u>111,510</u>	<u>173,334</u>

**Deposit Account Interest & Interest on Investments**

	2020 £	2019 £
<b>Unrestricted funds:</b>		
Central Board of Finance of the Church of England	<u>300</u>	<u>527</u>
	300	527
<b>Restricted fund:</b>		
Central Board of Finance of the Church of England	4	7
<b>Endowment fund:</b>		
Schroders	<u>-</u>	<u>-</u>
	<u>304</u>	<u>534</u>

3. INCOME FROM CHARITABLE ACTIVITIES

	2020 £	2019 £
Use of artefacts	6,261	18,247
Folio Society Royalties	-	-
	<u>6,311</u>	<u>18,247</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2020

4. CHARITABLE ACTIVITIES COSTS

	Direct costs	Grant funding of activities (See note 5)	Total 2020
	£	£	£
Artefacts	8,988	-	8,988
Donations	-	92,553	92,553
	<u>8,988</u>	<u>92,533</u>	<u>101,541</u>

<i>Prior year comparative</i>	Direct costs	Grant funding of activities (See note 5)	Total 2019
	£	£	£
Artefacts	8,988	-	8,988
Donations	-	160,252	160,252
	<u>8,988</u>	<u>160,252</u>	<u>169,240</u>

5. GRANTS PAYABLE

	2020	2019
	£	£
Donations	<u>92,553</u>	<u>160,252</u>

The total grants paid to institutions during the year were as follows:

	2020	2019
	£	£
Chapter - Library salaries	39,435	37,360
Chapter - Cathedral Fire System	-	9,155
Chapter - Temporary Exhibitions	2,000	500
Chapter - Humidity Control	17,837	15,000
Chapter - Catalogue Software	5,350	-
Chapter - Conservation & Book repairs	3,422	-
Chapter - Royalties	24,509	38,237
Chapter - Property Repairs	-	60,000
	<u>92,553</u>	<u>160,252</u>

6. SUPPORT COSTS

	2020	2019
	£	£
Governance costs	<u>2,815</u>	<u>6,618</u>

£

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2020

7. NET MOVEMENT ON INVESTMENTS

	2020	2019
	£	£
Net gains on investments	49,714	404,485
Investment management costs	<u>(35,715)</u>	<u>(37,213)</u>
	<u>13,999</u>	<u>367,272</u>

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 nor for the year ended 31 December 2019.

Trustees' expenses

	2020	2019
	£	£
Trustees' expenses	<u>-</u>	<u>100</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2020

9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES 2019

	Notes	Unrestricted funds	Restricted fund	Endowment funds	Total funds
		£	£	£	£
<b>INCOME AND ENDOWMENTS</b>					
<b>FROM</b>					
Charitable activities	3				
Artefacts		18,247	-	-	18,247
Folio Society Royalties		-	-	-	-
Donations		-	-	-	-
Investment income	2	<u>6,643</u>	<u>7</u>	<u>166,684</u>	<u>173,334</u>
<b>Total</b>		<b>24,890</b>	<b>7</b>	<b>166,684</b>	<b>191,581</b>
<b>EXPENDITURE ON</b>					
<b>Raising Funds</b>					
	4-7				
Charitable activities		1,448	-	35,765	37,213
Donations		160,252	-	-	160,252
Other direct charitable costs		8,957	31	-	8,988
Support costs		6,618	-	-	6,618
<b>Total</b>		<b>177,275</b>	<b>31</b>	<b>35,765</b>	<b>213,071</b>
Net movement on investments	7	<u>30,742</u>	<u>-</u>	<u>373,743</u>	<u>404,485</u>
<b>NET EXPENDITURE</b>		<b>(121,643)</b>	<b>(24)</b>	<b>504,662</b>	<b>382,995</b>
Transfers between funds	15	<u>196,460</u>	<u>-</u>	<u>(196,460)</u>	<u>-</u>
Net movement in funds		74,817	(24)	308,202	382,995
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>527,862</u>	<u>951</u>	<u>4,599,465</u>	<u>5,128,278</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b><u>602,679</u></b>	<b><u>927</u></b>	<b><u>4,907,667</u></b>	<b><u>5,511,273</u></b>

10. THE MAPPA MUNDI

	The Mappa Mundi £
<b>COST</b>	
At 1 January 2020 and 31 December 2020	<u>1</u>
 <b>NET BOOK VALUE</b>	
At 31 December 2020	<u><u>1</u></u>
At 31 December 2019	<u><u>1</u></u>

11. ALL SAINTS CHAINED LIBRARY AT  
NOMINAL VALUE

	Total £
<b>COST</b>	
At 1 January 2020 and 31 December 2020	<u>1</u>
 <b>NET BOOK VALUE</b>	
At 31 December 2020	<u><u>1</u></u>
At 31 December 2019	<u><u>1</u></u>

12. FIXED ASSET INVESTMENTS

	Listed investments £	Cash and settlements pending £	Totals £
<b>MARKET VALUE</b>			
At 1 January 2020	5,072,679	234,184	5,306,863
Additions	1,857,710	-	1,857,710
Disposals	(1,816,137)	-	(1,816,137)
Revaluations	49,714	-	49,714
Movement on cash	<u>-</u>	<u>(177,715)</u>	<u>(177,715)</u>
At 31 December 2020	<u>5,163,966</u>	<u>56,469</u>	<u>5,220,435</u>

There were no investment assets outside the UK.

12. FIXED ASSET INVESTMENTS (continued)

Structure of the portfolio

	Market value	
	2020	2019
	£	£
Fixed interest securities	91,196	-
Other securities	<u>5,072,770</u>	<u>5,072,679</u>
	<u>5,163,966</u>	<u>5,072,679</u>

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Other debtors	<u>6,261</u>	<u>18,217</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Accruals and deferred income	<u>57,093</u>	<u>3,560</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2020

15. MOVEMENT IN FUNDS

	At 01.01.20 £	Net movement in funds £	Transfers between funds £	At 31.12.20 £
<b>Unrestricted funds</b>				
General fund	369,067	(96,002)	203,632	476,697
Designated - Investment "Free Fund"	216,442	5,906	-	222,348
Designated Fund - Archaeology	<u>17,170</u>	<u>-</u>	<u>-</u>	<u>17,170</u>
	602,679	(90,096)	203,632	716,215
<b>Restricted funds</b>				
Library Fund	927	4	-	931
<b>Endowment funds</b>				
The National Heritage Memorial Fund Investments	4,907,667	117,556	(203,632)	4,821,591
	<u>5,511,273</u>	<u>27,464</u>	<u>-</u>	<u>5,538,737</u>

Net movement in funds, included in the above are as follows:

	Income £	Expenditure £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	6,611	(104,356)	1,743	(96,002)
Designated - Investment "Free Fund"	4,177	(1,397)	3,126	5,906
Designated Fund - Archaeology	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	10,788	(105,753)	4,869	(90,096)
<b>Restricted funds</b>				
Library Fund	4	-	-	4
<b>Endowment funds</b>				
The National Heritage Memorial Fund Investments	107,029	(34,318)	44,845	117,556
	<u>117,821</u>	<u>(140,071)</u>	<u>49,714</u>	<u>27,464</u>

Notes to the Financial Statements continued  
for the Year Ended 31 December 2020

## 15. MOVEMENT IN FUNDS – CONTINUED

2019 comparative figures

	At 01.01.19 £	Net movement in funds £	Transfers between funds £	At 31.12.19 £
<b>Unrestricted funds</b>				
General fund	312,394	(139,787)	196,460	369,067
Designated - Investment "Free Fund"	195,367	21,075	-	216,442
Designated Fund - Archaeology	<u>20,101</u>	<u>(2,931)</u>	<u>-</u>	<u>17,170</u>
	527,862	(121,643)	196,460	602,679
<b>Restricted funds</b>				
Library Fund	951	(24)	-	927
<b>Endowment funds</b>				
The National Heritage Memorial Fund Investments	4,599,465	504,662	(196,460)	4,907,667
	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
<b>TOTAL FUNDS</b>	<u>5,128,278</u>	<u>382,995</u>	<u>-</u>	<u>5,511,273</u>

Net movement in funds, included in the above are as follows:

	Income £	Expenditure £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	18,774	(172,896)	14,335	(139,787)
Designated - Investment "Free Fund"	6,116	(1,448)	16,407	21,075
Designated Fund- Archaeology	<u>-</u>	<u>(2,931)</u>	<u>-</u>	<u>(2,931)</u>
	24,890	(177,275)	30,742	(121,643)
<b>Restricted funds</b>				
Library Fund	7	(31)	-	(24)
<b>Endowment funds</b>				
The National Heritage Memorial Fund Investments	166,684	(35,765)	373,743	504,662
	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
<b>TOTAL FUNDS</b>	<u>191,581</u>	<u>(213,071)</u>	<u>404,485</u>	<u>382,995</u>

The Designated Investment "Free Fund" was set up from surplus unrestricted income that had accumulated in the current account. The fund is to generate unrestricted income on a total returns basis.

The Designated Fund - Archaeology has been established to cover the anticipated costs in relation to the archaeological implications of the original establishment of the Mappa Mundi exhibition.

The Library Fund consists of donations to be used for library fittings. The fund is represented by monies held in the Central Board of Finance deposit account.

**15. MOVEMENT IN FUNDS – CONTINUED**

On 30 January 1991 an endowment of £2,000,000 together with accrued interest was made by the National Heritage Memorial Fund. The fund is represented by investments and the costs of managing these investments is charged against this fund.

The All Saints Chained Library, the Historic Libraries and the Mappa Mundi are shown at nominal values being regarded as inalienable assets. It is considered that significant costs would be involved in obtaining reliable valuations and that these would far outweigh any benefits derived.

**Transfers between funds**

Investment income and the interest on endowment cash is attributed to the Endowment Fund and a transfer is made to the unrestricted fund equal to 4% of the average market value of investments at 30<sup>th</sup> June over the previous three years. The transfer is made on the "total return basis".

During 2018 £200,000 was transferred from the Unrestricted General Fund to a newly created Unrestricted Investment "Free Fund" with the investment advisors, Cazenove.

**16. RELATED PARTY DISCLOSURES**

The controlling Trustee of the Hereford Mappa Mundi Trust is The Hereford Mappa Mundi Trust Company Limited. The directors of The Hereford Mappa Mundi Trust Company Limited are listed on page 1.

The Very Reverend Michael Tavinor and the Reverend Canon Chris Pullin are members of the Chapter of Hereford Cathedral. The Very Reverend Michael Tavinor, the Reverend Canon Chris Pullin, Tamsin Clive DL (as the representative of Hereford Mappa Mundi Trust) are on the finance committee of the Chapter. During the year the charity made donations to the Chapter of £92,553 (2019: £160,252).

The Chapter owns and control Hereford Cathedral Enterprises Limited. During the year, The Hereford Mappa Mundi Trust charged Hereford Cathedral Enterprises Limited £6,261 (2019: £18,247) for use of Artefacts. At the end year Hereford Cathedral Enterprises Limited owed The Hereford Mappa Mundi Trust £6,261 (2019: £18,247) for the use of Artefacts.

There are no other related party transactions requiring disclosure in the financial statements.

**17. HERITAGE ASSETS NOT RECOGNISED IN THE BALANCE SHEET**

Chained Library

The Hereford Mappa Mundi Trust maintains a collection of approximately 1,500 books within its Chained Library. These date from c.800 to 1885 and the oldest, most important book held is the 8th century Hereford Gospels. The chained library includes 229 medieval manuscripts and is the largest surviving Chained Library.

Other Historical Libraries

These consist of the music library, which contains a collection of books, printed sheet music and musical manuscripts dating from 1799 as well as the lower library containing theological books and manuscripts dating from before 1800.

Mappa Mundi

The Mappa Mundi is a 13th century scholar's interpretation of the world and is unique within British heritage.

Presentation and Management

Heritage assets are not routinely acquired or disposed of by the Trust.

The public have access to all heritage assets 6 days a week.