



Trustees' Annual Report

For the period 1/4/2020 to 31/3/2021

Section A – Reference and administration details

Charity Name: Keswick Scout Group, Cumbria

Registered Charity Number: 702898

Charity's principal address: c/o 10 Leonard Street, Keswick, Cumbria
CA12 4EJ

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Jonathan Winter	Group Chair	From 06/10/20
2	Gillian Reader	Treasurer	Died 4/2/21
3	Job Forster	Group Scout Leader	
4	Bob Reader	Deputy Group Scout Leader	
5	Trudi Barnes	Section Leader	
6	Matthew Orrison	Section Leader / Quartermaster	
7	Nick Coverdale	Section Leader	
8	Gillian Hodgson	Section Leader	
9	Mark Ainsworth	Section Leader	
10	Claudia Walker	Trustee	

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(e.g., trust deed, constitution)

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts

How the charity is constituted
(e.g. trust, association,
company)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Trustee selection methods
(e.g. appointed by, elected by)

Additional governance issues (optional information but encouraged as best practice)

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. Executive training takes place covering aspects of trustee requirements.

The Committee normally consists of three ex-officio officers - Chair, Secretary, Treasurer -, the Group Scout Leader and up to seven other nominated or elected representatives.

The Group is currently searching for a new Treasurer in place of Mrs Gillian Reader who sadly died towards the end of the year under review

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them.

The main area of concern is the deterioration of our Ashness Camping Hut building and the need to fund its replacement.

The Group has sufficient insurance to cover buildings and contents to mitigate against damage and permanent loss. Sufficient insurance covers helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy.

Risk Assessments are documented and dynamic Risk Assessments are undertaken before and during all activities.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document Summary of the main activities in relation to these objects

The Group objectives are to follow the Scout Association Aim.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim is by providing an enjoyable, attractive, activity-based programme providing progressive training, based on the Scout Promise and Law and guided by adult Leadership.

Subscriptions are charged for membership to cover immediate running costs of the Group and these do not unduly restrict membership. The Group has an inclusive policy and financially supports any young person to ensure that no one is excluded because of their inability to pay membership subscriptions.

Two key principles demonstrate that Scouting's aims are for the public benefit:

- through the Scout method young people develop towards their full potential
- there is a clear link between the benefits for young people and the purpose of Scouting.

The safety of young people and Adults is taken very seriously and all steps are taken to mitigate risk.

The Group holds regular Section and Group meetings with Leaders and Managers and offers assistance where needed.

The Group is supported by a District Team who, each year organise events and activities to encourage young people and adult leaders, from different Groups, to meet together and to participate in common events, these include competitions, hikes, camps, and fun days.

Rural isolation is a major problem in Cumbria and District events help our young people and adults to develop friendships outside Keswick.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

During the period of this report, we have had to manage National Lockdowns without disadvantaging our young people and leaders who are keen to continue Scouting.

Zoom meetings and National events such as “camping at home” have encouraged our young people to develop their skills and increase their awards/badges. During permitted time together we have used our outside areas and had regular meetings outdoors, including water activities.

The Group look forward to returning to regular full group meetings as soon as allowed.

Despite the limitations during the period of this report, Keswick Scout Group continues to provide good quality scouting and we have seen a steady flow of Chief Scout's Awards in all sections.

We continue to recognise our adults outstanding service via the Scout Association award scheme.

Section E – Financial review

Brief statement of the charity's policy on reserves

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group. The Group has an established fundraising timetable to provide new and replacement equipment, to maintain our Hall and Ashness Camping Hut. All funds raised for a specific fundraising activity will be held as restricted funds.

Having obtained planning permission, to replace our ageing Camping Hut, the fundraising focus this period and for the next three years is to replace our Ashness Camping Hut.

Investment policy and objectives

We use our Group's income to support scouting in Keswick and we do not have sufficient funds to invest in longer-term investments such as stocks and shares. All funds are held in cash using only mainstream banks

Section F – Other optional information

Covid-19

The pandemic resulted in a significant reduction in the level of face-to-face Scouting but the Leaders worked hard to ensure that on-line activities were available throughout and some socially-distanced meetings were possible during the midsummer 2020 period. Many of the families whose children are members of the Group are involved in the Tourism and hospitality industries and have suffered financial hardship. The Trustees therefore suspended the payment of subscriptions for most of the year under review. Many of the Group's normal fundraising activities had to be curtailed and there has been a significant reduction in income from those sources. The income normally obtained from booking fees for hire of the Group Headquarters and from the Ashness Camping Hut was partly replaced by grants from Allerdale Borough Council in accordance with the Government Scheme for Small Business Grants, for which Scout Groups were eligible. Keswick Scout Group followed Government and National Scout Association guidance with regards to the pandemic and the Trustees were confident that the charity had sufficient reserves to meet its continuing obligations.

Section G – Declaration

We anticipate the annual report will be approved by the trustees of the charity
on 14th September 2021

and signed on its behalf by

<i>Signature</i>		
Full Names	Job Foster	Bob Reader
Position	Trustee and Group Scout Leader	Trustee and Deputy Group Scout Leader
Date		

1st Keswick Scout Group:

Financial Statement: Year Ended 4th April 2021

Receipts and payments			
	2020/2021		2019/2020
	Unrestricted funds		Unrestricted funds
	£		£
Receipts			
Donations, legacies and similar income			
Membership subscriptions	1,284.50		7,411.64
Less: Membership subscriptions paid on	-1,692.00		-3,080.00
Net membership subscriptions retained	-407.50		4,331.64
Donations	83.83		2,064.18
Gift Aid			
Membership Refund			
Sub total	-323.67		6,395.82
Grants			
ABC COVID Support Grants	20,665.07		
Insurance Grant from Keswick Town Council	2,500.00		1,500.00
Roof Grants & Donations			
Sub total	23,165.07		1,500.00
Fundraising (gross)			
Keswick Shows & Fayres etc			1,484.51
Street Collections			493.85
Keswick Hotel Donation	7,000.00		
Ashness Donations			9,597.24
Sub total	7,000.00		11,575.60
Activity Related Income/Uniform Income			
Beaver Activities			15.00
Cub Activities			15.00
Scout Activities			38.00
Beaver Sleepovers			165.00
Cub Weekends			815.00
Scout Weekends			585.00
Sale of Scarves			75.00
Sale of Badges			
Sale of T Shirts			
Other			155.24
Sub total	0.00		1,863.24
Investment income			
Building Society interest			
Cheques never Cleared			
Rent			444.00
H.O. Hire			4,041.00
Hire of Ashness Hut			1,145.00
Equipment Hire/Sale			320.25
Sub total	0.00		5,950.25
Total Gross Income	29,841.40		27,284.91
Total Receipts	29,841.40		27,284.91
Total Receipts	29,841.40		27,284.91



Receipts and payments

	2020/2021	2019/2020
	Unrestricted funds	Unrestricted funds
	£	£
Payments		
Charitable Payments		
Beaver Activities	440.97	672.23
Beaver Sleepovers		165.13
Cub Activities	225.04	1,073.00
Cub Weekends		842.66
Scout Activities		276.02
Scout Weekends/Camps		784.36
Group camp/Activity		0.00
Donations	20.00	0.00
Adult support and training	14.58	20.00
Rent for other halls		836.00
Other rents	666.00	952.00
Water and Sewerage	179.09	276.38
Electricity & Gas	607.57	1,141.75
Insurance	1,838.37	2,091.35
Hall Cleaning	303.00	311.50
Repairs and Maintenance	4,007.95	361.71
Ashness Hut Improvements		70.40
Ashness Hut Rebuild		2,471.18
Equipment - general inc tents		3,463.23
Stationery / OSM	26.50	26.51
Adverts in Scouting etc		630.00
Fire Precautions		158.94
AGM		234.38
Uniforms (leaders)	95.00	0.00
Scarves		37.00
Woggles & rucksacks		23.75
Badges		433.53
T Shirts		0.00
Wi Fi		352.08
Other		573.32
Fundraising expenses	180.00	
Hall upgrade	3,480.80	
Sub total	12,084.87	18,278.41
Fundraising expenses		
Keswick shows, fayres etc		275.74
Transfer		
Sub total	0.00	275.74
Total Gross Expenditure	12,084.87	18,554.15
Asset and investment purchases, etc.		
Total payments	12,084.87	18,554.15
Net of receipts/(payments)	17,756.53	8,730.76
Cash funds last year end	53,674.07	44,943.31
Cash funds this year end	71,430.60	53,674.07

Statement of assets and liabilities at the end of the year

	4th April 2021		4th April 2020
	£		£
Cash funds			
Bank current account	32,358.29		27,590.28
Fundraising Account	26,071.71		26,083.79
Ashness Account	13,000.61		0.00
Total cash funds	71,430.61		53,674.07
Investment assets			
Scout Hall	381,000.00		381,000.00
Ashness Hut	20,000.00		20,000.00
Equipment inc contents & trailer	32,086.00		32,086.00
Kayaks etc	11,132.00		11,132.00
Sub total	444,218.00		444,218.00
Non monetary assets for charity's own use			
Badge Stock	62.20		62.20
Scarf Stock	38.50		38.50
T Shirt Stock	177.30		177.30
Woggles	40.00		40.00
Sub total	318.00		318.00
Liabilities			
Cheques not cleared			
Sub total	0.00		0.00
Contingent liabilities and future obligations			

The above receipts and payments account and statement of assets and liabilities were approved by the trustees and were signed on their behalf:

Signature		Signature	
Full name	Job Foster	Full name	Bob Reader
Position	Trustee and Scout Leader	Position	Trustee and Deputy GSL
Date	21 09 21	Date	21 09 21



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Keswick Scout Group

On accounts for the year
ended

04 April 2021

Charity no
(if any) 702898

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 04/04/2021.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date: 11/06/2021

Name:

FRANCES H. CLARK

Relevant professional
qualification(s) or body
(if any):

ICAEW

Address:

Keswick Accountants
4 Leonard Street
Keswick CA12 4EJ

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.