

# Sheffield Sheaf District Scout Council

## Receipts and Payments Account

For the Year from 01/04/2023 to 31/03/2024

	2023 / 2024		2022/ 2023	
Receipts	Unrestricted funds (£)	Restricted funds (£)	Total Funds (£)	Total Funds (£)
Membership subscriptions	42,989	-	42,989	33,601
Less:Membership subscriptions paid on County	(63,629)	-	(63,629)	(27,486)
Sub total: Net membership subscriptions retained	<b>(20,640)</b>	-	<b>(20,640)</b>	<b>6,115</b>
Donations	15	-	15	1,543
Legacies	-	-	-	-
Gift Aid	2,235	-	2,235	-
Other similar income	-	-	-	253
Sub total:- Incoming funds	<b>2,250</b>	-	<b>2,250</b>	<b>1,796</b>
Sailing fund distribution	2,958	-	2,958	-
Other grants	6,623	-	6,623	8,727
<b>Sub total :- Grants</b>	<b>9,581</b>	-	<b>9,581</b>	<b>8,727</b>
Activities for generating funds	323	-	323	598
Resources from charitable activities	37,282	-	37,282	23,455
Other fundraising activities	2,743	-	2,743	3,010
<b>Sub total: fundraising</b>	<b>40,348</b>	-	<b>40,348</b>	<b>27,063</b>
Building Society / Deposit Account interest	126	113	239	108
SSRC	2,605	-	2,605	3,120
Property Rent income	4,909	-	4,909	3,345
Investment Assets / Dividends	-	4,225	4,225	4,917
Other operational income / training funds	6,607	-	6,607	6,500
<b>Sub total: investment income</b>	<b>14,247</b>	<b>4,338</b>	<b>18,585</b>	<b>17,990</b>
Asset and investment sale	-	58,551	58,551	8,059
<b>Total receipts</b>	<b>45,786</b>	<b>62,889</b>	<b>108,675</b>	<b>69,750</b>

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## Receipts and Payments Account


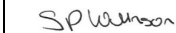
For the Year from 01/04/2023 to 31/03/2024

	2023/2024		2022 /2023	
	Unrestricted	Restricted	Total	Total
Payments	funds	funds	Funds	Funds
	(£)	(£)	(£)	(£)
Adult support and training	4,705	-	4,705	372
Charity Payments	-	-	-	224
Sub total: Charitable payments	<b>4,705</b>	-	<b>4,705</b>	<b>596</b>
Operational costs	12,698	-	12,698	11,273
Utility costs	2,423	-	2,423	2,095
Other costs	4,672	-	4,672	6,024
Sub total: Support costs	<b>19,793</b>	-	<b>19,793</b>	<b>19,392</b>
Costs of generating voluntary income	-	-	-	-
Fundraising Costs	48	-	48	409
Charitable Activities & Youth program	33,571	-	33,571	27,948
Grants Made / (Refunded)	-	9,348	9,348	18,100
Investment management costs	-	3,068	3,068	3,439
Other Operational Expense	7,000	-	7,000	-
Total Governance Costs / trustee expences	6,130	201	6,331	2,914
Sub total: Fund raising expences	<b>46,749</b>	<b>12,617</b>	<b>59,366</b>	<b>52,810</b>
Asset and investment purchases	3,289	-	3,289	3,200
Total Payments	<b>74,536</b>	12,617	<b>87,153</b>	<b>75,998</b>
Net of receipts/(payments)	<b>(28,750)</b>	<b>50,272</b>	<b>21,522</b>	<b>(6,248)</b>
Cash funds brought forward	<b>196,819</b>	<b>3,211</b>	<b>200,030</b>	<b>206,278</b>
SSRC Cash Movement	(4,860)	-	(4,860)	-
Cash funds this year end	<b>163,209</b>	<b>53,483</b>	<b>216,692</b>	<b>200,030</b>

### Statement of Assets and Liabilities at the End of the Year

Cash funds	158	25	7,453	201
Bank Current Account	46,951	832	47,783	60,672
Bank / Building Society / Brokers Account	-	52,626	52,626	805
SSRC	116,100	-	116,100	138,352
Deferred income	-	-	-	-
Other deposit accounts	-	-	-	-
Sub total monetary	<b>163,209</b>	<b>53,483</b>	<b>216,692</b>	<b>200,030</b>
Non monetary assets for charity's own use	9,274	-	9,274	257,370
Investment assets	250,000	171,899	421,899	216,727
Liabilities	5,000	-	5,000	5
Contingent liabilities and future obligations	(5,000)	-	(5,000)	29,019

The above receipts and payment and statement of assets and liabilities were approved by the trustees on 14/10/2024 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf

Name	Signature
Russell Wilks	
Stephen Wilkinson	

**Notes to Accounts**

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts

District Received the Full Grant Distribution from Sheffield Sailing of £11,833. This then Distributed to City Districts

Hallam. £2995.

Don £2958.

Norfolk. £2958

In District, £1,637 was paid to Andy's Training but is in dispute at the reporting date as the service was not received.

**Property**

Explorers facility

36-42 Helmtan Road  
Sheffield 8

Valued at £250,000 by Simon McDonald on 28th October 2022.



Section A

Independent Examiner's Report

Report to the  
trustees/directors/  
members of

Sheffield Sheaf District Scout Council

On accounts for the year  
ended

31<sup>st</sup> March 2024

Charity no.:

702823

Company no.:

Set out on pages

1 to 8

(remember to include the page numbers of additional sheets)

Responsibilities and  
basis of report

I report to the charity trustees on my examination of the accounts of the Above Charity ("the trust") for the year ended 31<sup>st</sup> March 2022.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

Independent  
examiner's statement

[The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**  **Date:** 10/10/2024

**Name:** Gary Widdowson

**Relevant professional qualification(s) or body (if any):** Fellow of Association of Chartered Certified Accountants

**Address:** Unit 8, Acorn Business Park, Woodseats Close, Sheffield S8 0TB

## Section B

## Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Trustees' Annual Report for the period:  
01/04/2023 to 31/03/2024

Section A

Reference and administration details

Charity name

Sheffield Sheaf District Scout Council

Other names the charity is known by

Sheaf District Scouts

Registered charity number (if any)

702823

HQ registration number

Charity's principal address

Scout Headquarters  
60-68 Trippet Lane  
SHEFFIELD  
S1 4EL

Trustee Name	Office (if any)	Dates acted if not for whole year
Russell John Wilks	District Chair	
Stephen Philip Wilkinson	Treasurer	
David Hoar		
Richard Garrett	DESC	
Richard John Batley		
Stephen Francis Winnard		
David Hedley Tuck		

Independent Examiner

Henry Bramall & Co

Unit 8 Acorn Business Park  
Woodseats Close  
SHEFFIELD S8 0TB

Investment Advisor

Investec

61 Napier Street  
SHEFFIELD S11 8HA

**Section B                      Structure, governance and management**

**Description of charity's trusts**

Type of governing document	The District's governing documents are those of the Scout Association. They consist of a Royal Charter which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of the Scout Association.
How the charity is constituted	The district is a trust established under its rules which are common to all Scouts.
Trustee selection methods	The Trustees are appointed with the Policy, Organisation and Rules of the Scout Association.
Additional governance issues	The District is managed by the District Executive Committee, the members of which are the 'Charity Trustees' of the Scout District and which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

**Policies and procedures adopted for:**

The induction and training of Trustees	<p>The Committee consists of 3 independent representatives, Chair, Treasurer and Acting Secretary, together with certain ex-officio members, elected members and those nominated by the District Commissioner and meets every 4 months.</p> <p>Members of the Executive Committee are expected to complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.</p> <p>This District Executive Committee exists to support the District Commissioner in meeting the responsibilities of the appointment and is responsible for:</p> <p>The maintenance of District property; The raising of funds and the administration of District finance; The insurance of persons, property and equipment; District public occasions; Assisting in the recruitment of leaders and other adult support; Appointing any other sub committees that may be required; Appointing an Appointments sub-Committee and Chairman of that sub-Committee; Appointing District Administrators and Advisors other than those who are elected.</p> <p>Trustees consideration of major Risks and the system and Procedures to manage them Risk and Internal Control.</p> <p>The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.</p>
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## Section C                      Objectives and Activities

### The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

### The Values of Scouting

As Scouts we are guided by these values:

**Integrity:** We act with integrity; we are honest, trustworthy and loyal.

**Respect:** We have self-respect and respect for others.

**Care:** We support others and take care of the world in which we live.

**Belief:** We explore our faiths, beliefs and attitudes.

**Co-operation:** We make a positive difference; we co-operate with others and make friends.

### The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

## Summary of the main activities in relation to these objects.

Following the appointment of a new Lead Volunteer the district continues to provide through its constituent Scout Groups, an active worthwhile weekly programme of activities for young people aged 6-25 years, led by adult volunteer leaders.

First response (First Aid) and Safeguarding courses have been offered at regular intervals for all adult leaders by South Yorkshire Scout County.

The District manages a restricted fund arising from a legacy (The Brian Sellars Fund) which gives financial assistance to young people in the area of its operation towards the expense of worthwhile and character-building activities. The fund, in the first instance is used for Scouts and Guides but may be used for any youth in the area. A sub-committee of the District Exec is appointed to manage The Fund on a day-to-day basis. Investec are retained as Investment advisors for the fund.

## Section C                      Public Benefit Statement

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.



**Section D                      Summary of the main achievements of the charity during the year.**

A District Camp for all sections and Groups was held at Bradley Wood, attended by ten District Groups, Explorers and Active support.

All Cub and Scout Packs hold their normal weekly pack meetings.

**Section E                      Financial Review**

Reserves Policy The District's policy on reserves is to hold sufficient liquid resources to continue the charitable activities of the District should income and fundraising activities fall short. The District Executive Committee considers that the District as a whole should hold a sum equivalent to 12 months running costs, circa £10,000 in current account, accessible on-line. The District and its various sections' Income and Expenditure is generally small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares.

The District has therefore adopted a low risk strategy to the investment of these funds which are held using The Sheffield Scout Resources Charity Investment Service. The Trustees are happy with the year end funds in line with reserves.

**Section F                      Declaration**

The Trustees declare that they have approved the Trustee's report above.

Signed on behalf of the Charities Trustees

Signatures



Full Names

Russell Wilks

Stephen Wilkinson

Date: 10/09/2024