

Sheffield Sheaf District Scout Council  
Receipts and Payments Account  
For the Year from 01/04/2020 to 31/03/2021

Receipts and payments

	2020/2021		2019/2020	
	Unrestricted funds	Restricted funds	Total Funds	Total Funds
	(£)	(£)	(£)	(£)
<b>Receipts</b>				
Membership subscriptions	17,882	-	17,882	30,652
Less: Membership subscriptions paid on County	(1,813)	-	(1,813)	(47,930)
<b>Sub total: Net membership subscriptions retained</b>	16,069	-	16,069	(17,278)
Donations	-	-	-	-
Legacies	-	20,000	20,000	-
Gift Aid	952	-	952	25
Other similar income	493	-	493	289
<b>Sub total:- Incoming funds</b>	1,445	20,000	21,445	314
Maintenance grant	-	-	-	-
Other grants	26,771	-	26,771	4,004
<b>Sub total :- Grants</b>	26,771	-	26,771	4,004
Activities for generating funds	1,072	-	1,072	2,061
Resources from charitable activities	3,102	-	3,102	21,296
Other fundraising activities	(10,654)	1,550	(9,104)	9,700
<b>Sub total: fundraising</b>	(6,480)	1,550	(4,930)	33,057
Building Society / Deposit Account interest	5	1	6	6
SSRC	2,284	-	2,284	2,555
Property Rent income	-	-	-	1,284
Investment Assets / Dividends	-	4,319	4,319	5,485
Other operational income / training funds	(25)	-	(25)	2,564
<b>Sub total: investment income</b>	2,264	4,320	6,584	11,894
<b>Asset and investment sale</b>	-	-	-	-
<b>Total receipts</b>	40,069	25,870	65,939	31,991

# Sheffield Sheaf District Scout Council

## Receipts and Payments Account

For the Year from 01/04/2020 to 31/03/2021


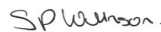
### Receipts and payments

	2020/2021		2019/20	
	Unrestricted	Restricted	Total	Total
Payments	funds	funds	Funds	Funds
	(£)	(£)	(£)	(£)
Adult support and training	48	-	48	3,019
<b>Sub total: Charitable payments</b>	<b>48</b>	<b>-</b>	<b>48</b>	<b>3,019</b>
Operational costs	1,876	-	1,876	6,879
Utility costs	4,416	-	4,416	3,977
Other costs	1,922	-	1,922	150
<b>Sub total: Support costs</b>	<b>8,214</b>	<b>-</b>	<b>8,214</b>	<b>11,006</b>
Costs of generating voluntary income	19	-	19	236
Fundraising Costs	-	-	-	-
Charitable Activities & Youth program	(6,328)	-	(6,328)	31,811
Grants Made / (Refunded)	-	(4,204)	(4,204)	7,840
Investment management costs	-	3,438	3,438	3,515
Total Governance Costs / trustee expenses	1,089	165	1,089	1,228
<b>Sub total: Fund raising expenses</b>	<b>(5,220)</b>	<b>(601)</b>	<b>(5,821)</b>	<b>44,630</b>
Asset and investment purchases	-	22,225	22,225	(3,900)
<b>Total Payments</b>	<b>3,042</b>	<b>21,624</b>	<b>24,666</b>	<b>54,755</b>
Net of receipts/(payments)	37,027	4,246	41,273	(22,764)
<i>Cash funds brought forward</i>	160,442	5,089	165,531	188,295
Cash funds this year end	197,469	9,335	206,804	165,531

### Statement of assets and liabilities at the end of the year

Cash funds	160	52	212	238
Bank Current Account	62,147	6,753	68,900	33,551
Bank / Building Society / Brokers Account	-	2,530	2,530	3,875
SSRC	135,137	-	135,137	127,867
Deferred income	-	-	-	-
Other deposit accounts	25	-	-	-
<b>Sub total monetary</b>	<b>197,469</b>	<b>9,335</b>	<b>206,804</b>	<b>165,531</b>
Non monetary assets for charity's own use	7,280	-	7,280	9,040
Investment assets	-	243,830	243,830	197,127
Liabilities	-	-	-	-
Contingent liabilities and future obligations	-	-	-	-

The above receipts and payment and statement of assets and liabilities were approved by the trustees on 6th October 2021 (the date of the Executive Committee meeting that approved the accounts) and signed on their

Name	Signature
Russell Wilks	
Stephen Wilkinson	

**Property**

Explorers facility

36-42 Helmtan Road  
Sheffield S8

Valued at £195,000 by McDonalds Surveyors. 11/04/2014

The property will be re-valued during 2021/2022 when added value building works are complete.

Funds due to be paid for 2021 district subscriptions to South Yorkshire County Scout Council at a value of £20,335 was paid by cheque from Current Account 25/03/2021. The cheque was not cleared by the recipient and as such is not included in the expenses section of the accounts.

# Trustees' Annual Report

For the period

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to

3	1	0	3	2	1
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Charity name

Sheffield Sheaf District Scout Council

Other names the charity is known by

Sheaf District Scouts

Registered charity number (if any)

7	0	2	8	2	3
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HQ registration number

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Charity's principal address

Scout Headquarters

60-68 Trippet Lane

SHEFFIELD

Postcode

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Trustee Name	Office (if any)	Dates acted if not for whole year
Russell John Wilks	District Chair	
David Hoar	District Commissioner	Resigned 31/07/2020
Andrew John Plummer	District Commissioner	
Stephen Philip Wilkinson	District Treasurer	
Richard Garrett	DESC	
Richard John Batley		
Stephen Francis Winnard		
Robert John Asquith		
David Hedley Tuck		
Andrew Hulse		

Independent Examiner

Henry Bramhall & Co

Unit 8 Acorn Business Park  
Woodseats Close  
SHEFFIELD S8 0TB

Investment Advisor

Investec

61 Napier Street  
SHEFFIELD S11 8HA

## Section B

## Structure, governance and management

### Description of charity's trusts

Type of governing document	The District's governing documents are those of the Scout Association. They consist of a Royal Charter which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of the Scout Association.
How the charity is constituted	The district is a trust established under its rules which are common to all Scouts.
Trustee selection methods	The Trustees are appointed with the Policy, Organisation and rules of the Scout Association.
Additional governance issues	The District is managed by the District Executive Committee, the members of which are the 'Charity Trustees' of the Scout District and which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.
Policies and procedures adopted for:	
The induction and training of Trustees	<p>The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the District Commissioner, certain ex-officio members, elected members and those nominated by the District Commissioner and meets every 4 months.</p> <p>Members of the Executive Committee are expected to complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.</p> <p>This District Executive Committee exists to support the District Commissioner in meeting the responsibilities of the appointment and is responsible for:</p> <ul style="list-style-type: none"><li>The maintenance of District property;</li><li>The raising of funds and the administration of District finance;</li><li>The insurance of persons, property and equipment;</li><li>District public occasions;</li><li>Assisting in the recruitment of leaders and other adult support;</li><li>Appointing any other sub committees that may be required; Appointing an Appointments sub-Committee and Chairman of that sub-Committee;</li><li>Appointing District Administrators and Advisors other than those who are elected</li></ul>
Trustees consideration of major Risks and the system and Procedures to manage them	<p>Risk and Internal Control</p> <p>The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.</p>

**The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

**The Values of Scouting**

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

**The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the

values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects.

There is a joint appointment of the District Commissioner role, one leading on management and governance and the other on activity. Providing, through its constituent Scout Groups, an active worthwhile weekly programme of activities for young people aged 6-25 years, led by adult volunteer leaders.

Activities provided by for Explorer Scouts include courses on mountaineering, mountain leadership, driver training, first aid training.

The District also manages a restricted fund arising from a legacy (The Brian Sellars Fund) which gives financial assistance to young people in the area of its operation towards the expense of worthwhile and character-building activities. The fund, in the first instance is used for Scouts and Guides but may be used for any youth in the area. A sub-committee of the District Exec is appointed to manage The Fund on a day-to-day basis. Investec are retained as Investment advisors for the fund.

Public benefit statement

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Summary of the main achievements of the charity during the year.

As a result of impact of Covid 19, there have been very few activities undertaken during the year. The re-introduction of activities from Group and District will be based on Guidance from the National Lockdown restrictions.

## Section E

## Financial Review

### Reserves Policy

The District's policy on reserves is to hold sufficient liquid resources to continue the charitable activities of the District should income and fundraising activities fall short. The District Executive Committee considers that the District as a whole should hold a sum equivalent to 12 months running costs, circa £20,000. The District and its various sections' Income and Expenditure is generally small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares.

The District has therefore adopted a low risk strategy to the investment of these funds which are held using The Sheffield Scout Resources Charity Investment Service.

The exception is the Brian Sellars Fund which apart from a small bank balance maintained by the Trustees, discretionary powers of investment are delegated to Investec Limited to be invested in accordance with the investment objectives as agreed with the Trustees in a range of investments which are in accordance with the Trustee Act 2000. The overall investment objectives are to create sufficient income and capital growth to enable the Fund to carry out its purposes consistently year by year with due and proper consideration for future needs and the maintenance of, and if possible, enhancement of the value of the invested funds while they are retained.

## Section F

## Declaration

The Trustees declare that they have approved the Trustee's report above.

Signed on behalf of the Charities Trustees

Signatures



Full Names

Russell Wilks

Stephen Wilkinson

Dates

06/10/2021



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
SHEFFIELD SNEAF DISTRICT SCOUT COUNCIL

On accounts for the year  
ended

31<sup>st</sup> MARCH 2021

Charity no  
(if any)

702 823

Set out on pages

1 TO 3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

6/8/21

Name:

GARY WIDDOWSON

Relevant professional  
qualification(s) or body  
(if any):

ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS

Address:

UNIT 8, ACORN BUSINESS PARK

WOODSEATS CLOSE, SHEFFIELD

S8 0TB



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Nil