



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**From: Period start date 1 August 2020**

**To: Period end date 30 July 2021**

**Charity name: WORCESTER AREA GROUP U3A**

**Charity registration number: 702588**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The advancement of education and, in particular, the education of older people and those who are retired from full-time work by all means, including associated activities conducive to learning and personal development in Worcester and its surrounding locality.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Education and transfer of skills occurs through shared learning, actively involving members to improve their quality of life and wellbeing.</p> <p>Members may join a variety of interest groups, generally meeting fortnightly, offering a range of subjects facilitated by volunteers who give their time freely.</p> <p>Worcester Area Group U3A also supports trips and events organised by interest groups for the benefit of members.</p> <p>Meetings open to all members are regularly held with speakers from a wide variety of backgrounds and interests.</p> <p>Members may also participate in other learning opportunities offered by Third Age Trust, West Midlands Region U3A network, and Cotswold Link U3A network.</p> <p>A members' newsletter is published regularly throughout the year and circulated to members either in paper copy or by email.</p> <p>Information for members and the public is available from the Worcester Area Group U3A website.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity	Para 1.18	The Trustees have regard of the Charity Commission guidance on public benefit in meeting the charitable Object of Worcester Area Group U3A to the benefit of members and in publicising its activities to the wider

Commission on public benefit		public of those no longer in full-time employment.
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### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

### Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>As a consequence of the COVID-19 pandemic, activities were curtailed over the year falling from around 80 interest groups in 2019-2020 that met indoors to 35 groups meeting online in 2020-2021.</p> <p>Interest groups meeting outside were able to continue for most of the 2020-2021 year, albeit with restricted numbers of members participating.</p> <p>Regular online meetings open to all members continued to run through this period and efforts to broaden the range of activities available online have continued.</p> <p>The Trustees are mindful of the benefit of the activities provided by Worcester Area Group U3A and, wherever possible, to include members who have not participated online or in groups meeting outside.</p> <p>Members have been kept abreast of developments and learning opportunities through an increased frequency of newsletters and, where appropriate, through personal contact.</p> <p>Worcester Area Group U3A has remained open to new members throughout the COVID-19 pandemic.</p> <p>To broaden the involvement of members in decision-making, at the Annual General Meeting in March 2021, changes to the governing document were presented to and</p>

		approved by the membership to permit future General Meetings to employ proxies and to provide the option of such meetings being held online.
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### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

### **Financial Review**

Review of the charity's financial position at the end of the period	Para 1.21	<p>Accounts are prepared on the basis of Receipts and Payments.</p> <p>In response to the pandemic, the membership year was extended from the end of August to 1 January 2021 and subscription fees reduced in line with the lower level of activities that could be provided.</p> <p>Membership fell from 1,066 at the end of July 2020 to 819 at the end of July 2021 due to a lower proportion of members renewing their membership and fewer new members joining.</p>
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		<p>Members from neighbouring U3As benefitting from activities provided by Worcester Area Group U3A also fell over the same period from 33 to 16.</p> <p>Costs were lower than in previous years as activities were curtailed and meetings mostly took place online rather than in hired venues. No trips or events took place during the year.</p> <p>Total income for the year fell to £28,045 and costs were in line with the reduction in income.</p> <p>Worcester Area Group U3A recorded a net surplus of £5,474 for the year and net unrestricted funds as at 31 July 2021 amounted to £51,561 leaving Worcester Area group U3A in a strong financial position.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The General Reserves Policy is set at an amount equivalent to 3 months' General Fund expenditure, excluding Third Age Trust and Independent Examiner fees, both of which are provided for in full. General Reserves exclude Trips &amp; Events and Coxon legacy funds.</p> <p>Reserves are held to meet: day-to-day commitments in the face of unexpected fluctuations in income and expenditure; fees due retrospectively to Third Age Trust; and, costs incurred in the event of the dissolution of Worcester Area Group U3A</p> <p>Events and trips are expected to be self-financing and a contingency is held within the Events and Trips fund to cover unexpected shortfalls.</p>
Amount of reserves held	Para 1.22	<p>Given the extraordinary circumstances and the reduced level of activities during the year resulting from the COVID-19 pandemic, the Trustees have prepared the budget for 2021-2022 based on maintaining a General reserve of £14,288.</p> <p>A contingency of £500 is maintained within the Events and Trips fund.</p>
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

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### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

### Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Worcester Area Group U3A is an unincorporated association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>At the Annual General Meeting members elect four honorary officers: a Chairman, a Vice-chairman or Vice-chairmen, a Secretary, and a Treasurer who hold office from the conclusion of that meeting. A President may also be elected if the creation of such a post has been agreed at a General Meeting.</p> <p>The Executive Committee consists of between 5 and 14 members: 4 honorary officers, and between 1 and 10 members elected at the Annual General Meeting.</p> <p>The Trustees may in addition appoint not more than 2 co-opted members who have full voting rights and tenure until the next Annual General Meeting.</p> <p>Vacancies on the Executive Committee of Trustees which arise through resignation or termination during the year can be filled from the membership and such an appointee completes the term of service of</p>

		the member he or she is replacing and is eligible for re-election at the next Annual General Meeting.
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### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	WORCESTER AREA GROUP U3A
Other name the charity uses	Worcester U3A
Registered charity number	702588
Charity's principal address	3 Lion Court Worcester WR1 1UT

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Brigid AMOR		Until 6 December 2020	
2	Carolyn BARRETT		Until 17 March 2021	
3	Carolyn CLARKE		Until 17 March 2021	
4	Denis COMPTON			
5	Brian CULLIS		From 17 March 2021	
6	Patricia CURRIE		From 17 March 2021	
7	Adrian DITCHBURN			

8	Ann KELLY	Treasurer		
9	Jane LONG			
10	Claire LUCAS		From 17 March 2021	
11	Richard OSLER	Secretary & from 24.03.2021 Vice- chair		
12	Jean ROBB		From 17 March 2021	
13	Alan RUSSELL	Chair	Until 17 March 2021	
14	Sue RUSSELL		Until 17 March 2021	
15	Ruth SAUNDERS			
16	Christine SHEPPARD		From 17 March 2021	
17	Laurence WALE	Vice-chair until 17.03.2021 Chair from 17.03.2021		
18	Pamela VERNON		From 17 March 2021	
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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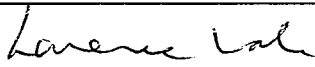

### Other optional information

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### Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Laurence Wale	Richard Osler
Position (eg Secretary, Chair, etc)	Chair	Secretary

Date 

23.03.2022
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## **2020-2021 Annual Report and Accounts**

### **Chair's Report**

#### **Membership & activities**

The Covid-19 pandemic again had a major impact on our activities during 2020-2021. In line with restrictions, activities were curtailed such that no in-person indoor groups were able to meet. Unsurprisingly, the number of active interest groups fell from around 80 indoor-type groups in 2019-2020 to 35, all taking place online.

Our outside Interest groups fared better and were able to continue for much of the year, albeit with restricted numbers of members participating.

One interesting development has been the demand for 'ultra' activities – longer and more strenuous walks and cycle rides. This may reflect the inactivity forced upon us by the restrictions of the lockdowns but perhaps also the beginning of a longer-term trend.

In previous years, members have been able to participate in upwards of a dozen trips to various destinations of interest. None took place during 2020-2021 but we were fortunate that one of the two walking holidays was able to go ahead.

Main Meetings took place online for the first time in September 2020 and given the excellent attendance, the programme was extended into July. Encouragingly, four of the speakers were from our u3a, showcasing the wealth of experience (and talent) we have amongst our own membership.

Given the uncertainty created by the Covid-19 pandemic, the 2019-2020 membership year was extended to the end of December 2020. A lower subscription level of £15 for all members was set for the 2020-2021 year, which ran from the beginning of January to the end of August 2021. Despite the lower subscription fee, membership fell from 1,066 at the end of 2019-2020 to 819.

In June 2021, we asked our members about restarting face-to-face groups that September. The survey was very well supported and showed a higher degree of optimism than a similar survey undertaken 12 months earlier. The results were invaluable in guiding decisions made by the Executive Committee ahead of the new 2021-2022 membership year.

#### **Managing the future of Worcester u3a**

Despite the signs that the worst of the pandemic might be behind us, we face substantial challenges. Over the past decade, the cost of venue hire has increased year-on-year at a substantially higher rate than inflation. This means that our expenditure on venue hire has risen from around half to well over three-quarters of our income.

To address this issue, the Executive Committee has introduced a number of changes to groups incurring venue costs:

We have introduced guidance on the typical hourly cost of venues based on the size of interest groups and the nature of their activity. This is to assist Group Leaders when selecting a suitable venue and will be supported by a database of venue-specific information, including facilities and accessibility.

We are funding a standard programme of 32 hours in a paid-for venue per year. If groups wish to meet for more than the standard 32 hours, those members will contribute to the additional cost through Additional Hours membership. At present this change affects members attending Bridge 1 (Duplicate), Bridge 2 (Rubber or Chicago), who have paid a higher subscription fee since 2013, and for the first time, Film Appreciation.

Whilst we have the benefit of the Elizabeth Coxon legacy, funds will continue to be made available to groups who wish to extend their standard meeting programme by up to 8 hours across the summer months.

Some groups have elected to meet online as an alternative to meeting face-to-face. This is a positive change and video conferencing licences are funded for any group that chooses to meet online rather than in-person.

We have moved our Main Meetings held in the more expensive of our two venues to the Warndon Hub and introduced a speaker programme that alternates between meeting in person and online. Meeting online gives us a wider choice of speakers and may, at times, be more convenient for members, notably during the winter months. These changes significantly reduce the cost of the Main Meeting programme.

From 2020-2021, we introduced a subscription fee for Guest members. This is available only to members from other u3as who join a single Worcester u3a interest group. This change brings us into line with the reciprocal arrangement for Cotswold Link u3as whereby Worcester u3a members are asked to contribute for each session when attending groups run by other u3as.

In addition to our increasing costs, the impact of the Covid-19 pandemic has led to a significant reduction in our membership. This was due both to fewer members who renewed and a substantial fall in the number of new members. To counter this, the Executive Committee has agreed to:

Broaden the role of the Publicity Secretary to include membership development (renamed Publicity & Development Secretary). The role includes both the recruitment of new members and the retention of existing members. Plans for recruitment events over the summer months are in hand.

Introduce a discounted subscription fee for new members who join during the summer. New members joining from the beginning of June 2022 will be asked to pay a full year's subscription but will benefit from up to a 15-month first membership year. This means that new members will not have to pay two subscription fees within a few months of each other and will allow us to capitalise on recruitment efforts over the summer.

However, despite these changes we do not foresee membership levels returning to the pre-pandemic level of over 1,000 any time soon.

## **Treasurer's Report**

### **Review of 2020-2021**

Our overall financial position at the end of 2020-21 shows an improvement on last year despite a 64% reduction in subscription income due to reduced membership and the lower annual subscription fee.

At the end of the financial year, total Funds were £51,561 (+ 12%). The General Fund increased by £5,537 benefitting from a Gift Aid contribution of £5,002 and lower than expected expenses, ending the year at £28,265. There was little movement in the Events (£1,002) and Coxon Legacy (£22,294) Funds due to severe restrictions on activity throughout the year.

Following a detailed financial review, there is a prior year adjustment of £4,033 between the General and Coxon Funds to reflect more accurately expenditure approved from the Coxon Legacy.

The Independent Examiner has brought no matters to the attention of the Executive Committee. The report is shown below.

In the light of the pandemic, the Executive Committee reviewed the policy on the reserve held in the General Fund. The reserve is required to meet day to day commitments and Third Age Trust fees in the face of unexpected fluctuations in income and expenditure.

Consistent with guidance issued by the Charity Commission, the reserve policy is set at an amount equivalent to 3 months' General Fund expenditure, excluding Third Age Trust and Independent Examiner fees, both of which are provided for in full. The reserve in 2021-2022 required to meet our policy is £14,288 compared with General Funds available of £28,265. This means there is no uncertainty about the present ability of Worcester Area Group u3a to continue as a going concern.

### **Subscription fees**

Subscription rates for 2021-2022 were set to reflect what was predicted to be a cautious return to a fuller programme of activities. Despite the setback in January 2022 due to the surge in Covid-19, the year is developing much as predicted. and, as budgeted, we expect to report a current year deficit for 2021-2022. This will be funded by drawing down from the General Fund.

We are forecasting a return to a full programme of activities during the 2022-2023 membership year but, equally, expect venue costs to continue to rise at above the rate of inflation. The subscription rates reflect this trend. We expect to report a deficit for the 2022-2023 financial year, which will require a further drawdown from the General Fund.

Bearing in mind the increasing cost of venues and the return to a full programme of activities, the Executive Committee has set subscription fees for 2022-2023:

<b>12-month membership</b> (reduced fee from January)	<b>2022-2023</b>	<b>2021-2022</b>
Standard membership	£35 (£23)	£30 (£18)
Additional Hours membership	£47 (£32)	£39 (£26)
Guest (members of other u3a's)	£12 (£8)	£12 (£9)

2022-2023 subscription fees represent a 5% year-on-year increase over our pre-pandemic rate of £32 for Standard and £41 for Additional Hours members.

Given the underlying trend, we expect that further increases in subscription fees will be necessary in the coming years. As reported, we currently hold General Funds that are comfortably in excess of our required reserve, and these funds will be used to slow the rate of increases in subscription fees.

### **And finally...**

The Executive Committee extends its thanks to our Group Leaders for the efforts put into keeping our activities going over this difficult time, and to our members who have continued with us throughout the pandemic.

As Chair, I would like to give my personal thanks to all the members of the Executive Committee and members in supporting roles for their invaluable contributions to keeping our u3a running despite the challenges that have been thrown at us.

Three members of our Executive Committee are standing down this year having reached the end of their three-year appointment and we hope they can now get back to fully enjoying their chosen activities without interruption.

We have also to pay tribute to David Barrett who passed away in 2021. David was a longstanding member of the Executive Committee, first as a Trustee and then as an adviser supporting us in our administrative systems. We also lost him as the leader of the popular Transport & Machinery group. Whether enthusing about changing an oil filter or dispensing help to resolve a systems issue, he was untiringly helpful, enthusiastic, and liked. David is much missed. Carolyn, our thoughts are with you.

### **Trustees Annual Report**

The 2020-2021 Trustees Annual Report is circulated with the Notice.

The Annual Report and Accounts for Worcester Area Group u3a (Worcester u3a) is written equally for Trustees and those outside of the charity looking in. As a charity we have to be publicly accountable to everyone. Therefore, it is produced in accordance with the requirements of the Charities Act and any regulations made there under and the Charities SORP; Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard (FRS102) (effective 1 January 2019).

## **Independent Examiner's Report to the members/trustees of the University of the Third Age Worcester Area Group Charity Number 0702588**

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I report on the accounts for the year ended 31st July 2021.

### **Respective responsibilities of the Trustees and Independent Examiner**

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

### **Basis of Independent Examiner's Statement**

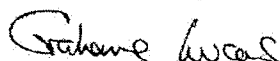
My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

### **Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention (other than those disclosed below)

1. which give me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with s.130 of the 2011 Act; or
  - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Grahame Lucas  
22<sup>nd</sup> October 2021

120, Laugherne Road,  
St Johns  
Worcester.  
WR2 5LT

# University of the Third Age - Worcester Area Group

Registered Charity No. 702588

## Statement of Financial Activities 1st August 2020 to 31st July 2021

	General Fund	Coxon Legacy Fund	Events Fund	Total	Previous Year
	2020-21 £:p	2020-21 £:p	2020-21 £:p	2020-21 £:p	2019-20 £:p
<b>INCOME</b>					
Annual Subscriptions (net of concessions)	12,354.00	0.00	0.00	12,354.00	34,479.00
Gift Aid	5,002.05	0.00	0.00	5,002.05	4,297.99
Refreshments sales	24.50	0.00	0.00	24.50	41.90
Groups Room Hire Income	0.00	0.00	0.00	0.00	235.50
Events and Trips <i>Note a</i>	0.00	0.00	10,659.00	10,659.00	19,425.10
Diaries and Badges	0.00	0.00	0.00	0.00	0.00
Interest Received	2.92	2.81	0.00	5.73	24.98
Other Income <i>Note b</i>	0.00	0.00	0.00	0.00	725.33
<b>Total Income</b>	<b>17,383.47</b>	<b>2.81</b>	<b>10,659.00</b>	<b>28,045.28</b>	<b>59,229.80</b>
<b>GENERAL EXPENDITURE</b>					
Hire of Rooms - main meeting	62.39	0.00	0.00	62.39	932.50
Hire of Rooms - non groups	19.03	0.00	0.00	19.03	547.81
Hire of Rooms - groups <i>Note 1</i>	1,273.70	0.00	0.00	1,273.70	20,195.14
Groups - Expenses	2,197.24	79.14	0.00	2,276.38	776.12
Events and Trips	0.00	0.00	10,646.00	10,646.00	22,507.55
Conference Expenses	0.00	0.00	0.00	0.00	730.65
Third Age Trust	4,334.86	0.00	0.00	4,334.86	6,146.76
Speakers Expenses and costs	990.00	0.00	0.00	990.00	493.79
Equipment <i>Note c</i>	617.54	0.00	0.00	617.54	3,323.94
Refreshments Purchased	0.00	0.00	0.00	0.00	127.29
<b>Total General Expenditure</b>	<b>9,494.76</b>	<b>79.14</b>	<b>10,646.00</b>	<b>20,219.90</b>	<b>55,781.55</b>
<b>ADMINISTRATION EXPENSES</b>					
Independent Examination	150.00	0.00	0.00	150.00	150.00
Postage & Telephone <i>Note 2</i>	425.62	0.00	0.00	425.62	464.15
Printing and Stationery <i>Note 2</i>	407.84	0.00	0.00	407.84	385.44
Publicity	92.98	0.00	0.00	92.98	151.50
Miscellaneous Expenses <i>Note d</i>	215.81	0.00	0.00	215.81	312.88
PayPal Commission <i>Note 2</i>	233.61	0.00	0.00	233.61	608.90
Beacon System Costs	826.00	0.00	0.00	826.00	1,109.00
<b>Total Administration Expenses</b>	<b>2,351.86</b>	<b>0.00</b>	<b>0.00</b>	<b>2,351.86</b>	<b>3,181.87</b>
<b>OTHER FINANCING ADJUSTMENTS</b>					
Prior year Accruals & Payments in Advance					
Transfers between funds (in)					
Transfers between funds (out)					
Net impact of Transfers	0.00	0.00	0.00	0.00	0.00
<b>TOTAL NET MOVEMENT IN FUNDS</b>	<b>5,536.85</b>	<b>(76.33)</b>	<b>13.00</b>	<b>5,473.52</b>	<b>266.38</b>
<b>TOTAL FUNDS BROUGHT FORWARD</b> <i>Note e</i>	<b>18,694.88</b>	<b>26,403.27</b>	<b>989.19</b>	<b>46,087.34</b>	<b>45,820.96</b>
Prior Year Adjustment <i>Note 3</i>	4,032.81	(4,032.81)	0.00	0.00	
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>28,264.54</b>	<b>22,294.13</b>	<b>1,002.19</b>	<b>51,560.86</b>	<b>46,087.34</b>

# University of the Third Age - Worcester Area Group

Registered Charity No. 702588

Balance as at 31<sup>st</sup> July 2021

	Total Funds as at 31/07/2021 £:p	Total Funds as at 31/07/2020 £:p
<b>CURRENT ASSETS</b>		
Payments in Advance		
Deposit Account - General Funds	26,020.96	21,018.04
Deposit Account - Coxon Legacy	22,294.13	22,370.46
PayPal and Current account	56.97	51.58
Cash at Bank - Events Account	1,002.19	1,062.19
Cash at Bank- General Account	2,186.61	1,585.07
<b>Total Assets</b>	<b>51,560.86</b>	<b>46,087.34</b>
<b>CURRENT LIABILITIES</b>		
Creditors	0.00	0.00
<b>TOTAL NET ASSETS</b>	<b>51,560.86</b>	<b>46,087.34</b>
<b>REPRESENTED BY</b>		
<b>Unrestricted</b>		
General Fund	28,264.54	22,727.69
Coxon Legacy Fund (Designated)	22,294.13	22,370.46
Events Fund (Designated)	1,002.19	989.19
<b>Total Funds</b>	<b>51,560.86</b>	<b>46,087.34</b>

## Notes to 2020-21 Income and Expenditure Statement

- 1 Hire of Rooms - groups: expenditure of £1,741.70 less refunds of £468 from venues for rooms unused due to Covid-19
- 2 Postage & telephone, printing & stationery, and PayPal commission expenditure shown net of adjustments to correct mispostings
- 3 Adjustment of (£4,032.81) to reflect expenditure on defibrillators (£2,135.20) and Summer Groups (£1,897.61) which should have been charged to the Coxon Legacy Fund

## 2019-2020 Income and Expenditure Statement

- a Previously published as £19,352.10 adjusted by £73 to correct book-keeping error between the General Fund & Events Fund
- b Previously published as £10.33 restated to include only income - £433.80 Riviera Travel, £150 Lloyds compensation and £141.53 PayPal overpayment refund
- c Previously published as £1,188.74 restated to include expenditure on defibrillators (£2,135.20)
- d Previously published as £1,675.08 restated to include £73 adjustment (see note a) and exclude Lloyds compensation (note b) and defibrillators (note c)
- e Previously published as £45,835.96 restated in line with Beacon ledger

## 2019-20 Balance Sheet

- f Previously published as £18,694.88, add back £4,032.81 (see note 3) of expenditure incorrectly charged to the General Fund
- g Previously published as £26,403.27, reduced by £4,032.81 of expenditure approved from the Coxon Legacy (see note 3)



Treasurer

23 March 2022.

7



CHAIR

23.03.2022

## **Committee serving during 2020-2021** \*Vacant from the end of the AGM

### **TRUSTEES (3-YEAR APPOINTMENT)**

Chair	Alan Russell (until March 2021) Laurence Wale (from March 2021)
Vice-chair*	Laurence Wale (until March 2021) Richard Osler (from March 2021; 1-year)
Secretary	Richard Osler
Treasurer	Ann Kelly (until end of July 2021) Jean Robb (appointed March 2021; Treasurer from start of July 2021)
Events Treasurer	Brigid Amor (until December 2020) Brian Cullis (from March 2021)
Accessibility & Inclusion Secretary	Susan Russell (until March 2021) Christine Sheppard (from March 2021)
Groups Coordinator	Adie Ditchburn
Assistant Groups Coordinator*	Jane Long
Membership Secretary*	Denis Compton
Speaker Secretary*	Ruth Saunders
Social Secretary*	Ruth Saunders
Newsletter Editor	Carolyn Clarke (until March 2021) Tricia Currie (from March 2021)
Publicity & Development Secretary	Pam Vernon (from March 2021)
Web Editor	Carolyn Barrett (until March 2021) Claire Lucas (from March 2021)

### **ADVISERS (1-YEAR APPOINTMENT)**

IT Help	David Barrett (until July 2021) Alan Russell (from March 2021)
Technical Adviser	Roger Marston

### **NON-COMMITTEE ROLES** (no fixed term)

The Committee has also benefitted from the support of: Anne Bisson (hospitality), Denis Compton (printing; from March 2021), Adie Ditchburn (IT; from November 2021), Jane Horkan (newsletter; until March 2021), Jane Price (archiving; until December 2021), Sue Russell (printing; until March 2021; Facebook), and Laurence Wale (research). Also, Jan Mallam who has assisted in the preparation of the newsletter and has agreed to take on printing (from March 2022).