

Columbia Village Community Association

Trustees Report and Financial Statements
For The Year Ended 31 December 2022

Charity No : 702316

Legal and Administrative Information

Name: **Columbia Village Community Association**

Reg'd Charity No: 702316

Structure Registered Charity

Committee Members:

Dianne Snowdon
John Robert Taylor
Marion Taylor
Pauline Scott
Linda Robinson

Address: Oxclose Road
Columbia Village
Washington
Tyne & Wear
NE38 7EN

Bankers: Lloyds Bank

Independent
Examiner: Mark Thompson MAAT
VODA
Spirit of North Tyneside Wing
2nd Floor, Wallsend Customer First Centre
16 The Forum
Wallsend
NE28 8JR

Trustees' Annual Report For the year ended 31 December 2022

The trustees present their report and accounts for the year ended 31 December 2022

Aims, objectives and activities

The aim at Columbia Community Association is to provide a safe, warm and comfortable environment for social, recreation and leisure activities and events for public benefit.

The management committee are committed to ensuring that this facility is available for use by the whole community and as such provide activities and access to services from our young members through to our older members

The management committee have had regard to the Charity Commission's guidance on public benefit.

Structure, governance and management

Columbia Community Association has been operating since the 1970's, delivering services and activities to the local community. The appointment of nominated officers is set out in the Constitution. The charity is managed and administered by the management committee. The current management committee were elected and have been in place since the centre reopened following COVID19 in September 2021 and meet on a regular basis

The management committee have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to major risks. Our major financial risk in the current economic climate is the generation of income by way of room hire charges and grants

None of the management committee members, or any persons connected with them received any remuneration or benefits from the charity during the year.

All management committee members are required to read the Charity Commission's guidance in 'The Essential Trustee' and some have had previous experience of being a Trustee for other charities. Relevant training opportunities are provided as required

Achievements and performance 2022

The Community Association closed in March 2020 due to COVID-19 and remained closed until October 2021. Prior to this the centre offered a varied programme of social gatherings to address social isolation to specific health and wellness activities. All activities offered were provided due to demand from the local community, thereby clearly evidencing that community need was met within the Community Association. Upon re-opening in October 2021 groups were welcomed back to the centre. In some cases, circumstances had changed during the closure and some groups decided not to return. However, these vacant slots were filled with new regular hires. As well as coffee mornings organised by the management committee on the last Friday of the month (started in February 2022) that have been very successful.

There is regular promotion of the centre, and this has also brought in a range of one-off and short-term hires enabling the centre to increase income.

The community centre building is owned by Sunderland City Council who are fully committed to supporting the Community Association in acquiring a long-term lease on the building. To ensure that the building is in the best possible condition at handover, improving the Community Association's position with regards to sustaining the building, a schedule of works is to be undertaken. On-going discussions has taken place throughout the year, contractors appointed, and the necessary checks and permissions obtained by Sunderland City Council for the work to proceed.

At the same time the Community Association obtained a number of grants to improve some of the internal and external features not on the schedule of works. Some of this work has been completed whilst some work will follow the completion of the work to be undertaken by Sunderland City Council's appointed contractors.

Through the collaboration with a contractor working on behalf of a local Social Housing Landlord a new kitchen has been supplied and fitted alongside the refurbishment of a storage cupboard that has been transformed into a computer room to name but a few of the works they have completed.

Funding was also obtained to update the kitchen appliances and crockery to go alongside the new kitchen as well as the replacement of blinds throughout the building.

A number of initiatives have been undertaken partnering with third parties as a collection point for charitable donations of toiletries for example and also undertaking fund raising through raffles to support local and wider charitable organisations.

Grant funding was sought to celebrate the Queen's Jubilee in June 2022 in partnership with a neighbouring Extra Care facility providing entertainment and individual afternoon tea boxes that was very successful. Later in the year the centre applied and was successful in obtaining funding from Sunderland City Council as a Warm Space venue where members of the community are welcomed into the centre for warm drinks, soup and snacks as well as to use the centres facilities e.g. IT equipment, to watch TV, the use of the library of books and games and to have a chat.

Since July 2022 the centre has featured in the Frost Magazine, an on-line publication as the author, Margaret Graham became particularly interested in the importance of 'the local community' during Covid. With family connections to our local area this started a collaboration of weekly articles being produced and shared about the on-going activities at the community centre.

Financial review

The receipts and payments account for the period shows a surplus on receipts on unrestricted funds of £5,464 and £7,858 on restricted funds for the year ended 31st December 2022. Detailed information can be found in the statement of financial activities.

Reserves policy

The reserves policy seeks to balance spending surplus income raised to benefit the community while maintaining the minimum level of reserves to ensure uninterrupted operation and provide time to adjust to a change in financial circumstances. The amount of reserves held in 2022 was £8,350 that took into account:

- Minimum operating reserve of 3 months operating expenses.
- Expenses incurred in taking over the lease of the premises from Sunderland City Council.
- Increases to energy costs in the current economic climate.
- Repairs and maintenance fund to cover any future premises costs.

Declarations

The Management Committee declare that they have approved the above report.

Signed:.....*DE Snowdon*....., on behalf of Trustees

Print name: Mrs Dianne Elizabeth Snowdon

Position : Chair

Date:.....*31.07.2023*.....

INDEPENDENT EXAMINER'S REPORT

Report to the
trustees of

Columbia Village Community Association

On accounts for
the year ended

31 December 2022

Charity no 702316

**Respective
responsibilities of
trustees and
examiner**

The trustees of the organisation are responsible for the preparation of accounts; they consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an Independent Examination is needed.

It is my responsibility to

- examine the accounts (under section 145 of the 2011 Act),
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
- state whether particular matters have come to my attention.

**Basis of
independent
examiner's
statement**

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

**Independent
examiner's
statement**

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:

- proper accounting records are kept (in accordance with section 41 of the Act); and
- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 31 July, 2023

**Name:
Address:**

Mark Thompson MAAT
VODA
Spirit of North Tyneside Wing
2nd Floor, Wallsend Customer First Centre
16 The Forum
Wallsend
NE28 8JR

Columbia Village Community Association

Statement of Financial Activities for the year ended 31 December 2022

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	2022	2022	2022	2021
			£	£
Receipts				
Room Hire	10373		10373	310
Grants	4	16459	16459	0
Umbrella Grants		917	917	0
Refunds	1077		1077	138
Donations	157		157	0
Fundraising Events	664	1480	2144	0
Total Receipts	12271	18856	31127	448
Payments				
Gas	1395	534	1929	1877
Water	246	30	276	142
Electric	534	186	720	443
City of Sunderland Rates	141	0	141	144
Insurance	201	0	201	201
SCC Maintenance & Refuse Collection	1232	0	1232	305
Repairs/Maintenance/Upgrades	765	5500	6265	0
Safety Check/Equipment/Training	306	80	386	76
Cleaning & Supplies	284	0	284	0
Kitchen Equipment	11	1255	1266	0
Stationery	265	73	338	0
Travel Expenses	199	0	199	0
TV Licence	63	95	158	0
Food/Refreshments	209	912	1121	0
Jubilee Entertainment	0	195	195	0
Jubilee Decorations & Raffles Prizes	29	684	713	0
Skip Hire	612	0	612	0
IT & Wifi	46	0	46	0
Donations	0	1425	1425	0
Miscellaneous	269	29	298	629
Total Payments	6807	10998	17805	3817
Surplus/Deficit for the year	5464	7858	13322	-3369
Funds at 1 January 2022	8863	638	9501	12870
Funds at 31 December 2022	14327	8496	22823	9501

Columbia Village Community Association
Balance Sheet as at 31 December 2022

	2022 £	201 £
Current Assets:		
Cash at Bank	22800	9412
Cash in Hand	23	89
Total Cash Balances	<u>22823</u>	<u>9501</u>
 Net Assets at 31 December 2022	 <u>22823</u>	 <u>9501</u>
 Represented by :		
Restricted Funds	8496	
Unrestricted Funds	<u>14327</u>	
	<u>22823</u>	

The financial statements were approved by the following members of the Management Committee :

Signed P. Scott Position TREASURER

Signed D. E. Smardon Position CHAIR

Date 31.07.2023

Columbia Village Community Association

Notes to the accounts, 2022

1. Basis of accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006

Columbia Village Community Association meet the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

2. Trustees and Staff

No Trustees were remunerated, mileage expenses of £146 were paid

3. Costs of financial services

The cost for the Independent Examination for the financial period will be £170.

4. Grants

Restricted Grants:

Sunderland City Council - Community Chest	3390
Sunderland City Council - Warm Spaces	4578
Sunderland City Council	6991
Arnold Clark	1000
Gentoo Group Ltd	500
Total Grants	16459

Sunderland City Council - Jubilee Gainsborough	417
Gentoo Group Ltd - Ladies Bingo Club	500
Total Umbrella Grants	917

Donation Ukraine	134
Ukraine Clothing Sale	711
Ukraine Raffle	569
Seafarers Raffle	66
Total Fundraising Events	1480

	Balance at Jan 2022	Income	Expend	Balance at Dec-22
Greggs Foundation	638	0	0	638
Sunderland City Council - Community Chest	0	3390		3390
Sunderland City Council - Warm Spaces	0	4578	1186	3392
Sunderland City Council	0	6991	6151	840
Arnold Clark	0	1000	1000	0
Gentoo Group Ltd	0	500	500	0
Total Grants	638	16459	8837	8260
Umbrella Grants				
Sunderland City Council - Jubilee Gainsborough	0	417	417	0
Gentoo Group Ltd - Ladies Bingo Club	0	500	319	181
Total Umbrella Grants	0	917	736	181
Various Fundraising Events	0	1480	1425	55
Total Restricted	638	18856	10998	8496