

**Charity registration number 702230**

**Company registration number 02422130 (England and Wales)**

**ACTION HOMELESS (LEICESTER) LTD**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

# **ACTION HOMELESS (LEICESTER) LTD**

## **LEGAL AND ADMINISTRATIVE INFORMATION**

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<b>Trustees</b>	C Hurst (Treasurer) D Ireland M Pankhurst A Peasgood J Elsey A Patel P Parmar S Billington (Chair) C Longland	(Appointed 30 November 2023) (Appointed 30 November 2023)
<b>Secretary</b>	R Mawdsley	
<b>Charity number</b>	702230	
<b>Company number</b>	02422130	
<b>Principal address</b>	Ridgeway House Little Hill Newton Lane Wigston LE18 3SE	
<b>Registered office</b>	Ridgeway House Little Hill Newton Lane Wigston LE18 3SE	
<b>Auditor</b>	Thomas Mayfield BA FCA Mayfield & Co 2 Merus Court Meridian Business Park Leicester LE19 1RJ	
<b>Bankers</b>	HSBC	
<b>Solicitors</b>	Howes Percival LLP 3 The Osiers Business Centre Leicester LE19 1DX	

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# **ACTION HOMELESS (LEICESTER) LTD**

## **TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)**

### **FOR THE YEAR ENDED 31 MARCH 2024**

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The trustees present their annual report and financial statements for the year ended 31 March 2024.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charitable company's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

#### **Objectives and activities**

Action Homeless has referred to the Charity Commission's guidance on public benefit when reviewing its aims and objectives and in planning its future activities. In particular, the Board of Trustees has considered how the charity's activities have and will continue to deliver the aims and objectives they have set. The vision, values and objectives of Action Homeless as agreed by the Board of Trustees are as follows.

#### **Vision**

Action Homeless' Vision is to ensure that no one has to sleep on the streets of Leicestershire.

#### **Objectives**

We will develop services to break the cycle of chronic homelessness by working together with our statutory and voluntary partners to inform, influence and advocate to help others to understand the realities of homelessness. It will do this by;

- Providing accessible and inclusive accommodation that offers dignity, privacy and safety.
- Providing immediate, flexible and practical support which relieves feelings of fear and vulnerability and meets the individual's needs.
- Giving high quality and personalised support through responsive services which resolve barriers and help people to navigate pathways and manage transitions.
- Calling for further research to fill gaps in evidence on the causes of homelessness whilst challenging systems, highlighting barriers and advocating for solutions.
- Championing lived experience and elevating the voices of people affected by homelessness and related themes.
- Calling out prejudice, challenging stigma, misconceptions and stereotyping
- Engaging widely, seeking out partnerships which will deliver a better system for eradicating homelessness.

#### **Values**

Everyone has the right to live as independently as possible and we will do everything we can to ensure people affected by homelessness achieve and maintain this. Those affected by homelessness have the potential to transform their lives and we will support them to achieve their aspirations. Everyone affected by homelessness has the right to expect good standards of accommodation and we will work to ensure that our housing is of good quality. Everyone using our services has the right to have their say in how these services are run and we will work to ensure that they have a voice in the running and development of the charity's activities. Our colleagues are the key to our success and we will work to create a culture that values and supports the people that work with and for us.

# **ACTION HOMELESS (LEICESTER) LTD**

## **TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2024**

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### **The Operating Environment**

The ongoing impacts of homelessness continue to be evident across the communities that Action Homeless serves. Homelessness affects individuals and families in multiple ways, including physical and mental health, educational and employment opportunities for both adults and children. The consequences for those affected are often long-term and lasting.

Action Homeless continues to witness the damage caused by homelessness through the people it supports and in the broader community it works in. The housing "crisis" (1) we are facing locally, driven by a lack of affordable and accessible accommodations, has resulted in an exponential increase in the number of people presenting as homeless in the city. A record number of families are now living in temporary accommodation often for months on end. The recent push to move asylum seekers out of temporary accommodation has also led to a significant rise in the number of refugees becoming homeless—an increase of 400% since last year.

Once again this year, Action Homeless has seen the number of households approaching the organisation for assistance rise. Last year, we received between six referrals for every available bed space and this alarming trend continues, and new data is needed to fully capture the scope of this increase.

The lack of affordable housing is further compounded by the complex needs of people experiencing homelessness. Around half of single individuals presenting to homelessness services have support needs. Of these, a quarter have mental health support needs, and over 20% have complex support needs, requiring assistance with two or more issues.

Homelessness in Leicester continues to rise, and Action Homeless' core mission moving forward will be to meet the needs of the most vulnerable people who find themselves without a safe place to call home.

Action Homeless is also being affected by the pressures caused by inflation and rising interest rates, which have increased the costs of delivering our services and maintaining properties. Despite these challenges, the charity remains committed to being a Living Wage Foundation employer and has implemented pay increases to ensure that staff can cope with the pressures on their household budgets. The charity continues to help tenants manage and cope with financial pressures and has sought funding to provide this support, as outlined in our achievements.

Through sound fiscal management, Action Homeless has maintained a strong financial performance, generating a cash surplus that can be reinvested into developing services. This ensures that the organisation remains financially strong and sustainable, with the right people and resources to support its work.

1. (The local authority has declared a housing emergency, given the shortage of housing and as the cost of housing continues to outstrip people's ability to afford to rent or buy a home in the city).

# **ACTION HOMELESS (LEICESTER) LTD**

## **TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2024**

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### **Achievements and performance**

Action Homeless now manages 228 units of accommodation, of which it owns 64 units across 12 properties. This year it made a commitment to the purchase of 7 properties from Riverside Housing Group which will increase the number of owned units by 43.

Action Homeless housed 470 individuals and we were able to move 121 people into more stable and permanent homes. We assisted 200 individuals via our duty desk response line, 137 of whom were at immediate risk of homelessness. Our clients continue to be highly satisfied with the housing we provide with 95% of our residents feeling happy and comfortable in their current accommodation. A grant from the B&Q Foundation enabled us to continue to develop environments in which people feel at home. 94% of the people we support said they felt better able to make decisions about their own goals further reinforcing Action Homeless' objective of empowering people to take control of their own lives.

We continue to support families fleeing domestic violence and this year we supported 24 children in temporary accommodation through BBC Children in Need funding. Thanks to funding from Leicester City Council's Anti-Poverty grant scheme, we were able to deliver bespoke 'Money Talks' workshops to 47 people, helping them to increase their skills and knowledge around managing household budgets.

Through funding from the Severn Trent Community Fund, we have further developed Engage to offer a community lounge, 121 space and refreshed garden which has been used by 230 people during the course of the year. It is now home to an emergency food and hygiene pantry and hosts a well-attended programme of events and activities including a regular women's wellbeing group, men's mental health group and educational workshops. All of this supports our clients to develop stronger connections and to make their journey towards independence.

This year, we have developed our resettlement services, designating specific support to those individuals who are ready to move into more independent living. In partnership with Reaching People and funded by UKSPF, we have delivered a Moneywise Living service which strengthens the capacity of our clients who are financially and digitally excluded to manage the cost of living. This service has been enhanced by the provision of 'moving packs' and other essential household goods made possible by grants from the Leicester, Leicestershire and Rutland Community Foundation.

During the winter months, we increased capacity to protect those at risk of rough sleeping and offered an additional 5 emergency beds at Mayfield House. This work, which was jointly funded by the UK Government's Cost of Living Fund delivered by the National Lottery and Leicester City Council, supported 14 individuals who would otherwise have slept on the streets. We also provided 150 warm packs to households living in temporary accommodation thanks to a grant from the National Grid Community Fund.

Action Homeless continues to focus its resources to improve services for homeless women, this year developing its own co-produced strategy centred on delivering services via a gendered lens. We have also created more opportunities than ever before for people with lived experience of homelessness to connect with us and our stakeholders to share their expertise and experience, with focused 'connections weeks' now taking place on a quarterly basis.

To break the cycle of homelessness the charity has continued to develop its services to support those with the most complex needs. Our Housing First Initiative, funded by The Henry Smith Charity, expanded its project workforce by 50%. We received funding under the Government's Rough Sleeping Initiative to support those with chronic homeless histories at Flora Lodge and Stretton Road to make the transition from living on the streets to more stable accommodation, achieving improved levels of engagement with drug and alcohol services to support harm reduction and recovery. Altogether 86 people were supported under these schemes.

In partnership with the Leicestershire NHS Partnership Trust, through our Community Transitions Project, we supported 10 people to leave inpatient mental health services back into the community and we helped 4 of them move onto their own home.

We continued to offer a longer-term housing solution through our Accommodation Plus arm, which provides 84 units of accommodation including 9 family homes. We worked in partnership with St Mungo's Recovery College Leicester enabling 16 people to return to formal training or paid employment and a further 11 to make progress towards work.

This year, Action Homeless achieved Investors in People Gold accreditation in recognition of its work to develop the charity's workforce and to embed a culture which enables Action Homeless to achieve its mission.

# **ACTION HOMELESS (LEICESTER) LTD**

## **TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**

### **FOR THE YEAR ENDED 31 MARCH 2024**

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We would like to give special thanks to all of our donors, partners, volunteers and funders whose contributions have enabled us to make a significant difference to lives of our beneficiaries and to continue in our mission to break the cycle of chronic homelessness in Leicester and Leicestershire.

#### **Financial review**

The results for the year show total income of £4,542,811 an increase of £517,300 on the 2023 income of £4,025,511.

This amount included Restricted Funds of £801,883 and £3,740,928 of Unrestricted Funds. The total resources expended in the year amounted to £3,984,099. This leaves us to report an overall surplus of £558,712.

The surplus income was predominantly made up from the opening of a property with eleven client rooms, the reopening of a refurbished seven-bedroom house in our low support service and fiscal controls. These funds have been reinvested into the Charity to further support the strategic objectives of creating new and improved homes.

The reserves carried forward were £4,367,532 of which £231,544 were restricted funds. These reserves will be used over a number of years and matched against depreciated amounts. Good corporate governance dictates that the charity maintains sufficient unrestricted reserves to meet unexpected events, irregular cash flow and contingencies. Our Unrestricted Funds of £1,049,091 are considered sufficient to achieve this aim. We also have £3,086,897 in designated reserves which is ring fenced for future development plans and to ensure there is sufficient funds to improve and maintain our properties. During June 2024 seven properties were purchased from the Riverside Group utilising £1,145,827 of these reserves and next year we plan the refurbishment of 10 St James Terrace, (Mayfield House) with an anticipated cost of up to £900,000.

#### **Reserves Policy**

During the year the trustees transferred £675,644 to the designated funds (see below). This leaves free unrestricted reserves to carry forward of £1,049,091.

The Charity owns 12 properties which are used as social housing and are deemed necessary in order to help in the fulfilment of the Charity's Objectives. These properties have a carrying value of over £2.6million and these properties are essential in the delivery of affordable social housing.

#### **Designated Reserves**

Our Designated Funds now stand at £3,086,897 following a transfer of £675,644 from Unrestricted Funds during the year to cover specific future events which is part of the charity's strategic planning.

Our freehold housing properties are in the City of Leicester and were, in the main built during late 1800s early 1900s. The properties have and continue to be maintained and refurbished in accordance with legislation and modern-day standards. Our Property Fund is reviewed periodically to ensure that our reserves are sufficient to meet anticipated costs. Following a review during the year it was decided to not make further adjustments this year and, following the anticipated legislation to address climate change to reassess this Fund after that legislation has been passed.

Action Homeless hold leases of freehold properties from private individuals. The term of these leases varies up to a period of twenty-five years. The terms of the leases allow for Action Homeless to hand back the properties, at the end of the term to the owner in a "decent homes" standard. Our dilapidation Fund makes provision for the work that is needed to be undertaken at the end of the term. The fund is reviewed annually and in this financial year we have increased the fund by £10,400.

Year on year, the demand for homelessness services is growing. Our Charity's mission is to bring an end to homelessness in Leicestershire. Being able to meet as much need as possible is vital if we are to fulfil our charitable objectives. To break the cycle of homelessness we must develop the services we provide, increase the properties we use and enter into strategic partnerships with the local authority and other agencies. Our development Fund makes provision for these increasing needs. During the past year we are still encountering inflation that has not been seen for many years and during the next year there are plans to acquire seven properties from The Riverside Group and to refurbish Mayfield House, to allow for these events we have added £621,250 to our Development Fund.

## **ACTION HOMELESS (LEICESTER) LTD**

### **TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2024**

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#### **Principal Funding Sources**

Action Homeless main sources of income continue to be rent and service charges for the accommodation it provides to individuals (see page 21). Leicester City Council Homeless Support Contract is the second largest source of funding for the Charity, this contract ends in 2024. A replacement contract under the Government's Single Homelessness Accommodation Programme will be awarded during 2024 / 2025.

Other support grants amount to £255,500. The Charity continues to benefit from the support of companies and individuals with over £30,159 being received in donations. See note 3 page 20.

#### **Investment Policy**

The Trustees, having regard to the liquidity requirements of operating the Charity and its reserves policy, have operated a policy of keeping a large proportion of available funds in interest bearing deposit accounts where they seek to achieve a rate of interest which maximises the return and spreads the risk. Where monies are available that are not needed to fund immediate charitable activities, the Trustees will appoint investment managers on a discretionary basis. A regular review of its investments is maintained by the Trustees with its Advisors and Finance Committee, ensuring good corporate governance relating to market conditions. The Trustees acknowledge and exercise their duty of care in accordance with the law, Charity Commission guidelines and in the best interests of the Charity.

#### **Risk Management**

The Trustees continue to evaluate the major risks to which the Charity is exposed and are satisfied that systems are in place to mitigate these risks effectively.

Recognising the importance of risk management as a key element of governance and internal control, the Trustees have compiled a risk register to assess strategic, operational, and financial risks. Risk management processes provide a high level of reassurance and apply to all aspects of Action Homeless' work. Risk assessments and management are integral to the daily responsibilities of frontline staff and managers.



# **ACTION HOMELESS (LEICESTER) LTD**

## **TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**

### **FOR THE YEAR ENDED 31 MARCH 2024**

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#### **Plans for future periods**

The year 2023 marked the 50th anniversary of Action Homeless, and the crisis of homelessness has never been more acute. The demand for Action Homeless' services has reached unprecedented levels. With the Charity approaching the end of its five-year strategic plan in 2023, the Trustees recognise the need for adaptation and evolution to continue meeting the needs of those seeking help. However, the Trustees acknowledge that, given the scale of local homelessness, Action Homeless can realistically only support a small proportion of those affected. Therefore, the next strategy will aim to maximise the Charity's impact, given its available resources.

Action Homeless' vision remains to end rough sleeping in Leicestershire by breaking the cycle of homelessness and ensuring that those with chronic histories of homelessness can find and sustain homes.

In the coming year, the Charity will continue investing in the development of new housing while ensuring that its existing accommodations remain flexible, accessible, and inclusive. These accommodations will provide dignity, privacy, and safety for residents. As part of this effort, Action Homeless plans to purchase seven properties from The Riverside Group and refurbish Mayfield House, supported by a grant from the Department of Housing, Communities, and Local Government's SHAP grant. To facilitate these developments, £621,250 has been added to the Charity's Development Fund.

Action Homeless will continue collaborating with the City Council, the Government, and other stakeholders to provide high-quality, personalised support that helps individuals overcome the barriers to ending rough sleeping. The Charity provides specialist support for rough sleepers through funding from the Government's Rough Sleepers Initiative (until March 25), with further backing from the Housing First project funded by the Henry Smith Charity, this funding is secure until end of 2025. In 2024, the Charity will also respond to the recommissioning of services by Leicester City Council, adapting accordingly to changes in contracts.

In addition to the capital funding for Mayfield House, SHAP funding has also been awarded to support the provision of a new 14-bed project for rough sleepers over the next three years and it is hoped to open this service in early 2025.

The Charity recognises that breaking the cycle of homelessness involves more than just providing a safe place to live. People also need positive relationships within the community to truly overcome homelessness. Action Homeless will continue to seek ways to empower and support people to build the connections that they need.

#### **Structure, governance and management**

The charitable company is a company limited by guarantee, incorporated on 12 September 1989 and registered as a charity on 17 November 1989.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

S De Looze	(Resigned 1 December 2023)
C Hurst (Treasurer)	
D Ireland	
M Pankhurst	
A Peasgood	
J Elsey	
A Patel	
P Parmar	
S Billington (Chair)	(Appointed 30 November 2023)
C Longland	(Appointed 30 November 2023)
H Rutherford	(Appointed 30 November 2023 and resigned 17 May 2024)

## **ACTION HOMELESS (LEICESTER) LTD**

### **TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2024**

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#### **Recruitment and Appointment of Trustees**

The Charity recognises the importance of having Trustees with a diverse set of skills and backgrounds that can support the work of the charity and reflects the profile of our beneficiaries. All Trustees are recruited through an open process that ensures equal access and opportunity to those wishing to become a Trustee. In line with the organisations Articles of Association Trustees serve 3-year terms up to a maximum of 9 years. The past year saw the resignation of two trustees and the ending of the Chairs period of tenure. The Charity will be seeking to replace these Trustees in the coming year.

The Trustees are also committed to adopting the Charity Code of Governance.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

#### **Organisational Structure**

The day to day management of the organisation is led by the Chief Executive Mark Grant and the two others, Executive Director of Services Karen Purewal and Director of Finance Reg Mawdsley.

In addition, there are dedicated roles for HR, Funding and Property Management. In total Action Homeless employs 55 full time employees as well as occasional workers.

#### **Auditor**

In accordance with the company's articles, a resolution proposing that Thomas Mayfield BA FCA be reappointed as auditor of the company will be put at a General Meeting.

The trustees report was approved by the Board of Trustees.



**S Billington (Chair)  
Trustee**

**28 November 2024**

## **ACTION HOMELESS (LEICESTER) LTD**

### **STATEMENT OF TRUSTEES RESPONSIBILITIES**

#### **FOR THE YEAR ENDED 31 MARCH 2024**

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The trustees, who are also the directors of Action Homeless (Leicester) Ltd for the purpose of company law, are responsible for preparing the Trustees Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# **ACTION HOMELESS (LEICESTER) LTD**

## **INDEPENDENT AUDITOR'S REPORT**

### **TO THE TRUSTEES OF ACTION HOMELESS (LEICESTER) LTD**

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#### **Opinion**

We have audited the financial statements of Action Homeless (Leicester) Ltd (the 'charitable company') for the year ended 31 March 2024 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### **Other information**

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## **ACTION HOMELESS (LEICESTER) LTD**

### **INDEPENDENT AUDITOR'S REPORT (CONTINUED)**

#### **TO THE TRUSTEES OF ACTION HOMELESS (LEICESTER) LTD**

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##### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

##### **Responsibilities of trustees**

As explained more fully in the statement of trustees responsibilities, the trustees, who are also the directors of the charitable company for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

##### **Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

##### **Explanation as to what extent the audit was considered capable of detecting irregularities, including fraud**

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

# **ACTION HOMELESS (LEICESTER) LTD**

## **INDEPENDENT AUDITOR'S REPORT (CONTINUED)**

### **TO THE TRUSTEES OF ACTION HOMELESS (LEICESTER) LTD**

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation (i.e. gives a true and fair view).

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

#### **Use of our report**

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



**Thomas Mayfield BA FCA**

**28 November 2024**

**Chartered Accountants  
Statutory Auditor**

**Mayfield & Co  
2 Merus Court  
Meridian Business Park  
Leicester  
LE19 1RJ**

Thomas Mayfield BA FCA is eligible for appointment as auditor of the charitable company by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

# ACTION HOMELESS (LEICESTER) LTD

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted funds general 2024 £	Unrestricted funds designated 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds general 2023 £	Unrestricted funds designated 2023 £	Restricted funds 2023 £	Total 2023 £
<b>Income from:</b>									
Donations and legacies	3	30,159	-	255,500	285,659	35,101	-	198,109	233,210
Charitable activities	4	3,635,532	-	546,383	4,181,915	3,203,834	-	560,237	3,764,071
Other trading activities	5	15,016	-	-	15,016	16,302	-	-	16,302
Investments	6	60,221	-	-	60,221	11,928	-	-	11,928
<b>Total income</b>		<b>3,740,928</b>	<b>-</b>	<b>801,883</b>	<b>4,542,811</b>	<b>3,267,165</b>	<b>-</b>	<b>758,346</b>	<b>4,025,511</b>
<b>Expenditure on:</b>									
Raising funds	7	37,012	-	-	37,012	26,228	-	-	26,228
Charitable activities	8	3,112,371	-	834,716	3,947,087	2,544,853	-	804,500	3,349,353
<b>Total expenditure</b>		<b>3,149,383</b>	<b>-</b>	<b>834,716</b>	<b>3,984,099</b>	<b>2,571,081</b>	<b>-</b>	<b>804,500</b>	<b>3,375,581</b>
<b>Net income/(expenditure)</b>		<b>591,545</b>	<b>-</b>	<b>(32,833)</b>	<b>558,712</b>	<b>696,084</b>	<b>-</b>	<b>(46,154)</b>	<b>649,930</b>
Transfers between funds		(675,644)	675,644	-	-	(90,610)	90,392	218	-
<b>Net movement in funds</b>	10	<b>(84,099)</b>	<b>675,644</b>	<b>(32,833)</b>	<b>558,712</b>	<b>605,474</b>	<b>90,392</b>	<b>(45,936)</b>	<b>649,930</b>
<b>Reconciliation of funds:</b>									
Fund balances at 1 April 2023		1,133,190	2,411,253	264,377	3,808,820	527,716	2,320,861	310,313	3,158,890

**ACTION HOMELESS (LEICESTER) LTD**

**STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)  
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

**FOR THE YEAR ENDED 31 MARCH 2024**

Fund balances at 31 March 2024	1,049,091	3,086,897	231,544	4,367,532	1,133,190	2,411,253	264,377	3,808,820
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The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.



# ACTION HOMELESS (LEICESTER) LTD

## BALANCE SHEET

**AS AT 31 MARCH 2024**

	Notes	2024 £	£	2023 £	£
<b>Fixed assets</b>					
Tangible assets	15		2,576,645		2,707,157
<b>Current assets</b>					
Debtors	16	534,008		371,090	
Cash at bank and in hand		2,609,790		2,056,831	
		3,143,798		2,427,921	
Creditors: amounts falling due within one year	18	(605,092)		(558,023)	
<b>Net current assets</b>			2,538,706		1,869,898
<b>Total assets less current liabilities</b>			5,115,351		4,577,055
Creditors: amounts falling due after more than one year	19		(747,819)		(768,235)
<b>Net assets excluding pension liability</b>			4,367,532		3,808,820
<b>Net assets</b>			4,367,532		3,808,820
<b>The funds of the charitable company</b>					
Restricted income funds	22		231,544		264,377
Unrestricted funds - general			1,049,091		1,133,190
Unrestricted funds - Designated Funds	23		3,086,897		2,411,253
			4,367,532		3,808,820

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2024, although an audit has been carried out under section 144 of the Charities Act 2011.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements under the requirements of the Companies Act 2006, for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

## **ACTION HOMELESS (LEICESTER) LTD**

### **BALANCE SHEET (CONTINUED)**

**AS AT 31 MARCH 2024**

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The financial statements were approved by the trustees on 28 November 2024



C Hurst (Treasurer)

Trustee

Company registration number 02422130 (England and Wales)

## ACTION HOMELESS (LEICESTER) LTD

### STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
<b>Cash flows from operating activities</b>					
Cash generated from operations	29		513,027		344,339
<b>Investing activities</b>					
Purchase of tangible fixed assets		-		(353,131)	
Investment Income received		60,221		11,928	
<b>Net cash generated from/(used in) Investing activities</b>			60,221		(341,203)
<b>Financing activities</b>					
Repayment of bank loans		(20,289)		(25,541)	
<b>Net cash used in financing activities</b>			(20,289)		(25,541)
<b>Net increase/(decrease) in cash and cash equivalents</b>			552,959		(22,405)
Cash and cash equivalents at beginning of year			2,056,831		2,079,236
<b>Cash and cash equivalents at end of year</b>			<b>2,609,790</b>		<b>2,056,831</b>

# **ACTION HOMELESS (LEICESTER) LTD**

## **NOTES TO THE FINANCIAL STATEMENTS**

### **FOR THE YEAR ENDED 31 MARCH 2024**

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#### **1 Accounting policies**

##### **Charity information**

Action Homeless (Leicester) Ltd is a private company limited by guarantee incorporated in England and Wales. The registered office is Ridgeway House, Little Hill, Newton Lane, Wigston, LE18 3SE.

##### **1.1 Accounting convention**

The accounts have been prepared in accordance with the charitable company's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charitable company is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

Action Homeless (Leicester) Ltd meets the definition of a public benefit entity under FRS 102.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

##### **1.2 Going concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

##### **1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are to be used for specific purpose as laid down by the donor. Grants received by the charity by way of management agreements with Local Authorities and Housing Associations are restricted to particular schemes but not to specific items of expenditure. The Charity treats expenditure from these restricted funds as being the earliest expenditure at each scheme, in the year.

Unrestricted funds are donations and other incoming resources, including charges for accommodation, receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

##### **1.4 Income**

Income is recognised when the charitable company is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charitable company has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charitable company has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

# ACTION HOMELESS (LEICESTER) LTD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

#### 1 Accounting policies

(Continued)

##### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes VAT which cannot be recovered.

Expenditure in the operation of the charity's central services system and central office is apportioned between support costs, fund-raising and publicity and governance of the charity based on actual costs incurred where these can be ascertained. Other costs, such as salaries and overhead costs are apportioned on the following basis which is an estimate, based on staff time, of the amount attributable to each activity:

Scheme support costs	85%
Fund-raising and publicity	1%
Management and administration of the charity	14%

##### 1.6 Tangible fixed assets

Properties whose fair value can be measured reliably are held under the revaluation model and are carried at a revalued amount, being their fair value at the date of valuation less any subsequent accumulated depreciation and subsequent accumulated impairment losses. The fair value of the land and buildings is usually considered to be their market value.

Revaluation gains and losses are recognised in other recognised gains and losses and accumulated in equity, except to the extent that a revaluation gain reverses a revaluation loss previously recognised in net income/(expenditure) or a revaluation loss exceeds the accumulated revaluation gains recognised in equity; such gains and loss are recognised in net income/(expenditure) for the year.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold Property	4% straight line
Scheme Fixtures & Fittings	50% straight line
Motor vehicles	25% straight line
Central Office Equipment	25% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

##### 1.7 Impairment of fixed assets

At each reporting end date, the charitable company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

# ACTION HOMELESS (LEICESTER) LTD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

#### 1 Accounting policies (Continued)

##### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

##### 1.9 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

##### 1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charitable company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

##### 1.11 Retirement benefits

The pension costs charged in the financial statements represents the contribution payable by the company during the year.

##### 1.12 Renewals

This was an amount agreed by Housing Benefit to specifically purchase and update furniture at each of the projects.

#### 2 Critical accounting estimates and judgements

In the application of the charitable company's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

#### 3 Income from donations and legacies

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts	30,159	-	30,159	35,101	-	35,101
Grants receivable		255,500	255,500	-	198,109	198,109
	<u>30,159</u>	<u>255,500</u>	<u>285,659</u>	<u>35,101</u>	<u>198,109</u>	<u>233,210</u>

# ACTION HOMELESS (LEICESTER) LTD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

### 3 Income from donations and legacies (Continued)

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
<b>Donations and gifts</b>						
Donations and gifts	30,159	-	30,159	35,101	-	35,101
	<u>30,159</u>	<u>-</u>	<u>30,159</u>	<u>35,101</u>	<u>-</u>	<u>35,101</u>
<b>Grants receivable for core activities</b>						
Reaching People						
Moneywise Plus	-	-	-	-	52,299	52,299
Severe Weather Beds - Lottery	-	19,365	19,365	-	-	-
Housing first	-	113,957	113,957	-	-	-
Children In Need/Building Blocks	-	21,568	21,568	-	20,927	20,927
Leicester City Council						
Additional Pressure Funding	-	20,674	20,674	-	17,444	17,444
Light project	-	10,000	10,000	-	-	-
Other	-	69,936	69,936	-	107,439	107,439
	<u>-</u>	<u>255,500</u>	<u>255,500</u>	<u>-</u>	<u>198,109</u>	<u>198,109</u>

### 4 Income from charitable activities

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
<b>Charitable activities</b>						
Other income	3,635,532	546,383	4,181,915	3,203,834	560,237	3,764,071
	<u>3,635,532</u>	<u>546,383</u>	<u>4,181,915</u>	<u>3,203,834</u>	<u>560,237</u>	<u>3,764,071</u>

Included within Unrestricted Income for 2024 relating to Housing Schemes are the following:

Board and lodging and rent receipts	£341,925
Housing benefits receipts	£3,390,676
Bad debts recovered/(written off)	(£97,069)
<b>Total</b>	<b>£3,635,532</b>

## ACTION HOMELESS (LEICESTER) LTD

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

#### 4 Income from charitable activities

(Continued)

Included within Restricted Income for 2024 relating to Housing Schemes are the following:

Accommodation Based Housing Related Support	£319,476
Communities Transition Fund	£62,687
Protect Scheme (Flora Lodge)	£164,220
<b>Total</b>	<b>£546,383</b>

#### 5 Income from other trading activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Fundraising events	15,016	16,302

<b>Unrestricted funds:</b>	<b>2024</b>	<b>2023</b>
Action Trust	£15,016	£16,302
<b>Total</b>	<b>£15,016</b>	<b>£16,302</b>

#### 6 Income from Investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Interest receivable	60,221	11,928



## **ACTION HOMELESS (LEICESTER) LTD**

### **NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

#### **FOR THE YEAR ENDED 31 MARCH 2024**

#### **7 Expenditure on raising funds**

	<b>Unrestricted funds 2024 £</b>	<b>Unrestricted funds 2023 £</b>
<b>Costs of raising funds</b>		
Premises costs	886	694
Stationery and publications	1,597	1,950
Training and communications	1,888	1,459
Audit and professional fees	2,881	953
Other fundraising costs	303	93
Staff costs	29,457	21,079
	<u>37,012</u>	<u>26,228</u>

# ACTION HOMELESS (LEICESTER) LTD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

### 8 Expenditure on charitable activities

	Housing schemes 2024 £	Charitable activities 2024 £	Total 2024 £	Housing schemes 2023 £	Charitable activities 2023 £	Total 2023 £
<b>Direct costs</b>						
Staff costs	806,120	692,800	1,498,920	1,043,838	576,499	1,620,337
Depreciation and impairment	97,681	32,831	130,512	(376,379)	42,830	(333,549)
Premises costs	1,102,315	49,252	1,151,567	521,214	113,003	634,217
Management charge	86,359	-	86,359	562,613	12,081	574,694
Charitable expenditure	(61)	48,657	48,596	700	6,379	7,079
Catering costs	35,605	-	35,605	36,750	422	37,172
Communications	17,722	275	17,997	12,419	14,814	27,233
Stationery, publications and publicity	4,385	179	4,564	2,511	1,977	4,488
IT costs	12,537	1,606	14,143	7,145	2,250	9,395
TV rental and licenses	4,454	954	5,408	3,975	1,113	5,088
Bank charges and fees	67,564	-	67,564	62,582	-	62,582
Renewals (Misc)	44,762	3,374	48,136	49,015	9,710	58,725
Motor and travel	12,729	376	13,105	5,574	12,042	17,616
Welfare	1,852	3,887	5,739	1,020	6,886	7,906
Training, meetings and staff development	-	525	525	140	4,494	4,634
Grants repayable	-	-	-	1	-	1
Other charitable expenditure	10,458	-	10,458	-	-	-
	<u>2,304,482</u>	<u>834,716</u>	<u>3,139,198</u>	<u>1,933,118</u>	<u>804,500</u>	<u>2,737,618</u>
<b>Share of support and governance costs (see note 9)</b>						
Support	656,004	-	656,004	481,053	-	481,053
Governance	151,885	-	151,885	130,682	-	130,682
	<u>3,112,371</u>	<u>834,716</u>	<u>3,947,087</u>	<u>2,544,853</u>	<u>804,500</u>	<u>3,349,353</u>
<b>Analysis by fund</b>						
Unrestricted funds - general	3,112,371	-	3,112,371	2,544,853	-	2,544,853
Restricted funds	-	834,716	834,716	-	804,500	804,500
	<u>3,112,371</u>	<u>834,716</u>	<u>3,947,087</u>	<u>2,544,853</u>	<u>804,500</u>	<u>3,349,353</u>

# ACTION HOMELESS (LEICESTER) LTD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

### 9 Support costs allocated to activities

	2024 £	2023 £
Staff costs	500,762	358,346
Premises costs	17,156	15,384
Communications	13,726	10,974
Stationery, publications and publicity	2,661	3,250
IT costs	17,172	17,304
Training	9,642	7,253
Travel	1,186	678
Audit & professional fees	13,382	14,732
Meeting & staff	5,159	1,581
Sundry other costs	69,376	47,428
Vehicle costs	5,784	4,123
Governance costs	151,883	130,682
	<u>807,889</u>	<u>611,735</u>
Analysed between:		
Charitable Activities	<u>807,889</u>	<u>611,735</u>

	2024 £	2023 £
Governance costs comprise:		
Staff costs	58,913	42,158
Audit fees	10,223	6,816
Premises costs	7,878	9,763
Communications	1,797	1,437
Stationery & publications	6,386	7,799
IT costs	17,172	17,304
Sundry other costs	49,514	45,405
	<u>151,883</u>	<u>130,682</u>

### 10 Net movement in funds

	2024 £	2023 £
The net movement in funds is stated after charging/(crediting):		
Fees payable for the audit of the charity's financial statements	16,200	18,080
Depreciation of owned tangible fixed assets	130,512	130,068
Reversal of past impairment of tangible fixed assets	-	(463,617)
	<u></u>	<u></u>

# ACTION HOMELESS (LEICESTER) LTD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

#### 11 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year (2023- £0).  
Trustee expenses of £206 were paid during the year.

#### 12 Employees

The average monthly number of employees during the year was:

	2024 Number	2023 Number
Chief Executive	1	1
Housing Schemes	34	27
Administration and support	9	10
Cleaning/Maintenance	7	8
Total	51	46

Employment costs	2024 £	2023 £
Wages and salaries	1,885,587	1,857,569
Social security costs	144,113	130,879
Other pension costs	58,352	53,472
	2,088,052	2,041,920

The number of employees whose annual remuneration was more than £60,000 is as follows:

	2024 Number	2023 Number
Band £70,000 to £80,000	-	1
Band £80,000 to £90,000	1	-

#### Remuneration of key management personnel

The remuneration of key management personnel was as follows:

	2024 £	2023 £
Aggregate compensation	232,823	213,131

# ACTION HOMELESS (LEICESTER) LTD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

#### 13 Taxation

The charitable company is exempt from corporation tax on its charitable activities.

#### 14 Impairments

Reversals of previous Impairment losses have been recognised in profit or loss as follows:

	2024 £	2023 £
In respect of:		
Property, plant and equipment	-	463,617

#### 15 Tangible fixed assets

	Freehold Property £	Scheme Fixtures & Fittings £	Motor vehicles £	Central Office Equipment £	Total £
<b>Cost</b>					
At 1 April 2023	3,538,028	254,502	47,427	25,329	3,865,286
At 31 March 2024	3,538,028	254,502	47,427	25,329	3,865,286
<b>Depreciation and Impairment</b>					
At 1 April 2023	847,282	254,502	31,016	25,329	1,158,129
Depreciation charged in the year	125,189	-	5,323	-	130,512
At 31 March 2024	972,471	254,502	36,339	25,329	1,288,641
<b>Carrying amount</b>					
At 31 March 2024	2,565,557	-	11,088	-	2,576,645
At 31 March 2023	2,690,746	-	16,411	-	2,707,157

As outlined under the accounting policies at the end of each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered impairment loss.

For the year ended 31 March 2024 the Trustees have considered the valuation of the properties it held and believes them to be appropriate and therefore no further reversal of previous Impairment losses was considered necessary as the valuation of properties are believed to be in line with open market values.

# ACTION HOMELESS (LEICESTER) LTD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

#### 16 Debtors

	2024	2023
	£	£
Amounts falling due within one year:		
Trade debtors	300,695	248,691
Other debtors	103,806	73,245
Prepayments and accrued income	129,507	49,154
	<u>534,008</u>	<u>371,090</u>

#### 17 Loans and overdrafts

	2024	2023
	£	£
Bank loans	<u>769,207</u>	<u>789,496</u>
Payable within one year	21,388	21,261
Payable after one year	<u>747,819</u>	<u>768,235</u>

The long-term loans are secured by fixed charges over eight of the charity's freehold properties with total carrying value of £1,964,450 (2023: seven properties at carrying value of £1,222,947).

The bank loan bears interest at 2.75% above Bank of England base rate, provided that if the Bank of England base rate is lower than 0.00%, the Bank of England base rate applicable to the loan shall be deemed to be 0.00%.

Some of the loan has been transferred to a new fixed rate of 4.1%.

#### 18 Creditors: amounts falling due within one year

	Notes	2024	2023
		£	£
Bank loans	17	21,388	21,261
Other taxation and social security		34,996	30,835
Deferred income	20	65,540	97,101
Trade creditors		209,198	159,503
Other creditors		79,001	83,712
Accruals and deferred income		194,969	165,611
		<u>605,092</u>	<u>558,023</u>

#### 19 Creditors: amounts falling due after more than one year

	Notes	2024	2023
		£	£
Bank loans	17	<u>747,819</u>	<u>768,235</u>

## **ACTION HOMELESS (LEICESTER) LTD**

### **NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

#### **FOR THE YEAR ENDED 31 MARCH 2024**

#### **20 Deferred income**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Arising from Grants in advance	<b>65,540</b>	<b>97,101</b>

Deferred income is included in the financial statements as follows:

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Deferred income is included within:		
Current liabilities	<b>65,540</b>	<b>97,101</b>
Movements in the year:		
Deferred income at 1 April 2023	<b>97,101</b>	<b>27,504</b>
Released from previous periods	<b>(31,561)</b>	<b>-</b>
Resources deferred in the year	<b>-</b>	<b>69,597</b>
Deferred income at 31 March 2024	<b>65,540</b>	<b>97,101</b>

#### **21 Retirement benefit schemes**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	<b>58,352</b>	<b>53,472</b>

The charitable company operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charitable company in an independently administered fund.

# ACTION HOMELESS (LEICESTER) LTD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

#### 22 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	At 1 April 2023	Income	Expenditure	Transfers	At 31 March 2024
	£	£	£	£	£
Sundry grants	12,849	39,946	(45,271)	-	7,524
Housing related support contract	-	483,696	(483,696)	-	-
Henry Smith - Housing First	-	113,957	(113,957)	-	-
Emergency Winter Beds Lottery & LCC	-	40,039	(40,039)	-	-
Communities Transition Fund (NHS)	-	62,687	(62,687)	-	-
Severn Trent Water	-	29,990	(29,990)	-	-
Light Project	-	10,000	(10,000)	-	-
Children In Need (Building Blocks)	-	21,568	(21,568)	-	-
Leicester City Council - Right To Buy	251,528	-	(27,508)	-	224,020
	<u>264,377</u>	<u>801,883</u>	<u>(834,716)</u>	<u>-</u>	<u>231,544</u>
<b>Previous year:</b>	<b>At 1 April 2022</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>At 31 March 2023</b>
	£	£	£	£	£
Sundry grants	17,510	286,684	(291,563)	218	12,849
Communities Transition Fund (NHS)	-	59,655	(59,655)	-	-
Pret a Mange	3,324	-	(3,324)	-	-
Children In Need (Building Blocks)	-	20,927	(20,927)	-	-
Moneywise Plus Reaching People	-	52,299	(52,299)	-	-
Leicester City Council - Right To Buy	289,479	-	(37,951)	-	251,528
World Habitat Grant	-	1,861	(1,861)	-	-
Leicester City Council Additional Pressure Funding	-	17,444	(17,444)	-	-
Accommodation Based Housing Related Support	-	319,476	(319,476)	-	-
	<u>310,313</u>	<u>758,346</u>	<u>(804,500)</u>	<u>218</u>	<u>264,377</u>



# ACTION HOMELESS (LEICESTER) LTD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

#### 23 Designated funds

	At 1 April 2023	Transfers	At 31 March 2024
	£	£	£
Property Fund	1,170,000	-	1,170,000
Development Fund	878,750	621,250	1,500,000
Dilapidation Fund	163,380	10,400	173,780
Contingency Fund	199,123	43,994	243,117
	<u>2,411,253</u>	<u>675,644</u>	<u>3,086,897</u>

#### Previous year:

	At 1 April 2022	Transfers	At 31 March 2023
	£	£	£
Property Fund	1,170,000	-	1,170,000
Dilapidation Fund	152,980	10,400	163,380
Development Fund	803,750	75,000	878,750
Contingency Fund	194,131	4,992	199,123
	<u>2,320,861</u>	<u>90,392</u>	<u>2,411,253</u>

#### 24 Unrestricted funds

	At 1 April 2023	Income	Expenditure	Transfers	At 31 March 2024
	£	£	£	£	£
General Fund	1,065,222	3,740,928	(3,147,985)	(675,644)	982,521
Revaluation Fund	67,968	-	-	-	67,968
General funds	-	-	(1,398)	-	(1,398)
	<u>1,133,190</u>	<u>3,740,928</u>	<u>(3,149,383)</u>	<u>(675,644)</u>	<u>1,049,091</u>

#### Previous year:

	At 1 April 2022	Income	Expenditure	Transfers	At 31 March 2023
	£	£	£	£	£
General Fund	459,748	3,267,165	(2,571,081)	(90,610)	1,065,222
Revaluation Fund	67,968	-	-	-	67,968
	<u>527,716</u>	<u>3,267,165</u>	<u>(2,571,081)</u>	<u>(90,610)</u>	<u>1,133,190</u>

# ACTION HOMELESS (LEICESTER) LTD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

#### 25 Analysis of net assets between funds

	Unrestricted funds 2024 £	Designated funds 2024 £	Restricted funds 2024 £	Total 2024 £
<b>At 31 March 2024:</b>				
Tangible assets	1,182,625	1,170,000	224,020	2,576,645
Current assets/(liabilities)	614,285	1,916,897	7,524	2,538,706
Long term liabilities	(747,819)	-	-	(747,819)
	<u>1,049,091</u>	<u>3,086,897</u>	<u>231,544</u>	<u>4,367,532</u>
	Unrestricted funds 2023 £	Designated funds 2023 £	Restricted funds 2023 £	Total 2023 £
<b>At 31 March 2023:</b>				
Tangible assets	1,285,629	1,170,000	251,528	2,707,157
Current assets/(liabilities)	615,796	1,241,253	12,849	1,869,898
Long term liabilities	(768,235)	-	-	(768,235)
	<u>1,133,190</u>	<u>2,411,253</u>	<u>264,377</u>	<u>3,808,820</u>

#### 26 Capital commitments

	2024 £	2023 £
Acquisition of property, plant and equipment	<u>1,145,827</u>	<u>-</u>

Prior to the end of the year the charity entered into negotiations for the purchase of 7 properties from Riverside properties which would cost £1,145,827.

#### 27 Post Balance Sheet Events

Prior to the end of the financial year the charity entered into negotiations to receive significant grants towards a comprehensive refurbishment of 10 St James Terrace. The total cost has yet to be quantified but the budgeted expenditure should not exceed £900,000.

These are considered to be post balance events.

#### 28 Related party transactions

There were no disclosable related party transactions during the year (2023- none).

# ACTION HOMELESS (LEICESTER) LTD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

#### 28 Related party transactions

(Continued)

##### Action Trust

There are common management for Action Trust (Leicester) Ltd and Action Homeless (Leicester) Ltd. The administration of Action Trust (Leicester) Ltd is carried out by Action Homeless (Leicester) Ltd.

During the year Action Homeless (Leicester) Ltd recharged management fees and other costs to Action Trust (Leicester) Ltd totalling £5,634 (2023: £66,853) and were invoiced £26,519 (2023: £31,094) for services carried out.

As at the year end the balance owed to Action Homeless (Leicester) Ltd by Action Trust (Leicester) Ltd was £9,706 after writing off irrecoverable amounts of £10,458 (2023: £41,048).

#### 29 Cash generated from operations

2024

2023

£

£

Surplus for the year

558,712

649,930

Adjustments for:

Investment income recognised in statement of financial activities

(60,221)

(11,928)

Depreciation and impairment of tangible fixed assets

130,512

(333,549)

Movements in working capital:

(Increase) in debtors

(162,918)

(85,221)

Increase in creditors

78,503

55,510

(Decrease)/increase in deferred income

(31,561)

69,597

Cash generated from operations

513,027

344,339

#### 30 Analysis of changes in net funds

At 1 April 2023

Cash flows

At 31 March 2024

£

£

£

Cash at bank and in hand

2,056,831

552,959

2,609,790

Loans falling due within one year

(21,261)

(127)

(21,388)

Loans falling due after more than one year

(768,235)

20,416

(747,819)

1,267,335

573,248

1,840,583