

HUDDERSFIELD AND DISTRICT FAMILY HISTORY SOCIETY

FINANCIAL STATEMENTS

for the year ended

31 JULY 2024



HUDDERSFIELD AND DISTRICT FAMILY HISTORY SOCIETY

Legal and Administrative Information

CHARITY NUMBER 702199

CORRESPONDENCE ADDRESS

The Root Cellar
33A Greens End Road
Meltham
HD9 5NW

COMMITTEE

M Wheeler	Chair / Librarian
I Stevenson	Vice-Chairman
S Hutson	Secretary / Journal Editor
K Lightfoot	Treasurer
K Woodcock	Bookseller
M Woodcock	Publicity Officer
J Harris	Social Media Secretary
R Naylor	MI Coordinator
R Wattam	Committee Member

The Committee are saddened to report the death of K Woodcock on 22nd July 2024

BANKERS

HSBC plc	Lloyds Bank plc
Huddersfield	Oldham

WEBSITE

www.hdfhs.org.uk

INDEPENDENT EXAMINER

A Harman
Huddersfield

HUDDERSFIELD AND DISTRICT FAMILY HISTORY SOCIETY

TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31 JULY 2024

The Trustees present their report and accounts for the year ended 31 July 2024

Structure, governance and management

The Society is governed by its constitution of which the latest version is that as agreed at the AGM, held in March 2013 with subsequent amendments sent to the Charity Commission and agreed by the membership. The committee members, with the assistance of the volunteers, manage the day-to-day running of the Society.

Objectives and activities

Our aim continues to be to provide the best service possible for our members and to encourage others to pursue an interest in genealogy and family history. Our main focus is always to help people understand the value of membership of a family history society.

We plan over the coming months to transfer all our booklets of transcribed information into a format which can be readily downloaded through our online shop. This will enable buyers to sort the data within the files and allow us to reduce printing costs and time spent printing and preparing booklets. This will provide for a better fit with modern day technology.

We will continue to work with our volunteers to transcribe memorial inscription information from graveyards within our area. This is genealogical data which is not readily available elsewhere.

We will continue to provide our popular beginners' family history courses and find ways to educate people with family history interests about the wealth of information available through a family history society.

Our attendance at local and family history related events is particularly important, as are our volunteers who support what we do. It is our intention to hold a summer 'thank you' event for them to celebrate all our successes and give an opportunity for everyone to meet their fellow volunteers.

Public benefit statement

The Charity's Trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties. This guidance is contained in "Charities and Public Benefit" published by the Charity Commission.

Future developments

Whilst it has taken longer than expected, we hope to continue to upgrade the systems at our research room to provide easier access to databases which are our own, as well as offering the usual wide access to subscription websites. Data from the MI project is now ready to go online and to be available at the Root Cellar.

Future proofing our society will continue to be a priority in terms of ensuring that the knowledge and experience of existing committee members and volunteers is captured, in order to ensure seamless succession planning.

We will look to develop and consolidate all the successful work we have undertaken during this last twelve months, in relation to research, ancestral tourism and house history projects.

HUDDERSFIELD AND DISTRICT FAMILY HISTORY SOCIETY

TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31 JULY 2024 (continued)

Financial review

The Committee are pleased that the Society has once more returned to being able to report a surplus for the year compared to the deficit in previous years. This has been as a result of the on-going and successful completion of the Society's aims and objectives.

This Report was approved by the Trustees on 6 November 2024

M WHEELER

Chair

HUDDERSFIELD AND DISTRICT FAMILY HISTORY SOCIETY

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 JULY 2024

		Year ended 31 July 2024				31 July 2023
	Note	Restricted funds	Designated funds	Unrestricted funds	Total	Total
		£	£	£	£	£
Incoming resources:						
Subscriptions		-	-	12,499	12,499	8,355
Donations		-	2,000	2,608	4,608	2,721
Fees received for research (including Ancestral Tourism)		-	-	2,677	2,677	1,403
Sales of publications		-	-	3,332	3,332	3,206
Royalties	3	-	-	3,885	3,885	4,052
Family History Fair		-	-	1,370	1,370	1,655
Gift Aid receivable		-	-	2,237	2,237	296
Course fees		-	-	870	870	480
Bank interest received		-	-	294	294	109
Total Incoming Resources		-	2,000	29,772	31,772	22,277
Resources expended:						
Goods for resale/Library		-	-	480	480	2,251
Journal printing costs		-	-	5,006	5,006	4,585
Fair and speaker costs		-	-	250	250	355
Subscriptions paid		-	-	3,887	3,887	2,567
Advertising and marketing		-	386	331	717	418
Premises costs		-	-	7,931	7,931	7,006
Insurance		-	-	303	303	303
Sundry expenses		-	-	817	817	348
Printing, postage and stationery costs		-	-	1,524	1,524	1,717
Repairs and maintenance		-	-	464	464	428
Telephone/internet		-	-	1,269	1,269	1,151
Computer and other IT costs		-	-	3,390	3,390	4,219
Database design & website development		-	-	420	420	5,613
Bank and other charges		-	-	389	389	144
Depreciation		-	-	107	107	-
Total resources expended		-	386	26,568	26,954	31,105
Surplus/(Deficit) for the year		-	1,614	3,204	4,818	(8,828)
Transfer between funds		-	-	-	-	-
Reconciliation of funds						
Fund balances brought forward		-	-	20,194	20,194	33,736
Fund balances carried forward		-	1,614	23,398	25,012	24,908

HUDDERSFIELD AND DISTRICT FAMILY HISTORY SOCIETY

BALANCE SHEET AS AT 31 JULY 2024

	<i>Note</i>	2024		2023	
		£	£	£	£
Fixed assets					
Tangible fixed assets	4		280		-
Current assets					
Debtors		1,350		1,300	
Cash at bank		23,227		18,692	
Cash in hand		155		202	
		<u>24,732</u>		<u>20,194</u>	
Current liabilities					
Accruals and other creditors		-		-	
Net current assets		<u>24,732</u>		<u>20,194</u>	
Net assets		<u>25,012</u>		<u>20,194</u>	
		-			
Capital and Reserves					
Unrestricted funds	5	23,398		20,194	
Designated funds	5	1,614		-	
Restricted funds	5	-		-	
		<u>25,012</u>		<u>20,194</u>	

The financial statements were approved and authorised for issue by the Board of Trustees on 6 November 2024 and signed on their behalf by:

M Wheeler
Chair

I Stevenson
Vice-Chairman

I have verified the Balance Sheet and confirm the Fund Statement is a fair statement for the year ended 31 July 2024.

A Harman
Independent Examiner
November 2024

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2024

1 Accounting policies

(i) Basis of accounting

These financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005.

(ii) Incoming resources

All incoming resources are included in the SOFA when the charity is legally entitled to the income.

(iii) Resources expended

Expenditure is recognised on a cash basis and is classified to the appropriate heading as determined by the Committee.

(iv) Tangible fixed assets

Tangible fixed assets are capitalised at cost and are depreciated on a straight line basis over their estimated useful lives as follows:

Fixtures and fittings	4 years straight line
Computer equipment	3 years straight line
Leasehold improvements	3 years straight line

(v) Funds structure

Unrestricted funds are available for use at the discretion of the Committee in furtherance of the general objectives of the charity and which have not been designated for other purpose.

Designated funds are unrestricted funds that have been set aside by the Committee for a particular purpose. At the 31 July 2023, the Society did have designated funds. Further information is given in note 5 of these Financial Statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor. As at 31 July 2023, the Society did not have any restricted funds.

2 Staff costs

No trustee received any remuneration from the charity. The Charity does reimburse trustees for expenditure incurred on behalf of the charity on production of valid invoices.

3 Royalties

The Society receives royalties from a variety of sources and these can be categorised as follows:

		2024	2023
		£	£
Family History Federation (FMP)	(i)	3,728	3,961
Family History Federation (Online subscriptions)	(i)	45	-
Give as you Live	(ii)	112	91
		3,885	4,052

(i) Royalties from the Family History Federation include those received as a result of FindMyPast subscribers clicking on records provided by our Society to them from our transcriptions of parish records; and where new subscribers to FindMyPast have done so by clicking on a link on our Society's website.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2023 (continued)

3 Royalties (continued)

(ii) 'Give as You Live' is a venture the Society has signed up to whereby shoppers online can allocate a percentage, donated by retailers, to a charity of the customer's choice.

4 Fixed assets

	Leasehold improvements £	Fixtures & fittings £	Computer equipment £	Total £
Cost				
At 1 August 2023	2,950	100	7,365	10,415
Additions in the year	-	270	117	387
Disposals in the year	-	-	-	-
At 31 July 2024	2,950	370	7,482	10,802
Depreciation				
At 1 August 2022	2,950	100	7,365	10,415
Charge for the year	-	68	39	107
Depreciation on disposals	-	-	-	-
At 31 July 2024	2,950	168	7,404	10,522
Net Book Value 31 July 2024	-	202	78	280
<i>31 July 2023</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>

5 Funds of the charity

	Restricted £	Designated £	Unrestricted £	Total £
Balance at 1 August 2023	-	-	20,194	20,194
Movement in funds for the year:				
Income	-	2,000	29,772	31,772
Expenditure	-	(386)	(26,568)	(26,954)
Transfer between funds	-	-	-	-
Balance at 31 July 2024	-	1,614	23,398	25,012

In January 2024, the Charity received a one-off donation from a member in recognition of the many years of work the Society has undertaken for people with roots in Kirklees and the surrounding areas. The Committee were extremely grateful to receive this donation and decided to utilise the donation in regard to the rebranding of the Society. This includes the new logo and advertising banners.

6 Control

The Charity is controlled by the Committee. No one committee member has ultimate control.