

S.N.A.P.P.Y
(Registered Charity No. 702190)
REPORT AND ACCOUNTS
FOR THE YEAR ENDED
31st MARCH 2021

S.N.A.P.P.Y

REFERENCE & ADMINISTRATION DETAILS

FOR THE YEAR ENDED 31st MARCH 2021

Charitable History Declaration of Trust dated 8th May 1989

Main Charity Name Special Needs Activities and Play Provision for York

Registered Charity Number 702190

Registered Address Young Groves Centre
84 Lowther Street
York
YO31 7LX

Bankers National Westminster Bank PLC
1 Market Street
York
YO1 1YH

Independent Examiner Carl Parker FFA FFTA
Parker Hartley & Co.
2 Waverley Street
The Groves
York
YO31 7QZ

The following people served as Members of the Management Committee during the year under review were:-

Chair	Maggie Kelly
Trustee (Resigned November 2020)	John Mills
Secretary	Emily Collins
Treasurer	Tom Stoneham
Trustee	Keith Aspden
Trustee	Carey Cronwright
Trustee	Gemma Bentley
Trustee	Sue Hunter

S.N.A.P.P.Y

TRUSTEES ANNUAL REPORT - YEAR ENDED 31st MARCH 2021

Introduction

The Trustees present their Annual Report and Accounts for the year ended 31st March 2021.

Structure, Governance and Management

All new Committee Members receive an induction pack which includes all Policies, information on the role, responsibilities and duties of trustees, latest annual report and a copy of the trust deed, along with more general information.

The charity is managed overall by the Committee of Trustees. The day to day running of the Charity is carried out by the Service Manager, there are also staff members and group leaders who are responsible for planning activities and the care of the children/ young people who the schemes are designed to support. The charity also receives the support of volunteers.

Objectives and activities

Summary of the objects set out in the governing document:

To relieve stress and disability by promoting and providing play and leisure activities for children and young people with special needs.

Summary of the main activities in relation to these objects:

To run play and activity schemes for children/ young people with special needs and to provide information and training to on caring and supporting children/ young people with special needs.

Mission Statement

Snappy seeks to maximise personal development and provide good quality play, recreational and vocational opportunities for children, young people and young adults with special needs.

Key Objectives

- * To organise and manage play and activity projects during school holidays and other times.
- * To identify areas where provision is less adequate and to develop and promote an appropriate response.
- * To liaise with statutory bodies and voluntary organisations concerned with play and recreational activities.
- * To offer and expand a resource of information, expertise and training.
- * To increase public awareness of disability issues through good media relations and networking.

Aims

- * To offer and develop the provision of enjoyable and constructive play and activities for the children and young people who attend.
- * To maximise the availability of accredited and vocational training for staff, volunteers, carers and associated and non-statutory bodies.
- * To ensure access to appropriate information and support for parents and carers of the Snappy children and young people.
- * To increase public awareness of disability in the York area.

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF

S.N.A.P.P.Y

I have examined the accounts on pages 5 to 8 which have been prepared under the accounting policies set out on page 7.

Respective responsibilities of the Trustees and Independent Examiner

As described on page 3 the Trustees are responsible for the preparation of the Charity's Accounts.

They consider that an Audit is not required for this year (under section 144 of the Charities Act 2011) and that an independent examination is needed. Having satisfied myself that the Accounts are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report as follows.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the contents of the Trustees report.

Independent Examiners' Statement

Whilst preparing these Accounts it should be noted that new administration, bookkeeping and payroll procedures were introduced several years ago following concerns raised at that time when preparing my Independent Examiner's Report.

To a degree, the bookkeeping procedures implemented in the previous year were hindered due to issues caused by Covid 19 and the lockdown which occurred in the year. This caused small discrepancies in the maintaining of the Petty Cash records, and payments for wages made as staff were often late in supplying time sheets which caused small discrepancies. At our meeting (July 2021) it was clear this inability to meet face to face and discuss matters had caused these issues. The face to face meetings to write up the books and records are to recommence in August/September 2021.

The attached accounts are in accordance with the books, records, information and explanations provided by the Charity.

No other matter has come to my attention which gives me reasonable cause to believe that in any materials respect the requirements: -

- a) To keep records in accordance with section 130 of the charities act and ;
- b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the charities act or
- c) to which in my opinion, attention should be drawn in order to enable the proper understanding of the accounts to be reached.

Signed

C Parker



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STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2021

	<u>Unrestricted</u> <u>Funds</u>	<u>Restricted</u> <u>Funds</u>	<u>Total Funds</u>
Income and Expenditure			
Incoming Resources - Café Project/Fundraising	18,378	-	18,378
Donations Received	26,327	-	26,327
Grants (Restricted)	-	45,898	45,898
Fees Received (Net)	37,392	-	37,392
Bank Interest Received	-	-	-
Coronavirus Grants (Restricted)	-	62,720	62,720
Total incoming resources	82,097	108,618	190,715
Resources used			
Direct charitable expenditure			
Cost of Generating Voluntary Income	2	127,842	127,842
Charitable Activities	3	18,467	18,467
Governance Costs	4	3,894	3,894
Total resources used		150,203	150,203
Net Surplus for the year		40,512	40,512
Funds of the Charity			
Total Funds Brought Forward		34,451	34,451
Net Surplus for the year		40,512	40,512
Total Funds Carried Forward		74,963	74,963

Notes

S.N.A.P.P.Y.

BALANCE SHEET AS AT 31ST MARCH 2021

	2021	2020
Notes	£	£
Fixed Assets		
5	8,986	6,212
Current Assets		
Debtors and Prepayments	6,917	3,568
Cash at bank	60,745	26,804
Cash in hand	439	99
	<u>68,101</u>	<u>30,471</u>
6		
Creditors: amounts falling due within one year		
7	<u>2,124</u>	<u>2,232</u>
	2,124	2,232
Net Current Assets	65,977	28,239
Total Assets less current liabilities	<u>74,963</u>	<u>34,451</u>
Funds		
Unrestricted	74,963	34,451
Restricted	-	-
	<u>74,963</u>	<u>34,451</u>

Signed by one or two Trustees on behalf of all the Trustees

Date Signed _____
 Date Signed _____
 30/7/21

The notes on page 7 to 8 form part of these accounts.

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31ST MARCH 2021

ACCOUNTING POLICIES

a.

Accounting Framework

The accounts have been prepared under the regulations of the 2011 Charities Act.

b.

Basis of Accounting

The Accounts have been drawn up on an "accruals" basis, that is incoming resources are recognised when receivable and expenditure when incurred, not as money is received or paid.

There has been no change to the accounting policies.

2.

COST OF GENERATING VOLUNTARY INCOME

	2021	2020
Insurance	641	925
Fundraising Costs	186	5,960
Wages & National Insurance	98,037	86,057
Pensions	3,164	3,110
Rent and Utilities	15,680	15,360
Repairs & Renewals	211	463
Printing, Postage & Stationery	958	1,798
Telephone & Internet costs	4,036	5,030
Advertising	-	122
Office Costs & Computer expenses	1,417	1,417
Bank Charges	461	567
Subscriptions and Licences	509	609
Sundry Expenses	956	2,324
Fundraising Dinner Expenses	-	4,200
Depreciation	1,586	1,096
127,842		129,038

3.

CHARITABLE ACTIVITIES

Scheme Expenses, Transport Costs & Trips	13,928	13,112
Volunteer Expenses	820	716
Training and Courses	3,719	280
18,467		14,108

4.

GOVERNANCE COSTS

Accounting & Independent Examiners Fees	1,110	1,110
Payroll & Bookkeeping Fees	2,784	2,616
3,894		3,726

S.N.A.P.P.Y

NOTES TO THE ACCOUNTS (Continued)

FOR THE YEAR ENDED 31ST MARCH 2021

5. FIXED ASSETS - (Fixtures, Fittings and Equipment)

	2021	2020
Cost		
Brought Forward	31,484	29,757
Additions in Year	4,360	1,727
Disposals	-	-
Carried Forward	35,844	31,484
Depreciation		
Brought Forward	25,272	24,176
Charge for the Year	1,586	1,096
Disposals	-	-
Carried Forward	26,858	25,272
Net Book Value		
Carried Forward	8,986	6,212
DEBTORS		
Debtors	6,398	3,568
Prepayments	-	-
Other Debtors (HMRC PAYE & NIC)	519	-
	6,917	3,568
7. CREDITORS AND ACCRUALS - Falling due within 1 year		
Accruals : Accountancy	1,110	1,110
Accruals : Bookkeeping & Payroll	318	360
Accruals : HMRC (PAYE & NIC)	696	762
	2,124	2,232