

Hodnet Pre School Playgroup

AGM minutes 27th November 2025

1. Present: V Cadwell (supervisor) C Ingham (deputy supervisor) A Donnelly, E Hadden, L Murphy (preschool staff) E Noden (Committee Chairperson) Lily Morgan (Bratton- Treasurer), L Shakeshaft, G Faulkner, Georgia Thomson, Jake Birch, Fiona Bennett.

Apologies: L Cashmore

2. Minutes from previous AGM

Minutes were signed as a true and correct record of the last AGM meeting- E Noden signed and dated.

3. Chairman's report:

E Noden read her report for the year- see attached report.

4. Treasurers report:

V Cadwell read through report, reporting how much was in the current account and the bonus account for the year – see attached report

5. Supervisors report:

V Cadwell gave an account of events for the year- see attached report.

6. Adoption of the Constitution:

E Noden read through and signed- all attendees were given the opportunity to read through at their own leisure.

7. Committee members were voted:

Committee members who have completed EY2 forms are to remain as previous year:

E Noden,

G Faulkner,

L Bratton (Morgan)

Emma Noden elected as chairperson for another year- L Murphy proposed, V Cadwell seconded.

No member was elected as a Vice Chair of the Committee

Treasurer- Lily Morgan (Bratton) was elected- E Noden proposed, L Murphy seconded.

Secretary- Lisa Murphy was elected- E Noden proposed, L Morgan (Bratton) seconded.

Other committee members were elected on mass- G Birch, L Shakeshaft, F Davies- E Noden proposed and L Murphy seconded.

8. **Suitability declaration form-** All members of the committee and also staff were asked to sign the suitability declaration form- E Noden counter signed as Chairperson and V Cadwell countersigned E Noden's form.
9. **Safeguarding background, policy and procedures-** this was explained in full to the committee members, including V Cadwell is designated safeguarding lead and C Ingham and E Hadden are deputy safeguarding leads. Point of contact for safeguarding was discussed which include P Lyall (Headteacher of Hodnet School).
10. **Any other business-**
E Noden- rise in national minimum wage in April- wage increase to be discussed in the Spring term meeting.

The meeting was closed at 8.30pm- All members were thanked for attending.

Chairman's report 2025

I shall start this, sadly my last chairman's report as I have started the previous 5 chairman's reports I have made by thanking the committee members and parents for their contributions to the running of our Pre School over the last year. There may only be a small number of people who attend these meetings but without you we would not be able to run this pre school in the way we have been. I am always glad to be involved in such a thriving facility.

I am still a Chair who has no children at the pre school, my youngest child now having entered key stage two and now looking at secondary schools for my eldest daughter. I feel I might be entering a new season in parenting! I worry I am becoming more distant from the pre school and with increasing demands in my own job I do not wish to become more distant.

This has been another wonderful year for our pre schoolers and I am once again incredibly proud of all that has been achieved but I do not feel I can take any of the credit for that. The pre school is well attended by many happy children and it always a joy to see them over the fence at school or see them wandering through our garden for a walk in the grounds. The children who now attend Hodnet School are a credit to this setting and the work that goes on here. I am in the privileged position of seeing all these young children in the next step of their journey and I am always glad for the way in which they have been nurtured at our pre school. I know that the forthcoming year will be yet another great one. The early years team at school always enjoy joint events with pre school, our forest schools joint sessions and our Easter party.

Once again this year our committee events have been few and far between, this I will constantly apologise for but our busy lives are the reason for this. Last November Vicki and the team organised a great wreath making night, a great way to put us in the festive mood and a wonderful way to create some funds for pre school. And again earlier this month we sold pop corn at the School bonfire night, once again raising money for the pre school funds. My office was full of bags of pop corn for weeks and I have never been to farm foods as much as I did in the weeks leading up to the event. Vicki also organised a hot chocolate stand at the church carols around the Christmas tree event in December. Last Christmas I was lucky enough to join Pre School at the theatre to watch The Owl who saved Christmas, which I thoroughly enjoyed. Taking the children to the theatre is such a wonderful experience and I am thankful to the team for organising this, I am envious that this year I shall be unable to attend and watch the Acorn Wood event. I am still able to recite most of "Poor Old Fox has lost his socks"!

The improvements to the outside area and the building that have taken place this year have really enhanced the feel of what happens here. The toilets have needed money spending on them for a while now and the team that took this on over the summer have done a great job. The outside area is great and watching the children use this in such a respectful and enjoyable manner is great. I really do think that this area is such a benefit to our children, I always have "developing the outside area" on my performance management targets in my day job, Mrs Lyall must compare ours to yours and want me to do something about it! Our children love being outside and the staff team do a wonderful job of ensuring that children can experience high quality encounters. The team work hard to keep everything outdoors and indoors to a high standard.

This year will no doubt be a different year for pre school, it is with very mixed feelings that I enter this last year of my chairman ship. There has so far been lots of positive feedback from the survey given to parents in our setting and school. I think of all the people who have come before me running this committee, my own mother being one of them and all the work they have done to keep this early years setting running in the way it has been running and I admire all the things they have done. I am filled with guilt but know that I am unable to keep them committee running in the capacity that changing times decrees we need to run. Being chairman of this committee has been incredibly rewarding but has also bought a great number of sleepless nights. I feel I have a duty for the children of the area and the staff that work here and I am afraid that it not something that I can any longer dedicate time to in the way that the role needs.

However I do know that Vicki and her team will continue to run this setting in the way in which children are cared for, nurtured and are able to thrive to an incredibly high standard.

Once again I end this report thanking our marvellous team of staff. I know that they can be relied upon to ensure that the children in our setting are well cared for, nurtured, encouraged and enthused every day. They make it look easy – I know they work incredibly hard and I am proud of all that goes on at this setting. We are lucky to have this committed team take care of our children and I am lucky to work with them.

Supervisors Report 2025

As time goes by, the years really do go so fast. We had some great characters in our 2024-2025 cohort and we had some great laughs - it was a lovely year.

We had 13 children move on to Reception this year and we have had 5 new starters and 3 more after Christmas

We were very fortunate to have Lisa join us in June due to Cindy needing some treatment and she just fit in and got stuck in from day one. We are very thankful that she was able to do this but much more thankful Cindy has had all her treatment and is back at full capacity with the best news that she is now fighting fit.

I know that we are in an extraordinary time of Playgroup, owing to the fact that it was establish in approx 1970 and 55 years later we are making big changes. Even though we are having to declare that we are 'closing' to start the process of School 'taking over' the reigns for an Early Years Setting at Hodnet School, we discussed different ideas at length together and we are confident that the time is right to be part of school and this is a good step forward....without a doubt, we all apprehensive as it's such a massive change and we have no idea how it will work but the staff are all taking on the challenge with gusto.

As always and I'm sorry that I sound like a stuck record but I can't thank all the parents enough for supporting their children, our events, snacks and just being there and also the staff for pulling together, taking on more hours, doing extra training and most of all, giving the children excellent opportunities, care and love over the last year.

Treasurers report 2025

Current account balance as of 27/11/25

£20,045.26

Bonus account balance as of 27/11/25

£116,484.11

Accounts have been audited and finalised by Purcells

The bathroom work was completed by 31/08/25 but the invoice was dated 02/09/25 - this has been added to 2024-2025 accounts. The total invoice for this was £15030 which gave a total loss of £1415. Due to a rise in costs overall and the refurb of the bathroom, this was understandable

We have also completed some improvements in the garden which will be in the 2025-2026 accounts, including a new shed

VC spoke with the Early Years Alliance 27/11/25 to confirm what would happen to any residue of monies after all debts etc are paid at the end of the financial year 2025-2026 - the help desk confirmed that it can be returned to Early Years Alliance or donated to a charity with a similar ethos

Hodnet Pre-School Playgroup

Statement of Funds

As At 31st August 2025

Bank Current Account Balance as at 31 August 2024	17,247
Bonus Saver Account Balance as at 31 August 2024	124,358
	<u>141,605</u>
<u>Add</u> Income For The Year	93,066
<u>Less</u> Expenses for the Year	(94,481)
	<u>140,190</u>

Represented by:

Bank Current Account Balance as at 31 August 2025	18,960
Bonus Saver Account Balance as at 31 August 2025	121,230
	<u>140,190</u>

For The Year Ended 31st August 2025

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PURCELL ACCOUNTANTS

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22nd November 2025

Dear Vicki,

Please find attached a set of Year End Accounts and Tax return for your approval. Follow the link provided to electronically sign & date where asked.

We will send a note of our fees via QuickBooks and trust you find it all in order. We would like to advise you that it is now our policy not to make any submissions until our invoice has been settled. Thank you for your understanding.

If you require any explanations on any of the figures, please do not hesitate to contact us.

Yours sincerely,

Purcell Accountants

Hodnet Pre-School Playgroup
Accountant's Report
For the Year Ended 31st August 2025

1. Introduction

We have prepared the financial statements of Hodnet Pre-School Playgroup for the year ended 31st August 2025, based on the information provided by the management of the preschool. These financial statements comprise the Statement of Funds and the statement of Income and Expenditure.

2. Management's Responsibility

The management of Hodnet Pre-School Playgroup is responsible for ensuring that proper accounting records are maintained and that the financial statements give a true and fair view of the financial position of the pre-school playgroup.

3. Accountant's Responsibility

Our responsibility is to compile the financial information based on the records and explanations provided and to express an opinion on whether the financial statements are prepared in accordance with applicable accounting standards and the preschool's accounting policies.

4. Scope of Work

Our engagement was limited to preparing the financial statements from the books and records provided. We have not carried out an audit or review, and therefore no assurance is expressed on the financial statements.

5. Conclusion

Based on the records and information supplied, we believe that the financial statements of Hodnet Pre-School Playgroup for the year ended 31st August 2025 are a fair reflection of its financial performance and position.



Hodnet Pre-School Playgroup UTR: 5123319420 IFM Mark: 4PP1A9DSYDHSWG22USY22SWDODSLEFAC4H4 Page 18 of 20

Purcell Accountants

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Registered Charity Number: 702076

HODNET PRE-SCHOOL PLAYGROUP

ACCOUNTS FOR THE

YEAR ENDED 31ST AUGUST 2025

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Hodnet Pre-School Playgroup

Statement of Funds

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