

Hodnet Pre-School Playgroup

AGM minutes: 20 October 2022, 7.30pm

Present: Vicki Cadwell, Amy Donnelly, Stephanie Edwards, Gemma Faulkner, Emma Hadden, Cindy Ingham, Catherine Kerr, Lilly Morgan, Lisa Murphy, Emma Noden

Apologies: Laura Cashmore, Emer Foxall, Kiren Owens

Distribution: As above

Agenda	Action
1. Minutes from last AGM	
<ul style="list-style-type: none"> Last year's minutes were signed off as a true and correct record. 	-
2. Chair's report	
<ul style="list-style-type: none"> Emma Noden read the Chair's report, which provided an overview of activities and events that had taken place since the last AGM. Thanks were given to the staff for their hard work and dedication and to the committee and parents for their support. The report reflected on another great year with a number of successful events. These included the popcorn stall at the PTA bonfire, wreath night, hot chocolate stall at the church carols, the Christmas party at the Lyon Hall with the Pop up Playtown, theatre trip, pizza making and crown-making at the village coronation fete. The Ofsted inspection that took place during the spring term resulted in a 'Good' outcome, and steps were immediately taken to action some of the points raised in the report. Seventeen children moved up to school this September, with a leavers' celebration taking place at Hodnet Hall Gardens at the end of the summer term. Two new members of staff have also been welcomed, and have settled in extremely well. 	- - - - - -
3. Treasurer's report	
<ul style="list-style-type: none"> Vicki Cadwell read the Treasurer's report and noted a profit of £22,253 for the 2022/23 school year. The bank accounts as of 13/11/23 were: <ul style="list-style-type: none"> - Bonus account £128,532.46 - Current account £12,925.95 Funds in the bonus account to be used for the building extension work and outdoor play area revamp. Vicki Cadwell noted that a contingency fund of approximately £40,000 will need to remain in the account, and that pre- 	- -

school can apply to Hodnet charities for support with funding the planned changes if needed.	-
4. Supervisor's report <ul style="list-style-type: none"> • Vicki Cadwell read the Supervisor's report and reflected on the past 12 months, thanking staff and parents for their support. • It was noted that there are currently 18 children on register, with seven on the waiting list to start. • Vicki Cadwell to look into organising an open morning in the new year. 	VC
5. Adoption of the Constitution <ul style="list-style-type: none"> • Chair: Emma Noden, nominated by Lilly Bratton, seconded by Vicki Cadwell. • Vice Chair: Lisa Murphy, nominated by Emma Noden, seconded by Vicki Cadwell. • Treasurer: Lilly Bratton, nominated by Emma Noden, seconded by Vicki Cadwell. • Secretary: Catherine Kerr, nominated by Emma Noden, seconded by Vicki Cadwell. • Additional committee members include Gemma Faulkner, Kiren Owens and Laura Cashmore. Stephanie Edwards to join as a nominated member, although it was noted that an EY2 form may not be needed due to the committee already having the required number of at least six registered members. • Emma Noden to notify Ofsted of changes to the committee. 	EN
6. Suitability Declaration <ul style="list-style-type: none"> • All committee members and staff signed the suitability declaration form. 	-
7. AOB <ul style="list-style-type: none"> • Emma Noden is looking into suitable courses and dates for Designated Safeguarding Lead (DSL) training. • Vicki Cadwell and Emma Noden noted that they had attended an online safeguarding course arranged by the local authority. Key points from the training were fed back to committee members, with a safeguarding information sheet handed out. 	EN
8. Date of next AGM <ul style="list-style-type: none"> • Next AGM to take place on Thursday 14th November 2024, 7.30pm at pre-school. 	-
AGM concluded 8.30pm	

Supervisors report

As always - a super busy year

We had 17 children leave us in July and we have also had 2 more leave us since September, we had 5 new starters in September.... we have a total of 18 children currently with 7 on the waiting list to start

We will possibly organise an open morning one day on the new year

We had Allison hand in her notice in May and we said goodbye in June. Emma Pop up Playtown very kindly subcontracted the hours until the end of term and we then recruited 2 new staff to cover the hours, Emma and Emer have settled in and doing great.... as always we prefer to pay staff than lots of new toys/equipment

February 13th was our Ofsted inspection - despite an apprehensive 36hrs over the weekend before the Monday's visit and sweating like I was completing the Three Peaks challenge we achieved and overall grade of Good. It should be a few years until our next inspection

Every year I am compelled to thank all parents from the bottom of our hearts - entrusting your offspring to our care and putting your trust in us and supporting all our events and requests for snacks etc

As always the biggest thank you goes to Cindy, Amy, Emma and Emer for all their hardwork and dedication

treasurers report

2022/2023 school year profit of £22,253 - this is due to a high number of funded children. We need to consider that the wage bill will be much higher this school year.

£23,354.60 was transferred from the current account to the bonus account on the 1st Sept, leaving an operating amount of £20,000

current account if standing at £12,925.95 (as at 13/11/2023)

bonus is £128,532.46

the interest achieved on this account has improved and we receive about £150 per month

The bonus account must be reduced this year and this will go towards the extension cost and playground revamp - we will need to leave a buffer zone for over spend etc and incase we need to pay redundancy approx £40,000

We can apply to Hodnet Charities for support with funding the changes if needed

Hodnet Preschool Playgroup

Statement of Funds

As At 31st August 2023

Bank Current account balance as at 31.8.22	43,333
Bonus Saver Account Balance as at 31.8.22	80,470
	<u>123,803</u>
<u>Add</u> Income For The Year	89,232
<u>Less</u> Expenses for the Year	(66,979)
	<u><u>146,056</u></u>

Represented by

Bank Current account balance as at 31.8.23	43,206
Bonus Saver Account Balance as at 31.8.23	104,873
	<u><u>148,079</u></u>

V Cadwell

05 Oct 2023

For The Year Ended 31st August 2023

V Cadwell

05 Oct 2023