

**Vicarage Lodge Preschool Playgroup**

**Non-Company Charity Accounts**

**31 August 2021**

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**Charity Name**

Vicarage Lodge Preschool Playgroup

**Registered Charity Number**

702025

**Custodian Trustees**

J Owen  
D McDermott  
H Brownbill

**Trustees**

A Blythe Chair (appointed 10.3.2022)  
A Edwardson  
P Edwardson  
L Lawless  
M Naylor  
L Walker  
A Kelly

**Independent Examiner**

S Walsh  
1 Leyton Close  
Runcorn  
Cheshire  
WA7 4YG

**Address**

1a Highlands Road  
Runcorn  
Cheshire  
WA7 4PS

## Vicarage Lodge Preschool Playgroup Trustees' Annual Report

### Structure, governance and management

We are a committee managed Pre-school with a combination of parents and members of the local community totalling 7 on the committee. We have 7 paid staff, and one volunteer.

### Objectives and activities

We aim to inspire curiosity, supporting all children in developing their potential, at their own pace, by means of appropriate play, activities and high level of adult input, within a safe, secure and stimulating environment.

### Achievements and performance

- During 2020/21 the preschool continued to operate under Covid 19 restrictions, however despite the pressures and concerns of the pandemic, the care and education of the children was successfully maintained.
- Home Learning continued, with Zoom Storytime becoming a firm favourite for those children unable to attend preschool.
- The focus on outdoor learning remained, this was enhanced with the provision of new bikes and an outdoor easel, all purchased from donations made by parents. A grandparent kindly built a new Mud Kitchen which the children thoroughly enjoyed.
- Fundraising was reinstated for Project Playground Stage 2, which aims to provide preschool with high quality outdoor wooden blocks and an outdoor water area, several events were held for this including a Sponsored Dance-a-thon, Leaf Hunt and Sponsored Bounce.
- In keeping with the intent of upgrading the outdoor area, parents and local businesses donated a wide variety of bedding plants which the children enjoyed planting in the front garden and a volunteer gardening week was supported by parents and committee members.
- Preschool continued to thrive and although numbers of children on role dipped slightly due to the pandemic, they had increased again by the end of the academic year.

### Financial review

The Trustees recognise the challenge created by the Coronavirus Pandemic and the financial pressures that continue however the preschool remains in high demand and reserves held have enabled the preschool to meet any funding shortfalls, ensuring that funds are adequate for the preschool to maintain its current activities. The Trustees have continued to consider ways that additional funding can be raised as well as maintaining careful budgeting and forward planning.

The trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees:

\_\_\_\_\_  
Name \_\_\_\_\_

\_\_\_\_\_  
Position \_\_\_\_\_

## **Independent examiner's report on the accounts Vicarage Lodge Preschool Playgroup**

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and

to state whether particular matters have come to my attention

### **Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: \_\_\_\_\_ Accountant

Date: \_\_\_\_\_

Mr S Walsh ACMA, CGMA  
1 Leyton Close  
Runcorn  
Cheshire  
WA7 4YG

**Receipts & Payments Accounts**  
Year ended 31<sup>st</sup> August 2021

**Unrestricted Funds**

	2021 £	2020 £
<b>Direct Receipts</b>		
Fees received	6,418	9,023
Grants received	90,458	97,101
Fundraising received	1,243	2,065
Refreshment sales	1,269	1,503
Lunch Club	988	966
Grants Other	7,923	8,509
Other including interest	974	1,119
	<u>109,273</u>	<u>120,086</u>
<b>Direct Payments</b>		
Playgroup equipment and furniture	2,668	1,360
Sweatshirt/T Shirt purchases	943	764
Wages	82,829	85,974
	<u>86,440</u>	<u>88,098</u>
	<u>22,833</u>	<u>31,988</u>
<b>Indirect Payments</b>		
Trips/Excursions	-	767
Light and Heat	2,057	3,007
Rent	975	975
Rates	1,940	1,261
Repairs and development costs	502	381
Telephone	1,274	998
Photocopier hire	1,239	659
Alarm and security expense	216	216
Insurance costs	2,416	2,404
Training	507	815
Waste Collection	260	443
Sundry expenses/Credit card payments	5,436	7,150
	<u>16,842</u>	<u>19,076</u>
<b>Surplus Funds In The Year</b>	<u>5,991</u>	<u>12,912</u>

**Statement of Assets & Liabilities**  
*As at 31<sup>st</sup> August 2021*

	2021 £	2020 £
<b>Unrestricted Funds</b>		
<b>Current Assets</b>		
Natwest current account	12,231	8,243
Natwest reserve account	27,003	25,000
Alliance & Leicester current account	75	75
Alliance & Leicester deposit account	91	91
<b>Net assets</b>	<b>39,400</b>	<b>33,409</b>
<b>Fund Reserves</b>		
Brought forward	33,409	20,497
Funds in year	5,991	12,912
<b>Surplus Funds Carried Forward</b>	<b>39,400</b>	<b>33,409</b>