

# Annual Report and Accounts



SPRINGHILL  
HOSPICE

*Making every moment count*



**Trustees' report and consolidated financial  
statements for the year ended 31st March 2022**

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## Officers and Professional Advisors

### Trustees and Officers

#### CHAIR

Mrs Lesley Mort

#### TRUSTEES

Dr Usman Ahmed

Mr Sultan Ali

Mrs Susan Blundell (resigned 17 November 2021)

Rt Rev Mark Davies

Miss Kitsa Efthymiadis

Ms Julia Heap

Mrs Carol Hopkins

Mr Kieran McDonnell (appointed 09 February 2022)

Dr Robert Namushi

Mr Martin O'Donnell (appointed 09 February 2022)

Sir David Trippier (appointed 09 February 2022)

#### Company Secretary

Ms Rebecca Davis

### Key Management Personnel

#### CHIEF EXECUTIVE

Samantha Wells

#### DEPUTY CEO AND DIRECTOR OF CLINICAL SERVICES

Sheila Johnson

#### MEDICAL DIRECTOR

Dr Christopher Pick

#### DIRECTOR OF FINANCE

Rebecca Davis

#### DIRECTOR OF CORPORATE SERVICES

Emily Kennedy



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**Professional Advisors and Registered Office**

**SOLICITORS**

**Molesworth Bright Clegg**

Octagon House, 25-27 Yorkshire Street  
Rochdale  
Lancashire OL16 1RH

**AUDITOR**

**PKW Chartered Accountants LLP**

Cloth Hall, 150 Drake Street  
Rochdale  
Lancashire OL16 1PX

**BANKER**

**The Royal Bank of Scotland**

Manchester Commercial,  
3<sup>rd</sup> Floor, 38 Mosley Street  
Manchester M3 3AZ

**PENSION ADVISORS**

**Cullen Wealth**

2 Riverview, Vale Road  
Heaton Mersey  
Cheshire SK4 3GN

**ACCOUNTANTS & VAT ADVISORS**

**Beever & Struthers**

St George's House  
215-219 Chester Road  
Manchester M15 4JE

**REGISTERED & PRINCIPAL OFFICE**

**Springhill Hospice (Rochdale)**

Broad Lane  
Rochdale  
Lancashire OL16 4PZ

**SPRINGHILL HOSPICE (SERVICES) LIMITED**

Subsidiary of **Springhill Hospice (Rochdale)**

**SPRINGHILL HOSPICE (LOTTERY) LIMITED**

Subsidiary of **Springhill Hospice (Services) Limited**



## Trustees' Report (including the Strategic Report)

The Trustees of Springhill Hospice (Rochdale), who are also Directors of the company for the purposes of the Companies Act 2006, submit their annual report, together with the financial statements and auditor's report for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011, the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

### CONSTITUTION AND GOVERNING DOCUMENTS

Springhill Hospice (Rochdale) is a company limited by guarantee (Company No 02325905), and is registered as a charity under the Charities Act 1960 (Registered Charity No 701798). The company was incorporated on 7 December 1988 and is governed by a Memorandum and Articles of Association. The company is run by a Board made up of Trustees (Directors). Every Trustee undertakes to contribute to the assets of the company in the event of it being wound up during the time he/she is a Trustee or within one year afterwards. The amount that may be required will not exceed £1 (one pound) for payment of the debts and liabilities of the company contracted before the time when he/she ceases to be a Trustee.

The names of Trustees that served during and after the year to 31st March 2022 can be found on page 3 to these accounts. Trustees are appointed for a term of three years and are eligible for re-election at the AGM of the appropriate year.

### AIMS AND OBJECTIVES

The object of the charity, as set out in its Memorandum and Articles of Association, is to promote the relief of illness and suffering in the Heywood, Middleton and Rochdale area.

Springhill Hospice provides multi-professional palliative and end of life services and has its operational site on Broad Lane, Rochdale. The range of services that Springhill Hospice (Rochdale) provides are inpatient, day therapy and community services. A 24 hour advice line is available to healthcare professionals, patients and carers in the Heywood, Middleton and Rochdale area.

The activities undertaken during the period to meet these objectives were affected by the Covid-19 pandemic and the attendant restrictions in force in England. The activities were:

- Provision of 12 beds in the usually 16 bedded inpatient unit providing 24 hour medical and nursing care
- A 'virtual' Day Hospice run online
- In liaison with NHS and other partners, the provision of community care for those patients being supported at home
- Bereavement support for relatives following loss
- Counselling services via telephone from a qualified therapist for patients, carers and relatives
- A 24 hour palliative care advice line for patients, carers and professional staff

- Provision of a dedicated education unit for staff training and to provide education in palliative care to the local clinical community. Courses were run in person and online.

The Hospice also carries out various fundraising activities and initiatives to generate donations and financial support in order to support its charitable activities.

Springhill Hospice (Services) Limited is a subsidiary company of the Hospice and generates funds for the Hospice through retail shops and fundraising activities.

Springhill Hospice (Lottery) Limited, a subsidiary of Springhill Hospice (Services) Limited, generates income for the Hospice through the provision of a weekly lottery; the lottery is managed on its behalf by StarVale Management & Technologies Limited.

## FUNDRAISING STANDARDS INFORMATION

Springhill Hospice is committed to practising the highest standards of income generation and ensuring all activity reflects the Hospice's values. Springhill is registered with the Fundraising Regulator, and has made a commitment to adhere to all recognised standards and requirements outlined in the Code of Fundraising Practice when planning or undertaking fundraising initiatives. The standards addressed in the Code of Fundraising Practice underpin all aspects of fundraising undertaken by the Hospice, and comprise a number of fundraising streams including: Key Principles and Behaviours; Working with Volunteers; Working with Children; Working with Third Parties; Fundraising Communications and Techniques; Direct Marketing; Telephone; Digital Media; Trusts; Major Donors; Corporate Partnerships; Raffles and Lotteries; Fundraising through Payroll Giving; Events; Public Collections; Static Collections; Legacies; Payment of Fundraisers and Handling of Donations. In addition, donations received are processed following the Hospice's internal financial procedures in line with Charity Commission guidance.

All income services activities are undertaken within charity law, meeting Charity Commission guidelines, Fundraising Regulator codes of practice, HMRC rules, The Gambling Commission standards and Gambling Act, local licensing laws, Advertising Standards and the General Data Protection Regulation and Data Protection Act. Springhill does not condone and never employs aggressive fundraising tactics. All contact with donors is always conducted in a caring and professional manner, in line with Springhill's values.

Springhill Hospice is committed not only to meeting the minimum standards set out within legislation and codes of practice, but also aspiring to reach a higher level of supporter care, being advocates of the superb care delivered at the Hospice and mirroring this with our current donors and new supporters. As part of this commitment, the Income Generation Team are active members of the Chartered Institute of Fundraising (CioF), the Hospice Income Generation Network (HIGN), the Hospice Lottery Association (HLA) and the Charity Retail Association (CRA), which support the Hospice's commitment and development to working ethically and responsibly, using best practice when communicating with our donors and supporters.

The Finance Committee monitors the activities of the Income Generation Team, on behalf of the Board of Trustees. The Head of Income Generation and Marketing attends each quarterly meeting of the Committee and reports progress on income raised from fundraising, shops and lottery, as well as progress on the Fundraising Strategy.

During the year we received two complaints about our income generation activity. Of these, two related to retail activity, none (zero) to lottery activity and none (zero) to fundraising activity. All were investigated and dealt with through the Hospice's Complaints Policy and reported to the Trustees through the Governance and



Audit and Committee. Wherever possible, the Hospice seeks to learn from the feedback received in complaints in order to improve its policies and ways of working.

In order to ensure that we protect vulnerable people and other members of the public from any unreasonable behaviour or undue pressure, alongside our Privacy Policy, we commit to:

- Adhere to the Fundraising Regulator's Code of Practice and the Fundraising Promise.
- Promptly action any requests for removal from our mailing lists and database.
- Not sell or pass on the data of any of our donors and supporters to any third parties.
- Only use professional fundraising agencies who can demonstrate a track record of best practice in the sector and compliance with the Fundraising Regulator and other appropriate sector bodies.

## **PUBLIC BENEFIT STATEMENT**

In setting our objectives and planning our services, the Trustees of Springhill Hospice (Rochdale) have given careful consideration to the Charity Commission's general guidance on public benefit. Springhill Hospice (Rochdale) provides Hospice services free of charge to those individuals aged over 18 years with life-limiting illness living in and bordering the Rochdale Borough area and also provides supportive care for their families and carers. Our care services are available, without restriction, to all groups in the communities we serve.



## STRATEGIC REPORT

### ACHIEVEMENTS AND PERFORMANCE

Springhill Hospice (Rochdale) collects key service data including the number of patients waiting to access our services and monitors its own performance continually. The community service, commissioned by the local NHS, has a small number of key performance indicators. All clinical services reflect on the feedback they receive, and this is reported to the Clinical Standards sub-committee on a quarterly basis. All the hospice sub-committees have development plans to track areas for improvement and monitor progress. The Clinical Standards development plan includes extending use of the Integrated Palliative Care Outcome Scale. The hospice also tracks progress towards its strategic plan goals. Fundraising and financial performance is measured against targets and budgets and is reported monthly to the management team and quarterly to every Finance Committee Trustee Board meeting.

We continue to work alongside our neighbouring Hospices across Greater Manchester, as part of the Greater Manchester Hospices Group, working together more strategically and influencing the provision and delivery of Specialist Palliative Care and End of Life Care services across Greater Manchester, whilst retaining our identity and individuality.

The Group's intention is for Hospices to work together to help shape the vision and delivery of Greater Manchester's Palliative and End of Life Strategy, to promote the work Hospices do across Greater Manchester, and to influence and shape the future commissioning of Hospice and Palliative Care services.

### CLINICAL SERVICES

The table details the key statistics for service provision in the years ended 31<sup>st</sup> March 2022 and 2021

<b>Inpatient Services</b>	<b>2021/22</b>	<b>2020/21</b>
Registered inpatient beds	16	16
Available inpatient beds	12	12
Occupied bed days	3,252	2,038
Average length of stay (days)	12.20	9.81
Patient admissions	241	220
<b>Community Services</b>		
Patients referred	643	593
Total visits from the community team	5,305	5,939
<b>Day Hospice Services</b>		
Registered weekly day hospice places	64	64

Available weekly day hospice places	32	64
Day hospice operational days per week	2	4
Total day hospice attendances	124	-
Virtual interventions	259	664

#### **Educational Services**

Course Attendees	518	540
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#### **Psychological Services**

##### **Bereavement Service**

Clients referred	129	131
Virtual client contacts	792	1,065
f-2-f client contacts	202	-

##### **Counselling Service**

Clients referred	70	54
Virtual client contacts	330	429
f-2-f client contacts	30	10

#### **Inpatient Services**

The Inpatient unit has 16 beds; offering privacy and dignity for all. However, this has been reduced to 12 since the outbreak of the Coronavirus pandemic in order to nurse patients in isolation and reduce the risk of transmission of the virus.

Patients are admitted for symptom management, which can range from pain management, breathlessness, nausea and vomiting. They are also admitted for end-of-life care.

The medical and nursing team continue to work closely together providing the highest standard of care for our patients with life limiting illnesses and their families, friends and their carers.

Due to the pandemic staff have had to continue to make significant changes to how they have practised to comply with frequently changing national guidance for Coronavirus. They have maintained an excellent service in spite of all the restrictions, especially providing emotional and psychological support to patients and families. This year we have been pleased to have been able to lift some of the restrictions and have welcomed



visitors back onto the ward which has had a significant positive impact upon the inpatient unit. It has been a delight to see our patients surrounded once again by their loved ones.

The medical team is led by the medical director and we have five doctors in total. The medics provide the medical care to our patients on the inpatient unit, day therapies and in the community. Whilst they provide specialist advice and guidance to the clinical Hospice teams, they are also a valuable resource to external health care professionals caring for palliative patients in other community settings. The medical team deliver training to hospice staff and externally; this is primarily to GPs including support to GP trainees during placements at the hospice.

The nursing team is led by the ward sister and two junior ward sisters, and comprises 12 registered nurses, one specialist palliative care nurse, a nursing associate, four assistant practitioners, a trainee nursing associate and 19 healthcare assistants.

Recruitment of registered nurses is a significant challenge. The Inpatient unit has continued to invest in developing the existing workforce. In addition to the registered nurses and assistant practitioners, one nursing assistant has completed the nursing associate programme and has been a huge asset to the nursing team since she qualified in October 2021. A second nursing assistant has commenced the programme, and this is already having a positive impact on the delivery of care. Although supervised by registered nurses the nursing associates are also able to work autonomously to admit patients, taking responsibility for their care throughout their stay, up to and including arranging their discharges. With additional training on successful completion, this can lead to becoming a registered nurse. They have a clear scope of practice and competencies. The nursing associate role has proved to be invaluable. We will continue to support our staff to develop and enhance their learning. This will allow the Hospice to maintain a workforce which can meet current and future demand.

One of the assistant practitioners works alongside the Hospice physiotherapist and assesses patients who need assistance with rehabilitation in order for them to remain as independent as possible. They not only look after patients on the ward, but also in the community and day therapies services. They also follow patients up at home once they have been discharged.

The staff on the inpatient unit continue to provide the 24-hour advice line, taking calls from other professionals, patients, families or carers who require advice any time of the day or night. They offer a compassionate and reassuring support during times of uncertainty.

### **Day Therapies**

During the pandemic and closure, we created and ran a virtual service. We developed a more holistic and therapeutic model which offers a variety of interventions, including a new self-management supportive group programme, a wellbeing group programme, a new carer's peer support group programme, drop-in sessions and a virtual group programme. We re-opened our new Day Therapies face to face in January 2022.

We received 20 referrals who were admitted into the service in 2021/22. We had 154 attendances for our virtual wellbeing group programme, and 124 attendances for our face-to-face wellbeing group programme. We had 104 telephone consultations.

### **Counselling Service**

The Counselling Service continues to support adults who are experiencing psychological and emotional distress because of their own life limiting illness or the illness of someone significant to them. We receive referrals



from our inpatient unit, day therapies, community services and others including GPs, district nurses and specialist nurses. There is currently no waiting list. Feedback from clients continues to be very positive.

We received 70 referrals who were admitted into the counselling service in 2021/22. We provided 281 sessions for patients, and 79 sessions for relatives/carers. We provided telephone, video sessions and face to face support.

### **Bereavement Service**

The Bereavement Service continues to support families known to the hospice. We also provide a bereavement service to adults in Heywood, Middleton and Rochdale who are not known to the hospice, who are struggling with grief following a loss due to a diagnosed life limiting condition. This service is supported by HMR CCG. Feedback continues to be very positive.

We offer various types of bereavement support including:

- Information about the nature of grief
- One to one telephone bereavement support
- One to one bereavement counselling
- Weekly bereavement support groups- including virtual, walk and talk and Ecotherapy
- Community social groups for the bereaved

We received 129 referrals who were admitted into the bereavement service in 2021/22. We provided 163 sessions of telephone support, 585 sessions of telephone or video counselling and 82 face to face attendances. We had 44 'virtual' support group attendances, 35 'Ecotherapy' group attendances and 85 'walk and talk' group attendances.

We have initiated a new training programme for all our bereavement volunteers as we start to reopen our community social groups and continue to pilot new bereavement support groups.

The Counselling and Bereavement Service is Accredited by the British Association for Counselling and Psychotherapy (BACP).

### **Community Services**

Springhill Hospice Community Services continue to support patients in their own homes, working alongside GPs, District Nurses and other community service providers. Springhill Hospice community services comprise:

#### **Integrated Specialist Palliative Care and End of Life Service**

This service is led by our senior hospice doctor (Community) and is staffed by specialist palliative care nurses operating over seven days, 8:00 – 20:00 Monday to Friday, 8:00 – 16:00 weekends and bank holidays. The team offers support to patients and families in their own homes and is further supported by the hospice physiotherapist, two assistant practitioners (rehabilitation and nursing) and a counsellor.

#### **Hospice at Home Service**

The hospice at home team is staffed from our inpatient unit nursing team and comprises qualified nurses, nursing associates, assistant practitioners and healthcare nursing assistants who also work on the inpatient unit. It provides care and support to patients at the end of life, and their families. The service is designed to offer patients the opportunity to spend their last days or weeks at home, if they choose to do so, and it works closely alongside the district nursing team. The service is available from 8:00 – 21:00 seven days a week, including bank holidays.

### **Night Sitting Service**

This service supports the families of patients to continue to care for their loved ones at home, enabling carers to get a good night's sleep in the knowledge that their loved one is being cared for, and closely monitored, overnight. The service is available from 22.00-08.00 on allocated nights, according to individual needs.

### **Dementia Care Project**

In November 2021 we were awarded £100,000 of funding from the Barclays 100 x 100 Community Fund, which has enabled us to develop a Dementia Care Project.

We have cared for a number of patients with a dementia diagnosis and, as this is a complex condition which requires careful diagnosis and management, we identified that we did not necessarily have all the specialist skills needed to ensure we are able to provide the best care and support to this patient group and their families.

The initial financial support has enabled us to recruit a Dementia Specialist Nurse who will work across all our services: Community, Day Therapies and the Inpatient Unit, providing guidance and support to all our clinical teams and specialist support to this patient group and their families. We have successfully recruited into the Specialist nurse post and the project commenced in April 2022.

The funding will also give us scope to provide ongoing education to our clinical teams, ensuring they have the knowledge and skills to effectively care for this patient group.

The funding will enable us to develop this new aspect of our service and gives us the required funding for a two year project. At the end of the project our aim is to be in a position whereby Dementia Care will be an intrinsic element of the services we offer and we will be looking for recurrent funding to sustain the service.

### **EDUCATION SERVICE**

The Education Unit has relocated to Carders Court Care Village in Castleton which provides us with two training rooms, a library/boardroom and a clinical skills room. Both the educators and learners are benefitting from, and enjoying, the extra space and improved facilities.

We have been able to resume face to face training and meetings, albeit with caution, to provide palliative care education to all grades of health and social care staff across Heywood Middleton and Rochdale. This remains free of charge.

Our core training remains centred around the 'The Springhill Palliative Care Education Passport' (SPCEP) a course which has been developed by the team to ensure holistic knowledge and key skills are taught, and which carries endorsement from Skills for Care. This SPCEP is enhanced by more in-depth focused workshops which are offered as stand alone sessions.

The Education team also now offer the Foundations of Care short course for health and social care workers who are new to caring for palliative patients. The clinical skills room is a great aid in helping them to gain not only practical skills but how to deliver them with care, compassion and sensitivity. This is a course which carries an affordable charge.



## FUNDRAISING

As a charity the Hospice relies on donations from generous individuals, organisations and the local community to be able to offer specialist palliative care to patients and their families from diagnosis to end of life. The fundraising team aims to secure ongoing support from individuals, schools, community groups, including the Hospice support groups, and businesses, as well as providing assistance to supporters organising their own fundraising activities. The fundraising team also organises a portfolio of Hospice managed events. All fundraising activity continued to be impacted by the ongoing Covid-19 restrictions in 2021-22 and as such, some activities and long standing events were cancelled/postponed and other activities took a different format.

The support from the local community continued to be generous, both through individual donations and participation in activities when restrictions allowed. Over time we will shift to a new fundraising model, where digital capability will be key. The trustees are grateful for the generosity of individuals and local companies and organisations that support our events with the provision of facilities and financial sponsorship arrangements, without which many of the hospice events could not be staged.

## SUBSIDIARY COMPANIES

### ***Retail (Subsidiary Company - Springhill Hospice (Services) Ltd)***

Springhill Hospice (Services) Ltd is the trading arm of the hospice which manages the retail sales of donated goods and a range of hospice merchandise.

The Services company continued to be impacted by the Covid-19 pandemic, with reduced volunteer and staff numbers and the challenges of accepting and processing donations of stock.

Physical stores were permitted to reopen in April 2021, and six of our eight shops, plus our e-commerce activity reopened at this stage. Our seventh shop, in Whitworth, reopened in December 2021, following a long period of recruitment. Our eighth retail outlet, Springhill at the Craven, was still closed at the end of March 2022, again after a long period of recruitment. However, looking to 2022-23 we are delighted that the Craven reopened in August 2022 and we have our full complement of shops open.

With the shops reopening we were able to make use of the new EPOS till systems that had been installed weeks before the first imposed retail closure in 2020. We hope that this system will improve our intelligence and aid strategic decision making to increase the income from our retail activity over coming years.

Total turnover received through our retail activity was £530,179 (2021: £172,347), generating a small profit of £41,753 (2021: £88,108 loss).

### ***Lottery (Subsidiary Company - Springhill Hospice (Lottery) Ltd)***

The Hospice Lottery provides Springhill Hospice with income through its weekly lottery campaign. All profits from this company are donated to the Hospice.

Springhill's Lottery continues to be a good income stream, contributing a £338,734 surplus to the Hospice (2021: £383,516) on a turnover of £531,719 (2021: £556,950)

Springhill's Lottery has been challenged by declining numbers which has resulted in a decline in income. In the final draw of the 21/22 year there were 9,458 players (9,695 in 20/21), This decline has mostly been due to



the inability to undertake face to face canvassing recruitment to the Lottery. We were able to restart canvassing towards the end of the 2021/22 year, utilising an external company, Unique, and hope we have built some strong foundations to start rebuilding our player numbers and income. The Lottery Committee are looking at ways to regrow membership levels, whilst improving the long-term viability of the Lottery.

The Charity owns 100% of the shares in the Springhill Hospice (Services) Ltd., which in turn owns 100% of the shares in Springhill Hospice (Lottery) Ltd. Both of these companies gift aid their taxable profits to the Springhill Hospice (Rochdale) for the pursuance of its objectives. Details of the subsidiary company's trading can be found in note 13 of the annual accounts. At 31 March 2022, Springhill Hospice (Services) Ltd owed £982,550 (661,518) to the parent company in respect of money lent for the purchase of the Craven, and some costs which the parent company pays and then recharges.

## COMMUNICATIONS

The marketing and communications team support every aspect of the hospice's work, including clinical and corporate services, in addition to income generation. Communication standards have continued to develop to ensure that awareness of the hospice's services and fundraising activity remains high in the community.

We have continued to develop a library of powerful patient and supporter case studies to engage with supporters and break down some of the myths about hospice care. This is an area we will continue to build on and develop.

During 2021/22 hospice media coverage was as follows (2020/21 in brackets):

Press coverage – Rochdale Observer – 20 articles	(18)
Press coverage – Rochdale Online – 20 articles	(38)
Paid press coverage – 21 features	(0)
Whitworth Valley News – 7 articles	(0)

Social media followers at the end of March 2022 for:

Facebook – 9,022	(8,519)
Twitter – 1,613	(1,425)
Instagram – 1,507	(3,279)

Social media analytics for 2021/22

Reach for Facebook posts – 236,152	(245,103)
Twitter post impressions – 143,400	(253,908)
Reach for Instagram posts – 7,018	(42,294)

## STAFF AND VOLUNTEERS

The Board of Trustees would like to express its appreciation of the work of the staff within the hospice group of companies for all their efforts during the year, often extending beyond their paid duties to engage in raising funds for the hospice.

Equally the contribution of our volunteer workforce is valued very highly and the table below gives an indication of the financial value of their input throughout the group based on the national living wage rates currently prescribed:

	<u>2022</u>		<u>2021</u>	
	<u>Hours (est)</u>	<u>£</u>	<u>Hours (est)</u>	<u>£</u>
National Living Wage		8.91		8.72
Hospice	27,872	248,340	19,136	166,866
Services Company	17,264	153,882	4,108	35,822
Lottery Company	0	0	156	1,360
<b>TOTAL</b>	<b>23,400</b>	<b>402,162</b>	<b>23,400</b>	<b>204,048</b>

The range of activities undertaken by the volunteer workforce this year has included:

Reception duties	Income recording
Catering	Inpatient support (new role)
Gardening	Fundraising support
Charity shops support	Collection of donated goods
Lottery collections	Community befriending
Laundry	Calligraphy
Administrative support	Library assistants
Day Hospice drivers	Bereavement Support
Day Therapies	

The effects of the pandemic on our volunteer numbers are still being felt across all areas of the Hospice. As restrictions have eased, some volunteers have returned to their roles. However, for various reasons, many have decided not to. For some, the past two years have meant a reassessment of their situations; others have decided to 'retire' from volunteering, given their ages and health status; and some have taken volunteering roles with other organisations. In normal circumstances, there would have been a regular turnover of volunteers, with some leaving and others coming along to take their place, however, applications from prospective volunteers are proving slow to come in. The majority of these are for retail roles or from students who want to gain some experience of the Hospice and fulfil their study requirements.

Overall our volunteer numbers have reduced by around 40%. Prior to the pandemic Springhill Hospice enjoyed the support of 147 retail volunteers and 223 volunteers over all other areas – General, Reception, Fundraising, Day Hospice, Finance, etc. We now have 83 retail volunteers and 114 in the various other areas of Hospice activities. Some areas are well supported. However, reception, the kitchen and some of our charity shops are still in need of more volunteer support. Day Therapies has begun offering services to patients again and gradually some of our Creative Therapy and Day Therapy volunteers have returned to support the staff in these areas. There are still a few volunteers who are ready and waiting to return to their roles when they are able, such as Flowers Ladies and Pets as Therapy. As further restrictions are eased at the Hospice, we hope to get these volunteers back on board as soon as possible.

A small number – around 20 – of volunteers have continued helping and have given more than their usual share of support over the past two years. These volunteers have covered extra shifts to keep the kitchen and reception operating and we cannot thank them enough for their commitment and hard work.



## FINANCIAL REVIEW

The accounts for the year have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice and comply with all statutory requirements and the hospice's governing document. The accounts consolidate the results of the hospice and its trading subsidiary.

The Trustees report a net decrease to overall funds for the year of £33,271 (2020/21 increase £306,602) and an overall funds balance of £8,619,981 at 31 March 2022 (£8,681,540 at 31 March 2021). The financial position of the group is set out in the balance sheet on page 27. The reserves policy relating to the funds held by the hospice is described in the reserves policy below.

### Income and expenditure

The statement of financial activities (SOFA) is set out on page 26 of these financial statements. From an operating point of view 2021/22 showed a surplus before investment losses of £9,479 (2020/21 Surplus £304,033).

Total income in 2021/22 was similar to the previous two financial years at £5.2 million (2020/21 £5.1 million).

Income from donations and fundraising activities was £788,775, an 11% increase compared to the previous year (2020/21: £712,880).

Legacy income increased with £567,148 recognised as received or as due under FRS 102 (2020/21 £335,552).

Funding from NHS Clinical Commissioning Groups amounted to £2,216,273, (2020/21 £2,160,302).

NHS England awarded funding to allow the hospice to make available bed capacity and community support from December 2021 to March 2022. This amounted to £405,311 in total.

The turnover of the Services Company increased to £530,174 for the year (2020/21 £172,347), as the Springhill shops reopened in April 2021 following the pandemic closures. This is still significantly less than turnover prior to the pandemic. The profit was £41,753 (2020/21 a loss of £88,108). In normal years, the taxable profits are gifted to the hospice. In 2021/22, although the Services Company made a profit, it was less than the retained deficit brought forward, and so there is no income from this subsidiary in the parent company's accounts for 2021/22.

The turnover of the Lottery Company was £531,719 (2020/21 £556,950). The profit for the year which is gifted to the hospice amounted to £338,734 (2020/21 £383,516).

Investment income and interest receivable this year was £22,796 (2020/21 £42,113).

The cost of charitable activities increased to £4,191,681 from £3,908,037 in the previous year

### Investment Performance, Policy and Management

At 31 March 2022 the value of the investment portfolio was £919,097 (see note 13) (2020/21 £961,847). During the year income earned on the portfolio was paid to the Hospice.

The investment performance is reviewed by the Finance Committee.

The investment policy is to seek the best financial return within an acceptable level of risk and the investment objectives are a balance between income and capital growth.



### **Policy on Reserves**

A statement of unrestricted funds is shown in Note 19 to the accounts.

The Charities SORP defines reserves as that part of a charity's funds that is freely available to spend.

The trustees seek to maintain reserves at a level which ensure that the hospice's core activity could be maintained following fluctuations in income. In particular they recognise the highly unpredictable nature of legacy income and provide for this risk. In order to mitigate income fluctuations the trustees are committed to diversifying and developing new and existing income streams. Trustees maintain a review of the reserves policy of the charity through the finance committee and the calculation of the required level of reserves is part of the hospice's annual budgeting and planning cycle. The main risks to both income and expenditure are highlighted, a calculation of the possible financial consequences is made and an examination is undertaken of readily realisable reserves, main commitments and market valuation of any investments.

The trustees recognise the increasing and varied demands for hospice services and may allocate certain funds to address these needs. As part of the annual planning cycle, the trustees perform a review of the reserves policy through the finance committee to ensure an adequate level of reserves is maintained. In view of the increased activity of the hospice the trustees consider the target level of free reserves to be in the range £3 million to £6 million.

The trustees have agreed that these free reserves should not normally exceed one year's running costs. The free reserves at 31 March 2022 are £4.9 million (2020/21 4.8 million) which represents 11-12 months of normal running costs for the hospice (2020/21 12 months).

The Charities SORP specifically allows for funds held as "tangible fixed assets for charity use" to be excluded from free reserves. The trustees therefore set aside a designated reserve of £2.4 million, equal to the net book value of tangible fixed assets (2020/21 £2.6 million).

In addition the trustees have designated a reserve of £1.1 million to be held for property refurbishment and development (2020/21: £1.1 million). This reserve relates mainly to potential plans to extend the hospice as accommodation is currently at full capacity. These plans have again been paused during the pandemic.

The Trustees have also designated £35,000 to be spent on capitalisable IT equipment in the next financial year, as part of a rolling upgrade and renewal programme.

The Trustees have also designated £77,349, the balance of funds related to Education grants in previous years, as a fund for Education's use.

## PLANS FOR FUTURE PERIODS

In December 2020, a new Chief Executive, Sam Wells was appointed. During the next 12 months patients and families, staff, volunteers, and supporters were consulted with and a new five-year strategy was launched in April 2022. Priorities moving forward include:

### **Recruit and retain the best staff by being the best employer we can be**

We have created a new Executive Management Team to ensure the five-year strategy is delivered. This team will work closely with the Operational Management Team to ensure we have the time and expertise to drive forward organisational priorities. We have begun a large piece of work to review our salary scales to ensure they are fair, competitive and encourage ongoing staff development. We will amend our appraisal process so everyone knows what is expected of them and how they can be supported to reach their potential. We will continue to engage with staff on issues around mental health, staff wellbeing and focus on morale. We will ensure staff are given the training, support and tools to do their job effectively. We will launch a two-year pilot project in October 2022 to focus on quality and development and give staff a range of opportunities to feedback and suggest improvements so that we can continually learn and improve our services.

### **Improve efficiency by embracing and investing in digital transformation so we can help more people**

Following a competitive tender process, we have appointed a new IT provider who will work with us to advise on long term digital transformation. We have purchased a new server and will continue the rolling upgrade of hardware and software to enable our staff to be as efficient as possible. We will launch working groups to project manage the coordination of programmes and ensure staff are appropriately trained. We will improve remote access to software to ensure staff can work flexibly. We will continue to engage with staff via the Digital Transformation Group to ensure continued quality development. We will look to bring all areas of the hospice including fundraising and retail under one system to ensure improved communication.

### **Raise our profile and challenge the perception of hospices so our community know we are here for them**

We will launch our new website with a 'what we do' section including animated video explaining our services. We will create new marketing materials with the introduction a leaflet translated into the main languages spoken in HMR. We will use our retail arm, website and social media to promote our messaging and highlight the diversity of our services. We will collect and analyse data on our patients and identify groups less likely to use our services. We will then engage with different community groups to discover their perception of the hospice and make strides to challenge any myths about hospice care. We will continually learn from feedback from patients, loved ones and our community

### **Develop our financial sustainability so we have more control over our future**

We will focus on long term financial planning and invest in our fundraising and retail teams to develop a skilled workforce equipped to achieve targets. We will develop regular and digital giving. We will continue to explore the feasibility of a solar farm to power the hospice and any future buildings to reduce costs and provide a sustainable source of income. We will develop plans for a new build which provides a viable source of income and begin to apply for trust funding to cover the capital costs of a new build. We will explore options to set up a managed investment portfolio. We will focus on return on investment when fundraising and be in a position to act quickly in relation to new fundraising and retail opportunities.

### **Become more environmentally friendly and play our part in reducing our carbon emissions**

We will work with staff as part of the Environment Group to continually develop and trial new ideas. We will work closely with Rochdale Council and Trust Renewables to secure land, source funding and conduct a feasibility study for a solar farm. We will launch a cycle to work scheme for staff. We will recycle as much as possible from all our sites. We will promote our charity shops and online sales of second-hand goods. We will continue to grow our own produce.



## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Appointment of Trustees**

Trustees are directors of the company for the purposes of the Companies Act. The Articles of Association state that there shall be a Board of Trustees (also referred to as the Board of Directors).

The Hospice Board seeks to appoint trustees who are representative of the local community and are able to bring specific skills to the management of the charity. There is no limit placed on the number of trustees that may be appointed, although the Board attempts to avoid an over large membership and any duplication of role or interest.

Trustees may be proposed and seconded at any Board meeting; and appointed by a majority vote of existing members present at the meeting.

### **Trustee Induction**

On appointment Trustees are provided with a range of recent hospice specific documentation relating to the current service and financial arrangements, plus a selection of Charity Commission booklets covering the role and responsibilities of charity trustees. Additionally Trustees are invited in to meets with all departments and visit all our sites. They are also encouraged to attend educational and training events appropriate to their roles on the Board and committees.

### **Organisation**

The Board of Directors administers the charity and meets a minimum of four times each year. There are also committees and sub-committees of the board.

### **Delegated Decision Making**

A Scheme of Delegation approved by the Board is in place which sets out in detail the matters and powers delegated to the Chief Executive, Samantha Wells. The Chief Executive is ultimately accountable to the Board of Directors for ensuring that the Hospice meets its obligation to perform its functions within the available financial and other resources. The Hospice ensures good governance through a committee structure. The Finance and Employment Committee and Governance and Audit Committees are chaired by Trustees. There are sub-committees for Clinical Standards, Human Resources and IT, Income Generation, Risk, and Audit. The sub-committees are chaired by members of the Executive Management Team. Each committee reports to the Board on the matters considered by the committee.

### **Senior Managers & Advisors**

Details of senior managers and advisors can be found on page 4 of these accounts.

### **Remuneration of Key Management Personnel**

The pay range of key management personnel is determined by the Trustees of the charity through the remuneration committee.

### **Internal Control and Risk Management**

The directors recognise that the acceptance of risk is inevitable in meeting the operational goals of the hospice. Therefore, a Governance, and Audit Committee has been appointed to advise on the effectiveness of the internal control and management systems and to ensure all activities undertaken are subject to a continuous review for economy, effectiveness and efficiency. The committee also has oversight of financial control, governance and risk-management across all facets of the organisation. The management of individual risks is delegated to relevant sub committees of the board.

The Governance and Audit Committee receives reports on internal audits on both financial and non-financial matters, inspection reports and clinical audits. It also receives reports from the executive team and relevant sub committees on the identification and management of strategic and operational risks. It receives presentations on major projects that have been undertaken in the hospice. It advises the board on the outcomes of all its work throughout the year.

### **Strategic Risks**

Springhill Hospice (Rochdale) holds a strategic risk register which is regularly reviewed at the appropriate committees and updated as required.

Springhill Hospice (Rochdale) recognises the risks associated with voluntary income from fundraising, particularly legacies, which is an income stream that fluctuates unpredictably. Changes to legislation, downturns in the economy and activity from other charitable organisations, whether within or outside the hospice sector may all impact on fundraising revenue.

In mitigation of the potential risks, the trustees regularly review external influences and legislative implications. We take a proactive approach in encouraging supporters to consider legacies and a strategic approach to securing trusts and grant awards for both restricted and unrestricted monies. The Springhill Hospice (Services) Company Board, Springhill Hospice (Lottery) Board and management team monitor performance of the retail outlets and lottery against budget, forecasts and trends.

In April 2022 Springhill Hospice (Rochdale) renewed the contract for community services with the Heywood, Middleton & Rochdale Clinical Commissioning Group until 31st March 2025 and secured an uplift in the grant. We continue to appreciate the support of local commissioners.



## Trustees' Responsibility Statement

The Trustees (who are also directors of Springhill Hospice (Rochdale) for the purposes of company law) are responsible for preparing the Trustees' Annual Report (including the strategic report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the group and of income and application of resources, including the income and expenditure, of the charitable group for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the 'going concern' basis unless it is inappropriate to presume that the charitable company will continue in business.

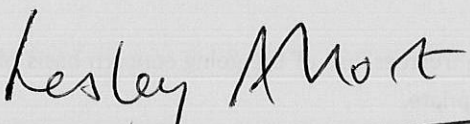
The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and the group and enable them to ensure that the financial statements comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The Trustee's Report, including the Strategic Report, was approved by the Board and signed on its behalf by:



Mrs Lesley Mort  
Chair

**Date: 15 September 2022**

## Independent Auditor's Report to the Members and Trustees of Springhill Hospice (Rochdale)

### Opinion

We have audited the financial statements of Springhill Hospice (Rochdale) (the 'parent charitable company') and its subsidiaries (the 'group') for the year ended 31 March 2022, which comprise the group consolidated statement of financial activities, the group and parent charitable company balance sheet, the group cash flow statement and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and parent charitable company's affairs as at 31 March 2021, and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group and parent charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's or parent charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.



Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### **Other information**

The other information comprises the information included in the trustees annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the directors' report have been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the group and parent charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent charitable company, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company's financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

### **Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors of the parent charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or parent charitable company or to cease operations, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the financial statements**

We have been appointed auditor under the Companies Act 2006 and report in accordance with this Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- review of financial statement disclosures and vouching to supporting documentation to assess compliance with applicable laws and regulations;
- auditing the risk of management override of controls, including the testing of journal entries and other adjustments for appropriateness;
- testing the effectiveness of the company's internal controls and systems;
- use of analytical procedures to review client data for unusual trends and fluctuations.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and->

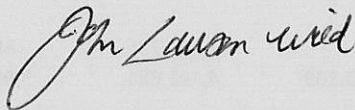


[guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx](#). This description forms part of our auditor's report.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

#### **Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



**John L Wild (Senior Statutory Auditor)**

**15 September 2022**

**For and on behalf of PKW LLP, Statutory Auditor**  
**Cloth Hall, 150 Drake Street,**  
**Rochdale,**  
**Lancashire**  
**OL16 1PX**

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES** (including consolidated income and expenditure account)

for the year ended 31 March 2022

	Note	Unrestricted funds £	Restricted funds £	Total funds 2022 £	Total funds 2021 £
<b>INCOME FROM:</b>					
<b>Voluntary income</b>					
Donations and legacies	3	1,126,987	526,811	1,653,798	2,024,712
Charitable activities	4	2,091,697	140,925	2,232,622	2,177,003
Other trading activities	5	1,312,739	-	1,312,739	857,674
Investments	6	22,796	-	22,796	42,113
<b>TOTAL INCOME</b>		<b>4,554,219</b>	<b>667,736</b>	<b>5,221,955</b>	<b>5,101,502</b>
<b>EXPENDITURE ON:</b>					
Raising funds	7	1,020,795	-	1,020,795	889,432
Charitable activities	8	3,572,372	619,309	4,191,681	3,908,037
<b>TOTAL EXPENDITURE</b>		<b>4,593,167</b>	<b>619,309</b>	<b>5,212,476</b>	<b>4,797,469</b>
<b>Net Income before investment gains/(losses)</b>		<b>(38,948)</b>	<b>48,427</b>	<b>9,479</b>	<b>304,033</b>
Net Gains/(Losses) on Investments	13	(42,750)	-	(42,750)	2,569
Net income/(expenditure) before tax	10	(81,698)	48,427	(33,271)	306,602
Taxation		-	-	-	-
<b>Net Income/(expenditure) for the year</b>		<b>(81,698)</b>	<b>48,427</b>	<b>(33,271)</b>	<b>306,602</b>
Transfer Between Funds	19	77,349	(77,349)	-	-
<b>NET MOVEMENT IN FUNDS</b>		<b>(4,349)</b>	<b>(28,922)</b>	<b>(33,271)</b>	<b>306,602</b>
<b>FUND BALANCES BROUGHT FORWARD AT 1st April</b>					
		8,532,373	149,167	8,681,540	8,374,938
<b>FUND BALANCES CARRIED FORWARD AT 31st March</b>					
	19	<b>8,528,024</b>	<b>120,245</b>	<b>8,648,269</b>	<b>8,681,540</b>

There were no other recognised gains or losses other than those listed above and the net income for the year. All income and expenditure derives from continuing activities.

The surplus (deficit) of the parent charity for the year for Companies Act purposes is (£103,010) (2021: £384,710).

As permitted by Section 408 of the Companies Act 2006, no separate Statement of Financial Activities is presented in respect of the parent charity.

See note 19 for the comparative consolidated statement of financial activities analysed by funds.



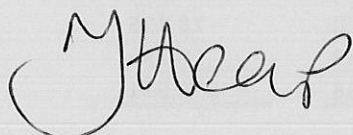
## BALANCE SHEET

for the year ended 31 March 2022

		Group		Charity	
	Note	2022 £	2021 £	2022 £	2021 £
<b>FIXED ASSETS</b>					
Tangible assets for use by the charity	12	2,431,811	2,575,125	2,147,566	2,285,987
Long Leasehold of Land		28,000	28,000	28,000	28,000
Investments	13	919,097	961,847	919,197	961,947
		<u>3,378,908</u>	<u>3,564,972</u>	<u>3,094,763</u>	<u>3,275,934</u>
<b>CURRENT ASSETS</b>					
Stocks	14	5,850	3,123	-	-
Debtors	15	1,168,982	554,639	2,351,658	1,440,934
Short-term cash investments	16	-	-	-	-
Cash at bank and in hand	16	5,388,536	4,943,753	4,960,082	4,298,007
		<u>6,563,368</u>	<u>5,501,515</u>	<u>7,311,740</u>	<u>5,738,941</u>
<b>CREDITORS: amounts falling due within one year</b>	17	(1,294,007)	(384,947)	(1,755,019)	(288,365)
<b>NET CURRENT ASSETS</b>		<u>5,269,361</u>	<u>5,116,568</u>	<u>5,556,722</u>	<u>5,450,575</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		8,648,269	8,681,540	8,651,485	8,726,509
<b>NET ASSETS</b>		<u>8,648,269</u>	<u>8,681,540</u>	<u>8,651,485</u>	<u>8,726,509</u>
<b>FUNDS</b>					
Unrestricted Funds		8,528,024	8,532,373	8,531,240	8,577,342
Restricted funds		120,245	149,167	120,245	149,167
<b>TOTAL FUNDS</b>	19	<u>8,648,269</u>	<u>8,681,540</u>	<u>8,651,485</u>	<u>8,726,509</u>

The financial statements were approved and authorised for issue by the Board on 15 September 2022

Signed on behalf of the Board of Trustees



Julia Heap  
Chair of the Finance and Employment Committee

The notes on pages 29 to 51 form part of these financial statements.  
Company registration number 02325905

## CASH FLOW STATEMENT

for the year ended 31 March 2022

	<b>Group 2022 £</b>	<b>Group 2021 £</b>
<b>Net cash flow from operating activities</b>	<b>493,488</b>	<b>598,831</b>
<b>Cash flows from investing activities:</b>		
Interest received	18,345	18,752
Investment income received	4,451	23,361
Proceeds of sale of fixed assets	3031	-
Purchase of property, plant and equipment	(74,532)	(85,196)
<b>Net cash flows from investing activities</b>	<b>(48,705)</b>	<b>(43,083)</b>
<b>Net increase in cash and cash equivalents</b>	<b>444,783</b>	<b>555,748</b>
<b>Cash and cash equivalent at beginning of year</b>	<b>4,943,753</b>	<b>4,388,005</b>
<b>Cash and cash equivalents at the end of the year</b>	<b>5,388,536</b>	<b>4,943,753</b>
<b>Reconciliation of net income and net cashflow from operating activities</b>	<b>Group 2022 £</b>	<b>Group 2021 £</b>
Net income before investment (losses)/gains	9,479	304,033
Adjustments for:		
Investment income	(4,451)	(23,361)
Interest Receivable	(18,345)	(18,752)
Depreciation	214,815	200,149
	201,498	462,069
(Increase)/decrease in stock	(2,727)	7,874
(Increase)/decrease in debtors	(614,343)	78,135
Increase/(decrease) in creditors	909,059	50,753
	<b>493,488</b>	<b>598,831</b>



## Notes to the Financial Statements

### 1. ACCOUNTING POLICIES

#### Company and charitable status

Springhill Hospice, a public benefit entity, is incorporated and registered in England and Wales as a company limited by guarantee not having a share capital. There are currently nine Trustees who are also the members of the company. Each member has undertaken to contribute to the assets in the event of winding up a sum not exceeding £1. The charity is a registered charity. The registered office is given on page 5. The financial statements are given in pounds sterling (£).

#### Basis of accounting

The financial statements have been prepared under the historical cost convention, with the exception of investments which have been included at market value, and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The principal accounting policies are set out below.

#### Preparation of financial statements - going concern basis

The charity and group's activities, together with the factors likely to affect its future development, performance and position are set out in the Trustees Report which also describes the financial position of the group including its cash, investments and reserves policies. The group forecasts and projections, taking account of reasonably possible changes in donations, legacies, fundraising activities and other income, show that the group should be able to operate with the current level of reserves it has. After making enquiries, the Trustees have a reasonable expectation that the charity and the group have adequate resources to continue in operational existence for the foreseeable future. Thus they continue to adopt the going concern basis of accounting in preparing the annual report and financial statements.

#### Basis of consolidation

Group financial statements have been prepared in respect of the charity and its wholly owned subsidiary undertaking Springhill Hospice (Services) Company Limited, incorporating Springhill Hospice (Lottery) Limited. These financial statements have been consolidated on a line by line basis and the results of the subsidiary undertaking are disclosed in note 13.

#### Cash flow statement

In accordance with FRS 102 the group is exempt from the requirement to present its parent charity cash flow statement.

#### Income

Income is recognised when the group and charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met; it is probable that the income will be received and the amount can be measured reliably.

#### Donations and fundraising activities

Donations and all other receipts from fundraising are reported gross and the related fundraising costs are reported in the costs of raising funds. Cash collections to which the charity is entitled but which it has not

received by the year end are included in income in the statement of financial activities and shown as debtors in the balance sheet.

#### *Legacies*

Legacies are accounted for when conditions for receipt have been met. Material legacies receivable at the year-end are included at their probate value.

#### *Grants receivable*

Income from grants is included in income when receivable, except as follows:

- When donors specify that grants given to the charity must be used in future accounting periods, the income is deferred until those periods.
- When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in income until pre-conditions for use have been met.
- When donors specify that grants, including capital grants, are for particular restricted purposes which do not amount to pre-conditions regarding entitlement, this income is included in income of restricted funds when receivable.

Where grants are received from government or local government as assistance towards certain purposes, this income is included in income when receivable.

#### *Trading activities*

Income from trading activities includes fundraising revenue as well as sales recognised in the group's trading subsidiary. The trading subsidiary's turnover represents the net amount receivable from all activities, excluding value added tax. Turnover from the sale of goods is recognised upon exchange of goods for payment. Income from lottery ticket sales comprises income in relation to draws held in the period and is recognised upon completion of the draw. Receipts in advance of future draws are included in deferred income until the date of the draw.

#### *Investment income*

Investment income is accounted for when receivable.

#### *Donated goods and services*

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the SORP 2019, general volunteer time is not recognised - refer to the Trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.



## 1. ACCOUNTING POLICIES (continued)

### **Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

The charity's operating costs include staff costs, premises costs, governance costs and other related costs. Such support costs are allocated between cost of raising funds and charitable expenditure. Staff costs are allocated according to the costs of staff working directly in the relevant activity and property costs are allocated according to the space used by each activity. Where costs are not directly attributable to any activity, they have been apportioned using an appropriate basis. Governance costs represent expenditure incurred in the management of the charity's assets, organisational administration, and compliance with constitutional and statutory requirements.

### *Charitable expenditure*

Costs of activities in furtherance of the charity's objects include all expenditure directly related to the objects of the charity.

### *Cost of raising funds*

Cost of raising funds includes the following:

- *Fundraising and publicity*  
This represents expenditure in relation to staff members who are directly engaged in fundraising, and related costs of the fundraising activity.
- *Lottery and raffle prizes and organisation costs*  
This represents expenditure by the lottery company in relation to costs directly involved in organising the lottery and raffle, including the purchase of prizes and prize money.
- *Other costs associated with trading activities*  
This represents other costs incurred by the trading company for fundraising activities.

### **Fund accounting**

The charity maintains various types of funds as follows.

### *Restricted funds*

Restricted funds are funds subject to specific restrictions imposed by the funding authorities and donors. These funds are not available for the Trustees to apply at their discretion. The purpose and use of the restricted funds is set out in the notes to the financial statements.

### *Unrestricted funds*

- *General unrestricted funds*  
General unrestricted funds represent funds which are expendable at the discretion of the Trustees in furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.
- *Designated funds*  
Designated funds are amounts which have been put aside at the discretion of the Trustees.

## 1. ACCOUNTING POLICIES (continued)

### Taxation

The parent company is a registered charity and has no liability to corporation tax on its charitable activities under the Corporation Tax Act 2010 (chapters 2 and 3 of part ii, section 466 onwards) or Section 256 of the Taxation for Chargeable Gains Act 1992, to the extent surpluses are applied to its charitable purposes.

Current tax for the subsidiary company, comprising UK corporation tax, is provided at amounts expected to be paid (or recovered) using the tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events that result in an obligation to pay more tax in the future or a right to pay less tax in the future have occurred at the balance sheet date. Timing differences are differences between the trading company's taxable profits and its results as stated in the financial statements that arise from the inclusion of gains and losses in tax assessments in periods different from those in which they are recognised in the financial statements.

Deferred tax is measured using the tax rates and laws that have been enacted or substantively enacted by the balance sheet date that are expected to apply to the reversal of the timing difference. Deferred tax is measured on a non-discounted basis.

### Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost, net of depreciation and any provision for impairment. Depreciation is provided on all tangible fixed assets, other than freehold land, at rates calculated to write off the cost or valuation, less estimated residual value, of each asset on a straight line basis over its expected useful life, as follows:

Freehold buildings	50 years
Freehold buildings improvements	10 – 20 years
Shop buildings & improvements	25 years
Leasehold improvements	5 years
Fixtures, furniture and equipment	5 years

### Investments

Investments are included in the financial statements at market value. The Statement of Financial Activities includes the net gains and losses arising on revaluations and disposals throughout the year.

Current investments represent monies invested in short-term liquid money market instruments.

The best evidence of fair value is a quoted price for an identical asset in an active market. When quoted prices are unavailable, the price of a recent transaction for an identical asset provides evidence of fair value as long as there has not been a significant change in economic circumstances or a significant lapse of time since the transaction took place. If the market is not active and recent transactions of an identical asset on their own are not a good estimate of fair value, the fair value is estimated by using a valuation technique.

In the parent charity balance sheet, investments in subsidiary undertakings are measured at cost less impairment.



## **1. ACCOUNTING POLICIES (continued)**

### **Stocks**

Stocks are stated at the lower of cost and estimated selling price less costs to sell, which is equivalent to the net realisable value. Cost is calculated using the FIFO (first-in, first-out) method. Provision is made for obsolete, slow-moving or defective items where appropriate. Items donated for resale are not included in the financial statements until they are sold.

### **Operating leases**

Rentals under operating leases are charged on a straight-line basis over the lease term, even if the payments are not made on such a basis. Benefits received and receivable as an incentive to sign an operating lease are similarly spread on a straight-line basis over the lease term.

### **Employee benefits**

For defined contribution pension schemes and employees in the NHS pension scheme the amount charged to the Statement of Financial Activities in respect of pension costs and other retirement benefits is the contributions payable in the year. Differences between contributions payable in the year and contributions actually paid are shown as either accruals or prepayments in the balance sheet.

### **Financial instruments**

Financial assets and financial liabilities are recognised when the group becomes a party to the contractual provisions of the instrument. All financial assets and liabilities are initially measured at transaction price (including transaction costs).

The charity and group only have financial assets and financial liabilities of a kind that qualify as basic financial instruments. With the exception of fixed asset investments, basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

## **2. CRITICAL ACCOUNTING JUDGEMENTS AND KEY SOURCE OF ESTIMATION UNCERTAINTY**

In the application of the group's accounting policies, which are described in note 1, the Trustees are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

The Trustees do not consider there are any critical judgements or sources of estimation uncertainty requiring disclosure beyond the accounting policies listed above.

**NOTES TO THE FINANCIAL STATEMENTS**  
**for the year ended 31st March 2022**

**3. ANALYSIS OF INCOME FROM DONATIONS AND LEGACIES**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Donations	537,934	584,503
Legacies	567,148	335,552
Grants	548,717	1,104,657
	<u>1,653,798</u>	<u>2,024,712</u>

**4. ANALYSIS OF INCOME FROM CHARITABLE ACTIVITIES**

	<b>2022</b>	<b>2,021</b>
	<b>£</b>	<b>£</b>
NHS Contracts	2,216,273	2,160,302
Ancilliary charitable activity income - catering	16,349	16,701
	<u>2,232,622</u>	<u>2,177,003</u>

**5. ANALYSIS OF INCOME FROM OTHER TRADING ACTIVITIES**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Fundraising activities	250,841	128,377
Retail income	530,179	172,347
Lottery and raffle income from trading subsidiary	531,719	556,950
	<u>1,312,739</u>	<u>857,674</u>

**6. INVESTMENT INCOME**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Interest - Fixed Income Securities	4,451	23,361
Interest - Deposits	18,345	18,752
	<u>22,796</u>	<u>42,113</u>

**7. ANALYSIS OF EXPENDITURE ON RAISING FUNDS**

	<b>2022</b>	<b>2021</b>
	<b>Total</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
Employee costs	200,835	202,367
Office and sundry costs	51,422	36,354
Direct costs	50,750	30,202
Share of support costs	4,468	4,453
Lottery and raffle prizes and organisation costs	196,191	176,353
Other costs associated with trading activity	517,129	439,703
	<u>1,020,795</u>	<u>889,432</u>



**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31st March 2022**

**8. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES**

	Activities undertaken directly	Support costs	2022 Total
	£	£	£
<b>2022</b>			
Provision of Hospice services:			
In-patient care	2,094,517	1,007,070	3,101,587
Community service	1,056,447	19,787	1,076,234
Education	13,859	-	13,859
	<u>3,164,823</u>	<u>1,026,858</u>	<u>4,191,681</u>
	Activities undertaken directly	Support costs	2021 Total
	£	£	£
<b>2021</b>			
Provision of Hospice services:			
In-patient care	1,654,169	1,094,926	2,749,095
Community service	1,138,634	18,855	1,157,489
Education	1,453	-	1,453
	<u>2,794,256</u>	<u>1,113,781</u>	<u>3,908,037</u>

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31st March 2022**

**9. ANALYSIS OF SUPPORT COSTS**

	<b>Patient care £</b>	<b>Charitable Activities Total £</b>	<b>Raising funds Total £</b>	<b>2022 Total £</b>
<b>2022</b>				
Governance	48,511	48,511	15,319	63,830
Information Technology	88,491	88,491	-	88,491
Administration	448,885	448,885	-	448,885
Support Premises Costs	374,323	374,323	-	374,323
Catering	148,354	148,354	-	148,354
Depreciation	193,334	193,334	-	193,334
	<u>1,301,899</u>	<u>1,301,899</u>	<u>15,319</u>	<u>1,317,218</u>
	<b>Patient care £</b>	<b>Charitable Activities Total £</b>	<b>Raising funds Total £</b>	<b>2021 Total £</b>
<b>2021</b>				
Governance	46,271	46,271	14,489	60,760
Information Technology	54,781	54,781	-	54,781
Administration	404,883	404,883	-	404,883
Support Premises Costs	298,694	298,694	-	298,694
Catering	136,070	136,070	-	136,070
Depreciation	173,082	173,082	-	173,082
	<u>1,113,781</u>	<u>1,113,781</u>	<u>14,489</u>	<u>1,128,269</u>

**Allocation of support costs**

The Hospice allocates its support costs as shown based on an annual estimation of the time applied to these areas.

This basis reflects the use of these resources.



**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31st March 2022**

**10. NET INCOME/EXPENDITURE FOR THE YEAR**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Net income is stated after charging/(crediting)		
Depreciation of owned asset	214,815	200,149
Rentals under operating leases		
Land and buildings	26,300	24,804
Other	-	23,258
Auditor's remuneration		
audit of the charity's annual financial statements	10,000	10,000
Audit of the Charity's subsidiaries	8,750	8,750

**11. ANALYSIS OF STAFF COSTS, TRUSTEE REMUNERATION AND EXPENSES AND THE COST OF KEY MANAGEMENT PERSONNEL**

The average monthly number of wte employees was:	Group		Charity	
	2022 No.	2021 No.	2022 No.	2021 No.
Charitable activity	66	68	66	68
Raising funds	7	9	7	9
Trading activities	14	17	-	-
Support	25	22	25	22
	<u>112</u>	<u>116</u>	<u>98</u>	<u>99</u>

The group average number of employees for the year ended 31st March 2021 was 138 (31st March 2020 was 138)

**Their aggregate remuneration comprised:**

	Group		Charity	
	2022 £	2021 £	2022 £	2021 £
Wages and salaries	3,347,742	3,186,647	3,059,721	2,928,234
Social security costs	287,775	264,035	269,358	250,674
Pension costs	337,928	305,545	326,863	299,777
	<u>3,973,445</u>	<u>3,756,227</u>	<u>3,655,942</u>	<u>3,478,685</u>

The number of Group employees emoluments, excluding pension contributions and employer's national insurance, but including benefits in kind, which were in excess of £60,000 was:

	2022 No.	2021 No.
£60,001 - £70,000	1	-
£70,001 - £80,000	1	1
£80,001 - £90,000	-	1
£90,001 - £100,000	2	1

**Key Management Personnel**

The hospice considers that the key management personnel for the Group and the charity comprise the trustee and the senior management team, being the chief executive officer and two other key directors.

The total remuneration (including pension contributions and employer's national insurance costs) of the key management personnel of the charity and group for the year totalled £286,424 (2021: £272,067).

**Trustees remuneration**

No Trustees received any remuneration during the current or prior year. No travel and subsistence expenses were paid during the year (2021: £Nil)





**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31st March 2022**

**12 TANGIBLE FIXED ASSETS FOR USE BY THE CHARITY**

GROUP	Hospice Buildings	Charity Shops	Hospice Furniture & Equipment	Shops Fixtures & Equipment	Motor Vehicles	Information Technology	Total
	£	£	£	£	£	£	£
<b>Cost</b>							
At 1 April 2021	3,655,271	662,071	844,258	188,503	-	106,166	5,456,269
Additions	-	-	6,386	2,999	16,620	48,527	74,532
Disposal	-	-	(26,213)	(10,682)	-	-	(36,895)
At 31 March 2022	<u>3,655,271</u>	<u>662,071</u>	<u>824,431</u>	<u>180,820</u>	<u>16,620</u>	<u>154,693</u>	<u>5,493,906</u>
<b>Accumulated depreciation</b>							
At 1 April 2021	1,757,168	302,368	728,929	86,126	-	6,553	2,881,144
Charge for the year	116,423	20,988	38,801	17,494	3,047	18,062	214,815
Disposal	-	-	(26,213)	(7,651)	-	-	(33,864)
At 31 March 2022	<u>1,873,591</u>	<u>323,356</u>	<u>741,517</u>	<u>95,969</u>	<u>3,047</u>	<u>24,615</u>	<u>3,062,095</u>
<b>Net book value</b>							
At 31 March 2022	<u>1,781,680</u>	<u>338,715</u>	<u>82,914</u>	<u>84,851</u>	<u>13,573</u>	<u>130,078</u>	<u>2,431,811</u>
At 31 March 2021	<u>1,898,103</u>	<u>359,703</u>	<u>115,329</u>	<u>102,377</u>	-	<u>99,613</u>	<u>2,575,125</u>

CHARITY	Hospice Buildings	Charity Shops	Hospice Furniture & Equipment	Shops Fixtures & Equipment	Motor Vehicles	Information Technology	Total
	£	£	£	£	£	£	£
<b>Cost</b>							
At 1 April 2021	3,655,271	489,967	844,258	59,847	-	42,688	5,092,031
Additions	-	-	6,386	-	-	48,527	54,913
Disposals	-	-	-	(10,682)	-	-	(10,682)
At 31 March 2022	<u>3,655,271</u>	<u>489,967</u>	<u>850,644</u>	<u>49,165</u>	-	<u>91,215</u>	<u>5,136,262</u>
<b>Accumulated depreciation</b>							
At 1 April 2021	1,757,168	274,832	728,929	45,115	-	-	
Charge for the year	116,423	14,104	38,801	8,606	-	12,369	190,303
Disposals	-	-	-	(7,651)	-	-	(7,651)
At 31 March 2022	<u>1,873,591</u>	<u>288,936</u>	<u>767,730</u>	<u>46,070</u>	-	<u>12,369</u>	<u>2,988,696</u>
<b>Net book value</b>							
At 31 March 2022	<u>1,781,680</u>	<u>201,031</u>	<u>82,914</u>	<u>3,095</u>	-	<u>78,846</u>	<u>2,147,566</u>
At 31 March 2021	<u>1,898,103</u>	<u>215,135</u>	<u>115,329</u>	<u>14,732</u>	-	<u>42,688</u>	<u>2,285,987</u>

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31st March 2022**

**13 FIXED ASSET INVESTMENTS**

	<b>Group &amp; Charity</b>	
	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Market value at 1 April 2021	961,847	959,278
Net Investment (Loss)/ Gain	(42,750)	2,569
	<hr/>	<hr/>
<b>Market value at 31 March 2022</b>	<b>919,097</b>	<b>961,847</b>
	<hr/>	<hr/>
Investment in Subsidiary Trading Company	100	100
<b>Charity Investment</b>	<b>100</b>	<b>100</b>
	<hr/>	<hr/>

The charity owns the entire issued ordinary share capital of Springhill Hospice (Service company incorporated and registered in England and Wales (company registration No. 1140140) whose principal activity is the management of the charity's trading activities.

The result of the charity's trading activities through its subsidiary undertaking is that Springhill Hospice (Services) Limited's taxable profits are donated to the charity annually.



**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31st March 2022**

**13 FIXED ASSET INVESTMENTS (continued)  
RESULTS OF TRADING SUBSIDIARY**

The results for Springhill (Services) Limited, incorporating Springhill Hospice (Lottery) Lim owned subsidiary of Springhill Hospice (Rochdale) for the year ended 31st March 2022 ar

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Turnover</b>	1,061,895	729,297
<b>Cost of sales</b>	<u>(93,480)</u>	<u>(99,745)</u>
<b>Gross profit</b>	968,415	629,552
Administrative expenses	<u>(610,131)</u>	<u>(506,276)</u>
	358,284	123,276
Other operating income	<u>22,155</u>	<u>172,006</u>
<b>Operating profit</b>	380,439	295,282
Interest receivable	<u>49</u>	<u>126</u>
<b>Profit before taxation</b>	380,488	295,408
Tax on profit	<u>-</u>	<u>-</u>
<b>Profit for the financial year attributable to the equity shareholders of the company</b>	<u><u>380,488</u></u>	<u><u>295,408</u></u>

**Statement of changes in equity**

	<b>Profit and loss account</b>
	<b>£</b>
<b>Balance at 1 April 2020</b>	43,139
Profit after tax for the year	295,408
Gift aid distribution	<u>(383,516)</u>
<b>Balance at 31 March 2021</b>	<u><u>(44,969)</u></u>
Profit after tax for the year	380,488
Gift aid distribution	<u>(338,733)</u>
<b>Balance at 31 March 2022</b>	<u><u>(3,214)</u></u>

**BALANCE SHEET**

The aggregate of the assets and liabilities was:

	<b>2,022</b>	<b>2,021</b>
	<b>£</b>	<b>£</b>
Fixed assets	284,247	289,139
Current assets	1,053,462	680,371
Creditors: amounts falling due within one year	<u>(1,340,822)</u>	<u>(1,014,379)</u>
<b>Total net assets/ (liabilities)</b>	<u><u>(3,113)</u></u>	<u><u>(44,869)</u></u>

**NOTES TO THE FINANCIAL STATEMENTS**  
**for the year ended 31st March 2022**

**14. STOCKS**

	<b>Group</b>		<b>Charity</b>	
	<b>2022</b>	<b>2021</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Finished goods and goods for resale	<u>5,850</u>	<u>3,123</u>	<u>-</u>	<u>-</u>

**15. DEBTORS**

	<b>Group</b>		<b>Charity</b>	
	<b>2022</b>	<b>2021</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Trade debtors	53,116	86,889	49,084	78,708
VAT Recoverable	159,355	72,586	150,395	71,582
Prepayments and accrued income	87,982	39,243	49,025	33,054
Other debtors	868,529	355,921	868,529	339,793
Amounts due from subsidiary company	-	-	1,234,626	917,797
	<u>1,168,982</u>	<u>554,639</u>	<u>2,351,658</u>	<u>1,440,934</u>

**16. CASH AND CASH EQUIVALENTS**

	<b>Group</b>		<b>Charity</b>	
	<b>2022</b>	<b>2021</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Term deposits over 1 year	-	-	-	-
Interest bearing accounts	5,388,536	4,670,938	4,960,082	4,297,447
Current accounts and cash	-	272,815	-	560
	<u>5,388,536</u>	<u>4,943,753</u>	<u>4,960,082</u>	<u>4,298,007</u>

**17. CREDITORS (Amounts falling due within one year)**

	<b>Group</b>		<b>Charity</b>	
	<b>2022</b>	<b>2021</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Trade Creditors	81,020	113,347	47,354	105,066
Accruals and deferred income	65,480	140,307	51,618	52,006
NHS Creditor	658,550	23,221	658,550	23,221
Taxation and social security	74,005	64,413	74,005	64,413
Current account overdraft	331,558	-	896,791	-
Other creditors	83,394	43,659	26,701	43,659
	<u>1,294,007</u>	<u>384,947</u>	<u>1,755,019</u>	<u>288,365</u>



**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31st March 2022**

**18. COMPARATIVE CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES**

	Note	Unrestricted funds £	Restricted funds £	Total funds 2021 £
<b>INCOME FROM:</b>				
<b>Voluntary income</b>				
Donations and legacies	3	1,094,059	930,653	2,024,712
Charitable activities	4	2,066,728	110,275	2,177,003
Other trading activities	5	857,674	-	857,674
Investments	6	42,113	-	42,113
Gain on disposal of fixed assets		-	-	-
<b>TOTAL INCOME</b>		<b>4,060,574</b>	<b>1,040,928</b>	<b>5,101,502</b>
<b>EXPENDITURE ON:</b>				
Raising funds	7	889,432	-	889,432
Charitable activities	8	2,896,562	1,011,475	3,908,037
<b>TOTAL EXPENDITURE</b>		<b>3,785,994</b>	<b>1,011,475</b>	<b>4,797,469</b>
<b>Net Income before investment gains/(losses)</b>		<b>274,580</b>	<b>29,453</b>	<b>304,033</b>
Net Gains/(Losses) on Investments	13	2,569	-	2,569
Net income/(expenditure) before tax	10	277,149	29,453	306,602
Taxation		-	-	-
<b>Net Income/(expenditure) for the year</b>		<b>277,149</b>	<b>29,453</b>	<b>306,602</b>
Transfer Between Funds	19	308,902	(308,902)	-
<b>NET MOVEMENT IN FUNDS</b>		<b>586,051</b>	<b>(279,449)</b>	<b>306,602</b>
<b>FUND BALANCES BROUGHT FORWARD AT 1st April</b>				
		-	-	-
<b>FUND BALANCES CARRIED FORWARD AT 31st March</b>				
	19	<b>586,051</b>	<b>(279,449)</b>	<b>306,602</b>

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31st March 2022**

**19 STATEMENT OF RESERVES  
2022 Group**

	At 1 April 2021 £	Income £	Expenditure (incl tax) £	Gains/ (losses) £	Transfers £	At 31 March 2022 £
<b>Unrestricted funds:</b>						
General fund	4,813,495	4,554,219	(4,593,167)	(42,750)	193,316	4,925,113
Designated funds						
Fixed assets	2,575,125	-	-	-	(143,316)	2,431,809
Information Technology	85,000	-	-	-	(50,000)	35,000
Hospice Education	-	-	-	-	77,349	77,349
Property development	<u>1,058,753</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,058,753</u>
Unrestricted funds	8,532,373	4,554,219	(4,593,167)	(42,750)	77,349	8,528,024
<b>Restricted Fund</b>						
As detailed below	149,167	639,447	(591,020)	-	(77,349)	120,245
	<u>8,681,540</u>	<u>5,193,666</u>	<u>(5,184,187)</u>	<u>(42,750)</u>	<u>-</u>	<u>8,648,269</u>

<b>2022 CHARITY</b>	At 1 April 2021 £	Income £	Expenditure £	Gains/ (losses) £	Transfers £	At 31 March 2022 £
<b>Unrestricted funds:</b>						
General fund	5,147,601	3,838,609	(3,919,311)	(42,750)	188,412	5,212,562
Designated funds						
Fixed assets	2,285,986	-	-	-	(138,412)	2,147,574
Subsidiary	2	-	-	-	-	2
Information Technology	85,000	-	-	-	(50,000)	35,000
Hospice Education	-	-	-	-	77,349	77,349
Property development	<u>1,058,753</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,058,753</u>
Unrestricted funds	8,577,342	3,838,609	(3,919,311)	(42,750)	77,349	8,531,240
<b>Restricted Funds</b>						
Hospice Education	91,206	-	(13,859)	-	(77,349)	(2)
HMR CCG	825	140,925	(141,292)	-	-	458
Charities Trust - Dementia Proj	-	100,000	-	-	-	100,000
Hospice UK	-	377,023	(377,023)	-	-	-
Springhill Crafts	18,151	250	-	-	-	18,401
Other Income & Grants	<u>38,985</u>	<u>21,250</u>	<u>(58,847)</u>	<u>-</u>	<u>-</u>	<u>1,388</u>
	<u>8,726,509</u>	<u>4,478,057</u>	<u>(4,510,331)</u>	<u>(42,750)</u>	<u>-</u>	<u>8,651,485</u>



Unrestricted funds are separated into designated funds, which are set aside in support of specific future requirements or circumstances, and the general fund, which is the value of reserves freely available for future use.

Separate designated funds are maintained for:

- Fixed assets: these will fund future depreciation charges. Funds are transferred each year to/from the general fund to match the value of those charges.
- Property refurbishment & development: these are being set aside to support planned major investment in our property assets. Funds are transferred each year to/from the General fund in accordance with the latest assessment of future plans.
- Investment in information technology hardware,

Restricted funds relate to donations or grants given with restrictions made by the donor. Once the capital purchases have been made the restriction is released and transferred to the fixed asset designated fund.

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31st March 2022**

**19. STATEMENT OF RESERVES (continued)**

<b>2021 Group</b>	<b>At 1 April 2020</b>	<b>Income</b>	<b>Expenditure (incl tax)</b>	<b>Gains/ (losses)</b>	<b>Transfers</b>	<b>At 31 March 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Unrestricted funds:</b>						
General fund	4,197,491	4,060,574	(3,785,994)	2,569	338,855	4,813,495
Designated funds						
Fixed assets	2,690,078	-	-	-	(114,953)	2,575,125
Information Technology	-	-	-	-	85,000	85,000
Property refurbishment and development	<u>1,058,753</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,058,753</u>
Unrestricted funds	7,946,322	4,060,574	(3,785,994)	2,569	308,902	8,532,373
<b>Restricted Fund</b>						
As detailed below	428,616	1,040,928	(1,011,475)	-	(308,902)	149,167
	<u>8,374,938</u>	<u>5,101,502</u>	<u>(4,797,469)</u>	<u>2,569</u>	<u>-</u>	<u>8,681,540</u>
<b>2021 CHARITY</b>	<b>At 1 April 2020</b>	<b>Income</b>	<b>Expenditure</b>	<b>Gains/ (losses)</b>	<b>Transfers</b>	<b>At 31 March 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Unrestricted funds:</b>						
General fund	4,422,029	3,542,661	(3,179,973)	2,569	360,315	5,147,601
Designated funds						
Fixed assets	2,422,399	-	-	-	(136,413)	2,285,986
Subsidiary	2	-	-	-	-	2
Information Technology	-	-	-	-	85,000	85,000
Property refurbishment and development	<u>1,058,753</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,058,753</u>
Unrestricted funds	7,903,183	3,542,661	(3,179,973)	2,569	308,902	8,577,342
<b>Restricted Funds</b>						
Hospice Education	78,216	-	-	-	-	78,216
Homely Remedies	6,665	-	-	-	-	6,665
Community Services	284,497	-	-	-	(284,497)	-
Hospice UK		898,529	(898,529)	-	-	-
Springhill Crafts	17,282	869	-	-	-	18,151
Other Income & Grants	<u>41,956</u>	<u>141,530</u>	<u>(112,946)</u>	<u>-</u>	<u>(24,405)</u>	<u>46,135</u>
	<u>8,331,799</u>	<u>4,583,589</u>	<u>(4,191,448)</u>	<u>2,569</u>	<u>-</u>	<u>8,726,509</u>



**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31st March 2022**

**20. ANALYSIS OF ASSETS AND LIABILITIES BETWEEN FUNDS**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>2022 GROUP</b>			
Tangible fixed assets	2,431,811	-	2,431,811
Long leasehold of land	28,000	-	28,000
Investments	919,097	-	919,097
Current assets	6,443,123	120,245	6,563,368
Current liabilities	<u>(1,294,007)</u>	<u>-</u>	<u>(1,294,007)</u>
<b>At 31 March 2022</b>	<u><b>8,528,024</b></u>	<u><b>120,245</b></u>	<u><b>8,648,269</b></u>
<b>2022 CHARITY</b>			
Tangible fixed assets	2,147,566	-	2,147,566
Long leasehold of land	28,000	-	28,000
Investments	919,197	-	919,197
Current assets	7,191,495	120,245	7,311,740
Current liabilities	<u>(1,755,019)</u>	<u>-</u>	<u>(1,755,019)</u>
<b>At 31 March 2022</b>	<u><b>8,531,240</b></u>	<u><b>120,245</b></u>	<u><b>8,651,485</b></u>
<b>2021 GROUP</b>	<b>£</b>	<b>£</b>	<b>£</b>
Tangible fixed assets	2,575,125	-	2,575,125
Long leasehold of land	28,000	-	28,000
Investments	961,847	-	961,847
Current assets	5,352,348	149,167	5,501,515
Current liabilities	<u>(384,947)</u>	<u>-</u>	<u>(384,947)</u>
<b>At 31 March 2021</b>	<u><b>8,532,373</b></u>	<u><b>149,167</b></u>	<u><b>8,681,540</b></u>
<b>2021 CHARITY</b>			
Tangible fixed assets	2,285,986	-	2,285,986
Long leasehold of land	28,000	-	28,000
Investments	961,947	-	961,947
Current assets	5,589,774	149,167	5,738,941
Current liabilities	<u>(288,365)</u>	<u>-</u>	<u>(288,365)</u>
<b>At 31 March 2021</b>	<u><b>8,577,342</b></u>	<u><b>149,167</b></u>	<u><b>8,726,509</b></u>

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31st March 2022**

**21. EMPLOYEE RETIREMENT BENEFITS**

**Group and charity**

The charity has three pensions schemes for staff and these are described below.

Pension Scheme	Contributions	Recognised
	Paid	in SoFA
	2022	2022
	£	£
NHS Pension	141,045	141,045
Aegon	180,722	180,722
NOW	<u>16,162</u>	<u>16,162</u>
	<u>337,929</u>	<u>337,929</u>

**National Health Superannuation Scheme**

The Hospice is an admitted body for the purposes of the National Health Service Superannuation and members of staff who are former NHS employees are able to continue membership of the during their employment at Springhill.

The assets of the scheme are held separately by the National Health Service Superannuation S

Contributions to the scheme are charged to the Statement of Financial Activities so as to spread pensions over employees working lives with the group. This pension scheme does not have a pension fund. But as a statutory scheme, benefits are fully guaranteed by the Government. Contributions from both members and employers are paid to the Exchequer, which meet the cost of increasing each year by the rate of inflation. This extra cost is not met by contributions from scheme members or employers.

As a result of the nature of the pension scheme, there are no separately identifiable assets and liabilities which can be identified as relating to Springhill Hospice (Rochdale) therefore, it has been accounted for as a defined contribution scheme.

The pension cost charge for the year amounted to £141,045 (2021: £147,668). An amount of £19,929 (2021: £20,490) is included in creditors, being the outstanding contributions to the scheme at the balance sheet date.

**Corporate Pension Scheme**

The corporate pension scheme is operated by Aegon. Employee contributions are collected by Hospice and with the 14% employers contribution passed to Aegon.

All the assets of the scheme are held by Aegon. As a result there are no separately identifiable assets or liabilities which can be identified as relating to Springhill Hospice. Therefore the scheme is accounted for as a defined contribution scheme.

The pension cost charge for the year amounted to £180,722 (2021: £142,004). An amount of £23,722 (2021: £14,984) is included in creditors, being the outstanding contributions to the scheme at the balance sheet date.



## 21. EMPLOYEE RETIREMENT BENEFITS (continued)

### NOW autoenrolment Scheme

Eligible employees are automatically enrolled in to the NOW pension scheme.

Employee contributions are collected by Springhill and passed to NOW.

All the assets of the scheme are held by NOW. As a result there are no separately identifiable assets or liabilities which can be identified as relating to Springhill Hospice. Therefore the scheme is accounted for as a defined contribution scheme.

The pension cost charge for the year amounted to £16,162 (2021: £15,873). An amount of £3,228 (2021: £3,743) is included in creditors, being the outstanding contributions to the scheme at the balance sheet date.

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31st March 2022**

**22. FINANCIAL COMMITMENTS**

**Operating lease commitments**

The total future minimum lease payments under non-cancellable operating leases:

GROUP	2022		2021	
	Land and buildings £	Other £	Land and buildings £	Other £
Leases which expire:				
within one year	-	-	8,800	-
between one and five years	14,400	-	-	-
after five years	-	-	-	-
	<u>14,400</u>	<u>-</u>	<u>8,800</u>	<u>-</u>
CHARITY	2022		2021	
	Land and buildings £	Other £	Land and buildings £	Other £
Leases which expire:				
within one year	-	-	-	-
within one to five years	-	-	-	-
over five years	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>



**NOTES TO THE FINANCIAL STATEMENTS**  
**for the year ended 31st March 2022**

**23 RELATED PARTY TRANSACTIONS**

All transactions between the charity and its subsidiary, Springhill Hospice (Services) Limited, are eliminated on consolidation.

As at 31 March 2022, Springhill Hospice (Services) Ltd owed £982,550 to group undertakings (2021: £661,518.)

As at 31 March 2022, Springhill Hospice (Lottery) Ltd owed £254,050 to group undertakings (2021: £256,279)

No trustee received payment for professional or other services supplied to the charity during the year (2021: Nil)

The total value of donations received from the trustees during the year was £355 (2021: £1,012.50).

One trustee, Mr Kieran McDonnell, has declared an interest in Jackson & Jackson Ltd.

Jackson & Jackson Ltd own a property rented by Springhill Hospice (Services) Ltd.

Total rent paid in respect of this was £24,694 in 2021-22. (2021: 29,474)

