



West Yorkshire North Guide Association
(Charity Commission No. 701768)

Financial statements

For the year ended 31st December 2020

West Yorkshire North Guide Association

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West Yorkshire North Guide Association

Charity information for the year ended 31st December 2020

Registered office	Glencairn Otley Road Eldwick Bradford BD16 3EQ
Charity number	701768
Trustees	Mrs Kay Bolton Miss Becky Hutchinson Mrs Kay Cooper
Independent examiner	Laura Alderson Accountax 9 Lawcliffe Crescent Haworth Keighley West Yorkshire BD22 8RD

West Yorkshire North Guide Association

Annual report and accounts for the year ended 31st December 2020

West Yorkshire North County Guide Association is registered with the Charity Commission – No. 701768.

The content of the financial report should be read in conjunction with the Annual Report for 2020, which provides more detailed information concerning the extent of West Yorkshire North County Guide Association's activities for the year. Divisions, Districts, and Units are responsible for their own finances.

Trustees:

The Trustees of the County during the year were: Mrs Kay Bolton (County Commissioner), Miss Becky Hutchinson, and Mrs Kay Cooper.

Governing Document:

The Governing Document of the West Yorkshire North County Guide Association is the 'Constitution of the Executive Committee of West Yorkshire North' and approved by the North East England Guide Association. The ultimate responsibility for the management of Guiding in West Yorkshire North County is vested in the Executive Committee, whose members are listed in the County Directory.

Activities and Achievements:

The objectives of West Yorkshire North County Guide Association are to develop, promote and advance Guiding in the county, in line with the Guide Association's Mission and Vision. As part of a world-wide movement, Guiding enables girls and young women to fulfil their potential and to take an active responsible role in society through its distinctive, stimulating and enjoyable programme of activities delivered by trained volunteer leaders. Its vision is to have sufficient adult volunteer leaders to enable every girl and young woman to have the opportunity to join Girlguiding.

Where a need is established, subsidies are awarded to individuals to assist with camps and holidays, or in the case of units, equipment and resources.

It is intended that the West Yorkshire North County will continue to pursue activities and policies which sustain and enhance the stated objectives of Guiding within the financial constraints of the available income.

Financial Review of the Year:

Receipts for the year totalled £30,416 (2019 £58,613). Expenditure for the year was £21,856 (2019 £46,672). This left a surplus of £8,560 (2019 £11,941).

Cash fund balances carried forward at 31st December 2020 totalled £133,607 (2019 £125,047).

The net assets of the association totalled £590,983 at 31st December 2019 (2019 £582,423). Detailed schedules of these assets are shown on the attached Statement of Assets and Liabilities, and on Appendix 1.

Policies:

West Yorkshire North County Guide Association holds a proportion of general funds in investments. These are held for a combination of capital growth to fund future expenditure and projects, and income generation to fund day-to-day running costs. These funds are invested in the Charities Official Investments Funds.

Free Reserves represents the 'working capital' of West Yorkshire North County Guide Association available to support short and medium term objectives and to safeguard against unexpected decreases in income, and will be expended at the executive committee's discretion in furtherance of the county's objectives.

The current Reserves Policy for the county states the £20,000 plus a year's expenditure will always be held. Therefore, at the end of the year sufficient funds are held for the current requirements of the County, and any future developments, including the maintenance of the County's property (WYNCHES – the County Campsite and Pack Holiday House) and the continued training of volunteer adult leaders.

Kay Bolton
County Commissioner
25th October 2021



Anna-Marie Birby
County Treasurer
25th October 2021



West Yorkshire North Guide Association

Independent Examiner's Report to the Trustees for the year ended 31st December 2020

I report on the accounts of the Trust of the year ended 31st December 2020, which are set out in the annexed pages.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirements of section 144 (2) of the Charities Act 2011 (the 2011 Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5) (b) of the 2011 Act, whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the disclosures in accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention;

- 1) Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the Act; and to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met;
- 2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

L Alderson
Accountax
9 Lawcliffe Crescent
Haworth
Keighley
West Yorkshire
BD22 8RD

25th October 2021

West Yorkshire North County Guide Association
Receipts and Payments Account
For the year ended 31st December 2020

	2020 £	2019 £
Receipts		
Subscriptions received (Net)	14,351	17,354
Other income		
Fees	4,627	19,563
Rent refunded due to COVID	(3,050)	-
Council grants	10,000	-
Sales	1,290	5,846
Grants and donations	610	129
Events and activities	131	7,457
Training	220	1,282
Badges	<u>1,173</u>	<u>2,722</u>
	29,352	54,353
Investment income		
Bank interest	323	170
Income units	-	3,201
Dividends	<u>741</u>	<u>889</u>
	30,416	58,613
Payments		
Commissioners and Advisors expenses	37	635
Printing and stationery	383	252
Events and activities	360	5,217
Rates and Insurance	3,550	3,866
Light, heat, and water	3,772	4,293
Alarms and maintenance	2,922	2,705
Repairs and maintenance	5,152	5,662
Telephone	297	440
Computer costs and subscriptions	433	1,259
Equipment	91	1,051
Badges	3,325	2,128
Training	-	1,739
Purchases for sale	-	3,985
Grants and donations	-	750
Professional fees	1,110	1,375
Office expenses	-	210
Rent	-	3,625
Wages	376	7,180
Miscellaneous expenses	48	300
Total expenses	<u>21,856</u>	<u>46,672</u>
Net receipts for year	<u>8,560</u>	<u>11,941</u>
Cash fund balances brought forward	125,047	113,106
Cash fund balances carried forward	133,607	125,047

**West Yorkshire North Guide Association
Statement of Assets and Liabilities
As at 31st December 2020**

	2020 £	2019 £
Non-monetary assets		
Fixed assets at cost	455,557	455,557
Stock held	<u>2,269</u>	<u>2,269</u>
	457,826	457,826
Monetary assets		
Natwest Current Account	30,660	22,324
Natwest Deposit Account	4,507	4,589
Natwest Reserve Account	22	22
Cash in hand	106	106
Investments at Current Value	<u>98,312</u>	<u>98,007</u>
	133,607	125,047
Current liabilities		
Accruals	<u>(450)</u>	<u>(450)</u>
Net current assets	<u>590,983</u>	<u>582,423</u>

We approve these accounts and confirm that we have made available all relevant records and information for their preparation.

Kay Bolton
County Commissioner
25th October 2021




Anna-Marie Birkby
County Treasurer
25th October 2021

Notes for the year ended 31st December 2020

The accounts have been prepared on the receipts and payments basis and comply with the legal requirements of the Charities Act 2011. All funds are unrestricted. Restricted funds: The Association no longer holds a balance of behalf of Youth United. Stock is valued at the cost price.

West Yorkshire North County Guide Association
Appendix 1 Fixed Asset List
For the year ended 31st December 2020

	Year Bought	Cost £
Land and buildings at Wynches		
Campsite	1988	65,000
House	1994	275,000
Stairlift	1998	4,000
Chalet	2005/06	33,271
Centenary Cabin	2011	22,293
Pavilion	2012	2,621
New Chapel Area	2019	<u>1,051</u>
		403,236
Other equipment		
Wynches laundry equipment	2007	1,037
Wynches cupboards	2008	2,400
Computer and software	2007	2,381
Tents	1997	2,841
Tents/Dining shelter	2008	1,070
Archery equipment	2007	782
Climbing equipment	1998	909
Overhead projector	2000	202
Display boards	2007	1,368
Traversing walls and safety equipment	2007	1,625
Resuscitation trainer	2007/11	539
Vacuum cleaner	2008	220
Chairs	2009	1,035
Sofa beds	2009	760
Grass sledges	2009	536
Snow sledges	2010	55
Light weight tents	2010/11	300
Armchairs	2010	220
Playground	2011	16,701
Cooker	2010	125
Fridge and freezer	2011	270
Display cupboards	2011	600
Outdoor benches	2012	580
Fridge freezers for toilets	2013	610
New computer funded by Youth United	2014	1,055
Microwave for Centenary Cabin	2014	80
Computer	2014	1,344
Power washer	2017	150
Mattresses	2017	4,860
Printer	2018	160
Pond	2018	2,216
Stairlift	2018	3,910
Kitchen table legs	2018	1,380
Total fixed assets at cost		<u><u>52,321</u></u>