

# WEST YORKSHIRE NORTH GUIDE ASSOCIATION

England & Wales · Charity number 701768

## Details

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|             |   |
|-------------|---|
| Other names | WEST YORKSHIRE NORTH COUNTY GIRL GUIDES, GIRLGUIDING WEST YORKSHIRE NORTH |
| Status      | Registered  |
| Legal form  | Other   |
| Registered  | 1989-07-12  |
| Register    | <a href="#">View on the Charity Commission register</a>                   |

## Contact

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Address  
The Wynches  
Moor Lane  
Burley Woodhead  
Ilkley  
LS29 7SW

Phone 07956494324

Email [wynoffice@gmail.com](mailto:wynoffice@gmail.com)

Website [wyngirlguiding.co.uk](http://wyngirlguiding.co.uk)

## Activities

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**Objects:** THE INSTRUCTION OF GIRLS OF ALL CLASSES IN THE PRINCIPLES OF DISCIPLINE, LOYALTY AND GOOD CITIZENSHIP.

**Activities:** Enables girls & young women to fulfill their potential to take an active & responsible role in society through its distinctive stimulating & enjoyable programme of activities delivered by trained volunteer leaders. The aim is to help girls and young women develop emotionally, mentally, physically & spiritually so they can make a positive contribution to their community & the wider world.

## Classification

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- **How:** Acts As An Umbrella Or Resource Body
- **What:** Education/training, Arts/culture/heritage/science, Amateur Sport
- **Who:** Children/young People, Other Defined Groups

## Geography

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- Bradford City

## Finances

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| Period end | Income  | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2024-12-31 | £45,364 | £43,600     | -      | -         |
| 2023-12-31 | £51,347 | £33,870     | -      | -         |
| 2022-12-31 | £42,065 | £29,363     | -      | -         |
| 2021-12-31 | £37,691 | £23,658     | -      | -         |
| 2020-12-31 | £30,416 | £21,856     | -      | -         |

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## Trustees

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| Name                | Role | Appointed  |
|---------------------|------|------------|
| Julie Smith         |      | 2025-07-01 |
| Susan Felicity Vint |      | 2025-07-01 |

**WEST YORKSHIRE NORTH GUIDE ASSOCIATION**

England & Wales - Charity number 701768

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# Accounts

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West Yorkshire North Guide Association  
(Charity Commission No. 701768)

Financial statements

For the year ended 31<sup>st</sup> December 2024

## West Yorkshire North Guide Association

Contents of the financial statements for the year ended 31<sup>st</sup> December 2024

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**West Yorkshire North Guide Association**  
**Charity information for the year ended 31<sup>st</sup> December 2024**

|                             |  |
|-----------------------------|--|
| <b>Registered office</b>    | <b>The Wynches<br/>Moor Lane<br/>Burley Woodhead<br/>Ilkley<br/>LS29 7SW</b>   |
| <b>Charity number</b>       | <b>701768</b>  |
| <b>Trustees</b>             | <b>Mrs Julie Smith<br/>Mrs Susan Vint<br/>Miss Becky Hutchinson</b>  |
| <b>Independent examiner</b> | <b>Laura Alderson MAAT<br/>Accountax-Kly Limited<br/>9 Lawcliffe Crescent<br/>Haworth<br/>Keighley<br/>West Yorkshire<br/>BD22 8RD</b> |

## **West Yorkshire North Guide Association**

### **Annual report and accounts for the year ended 31<sup>st</sup> December 2024**

West Yorkshire North County Guide Association is registered with the Charity Commission – No. 701768.

The content of the financial report should be read in conjunction with the Annual Report for 2024, which provides more detailed information concerning the extent of West Yorkshire North County Guide Association's activities for the year. Divisions, Districts, and Units are responsible for their own finances.

#### **Trustees:**

The Trustees of the County during the year were: Mrs Kay Bolton and Miss Becky Hutchinson.

#### **Governing Document:**

The Governing Document of the West Yorkshire North County Guide Association is the 'Constitution of the Executive Committee of West Yorkshire North' and approved by the North East England Guide Association. The ultimate responsibility for the management of Guiding in West Yorkshire North County is vested in the Executive Committee.

#### **Activities and Achievements:**

The objectives of West Yorkshire North County Guide Association are to develop, promote and advance Guiding in the county, in line with the Guide Association's Mission and Vision. As part of a world-wide movement, Guiding enables girls and young women to fulfil their potential and to take an active responsible role in society through its distinctive, stimulating and enjoyable programme of activities delivered by trained volunteer leaders. Its vision is to have sufficient adult volunteer leaders to enable every girl and young woman to have the opportunity to join Girlguiding.

Where a need is established, subsidies are awarded to individuals to assist with camps and holidays, or in the case of units, equipment and resources.

It is intended that the West Yorkshire North County will continue to pursue activities and policies which sustain and enhance the stated objectives of Guiding within the financial constraints of the available income.

#### **Financial Review of the Year:**

Receipts for the year totalled £45,364 (2023 £51,347). Expenditure for the year was £43,600 (2023 £33,870). This left a surplus of £1,764 (2023 £17,477).

Cash fund balances carried forward at 31<sup>st</sup> December 2024 totalled £173,049 (2023 £171,285).

The net assets of the association totalled £638,297 at 31<sup>st</sup> December 2024 (2023 £635,195). Detailed schedules of these assets are shown on the attached Statement of Assets and Liabilities, and on Appendix 1.

#### **Policies:**

West Yorkshire North County Guide Association holds a proportion of general funds in investments. These are held for a combination of capital growth to fund future expenditure and projects, and income generation to fund day-to-day running costs. These funds are invested in the Charities Official Investments Funds.

Free Reserves represents the 'working capital' of West Yorkshire North County Guide Association available to support short and medium term objectives and to safeguard against unexpected decreases in income, and will be expended at the executive committee's discretion in furtherance of the county's objectives.

The current Reserves Policy for the county states the £20,000 plus a year's expenditure will always be held. Therefore, at the end of the year sufficient funds are held for the current requirements of the County, and any future developments, including the maintenance of the County's property (WYNCHES – the County Campsite and Pack Hoilday House) and the continued training of volunteer adult leaders.

Becky Hutchinson  
Trustee  
17<sup>th</sup> October 2025

Anna-Marie Birkby  
Treasurer  
17<sup>th</sup> October 2025

**West Yorkshire North Guide Association**  
**Independent Examiner's Report to the Trustees for the year ended 31<sup>st</sup> December 2024**

I report on the accounts of the Trust of the year ended 31<sup>st</sup> December 2024, which are set out in the annexed pages.

**Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirements of section 144 (2) of the Charities Act 2011 (the 2011 Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5) (b) of the 2011 Act, whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the disclosures in accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention;

- 1) Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the Act; and to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met;
- 2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Laura Alderson*

L Alderson MAAT  
Accountax-Kly Limited  
9 Lawcliffe Crescent  
Haworth  
Keighley  
West Yorkshire  
BD22 8RD

9<sup>th</sup> September 2025

**West Yorkshire North County Guide Association  
Receipts and Payments Account  
For the year ended 31<sup>st</sup> December 2024**

|                                     | <b>2024</b>         | <b>2023</b>          |
|-------------------------------------|---------------------|----------------------|
|                                     | <b>£</b>            | <b>£</b>             |
| <b>Receipts</b>                     |                     |                      |
| Subscriptions received (Net)        | 10,213              | 11,935               |
| Friends of Wynches subscriptions    | 50                  | 40                   |
| <b>Other income</b>                 |                     |                      |
| Camp fees                           | 1,322               | 2,882                |
| Rent                                | 17,986              | 19,590               |
| Sales                               | 2                   | 225                  |
| Grants and donations                | 2,590               | -                    |
| Events and activities               | 4,775               | 9,111                |
| Badges                              | <u>6,185</u>        | <u>3,988</u>         |
|                                     | 43,123              | 47,771               |
| <b>Investment income</b>            |                     |                      |
| Bank and investment interest        | 2,241               | 3,576                |
| Other income                        | <u>-</u>            | <u>-</u>             |
|                                     | 45,364              | 51,347               |
| <b>Payments</b>                     |                     |                      |
| Commissioners and Advisors expenses | 523                 | 649                  |
| Printing and stationery             | 85                  | 303                  |
| Events and activities               | 3,528               | 4,261                |
| Rates and Insurance                 | 6,912               | 5,548                |
| Light, heat, and water              | 8,419               | 3,801                |
| Alarms and maintenance              | 906                 | 791                  |
| Repairs and maintenance             | 9,516               | 3,423                |
| Telephone                           | 310                 | 283                  |
| Computer costs and subscriptions    | 1,291               | 666                  |
| Badges                              | 6,275               | 9,622                |
| Training                            | 156                 | 164                  |
| Donations                           | 2,017               | 2,804                |
| Professional fees                   | 450                 | 450                  |
| Wages                               | 1,146               | 1,195                |
| Miscellaneous expenses              | 728                 | -                    |
| Equipment additions                 | 1,338               | -                    |
| Total expenses                      | <u>43,600</u>       | <u>33,870</u>        |
| <b>Net receipts for year</b>        | <u><u>1,764</u></u> | <u><u>17,477</u></u> |
| Cash fund balances brought forward  | 177,819             | 160,342              |
| Cash fund balances carried forward  | 179,583             | 177,819              |

**West Yorkshire North Guide Association**  
**Statement of Assets and Liabilities**  
**As at 31<sup>st</sup> December 2024**

|                              | <b>2024</b>           | <b>2023</b>           |
|------------------------------|-----------------------|-----------------------|
|                              | <b>£</b>              | <b>£</b>              |
| <b>Non-monetary assets</b>   |                       |                       |
| Fixed assets at cost         | 463,429               | 462,091               |
| Stock held                   | <u>2,269</u>          | <u>2,269</u>          |
|                              | 465,698               | 464,360               |
| <b>Monetary assets</b>       |                       |                       |
| Natwest Current Account      | 73,867                | 71,976                |
| Natwest Deposit Account      | 4,684                 | 4,811                 |
| Natwest Reserve Account      | 22                    | 22                    |
| Cash in hand                 | 130                   | 130                   |
| Investments at Current Value | <u>94,346</u>         | <u>94,346</u>         |
|                              | 173,049               | 171,285               |
| <b>Current liabilities</b>   |                       |                       |
| Accruals                     | <u>(450)</u>          | <u>(450)</u>          |
| <b>Net current assets</b>    | <u><u>638,297</u></u> | <u><u>635,195</u></u> |

We approve these accounts and confirm that we have made available all relevant records and information for their preparation.

B.Hutchinson

Becky Hutchinson  
Trustee  
17<sup>th</sup> October 2025

A Birkby

Anna-Marie Birkby  
Treasurer  
17<sup>th</sup> October 2025

Notes for the year ended 31<sup>st</sup> December 2024

The accounts have been prepared on the receipts and payments basis and comply with the legal requirements of the Charities Act 2011. All funds are unrestricted. Restricted funds: The Association no longer holds a balance of behalf of Youth United. Stock is valued at the cost price.

**West Yorkshire North County Guide Association**  
**Appendix 1 Fixed Asset List for the year ended 31<sup>st</sup> December 2024**

|  | <b>Year Bought</b> | <b>Cost<br/>£</b>    |
|--|--------------------|----------------------|
| <b>Land and buildings at Wynches</b>                 |                    |                      |
| Campsite   | 1988               | 65,000               |
| House  | 1994               | 275,000              |
| Stairlift  | 1998               | 4,000                |
| Chalet   | 2005/06            | 33,271               |
| Centenary Cabin                                      | 2011               | 22,293               |
| Pavilion   | 2012               | 2,621                |
| New Chapel Area                                      | 2019               | <u>1,051</u>         |
|  |                    | 403,236              |
| <b>Other equipment</b>                               |                    |                      |
| Wynches laundry equipment                            | 2007               | 1,037                |
| Wynches cupboards                                    | 2008               | 2,400                |
| Computer and software                                | 2007               | 2,381                |
| Tents  | 1997               | 2,841                |
| Tents/Dining shelter                                 | 2008               | 1,070                |
| Archery equipment                                    | 2007               | 782                  |
| Climbing equipment                                   | 1998               | 909                  |
| Overhead projector                                   | 2000               | 202                  |
| Display boards                                       | 2007               | 1,368                |
| Traversing walls and safety equipment                | 2007               | 1,625                |
| Resuscitation trainer                                | 2007/11            | 539                  |
| Vacuum cleaner                                       | 2008               | 220                  |
| Chairs   | 2009               | 1,035                |
| Sofa beds  | 2009               | 760                  |
| Grass sledges  | 2009               | 536                  |
| Snow sledges   | 2010               | 55                   |
| Light weight tents                                   | 2010/11            | 300                  |
| Armchairs  | 2010               | 220                  |
| Playground   | 2011               | 16,701               |
| Cooker   | 2010               | 125                  |
| Fridge and freezer                                   | 2011               | 270                  |
| Display cupboards                                    | 2011               | 600                  |
| Outdoor benches                                      | 2012               | 580                  |
| Fridge freezers for toilets                          | 2013               | 610                  |
| New computer funded by Youth United                  | 2014               | 1,055                |
| Microwave for Centenary Cabin                        | 2014               | 80                   |
| Computer   | 2014               | 1,344                |
| Power washer   | 2017               | 150                  |
| Mattresses   | 2017               | 4,860                |
| Printer  | 2018               | 160                  |
| Pond   | 2018               | 2,216                |
| Stairlift  | 2018               | 3,910                |
| Kitchen table legs                                   | 2018               | 1,380                |
| Total fixed assets at cost carried over to next page |                    | <u><u>52,321</u></u> |

**West Yorkshire North County Guide Association**  
**Appendix 1 Fixed Asset List for the year ended 31<sup>st</sup> December 2024**

|   | <b>Year Bought</b> | <b>Cost £</b>        |
|---|--------------------|----------------------|
| <b>Other equipment</b>                  |                    |                      |
| Balance carried over from previous page |                    | 52,321               |
| Picnic tables and benches               | 2022               | 2,784                |
| Benches x 2                             | 2022               | 280                  |
| Toolmax 2270L outdoor storage           | 2022               | 287                  |
| New cooker                              | 2022               | 1,650                |
| Kitchen in chalet                       | 2022               | 1,533                |
| 3 x trollies                            | 2024               | 390                  |
| Play equipment: hula, badminton, balls  | 2024               | 95                   |
| Nest swings x 2                         | 2024               | 40                   |
| Axe throwing                            | 2024               | 150                  |
| Swingball                               | 2024               | 60                   |
| Large trollies                          | 2024               | 408                  |
| Stairlift                               | 2024               | 195                  |
| <br>                                    |                    |                      |
| Total fixed assets at cost              |                    | <u><u>60,193</u></u> |

**Signature:** 

**Email:** becky\_hutchinson@hotmail.com

**Signature:** 

Anna-Marie Birkby (Oct 17, 2025 12:49:32 GMT+1)

**Email:** wyntreas@live.co.uk









# West Yorkshire North Guide Association Year Ending 31st December 2024

Final Audit Report

2025-10-17

|                 |   |
|-----------------|---|
| Created:        | 2025-10-17  |
| By:             | Laura Alderson (laura.alderson@accountax-kly.co.uk) |
| Status:         | Signed  |
| Transaction ID: | CBJCHBCAABAAi_aG0-eMA5m4dzPawK7T1kxKHJTtPKz         |

## "West Yorkshire North Guide Association Year Ending 31st December 2024" History

-  Document created by Laura Alderson (laura.alderson@accountax-kly.co.uk)  
2025-10-17 - 10:47:04 AM GMT
-  Document emailed to Becky Hutchinson (becky\_hutchinson@hotmail.com) for signature  
2025-10-17 - 10:47:08 AM GMT
-  Document emailed to Anna-Marie Birkby (wyntreas@live.co.uk) for signature  
2025-10-17 - 10:47:08 AM GMT
-  Email viewed by Becky Hutchinson (becky\_hutchinson@hotmail.com)  
2025-10-17 - 10:47:23 AM GMT
-  Document e-signed by Becky Hutchinson (becky\_hutchinson@hotmail.com)  
Signature Date: 2025-10-17 - 10:49:20 AM GMT - Time Source: server
-  Email viewed by Anna-Marie Birkby (wyntreas@live.co.uk)  
2025-10-17 - 11:48:03 AM GMT
-  Document e-signed by Anna-Marie Birkby (wyntreas@live.co.uk)  
Signature Date: 2025-10-17 - 11:49:32 AM GMT - Time Source: server
-  Agreement completed.  
2025-10-17 - 11:49:32 AM GMT

**WEST YORKSHIRE NORTH GUIDE ASSOCIATION**

England & Wales - Charity number 701768

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# Accounts

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West Yorkshire North Guide Association  
(Charity Commission No. 701768)

Financial statements

For the year ended 31<sup>st</sup> December 2023

## West Yorkshire North Guide Association

Contents of the financial statements for the year ended 31<sup>st</sup> December 2023

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| Independent examiner's report       | 5           |
| Receipts and payments account       | 6           |
| Statement of assets and liabilities | 7           |

**West Yorkshire North Guide Association**  
**Charity information for the year ended 31<sup>st</sup> December 2023**

|                             |  |
|-----------------------------|--|
| <b>Registered office</b>    | <b>Barn House<br/>Hob Lane<br/>Stanbury<br/>Keighley<br/>BD22 0HW</b>  |
| <b>Charity number</b>       | <b>701768</b>  |
| <b>Trustees</b>             | <b>Mrs Kay Bolton<br/>Miss Becky Hutchinson</b>  |
| <b>Independent examiner</b> | <b>Laura Alderson MAAT<br/>Accountax-Kly Limited<br/>9 Lawcliffe Crescent<br/>Haworth<br/>Keighley<br/>West Yorkshire<br/>BD22 8RD</b> |

## **West Yorkshire North Guide Association**

### **Annual report and accounts for the year ended 31<sup>st</sup> December 2023**

West Yorkshire North County Guide Association is registered with the Charity Commission – No. 701768.

The content of the financial report should be read in conjunction with the Annual Report for 2023, which provides more detailed information concerning the extent of West Yorkshire North County Guide Association's activities for the year. Divisions, Districts, and Units are responsible for their own finances.

#### **Trustees:**

The Trustees of the County during the year were: Mrs Kay Bolton (County Commissioner), and Miss Becky Hutchinson.

#### **Governing Document:**

The Governing Document of the West Yorkshire North County Guide Association is the 'Constitution of the Executive Committee of West Yorkshire North' and approved by the North East England Guide Association. The ultimate responsibility for the management of Guiding in West Yorkshire North County is vested in the Executive Committee, whose members are listed in the County Directory.

#### **Activities and Achievements:**

The objectives of West Yorkshire North County Guide Association are to develop, promote and advance Guiding in the county, in line with the Guide Association's Mission and Vision. As part of a world-wide movement, Guiding enables girls and young women to fulfil their potential and to take an active responsible role in society through its distinctive, stimulating and enjoyable programme of activities delivered by trained volunteer leaders. Its vision is to have sufficient adult volunteer leaders to enable every girl and young woman to have the opportunity to join Girlguiding.

Where a need is established, subsidies are awarded to individuals to assist with camps and holidays, or in the case of units, equipment and resources.

It is intended that the West Yorkshire North County will continue to pursue activities and policies which sustain and enhance the stated objectives of Guiding within the financial constraints of the available income.

#### **Financial Review of the Year:**

Receipts for the year totalled £51,347 (2022 £42,065). Expenditure for the year was £33,870 (2022 £29,363). This left a surplus of £17,477 (2022 £12,702).

Cash fund balances carried forward at 31<sup>st</sup> December 2023 totalled £171,285 (2022 £153,808).

The net assets of the association totalled £635,195 at 31<sup>st</sup> December 2023 (2022 £617,718). Detailed schedules of these assets are shown on the attached Statement of Assets and Liabilities, and on Appendix 1.

#### **Policies:**

West Yorkshire North County Guide Association holds a proportion of general funds in investments. These are held for a combination of capital growth to fund future expenditure and projects, and income generation to fund day-to-day running costs. These funds are invested in the Charities Official Investments Funds.

Free Reserves represents the 'working capital' of West Yorkshire North County Guide Association available to support short and medium term objectives and to safeguard against unexpected decreases in income, and will be expended at the executive committee's discretion in furtherance of the county's objectives.

The current Reserves Policy for the county states the £20,000 plus a year's expenditure will always be held. Therefore, at the end of the year sufficient funds are held for the current requirements of the County, and any future developments, including the maintenance of the County's property (WYNCHES – the County Campsite and Pack Hoilday House) and the continued training of volunteer adult leaders.

Kay Bolton  
County Commissioner  
13<sup>th</sup> December 2024

**Kay Bolton**

Anna-Marie Birkby  
County Treasurer  
13<sup>th</sup> December 2024

**A Birkby**

**West Yorkshire North Guide Association**  
**Independent Examiner's Report to the Trustees for the year ended 31<sup>st</sup> December 2023**

I report on the accounts of the Trust of the year ended 31<sup>st</sup> December 2023, which are set out in the annexed pages.

**Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirements of section 144 (2) of the Charities Act 2011 (the 2011 Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5) (b) of the 2011 Act, whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the disclosures in accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention;

- 1) Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the Act; and to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met;
- 2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Laura Alderson*

L Alderson MAAT  
Accountax-Kly Limited  
9 Lawcliffe Crescent  
Haworth  
Keighley  
West Yorkshire  
BD22 8RD

11<sup>th</sup> December 2024

**West Yorkshire North County Guide Association  
Receipts and Payments Account  
For the year ended 31<sup>st</sup> December 2023**

|                                     | <b>2023</b>   | <b>2022</b>   |
|-------------------------------------|---------------|---------------|
|                                     | <b>£</b>      | <b>£</b>      |
| <b>Receipts</b>                     |               |               |
| Subscriptions received (Net)        | 11,935        | 6,743         |
| Friends of Wynchies subscriptions   | 40            | 60            |
| <b>Other income</b>                 |               |               |
| Camp fees                           | 2,882         | 2,434         |
| Rent                                | 19,590        | 13,936        |
| Sales                               | 225           | 332           |
| Grants and donations                | -             | 5,617         |
| Events and activities               | 9,111         | 4,954         |
| Standard insurance                  | -             | 90            |
| Badges                              | <u>3,988</u>  | <u>7,080</u>  |
|                                     | 47,771        | 41,246        |
| <b>Investment income</b>            |               |               |
| Bank and investment interest        | 3,576         | 819           |
| Other income                        | <u>-</u>      | <u>-</u>      |
|                                     | 51,347        | 42,065        |
| <b>Payments</b>                     |               |               |
| Commissioners and Advisors expenses | 649           | 552           |
| Printing and stationery             | 303           | 363           |
| Events and activities               | 4,261         | 5,793         |
| Rates and Insurance                 | 5,458         | 5,013         |
| Light, heat, and water              | 3,801         | 4,047         |
| Alarms and maintenance              | 791           | 791           |
| Repairs and maintenance             | 3,423         | 4,858         |
| Telephone                           | 283           | 268           |
| Computer costs and subscriptions    | 666           | 352           |
| Badges                              | 9,622         | 5,439         |
| Training                            | 164           | 391           |
| Donations                           | 2,804         | 70            |
| Professional fees                   | 450           | 450           |
| Wages                               | 1,195         | 920           |
| Miscellaneous expenses              | -             | 56            |
| Total expenses                      | <u>33,870</u> | <u>29,363</u> |
| <b>Net receipts for year</b>        | <u>17,477</u> | <u>12,702</u> |
| Cash fund balances brought forward  | 160,342       | 147,640       |
| Cash fund balances carried forward  | 177,819       | 160,342       |

**West Yorkshire North Guide Association  
Statement of Assets and Liabilities  
As at 31<sup>st</sup> December 2023**

|                                | <b>2023</b>           | <b>2022</b>           |
|--------------------------------|-----------------------|-----------------------|
|                                | <b>£</b>              | <b>£</b>              |
| <b>Non-monetary assets</b>     |                       |                       |
| Fixed assets at cost           | 462,091               | 462,091               |
| Stock held                     | <u>2,269</u>          | <u>2,269</u>          |
|                                | 464,360               | 464,360               |
| <br><b>Monetary assets</b>     |                       |                       |
| Natwest Current Account        | 71,976                | 47,923                |
| Natwest Deposit Account        | 4,811                 | 7,374                 |
| Natwest Reserve Account        | 22                    | 22                    |
| Cash in hand                   | 130                   | 126                   |
| Investments at Current Value   | <u>94,346</u>         | <u>98,363</u>         |
|                                | 171,285               | 153,808               |
| <br><b>Current liabilities</b> |                       |                       |
| Accruals                       | <u>(450)</u>          | <u>(450)</u>          |
| <br><b>Net current assets</b>  | <u><u>635,195</u></u> | <u><u>617,718</u></u> |

We approve these accounts and confirm that we have made available all relevant records and information for their preparation.

Kay Bolton  
County Commissioner  
11<sup>th</sup> December 2024

Anna-Marie Birkby  
County Treasurer  
11<sup>th</sup> December 2024

**Notes for the year ended 31<sup>st</sup> December 2023**


The accounts have been prepared on the receipts and payments basis and comply with the legal requirements of the Charities Act 2011. All funds are unrestricted. Restricted funds: The Association no longer holds a balance of behalf of Youth United. Stock is valued at the cost price.

**West Yorkshire North County Guide Association**  
**Appendix 1 Fixed Asset List for the year ended 31<sup>st</sup> December 2023**

|  | <b>Year Bought</b> | <b>Cost<br/>£</b>    |
|--|--------------------|----------------------|
| <b>Land and buildings at Wynches</b>                 |                    |                      |
| Campsite   | 1988               | 65,000               |
| House  | 1994               | 275,000              |
| Stairlift  | 1998               | 4,000                |
| Chalet   | 2005/06            | 33,271               |
| Centenary Cabin                                      | 2011               | 22,293               |
| Pavilion   | 2012               | 2,621                |
| New Chapel Area                                      | 2019               | <u>1,051</u>         |
|  |                    | 403,236              |
| <b>Other equipment</b>                               |                    |                      |
| Wynches laundry equipment                            | 2007               | 1,037                |
| Wynches cupboards                                    | 2008               | 2,400                |
| Computer and software                                | 2007               | 2,381                |
| Tents  | 1997               | 2,841                |
| Tents/Dining shelter                                 | 2008               | 1,070                |
| Archery equipment                                    | 2007               | 782                  |
| Climbing equipment                                   | 1998               | 909                  |
| Overhead projector                                   | 2000               | 202                  |
| Display boards                                       | 2007               | 1,368                |
| Traversing walls and safety equipment                | 2007               | 1,625                |
| Resuscitation trainer                                | 2007/11            | 539                  |
| Vacuum cleaner                                       | 2008               | 220                  |
| Chairs   | 2009               | 1,035                |
| Sofa beds  | 2009               | 760                  |
| Grass sledges  | 2009               | 536                  |
| Snow sledges   | 2010               | 55                   |
| Light weight tents                                   | 2010/11            | 300                  |
| Armchairs  | 2010               | 220                  |
| Playground   | 2011               | 16,701               |
| Cooker   | 2010               | 125                  |
| Fridge and freezer                                   | 2011               | 270                  |
| Display cupboards                                    | 2011               | 600                  |
| Outdoor benches                                      | 2012               | 580                  |
| Fridge freezers for toilets                          | 2013               | 610                  |
| New computer funded by Youth United                  | 2014               | 1,055                |
| Microwave for Centenary Cabin                        | 2014               | 80                   |
| Computer   | 2014               | 1,344                |
| Power washer   | 2017               | 150                  |
| Mattresses   | 2017               | 4,860                |
| Printer  | 2018               | 160                  |
| Pond   | 2018               | 2,216                |
| Stairlift  | 2018               | 3,910                |
| Kitchen table legs                                   | 2018               | 1,380                |
| Total fixed assets at cost carried over to next page |                    | <u><u>52,321</u></u> |

**West Yorkshire North County Guide Association**  
**Appendix 1 Fixed Asset List for the year ended 31<sup>st</sup> December 2023**

|   | <b>Year Bought</b> | <b>Cost £</b> |
|---|--------------------|---------------|
| <b>Other equipment</b>                  |                    |               |
| Balance carried over from previous page |                    | 52,321        |
| Picnic tables and benches               | 2022               | 2,784         |
| Benches x 2                             | 2022               | 280           |
| Toomax 2270L outdoor storage            | 2022               | 287           |
| New cooker                              | 2022               | 1,650         |
| Kitchen in chalet                       | 2022               | 1,533         |
| <br>                                    |                    |               |
| Total fixed assets at cost              |                    | <u>58,855</u> |

**Signature:**   
Mrs Kay Bolton (Dec 20, 2024 18:24 GMT+1)  
**Email:** kay@brontewhirlpools.co.uk

**Signature:**   
Anna-Marie Kirkby (Dec 18, 2024 16:34 GMT)  
**Email:** wyntreas@live.co.uk









# Charity Accounts of West Yorkshire North Guide Association 31 December 2023

Final Audit Report

2024-12-20

|                 |   |
|-----------------|---|
| Created:        | 2024-12-13  |
| By:             | Laura Alderson (laura.alderson@accountax-kly.co.uk) |
| Status:         | Signed  |
| Transaction ID: | CBJCHBCAABAA0NLrLrhBvCNog9bKA8CIH_DPHqnvV2HM        |

## "Charity Accounts of West Yorkshire North Guide Association 31 December 2023" History

-  Document created by Laura Alderson (laura.alderson@accountax-kly.co.uk)  
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2024-12-20 - 5:24:24 PM GMT

**WEST YORKSHIRE NORTH GUIDE ASSOCIATION**

England & Wales - Charity number 701768

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# Accounts

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West Yorkshire North Guide Association  
(Charity Commission No. 701768)

Financial statements

For the year ended 31<sup>st</sup> December 2022

## West Yorkshire North Guide Association

Contents of the financial statements for the year ended 31<sup>st</sup> December 2022

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| Trustees' annual report             | 4           |
| Independent examiner's report       | 5           |
| Receipts and payments account       | 6           |
| Statement of assets and liabilities | 7           |

**West Yorkshire North Guide Association**  
**Charity information for the year ended 31<sup>st</sup> December 2022**

|                             |  |
|-----------------------------|--|
| <b>Registered office</b>    | <b>Barn House<br/>Hob Lane<br/>Stanbury<br/>Keighley<br/>BD22 0HW</b>  |
| <b>Charity number</b>       | <b>701768</b>  |
| <b>Trustees</b>             | <b>Mrs Kay Bolton<br/>Miss Becky Hutchinson</b>  |
| <b>Independent examiner</b> | <b>Laura Alderson MAAT<br/>Accountax-Kly Limited<br/>9 Lawcliffe Crescent<br/>Haworth<br/>Keighley<br/>West Yorkshire<br/>BD22 8RD</b> |

## **West Yorkshire North Guide Association**

### **Annual report and accounts for the year ended 31<sup>st</sup> December 2022**

West Yorkshire North County Guide Association is registered with the Charity Commission – No. 701768.

The content of the financial report should be read in conjunction with the Annual Report for 2022, which provides more detailed information concerning the extent of West Yorkshire North County Guide Association's activities for the year. Divisions, Districts, and Units are responsible for their own finances.

#### **Trustees:**

The Trustees of the County during the year were: Mrs Kay Bolton (County Commissioner), and Miss Becky Hutchinson.

#### **Governing Document:**

The Governing Document of the West Yorkshire North County Guide Association is the 'Constitution of the Executive Committee of West Yorkshire North' and approved by the North East England Guide Association. The ultimate responsibility for the management of Guiding in West Yorkshire North County is vested in the Executive Committee, whose members are listed in the County Directory.

#### **Activities and Achievements:**

The objectives of West Yorkshire North County Guide Association are to develop, promote and advance Guiding in the county, in line with the Guide Association's Mission and Vision. As part of a world-wide movement, Guiding enables girls and young women to fulfil their potential and to take an active responsible role in society through its distinctive, stimulating and enjoyable programme of activities delivered by trained volunteer leaders. Its vision is to have sufficient adult volunteer leaders to enable every girl and young woman to have the opportunity to join Girlguiding.

Where a need is established, subsidies are awarded to individuals to assist with camps and holidays, or in the case of units, equipment and resources.

It is intended that the West Yorkshire North County will continue to pursue activities and policies which sustain and enhance the stated objectives of Guiding within the financial constraints of the available income.

#### **Financial Review of the Year:**

Receipts for the year totalled £42,065 (2021 £37,691). Expenditure for the year was £29,363 (2021 £23,658). This left a surplus of £12,702 (2021 £14,033).

Cash fund balances carried forward at 31<sup>st</sup> December 2022 totalled £153,808 (2021 £147,640).

The net assets of the association totalled £617,718 at 31<sup>st</sup> December 2022 (2021 £605,016). Detailed schedules of these assets are shown on the attached Statement of Assets and Liabilities, and on Appendix 1.

#### **Policies:**

West Yorkshire North County Guide Association holds a proportion of general funds in investments. These are held for a combination of capital growth to fund future expenditure and projects, and income generation to fund day-to-day running costs. These funds are invested in the Charities Official Investments Funds.

Free Reserves represents the 'working capital' of West Yorkshire North County Guide Association available to support short and medium term objectives and to safeguard against unexpected decreases in income, and will be expended at the executive committee's discretion in furtherance of the county's objectives.

The current Reserves Policy for the county states the £20,000 plus a year's expenditure will always be held. Therefore, at the end of the year sufficient funds are held for the current requirements of the County, and any future developments, including the maintenance of the County's property (WYNCHES – the County Campsite and Pack Hoilday House) and the continued training of volunteer adult leaders.

Kay Bolton  
County Commissioner  
1<sup>st</sup> November 2023

Anna-Marie Birkby  
County Treasurer  
1<sup>st</sup> November 2023

## **West Yorkshire North Guide Association**

### **Independent Examiner's Report to the Trustees for the year ended 31<sup>st</sup> December 2022**

I report on the accounts of the Trust of the year ended 31<sup>st</sup> December 2022, which are set out in the annexed pages.

#### **Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirements of section 144 (2) of the Charities Act 2011 (the 2011 Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5) (b) of the 2011 Act, whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the disclosures in accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention;

- 1) Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the Act; and to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met;
- 2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

L Alderson MAAT  
Accountax-Kly Limited  
9 Lawcliffe Crescent  
Haworth  
Keighley  
West Yorkshire  
BD22 8RD

1<sup>st</sup> November 2023

**West Yorkshire North County Guide Association**  
**Receipts and Payments Account**  
**For the year ended 31<sup>st</sup> December 2022**

|                                     | <b>2022</b>   | <b>2021</b>   |
|-------------------------------------|---------------|---------------|
|                                     | <b>£</b>      | <b>£</b>      |
| <b>Receipts</b>                     |               |               |
| Subscriptions received (Net)        | 6,743         | 4,432         |
| Friends of Wynchies subscriptions   | 60            | 190           |
| <b>Other income</b>                 |               |               |
| Camp fees                           | 2,434         | -             |
| Rent                                | 13,936        | 473           |
| Council grants                      | -             | 22,320        |
| Sales                               | 332           | 158           |
| Grants and donations                | 5,617         | 5,440         |
| Events and activities               | 4,954         | 1,006         |
| International opportunities         | -             | 750           |
| Standard insurance                  | 90            | -             |
| Badges                              | <u>7,080</u>  | <u>2,353</u>  |
|                                     | 41,246        | 37,122        |
| <b>Investment income</b>            |               |               |
| Bank interest                       | 819           | 569           |
| Income units                        | -             | -             |
| Dividends                           | <u>-</u>      | <u>-</u>      |
|                                     | 42,065        | 37,691        |
| <b>Payments</b>                     |               |               |
| Commissioners and Advisors expenses | 552           | 83            |
| Printing and stationery             | 363           | 287           |
| Events and activities               | 5,793         | 269           |
| Rent                                | -             | 3,120         |
| Rates and Insurance                 | 5,013         | 4,640         |
| Light, heat, and water              | 4,047         | 3,385         |
| Alarms and maintenance              | 791           | 2,110         |
| Repairs and maintenance             | 4,858         | 3,796         |
| Telephone                           | 268           | 316           |
| Computer costs and subscriptions    | 352           | 472           |
| Badges                              | 5,439         | 4,266         |
| Training                            | 391           | 74            |
| Donations                           | 70            | -             |
| Professional fees                   | 450           | 450           |
| Wages                               | 920           | 243           |
| Miscellaneous expenses              | 56            | 153           |
| Total expenses                      | <u>29,363</u> | <u>23,658</u> |
| <b>Net receipts for year</b>        | <u>12,702</u> | <u>14,033</u> |
| Cash fund balances brought forward  | 147,640       | 133,607       |
| Cash fund balances carried forward  | 160,342       | 147,640       |

**West Yorkshire North Guide Association  
Statement of Assets and Liabilities  
As at 31<sup>st</sup> December 2022**

|                                | <b>2022</b>           | <b>2021</b>           |
|--------------------------------|-----------------------|-----------------------|
|                                | <b>£</b>              | <b>£</b>              |
| <b>Non-monetary assets</b>     |                       |                       |
| Fixed assets at cost           | 462,091               | 455,557               |
| Stock held                     | <u>2,269</u>          | <u>2,269</u>          |
|                                | 464,360               | 457,826               |
| <br><b>Monetary assets</b>     |                       |                       |
| Natwest Current Account        | 47,923                | 44,599                |
| Natwest Deposit Account        | 7,374                 | 4,510                 |
| Natwest Reserve Account        | 22                    | 22                    |
| Cash in hand                   | 126                   | 146                   |
| Investments at Current Value   | <u>98,363</u>         | <u>98,363</u>         |
|                                | 153,808               | 147,640               |
| <br><b>Current liabilities</b> |                       |                       |
| Accruals                       | <u>(450)</u>          | <u>(450)</u>          |
| <br><b>Net current assets</b>  | <u><u>617,718</u></u> | <u><u>605,016</u></u> |

We approve these accounts and confirm that we have made available all relevant records and information for their preparation.

Kay Bolton  
County Commissioner  
1<sup>st</sup> November 2023

Anna-Marie Birkby  
County Treasurer  
1<sup>st</sup> November 2023

Notes for the year ended 31<sup>st</sup> December 2022

The accounts have been prepared on the receipts and payments basis and comply with the legal requirements of the Charities Act 2011. All funds are unrestricted. Restricted funds: The Association no longer holds a balance of behalf of Youth United. Stock is valued at the cost price.

**West Yorkshire North County Guide Association**  
**Appendix 1 Fixed Asset List for the year ended 31<sup>st</sup> December 2022**

|  | <b>Year Bought</b> | <b>Cost<br/>£</b>    |
|--|--------------------|----------------------|
| <b>Land and buildings at Wynches</b>                 |                    |                      |
| Campsite   | 1988               | 65,000               |
| House  | 1994               | 275,000              |
| Stairlift  | 1998               | 4,000                |
| Chalet   | 2005/06            | 33,271               |
| Centenary Cabin                                      | 2011               | 22,293               |
| Pavilion   | 2012               | 2,621                |
| New Chapel Area                                      | 2019               | <u>1,051</u>         |
|  |                    | 403,236              |
| <b>Other equipment</b>                               |                    |                      |
| Wynches laundry equipment                            | 2007               | 1,037                |
| Wynches cupboards                                    | 2008               | 2,400                |
| Computer and software                                | 2007               | 2,381                |
| Tents  | 1997               | 2,841                |
| Tents/Dining shelter                                 | 2008               | 1,070                |
| Archery equipment                                    | 2007               | 782                  |
| Climbing equipment                                   | 1998               | 909                  |
| Overhead projector                                   | 2000               | 202                  |
| Display boards                                       | 2007               | 1,368                |
| Traversing walls and safety equipment                | 2007               | 1,625                |
| Resuscitation trainer                                | 2007/11            | 539                  |
| Vacuum cleaner                                       | 2008               | 220                  |
| Chairs   | 2009               | 1,035                |
| Sofa beds  | 2009               | 760                  |
| Grass sledges  | 2009               | 536                  |
| Snow sledges   | 2010               | 55                   |
| Light weight tents                                   | 2010/11            | 300                  |
| Armchairs  | 2010               | 220                  |
| Playground   | 2011               | 16,701               |
| Cooker   | 2010               | 125                  |
| Fridge and freezer                                   | 2011               | 270                  |
| Display cupboards                                    | 2011               | 600                  |
| Outdoor benches                                      | 2012               | 580                  |
| Fridge freezers for toilets                          | 2013               | 610                  |
| New computer funded by Youth United                  | 2014               | 1,055                |
| Microwave for Centenary Cabin                        | 2014               | 80                   |
| Computer   | 2014               | 1,344                |
| Power washer   | 2017               | 150                  |
| Mattresses   | 2017               | 4,860                |
| Printer  | 2018               | 160                  |
| Pond   | 2018               | 2,216                |
| Stairlift  | 2018               | 3,910                |
| Kitchen table legs                                   | 2018               | 1,380                |
| Total fixed assets at cost carried over to next page |                    | <u><u>52,321</u></u> |

**West Yorkshire North County Guide Association**  
**Appendix 1 Fixed Asset List for the year ended 31<sup>st</sup> December 2022**

|   | <b>Year<br/>Bought</b> | <b>Cost<br/>£</b> |
|---|------------------------|-------------------|
| <b>Other equipment</b>                  |                        |                   |
| Balance carried over from previous page |                        | 52,321            |
| Picnic tables and benches               | 2022                   | 2,784             |
| Benches x 2                             | 2022                   | 280               |
| Toomax 2270L outdoor storage            | 2022                   | 287               |
| New cooker                              | 2022                   | 1,650             |
| Kitchen in chalet                       | 2022                   | 1,533             |
| <br>Total fixed assets at cost          |                        | <br><u>58,855</u> |

**WEST YORKSHIRE NORTH GUIDE ASSOCIATION**

England & Wales - Charity number 701768

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# Accounts

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West Yorkshire North Guide Association  
(Charity Commission No. 701768)

Financial statements

For the year ended 31<sup>st</sup> December 2021

## West Yorkshire North Guide Association

Contents of the financial statements for the year ended 31<sup>st</sup> December 2021

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| Receipts and payments account       | 6           |
| Statement of assets and liabilities | 7           |

**West Yorkshire North Guide Association**  
**Charity information for the year ended 31<sup>st</sup> December 2021**

|                             |   |
|-----------------------------|---|
| <b>Registered office</b>    | <b>Barn House<br/>Hob Lane<br/>Stanbury<br/>Keighley<br/>BD22 0HW</b>   |
| <b>Charity number</b>       | <b>701768</b>   |
| <b>Trustees</b>             | <b>Mrs Kay Bolton<br/>Miss Becky Hutchinson</b>   |
| <b>Independent examiner</b> | <b>Laura Alderson<br/>Accountax<br/>9 Lawcliffe Crescent<br/>Haworth<br/>Keighley<br/>West Yorkshire<br/>BD22 8RD</b> |

## **West Yorkshire North Guide Association**

### **Annual report and accounts for the year ended 31<sup>st</sup> December 2021**

West Yorkshire North County Guide Association is registered with the Charity Commission – No. 701768.

The content of the financial report should be read in conjunction with the Annual Report for 2021, which provides more detailed information concerning the extent of West Yorkshire North County Guide Association's activities for the year. Divisions, Districts, and Units are responsible for their own finances.

#### **Trustees:**

The Trustees of the County during the year were: Mrs Kay Bolton (County Commissioner), and Miss Becky Hutchinson.

#### **Governing Document:**

The Governing Document of the West Yorkshire North County Guide Association is the 'Constitution of the Executive Committee of West Yorkshire North' and approved by the North East England Guide Association. The ultimate responsibility for the management of Guiding in West Yorkshire North County is vested in the Executive Committee, whose members are listed in the County Directory.

#### **Activities and Achievements:**

The objectives of West Yorkshire North County Guide Association are to develop, promote and advance Guiding in the county, in line with the Guide Association's Mission and Vision. As part of a world-wide movement, Guiding enables girls and young women to fulfil their potential and to take an active responsible role in society through its distinctive, stimulating and enjoyable programme of activities delivered by trained volunteer leaders. Its vision is to have sufficient adult volunteer leaders to enable every girl and young woman to have the opportunity to join Girlguiding.

Where a need is established, subsidies are awarded to individuals to assist with camps and holidays, or in the case of units, equipment and resources.

It is intended that the West Yorkshire North County will continue to pursue activities and policies which sustain and enhance the stated objectives of Guiding within the financial constraints of the available income.

#### **Financial Review of the Year:**

Receipts for the year totalled £37,691 (2020 £30,416). Expenditure for the year was £23,658 (2020 £21,856). This left a surplus of £14,033 (2020 £8,560).

Cash fund balances carried forward at 31<sup>st</sup> December 2021 totalled £147,640 (2020 £133,607).

The net assets of the association totalled £605,016 at 31<sup>st</sup> December 2021 (2020 £590,983). Detailed schedules of these assets are shown on the attached Statement of Assets and Liabilities, and on Appendix 1.

#### **Policies:**

West Yorkshire North County Guide Association holds a proportion of general funds in investments. These are held for a combination of capital growth to fund future expenditure and projects, and income generation to fund day-to-day running costs. These funds are invested in the Charities Official Investments Funds.

Free Reserves represents the 'working capital' of West Yorkshire North County Guide Association available to support short and medium term objectives and to safeguard against unexpected decreases in income, and will be expended at the executive committee's discretion in furtherance of the county's objectives.

The current Reserves Policy for the county states the £20,000 plus a year's expenditure will always be held. Therefore, at the end of the year sufficient funds are held for the current requirements of the County, and any future developments, including the maintenance of the County's property (WYNCHES – the County Campsite and Pack Hoilday House) and the continued training of volunteer adult leaders.

Kay Bolton  
County Commissioner  
13<sup>th</sup> October 2022

Anna-Marie Birkby  
County Treasurer  
13<sup>th</sup> October 2022

**West Yorkshire North Guide Association**  
**Independent Examiner's Report to the Trustees for the year ended 31<sup>st</sup> December 2021**

I report on the accounts of the Trust of the year ended 31<sup>st</sup> December 2021, which are set out in the annexed pages.

**Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirements of section 144 (2) of the Charities Act 2011 (the 2011 Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5) (b) of the 2011 Act, whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the disclosures in accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention;

- 1) Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the Act; and to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met;
- 2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



L Alderson MAAT  
Accountax-Kly Limited  
9 Lawcliffe Crescent  
Haworth  
Keighley  
West Yorkshire  
BD22 8RD

12<sup>th</sup> October 2022

**West Yorkshire North County Guide Association**  
**Receipts and Payments Account**  
**For the year ended 31<sup>st</sup> December 2021**

|                                     | <b>2021</b>          | <b>2020</b>         |
|-------------------------------------|----------------------|---------------------|
|                                     | <b>£</b>             | <b>£</b>            |
| <b>Receipts</b>                     |                      |                     |
| Subscriptions received (Net)        | 4,432                | 14,351              |
| Friends of Wynchies subscriptions   | 190                  | -                   |
| <b>Other income</b>                 |                      |                     |
| Fees                                | -                    | 4,627               |
| Rent                                | 473                  | (3,050)             |
| Council grants                      | 22,320               | 10,000              |
| Sales                               | 158                  | 1,290               |
| Grants and donations                | 5,440                | 610                 |
| Events and activities               | 1,006                | 131                 |
| International opportunities         | 750                  | -                   |
| Training                            | -                    | 220                 |
| Badges                              | <u>2,353</u>         | <u>1,173</u>        |
|                                     | 37,122               | 29,352              |
| <b>Investment income</b>            |                      |                     |
| Bank interest                       | 569                  | 323                 |
| Income units                        | -                    | -                   |
| Dividends                           | <u>-</u>             | <u>741</u>          |
|                                     | 37,691               | 30,416              |
| <b>Payments</b>                     |                      |                     |
| Commissioners and Advisors expenses | 83                   | 37                  |
| Printing and stationery             | 287                  | 383                 |
| Events and activities               | 269                  | 360                 |
| Rent                                | 3,120                | -                   |
| Rates and Insurance                 | 4,640                | 3,550               |
| Light, heat, and water              | 3,385                | 3,772               |
| Alarms and maintenance              | 2,110                | 2,922               |
| Repairs and maintenance             | 3,796                | 5,152               |
| Telephone                           | 316                  | 297                 |
| Computer costs and subscriptions    | 472                  | 433                 |
| Equipment                           | -                    | 91                  |
| Badges                              | 4,266                | 3,325               |
| Training                            | 74                   | -                   |
| Professional fees                   | 450                  | 1,110               |
| Wages                               | 243                  | 376                 |
| Miscellaneous expenses              | 153                  | 48                  |
| Total expenses                      | <u>23,658</u>        | <u>21,856</u>       |
| <b>Net receipts for year</b>        | <u><u>14,033</u></u> | <u><u>8,560</u></u> |
| Cash fund balances brought forward  | 133,607              | 125,047             |
| Cash fund balances carried forward  | 147,640              | 133,607             |

**West Yorkshire North Guide Association**  
**Statement of Assets and Liabilities**  
**As at 31<sup>st</sup> December 2021**

|                              | <b>2021</b>           | <b>2020</b>           |
|------------------------------|-----------------------|-----------------------|
|                              | <b>£</b>              | <b>£</b>              |
| <b>Non-monetary assets</b>   |                       |                       |
| Fixed assets at cost         | 455,557               | 455,557               |
| Stock held                   | <u>2,269</u>          | <u>2,269</u>          |
|                              | 457,826               | 457,826               |
| <b>Monetary assets</b>       |                       |                       |
| Natwest Current Account      | 44,599                | 30,660                |
| Natwest Deposit Account      | 4,510                 | 4,507                 |
| Natwest Reserve Account      | 22                    | 22                    |
| Cash in hand                 | 146                   | 106                   |
| Investments at Current Value | <u>98,363</u>         | <u>98,312</u>         |
|                              | 147,640               | 133,607               |
| <b>Current liabilities</b>   |                       |                       |
| Accruals                     | <u>(450)</u>          | <u>(450)</u>          |
| <b>Net current assets</b>    | <u><u>605,016</u></u> | <u><u>590,983</u></u> |

We approve these accounts and confirm that we have made available all relevant records and information for their preparation.

**Kay Bolton**

Kay Bolton  
 County Commissioner  
 13<sup>th</sup> October 2022

**Anna-Marie Birkby**

Anna-Marie Birkby  
 County Treasurer  
 13<sup>th</sup> October 2022

Notes for the year ended 31<sup>st</sup> December 2021

The accounts have been prepared on the receipts and payments basis and comply with the legal requirements of the Charities Act 2011. All funds are unrestricted. Restricted funds: The Association no longer holds a balance of behalf of Youth United. Stock is valued at the cost price.

**West Yorkshire North County Guide Association**  
**Appendix 1 Fixed Asset List**  
**For the year ended 31<sup>st</sup> December 2021**

|                                       | <b>Year Bought</b> | <b>Cost<br/>£</b>    |
|---------------------------------------|--------------------|----------------------|
| <b>Land and buildings at Wynches</b>  |                    |                      |
| Campsite                              | 1988               | 65,000               |
| House                                 | 1994               | 275,000              |
| Stairlift                             | 1998               | 4,000                |
| Chalet                                | 2005/06            | 33,271               |
| Centenary Cabin                       | 2011               | 22,293               |
| Pavilion                              | 2012               | 2,621                |
| New Chapel Area                       | 2019               | <u>1,051</u>         |
|                                       |                    | 403,236              |
| <b>Other equipment</b>                |                    |                      |
| Wynches laundry equipment             | 2007               | 1,037                |
| Wynches cupboards                     | 2008               | 2,400                |
| Computer and software                 | 2007               | 2,381                |
| Tents                                 | 1997               | 2,841                |
| Tents/Dining shelter                  | 2008               | 1,070                |
| Archery equipment                     | 2007               | 782                  |
| Climbing equipment                    | 1998               | 909                  |
| Overhead projector                    | 2000               | 202                  |
| Display boards                        | 2007               | 1,368                |
| Traversing walls and safety equipment | 2007               | 1,625                |
| Resuscitation trainer                 | 2007/11            | 539                  |
| Vacuum cleaner                        | 2008               | 220                  |
| Chairs                                | 2009               | 1,035                |
| Sofa beds                             | 2009               | 760                  |
| Grass sledges                         | 2009               | 536                  |
| Snow sledges                          | 2010               | 55                   |
| Light weight tents                    | 2010/11            | 300                  |
| Armchairs                             | 2010               | 220                  |
| Playground                            | 2011               | 16,701               |
| Cooker                                | 2010               | 125                  |
| Fridge and freezer                    | 2011               | 270                  |
| Display cupboards                     | 2011               | 600                  |
| Outdoor benches                       | 2012               | 580                  |
| Fridge freezers for toilets           | 2013               | 610                  |
| New computer funded by Youth United   | 2014               | 1,055                |
| Microwave for Centenary Cabin         | 2014               | 80                   |
| Computer                              | 2014               | 1,344                |
| Power washer                          | 2017               | 150                  |
| Mattresses                            | 2017               | 4,860                |
| Printer                               | 2018               | 160                  |
| Pond                                  | 2018               | 2,216                |
| Stairlift                             | 2018               | 3,910                |
| Kitchen table legs                    | 2018               | 1,380                |
| Total fixed assets at cost            |                    | <u><u>52,321</u></u> |

**Signature:** Kay Bolton  
Kay Bolton (Oct 14, 2022 11:45 GMT+1)

**Email:** kay@brontewhirlpools.co.uk

**Signature:** Amkby  
Anna-Marie Kirkby (Oct 18, 2022 13:10 GMT+1)

**Email:** wyntreas@live.co.uk


# West Yorkshire North Guide Association YE31122021

Final Audit Report

2022-10-18

|                 |   |
|-----------------|---|
| Created:        | 2022-10-13  |
| By:             | Laura Alderson (laura.alderson@accountax-kly.co.uk) |
| Status:         | Signed  |
| Transaction ID: | CBJCHBCAABAA6zyjW1CMnxTg9ev65fevW6ERZ6zOavYz        |

## "West Yorkshire North Guide Association YE31122021" History

 Document created by Laura Alderson (laura.alderson@accountax-kly.co.uk)


2022-10-13 - 3:46:58 PM GMT

 Document emailed to kay@brontewhirlpools.co.uk for signature

2022-10-13 - 3:47:43 PM GMT

 Email viewed by kay@brontewhirlpools.co.uk

2022-10-14 - 10:44:52 AM GMT

 Signer kay@brontewhirlpools.co.uk entered name at signing as Kay Bolton


2022-10-14 - 10:45:37 AM GMT

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Signature Date: 2022-10-14 - 10:45:39 AM GMT - Time Source: server

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Signature Date: 2022-10-18 - 12:10:37 PM GMT - Time Source: server

 Agreement completed.

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**WEST YORKSHIRE NORTH GUIDE ASSOCIATION**

England & Wales - Charity number 701768

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# Accounts

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# West Yorkshire North Guide Association

(Charity Commission No. 701768)

Financial statements

For the year ended 31<sup>st</sup> December 2020

## West Yorkshire North Guide Association

Contents of the financial statements for the year ended 31<sup>st</sup> December 2020

|                                     | <b>Page</b> |
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| Charity information                 | 3           |
| Trustees' annual report             | 4           |
| Independent examiner's report       | 5           |
| Receipts and payments account       | 6           |
| Statement of assets and liabilities | 7           |

**West Yorkshire North Guide Association**  
**Charity information for the year ended 31<sup>st</sup> December 2020**

|                             |   |
|-----------------------------|---|
| <b>Registered office</b>    | <b>Glencairn<br/>Otley Road<br/>Eldwick<br/>Bradford<br/>BD16 3EQ</b>   |
| <b>Charity number</b>       | <b>701768</b>   |
| <b>Trustees</b>             | <b>Mrs Kay Bolton<br/>Miss Becky Hutchinson<br/>Mrs Kay Cooper</b>  |
| <b>Independent examiner</b> | <b>Laura Alderson<br/>Accountax<br/>9 Lawcliffe Crescent<br/>Haworth<br/>Keighley<br/>West Yorkshire<br/>BD22 8RD</b> |

## West Yorkshire North Guide Association Annual report and accounts for the year ended 31<sup>st</sup> December 2020

West Yorkshire North County Guide Association is registered with the Charity Commission – No. 701768.

The content of the financial report should be read in conjunction with the Annual Report for 2020, which provides more detailed information concerning the extent of West Yorkshire North County Guide Association's activities for the year. Divisions, Districts, and Units are responsible for their own finances.

### Trustees:

The Trustees of the County during the year were: Mrs Kay Bolton (County Commissioner), Miss Becky Hutchinson, and Mrs Kay Cooper.

### Governing Document:

The Governing Document of the West Yorkshire North County Guide Association is the 'Constitution of the Executive Committee of West Yorkshire North' and approved by the North East England Guide Association. The ultimate responsibility for the management of Guiding in West Yorkshire North County is vested in the Executive Committee, whose members are listed in the County Directory.

### Activities and Achievements:

The objectives of West Yorkshire North County Guide Association are to develop, promote and advance Guiding in the county, in line with the Guide Association's Mission and Vision. As part of a world-wide movement, Guiding enables girls and young women to fulfil their potential and to take an active responsible role in society through its distinctive, stimulating and enjoyable programme of activities delivered by trained volunteer leaders. Its vision is to have sufficient adult volunteer leaders to enable every girl and young woman to have the opportunity to join Girlguiding.

Where a need is established, subsidies are awarded to individuals to assist with camps and holidays, or in the case of units, equipment and resources.

It is intended that the West Yorkshire North County will continue to pursue activities and policies which sustain and enhance the stated objectives of Guiding within the financial constraints of the available income.

### Financial Review of the Year:

Receipts for the year totalled £30,416 (2019 £58,613). Expenditure for the year was £21,856 (2019 £46,672). This left a surplus of £8,560 (2019 £11,941).

Cash fund balances carried forward at 31<sup>st</sup> December 2020 totalled £133,607 (2019 £125,047).

The net assets of the association totalled £590,983 at 31<sup>st</sup> December 2019 (2019 £582,423). Detailed schedules of these assets are shown on the attached Statement of Assets and Liabilities, and on Appendix 1.

### Policies:

West Yorkshire North County Guide Association holds a proportion of general funds in investments. These are held for a combination of capital growth to fund future expenditure and projects, and income generation to fund day-to-day running costs. These funds are invested in the Charities Official Investments Funds.

Free Reserves represents the 'working capital' of West Yorkshire North County Guide Association available to support short and medium term objectives and to safeguard against unexpected decreases in income, and will be expended at the executive committee's discretion in furtherance of the county's objectives.

The current Reserves Policy for the county states the £20,000 plus a year's expenditure will always be held. Therefore, at the end of the year sufficient funds are held for the current requirements of the County, and any future developments, including the maintenance of the County's property (WYNCHES – the County Campsite and Pack Holiday House) and the continued training of volunteer adult leaders.

Kay Bolton  
County Commissioner  
25<sup>th</sup> October 2021



Anna-Marie Birby  
County Treasurer  
25<sup>th</sup> October 2021



## **West Yorkshire North Guide Association**

### **Independent Examiner's Report to the Trustees for the year ended 31<sup>st</sup> December 2020**

I report on the accounts of the Trust of the year ended 31<sup>st</sup> December 2020, which are set out in the annexed pages.

#### **Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirements of section 144 (2) of the Charities Act 2011 (the 2011 Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5) (b) of the 2011 Act, whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the disclosures in accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention;

- 1) Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the Act; and to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met;
- 2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

L Alderson  
Accountax  
9 Lawcliffe Crescent  
Haworth  
Keighley  
West Yorkshire  
BD22 8RD

25<sup>th</sup> October 2021

**West Yorkshire North County Guide Association**  
**Receipts and Payments Account**  
**For the year ended 31<sup>st</sup> December 2020**

|                                     | 2020          | 2019          |
|-------------------------------------|---------------|---------------|
|                                     | £             | £             |
| <b>Receipts</b>                     |               |               |
| Subscriptions received (Net)        | 14,351        | 17,354        |
| <b>Other income</b>                 |               |               |
| Fees                                | 4,627         | 19,563        |
| Rent refunded due to COVID          | (3,050)       | -             |
| Council grants                      | 10,000        | -             |
| Sales                               | 1,290         | 5,846         |
| Grants and donations                | 610           | 129           |
| Events and activities               | 131           | 7,457         |
| Training                            | 220           | 1,282         |
| Badges                              | <u>1,173</u>  | <u>2,722</u>  |
|                                     | 29,352        | 54,353        |
| <b>Investment income</b>            |               |               |
| Bank interest                       | 323           | 170           |
| Income units                        | -             | 3,201         |
| Dividends                           | <u>741</u>    | <u>889</u>    |
|                                     | 30,416        | 58,613        |
| <b>Payments</b>                     |               |               |
| Commissioners and Advisors expenses | 37            | 635           |
| Printing and stationery             | 383           | 252           |
| Events and activities               | 360           | 5,217         |
| Rates and Insurance                 | 3,550         | 3,866         |
| Light, heat, and water              | 3,772         | 4,293         |
| Alarms and maintenance              | 2,922         | 2,705         |
| Repairs and maintenance             | 5,152         | 5,662         |
| Telephone                           | 297           | 440           |
| Computer costs and subscriptions    | 433           | 1,259         |
| Equipment                           | 91            | 1,051         |
| Badges                              | 3,325         | 2,128         |
| Training                            | -             | 1,739         |
| Purchases for sale                  | -             | 3,985         |
| Grants and donations                | -             | 750           |
| Professional fees                   | 1,110         | 1,375         |
| Office expenses                     | -             | 210           |
| Rent                                | -             | 3,625         |
| Wages                               | 376           | 7,180         |
| Miscellaneous expenses              | 48            | 300           |
| Total expenses                      | <u>21,856</u> | <u>46,672</u> |
| <b>Net receipts for year</b>        | <u>8,560</u>  | <u>11,941</u> |
| Cash fund balances brought forward  | 125,047       | 113,106       |
| Cash fund balances carried forward  | 133,607       | 125,047       |


**West Yorkshire North Guide Association  
Statement of Assets and Liabilities  
As at 31<sup>st</sup> December 2020**

|                              | 2020<br>£      | 2019<br>£      |
|------------------------------|----------------|----------------|
| <b>Non-monetary assets</b>   |                |                |
| Fixed assets at cost         | 455,557        | 455,557        |
| Stock held                   | <u>2,269</u>   | <u>2,269</u>   |
|                              | 457,826        | 457,826        |
| <b>Monetary assets</b>       |                |                |
| Natwest Current Account      | 30,660         | 22,324         |
| Natwest Deposit Account      | 4,507          | 4,589          |
| Natwest Reserve Account      | 22             | 22             |
| Cash in hand                 | 106            | 106            |
| Investments at Current Value | <u>98,312</u>  | <u>98,007</u>  |
|                              | 133,607        | 125,047        |
| <b>Current liabilities</b>   |                |                |
| Accruals                     | <u>(450)</u>   | <u>(450)</u>   |
| <b>Net current assets</b>    | <u>590,983</u> | <u>582,423</u> |

We approve these accounts and confirm that we have made available all relevant records and information for their preparation.

Kay Bolton  
County Commissioner  
25<sup>th</sup> October 2021



  
Anna-Marie Birkby  
County Treasurer  
25<sup>th</sup> October 2021

**Notes for the year ended 31<sup>st</sup> December 2020**

The accounts have been prepared on the receipts and payments basis and comply with the legal requirements of the Charities Act 2011. All funds are unrestricted. Restricted funds: The Association no longer holds a balance of behalf of Youth United. Stock is valued at the cost price.

**West Yorkshire North County Guide Association**  
**Appendix 1 Fixed Asset List**  
**For the year ended 31<sup>st</sup> December 2020**

|                                       | Year<br>Bought | Cost<br>£            |
|---------------------------------------|----------------|----------------------|
| <b>Land and buildings at Wynches</b>  |                |                      |
| Campsite                              | 1988           | 65,000               |
| House                                 | 1994           | 275,000              |
| Stairlift                             | 1998           | 4,000                |
| Chalet                                | 2005/06        | 33,271               |
| Centenary Cabin                       | 2011           | 22,293               |
| Pavilion                              | 2012           | 2,621                |
| New Chapel Area                       | 2019           | <u>1,051</u>         |
|                                       |                | 403,236              |
| <b>Other equipment</b>                |                |                      |
| Wynches laundry equipment             | 2007           | 1,037                |
| Wynches cupboards                     | 2008           | 2,400                |
| Computer and software                 | 2007           | 2,381                |
| Tents                                 | 1997           | 2,841                |
| Tents/Dining shelter                  | 2008           | 1,070                |
| Archery equipment                     | 2007           | 782                  |
| Climbing equipment                    | 1998           | 909                  |
| Overhead projector                    | 2000           | 202                  |
| Display boards                        | 2007           | 1,368                |
| Traversing walls and safety equipment | 2007           | 1,625                |
| Resuscitation trainer                 | 2007/11        | 539                  |
| Vacuum cleaner                        | 2008           | 220                  |
| Chairs                                | 2009           | 1,035                |
| Sofa beds                             | 2009           | 760                  |
| Grass sledges                         | 2009           | 536                  |
| Snow sledges                          | 2010           | 55                   |
| Light weight tents                    | 2010/11        | 300                  |
| Armchairs                             | 2010           | 220                  |
| Playground                            | 2011           | 16,701               |
| Cooker                                | 2010           | 125                  |
| Fridge and freezer                    | 2011           | 270                  |
| Display cupboards                     | 2011           | 600                  |
| Outdoor benches                       | 2012           | 580                  |
| Fridge freezers for toilets           | 2013           | 610                  |
| New computer funded by Youth United   | 2014           | 1,055                |
| Microwave for Centenary Cabin         | 2014           | 80                   |
| Computer                              | 2014           | 1,344                |
| Power washer                          | 2017           | 150                  |
| Mattresses                            | 2017           | 4,860                |
| Printer                               | 2018           | 160                  |
| Pond                                  | 2018           | 2,216                |
| Stairlift                             | 2018           | 3,910                |
| Kitchen table legs                    | 2018           | 1,380                |
| Total fixed assets at cost            |                | <u><u>52,321</u></u> |