

# Trustees Annual Report for the period 1<sup>st</sup> September 2024 – 31 August 2025



Llandudno Youth Music Theatre (LYMT)

Craig Y Don Community Centre

Queens Road

LLANDUDNO

LL30 1TE

Charity Number 701723

The Trustees serving during the period of this report were:

Trustee	Role
Adrian La Trobe	Chair
Moya Seaman	Secretary
Adrian Seaman	Treasurer
Philip Jones	President
Ian Wilson	Vice President
Tamsin Nellist	Safeguarding Lead
Anne Davenport	Artistic Lead
Lyn Emmerson	Trustee
Colin Wickens	Trustee
Emma Joyce	Trustee
Dan White-Meir	Trustee
Jamie Toffrey	Trustee
Hannah Seaman	Trustee
Stuart Loughland	Trustee

## Structure, governance and management

**Type of governing document:** Constitution

**How the charity is constituted:** Llandudno Youth Music Theatre is an unincorporated charity.

**Trustee selection methods:** The Honorary Secretary and Honorary Treasurer along with six of the Trustees shall be elected to post at the Charity's Annual General Meeting to serve a two year term (one officer and three others coming up for election each year) Subject to re-election there is no maximum term of office.

### **Additional governance points**

There is a Child Safeguarding and Protection policy and procedure in place. Disclosure checks are carried out prior to commencement of volunteering or trusteeship. These checks are carried out in line with local authority guidance through uCheck Disclosure Services, Exeter. The group also has a Privacy Policy in accordance with GDPR.

### **The Safeguarding Team**

The Safeguarding Lead organises all licences and chaperones as required for performances. Licensing conforms to the local authority legislation for children in performances. All members of the chaperone team are local authority approved chaperones for Llandudno Youth Music Theatre with child protection training. The group also makes use of Responsible Adults, all of whom have been DBS checked. A health and consent form completed by the parent or guardian is held for each child.

### **General information**

LYMT is a member of the **National Operatic and Dramatic Association (NODA)**, which provides helpful advice and opportunities.

All Trustees give their time voluntarily and receive no remuneration or other benefits other than for legitimate expenses incurred in the work of LYMT in line with the constitution.

The Trustees are grateful for the help and support from past members, parents and friends of Llandudno Youth Music Theatre and Stagenotes and hope to continue to build on this for the future.

## **Objectives and Activities**

### **LYMT Aims and Objectives:**

The object of the charity shall be to educate the public in musical, dramatic and performing arts and through specific focus on working with children and young people, to further the development of public appreciation and taste in the said arts. This shall be achieved by (but not exclusively through):

- The promotion of plays, drama, comedy, opera, musical theatre, and other dramatic and musical works of educative value
- The provision of a permanent Youth Theatre organisation in Conwy County based in Llandudno
- The encouragement of participation in theatre and the arts amongst children and young people from the region
- The development of linguistic skills of children and young people through the craft of theatre and performing arts
- The development of personal and life skills of young people by the use of theatre craft as a tool for the building of confidence and social interaction
- Providing an opportunity for children and young people to work with professional tutors, artists and craftspeople from the world of theatre and the arts
- Encouraging children and young people to work together as a community, developing the trust and interdependency required in the delivery of performing arts
- Facilitating the opportunity for children and young people to learn and experience the practical workings of professional theatre whilst respecting its skills and disciplines
- Providing a valuable method of enriching the cultural activities of Llandudno and the region

### **Principle Activities**

In planning our activities for the year, the Trustees have considered the Charity Commission's guidance on public benefit, including the guidance on public benefit and fee charging.

The Trustees give careful consideration to the setting of fees, charges and concessions for those on low incomes or other financial constraints.

Professionally led workshops have also been provided free of charge.

LYMT is now in its 47<sup>th</sup> year, having been formed on 9<sup>th</sup> March 1978.

The main focus of the group's activities are the skills of singing, drama and dance which benefit children and young people by developing their self-confidence, team working and social skills which will help them in their future careers. All children and young people are welcome regardless of personal background or circumstances.

Rehearsal and Workshop sessions are held at Craig Y Don Sports and Community Centre

LYMT - Thursday Evenings: 7pm to 9.15pm – 36 sessions

LYMT - Sundays – 32 sessions

Stagenotes - Thursday evenings: 5.30pm to 7pm – 30 sessions

**Total membership** in this financial year was:

60 members aged 7 – 18 years

Five leaders and four chaperones work regularly on a voluntary basis. Our volunteers are very important to the group.

Six volunteers aged 14yrs to 19yrs help with Stagenotes. The volunteers receive certificates recognising their volunteering hours from the local Community and Voluntary Support, Conwy.

Four members of LYMT are elected every two years to represent the members and to be a link between the members and the management and creative team.

## **Productions and Achievements**

### **Annual Production**

This year, the members performed Disney's High School Musical at Theatr Colwyn, in April.

The members also benefitted from performing the first workshop performances of a brand new musical, composed by a past member of the group. This gave the members a unique insight into the development processes of a new musical. This musical was workshopped for parents, friends and industry creatives at Craig y Don Community Centre, in July.

### **Community Events**

Members of LYMT entertained at the following events:

- Blind Veterans home in Llandudno (Christmas Concert)
- Llandudno Town Christmas Lights Switch On
- Llandudno Lions Club at their Charter Evening in February

### **Awards**

#### **Music Theatre**

A free place at West End Stage, London was again awarded by the Director of West End Stage who is a Life Member and patron of LYMT. This Summer School is held in London with a performance at His Majesty's Theatre at the end of the week.

Each year an award is given to the two members in the performance group, who have stood out to the leaders (this could be for, but is not limited to: improvement, commitment, team working).

Five NODA Youth Certificates were awarded to members leaving the group for university, college or work. The average time each young person had been a member was 11.5years.

Life Members of LYMT: Two Life Memberships were given this year.

Gold Badge: One badge was awarded this year.

### **Stagenotes**

Two trophies for commitment and improvement were awarded to Stagenotes members.

## **Financial Review**

**Brief statement of the charity's policy on reserves:** LYMT requires reserves of £25,000 at the year-end, to enable the planned future activities of the group to take place and to sustain the group.

**Details of any funds materially in deficit:** None

**Further financial review details (Optional information):** This report needs to be read in conjunction with the Annual Accounts and Balance Sheet the year 1<sup>st</sup> September 2024 to 31<sup>st</sup> August 2025

The group relies on members' fees, tickets sales, grants, donations and fundraising to continue to operate the group at a high standard. We rely heavily on volunteers and past members for their assistance.

LYMT helps families who may struggle to find the fees to take part in our activities so that no child is disadvantaged.

## **Other Information**

LYMT is grateful to the Directors and Committee of Craig Y Don Sports and Community Centre and local businesses for their continued support, both financial and in time. The group received grants from Llandudno Town Council and the Welsh Church Acts Fund. Numerous donations were received from past members through our Friends of LYMT scheme.

### **Future Plans**

As always LYMT must ensure that activities fit with the aims of the group to educate the children whilst building other essential skills. The Trustees and Artistic Team wish to enhance

the group's performances in the community and arrange professional workshop sessions. With the help of all the Members' Representatives, members and team, the Trustees hope to build on the public benefit of the group for both its members and the community we serve in the Llandudno and surrounding area.


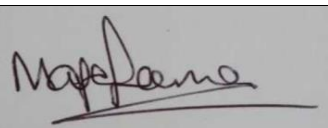
### **Closing remarks**

This report shows that during the year from 1<sup>st</sup> September 2024 to 31<sup>st</sup> August 2025, the members had many varied experiences and educational activities, which help build their performance techniques, interpersonal skills and confidence and enable them to work as a team. The activities undertaken and those planned for the future, help the children and young people in the local community to attain transferable skills and build confidence, but also have fun.

### **Declaration**

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

<b>Adrian La Trobe</b> <b>Chairman</b>	
<b>Moya Seaman</b> <b>Secretary</b>	

**Date: 1/11/2025**

Llandudno Youth Music Theatre  
Profit And Loss Account  
For the year ended 31 August 2025

		2025 £	2024 £
Income	Bonus Ball	719	886
	C&CF Box Office	-	15,004
	C&CF Programme Sales	-	547
	C&CF Programme Sponsor	233	-
	C&CF Raffle	-	175
	C.C.F - Show Tickets	-	240
	C.C.F Programmes	282	-
	Charlie & The Chocolate Factor	360	-
	Charlie After Show Party	-	40
	Donations & Grants	3,162	9,881
	Finding Nemo	514	-
	Friends	405	385
	Gift Aid	3,526	-
	Hoodie - New	15	-
	HSM - Box office	7,087	-
	Imaginary Programme Sales	-	317
	Interest	213	618
	Jazz Shoes	5	15
	Loserville Dvd	72	-
	Lymt Fees	5,950	6,684
	Polo Shirts	36	-
	School Play - Ticket sales	1,057	-
	SN Fees	4,129	3,960
	Sundry	(4)	10
		<u>27,760</u>	<u>38,763</u>
Expenses	Accommodation Fees	(375)	(325)
	Advert	-	(40)
	After Show Party - BBQ	(50)	-
	Annie - Final Invoice Settlement	-	(166)
	Annie Sundry	-	(184)
	Band C&CF	-	(250)
	Benefits for 12 Trustees	(133)	-
	C&C F - Venue Hire	-	(7,920)
	C&CF - 55" TV Hire	-	(180)
	C&CF - 8% Box Office Commis	-	(1,440)
	C&CF - Additional Crew Hours	-	(2,714)
	C&CF - Banner	-	(595)
	C&CF - Barco Hire	-	(78)
	C&CF - Corkage	-	(18)
	C&CF - Costumes	-	(2,854)
	C&CF - Credit Card Commissio	-	(513)
	C&CF - Director & Assist Direct	-	(400)
	C&CF - Hazer Hire	-	(84)
	C&CF - Laptop Hie	-	(144)
	C&CF - Performing Rights	-	(5,334)
	C&CF - Projector Hire	-	(936)
	C&CF - Set & Staging	-	(2,720)
	C&CF - Signer	-	(200)
	C&CF - Site Fee for Programme	-	(120)
	C&CF - Special Effects	-	(1,194)

Llandudno Youth Music Theatre  
Profit And Loss Account  
For the year ended 31 August 2025

	2025	2024
C&CF - Sundries	-	(291)
C&CF - VC Radio Mic Hire	-	(720)
Card Terminals	-	(90)
Charlie - Vocal Tuition & Piano	(750)	(70)
Child Protection Course	-	(80)
Computer Costs	-	(70)
Concert	-	(4)
CYD CC - PRS & PPL	(149)	(71)
Depreciation	(322)	(352)
Disclosure Sevices	-	(135)
Finding Nemo - Rights 2025	(638)	-
Finding Nemo - Theatre Hire 50	(333)	-
Finding Nemo Costumes	(81)	-
First Aid Kit	(25)	-
Gift Cards	(125)	(125)
Hall Hire	(1,627)	(810)
High School Musical - Rights 20	(3,134)	-
Hoodies - Charlie	-	(1)
HSM - Additional hire hours ove	(187)	-
HSM - Assistant Director Fee	(100)	-
HSM - Box office Commission 2	(1,701)	-
HSM - CCBC web site	(60)	-
HSM - Choreograph Fee	(50)	-
HSM - Costumes	(2,188)	-
HSM - Credit card commission	(245)	-
HSM - Musical Director	(1,000)	-
HSM - Printing	(186)	-
HSM - Radio mics	(144)	-
HSM - Sound per hr	(910)	-
HSM - Stage & LX hrs over 8	(106)	-
HSM - Staging	(2,285)	-
HSM - Sundry	(197)	-
HSM - Venue Hire	(1,773)	-
Imaginary Sundries	-	(200)
Lymt Trophies	(173)	-
Microphone hire	-	(328)
Noda Certificates	(80)	(35)
Noda Insurance	(1,051)	(1,050)
Noda Subscription	(205)	(145)
Photo Copying	(50)	-
Polo Shirts	(458)	(502)
Postage & Telephone	(8)	(3)
Poster Sites	(600)	(600)
Premises	(1,005)	(922)
Room Hire	(300)	-
School Play Programmes Printi	(24)	-
SN Sundies	(9)	(50)
SN Sundry	(13)	-
SN Trophies	-	(19)
SN Tutor Fees	(200)	(270)
Software	(6)	(114)



Llandudno Youth Music Theatre  
Profit And Loss Account  
For the year ended 31 August 2025

		2025		2024
Stationery & Printing	(20)		(190)	
Sundry	(137)		(428)	
Transport - Petrol	-		(288)	
Trophy Engraving	-		(4)	
Tutors fees	(550)		(450)	
Website	(67)		(77)	
Workshop	-		(450)	
Zoom Meetings - On Line	(31)		(187)	
		<u>(23,859)</u>		<u>(37,540)</u>
		3,901		1,223
Net profit		<u>3,901</u>		<u>1,223</u>

# *CHERRY TREE BUSINESS SERVICES*

To Whom it may concern

12 November 2025

## **Llandudno Youth Music Theatre**

In my opinion the attached financial statements give a true and fair view, in accordance with UK Generally Accepted Accounting Practice, of the state of the group's and charity's affairs as at 31 August 2025

Stephen Butler A.C.I.B

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